



**AUTHORIZED FEDERAL SUPPLY SERVICE
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES**

Note: U.S. Information Technologies Corporation wishes to participate under the Cooperative Purchasing and Recovery Purchasing programs. The following SIN is available to state and local governments: 132-51

SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

- FPDS Code D302 IT Systems Development Services
- FPDS Code D306 IT Systems Analysis Services
- FPDS Code D307 Automated Information Systems Design and Integration Services
- FPDS Code D308 Programming Services
- FPDS Code D310 IT Backup and Security Services
- FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

U.S. Information Technologies Corporation (USIT)

4800 Westfields Blvd., Suite 250
Chantilly, VA 20151
Phone: : (703) 543-8800
Fax: (703) 817-0599

www.usinfotech.com

SBA CERTIFIED: SMALL BUSINESS

Contract Number: **GS-35F-0598V**
DUNS: **78-870-8969**
Period Covered by Contract: **July 23, 2014 – July 22, 2019**

General Services Administration
Federal Supply Service
Pricelist current through Modification # **PA-0013**, dated **May 18, 2016**.

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also

available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service's Home Page via the Internet at <http://www.fss.gsa.gov/>

a
v



1a.	TABLE OF AWARDED SINS	3
1b.	IDENTIFICATION OF LOWEST PRICE MODEL	4
1c.	USIT LABOR CATEGORY DESCRIPTIONS - SIN 132-51	5
2.	MAXIMUM ORDER	9
3.	MINIMUM ORDER	9
4.	GEOGRAPHIC COVERAGE	9
5.	POINTS OF PRODUCTION	9
6.	DISCOUNT FROM LIST PRICES OR STATEMENT OF NET PRICE	9
7.	QUANTITY DISCOUNTS	10
8.	PROMPT PAYMENT TERMS	10
9.	MICRO-PURCHASES	10
10.	FOREIGN ITEMS (LIST ITEMS BY COUNTRY OF ORIGIN)	10
11a.	TIME OF DELIVERY	10
11b.	EXPEDITED DELIVERY	10
11c.	OVERNIGHT AND 2 DAY DELIVERY	11
11d.	URGENT REQUIREMENTS	11
12.	FOB POINT(S)	11
13a.	ORDERING ADDRESS	11
13b.	ORDERING PROCEDURES	11
14.	PAYMENT ADDRESS	11
15.	WARRANTY PROVISION	11
16.	EXPORT PACKING CHARGES, IF APPLICABLE	12
17.	TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD	12
18.	TERMS AND CONIDITONS OF RENTAL, MAINTENANCE, AND REPAIR	12
19.	TERMS AND CONDITIONS OF INSTALLATION	12
20.	TERMS AND CONDITIONS OF REPAIR PARTS	12
20a.	TERMS AND CONDITIONS FOR ANY OTHER SERVICES	13
21.	LIST OF SERVICE AND DISTRIBUTION POINTS	13
22.	LIST OF PARTICIPATING DEALERS	13
23.	PREVENTATIVE MAINTENANCE	13
24a.	SPECIAL ATRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES	13
24b.	SECTION 508 COMPLIANCE	13
25.	DATA UNVERSAL NUMBER SYSTEM (DUNS) NUMBER:	13
26.	REGISTRATION IN CONTRACTOR REGISTRATION (CCR) DATABASE	13



1a. TABLE OF AWARDED SINS

U.S. Information Technologies Corporation

Awarded GSA Pricelist GS-35F-0598V

SIN	Labor Category	GSA Awarded Hourly Rate w/ IFF
132-51	Technical Vice President	\$229.59
132-51	Sr. Technical Director	\$201.59
132-51	Technical Director	\$187.99
132-51	Technical Manager	\$179.19
132-51	Managing Principal	\$167.99
132-51	Sr. Principal Engineer	\$156.79
132-51	Principal Engineer	\$144.67
132-51	Sr. Engineer	\$128.79
132-51	Staff Engineer	\$123.37
132-51	Associate Engineer	\$111.99
132-51	Training Manager	\$98.53
132-51	Training Specialist	\$93.97
132-51	Technical Vice President (w/ Security Clearance)*	\$244.40
132-51	Sr. Technical Director (w/ Security Clearance)*	\$214.60
132-51	Technical Director (w/ Security Clearance)*	\$202.68
132-51	Technical Manager (w/ Security Clearance)*	\$190.75
132-51	Managing Principal (w/ Security Clearance*)	\$178.83
132-51	Sr. Principal Engineer (w/ Security Clearance)	\$166.91
132-51	Principal Engineer (w/ Security Clearance)*	\$154.01
132-51	Sr. Engineer (w/ Security Clearance)*	\$137.10
132-51	Staff Engineer (w/ Security Clearance)*	\$131.33
132-51	Associate Engineer (w/ Security Clearance)*	\$119.22
132-51	Training Manager (w/ Security Clearance)*	\$104.89
132-51	Training Specialist (w/ Security Clearance)*	\$100.04

*Security Clearances are Top Secret and Above



1b. IDENTIFICATION OF LOWEST PRICE MODEL

U.S. Information Technologies Corporation's Awarded GSA Pricelist with EPA Escalation General Purpose Commercial IT Services

SIN	Labor Category	GSA Hourly Rate - 7/23/14-7/22/15	GSA Hourly Rate- 7/23/15-7/22/16	GSA Hourly Rate - 7/23/16-7/22/17	GSA Hourly Rate - 7/23/17-7/22/18	GSA Hourly Rate - 7/23/18-7/22/19
132-51	Technical Vice President	\$229.59	\$235.10	\$240.74	\$246.52	\$252.44
132-51	Senior Technical Director	\$201.59	\$206.43	\$211.38	\$216.45	\$221.65
132-51	Technical Director	\$187.99	\$192.50	\$197.12	\$201.85	\$206.70
132-51	Technical Manager	\$179.19	\$183.49	\$187.89	\$192.40	\$197.02
132-51	Managing Principal	\$167.99	\$172.02	\$176.15	\$180.38	\$184.71
132-51	Senior Principal Engineer	\$156.79	\$160.55	\$164.41	\$168.35	\$172.39
132-51	Principal Engineer	\$144.67	\$148.14	\$151.70	\$155.34	\$159.07
132-51	Senior Engineer	\$128.79	\$131.88	\$135.05	\$138.29	\$141.61
132-51	Staff Engineer	\$123.37	\$126.33	\$129.36	\$132.47	\$135.65
132-51	Associate Engineer	\$111.99	\$114.68	\$117.43	\$120.25	\$123.14
132-51	Training Manager	\$98.53	\$100.90	\$103.32	\$105.80	\$108.34
132-51	Training Specialist	\$93.97	\$96.23	\$98.54	\$100.90	\$103.32
132-51	Technical Vice President (w/ Security Clearance)*	\$244.40	\$250.27	\$256.27	\$262.43	\$268.72
132-51	Sr. Technical Director (w/ Security Clearance)*	\$214.60	\$219.75	\$225.02	\$230.42	\$235.95
132-51	Technical Director (w/ Security Clearance)*	\$202.68	\$207.54	\$212.52	\$217.62	\$222.84
132-51	Technical Manager (w/ Security Clearance)*	\$190.75	\$195.33	\$200.02	\$204.82	\$209.74
132-51	Managing Principal (w/ Security Clearance*)	\$178.83	\$183.12	\$187.52	\$192.02	\$196.63
132-51	Sr. Principal Engineer (w/ Security Clearance)	\$166.91	\$170.92	\$175.02	\$179.22	\$183.52
132-51	Principal Engineer (w/ Security Clearance)*	\$154.01	\$157.71	\$161.49	\$165.37	\$169.34
132-51	Sr. Engineer (w/ Security Clearance)*	\$137.10	\$140.39	\$143.76	\$147.21	\$150.75
132-51	Staff Engineer (w/ Security Clearance)*	\$131.33	\$134.49	\$137.71	\$141.02	\$144.40
132-51	Associate Engineer (w/ Security Clearance)*	\$119.22	\$122.08	\$125.01	\$128.01	\$131.08
132-51	Training Manager (w/ Security Clearance)*	\$104.89	\$107.41	\$109.99	\$112.63	\$115.33
132-51	Training Specialist (w/ Security Clearance)*	\$100.04	\$102.44	\$104.90	\$107.42	\$109.99



*Security Clearances are Top Secret and Above

1c. USIT LABOR CATEGORY DESCRIPTIONS - SIN 132-51

Technical Vice President

Functional Responsibility: The Technical Vice President is responsible for overall project communications with client and overall implementations including resource updates, tracking of resource activities, milestone deliverable progress, issue tracking, critical path monitoring, schedule dependency issues, status reporting, contingency activities, upgrades, and migrations. This includes gathering customer requirements, project management (managing to deliverables and project plan, including status meeting and reports, customer meetings, managing action items, completing all project deliverables, etc.), consulting and advising customers regarding product functionality and best practice uses of software. Oversees information technology services provided including systems planning and management, integration management, functional requirements analysis and modeling, systems analysis and design, business process reengineering, systems life cycle management, system testing and evaluation, system implementation, and data management. Additionally, this role provides technical and analytical guidance to project team as well as recommends and takes action to direct the analysis and solutions of technical issues.

Minimum Experience: Requires a minimum of twelve (12) years overall experience in functional or technical role and a minimum of eight (8) years of management experience. Experience in managing teams of professionals with generalized and specialized expertise in information technology, and direct experience in work efforts involving the delivery of information technology services.

Minimum Education: Bachelor's Degree in Information Technology, Computer Science or related degree, MBA preferred.

Senior Technical Director

Functional Responsibility: The Technical Director serves as a project leader or team leader for significant portions of projects. Designs and manages high-level databases. Participates in the design and development of database management systems (DBMS) at the highest level, and in defining system and subsystems. Provides leadership in problem solving, implementation, practices, and selection of DBMS theory. Provides technical guidance to engineers.

Minimum Experience: Requires a minimum often (10) years overall experience in functional or technical role and a minimum of seven (7) years' experience in multi-dimensional issue resolution. Experience in managing teams of professionals with generalized and specialized expertise in information technology, and direct experience in work efforts involving the delivery of information technology services.

Minimum Education: Bachelor's Degree in Information Technology, Computer Science or related degree, Master's Degree in technical field preferred.

Technical Director

Functional Responsibility: The Technical Director plans, organizes, and controls overall



activities of database systems. Responsibilities include monitoring standards, systems, and procedures as they relate to database design and integration; defining the scope of the database function; organizing the database function; documenting activities, procedures, and results; and managing database security, and/or Oracle Application Server configuration/support.

Minimum Experience: Requires a minimum of nine (9) years overall experience in functional or technical role and a minimum of five (5) years' experience in multi-dimensional issue resolution.

Minimum Education: Bachelor's Degree in Information Technology, Computer Science or related degree, Master's Degree in technical field preferred.

Technical Manager

Functional Responsibility: The Technical Manager works under the Technical Director to help plan and organize the activities of database systems. Responsibilities include monitoring standards, systems, and procedures as they relate to database design and integration; defining the scope of the database function; organizing the database function; documenting activities, procedures, and results; and managing database security, and/or Oracle Application Server configuration/support. Supports the implementation of Oracle solutions and required third party technology.

Minimum Experience: Requires a minimum of eight (8) years overall experience in functional or technical role. Experience in managing teams of professionals with generalized and specialized expertise in information technology, and direct experience in work efforts involving the delivery of information technology services.

Minimum Education: Bachelor's Degree in Information Technology, Computer Science or related degree, Master's Degree in technical field preferred.

Managing Principal

Functional Responsibility: The Managing Principal is responsible for formulating and enforcing technology work standards, assigning schedules, reviewing work discrepancies, supervising the Oracle implementation team and communicating software and information technology policies, purposes, and goals of the organization to subordinates. Other duties include managing tasks and Oracle projects as defined by senior management to meet targets. Provides technical guidance and expertise to project staff, and responsible for monitoring technical quality. The Managing Principal also plans the Oracle project work efforts, ensuring that schedules and budgets are appropriate for accomplishment of database design and software integration; and directs the work efforts of the information technology team. Responsible for the delivery of service to agreed standards or service levels.

Minimum Experience: Requires a minimum of six (6) years overall experience in functional or technical role. Experience in managing teams of professionals with generalized and specialized expertise in information technology, and direct experience in work efforts involving the delivery of information technology services.

Minimum Education: Bachelor's Degree in Information Technology, Computer Science or related degree, Master's Degree in technical field preferred.



Senior Principal Engineer

Functional Responsibility: The Senior Principle Engineer provides technical support in system architecture, system design, system integration and technical management. Assists in providing technical input to the systems engineering process. Leads teams in developing application and technical plans. Performs enterprise-wide strategic systems planning, business information planning, and business analysis and design. Performs data and process modeling in support of planning efforts utilizing manual and automated modeling tools and techniques. Provides technical guidance in software engineering techniques and automated tool support. Guide customers in the installation and use of strategic products through education and guidance, first-use and tuning assistance problem solving and critical situation resolution. Designs architecture to include the software, hardware, and communications to support the total requirements as well as provide for present and future cross functional requirements and interfaces. Provides daily supervision and direction to staff.

Minimum Experience: Requires a minimum of seven (7) years overall experience in functional or technical role.

Minimum Education: Bachelor's Degree in Information Science, Computer Science, Engineering or related degree, Master's Degree in technical field preferred.

Principal Engineer

Functional Responsibility: The Principal Engineer provides technical support in system architecture, system design, system integration and technical management. Assists in providing technical input to the systems engineering process. Provides requirements analysis. May prepare and present systems assurance reviews. Identifies requirements and deficiencies in hardware and software products. Advises customer in product selection and use, capacity planning operations and performance management. Establishes system information requirements using analysis of the information engineer(s) in the development of enterprise-wide or large scale information systems. Evaluates analytical and systematical problems of work flows, organization, and planning and develops appropriate corrective action. Provides daily supervision and direction to staff.

Minimum Experience: Requires a minimum of five (5) years overall experience in functional or technical role.

Minimum Education: Bachelor's Degree in Information Science, Computer Science, Engineering or related degree, Master's Degree in technical field preferred.

Senior Engineer

Functional Responsibility: The Senior Engineer provides technical support in system architecture, system design, system integration and technical management. Assists in providing technical input to the systems engineering process. May assist in developing and implementing installation plans. May assist in preparation and presentation of systems assurance reviews. Identifies requirements and deficiencies in hardware and software products. May assist in evaluating analytical and systematical problems of work corrective action.

Minimum Experience: Requires a minimum of three (3) years overall experience in functional or technical role.



Minimum Education: Bachelor's Degree in Information Science, Computer Science, Engineering or related degree.

Staff Engineer

Functional Responsibility: The Staff Engineer provides technical support in system architecture, system design, system integration and technical management. Assists in providing technical input to the systems engineering process. May assist in developing and implementing installation plans. May assist in preparation and presentation of systems assurance reviews. Identifies requirements and deficiencies in hardware and software products. May assist in design to support the total requirements as well as provide for present and future cross functional requirements and interfaces.

Minimum Experience: Requires a minimum of two (2) years overall experience in functional or technical role.

Minimum Education: Bachelor's Degree in Information Science, Computer Science, Engineering or related degree.

Associate Engineer

Functional Responsibility: The Associate Engineer assists all superiors in providing technical support in system architecture, system design, system integration and technical management. Assists in providing technical input to the systems engineering process. May assist in developing and implementing installation plans. May assist in preparation and presentation of systems assurance reviews. Identifies requirements and deficiencies in hardware and software products.

Minimum Experience: Requires a minimum of one (1) year overall experience.

Minimum Education: Bachelor's Degree in Information Science, Computer Science, Engineering or related degree.

Training Manager

Functional Responsibility: Directs others in the creation and delivery of the instructional software and hardware system design. Oversees technical programs involving the development and delivery of curriculums and supporting training materials. Training materials can include user guides, training manuals, instructor manuals, reference guides, and system documentation for software, network, and database applications. Also able to perform individual and classroom training in the use of advanced computer hardware and software applications.

Required Experience: Requires a minimum of five (5) years overall experience in a technical training role.

Required Education: Bachelor's Degree in Information Science, Computer Science, Engineering or related degree

Training Specialist

Functional Responsibility: Applies the principles and techniques of the instructional systems design methodology to develop and deliver training materials and programs for hardware and



software. Training materials include user guides, training manuals, instructor manuals, reference guides, and system documentation for software, network, and database applications. Performs individual and classroom training for the use of computer hardware and software.

Required Experience: Requires a minimum of two (2) years overall experience in a technical training role.

Required Education: Bachelor’s Degree in Information Science, Computer Science, Engineering or related degree

2. MAXIMUM ORDER

The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:
Special Item Number 132-51 - Information Technology (IT) Professional Services

3. MINIMUM ORDER

The minimum dollar value of orders to be issued is **\$100**

4. GEOGRAPHIC COVERAGE

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and US Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and US Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

5. POINTS OF PRODUCTION

U.S. Information Technologies Corporation
4800 Westfields Boulevard, Suite 250
Chantilly, Virginia 20151
County of Fairfax

6. DISCOUNT FROM LIST PRICES OR STATEMENT OF NET PRICE

USIT will make all discounts if applicable at the task order level from the net pricing.



7. QUANTITY DISCOUNTS

Prices shown are NET Prices; Basic Discounts have been deducted.

8. PROMPT PAYMENT TERMS

Prompt Payment: **0% - 30** days from receipt of invoice or date of acceptance, whichever is later.

Quantity: **None**

Dollar Volume: **None**

Government Educational Institutions: **Same as other Government customers**

Other: **None**

9. MICRO-PURCHASES

USIT accepts credit cards for payments equal to or less than the micro-purchase threshold which is \$3,000.00 for oral or written delivery orders.

Credit cards **will not be** acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance: **Phone: (703) 543-8800**

10. FOREIGN ITEMS (LIST ITEMS BY COUNTRY OF ORIGIN)

All items are US made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended

11a. TIME OF DELIVERY

TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-51	*

*Delivery to be negotiated between contractor and ordering activity.

11b. EXPEDITED DELIVERY

Expedited and/or Overnight and 2-Day Delivery are offered under Clause F-FSS-202-G and pricing is to be negotiated between the contractor and ordering activity.



11c. OVERNIGHT AND 2 DAY DELIVERY.

Expedited and/or Overnight and 2-Day Delivery are offered under Clause F-FSS-202-G and pricing is to be negotiated between the contractor and ordering activity.

11d. URGENT REQUIREMENTS

When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

12. FOB POINT(S)

All standard freight charges of an item, if applicable, will be included within the price proposed.

13a. ORDERING ADDRESS

U.S. Information Technologies Corporation
4800 Westfields Boulevard
Suite 250
Chantilly, Virginia 20151
703-543-8800
Fax: 703-817-0599

13b. ORDERING PROCEDURES

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work

FAR 8.405-2 Ordering procedures for services requiring a statement of work.

14. PAYMENT ADDRESS

U.S. Information Technologies Corporation
4800 Westfields Boulevard
Suite 250
Chantilly, Virginia 20151
703-543-8800
Fax: 703-817-0599

15. WARRANTY PROVISION

For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:



- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

The above is not intended to encompass items not currently covered by the GSA Schedule contract.

16. EXPORT PACKING CHARGES, IF APPLICABLE

Not applicable.

17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards **will not be** acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

18. TERMS AND CONIDITONS OF RENTAL, MAINTENANCE, AND REPAIR

Not applicable.

19. TERMS AND CONDITIONS OF INSTALLATION

The Davis-Bacon Act (40 USC. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirement of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, de-installation, and reinstallation services under SIN 132-8.

20. TERMS AND CONDITIONS OF REPAIR PARTS

Not Applicable.



20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES

Not Applicable.

21. LIST OF SERVICE AND DISTRIBUTION POINTS

Not Applicable.

22. LIST OF PARTICIPATING DEALERS

Not applicable.

23. PREVENTATIVE MAINTENANCE

Not applicable.

24a. SPECIAL ATRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES

Not applicable.

24b. SECTION 508 COMPLIANCE

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following: www.usinfotech.com

The EIT standard can be found at: www.Section508.gov/.

25. DATA UNVERSAL NUMBER SYSTEM (DUNS) NUMBER:

78-8708969

26. REGISTRATION IN CONTRACTOR REGISTRATION (CCR) DATABASE

USIT is registered and maintains that the record in WWW.SAM.GOV is accurate and complete.



**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT/IAM Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the



travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS □COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I □□OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.



7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.

9. INDEPENDENT CONTRACTOR

All IT/IAM Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009)



(ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 - (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING

- a. The Contractor shall provide a description of each type of IT/IAM Service offered under Special Item Numbers 132-51 IT/IAM Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all IT/IAM Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.