G&H International Services, Inc.
303 N. Virginia Avenue
Falls Church, VA 22046-3315
Phone: (202) 955-9505    Fax: (202) 955-9550
Internet Address: www.ghinternational.com

Contract Number: GS-35F-059CA

Period Covered by Contract: November 4, 2014 through November 3, 2024

Pricelist current through Modification #PS-0027, effective March 1, 2022

Business Size: Small Business

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov. Online access to contract ordering information, terms and conditions, and up-to-date pricing, as applicable, is available on GSA Advantage! at https://www.gsaadvantage.gov
INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS

1a. Table of awarded special item numbers with appropriate cross-reference to item descriptions and awarded prices.

<table>
<thead>
<tr>
<th>SIN</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>511210</td>
<td>Software Licenses</td>
</tr>
<tr>
<td>54151S</td>
<td>Information Technology Professional Services</td>
</tr>
<tr>
<td>541611</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
</tr>
<tr>
<td>OLM</td>
<td>Order-Level Materials (OLMs)</td>
</tr>
</tbody>
</table>

Note: Contractor has been awarded SINs 511210 and 54151S under the cooperative purchasing and all SINs under disaster recovery programs.

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

<table>
<thead>
<tr>
<th>SIN</th>
<th>Title</th>
<th>Lowest Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>511210</td>
<td>One year subscription to the VIISE SitRoom</td>
<td>$4,730.48</td>
</tr>
<tr>
<td>54151S</td>
<td>Business Process Analyst</td>
<td>$65.39</td>
</tr>
<tr>
<td>541611</td>
<td>Administrator</td>
<td>$62.02</td>
</tr>
</tbody>
</table>

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided.

2. Maximum order.

   Special Item Number 511210 - $500,000
   Special Item Number 54151S - $500,000
   Special Item Number 541611 - $1,000,000
   Special Item Number OLM - $250,000

3. Minimum order. $100.00


5. Point(s) of production (city, county, and State or foreign country). USA

6. Discount from list prices or statement of net price. Government prices are net.

7. Quantity discounts. None

8. Prompt payment terms. 0% Net 30 Days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. Foreign items (list items by country of origin). None.
10a. Time of delivery.

   SIN 54151S: As agreed upon between G&H International Services, Inc., and the ordering activity.
   SIN 541611: As agreed upon between G&H International Services, Inc., and the ordering activity.
   SIN 511210: 2 Days

10b. Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price lists that have expedited delivery.

   SIN 54151S: As agreed upon between G&H International Services, Inc., and the ordering activity.
   SIN 541611: As agreed upon between G&H International Services, Inc., and the ordering activity.
   SIN 511210: 1 Day

10c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery.

   SIN 54151S: As agreed upon between G&H International Services, Inc., and the ordering activity.
   SIN 541611: As agreed upon between G&H International Services, Inc., and the ordering activity.
   SINs 511210: 1 Day

10d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery.

   Customer may contact the Contractor to effect a faster delivery

11. F.O.B. point. Destination

12a. Ordering address.

   G&H International Services, Inc
   303 N. Virginia Avenue
   Falls Church, VA 22046-3315

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address.

   G&H International Services, Inc
   303 N. Virginia Avenue
   Falls Church, VA 22046-3315

14. Warranty provision. 511210: 30 days pretrial at no additional costs to the government.

15. Export packing charges, if applicable. N/A

16. Terms and conditions of rental, maintenance, and repair (if applicable). N/A

17. Terms and conditions of installation (if applicable). N/A

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). N/A
18b. Terms and conditions for any other services (if applicable). N/A

19. List of service and distribution points (if applicable). N/A

20. List of participating dealers (if applicable). N/A

21. Preventive maintenance (if applicable). N/A

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). N/A

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/. Section 508 compliance information on the supplies and services in this contract are available at the following website address (URL):
www.ghinternational.com

23. Unique Entity Identifier (UEI) Number. C2DNSLAHQML5

24. Notification regarding registration in System for Award Management (SAM) database. Registered with Cage Code 09EP3
1. **INSPECTION/ACCEPTANCE**

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The ordering activity reserves the right to inspect or test any software that has been tendered for acceptance. The ordering activity may require repair or replacement of nonconforming software at no increase in contract price. The ordering activity must exercise its postacceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the software, unless the change is due to the defect in the software.

2. **ENTERPRISE USER LICENSE AGREEMENTS REQUIREMENTS (EULA)**

**SUBSCRIPTION AGREEMENT**

THIS AGREEMENT GOVERNS YOUR PROCUREMENT AND USE OF OUR SERVICES. WHEN YOU ACCEPT THIS AGREEMENT, YOU AGREE TO THE TERMS OF THIS AGREEMENT. YOU ARE ALSO ASSERTING THAT YOU HAVE THE AUTHORITY TO BIND YOUR ORGANIZATION, AGENCY OR GOVERNMENT TO THE TERMS OF THIS AGREEMENT.

1. **Agreement.** This Agreement is between G&H International Services (“G&H”) and its customer __________________________ (“Customer” or “You”). G&H has developed the Virtual Interoperability Information Sharing Engine Situation Room Service (VIISE SitRoom) and related software applications. G&H makes the VIISE SitRoom available to customers as a Software as a Service application. Customer wishes to use G&H’s Service in its business operations and has agreed to obtain a subscription to the VIISE SitRoom Service subject to the terms of this Agreement, G&H’s Terms of Use Agreement, and G&H’s Privacy Policy appended to this document.

2. **Effective Date.** This Agreement is dated______________________________.

3. **Subscription License Detail Per Account:**

   A) Subscription Term in Months: ________________________________.

   B) Number of Power Users: ________________________________.

   C) Number of Standard Users: ________________________________.

   D) Number of Guest Users: Unlimited

   E) Total Subscription Fee: ________________________________.

   F) Additional Consulting and/or Training Services: (Y*/N) ____________.

   *if yes, see addendum to subscription agreement
4. **Terms of Use.** By signing this agreement, you agree to the terms of use of the VIISE SitRoom detailed in the Terms of Use.

5. **Definitions.** See “Terms of Use.”

6. **License.** You are purchasing a subscription to the VIISE SitRoom Service. The Service is made available for subscriber use twenty-four (24) hours a day, seven (7) days a week, with the exception of needed maintenance that may make the system temporarily unavailable for short periods of time. G&H promises to provide notice of any system maintenance that may affect the availability of VIISE SitRoom. Your subscription does not grant any rights in or title to the VIISE SitRoom or the software application(s) provided to You by G&H in connection with your use of the VIISE SitRoom Service. All Power Users must be Your employees, agents, or contractors.
   
   a. Each Authorized User shall maintain a secure password for his or her access to VIISE SitRoom and shall keep that password confidential. The provision of any Authorized User’s password to another for the purpose of using VIISE SitRoom is prohibited.
   
   b. You agree to maintain a written, up to date list of all Authorized Users and shall provide that list to G&H within five days of a written request from G&H.
   
   c. You agree that the license provided by this Subscription Agreement limits the number of Authorized Users as agreed to in your subscription agreement.
   
   d. You shall use all reasonable endeavors to prevent any unauthorized access to, or use of VIISE SitRoom and, in the event of any such unauthorized access or use, promptly notify G&H at VIISEinfo@ghinternational.com.

7. **Intellectual Property.** See “Terms of Use.”

8. **Privacy.** See “Privacy Policy.”

9. **Payment.** Payment is due within thirty business days of the date of invoice. Activation of the subscription will take place within 3 business days following payment.

10. **Renewal.** This agreement may be renewable at the end of the term for another successive term equal to the original contract term. G&H shall notify You of any changes in the terms of the Agreement at least 30 days prior to the notice period for renewal or termination.

11. **Termination.** When the licensee is an instrumentality of the U.S., recourse against the United States for any alleged breach of this Agreement must be made as a dispute under the contract Disputes Clause (Contract Disputes Act). During any dispute under the Disputes Clause, the Contractor shall proceed diligently with performance of this contract, pending final resolution of any request for relief, claim, appeal, or action arising under the contract, and comply with any decision of the Contracting Officer.

12. **Network Availability.** See “Terms of Use.”

13. **Third Party Data.** See “Terms of Use.”

14. **Disclaimer of Warranties.** See “Terms of Use.”

15. **Limitation of Liability.** See “Terms of Use.”
16. **Indemnity.** See “Terms of Use.”

17. **Force Majure.** G&H shall not be liable if it is prevented from or delayed in performing its obligations under this agreement, or from carrying on its business, by acts, events, omissions or accidents beyond its reasonable control, including, without limitation, strikes, lock-outs or other industrial disputes (whether involving the workforce of G&H or any other party), failure of a utility service or transport or telecommunications network, act of God, war, riot, civil commotion, malicious damage, compliance with any law or governmental order, rule, regulation or direction, accident, breakdown of plant or machinery, fire, flood, storm or default of suppliers or sub-contractors.

18. **Choice of law.** See “Terms of Use.”

19. **Survival of Terms.** All provisions of this agreement that by their nature shall survive termination, including, without limitation, intellectual property provisions, warranty disclaimers, and limitations of liability.

Agreed to by

________________________________________

On behalf of: On behalf of:

________________________________________
TERMS OF USE

THE FOLLOWING TERMS OF USE WILL BE LEGALLY BINDING ON YOU UPON EXECUTION OF ANY SUBSCRIPTION AGREEMENT OR TRIAL USE AGREEMENT FOR USE OF G&H’S VIRTUAL INTEROPERABILITY INFORMATION SHARING ENGINE SERVICE SITUATION ROOM (VIISE SITROOM) SERVICE. YOU SHOULD READ THESE TERMS CAREFULLY.

1. Definitions
   f. “You” means the customer, including employees, agents, and Authorized Users, subscribing to and using the VIISE SitRoom service and associated applications from G&H.
   g. “Service” means a Software as a Service subscription to obtain access to use the patent pending proprietary technology known as the VIISE SitRoom.
   h. “VIISE SitRoom” means the proprietary technology otherwise known as “Virtual Interoperability Information Sharing Engine Situation Room” along with all related applications.
   i. “Subscription Agreement” means the Subscription Agreement between the Customer and G&H.
   j. “Trial Use Agreement” means the Trial Use Agreement between the Customer and G&H.
   k. “Authorized Users” means “Power Users” “Standard Users” and “Guest Users” as defined herein.
   l. “Power User” means an account user who has the ability to work directly with Awareness Packages. There are four types of Power Users: Account Administrator, User Administrator, Commander, and Analyst.
      i. “Account Administrator” is the account owner and means a Power User who can add and delete users; modify agency profiles; manage the content directory; create and modify situation room configurations; and can create, modify, approve, and share awareness packages.
      ii. “Commander” means a Power User who can create, modify, approve and share awareness packages.
      iii. “Analyst” means a Power User who can create and modify awareness packages but cannot approve or share them.
      iv. “User Administrator” means a Power User who is responsible for user management.
   m. “Guest User” means a user who is given a temporary access by an Account Administrator and provided view-only access to the VIISE SitRoom for a maximum of 7 days; after which, the account is deactivated.
   n. “Standard User” means a user, assigned by the Account Administrator, who can view awareness packages, work with the tools included in the Account’s SitRoom and peruse the content directory.

2. Agreement. You agree to the terms of use contained herein; which, together with your Subscription Agreement or Trial Use Agreement and G&H’s Privacy Policy, govern your access to and use of the Service.

3. Intellectual Property. The VIISE SitRoom is the patent pending intellectual property of G&H.
   a. You agree that all rights, title and interest in and to all intellectual property rights, including patent, copyright, and trademark, in the VIISE SitRoom are owned exclusively by G&H. The license granted to You in your Subscription Agreement or Trial Use Agreement does not convey any rights in the VIISE SitRoom, express or implied, or ownership in the VIISE SitRoom or any intellectual property rights thereto.
   b. G&H shall have a royalty-free, worldwide, transferable, sub-licensable, irrevocable, and perpetual license to use or incorporate into the Service any suggestions, enhancement requests, recommendations or other feedback provided by You or any of your Authorized Users in the course of or relating to the use or operation of the Service.
   c. During the course of your use of the Service, You may provide non-public data and information to G&H. In doing so, You agree to apprise G&H of whether data and information you provide is non-public and subject to restrictions on its use or disclosure. You agree that G&H may use any public data provided by You as it sees fit. You further agree that provision of non-public data and
information provides a limited license to G&H to use that information in connection with its provision of the Service to You. G&H may request additional rights to such non-public data for use in its provision of the Service to others. You agree to consider such requests in good faith.

4. **Permitted Uses.** You have a limited license for use of the Service only by Authorized Users as set forth in Your Subscription Agreement or Trial Use Agreement. You agree that those Authorized Users shall use the Service only in the course of their legitimate business duties and responsibilities.

5. **Prohibited Uses.** You shall not copy, distribute, modify, reverse engineer or in any way recreate the VIISE SitRoom. You shall not use the VIISE SitRoom for any purpose other than legitimate business purposes.

6. **Lawful Use.** You represent and warrant that (i) Your use of the Service will be in strict accordance with the G & H Privacy Policy, with these Terms of Use, and with all applicable laws and regulations; (ii) Your provision of data to G&H in connection with Your use of the Service will be in accord with all applicable laws and regulations; and (iii) You will not knowingly use the Service in a manner that infringes or misappropriates the intellectual property rights of G&H or any third party.

7. **Privacy Policy.** You agree to the terms set forth in G&H’s Privacy Policy.

8. **Third Party Data.** The VIISE SitRoom uses information and data provided by third parties. G&H does not control the availability or accuracy of third party information and data and accordingly does not provide any warranty regarding the accuracy or availability of any third party data. You agree that your use of third party data shall be in accord with the relevant third party Terms of Use.

9. **Networks.** The VIISE SitRoom relies on communications, Internet, data or cellular networks provided by third parties. While G&H will make every effort to make VIISE continually available, G & H has no control over these networks and is not responsible for interruptions in service due to the failure of these networks for any reason or due to your failure to obtain or maintain access to those networks.

10. **Disclaimer of Warranties.** The Service is provided “as is.” G&H hereby disclaims all warranties of any kind, express or implied, including, without limitation, the warranties of merchantability, fitness for a particular purpose, and non-infringement of others’ intellectual property rights. G&H does not make any warranty that the Service will be error or bug free or that access thereto will be continuous or uninterrupted. You understand that You download from, or otherwise obtain Content or Services through G & H at your own discretion and risk. However, G&H shall repair or replace the software for any reason ninety days after delivery and acceptance.

**Limitation of Liability.** In no event will G&H be liable with respect to Your use of the Service under any contract, negligence, strict liability, or other legal or equitable theory for: (i) any special, incidental, or consequential damages; (ii) for interruption of use or loss or corruption of data; or (iv) for any amounts that exceed the fees paid by you to G&H for use of the Service during the twelve (12) month period prior to the events that lead to the cause of action. G&H will have no liability for any failure or delay due to matters beyond its reasonable control. The foregoing exclusion/limitation of liability shall not apply to (1) personal injury or death resulting from G&H’s negligence; (2) for fraud; (3) for any other matter for which liability cannot be excluded by applicable law or (4) express remedies provided under any FAR, GSAR or Schedule 70 solicitation clauses incorporated into the GSA Schedule 70 contract.

11. **Indemnity Clause.**

G&H’s total liability to you for damages arising out of the Subscription Agreement or Trial Use Agreement shall not exceed one-half of the amount of fees specified in the Subscription Agreement or Trial Use Agreement. G&H’s liability to you for damages arising out of the Subscription Agreement or Trial Use Agreement shall be limited to direct damages. You shall have no liability for special or consequential damages (including lost profits) of client or any third party, even if G&H has been advised of the possibility of such damages. The foregoing exclusion/limitation of liability shall not apply to (1) personal injury or death resulting from G&H’s negligence; (2) for fraud; (3) for any other matter for which liability
cannot be excluded by applicable law or (4) express remedies provided under any FAR, GSAR or Schedule 70 solicitation clauses incorporated into the GSA Schedule 70 contract.

12. **Choice of law.** These Terms of Use shall be governed by the Federal laws of the United States, notwithstanding any choice of law rules.

13. **Termination.** If You wish to terminate the Service, you must do so in accordance with Federal Acquisition Regulation 52-212-4.
PRIVACY POLICY

G&H may collect non-personally-identifying information that web browsers, software including mobile apps, and servers typically make available, such as the browser type, language preference, referring site, and the date and time of each visitor request. G&H’s purpose in collecting non-personally identifying information is to better understand how visitors use its services and to troubleshoot any issues that users experience with G&H and its services. From time to time, G&H may release non-personally-identifying information in the aggregate, e.g., by publishing or otherwise sharing a report on trends regarding usage of G&H’s services.

Users may provide feedback, suggestions, or requests to G&H in the course of using G&H services. In providing such feedback, suggestions, or requests for enhancement, users simultaneously provide a royalty-free, worldwide, transferable, sub-licensable, irrevocable, and perpetual license to G&H to use that information to change and/or enhance its services.

G&H may collect potentially personally-identifying information like Internet Protocol (IP) addresses for logged in users and for users leaving comments or recommendations regarding G&H’s services. G&H only discloses logged in user and commenter IP addresses under the same circumstances that it uses and discloses personally-identifying information as described below.

Users may provide non-public data to G&H in the course of their use of G&H services. In so providing such data, users represent that the provision of such data is in accord with all applicable laws and regulations. The provision of such data includes a limited license to G&H to use such data in the provision of services to the user(s) providing the data.

Gathering of Personally-Identifying Information

G&H collects such information only insofar as is necessary or appropriate to fulfill the purpose of the visitor’s interaction with G&H.

Aggregated Statistics

G&H may collect statistics about the behavior of users of the Site the Service or their performance. G&H may display this information publicly or provide it to others. However, G&H does not disclose personally-identifying information when reporting aggregated statistics.

Protection and Use of Certain Personally-Identifying Information

G&H discloses potentially personally-identifying and personally-identifying information only to those of its users, employees, contractors, and affiliated organizations that (i) need to know that information in order to process user requests and (ii) that have agreed not to disclose it to others. G&H will not rent or sell potentially personally-identifying and personally-identifying information to anyone. Other than to its users, employees, contractors, and affiliated organizations, as described above, G&H may disclose potentially personally-identifying information only in response to a subpoena, court order, or other governmental request, or when G&H believes in good faith that disclosure is reasonably necessary to protect the property or rights of G&H, third parties, or the public at large.

If you send G&H a request (for example via a support email or one of G&H’s other feedback mechanisms), G&H reserves the right to publish the request in order to help us clarify or respond to your request or to help us support other visitors or users. G&H takes all measures reasonably necessary to protect against the unauthorized access, use,
alteration, or destruction of potentially personally-identifying and personally-identifying information you provide to G&H or its agents.

Cookies

A cookie is a string of information that is stored on a user’s computer, and that the user’s web browser provides each time the visitor returns to a website. G&H may use cookies to help G&H identify and track visitors, usage of G&H’s services, and access preferences. G&H visitors who do not wish to have cookies placed on their computers should set their browsers to refuse cookies before using G&H’s services. However, one drawback of blocking cookies is that certain features of G&H’s services, particularly website materials and transaction requests, may not function properly without the aid of these cookies.

Business Transfers

If G&H, or substantially all of its assets were acquired, or in the unlikely event that G&H goes out of business or enters bankruptcy, user information would be one of the assets that is transferred or acquired by a third party as a result of the event. You acknowledge that such transfers may occur, and that any acquiror or successor in interest of G&H may continue to use your information as set forth in this Privacy Policy.

Privacy Policy Changes

G&H may change its Privacy Policy from time to time, and in G&H’s sole discretion. G&H encourages visitors to frequently check the G&H website for any changes to the Service, including the Privacy Policy section. Unless, you have agreed to in writing to such Privacy Policy changes, this version in this document shall apply.

b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.

c. Limitation of Liability. Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.

3. TECHNICAL SERVICES

The Contractor, without additional charge to the ordering activity, shall provide a hot line technical support number 202-955-9512 for the purpose of providing user assistance and guidance in the implementation of the software. The technical support number is available from 9 a.m. to 5 p.m. EST.

4. PRICING

6 Power/75 Standard Bundle – One year subscription to the VIISE SitRoom – GSA Price: $4,730.48
G&H INTERNATIONAL SERVICES, INC. LABOR CATEGORY DESCRIPTIONS

SIN 54151S:

Project Advisor: Project Advisor provide expert-level services in one or more service areas, including IT services, systems design and analysis and/or program integration and project network management. Project Advisors are expert at devising and implementing systems, technologies, and programs designed to assist an agency/organization in meeting its IT goals and objectives and may lead large, cross-functional project teams.

Minimum Experience: Require 7 years relevant experience in service areas including, but not limited to: strategic network management, technology and policy, system integration and design, web development, application development, and/or programming.

Minimum Education: Bachelor’s degree in computer science, engineering, information technology, or other relevant discipline.

Senior Subject Matter Expert (IT): Senior Subject Matter Experts provide senior-level thought leadership and access to stakeholder and partnership networks required to plan, support, and provide advice on complex and critical efforts which include domain-specific functional, technical, and professional areas of a project. Senior Subject Matter Experts provide services in one or more service areas, including IT services, and/or program integration and project network management services. Senior Subject Matter Experts serve as senior-level advisors to an agency's/organization's executive network management team in a variety of capacities, including acting as point of contact with an agency's/organization's contract official technical representatives (COTRs)/task monitors.

Minimum Experience: Require 5 years relevant experience in service areas including, but not limited to: strategic network management, information sharing, web-based collaboration, customer relationship network management, technology and policy, system integration and design, web development, application development, and/or programming.

Minimum Education: Require a Bachelor's degree in computer science, engineering, information technology, or other relevant discipline.

Subject Matter Expert (IT): Subject Matter Experts provide thought leadership and access to key stakeholder and partnership networks required to plan, support, and provide advice on complex and critical efforts which include domain-specific functional, technical, and/or professional areas of a project. Subject Matter Experts provide services in one or more service areas, including IT services, and/or program integration and project network management services. Subject Matter Experts serve as advisors to an agency's/organization's executive network management team in a variety of capacities, including acting as point of contact with an agency's/organization's contract official technical representatives (COTRs)/task monitors.

Minimum Experience: Require 3 years relevant experience in service areas including, but not limited to: strategic network management, information sharing, web-based collaboration, customer relationship network management, technology and policy, system integration and design, web development, application development, and/or programming.

Minimum Education: Require a Bachelor's degree in computer science, engineering, information technology, or other relevant discipline.

Enterprise Architect: Enterprise Architects perform evaluation, analysis and implementation tasks for enterprise
architecture (EA) by applying enterprise architecture principles, project knowledge, industry experience, and project methodology. Enterprise Architects provide insight into specific methodologies, techniques and approaches.

**Minimum Experience:** Require 3 years relevant experience.

**Minimum Education:** Require a Bachelor’s degree in computer science, engineering, information technology, or other relevant discipline.

**Junior Analyst (IT):** Junior Analysts assist with research and analysis tasks associated with technology and its impact on technology, systems analysis, and operations within government agencies and commercial organizations. Junior Analysts provide services in one or more service areas, including IT services, and/or program integration and project network management services. Junior Analysts take direction from project leadership and support the development of new technology programs, and user adoption for business and technology initiatives.

**Minimum Experience:** Require up to 1 year relevant experience in service areas including, but not limited to: strategic network management, technology and policy, data/communications interoperability, Web-enabled information and collaboration, system integration and design, web development, application development, and/or programming.

**Minimum Education:** Require a Bachelor’s degree in computer science, engineering, information technology, or other relevant discipline.

**Business Process Analyst:** Business Process Analysts assist with research and analysis tasks associated with technology and its impact on business practices, and operations within government agencies and commercial organizations. Business Process Analysts provide services in one or more service areas, including IT services, and/or program integration and project network management services. Business Process Analysts take direction from project leadership and support the development of new technology programs, and user adoption for business and technology initiatives.

**Minimum Experience:** Require up to 1 year relevant experience in service areas including, but not limited to: strategic network management, technology and policy, data/communications interoperability, Web-enabled information and collaboration, system integration and design, web development, application development, and/or programming.

**Minimum Education:** Require a Bachelor’s degree in computer science, engineering, information technology, or other relevant discipline.

**Senior Project Manager (IT):** Senior Project Managers are proficient at planning, directing, organizing, controlling, and managing projects to ensure that all contractual obligations are fulfilled in an efficient and timely manner. Senior Project Managers provide services in one or more service areas, including IT services, and/or program integration and project network management services. Senior Project Managers are proficient at providing direction, leadership and strategic guidance of relevant personnel, including subordinates (if relevant), task leaders, subcontractors, and other support personnel.

**Minimum Experience:** Require up to 5 years relevant experience in service areas including, but not limited to: strategic network management, technology and policy, system integration and design, web development, application development, and/or programming.

**Minimum Education:** Require a Bachelor’s degree in computer science, engineering, information technology, or other relevant discipline.
**Senior Task Order Project Manager:** Senior Task Order Project Managers plan, organize, and manage tasks. Senior Task Order Project Managers provide services in one or more service areas, including IT services, and/or program integration and project network management services. Senior Task Order Project Managers ensure that task requirements are fulfilled in an efficient and timely manner. Senior Task Order Project Managers provide task team leadership of relevant personnel, including subordinates (if relevant), subcontractors, and other support personnel comprising a task team.

**Minimum Experience:** Require 3 year relevant experience in service areas including, but not limited to: strategic network management, technology and policy, system integration and design, web development, application development, and/or programming.

**Minimum Education:** Require a Bachelor's degree in computer science, engineering, information technology, or other relevant discipline.

**Junior Task Order Project Manager:** Junior Task Order Project Managers plan, organize, and manage tasks under the direction of project leadership. Junior Task Order Project Managers provide services in one or more service areas, including IT services, and/or program integration and project network management services. Junior Task Order Project Managers ensure that task requirements are fulfilled in an efficient and timely manner. Junior Task Order Project Managers provide task team leadership of relevant personnel, including subordinates (if relevant), subcontractors, and other support personnel comprising a task team.

**Minimum Experience:** Require 1 year relevant experience in service areas including, but not limited to: strategic network management, technology and policy, system integration and design, web development, application development, and/or programming.

**Minimum Education:** Require a Bachelor's degree in computer science, engineering, information technology, or other relevant discipline.

**Technical Specialist:** Technical Specialists conduct assessments, evaluations, selections, requirements analyst and definition, technology prototyping, and cost analyses related to information technology.

**Minimum Experience:** Require up to 3 years relevant experience in identifying and applying new and emerging technologies to support planning initiatives to meet business needs.

**Minimum Education:** Require a Bachelor's degree in computer science, engineering, information technology, or other relevant discipline.
**SIN 541611:**

**Principal Consultant:** Principal Consultants provide expert-level services in one or more service areas, including consulting services, facilitation services, and/or program integration and project management services. Principle Consultants possess extensive executive-level experience, public visibility, and act in an operationally critical role, having potentially significant mission, regulatory, or financial impact on an agency/organization. Principle Consultants are expert at devising and implementing strategies, policies, and programs designed to assist an agency/organization in meeting its strategic goals and objectives and may lead large, cross-functional project teams.

**Minimum Experience:** Require 10 years relevant experience in service areas including, but not limited to: business administration, business transformation, public policy, strategic management, program development, planning, technology and policy, political science, statistics, economics, and/or communications.

**Minimum Education:** Require a Master's degree in a relevant discipline.

**Consultant:** Consultants provide consulting services, facilitation services, and/or program integration and project management services, using relevant analytical, methodological, and management tools required to organize, implement, and deliver the services being provided. For straightforward engagement requirements, Consultants may lead tasks that implement strategies, policies, and programs designed to assist an agency/organization in meeting its strategic goals and objectives.

**Minimum Experience:** Require minimum of 5 years relevant experience in service areas including, but not limited to: business administration, business transformation, public policy, strategic management, program development, planning, technology and policy, political science, statistics, economics, and/or communications.

**Minimum Education:** Require a Bachelor's degree in a relevant discipline.

**Junior Consultant:** Junior Consultants support project teams in one or more service areas, including consulting services, facilitation services, and/or program integration and project management services. Junior Consultants assist in the use of relevant analytical, methodological, and management tools required organizing, implementing, and delivering the services being provided.

**Minimum Experience:** Require a minimum of 2 years relevant experience supporting service areas including, but not limited to: business administration, business transformation, public policy, strategic management, program development, planning, technology and policy, political science, statistics, economics, and/or communications.

**Minimum Education:** Require a Bachelor's degree in a relevant discipline.

**Senior Subject Matter Expert:** Senior Subject Matter Experts provide senior-level thought leadership and access to stakeholder and partnership networks required to plan, support, and provide advice on complex and critical efforts which include domain-specific functional, technical, professional, and/or policy areas of a project. Senior Subject Matter Experts provide services in one or more service areas, including consulting services, facilitation services, and/or program integration and project management services. Senior Subject Matter Experts serve as senior-level advisors to an agency's/organization's executive management team in a variety of capacities, including acting as point of contact with an agency's/organization's contract official technical representatives (COTRs)/task monitors.

**Minimum Experience:** Require 7 years relevant experience in service areas including, but not limited to: business administration, public policy, strategic management, program development, information sharing, web-
based collaboration, customer relationship management, business transformation, business process engineering, planning, technology and policy, and/or change management.

**Minimum Education:** Require a Bachelor’s degree in a relevant discipline.

**Subject Matter Expert:** Subject Matter Experts provide thought leadership and access to key stakeholder and partnership networks required to plan, suppp01, and provide advice on complex and critical efforts which include domain-specific functional, technical, professional, and/or policy areas of a project. Subject Matter Experts provide services in one or more service areas, including consulting services, facilitation services, and/or program integration and project management services. Subject Matter Experts serve as advisors to an agency's/organization's executive management team in a variety of capacities, including acting as point of contact with an agency's/organization's contract official technical representatives (COTRs)/task monitors.

**Minimum Experience:** Require 3 years relevant experience in service areas including, but not limited to: business administration, public policy, strategic management, program development, information sharing, web-based collaboration, customer relationship management, business transformation, business process engineering, planning, technology and policy, and/or change management.

**Minimum Education:** Require a Bachelor's degree in a relevant discipline.

**Senior Advisor:** Senior Advisors are proficient in managing research and analysis, facilitation, methodology development and evaluation, process reengineering, and other strategic business services across all phases of an engagement. Senior Advisors provide services in one or more service areas, including consulting services, facilitation services, and/or program integration and project management services. Senior Advisors perform strategic business systems planning, enterprise information planning, and business area analysis. Services may include process and data modeling in support of planning and analysis efforts, using both manual and automated tools.

**Minimum Experience:** Require 5 years relevant experience in service areas including, but not limited to: business administration, technology and business automation, strategic management, change management, business process automation, Web-based information and collaboration, technology and policy, and/or communications.

**Minimum Education:** Require a Bachelor’s degree in a relevant discipline.

**Advisors:** Advisors are experienced in managing and implementing research and analysis, facilitation, methodology development and evaluation, process reengineering, and other strategic business services across all phases of an engagement. Advisors provide services in one or more service areas, including consulting services, facilitation services, and/or program integration and project management services. Advisors perform strategic business systems planning, enterprise information planning, and business area analysis. Services may include process and data modeling in support of planning and analysis efforts, using both manual and automated tools.

**Minimum Experience:** Require a minimum of 3 years relevant experience in service areas including, but not limited to: business administration, technology and business automation, strategic management, change management, business process automation, Web-based information and collaboration, technology and policy, and/or communications.

**Minimum Education:** Require a Bachelor’s degree in a relevant discipline.
Junior Advisor: Junior Advisors conduct tasks in support of research and analysis, facilitation, methodology development and evaluation, process reengineering, and other strategic business services across all phases of an engagement. Junior Advisors provide services in one or more service areas, including consulting services, facilitation services, and/or program integration and project management services. Junior Advisors take direction from project leadership and support the performance of strategic business systems planning, enterprise information planning, and business area analysis. Services may include assisting with process and data modeling in support of planning and analysis efforts, using both manual and automated tools.

Minimum Experience: Require 1 year relevant experience in service areas including, but not limited to: business administration, technology and business automation, strategic management, change management, business process automation, Web-based information and collaboration, technology and policy, and/or communications.

Minimum Education: Require a Bachelor’s degree in a relevant discipline.

Principal Analyst: Principal Analysts are expert with research and analysis of technology and its impact on policy, business practices, and operations within government agencies and commercial organizations. Principal Analysts provide services in one or more service areas, including consulting services, facilitation services, and/or program integration and project management services. Principal Analysts have expert applied experience in developing new technology programs with specific expertise in governance, policy development, strategic planning, and user adoption for business and technology initiatives. Principal Analysts demonstrate the ability to develop and maintain key strategic partnerships and alliances across multiple disciplines, organizational jurisdictions, and geographic locations.

Minimum Experience: Require 7 years relevant experience in service areas including, but not limited to: business administration, public policy, strategic management, technology and policy, data/communications interoperability, Web-enabled information and collaboration, operational needs and requirements, and/or communications.

Minimum Education: Require a Bachelor’s degree in a relevant discipline.

Senior Analyst: Senior Analysts are proficient with research and analysis of technology and its impact on policy, business practices, and operations within government agencies and commercial organizations. Senior Analysts provide services in one or more service areas, including consulting services, facilitation services, and/or program integration and project management services. Senior Analysts have expert applied experience in developing new technology programs with specific expertise in governance, policy development, strategic planning, and user adoption for business and technology initiatives. Senior Analysts demonstrate the ability to develop and maintain key strategic partnerships and alliances across multiple disciplines, organizational jurisdictions, and geographic locations.

Minimum Experience: Require 5 years relevant experience in service areas including, but not limited to: business administration, public policy, strategic management, technology and policy, data/communications interoperability, Web-enabled information and collaboration, operational needs and requirements, and/or communications.

Minimum Education: Require a Bachelor’s degree in a relevant discipline.

Analyst: Analysts research and analyze technology and its impact on policy, business practices, and operations within government agencies and commercial organizations. Analysts provide services in one or more service areas, including consulting services, facilitation services, and/or program integration and project management services. Analysts have applied experience in developing new technology programs with
specific expertise in governance, policy development, strategic planning, and user adoption for business and technology initiatives. Analysts demonstrate the ability to develop and maintain key strategic partnerships and alliances across multiple disciplines, organizational jurisdictions, and geographic locations.

**Minimum Experience**: Require a minimum of 3 years relevant experience in service areas including, but not limited to: business administration, public policy, strategic management, technology and policy, data/communications interoperability, Web-enabled information and collaboration, operational needs and requirements, and/or communications.

**Minimum Education**: Require a Bachelor's degree in a relevant discipline.

**Senior Project Manager**: Senior Project Managers are proficient at planning, directing, organizing, controlling, and managing projects to ensure that all contractual obligations are fulfilled in an efficient and timely manner. Senior Project Managers provide services in one or more service areas, including consulting services, facilitation services, and/or program integration and project management services. Senior Project Managers are proficient at providing direction, leadership and strategic guidance of relevant personnel, including subordinates (if relevant), task leaders, subcontractors, and other support personnel.

**Minimum Experience**: Require a minimum of 5 years relevant experience in service areas including, but not limited to: strategic management, planning, business process automation, policy development and implementation, technology planning and implementation, business and systems needs and requirements, and information sharing and collaboration.

**Minimum Education**: Require a Bachelor’s degree in a relevant discipline.

**Junior Project Manager**: Junior Project Managers plan, organize, and manage tasks under the direction of project leadership. Junior Project Managers provide services in one or more service areas, including consulting services, facilitation services, and/or program integration and project management services. Junior Project Managers ensure that task requirements are fulfilled in an efficient and timely manner. Junior Project Managers provide task team leadership of relevant personnel, including subordinates (if relevant), subcontractors, and other support personnel comprising a task team.

**Minimum Experience**: Require 1 year relevant experience in service areas including, but not limited to: strategic management, planning, business process automation, policy development and implementation, technology planning and implementation, business and systems needs and requirements, and information sharing and collaboration.
Minimum Education: Require a Bachelor’s degree in a relevant discipline.

Senior Project Specialist: Senior Project Specialists take direction and support projects to fulfill contractual obligations in an efficient and timely manner. Senior Project Specialists provide services in one or more service areas, including consulting services, facilitation services, and/or program integration and project management services. Senior Project Specialists may work independently and have specialized skill in an area required by contractual tasking.

Minimum Experience: Require a minimum of 3 years relevant experience in service areas including, but not limited to: strategic management, planning, business process automation, policy development and implementation, technology planning and implementation, business and systems needs and requirements, and information sharing and collaboration.

Minimum Education: Require a Bachelor's degree in a relevant discipline.

Project Specialist: Project Specialists take direction and support projects to fulfill contractual obligations in an efficient and timely manner. Project Specialists provide services in one or more service areas, including consulting services, facilitation services, and/or program integration and project management services.

Minimum Experience: Require a minimum of 1-year relevant experience in service areas including, but not limited to: strategic management, planning, business process automation, policy development and implementation, technology planning and implementation, business and systems needs and requirements, and information sharing and collaboration.

Minimum Education: Require a Bachelor's degree in a relevant discipline.

Senior Administrator: Senior Administrators provide expert office administration and support for publications, documents, and presentations. Senior Administrators provide services in one or more service areas, including consulting services, facilitation services, and/or program integration and project management services. Senior Administrators have demonstrated ability to work under general direction or independently.

Minimum Experience: Require a minimum of 4 years’ experience.

Minimum Education: Require an associate degree.

Administrator: Administrators provide office administration and support for publications, documents, and presentations. Administrators provide services in one or more service areas, including consulting services, facilitation services, and/or program integration and project management services. Administrators work under the direction of project leadership.

Minimum Experience: Require a minimum of 1 year experience.

Minimum Education: Require a High School diploma.

Senior Project Control Analyst: Senior Project Control Analysts have experience supporting the program management process, managing critical financial performance data, including basis for projected final cost, funding requirements, and project completion dates. Senior Project Control Analysts provide services in one or more service areas, including consulting services, facilitation services, and/or program integration and project management services.
Minimum Experience: Require a minimum of 5 years’ experience.

Minimum Education: Require an Associate’s degree in a relevant discipline.

Senior Technical Writer: Senior Technical Writers have expert ability to research and analyze available content and verify copy with appropriate users and stakeholders in order to produce high-quality data deliverables. Senior Technical Writers provide services in one or more service areas, including consulting services, facilitation services, and/or program integration and project management services. Senior Technical Writers have expert ability to interface with various stakeholder communities to write and edit content for reports, whitepapers, and Web delivery.

Minimum Experience: Require a minimum of 3 years’ experience.

Minimum Education: Require an Associate’s degree in a relevant discipline.

Degree/Experience Equivalency Table

<table>
<thead>
<tr>
<th>Degree</th>
<th>Experience Equivalence</th>
</tr>
</thead>
<tbody>
<tr>
<td>AA Degree</td>
<td>High School Diploma degree or GED +2 years relevant experience</td>
</tr>
<tr>
<td>Bachelors</td>
<td>Associate degree +2 years relevant experience, or High School Diploma or GED + 4 years relevant experience</td>
</tr>
<tr>
<td>Masters</td>
<td>Bachelors +2 years relevant experience, or Associates + 4 years relevant experience, or High School Diploma or GED + 6 years of experience</td>
</tr>
</tbody>
</table>
# G&H INTERNATIONAL SERVICES, INC. LABOR RATES

<table>
<thead>
<tr>
<th>SIN</th>
<th>Labor Category</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Project Advisor</td>
<td>$184.94</td>
</tr>
<tr>
<td>54151S</td>
<td>Senior Subject Matter Expert (IT)</td>
<td>$154.19</td>
</tr>
<tr>
<td>54151S</td>
<td>Subject Matter Expert (IT)</td>
<td>$150.67</td>
</tr>
<tr>
<td>54151S</td>
<td>Enterprise Architect</td>
<td>$147.49</td>
</tr>
<tr>
<td>54151S</td>
<td>Junior Analyst (IT)</td>
<td>$71.25</td>
</tr>
<tr>
<td>54151S</td>
<td>Business Process Analyst</td>
<td>$65.39</td>
</tr>
<tr>
<td>54151S</td>
<td>Senior Project Manager (IT)</td>
<td>$164.62</td>
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<tr>
<td>54151S</td>
<td>Senior Task Order Project Manager</td>
<td>$161.17</td>
</tr>
<tr>
<td>54151S</td>
<td>Junior Task Order Project Manager</td>
<td>$114.46</td>
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<tr>
<td>54151S</td>
<td>Technical Specialist</td>
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<tr>
<td>541611</td>
<td>Principal Consultant</td>
<td>$309.62</td>
</tr>
<tr>
<td>541611</td>
<td>Consultant</td>
<td>$294.59</td>
</tr>
<tr>
<td>541611</td>
<td>Junior Consultant</td>
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<td>Senior Subject Matter Expert</td>
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<tr>
<td>541611</td>
<td>Subject Matter Expert</td>
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</tr>
<tr>
<td>541611</td>
<td>Advisor</td>
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<tr>
<td>541611</td>
<td>Junior Advisor</td>
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<tr>
<td>541611</td>
<td>Principal Analyst</td>
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<tr>
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<td>Senior Analyst</td>
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<tr>
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<td>Analyst</td>
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</tr>
<tr>
<td>541611</td>
<td>Junior Analyst</td>
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<td>Senior Project Manager</td>
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<td>Junior Project Manager</td>
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<td>Senior Project Specialist</td>
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<td>541611</td>
<td>Senior Administrator</td>
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<tr>
<td>541611</td>
<td>Administrator**</td>
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</tr>
<tr>
<td>541611</td>
<td>Senior Project Control Analyst</td>
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</tr>
<tr>
<td>541611</td>
<td>Senior Technical Writer</td>
<td>$101.16</td>
</tr>
</tbody>
</table>
Service Contract Labor Standards (SCLS) Matrix

<table>
<thead>
<tr>
<th>SCLS Eligible Labor Category</th>
<th>SCLS Equivalent Code Title</th>
<th>Wage Determination No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrator</td>
<td>01011 – Accounting Clerk I</td>
<td>2015-4281</td>
</tr>
</tbody>
</table>

The Service Contract Labor Standards (SCLS) is applicable to this contract and it includes SCLS applicable labor categories. The prices for the indicated (***) SCLS labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).