



**AUTHORIZED FEDERAL SUPPLY SERVICE
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES**

Note: Harris Patriot Healthcare Solutions, LLC wishes to participate under the cooperative purchasing and disaster recovery programs. The following SIN is available to state and local: 132-51

SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FPDS Code D301 IT Facility Operation and Maintenance
FPDS Code D302 IT Systems Development Services
FPDS Code D306 IT Systems Analysis Services
FPDS Code D307 Automated Information Systems Design and Integration Services
FPDS Code D308 Programming Services
FPDS Code D316 IT Network Management Services
FPDS Code D317 Automated News Services, Data Services, or Other Information Services
FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

Harris Patriot Healthcare Solutions, LLC

Parkview Towers

1150 First Avenue, Suite 910

King of Prussia, PA 19406

Phone: 610-783-1500

Fax: 610-783-1501

<http://www.govcomm.harris.com/healthcare/>

Contract Number: **GS-35F-0600J**

DUNS: 16-193-1501

Period Covered by Contract: **July 15, 2009 to July 14, 2014**

General Services Administration

Federal Supply Service

Pricelist current through Modification # **PO-0023** dated **March 24, 2010**

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service's Home Page via the Internet at <http://www.fss.gsa.gov/>

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**INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!TM on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!TM and the Federal Supply Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

Ordering and Billing Address:

**Harris Patriot Healthcare Solutions, LLC
1150 First Avenue, Suite 910
King of Prussia, PA 19406-1335**

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards **will not** be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance: **Phone: 610-783-1500**

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

- Block 9: G. Order/Modification Under Federal Schedule
- Block 16: Data Universal Numbering System (DUNS) Number: **161931501**
- Block 30: Type of Contractor - **B. Large Business**
- Block 31: Woman-Owned Small Business - **NO**
- Block 36: Contractor's Taxpayer Identification Number (TIN): **20-2332413**
- 4a. CAGE Code: **3ZQQ0**
- 4b. Contractor **has** registered with the Central Contractor Registration Database.

5. FOB DESTINATION

6. DELIVERY SCHEDULE

- a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-51	*

*** As Negotiated Between Contractor and Ordering Agency**

Expedited Delivery, Overnight delivery, and 2 day delivery are not offered.

- b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS: PRICES SHOWN ARE NET PRICES; BASIC DISCOUNTS HAVE BEEN DEDUCTED.

- a. Prompt Payment: **0%, Net 30 days** from receipt of invoice or date of acceptance, whichever is later.
 - b. Quantity: **NONE**
 - c. Dollar Volume: **NONE**
 - d. Government Educational Institutions: **NONE**
 - e. Other: **NONE**

8. TRADE AGREEMENTS ACT OF 1979, AS AMENDED:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING: Harris Patriot Healthcare Solutions, LLC does not offer export packing under SIN 132-51, Professional Services.

10. **SMALL REQUIREMENTS:** The minimum dollar value of orders to be issued is \$100.00.

11. **MAXIMUM ORDER (ALL DOLLAR AMOUNTS ARE EXCLUSIVE OF ANY DISCOUNT FOR PROMPT PAYMENT.)**

The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:

Special Item Number 132-51 - Information Technology (IT) Professional Services

12. **USE OF FEDERAL SUPPLY SERVICE INFORMATION TECHNOLOGY SCHEDULE CONTRACTS. In accordance with FAR 8.404:**

[NOTE: Special ordering procedures have been established for Special Item Numbers (SINs) 132-51 IT Professional Services; refer to the terms and conditions for that SIN.]

Orders placed pursuant to a Multiple Award Schedule (MAS), using the procedures in FAR 8.404, are considered to be issued pursuant to full and open competition. Therefore, when placing orders under Federal Supply Schedules, ordering activities need not seek further competition, synopsise the requirement, make a separate determination of fair and reasonable pricing, or consider small business set-asides in accordance with subpart 19.5. GSA has already determined the prices of items under schedule contracts to be fair and reasonable. By placing an order against a schedule using the procedures outlined below, the ordering activity has concluded that the order represents the best value and results in the lowest overall cost alternative (considering price, special features, administrative costs, etc.) to meet the ordering activity's needs.

- a. Orders placed at or below the micro-purchase threshold. ordering activities can place orders at or below the micro-purchase threshold with any Federal Supply Schedule Contractor.
- b. Orders exceeding the micro-purchase threshold but not exceeding the maximum order threshold. Orders should be placed with the Schedule Contractor that can provide the supply or service that represents the best value. Before placing an order, ordering activities should consider reasonably available information about the supply or service offered under MAS contracts by using the "GSA Advantage!" on-line shopping service, or by reviewing the catalogs/pricelists of at least three Schedule Contractors and selecting the delivery and other options available under the schedule that meets the ordering activity's needs. In selecting the supply or service representing the best value, the ordering activity may consider--
 - (1) Special features of the supply or service that are required in effective program performance and that are not provided by a comparable supply or service;
 - (2) Trade-in considerations;
 - (3) Probable life of the item selected as compared with that of a comparable item;
 - (4) Warranty considerations;
 - (5) Maintenance availability;
 - (6) Past performance; and
 - (7) Environmental and energy efficiency considerations.
- c. Orders exceeding the maximum order threshold. Each schedule contract has an established maximum order threshold. This threshold represents the point where it is advantageous for the ordering activity to seek a price reduction. In addition to following the procedures in paragraph b, above, and before placing an order that exceeds the maximum order threshold, ordering activities shall--

Review additional Schedule Contractors'

- (1) catalogs/pricelists or use the "GSA Advantage!" on-line shopping service;

- (2) Based upon the initial evaluation, generally seek price reductions from the Schedule Contractor(s) appearing to provide the best value (considering price and other factors); and
- (3) After price reductions have been sought, place the order with the Schedule Contractor that provides the best value and results in the lowest overall cost alternative. If further price reductions are not offered, an order may still be placed, if the ordering activity determines that it is appropriate.

NOTE: For orders exceeding the maximum order threshold, the Contractor may:

- (1) Offer a new lower price for this requirement (the Price Reductions clause is not applicable to orders placed over the maximum order in FAR 52.216-19 Order Limitations);
 - (2) Offer the lowest price available under the contract; or
 - (3) Decline the order (orders must be returned in accordance with FAR 52.216-19).
- d. Blanket purchase agreements (BPAs). The establishment of Federal Supply Schedule BPAs is permitted when following the ordering procedures in FAR 8.404. All schedule contracts contain BPA provisions. ordering activities may use BPAs to establish accounts with Contractors to fill recurring requirements. BPAs should address the frequency of ordering and invoicing, discounts, and delivery locations and times.
 - e. Price reductions. In addition to the circumstances outlined in paragraph c, above, there may be instances when ordering activities will find it advantageous to request a price reduction. For example, when the ordering activity finds a schedule supply or service elsewhere at a lower price or when a BPA is being established to fill recurring requirements, requesting a price reduction could be advantageous. The potential volume of orders under these agreements, regardless of the size of the individual order, may offer the ordering activity the opportunity to secure greater discounts. Schedule Contractors are not required to pass on to all schedule users a price reduction extended only to an individual ordering activity for a specific order.
 - f. Small business. For orders exceeding the micro-purchase threshold, ordering activities should give preference to the items of small business concerns when two or more items at the same delivered price will satisfy the requirement.
 - g. Documentation. Orders should be documented, at a minimum, by identifying the Contractor the item was purchased from, the item purchased, and the amount paid. If an ordering activity requirement, in excess of the micro-purchase threshold, is defined so as to require a particular brand name, product, or feature of a product peculiar to one manufacturer, thereby precluding consideration of a product manufactured by another company, the ordering activity shall include an explanation in the file as to why the particular brand name, product, or feature is essential to satisfy the ordering activity's needs.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:

Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of

Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001)

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.

- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See C.1.)

16. GSA Advantage!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated at open market purchases. Ordering Activities procuring open market items must follow FAR 8.401(d).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

- a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:
 - (1) Time of delivery/installation quotations for individual orders;
 - (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
 - (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.
- b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

NONE

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

Federal Acquisition Regulation (FAR) 13.303-1(a) defines Blanket Purchase Agreements (BPAs) as "...a simplified method of filling anticipated repetitive needs for supplies or services by establishing 'charge accounts' with qualified sources of supply." The use of Blanket Purchase Agreements under the Federal Supply Schedule Program is authorized in accordance with FAR 13.303-2(c)(3), which reads, in part, as follows:

"BPAs may be established with Federal Supply Schedule Contractors, if not inconsistent with the terms of the applicable schedule contract."

Federal Supply Schedule contracts contain BPA provisions to enable schedule users to maximize their administrative and purchasing savings. This feature permits schedule users to set up "accounts" with Schedule Contractors to fill recurring requirements. These accounts establish a period for the BPA and generally address issues such as the frequency of ordering and invoicing, authorized callers, discounts, delivery locations and times. Agencies may qualify for the best quantity/volume discounts available under the contract, based on the potential volume of business that may be generated through such an agreement, regardless of the size of the individual orders. In addition, agencies may be able to secure a discount higher than that available in the contract based on the aggregate volume of business possible under a BPA. Finally, Contractors may be open to a progressive type of discounting where the discount would increase once the sales accumulated under the BPA reach certain prescribed levels. Use of a BPA may be particularly useful with the new Maximum Order feature. See the Suggested Format, contained in this Schedule Pricelist, for customers to consider when using this purchasing tool.

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Contractor’s Reports of Sales and 552.238-76, Industrial Funding Fee, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:
<http://www.govcomm.harris.com/healthcare/>

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—
 - (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
 - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

**3. ORDERING PROCEDURES FOR SERVICES (REQUIRING A STATEMENT OF WORK)
(G-FCI-920) (MAR 2003)**

FAR 8.402 contemplates that GSA may occasionally find it necessary to establish special ordering procedures for individual Federal Supply Schedules or for some Special Item Numbers (SINs) within a Schedule. GSA has established special ordering procedures for services that require a Statement of Work. These special ordering procedures take precedence over the procedures in FAR 8.404 (b)(2) through (b)(3).

When ordering services over \$100,000, Department of Defense (DOD) ordering offices and non-DOD agencies placing orders on behalf of the DOD must follow the policies and procedures in the Defense Federal Acquisition Regulation Supplement (DFARS) 208.404-70 – Additional ordering procedures for services. When DFARS 208.404-70 is applicable and there is a conflict between the ordering procedures contained in this clause and the additional ordering procedures for services in DFARS 208.404-70, the DFARS procedures take precedence.

GSA has determined that the prices for services contained in the contractor's price list applicable to this Schedule are fair and reasonable. However, the ordering activity using this contract is responsible for considering the level of effort and mix of labor proposed to perform a specific task being ordered and for making a determination that the total firm-fixed price or ceiling price is fair and reasonable.

- (a) When ordering services, ordering activities shall—
 - (1) Prepare a Request (Request for Quote or other communication tool):

- (i) A statement of work (a performance-based statement of work is preferred) that outlines, at a minimum, the work to be performed, location of work, period of performance, deliverable schedule, applicable standards, acceptance criteria, and any special requirements (i.e., security clearances, travel, special knowledge, etc.) should be prepared.
- (ii) The request should include the statement of work and request the contractors to submit either a firm-fixed price or a ceiling price to provide the services outlined in the statement of work. A firm-fixed price order shall be requested, unless the ordering activity makes a determination that it is not possible at the time of placing the order to estimate accurately the extent or duration of the work or to anticipate cost with any reasonable degree of confidence. When such a determination is made, a labor hour or time-and-materials proposal may be requested. The firm-fixed price shall be based on the rates in the schedule contract and shall consider the mix of labor categories and level of effort required to perform the services described in the statement of work. The firm-fixed price of the order should also include any travel costs or other incidental costs related to performance of the services ordered, unless the order provides for reimbursement of travel costs at the rates provided in the Federal Travel or Joint Travel Regulations. A ceiling price must be established for labor-hour and time-and-materials orders.
- (iii) The request may ask the contractors, if necessary or appropriate, to submit a project plan for performing the task, and information on the contractor's experience and/or past performance performing similar tasks.
- (iv) The request shall notify the contractors what basis will be used for selecting the contractor to receive the order. The notice shall include the basis for determining whether the contractors are technically qualified and provide an explanation regarding the intended use of any experience and/or past performance information in determining technical qualification of responses. If consideration will be limited to schedule contractors who are small business concerns as permitted by paragraph (2) below, the request shall notify the contractors that will be the case.

(2) Transmit the Request to Contractors:

Based upon an initial evaluation of catalogs and price lists, the ordering activity should identify the contractors that appear to offer the best value (considering the scope of services offered, pricing and other factors such as contractors' locations, as appropriate) and transmit the request as follows:

NOTE: When buying IT professional services under SIN 132—51 ONLY, the ordering office, at its discretion, may limit consideration to those schedule contractors that are small business concerns. This limitation is not applicable when buying supplies and/or services under other SINs as well as SIN 132-51. The limitation may only be used when at least three (3) small businesses that appear to offer services that will meet the agency's needs are available, if the order is estimated to exceed the micro-purchase threshold.

- (i) The request should be provided to at least three (3) contractors if the proposed order is estimated to exceed the micro-purchase threshold, but not exceed the maximum order threshold.
- (ii) For proposed orders exceeding the maximum order threshold, the request should be provided to additional contractors that offer services that will meet the ordering activity's needs.
- (iii) In addition, the request shall be provided to any contractor who specifically requests a copy of the request for the proposed order.

- (iv) Ordering activities should strive to minimize the contractors' costs associated with responding to requests for quotes for specific orders. Requests should be tailored to the minimum level necessary for adequate evaluation and selection for order placement. Oral presentations should be considered, when possible.
- (3) Evaluate Responses and Select the Contractor to Receive the Order:

After responses have been evaluated against the factors identified in the request, the order should be placed with the schedule contractor that represents the best value. (See FAR 8.404)
- (b) The establishment of Federal Supply Schedule Blanket Purchase Agreements (BPAs) for recurring services is permitted when the procedures outlined herein are followed. All BPAs for services must define the services that may be ordered under the BPA, along with delivery or performance time frames, billing procedures, etc. The potential volume of orders under BPAs, regardless of the size of individual orders, may offer the ordering activity the opportunity to secure volume discounts. When establishing BPAs, ordering activities shall—
 - (1) Inform contractors in the request (based on the ordering activity's requirement) if a single BPA or multiple BPAs will be established, and indicate the basis that will be used for selecting the contractors to be awarded the BPAs.
 - (i) SINGLE BPA: Generally, a single BPA should be established when the ordering activity can define the tasks to be ordered under the BPA and establish a firm-fixed price or ceiling price for individual tasks or services to be ordered. When this occurs, authorized users may place the order directly under the established BPA when the need for service arises. The schedule contractor that represents the best value should be awarded the BPA. (See FAR 8.404)
 - (ii) MULTIPLE BPAs: When the ordering activity determines multiple BPAs are needed to meet its requirements, the ordering activity should determine which contractors can meet any technical qualifications before establishing the BPAs. When establishing the BPAs, the procedures in (a)(2) above must be followed. The procedures at (a)(2) do not apply to orders issued under multiple BPAs. Authorized users must transmit the request for quote for an order to all BPA holders and then place the order with the Schedule contractor that represents the best value.
 - (2) Review BPAs Periodically: Such reviews shall be conducted at least annually. The purpose of the review is to determine whether the BPA still represents the best value. (See FAR 8.404)
- (c) The ordering activity should give preference to small business concerns when two or more contractors can provide the services at the same firm-fixed price or ceiling price.
- (d) When the ordering activity's requirement involves both products as well as executive, administrative and/or professional, services, the ordering activity should total the prices for the products and the firm-fixed price for the services and select the contractor that represents the best value. (See FAR 8.404)
- (e) The ordering activity, at a minimum, should document orders by identifying the contractor from which the services were purchased, the services purchased, and the amount paid. If other than a firm-fixed price order is placed, such documentation should include the basis for the determination to use a labor-hour or time-and-materials order. For ordering activity requirements in excess of the micro-purchase threshold, the order file should document the evaluation of Schedule contractors' quotes that formed the basis for the selection of the contractor that received the order and the rationale for any trade-offs made in making the selection.

4. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

5. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

6. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
 - (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
 - (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

7. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

8. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 Rights in Data – General, may apply.

9. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

10. INDEPENDENT CONTRACTOR

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

11. ORGANIZATIONAL CONFLICTS OF INTEREST

- a. Definitions.
“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.
“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.
An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.
- b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

12. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

13. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), Alternate I (APR 1984) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), Alternate II (DEC 2002) applies to labor-hour orders placed under this contract.

14. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

15. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

16. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

**USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS**

PREAMBLE

Harris Patriot Healthcare Solutions, LLC provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact **Beth Parmer P: (703)610-4740, F: (321) 409-6972, bparmer@harris.com**

**BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE**

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

_____	_____	_____	_____
Ordering Activity	Date	Contractor	Date

BPA NUMBER _____

**(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

- (1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

- (2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

- (3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

- (4) This BPA does not obligate any funds.

- (5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

- (6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

- (7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

- (8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;

- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.
- (9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.
- (10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.

Harris Patriot Healthcare Solutions, LLC

Labor Category Descriptions

ITEM 80

Subject Matter Expert II

General Experience: Fourteen (14) years of experience. Plans and performs research, design assessment, development, integration and other assignments in a specific Information Technology and technical areas. Supervises broad team of systems engineers.

Functional Responsibility: Proficient in infrastructure support, application development, telecommunications and technical engineering areas. Provides expert guidance and insight into specific technologies and their application and independently performs a variety of system design and integration tasks where a specific subject matter expertise is necessary. Uses high-level functional systems analysis, design, integration, documentation, and implementation methodologies on complex problems that require in-depth knowledge of the subject matter for effective implementation. Responsible for highly complex Information Technology. May perform other duties related, as assigned. Proficient in single or multiple technical disciplines.

Minimum Education: Bachelor Degree. Six (6) years of general experience is considered equivalent to a Bachelor Degree. With a Master's Degree, Fifteen (15) years of general experience is required. With a PhD, thirteen (13) years of general experience is required.

ITEM 90

Subject Matter Expert I

General Experience: Ten (10) years of experience. Plans and performs research, design assessment, development, integration and other assignments in a specific Information Technology and technical areas. Supervises broad team of systems engineers.

Functional Responsibility: Expert in single or multiple technical disciplines. Provides expert guidance and insight into specific technologies and their application and independently performs a variety of system design and integration tasks where a specific subject matter expertise is necessary. Responsible for highly complex Information Technology. Uses high-level functional systems analysis, design, integration, documentation, and implementation methodologies on complex problems that require in-depth knowledge of the subject matter for effective implementation. May perform other duties related, as assigned.

Minimum Education: Bachelor Degree. Six (6) years of general experience is considered equivalent to a Bachelor's Degree. With a Master's Degree, fifteen (15) years of general experience is required. With a PhD, thirteen (13) years of general experience is required.

ITEM 110

Senior Program Manager

Job Description: Responsible for managing highly technical, complex and large programs. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor's personnel and communicating policies, purposes, and goals of the organization to subordinates. Shall be responsible for overall contract performance. Familiar with one or more of the following software packages: (AS/400, C, C++, Cobol, DB2, Delphi, EDI, Java, JD Edwards, Lotus Notes, Oracle, Peoplesoft, Powerbuilder, RPG, SAP, SQL, Visual Basic, Visual C).

Education: BS in Engineering or Computer Science

Experience: 12-plus years supervising large technical programs or contracts.

ITEM 120**Program Manager**

Job Description: Responsible for managing relatively large or complex programs. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor's personnel and communicating policies, purposes, and goals of the organization to subordinates. Shall be responsible for overall contract performance. Familiar with one or more of the following software packages: (AS/400, C, C++, Cobol, DB2, Delphi, EDI, Java, JD Edwards, Lotus Notes, Oracle, Peoplesoft, Powerbuilder, RPG, SAP, SQL, Visual Basic, Visual C).

Education: BS/CS, IS, Engineering or Business.

Experience: 8 years of contracting and/or general management experience.

ITEM 130**Project Leader**

Job Description: Manages project(s) or program(s) of moderate risk and complexity or may have deputy responsibility for a large program. Oversees project budget and schedules. Has supervisory responsibility including recommendation for hiring, firing, salary and performance management. Serves as primary customer contact. Familiar with one or more of the following software packages: (AS/400, C, C++, Cobol, DB2, Delphi, EDI, Java, JD Edwards, Lotus Notes, Oracle, Peoplesoft, Powerbuilder, RPG, SAP, SQL, Visual Basic, Visual C).

Education: BS or BA

Experience: 5-8 years contracting experience; some supervisory experience.

ITEM 210**Office Automation Specialist**

Job Description: Assists programmers, analysts, and engineers with office automation tasks. May be responsible for managing the use of computers, printers, telephones and office equipment in a data center environment. Maintains inventory of computer equipment and supplies, and coordinates hardware and software acquisitions. Coordinates special projects and programs, responds to outline and non-routine inquiries using standardized formats. Uses automated equipment and a variety of software packages to produce standard and nonstandard documents.

Education: HS

Experience: 3-5 years experience.

*This labor category may only be utilized in support of the professional labor categories described herein and shall not be purchased separately.

ITEM 220**Word Processing Specialist II**

Job Description: Produces or maintains documents, reports, and statistical information of a highly complex or technical nature. May require knowledge of many sophisticated software packages, including word processing, spreadsheet, desktop publishing, and data bases. Including the ability to manipulate and change data in different file formats.

Education: HS

Experience: 3-6 years of word processing experience.

*This labor category may only be utilized in support of the professional labor categories described herein and shall not be purchased separately.

ITEM 224**Word Processing Specialist I**

Job Description: Under supervision, produces or maintains documents, reports, and statistical information of a highly complex or technical nature. May require knowledge of many sophisticated software packages, including word processing, spreadsheet, desktop publishing, and data bases. Including the ability to manipulate and change data in different file formats.

Education: HS

Experience: 1-2 years of word processing experience.

*This labor category may only be utilized in support of the professional labor categories described herein and shall not be purchased separately.

ITEM 250**Technical Writer**

Minimum/General Experience: Two (2) years specialized experience in Information Mission Area technical writing or editing and two (2) years general experience in a related field.

Functional Responsibility: Duties include but are not limited to preparing and editing technical documentation and interpretation of technical documentation standards. Conducts research and ensures the use of proper technical terminology. Translates technical information into clear, readable documents to be used by technical and non-technical personnel.

Minimum Education: A Bachelors Degree in English or Journalism.

ITEM 280**Graphic Artist (Web Developer)**

Job Description: Works with HTML or JAVA to produce internet related projects. Designs some original material from client specifications which may be clearly defined or allow for some designer discretion.

Education: AS or AA

Experience: 1-4 years experience.

ITEM 316**Enterprise Architect**

Minimum/General Experience: Three to five (3-5) years experience with IT projects specializing in the planning and deployment of enterprise wide architecture solutions, with the ability to develop business architectures to support an organizations vision, and help align their business processes, people and technologies.

Functional Responsibility: The Enterprise Architect has the ability for complete system architecture development, and system assessment. They have an understanding of concepts and products associated with application servers, queuing, web services, and industry specifications mandatory. Also understands the merits and appropriate applications of frameworks, protocols, synchronous/asynchronous communications, data translations and transformations, application performance and IT governance.

Minimum Education: A Bachelors Degree in Computer Science or Engineering

ITEM 330**Sr. LAN Technician (data/voice)**

Job Description: Installs, maintains, and repairs voice, data, and video equipment aid-related apparatus. Must have knowledge of assessing complex problems, and investigating and resolving problems. Under minimum supervision, installs, tests, and repairs voice, data, and video equipment (e.g., computers, communication, telephone, and transmitting and receiving equipment). Installs equipment according to layouts, floor plans, sketches, and wiring diagrams. Maintains equipment and analyzes operational malfunctioning with test equipment. Assembles equipment, mounts brackets, and connects wire leads using hand tools and following installation diagrams or work orders. Tests newly installed equipment and repairs or replaces faulty equipment using testing devices. Installs equipment in company offices and on customers premises, following floor plans, sketches, and wiring diagrams. Tests equipment for circuit continuity using testing instruments.

Education: AS or AA

Experience: 2-7 years experience.

ITEM 334**LAN Technician (data/voice)**

Job Description: Under general supervision, installs, tests, and repairs voice, data, and video equipment (e.g., computers, communication, telephone, and transmitting and receiving equipment). Installs equipment according to layouts, floor plans, sketches, and wiring diagrams. Maintains equipment and analyzes operational malfunctioning with test equipment. Assembles equipment, mounts brackets, and connects wire leads using hand tools and following installation diagrams or work orders. Tests newly installed equipment and repairs or replaces faulty equipment using testing devices. Tests equipment for circuit continuity using testing instruments.

Education: AS/AA

Experience: 1-4 years experience.

ITEM 405

Senior Information Systems Engineer

Minimum/General Experience: Four (4) years specialized experience in engineering large information systems plus three years general experience in a related field. Working knowledge of current and anticipated developments in such areas as information systems hardware, software, databases, communication protocols, and networking. Demonstrated supervisory experience as a Team Leader or Department Director.

Functional Responsibility: Duties include but are not limited to providing technical supervision, analysis and engineering of information systems, defining requirements and limitations, technical guidance and direction, system testing, and developing engineering plans/schedules. Defines group direction from loosely given guidance, interfacing with the customer and Subject Matter Experts to extract program information, mentoring less experience team members, assisting in the determination of overall results analysis approach, and provides future network development guidance to the engineering staff. Works independently without significant oversight and will be empowered to make decisions. Senior Information Systems Engineer will analyze physical, functional, system, data, and component analysis and architecture comprehension. Possess strong leadership, communication, and team work skills. Regularly presents findings to groups of varying sizes. Leads a team of varying engineering experience and managing overall activities to a defined schedule.

Minimum Education: A Masters Degree in Computer Science or Engineering

ITEM 408

Information Systems Engineer

Minimum/General Experience: Three to four (3-4) years specialized experience in engineering large information systems plus three (3) years general experience in a related field. Working knowledge of current and anticipated developments in such areas as information systems hardware, software, databases, communication protocols, and networking.

Functional Responsibility: Information System Engineer manages and maintains data backups for corporate and production development systems. They assist in providing end user support for servers, networks, printers, desktops and laptops. Act as a senior IT staff member providing guidance to workstation administrators who perform deployment and troubleshooting. Work within a team of other Information System Engineers to provide a high level of customer service to end users, local, remote and around the world. Administer facility security and security systems, maintain physical security manage security badges. Work with a team of Systems and Network Engineers to improve network performance through the optimization and replacement of existing network infrastructure.

Minimum Education: A Bachelors Degree in Computer Science or Engineering

ITEM 410

Senior Hardware/Software Engineer

Job Description: Reviews computer systems capabilities, workflow, and scheduling limitations to determine if requested program or modification is possible within existing system. Studies existing information processing systems to evaluate effectiveness and develops new systems to improve production or workflow as required. Prepares workflow charts and diagrams to specify in detail operations to be performed by equipment and computer programs and operations to be performed by personnel working within the system. Plans and prepares technical reports and instructional manuals and assists in the documentation of program development. May provide direction to lower level engineers.

Education: BS/CS; BSEE.

Experience: 5-10 years experience.

ITEM 412

Hardware/Software Engineer

Job Description: Analyzes user requirements, procedures, and problems to automate manual processing to improve existing computer systems. Performs assignments that require conferring with end users to analyze current methods and operating procedures, identify problems, and document specific I/O requirements, such as forms of data input, how data are to be manipulated and summarized, and how reports are to be formatted. Works with users to implement new and revised systems; performs post-implementation analyses.

Education: BS/CS; BSEE

Experience: 2-4 years experience

ITEM 420**Sr. Hardware/Software Technician**

Job Description: Performs technical tasks related to the support of computer hardware and software. This includes assemble, installation, operation, maintenance, distribution, modification, and testing of both hardware and software of micro and/or mini computers. Plans the methods and prepares the procedures required for performance of the previous list, and diagnoses and corrects troublesome or complex user hardware and software problems. Participates in the design of software tools and subsystems to support reuse and domain analysis. Assists other programmers to interpret software requirements and design specifications to code, and integrates and tests software components. Prepares test plans and reports, and provides task progress and status information to management.

Education: AA/AS; prefer BSCS, BSE.

Experience: 5 years or more experience.

ITEM 422**Hardware/Software Technician**

Job Description: Under limited supervision, performs technical tasks related to the support of computer hardware and software. This includes assemble, installation, operation, maintenance, distribution, modification, and testing of both hardware and software of micro and/or mini computers. Provides input to the plans for the methods and procedures required to perform the tasks in the previous lists, and diagnoses and corrects user hardware and software problems. Participates in the design of software tools and subsystems to support reuse and domain analysis. Assists other programmers to interpret software requirements and design specifications to code, and integrates and tests software components. Provides inputs to test plans and reports.

Education: AA/AS; prefer BSCS, BSEE.

Experience: 2-5 years experience.

ITEM 440**Senior Test Technician**

Job Description: Provides supervision to other test technicians, Selects and prepares software and hardware for testing, selects test equipment, operates software and hardware under test, conducts verification and validation, and records test data, pointing out deviations resulting from hardware of software malfunction or observational errors. Operates and maintains automatic or electronic test equipment. Troubleshoots and solves complex technical problems with hardware or software testing. Participates in test program set development process providing assessment of design specifications and documentation. Verifies operator/maintenance documentation. Prepares written reports of findings and recommendations. Provides status of test project to management.

Education: AS/AA

Experience: 10 or more years experience.

ITEM 444**Test Technician**

Job Description: Selects and prepares software and hardware for testing, selects/operates test equipment, operates software and hardware under test, conducts verification and validation, and records test data, pointing out deviations resulting from hardware of software malfunction or observational errors. Performs recurring work independently. Operates and maintains automatic or electronic test equipment. Participates in test program set development process providing assessment of design methods and results. Attends meeting and provides input to development and design specifications and documentation. Verifies operator/maintenance documentation. Prepares written reports of findings and recommendations.

Education: AS/AA

Experience: 2-5 years experience.

ITEM 448**Jr. Test Technician**

Job Description: Under direct supervision, prepares software and hardware for testing, operates test equipment, operates software and hardware under test, conducts verification and validation, and records test data, pointing out deviations resulting from hardware or software malfunction or observational errors. Performs recurring work independently. Operates and maintains automatic or electronic test equipment. Participates in test program set development process, providing assessment of design methods and results. Verifies operator/maintenance documentation. Prepares written reports of findings and recommendations.

Education: AS/AA

Experience: 2-5 years experience.

ITEM 450**Senior Help Desk Operator**

Job Description: Provides user support to IBM compatible PC and/or Macintosh users. Works with Windows NT server system supporting users and network printers. Experience running a variety of applications that may include: Windows, WP for Windows, MS Office applications, Procomm plus, and MS mail for Windows, etc. Also evaluates and troubleshoots complex problems.

Education: BS or BSCS

Experience: 4 or more years experience.

ITEM 454**Help Desk Operator**

Job Description: Provides user support to IBM compatible PC and/or Macintosh users. Works with Windows NT based system supporting users and network printers. Experience running a variety of applications that may include: Windows, WP for Windows, MS Office applications for Windows, etc. Experience installing and setting up IBM compatible workstations.

Education: HS and working knowledge of computer software and hardware.

Experience: 1-3 years experience.

*This labor category may only be utilized in support of the professional labor categories described herein and shall not be purchased separately.

ITEM 460**Computer Operator**

Job Description: Schedules and coordinates daily computer operations. Distributes and verifies work. Trains operators in operations procedures and resolves operational problems.

Education: HS

Experience: 2-5 years in computer operations.

*This labor category may only be utilized in support of the professional labor categories described herein and shall not be purchased separately.

ITEM 500**Senior Database Administrator**

Minimum/General Experience: Four (4) years of progressively more difficult experience in Database Management System (DBMS) design and systems analysis, operating systems software internal architecture, high level and data manipulation languages. Experience may also be in DBMS analysis on significant projects, including experience in designing and building databases.

Functional Responsibility: Duties include but are not limited to providing highly technical expertise and guidance in the definition, control integrity, and uniformity of DBMS. Responsible for designing, developing, modifying, and evaluating programs for internal functional areas. Responsible for planning, coordinating, and administration of DBMS, including base definition, structures, documentation, upgrades, long-range requirements, operational guidelines, and protection. Ensures accuracy and completeness of data in master files and various support tools, such as base dictionaries. Establishes and maintains security integrity controls. Formulates and monitors policies, procedures, and standards relating to database management. Responsibilities may include the following: troubleshooting, recovery, tuning of the database, software installation, resolving errors and failures, auditing activities, and resource utilization. Works on problems of diverse scope where analysis of data requires evaluation of identifiable factors. Exercises judgment within generally defined practices and policies in selecting methods and techniques for obtaining solutions.

Minimum Education: A Bachelors Degree in Computer Science or Engineering

ITEM 501**Database Administrator**

Minimum/General Experience: Two to three (2-3) years of experience in Database Management System (DBMS) design and systems analysis, operating systems software internal architecture, high level and data manipulation languages.

Functional Responsibility: General scripting knowledge of exporting and importing data. Works with application developers and architects to design physical data structures to support application requirements. Provide day-to-day development, administration and technical expertise for the deployment, integration and management of various Oracle, MS SQL, and Access databases. Supports logical and physical data modeling and design by ensuring that database definitions conform to naming standards. Communicate effectively any urgent issues with other members of the team, including management and non-database personnel.

Minimum Education: A Bachelors Degree in Computer Science or Engineering

ITEM 510**Data Base Analyst**

Job Description: Performs in all facets of software development life-cycle in relational data base environments such as Oracle, Sybase, Informix, MS Access, MS SQL, Clarion, etc. Maintains data base dictionaries and monitors standards and procedures and integration of system through data base design.

Education: BS/CS

Experience: 3-6 years experience.

ITEM 512**Data Base Manager**

Job Description: Maintains data base dictionaries, structures, relationships and integrity. Prepares or maintains data base design documentation and user documents. Creates tables and objects to implement data base design specifications. Provides input on user interfaces to data bases and recommends changes to data entry processes. Develops and generates data base reports and forms for users. Checks data for validity and corrects data errors. Performs data backups and restores information when required.

Education: AS/AA in CS or military training.

Experience: 2-6 years experience.

ITEM 518

Data Entry Clerk

Job Description: Receives data for input, performs data entry, and checks data for validity. Generates reports for customers. Records daily activities.

Education: HS with working knowledge of computer systems.

Experience: 1 year or more experience.

*This labor category may only be utilized in support of the professional labor categories described herein and shall not be purchased separately.

ITEM 525

Network Configuration Manager

Minimum/General Experience: Five (5) or more years experience in network management/configuration. They have broad technical background suitable to allow a significant contribution in a number of technical areas or to be a recognized technical expert in a specialty.

Functional Responsibility: Network Configuration Managers exhibits broad technical knowledge and understanding, perform complex technical work, and carry a high level of responsibility in conceptualization, planning, and coordination with other projects. These employees perform at the professional level with minimum guidance and direction. Network Configuration Managers exhibit initiative and judgment and have latitude in carrying out assignments. Duties include but are not limited to the performance of technical work that carries a high level of responsibility in conceptualization, planning, and coordination with other projects. Other duties include technical leadership and guidance, problem definition, computer and communication system design and implementation. Network Configuration Managers may provide technical direction to other technical employees.

Minimum Education: A Bachelors Degree in Computer Science or Engineering

ITEM 530

Network Administrator

Job Description: Installs, maintains, and coordinates the usage of employer's or customer's computer network systems. Evaluates hardware and software, including, peripheral, output, and telecommunications equipment. Enforces security procedures and oversees network performance. Troubleshoots moderately complex problems. Coordinates network policies, procedures and standards.

Education: BS or BSCS

Experience: 3-5 years of network administration experience.

ITEM 532

Junior Network Administrator

Job Description: Provides technical support in the installation and maintenance of employer's or customer's computer network systems. Assists in the evaluation of hardware and software, including, peripheral, output, and telecommunications equipment. Administers security procedures. Installs network software. Troubleshoots routine problems.

Education: BS or BSCS

Experience: 1-2 years network administration experience.

ITEM 600

Senior Systems Support Analyst

Minimum/General Experience: Five (5) or more years extensive experience in software/hardware design and development support.

Functional Responsibility: Analysis and study of complex software requirements. Designs tools and subsystems to support design, development, reuse, and integration of complex systems. Manages development and tool utilization. Prepares development and support using formal specifications, data flow, diagrams, and other related design and development techniques. Works schedule and resource requirements definition to support information management projects. Provide test activities and status, and assist in the development all test plans and test cases. Identifies, tracks and reports all defects discovered during system test, and works personnel and programmers to correct and implement system changes. Ensures the effective configuration management of systems and applications.

Minimum Education: A Bachelors Degree in Computer Science or Engineering

ITEM 610**Senior Systems Analyst**

Job Description: Designs, develops implements and maintains complex systems. Serves as a lead resource in the development, implementation, and maintenance of computer systems. Analyzes user requirements, procedures and problems to automate manual processing to improve existing computer systems. Prepares systems requirements documentation and reports on task progress.

Education: BS/CS

Experience: 8 or more years systems analysis experience.

ITEM 612**System Analyst**

Job Description: Designs, develops implements and maintains complex systems. Serves as a lead resource in the development, implementation, and maintenance of computer systems. Analyzes user requirements, procedures and problems to automate manual processing to improve existing computer systems. Prepares systems requirements documentation and reports on task progress.

Education: BS/CS

Experience: 5-8 years systems analysis experience.

ITEM 614**Junior Systems Analyst**

Job Description: Analyzes user requirements, procedures, and problems to automate manual processing. Performs routine assignments in systems analysis, including routine documentation.

Education: BS/CS

Experience: 2-5 years systems analysis experience.

ITEM 705**Senior Technology Development Engineer**

Minimum/General Experience: Seven (7) years of experience in information systems implementation, change management efforts or business process redesign, including at least one (1) year experience in premium technologies.

Functional Responsibility: To provide special skills in premium technologies or re-engineering technologies, such as packaged enterprise software tools (e.g. Baan, SAP, PeopleSoft and Oracle) and other premium market-driven technologies and enterprise systems. On projects, they provide direction to project teams and interact with clients at the supervisory level. Supports the development of new business process architectures, definition of information systems requirements, design and manage databases and perform workflow analyses.

Minimum Education: A Bachelors Degree in Computer Science or Engineering

ITEM 710**Principal Application Development Engineer**

General Experience: Seven (7) years of experience designing software tools and managing software systems implementation. Experience shall include guiding in the analysis of business applications and development of design specifications for functional activities.

Functional Responsibility: Manage software development and support using accepted design techniques, CASE tools and Object Oriented Technologies and Methodologies and other industry standard techniques. Participate in the design of software tools. Assist the Application Development Engineer with software requirements and design specifications. Code, integrate and test software. Write system and user documentation. Provide required documentation. Provide technical direction to Application Development Engineers.

Minimum Education: Bachelor in Computer Science, Information Technology or related technical discipline. Substitution of experience for education may be made when four (4) years of specialized IT or applications subject matter knowledge and experience will be equivalent to a four (4) year degree. Years of experience which are used to substitute for a college degree cannot be used to otherwise qualify under the skill category description.

ITEM 712

Computer Programmer

Job Description: Plans, develops, tests and documents computer programs. Evaluates user requirements to determine programming procedures and approaches for problem solution. Determines program specifications and procedures. Ensures compatibility with existing systems and computer capabilities. Writes program documentation and user operations guides.

Education: BS/CS

Experience: 2-5 years of programming experience.

ITEM 714

Junior Computer Programmer

Job Description: Under supervision, codes, tests and documents computer programs. Interprets program specifications and procedures in order to develop software. Provides input to program and user documentation.

Education: BS/CS

Experience: 2-4 years of programming experience.

ITEM 800

Quality Assurance Specialist

Job Description: Develops quality assurance program plan and quality assurance policies, which will guide the development of hardware or software systems. Tailors and streamlines quality assurance requirements to a particular hardware or software platform. Performs tests and inspections throughout life-cycle of system to ensure quality products are delivered.

Education: BS/CS

Experience: 5+ years experience.

EDUCATION DEGREES:

AA: Associate in Arts

AS: Associate in Science

BA: Bachelor of Arts

BS: Bachelor of Science

BSEE: Bachelor of Science Electrical Engineering

BSE: Bachelor of Science Engineering

CS: Computer Science

HS: High School

IS: Information Systems

Harris Patriot Healthcare Solutions, LLC

GSA Authorized Pricelist

IT PROFESSIONAL SERVICES PRICE LIST (SIN 132-51)

Labor Category Title	Order Code	Harris Patriot Site	Customer Site
		GSA PRICE/HR	GSA PRICE/HR
Subject Matter Expert II	80	\$195.85	\$174.87
Subject Matter Expert I	90	\$156.68	\$139.90
Senior Program Manager	110	\$76.43	\$67.28
Program Manager	120	\$68.60	\$60.34
Project Leader	130	\$66.41	\$58.43
Office Automation Specialist*	210	\$31.19	\$27.43
Word Processing Specialist II*	220	\$25.12	\$22.11
Word Processing Specialist I*	224	\$20.64	\$18.17
Technical Writer	250	\$67.04	\$59.85
Graphics Artist (Web Developer)	280	\$32.56	\$28.64
Enterprise Architect	316	\$151.38	\$130.50
Sr. LAN Technician (data/voice)	330	\$48.49	\$42.67
LAN Technician	334	\$29.46	\$25.92
Senior Information Systems Engineer	405	\$134.30	\$119.91
Information Systems Engineer	408	\$95.13	\$84.94
Senior Hardware/Software Engineer	410	\$70.72	\$62.21
Hardware/Software Engineer	412	\$52.00	\$45.75
Senior Hardware/Software Technician	420	\$65.43	\$57.57
Hardware/Software Technician	422	\$48.71	\$42.85
Senior Test Technician	440	\$53.11	\$46.72
Test Technician	444	\$42.31	\$37.20
Junior Test Technician	448	\$33.71	\$29.65
Senior Help Desk Operator	450	\$43.66	\$38.42
Help Desk Operator*	454	\$25.25	\$22.22
Computer Operator*	460	\$23.14	\$20.35
Senior Database Administrator	500	\$115.71	\$103.31
Database Administrator	501	\$75.04	\$67.00
Data Base Analyst	510	\$65.46	\$56.84
Data Base Manager	512	\$36.84	\$32.41
Network Configuration Manager	525	\$94.67	\$84.52
Network Administrator	530	\$47.16	\$41.48
Junior Network Administrator	532	\$31.40	\$27.64

Labor Category Title	Order Code	Harris Patriot Site Customer Site	
		GSA PRICE/HR	GSA PRICE/HR
Senior Systems Support Analyst	600	\$106.32	\$94.93
Senior Systems Analyst	610	\$62.22	\$54.74
Systems Analyst	612	\$54.94	\$48.34
Junior Systems Analyst	614	\$47.54	\$41.84
Senior Technology Development Engineer	705	\$123.11	\$109.92
Principal Application Development Engineer	710	\$101.84	\$90.93
Computer Programmer	712	\$45.85	\$40.33
Junior Computer Programmer	714	\$34.35	\$30.23
Quality Assurance Specialist	800	\$57.26	\$50.40

The aforementioned labor categories/rates are applicable to on-site (Harris Patriot Healthcare Solutions facility) and off-site (customer facility) services.* These labor categories have been determined to be non-professional labor categories and shall be used solely to support the professional services (professional labor categories) described herein and shall not be purchased separately.