

**AUTHORIZED FEDERAL SUPPLY SERVICE
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES**

Special Item Number 132-8 - Purchase of Equipment

Special Item Number 132-12 – Maintenance Repair Service and Repair Parts/Spare Parts

Special Item Number 132-32 - Term Software Licenses

Special Item Number 132-33 - Perpetual Software Licenses

Special Item Number 132-34 – Maintenance of Software

Special Item Number 132-51 - Information Technology (IT) Professional Services

Special Item Number 132-52 - Electronic Commerce (EC) Services

Special Item Number 132-53 Wireless Services

Qnet Information Services

11325 Pegasus

Suite W-126

Dallas, Tx 75238

214-341-7638

www.Qnetis.com

Contract Number: GS-35F-0620M

Period Covered by Contract: July 11, 2008 thru July 11, 2012

**General Services Administration
Federal Supply Service**

Pricelist current through Modification 6, dated 4/29/2011

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service's Home Page via the Internet at <http://www.fss.gsa.gov/>



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INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage! On-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage! And the Federal Supply Service Home Page (www.fss.gsa.gov) contains information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

The geographic scope of the contract includes the 48 contiguous states, the District of Columbia, Alaska, Hawaii and the Commonwealth of Puerto Rico.

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

Ordering and Payments:

Qnet information Services.
11325 Pegasus
Suite W-126
Dallas, Tx 75238

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards will not be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

214-341-7638

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G. Order/Modification Under Federal Schedule
Block 16: Data Universal Numbering System (DUNS) Number: **124649240**
Block 30: Type of Contractor - **B. Other Small Business**
Block 31: Woman-Owned Small Business - **No**
Block 36: Contractor's Taxpayer Identification Number (TIN): **75-2837171**

- 4a. CAGE Code: **1WFP8**
- 4b. Contractor has registered with the Central Contractor Registration Database.

5. FOB: DESTINATION

6. DELIVERY SCHEDULE

a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-8	As mutually agreed to
132-12	As mutually agreed to
132-32	As mutually agreed to
132-33	As mutually agreed to
132-34	As mutually agreed to
132-51	As mutually agreed to
132-52	As mutually agreed to
132-53	As mutually agreed to

b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: 1% - 10 days Net 30 Days.
- b. Quantity: None
- c. Dollar Volume: None
- d. Government Educational Institutions: Government Educational Institutions are offered the same discounts as other Government customers.
- e. Other

8. TRADE AGREEMENTS ACT OF 1979, AS AMENDED:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:

10. SMALL REQUIREMENTS: The minimum dollar value of orders to be issued is \$100.

11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

- a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:

Special Item Number 132-8 - Purchase of Equipment

Special Item Number 132-12 – Maintenance Repair Service and Repair Parts/Spare Parts

Special Item Number 132-32 - Term Software Licenses

Special Item Number 132-33 - Perpetual Software Licenses

Special Item Number 132-34 – Maintenance of Software

Special Item Number 132-51 - Information Technology (IT) Professional Services

Special Item Number 132-52 - Electronic Commerce (EC) Services

Special Item Number 132-53 Wireless Services

- b. The Maximum Order value for the following Special Item Numbers (SINs) is \$25,000:

Special Item Number 132-50 - Training Courses

- c. The Maximum Order value for the following Special Item Numbers (SINs) is \$10,000

Special Item Number 132-12 Repair Parts/Spare Parts ONLY

Note: Maximum Orders do not apply to Special Item Numbers 132-12 Maintenance and Repair Service (except for Repair Parts/Spare Parts) or 132-34 Maintenance of Software.

12. USE OF FEDERAL SUPPLY SERVICE INFORMATION TECHNOLOGY SCHEDULE CONTRACTS. In accordance with FAR 8.404:

[NOTE: Special ordering procedures have been established for Special Item Numbers (SINs) 132-51 IT Professional Services; refer to the terms and conditions for those SINs.]

Orders placed pursuant to a Multiple Award Schedule (MAS), using the procedures in FAR 8.404, are considered to be issued pursuant to full and open competition. Therefore, when placing orders under Federal Supply Schedules, ordering activities need not seek further competition, synopsise the requirement, make a separate determination of fair and reasonable pricing, or consider small business set-asides in accordance with subpart 19.5. GSA has already determined the prices of items under schedule contracts to be fair and reasonable. By placing an order against a schedule using the procedures outlined below, the ordering activity has concluded that the order represents the best value and results in the lowest overall cost alternative (considering price, special features, administrative costs, etc.) to meet the ordering activity s needs.

- a. Orders placed at or below the micro-purchase threshold. Ordering activities can place orders at or below the micro-purchase threshold with any Federal Supply Schedule Contractor.
- b. Orders exceeding the micro-purchase threshold but not exceeding the maximum order threshold. Orders should be placed with the Schedule Contractor that can provide the supply or service that represents the best value. Before placing an order, ordering activities should consider reasonably available information about the supply or service offered under MAS contracts by using the GSA Advantage! on-line shopping service, or by reviewing the catalogs/pricelists of at least three Schedule Contractors and selecting the delivery and other options available under the schedule that meets the ordering activity s needs. In selecting the supply or service representing the best value, the ordering activity may consider--
 - (1) Special features of the supply or service that are required in effective program performance and that are not provided by a comparable supply or service;
 - (2) Trade-in considerations;
 - (3) Probable life of the item selected as compared with that of a comparable item;
 - (4) Warranty considerations;
 - (5) Maintenance availability;
 - (6) Past performance; and
 - (7) Environmental and energy efficiency considerations.
- c. Orders exceeding the maximum order threshold. Each schedule contract has an established maximum order threshold. This threshold represents the point where it is advantageous for the ordering activity to seek a price reduction. In addition to following the procedures in paragraph b, above, and before placing an order that exceeds the maximum order threshold, ordering activities shall--

Review additional Schedule Contractors

- (1) catalogs/pricelists or use the GSA Advantage! on-line shopping service;
- (2) Based upon the initial evaluation, generally seek price reductions from the Schedule Contractor(s) appearing to provide the best value (considering price and other factors); and
- (3) After price reductions have been sought, place the order with the Schedule Contractor that provides the best value and results in the lowest overall cost alternative. If further price reductions are not offered, an order may still be placed, if the ordering activity determines that it is appropriate.

NOTE: For orders exceeding the maximum order threshold, the Contractor may:

- (1) Offer a new lower price for this requirement (the Price Reductions clause is not applicable to orders placed over the maximum order in FAR 52.216-19 Order Limitations);
- (2) Offer the lowest price available under the contract; or
- (3) Decline the order (orders must be returned in accordance with FAR 52.216-19).

d. Blanket purchase agreements (BPAs). The establishment of Federal Supply Schedule BPAs is permitted when following the ordering procedures in FAR 8.404. All schedule contracts contain BPA provisions. Ordering activities may use BPAs to establish accounts with Contractors to fill recurring requirements. BPAs should address the frequency of ordering and invoicing, discounts, and delivery locations and times.

e. Price reductions. In addition to the circumstances outlined in paragraph c, above, there may be instances when ordering activities will find it advantageous to request a price reduction. For example, when the ordering activity finds a schedule supply or service elsewhere at a lower price or when a BPA is being established to fill recurring requirements, requesting a price reduction could be advantageous. The potential volume of orders under these agreements, regardless of the size of the individual order, may offer the ordering activity the opportunity to secure greater discounts. Schedule Contractors are not required to pass on to all schedule users a price reduction extended only to an individual ordering activity for a specific order.

f. Small business. For orders exceeding the micro-purchase threshold, ordering activities should give preference to the items of small business concerns when two or more items at the same delivered price will satisfy the requirement.

g. Documentation. Orders should be documented, at a minimum, by identifying the Contractor the item was purchased from, the item purchased, and the amount paid. If an ordering activity requirement, in excess of the micro-purchase threshold, is defined so as to require a particular brand name, product, or feature of a product peculiar to one manufacturer, thereby precluding consideration of a product manufactured by another company, the ordering activity shall include an explanation in the file as to why the particular brand name, product, or feature is essential to satisfy the ordering activity's needs.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS): Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of

Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. SECURITY REQUIREMENTS. In the event security requirements are necessary, the ordering activities may incorporate, in their delivery orders, a security clause in accordance with current laws, regulations, and individual ordering activity policy; however, the burden of administering the security requirements shall be with the ordering activity. If any costs are incurred as a result of the inclusion of security requirements, such costs will not exceed ten percent (10%) or \$100,000, of the total dollar value of the order, whichever is less.

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity s convenience, and (m) Termination for Cause (See C.1.)

16. GSA Advantage!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract.

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Not Applicable

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

Federal Acquisition Regulation (FAR) 13.303-1(a) defines Blanket Purchase Agreements (BPAs) as a simplified method of filling anticipated repetitive needs for supplies or services by establishing charge accounts with qualified sources of supply. The use of Blanket Purchase Agreements under the Federal Supply Schedule Program is authorized in accordance with FAR 13.303-2(c)(3), which reads, in part, as follows:

BPAs may be established with Federal Supply Schedule Contractors, if not inconsistent with the terms of the applicable schedule contract.

Federal Supply Schedule contracts contain BPA provisions to enable schedule users to maximize their administrative and purchasing savings. This feature permits schedule users to set up accounts with Schedule Contractors to fill recurring requirements. These accounts establish a period for the BPA and generally address issues such as the frequency of ordering and invoicing, authorized callers, discounts, delivery locations and times. Agencies may qualify for the best quantity/volume discounts available under the contract, based on the potential volume of business that may be generated through such an agreement, regardless of the size of the individual orders. In addition, agencies may be able to secure a discount higher than that available in the contract based on the aggregate volume of business possible under a BPA. Finally, Contractors may be open to a progressive type of discounting where the discount would increase once the sales accumulated under the BPA reach certain prescribed levels. Use of a BPA may be particularly useful with the new Maximum Order feature. See the Suggested Format, contained in this Schedule Pricelist, for customers to consider when using this purchasing tool.

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Contractor's Reports of Sales and 552.238-76, Industrial Funding Fee, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

<http://www.qnetis.com/>

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES

- a. When using a performance based statement of work, performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements, for fixed price tasks, under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.
- d. The above procedures do not apply to Time and Material or labor hour orders.

3. ORDERING PROCEDURES FOR SERVICES (REQUIRING A STATEMENT OF WORK)

FAR 8.402 contemplates that GSA may occasionally find it necessary to establish special ordering procedures for individual Federal Supply Schedules or for some Special Item Numbers (SINs) within a Schedule. GSA has established special ordering procedures for services that require a Statement of Work. These special ordering procedures take precedence over the procedures in FAR 8.404 (b)(2) through (b)(3).

GSA has determined that the prices for services contained in the contractor s price list applicable to this Schedule are fair and reasonable. However, the ordering activity using this contract is responsible for considering the level of effort and mix of labor proposed to perform a specific task being ordered and for making a determination that the total firm-fixed price or ceiling price is fair and reasonable.

- (a) When ordering services, ordering activities shall
 - (1) Prepare a Request (Request for Quote or other communication tool):

(i) A statement of work (a performance-based statement of work is preferred) that outlines, at a minimum, the work to be performed, location of work, period of performance, deliverable schedule, applicable standards, acceptance criteria, and any special requirements (i.e., security clearances, travel, special knowledge, etc.) should be prepared.

(ii) The request should include the statement of work and request the contractors to submit either a firm-fixed price or a ceiling price to provide the services outlined in the statement of work. A firm-fixed price order shall be requested, unless the ordering activity makes a determination that it is not possible at the time of placing the order to estimate accurately the extent or duration of the work or to anticipate cost with any reasonable degree of confidence. When such a determination is made, a labor hour or time-and-materials proposal may be requested. The firm-fixed price shall be based on the rates in the schedule contract and shall consider the mix of labor categories and level of effort required to perform the services described in the statement of work. The firm-fixed price of the order should also include any travel costs or other incidental costs related to performance of the services ordered, unless the order provides for reimbursement of travel costs at the rates provided in the Federal Travel or Joint Travel Regulations. A ceiling price must be established for labor-hour and time-and-materials orders.

(iii) The request may ask the contractors, if necessary or appropriate, to submit a project plan for performing the task, and information on the contractor's experience and/or past performance performing similar tasks.

(iv) The request shall notify the contractors what basis will be used for selecting the contractor to receive the order. The notice shall include the basis for determining whether the contractors are technically qualified and provide an explanation regarding the intended use of any experience and/or past performance information in determining technical qualification of responses. If consideration will be limited to schedule contractors who are small business concerns as permitted by paragraph (2)(i) below, the request shall notify the contractors that will be the case.

(2) Transmit the Request to Contractors:

(i) Based upon an initial evaluation of catalogs and price lists, the ordering activity should identify the contractors that appear to offer the best value (considering the scope of services offered, pricing and other factors such as contractors locations, as appropriate). When buying IT professional services under SIN 132 51 ONLY, the ordering activity, at its discretion, may limit consideration to those schedule contractors that are small business concerns. This limitation is not applicable when buying supplies and/or services under other SINS as well as SIN 132-51. The limitation may only be used when at least three (3) small businesses that appear to offer services that will meet the ordering activity's needs are available, if the order is estimated to exceed the micro-purchase threshold.

(ii) The request should be provided to three (3) contractors if the proposed order is estimated to exceed the micro-purchase threshold, but not exceed the maximum order threshold. For proposed orders exceeding the maximum order threshold, the request should be provided to

additional contractors that offer services that will meet the ordering activity's needs. ordering activities should strive to minimize the contractors costs associated with responding to requests for quotes for specific orders. Requests should be tailored to the minimum level necessary for adequate evaluation and selection for order placement. Oral presentations should be considered, when possible.

(3) Evaluate Responses and Select the Contractor to Receive the Order:

After responses have been evaluated against the factors identified in the request, the order should be placed with the schedule contractor that represents the best value. (See FAR 8.404)

(b) The establishment of Federal Supply Schedule Blanket Purchase Agreements (BPAs) for recurring services is permitted when the procedures outlined herein are followed. All BPAs for services must define the services that may be ordered under the BPA, along with delivery or performance time frames, billing procedures, etc. The potential volume of orders under BPAs, regardless of the size of individual orders, may offer the ordering activity the opportunity to secure volume discounts. When establishing BPAs, ordering activities shall

(1) Inform contractors in the request (based on the ordering activity's requirement) if a single BPA or multiple BPAs will be established, and indicate the basis that will be used for selecting the contractors to be awarded the BPAs.

(i) SINGLE BPA: Generally, a single BPA should be established when the ordering activity can define the tasks to be ordered under the BPA and establish a firm-fixed price or ceiling price for individual tasks or services to be ordered. When this occurs, authorized users may place the order directly under the established BPA when the need for service arises. The schedule contractor that represents the best value should be awarded the BPA. (See FAR 8.404)

(ii) MULTIPLE BPAs: When the ordering activity determines multiple BPAs are needed to meet its requirements, the ordering activity should determine which contractors can meet any technical qualifications before establishing the BPAs. When multiple BPAs are established, the authorized users must follow the procedures in (a)(2)(ii) above and then place the order with the Schedule contractor that represents the best value.

(2) Review BPAs Periodically: Such reviews shall be conducted at least annually. The purpose of the review is to determine whether the BPA still represents the best value. (See FAR 8.404)

(c) The ordering activity should give preference to small business concerns when two or more contractors can provide the services at the same firm-fixed price or ceiling price.

(d) When the ordering activity's requirement involves both products as well as executive, administrative and/or professional, services, the ordering activity should total the prices for the products and the firm-fixed price for the services and select the contractor that represents the best value. (See FAR 8.404)

The ordering activity, at a minimum, should document orders by identifying the contractor from which the services were purchased, the services purchased, and the amount paid. If other than a firm-fixed price order is placed, such documentation should include the basis for the determination to use a labor-hour or time-and-materials order. For ordering activity requirements in excess of the micro-purchase threshold, the order file should document the evaluation of Schedule contractors quotes that formed the basis for the selection of the contractor that received the order and the rationale for any trade-offs made in making the selection.

ordering procedures for other services available on schedule at fixed prices for specifically defined services or tasks should use the procedures in FAR 8.404. These procedures are listed in the pricelist, under Information for ordering activities, paragraph #12.

4. ORDER

a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

5. PERFORMANCE OF SERVICES

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

6. INSPECTION OF SERVICES

The Inspection of Services Fixed Price (AUG 1996) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection Time-and-Materials and Labor-Hour (JAN 1986) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 Rights in Data General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

9. INDEPENDENT CONTRACTOR

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

Contractor means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

Contractor and its affiliates and Contractor or its affiliates refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An Organizational conflict of interest exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/EC services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts (Alternate I (APR 1984)) at FAR 52.232-7 applies to time-and-materials orders placed under this contract. For labor-hour orders, the

Payment under Time-and-Materials and Labor-Hour Contracts (FEB 2002) (Alternate II (FEB 2002)) at FAR 52.232-7 applies to labor-hour orders placed under this contract.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/EC SERVICES AND PRICING



Corporate Overview and Description Of Services

Qnet Information Services (Qnet) is a full service computer solutions provider and value added reseller (VAR) offering managed services, technical consulting, IT Technical staffing, systems integration, application support and development, web design, and hosting. Qnet is known in the market place as a provider of high quality Information Technology computer consulting services that solve enterprise wide IT problems.

The mission of Qnet Information Services is to be a leading Information Technology Services Company that provides a unique combination of expertise and capabilities offered on a local and regional basis. Our emphasis is on customer satisfaction and providing a level of service that guarantees the customer they are receiving more than the expected value for their dollar. Our office is strategically located to ensure that our experts are always available to provide the highest level of support and service. We have proven capabilities in consulting, systems integration and managed services.

QNet Information Services Labor Category Descriptions

QNet Information Services Labor Category Definitions

In compliance with the requirements to supply information technology professional services under Special Item Number 132-51, the Labor Category Definitions found on the following pages define the Title, Responsibilities and Qualifications to perform that role. These Labor Category Definitions correlate to the Hourly Rate Schedule found in the previous Section.

Application Support Labor Category Definitions

Title: Application Support Manager

Responsibility

- Provides direction to others to review, analyze, and modify programming systems including encoding, testing, debugging and installing to support an organization's application systems.
- Leads user meetings to identify current operating procedures and clarify program objectives.
- Directs others to write documentation to describe program development, logic, coding and corrections.
- Directs others to write manuals for users to describing installation and operating procedures.
- Provides direct and general supervision.
- Maintains budget for area of responsibility.
- Typically reports to a senior level manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Familiar with relational databases and client-server concepts.
- 5+ years experience in the field or related area.

Title: Applications Systems Analyst I

Responsibility

- Reviews, analyzes, and modifies programming systems including encoding, testing, debugging and installing to support an organization's application systems.
- Consults with users to identify current operating procedures and clarify program objectives.
- Works under immediate supervision.
- Typically reports to a project leader or manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Has knowledge of commonly used concepts, practices and procedures within the field.
- Zero to 2 years experience in the field or related area.

Title: Applications Systems Analyst II

Responsibility

- Reviews, analyzes, and modifies programming systems including encoding, testing, debugging and installing to support an organization's application systems.
- Consults with users to identify current operating procedures and clarify program objectives.
- Writes documentation to describe program development, logic, coding and corrections.
- Writes manual for users to describing installation and operating procedures.
- Works under general supervision.
- Typically reports to a project leader or manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Familiar with relational databases and client-server concepts.
- Two to 4 years experience in the field or related area.

Title: Applications Systems Analyst III

Responsibility

- Reviews, analyzes, and modifies programming systems including encoding, testing, debugging and installing to support an organization's application systems.
- Consults with users to identify current operating procedures and clarify program objectives.
- Writes documentation to describe program development, logic, coding and corrections.
- Writes manual for users to describing installation and operating procedures.
- Works under general supervision.
- Typically reports to a project leader or manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Familiar with relational databases and client-server concepts.
- Three to 5 years experience in the field or related area.

Title: Client/Server Programmer I

Responsibilities

- Reviews, analyzes and modifies programming systems including encoding, testing, debugging and installing to support an organization's client/server software applications.
- Works under immediate supervision.
- Typically reports to a project leader or manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Has knowledge of commonly used concepts, practices and procedures within the field.
- Zero to 2 years experience in the field or related area.

Title: Client/Server Programmer II

Responsibilities

- Analyzes and modifies programming systems including encoding, testing, debugging and installing to support an organization's client/server software applications.
- Works under direct supervision.
- Typically reports to a project leader or manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Familiar with relational database concepts and client-server concepts.
- Two to 4 years experience in the field or related area.

Title: Client/Server Programmer III

Responsibilities

- Reviews, analyzes and modifies programming systems including encoding, testing, debugging and installing to support an organization's client/server software applications.
- Works under general supervision.
- Typically reports to a project leader or manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Familiar with relational database concepts and client-server concepts.
- Three to 5 years experience in the field or related area.

Title: Database Administrator

Responsibilities

- Administers, maintains, develops and implements policies and procedures for ensuring the security and integrity of the company database(s).
- Implements data models and database designs, data access and table maintenance codes; resolves database performance issues, database capacity issues, replication and other distributed data issues.
- Works under general supervision.
- Typically reports to a manager.

Qualifications

- Bachelor's degree in computing, information systems or related area from an accredited college or university.
- Certifications that may be required:
Oracle 7 and Oracle 8 DB Administrator, Microsoft Systems Engineer, Microsoft Database Administrator, Novell Administrator.
- Two to 4 years experience in database administration or equivalent technical experience.

Title: Database Analyst I

Responsibilities

- Reviews, evaluates, designs, implements and maintains company database(s).
- Identifies data sources, constructs data decomposition diagrams, provides data flow diagrams and documents the process.
- Writes codes for database access, modifications and constructions including stored procedures.
- Works under immediate supervision.
- Typically reports to a project leader or manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Has knowledge of commonly used concepts, practices and procedures within the field.
- Zero to 2 years experience in the field or related area.

Title: Database Analyst II

Responsibilities

- Reviews, evaluates, designs, implements and maintains company database(s).
- Identifies data sources, constructs data decomposition diagrams, provides data flow diagrams and documents the process.

- Writes codes for database access, modifications and constructions including stored procedures.
- Familiar with standard concepts, practices and procedures within the field.
- Works under general supervision.
- Typically reports to a project leader or manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Familiar with standard concepts, practices and procedures within the field.
- Two to 4 years experience in the field or related area.

Title: Database Project Lead Application Systems and Programming

Responsibilities

- Designs, plans and coordinates work teams.
- Provides technical support to project team members.
- Handles complex application features and technical designs.
- Designs and implements the components required for complex application features.
- Generally manages a group of application systems analysts.
- Typically reports to a senior manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Familiar with a variety of concepts, practices and procedures within the field.
- Seven years experience in the field.

Title: Mainframe Programmer I

Responsibilities

- Reviews, analyzes and modifies programming systems including encoding, testing, debugging and installing for a large-scale mainframe computer system.
- Maintains and develops on-line and batch application programs.
- Develops and implements a disaster recovery plan.
- Works under immediate supervision.
- Typically reports to a project leader or manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Has knowledge of commonly used concepts, practices and procedures within the field.
- Zero to 2 years experience in the field or related area.

Title: Mainframe Programmer II

Responsibilities

- Reviews, analyzes and modifies programming systems including encoding, testing, debugging and installing for a large-scale mainframe computer system.
- Maintains and develops on-line and batch application programs.
- Develops and implements a disaster recovery plan.
- Works under general supervision.
- Typically reports to a project leader or manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Familiar with standard concepts, practices and procedures within the field.
- Two to 4 years experience in the field or related area.

Title: Mainframe Programmer III

Responsibilities

- Reviews, analyzes and modifies programming systems including encoding, testing, debugging and installing for a large-scale mainframe computer system.
- Maintains and develops on-line and batch application programs.
- Develops and implements a disaster recovery plan.
- Works under general supervision and provides supervision to others.
- Typically reports to a manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Familiar with standard concepts, practices and procedures within the field.
- Three to 5 years experience in the field or related area.

Title: Project Manager

Responsibilities

- Reviews, analyzes and modifies all phases of IT projects
- Maintains and develops project requirements.
- Develops and implements a test plans.
- Works under general supervision and provides supervision to others.
- Typically reports to a manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Familiar with standard concepts, practices and procedures within the field.

Three to 5 years experience in the field or related area

Title: Web Programmer/Developer

Responsibility

- Design, prototype, develop, update, test and implement web applications
- Troubleshoot Internet and intranet programs.
- Analyze user requirements, procedures and problems to improve existing system.
- Perform system development, integration and support activities including full system development lifecycle as well as maintenance and enhancements of existing systems.
- Works under general supervision.
- Typically reports to a manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Familiar with standard concepts, practices and procedures within the field.
- Two to 4 years experience in the field or related area.

Title: Web Software Developer

Responsibility

- Designs, develops and implements software packages for web sites.
- Troubleshoots debugs and implements software code.
- Works under general supervision.
- Typically reports to a project leader or manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Has knowledge of standard concepts, practices and procedures within the field (SQL, C++, HTML, CGI and JavaScript).
- Two to 4 years experience in the field or related area.

LAN/WAN Break-Fix Support and System Operations

Title: Computer Operator I

Responsibilities

- Operates and monitors computer equipment.
- Performs routine tasks to maintain computer equipment and their peripherals.
- Observes peripheral equipment and error messages displayed on monitor of terminal to detect faulty output or machine stoppage.
- Works under immediate supervision.
- Typically reports to a project leader or manager.

Qualifications

- Associate's degree from an accredited college or university with a curriculum or major in a related field of study.
- Has knowledge of commonly used concepts, practices and procedures in the field.
- Zero to 2 years experience in the field or related area.

Title: Computer Operator II

Responsibilities

- Operates and monitors computer equipment.
- Performs routine tasks to maintain computer equipment and their peripherals.
- Observes peripheral equipment and error messages displayed on monitor or terminal to detect faulty output or machine stoppage.
- Works under general supervision.
- Typically reports to a project leader or manager.

Qualifications

- Associate's degree from an accredited college or university with a curriculum or major in a related field of study.
- Familiar with standard concepts, practices and procedures within the field.
- Two to 4 years experience in the field or related area.

Title: Computer Operator III

Responsibilities

- Operates and monitors computer equipment.
- Performs routine tasks to maintain computer equipment and their peripherals.
- Observes peripheral equipment and error messages displayed on monitor or terminal to detect faulty output or machine stoppage.
- May lead and direct the work of others.
- Typically reports to a project leader or manager.

Qualifications

- Associate's degree from an accredited college or university with a curriculum or major in a related field of study.
- Familiar with a variety of concepts, practices and procedures in the field.
- Four to 8 years experience as a computer operator.

Title: Desktop Support

Responsibilities

- Uses diagnostic and analytical skills to evaluate, resolve and reconfigure software and hardware problems.
- Assesses, evaluates and records severity level of each problem.
- Provides telephone assistance and training to customers as needed.
- Maintains product knowledge and expertise for functional areas of responsibility which could include technical customer support skills for problem determination, diagnostics, notification/escalation; working knowledge of installation and basic functionality to support an application.
- Works under immediate supervision.
- Typically reports to a supervisor or manager.

Qualifications

- Associate's degree from an accredited college or university with a curriculum or major in a related field of study.
- Customer support experience in product or application support.
- Customer support experience utilizing telephone exchange to capture and document problems accurately.
- Familiar with standard concepts, practices and procedures within the field.
- Zero to 2 years experience in the field or a related area.

Title: LAN (Mail Server) Administrator

Responsibilities

- Monitors servers, replication and mail routing.
- Creates user accounts and maintains security levels on database.
- Provides first-level telephone support and troubleshoots.
- Monitors existing messaging infrastructure to ensure works properly.
- Provides first level technical support and troubleshooting.
- Works under general supervision.
- Typically reports to a manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Working knowledge of Windows NT
- Two to 4 years experience in field or related area.

Title: LAN Design Engineer

Responsibilities

- Design and engineers network connectivity architecture and implementation.
- Documents and diagrams network environment.
- Works under general supervision.

- Typically reports to a manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Experience in designing LAN environments.
- Working knowledge of NT systems.
- Two to 4 years experience in the field or in a related area.

Title: LAN Support Technician I

Responsibilities

- Supports, monitors, tests and troubles hoots hardware and software problems pertaining to LAN.
- Recommends and schedules repairs.
- Provides end users support for all LAN based applications.
- Installs and configures workstations.
- Works under immediate supervision.
- Typically reports to a project leader or manager.

Qualifications

- Associate's degree from an accredited college or university with a curriculum or major in a related field of study.
- Has knowledge of commonly used concepts, practices and procedures within the field.
- Zero to 2 years experience supporting LAN environments

Title: LAN Support Technician II

Responsibilities

- Supports, monitors, tests and troubles hoots hardware and software problems pertaining to LAN.
- Recommends and schedules repairs.
- Provides end users support for all LAN based applications.
- Installs and configures workstations.
- Works under general supervision.
- Typically reports to a project leader or manager.

Qualifications

- Associate's degree from an accredited college or university with a curriculum or major in a related field of study.
- Familiar with standard concepts, practices and procedures within the field.
- Two to 4 years experience supporting LAN environments.

Title: LAN Support Technician III

Responsibilities

- Supports, monitors, tests and troubles hoots hardware and software problems pertaining to LAN.
- Recommends and schedules repairs.
- Provides end users support for all LAN based applications.
- Installs and configures workstations.
- May lead and direct the work of others
- Typically reports to a project leader or manager.

Qualifications

- Associate's degree from an accredited college or university with a curriculum or major in a related field of study.
- Familiar with a variety of concepts, practices and procedures within the field.
- Two to 4 years experience supporting LAN environments.

Title: Network Administrator

Responsibilities

- Installs, configures and maintains organization's network.
- Builds networks and maintains external and internal web presence, administers the networks.
- Performs system backups on its internal and external web network servers.
- Designs and supports server system(s) and supporting software.
- Works under general supervision.
- Typically reports to a project leader or manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Familiar with standard concepts, practices and procedures within the field.
- Two to 4 years experience in the field or related area.

Title: Network Architect/Designer

Responsibilities

- Analyze, design and implement networks.
- Resolve network capacity issues.
- Works under general supervision.
- Typically reports to a manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Familiar with standard concepts, practices and procedures within the field.

- Two to 4 years experience in the field or related area.

Title: Network Engineer

Responsibilities

- Plan, develop and install network systems.
- Document critical processes and escalation sequences.
- Monitor network infrastructure and report any issues.
- Works under general supervision.
- Typically reports to a manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Familiar with a wide variety of concepts, practices and procedures within the field.
- Two to 4 years experience in the field or related area.

Title: Network Manager

Responsibilities

- Manage network infrastructures.
- Investigate alternatives to develop innovative solutions for the network infrastructure.
- Provide technical advice for new technologies, service and network advancement.
- Select, design and implement network products.
- Plan, engineer, coordinate and implement network based project solutions.
- Manage network changes, relocations and restructuring.
- In-depth troubleshooting, problem isolation/resolution and protocol analysis in both LAN and WAN environments.
- Leads or directs the work of others.
- Typically reports to director or executive level.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Technical knowledge of network hardware and associated software, network protocols and operating systems (DOS, UNIX and Windows environments).
- Four to 8 years experience in the field or related area.

Title: Operating Systems Programmer I

Responsibilities

- Reviews, analyzes, develops, installs and modifies computer operating systems.
- Analyzes and resolves problems associated with operating systems.
- Detects, diagnoses, and reports related problems.
- Works under immediate supervision.

- Typically reports to a project leader or manager.

Qualifications

- Associate's degree from an accredited college or university with a curriculum or major in a related field of study.
- Has knowledge of commonly used concepts, practices and procedures within the field.
- Zero to 2 years experience in the field or related area.

Title: Operating Systems Programmer II

Responsibilities

- Reviews, analyzes, develops, installs and modifies computer operating systems.
- Analyzes and resolves problems associated with operating systems.
- Detects, diagnoses, and reports related problems.
- Works under general supervision.
- Typically reports to a project leader or manager.

Qualifications

- Associate's degree from an accredited college or university with a curriculum or major in a related field of study.
- Familiar with standard concepts, practices and procedures within the field.
- Two to 4 years experience in the field or related area.

Title: PC Maintenance Technician I

Responsibilities

- Maintains, analyzes, troubleshoots, and repairs computer systems, hardware and computer peripherals.
- Documents, maintains, upgrades or replaces hardware and software systems.
- Supports and maintains user account information including rights, security and systems groups.
- Works under immediate supervision.
- Typically reports to a project leader or manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Has knowledge of commonly used concepts, practices and procedures within the field.
- Zero to 2 years experience in the field or related area.

Title: PC Maintenance Technician II

Responsibilities

- Maintains, analyzes, troubleshoots, and repairs computer systems, hardware and computer peripherals.
- Documents, maintains, upgrades or replaces hardware and software systems.
- Supports and maintains user account information including rights, security and systems groups.
- Works under general supervision.
- Typically reports to a project leader or manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Familiar with standard concepts, practices and procedures within the field.
- Two to 4 years experience in the field or related area.

Title: PC Maintenance Technician III

Responsibilities

- Maintains, analyzes, troubleshoots, and repairs computer systems, hardware and computer peripherals.
- Documents, maintains, upgrades or replaces hardware and software systems.
- Supports and maintains user account information including rights, security and systems groups.
- Works under general supervision.
- Typically reports to a project leader or manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Familiar with standard concepts, practices and procedures within the field.
- Three to 5 years experience in the field or related area.

Title: Systems Administrator

Responsibility

- Installs new software releases and system upgrades.
- Evaluates and installs patches and resolves related problems.
- Performs system backups and recovery.
- Maintains data files and monitors system configuration to ensure data integrity.
- Works under immediate supervision.
- Typically reports to a project leader or manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Familiar with standard concepts, practices and procedures within the field.
- Two years experience in the field or related area.

Title: Systems Administrator, Senior

Responsibility

- Provides direction to others to install new software releases and system upgrades.
- Leads the evaluation and installation of patches and resolves related problems.
- Directs others to perform system backups and recovery.
- Directs others to maintain data files and monitors system configuration to ensure data integrity.
- Provides direct and immediate supervision.
- Typically reports to a manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Familiar with standard concepts, practices and procedures within the field.
- Three to five years experience in the field or related area.

Title: UNIX Administrator

Responsibility

- Installs, configures and maintains an organization's operating systems.
- Analyzes and resolves problems associated with UNIX server hardware and applications software.
- Detects, diagnoses and reports UNIX related problems on servers.
- Works under general supervision.
- Typically reports to a project leader or manager

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Has knowledge of commonly used concepts, practices and procedures within the field.
- Zero to 4 years experience in the field or related area.

Title: Web Administrator

Responsibility

- Manage web infrastructures.
- Analyze project and system requirements.
- Coordinate plans and configurations.
- Provide technical support for intranet server infrastructure and application tools.
- Works under general supervision.
- Typically reports to a project leader or manager.

Qualifications

- Associate's degree from an accredited college or university with a curriculum or major in a related field of study.
- Familiar with standard concepts, practices and procedures within the field.
- Two to 4 years experience in the field or related area.

Title: Webmaster

Responsibility

- Develops and maintains the company's portal
- Performs backups and ensures user accessibility to the site.
- Monitors site traffic and helps scale site capacity to meet traffic demands performance.
- Works under general supervision.
- Typically reports to a manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Working knowledge of HTML, JavaScript, SQL.
- Two to 4 years experience in the field or related area.

Telecommunications

Title: Telecommunications Technician I

Responsibilities

- Maintains, analyzes, troubleshoots, and repairs PBX, and voicemail systems, and station sets.
- Documents, maintains, upgrades or replaces hardware and software components.
- Supports and maintains user information including extension, mailbox, class of service, and security.
- Works under immediate supervision.
- Typically reports to a project leader or manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Has knowledge of commonly used concepts, practices and procedures within the field.
- Zero to 2 years experience in the field or related area.

Title: Telecommunications Technician II

Responsibilities

- Maintains, analyzes, troubleshoots, and repairs PBX, voicemail, IVR, VRU systems, and station sets.
- Documents, maintains, upgrades or replaces hardware and software systems.
- Supports and maintains user information including extension, mailbox, class of service, security, trunk groups, and routing tables.
- Works under general supervision.
- Typically reports to a project leader or manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Familiar with standard concepts, practices and procedures within the field.
- Two to 4 years experience in the field or related area.

Title: Telecommunications Supervisor

Responsibilities

- Provides direction to others to maintain, analyze, troubleshoot, and repair PBX, voicemail, IVR, VRU systems, and station sets.
- Provides direction to others to document, maintain, upgrade or replace hardware and software systems.
- Provides direction to others to support and maintain user information including extension, mailbox, class of service, security, trunk groups, and routing tables.
- Provides direct and general supervision.
- Typically reports to a manager.

Qualifications

- Bachelor's degree from an accredited college or university with a curriculum or major in a related field of study.
- Familiar with standard concepts, practices and procedures within the field.
- Three to 5 years experience in the field or related area.

Rate Schedule

Position Area / Job Title	Rate Year 1	Rate Year 2	Rate Year 3	Rate Year 4	Rate Year 5
Application Support					
Application Support Manager	87.71	92.09	96.70	101.53	106.61
Applications Systems Analyst I	50.90	53.45	56.12	58.93	61.87
Applications Systems Analyst II	66.82	70.16	73.67	77.35	81.22
Applications Systems Analyst III	78.91	82.85	87.00	91.35	95.91
Client/Server Programmer I	66.54	69.87	73.36	77.03	80.88
Client/Server Programmer II	75.37	79.14	83.10	87.25	91.61
Client/Server Programmer III	85.23	89.50	93.97	98.67	103.60
Database Administrator	87.17	91.53	96.11	100.91	105.96
Database Analyst I	87.17	91.53	96.11	100.91	105.96
Database Analyst II	89.03	93.48	98.15	103.06	108.22

Database Project Lead Application Systems and Programming	89.03	93.48	98.15	103.06	108.22
Mainframe Programmer I	55.69	58.47	61.40	64.47	67.69
Mainframe Programmer II	66.54	69.87	73.36	77.03	80.88
Mainframe Programmer III	94.78	99.52	104.49	109.72	115.20
Project Manager	94.78	99.52	104.49	109.72	115.20
Web Programmer/Developer	85.23	89.50	93.97	98.67	103.60
Web Software Developer	85.23	89.50	93.97	98.67	103.60

LAN/WAN Break fix Support and Systems Operations	Rate Year 1	Rate Year 2	Rate Year 3	Rate Year 4	Rate Year 5
Computer Operator I	44.61	46.84	49.18	51.64	54.23
Computer Operator II	50.56	53.09	55.74	58.53	61.46
Computer Operator III	62.11	65.22	68.48	71.90	75.50
Desktop Support	46.35	48.66	51.10	53.65	56.33
LAN (Mail Server) Administrator	67.42	70.79	74.33	78.04	81.94
LAN Design Engineer	82.80	86.94	91.29	95.85	100.65
LAN Support Technician I	44.61	46.84	49.18	51.64	54.23
LAN Support Technician II	50.56	53.09	55.74	58.53	61.46
LAN Support Technician III	62.11	65.22	68.48	71.90	75.50
Network Administrator	67.42	70.79	74.33	78.04	81.94
Network Architect/Designer	66.22	69.53	73.01	76.66	80.49
Network Engineer	82.80	86.94	91.29	95.85	100.65
Network Manager	89.03	93.48	98.15	103.06	108.22
Operating Systems Programmer I	55.69	58.47	61.40	64.47	67.69
Operating Systems Programmer II	66.54	69.87	73.36	77.03	80.88
PC Maintenance Technician I	44.61	46.84	49.18	51.64	54.23
PC Maintenance Technician II	50.56	53.09	55.74	58.53	61.46
PC Maintenance Technician III	62.11	65.22	68.48	71.90	75.50
Systems Administrator	67.42	70.79	74.33	78.04	81.94
Systems Administrator, Senior	83.85	88.04	92.44	97.07	101.92
Technical Support Analyst I	47.81	50.20	52.71	55.34	58.11
Technical Support Analyst II	66.22	69.53	73.01	76.66	80.49
Technical Support Analyst III	82.80	86.94	91.29	95.85	100.65
UNIX Administrator	82.80	86.94	91.29	95.85	100.65
Web Administrator	75.37	79.14	83.10	87.25	91.61
Webmaster	75.37	79.14	83.10	87.25	91.61

Telecommunications	Rate Year 1	Rate Year 2	Rate Year 3	Rate Year 4	Rate Year 5
Telecom Technician I	44.61	46.84	49.18	51.64	54.23
Telecom Technician II	50.90	53.45	56.12	58.93	61.87
Telecom Supervisor	50.87	93.48	98.15	103.06	108.22

USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

Qnet information Services provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-prot g programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact:

Larry Hall
214-341-7638
lhall@qnetis.com

**BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE**

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and **Qnet Information Services** enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

Ordering Activity Date

Qnet Information Services Date

BPA NUMBER _____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER DISCOUNT/PRICE	*SPECIAL BPA
_____:	_____:
_____:	_____:
_____:	_____:

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____:	_____:
_____:	_____:
_____:	_____:

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____:	_____:
_____:	_____:
_____:	_____:

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;

(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

BASIC GUIDELINES FOR USING CONTRACTOR TEAM ARRANGEMENTS

Federal Supply Schedule Contractors may use Contractor Team Arrangements (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

The customer identifies their requirements.

Federal Supply Schedule Contractors may individually meet the customer's needs, or -

Federal Supply Schedule Contractors may individually submit a Schedules Team Solution to meet the customer's requirement.

Customers make a best value selection.