On line access to contract ordering information, terms and conditions, up to date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu driven database system. The INTERNET address for GSA Advantage! is: www.GSAAdvantage.gov

Schedule Title: Information Technology Professional Services
Multiple Award Schedule: 70
New MAS SIN: 54151, 54151S, 54151S STLOC
NAICS Code: 541511, 541512, 541513, 541519
Contract Number: GS-35F-0620P
Supplement No: A812, February 5, 2020

For more information on ordering from MAS go to the GSA Schedules page at GSA.gov.

Contract Period: June 25, 2004 through June 24, 2024

Contractor: Gnomon, Inc.
1601 Fairview Drive, Suite G
Carson City, NV 89701
Phone: 775-885-2305
Fax: 775-885-2305
Email: admin@gnomon.com
Web site: www.gnomon.com

Contract Administrator: Carolyn Craig Ingbar
1601 Fairview Drive, Suite G
Carson City, NV 89701
Phone: 775-885-2305
Fax: 775-885-2305
Email: admin@gnomon.com

Director of Services: Eric Ingbar
1601 Fairview Drive, Suite G
Carson City, NV 89701
Phone: 775-885-2305
Fax: 775-885-2305
Email: eingbar@gnomon.com

GSA Contracting Officer: Wanda T. Garnett
Email: wanda.garnett@gsa.gov

Business Size: Small
CUSTOMER INFORMATION

1a. SIN and Descriptions

<table>
<thead>
<tr>
<th>SIN</th>
<th>SIN Title</th>
<th>SIN Description</th>
<th>Maximum Order</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151</td>
<td>Information Technology Professional Services</td>
<td>IT Professional Services and/or labor categories for database planning and design; systems analysis, integration, and design; programming, conversion and implementation support; network services, data/records management, and testing. NOTE: Subject to Cooperative Purchasing</td>
<td>$500,000</td>
</tr>
<tr>
<td>54151</td>
<td>Software Maintenance Services</td>
<td>Software maintenance services creates, designs, implements, and/or integrates customized changes to software that solve one or more problems and is not included with the price of the software. Software maintenance services includes person-to-person communications regardless of the medium used to communicate: telephone support, online technical support, customized support, and/or technical expertise which are charged commercially. NOTE: Subject to Cooperative Purchasing</td>
<td>$500,000</td>
</tr>
</tbody>
</table>

1b. Lowest Price Model: NA

1c. Description of Jobs:

**Job Title: Principal/Director**

**Minimum Education/Experience:** Minimum five years of managerial and supervisory experience and ten years in specialized experience.

**Functional Responsibility:** Responsible for the overall vision and direction of company as well as responsible for the overall direction and control of client accounts. Participates in project strategy sessions, strategic assessments and design reviews to validate enterprise approach and associated work products. Manages multiple enterprise level IT projects planning and execution such as long range strategic planning. Provides guidance and direction to other professionals, acts in a consulting and/or advisory capacity; coordinates resolution of highly complex problems and tasks, possesses ability to meet and operate under deadlines. Provides guidance to internal client teams and ensures that all critical client issues are addressed, as well as providing management and technical direction to designated project managers.

**Minimum Education:** Masters Degree in related scientific and technical discipline.

**Job Title: Director of Programming**

**Minimum/General Experience:** Minimum of eight years of professional experience in related software development and/or maintenance areas where ability for creative problem solving has been demonstrated; two years of supervisory experience desirable.

**Functional Responsibility:** Leads in the development and maintenance of complex software system(s) throughout the software life cycle (i.e., requirements analysis through maintenance). Usually functions in a task leader capacity, providing technical guidance and supervision to other exempt/non-exempt personnel. Responsible for investigating the feasibility of the basic design on proposed new tasks/projects. Responsible for technical direction and completion of all design
details and for total system level testing and analysis. Applies creativity in achieving near-optimum system design and function.

**Minimum Education:** Bachelors Degree in Computer Science, a related discipline, or equivalent knowledge and experience.

**Job Title:** Programmer 2

**Minimum/General Experience:** Minimum of four years professional experience in related field.

**Functional Responsibility:** Involved with many phases of application programming such as VB, ASP, Powerbuilder; data migration, stored procedure - SQL server; field solutions - GPS and GIS integration, handhelds, I/O streams/syncronization (ESRI ArcPad, WindowsCE devices); GIS Automation Processes; GIS interface customization; performance optimization; XML (schema, DTD). As well, the Programmer assists in developing test routines.

**Minimum Education:** Bachelors Degree, preferably in area of related discipline, or equivalent knowledge and experience.

**Job Title:** Project Manager

**Minimum/General Experience:** Minimum of eight years professional experience in related field.

**Functional Responsibility:** Plans, directs, and manages projects/contracts at the program/project level. Responsible for managing and overseeing work performance on one or more projects. Holds primary responsibility for planning, managing, and overseeing work efforts of project team personnel, determining and monitoring project schedules and budgets, and/or ensuring compliance with all contract and project requirements and quality standards. Serves as the primary interface with the customer. Demonstrates skills in the scope of work encompassed by the project, provides technical guidance to the project team in performance of the work, and provides quality review of all work products. May work under the supervision of the Director or may work independently.

**Minimum Education:** Bachelors Degree, preferably in area of related discipline. Advanced degree desirable.

**Job Title:** System Designer 1

**Minimum/General Experience:** Minimum of eight years applicable experience in system design, evaluating alternatives, and presenting recommendations.

**Functional Responsibility:** Designs and applies advanced methods, theories, and research techniques in the investigation and solutions of complex and difficult systems design requirements and problems. Analyzes, designs, develops, implements, tests, or evaluates system components related to engineering or functional requirements of operation systems, support systems, or management information systems. Organizes and documents findings of studies and prepares recommendations of implementation.

**Minimum Education:** Masters Degree in related discipline and five years applicable experience or Bachelors Degree and ten years applicable experience.

**Job Title:** Data Analyst 1

**Minimum/General Experience:** Knowledge of current storage and retrieval methods; one year of system analysis experience designing technical applications on computer systems; and
demonstrated ability to formulate specifications for computer programmers to use in coding, testing, and debugging of computer programs.

**Functional Responsibility:** Provides technical knowledge and analysis of highly specialized applications, including integration and conversion. Designs and prepares technical reports, studies and related documentation. Designs, implements, and maintains complex databases.

**Minimum Education:** Bachelors Degree in computer science, mathematics or other closely related fields or five years of equivalent experience.

**Job Title:** Data Analyst 2

**Minimum/General Experience:** Must have three years of computer experience in assignments of a technical nature working under close supervision and direction. At least one year of experience in analyzing and programming applications on large-scale or mid-tier computers (or LAN-based) with a minimum of one year of experience designing and programming moderately complex IT systems.

**Functional Responsibility:** Designs, implements, and maintains moderately complex databases; maintains database dictionaries and integrates systems through database design. Prepares and maintains records and operations documentation, procedures and methods, including environmental reports and other documents.

**Minimum Education:** Bachelors Degree or three years of equivalent experience in a related field.

**Job Title:** Data Technician 1

**Minimum/General Experience:** Must have three years of computer experience in assignments of a technical nature working under close supervision and direction.

**Functional Responsibility:** Supervises all data entry activities. Assigns work to personnel and directs their activities; reviews and evaluates their work and prepares performance reports. Has excellent familiarity with CAD in assessment, land planning, and engineering settings, and in integration of CAD and GIS data. Assists in creating integrated management systems, and information conversion.

**Minimum Education:** Bachelors Degree or three years of equivalent experience in a related field.

**Job Title:** Data Technician 2

**Minimum/General Experience:** Two years experience in document processing activities, such as edit and consistency checks, quality control checks, coding, editing, analysis of survey data and solving reporting problems. Experienced, trained, or certified in implementation-related technologies.

**Functional Responsibility:** Under direct supervision, assists with data collection and database population, data conversion, data entry and update, accessing data for report preparation, as well as scanning and digitizing spatial data.

**Minimum Education:** Bachelor's Degree or two years of equivalent experience.

**Job Title:** Data Technician 3

**Minimum/General Experience:** Minimum one year of related work experience is required.
**Functional Responsibility:** Under direct supervision, operates data entry devices in recording a variety of data; verifies data entered; performs related clerical duties. May be required to access data from various sources. Responsible for assisting with data collection, population, and verification.

**Minimum Education:** High school diploma or equivalent training and experience. The completion of some college level work is desirable.

<table>
<thead>
<tr>
<th>Labor Categories</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal/Director (PD)</td>
<td>$137.58</td>
</tr>
<tr>
<td>Director of Programming (P1)</td>
<td>$116.42</td>
</tr>
<tr>
<td>Programmer (P2)</td>
<td>$89.95</td>
</tr>
<tr>
<td>Project Manager (PM)</td>
<td>$89.95</td>
</tr>
<tr>
<td>System Designer 1 (SD1)</td>
<td>$116.42</td>
</tr>
<tr>
<td>Data Analyst 1 (DA1)</td>
<td>$79.37</td>
</tr>
<tr>
<td>Data Analyst 2 (DA2)</td>
<td>$68.77</td>
</tr>
<tr>
<td>Data Technician 1 (DT1)</td>
<td>$68.77</td>
</tr>
<tr>
<td>Data Technician 2 (DT2)</td>
<td>$58.21</td>
</tr>
<tr>
<td>Data Technician 3 (DT3)</td>
<td>$47.62</td>
</tr>
</tbody>
</table>

2. **Maximum order:** $500,000
3. **Minimum order:** $5,000
4. **Geographic coverage (delivery area):** Domestic delivery only
6. **Discount from list prices or statement of net price:** NA
7. **Quantity discounts:** NA
8. **Prompt payment terms:** None
9. **Foreign items:** NA
10a. **Time of delivery:** The delivery time is as negotiated between the Contractor and the Ordering Agency.
10b. **Expedited Delivery:** Must be negotiated between the Contractor and the Ordering Agency.
10c. **Overnight and 2 day delivery:** Must be negotiated between the Contractor and the Ordering Agency.

10d. **Urgent Requirements:** Must be negotiated between the Contractor and the Ordering Agency.

11. **F.O.B. point:** Included in pricing.

12a. **Ordering address:** Gnomon, Inc., 1601 Fairview, Suite G, Carson City, NV 89701

12b. **Ordering procedures:** The following email address can be used for ordering activities or to obtain technical and/or ordering assistance: admin@gnomon.com. Contact by phone is 775-885-2305.

13. **Payment address:** Gnomon, Inc., 1601 Fairview, Suite G, Carson City, NV 89701

14. **Warranty provision:** NA

15. **Export packing charges:** NA

16. **Terms and conditions of rental, maintenance, and repair:** NA

17. **Terms and conditions of installation:** Will be negotiated between the Contractor and the Ordering Agency.

18a. **Terms and conditions of repair parts:** NA

18b. **Terms and conditions for any other services:** Will be negotiated between the Contractor and the Ordering Agency.

19. **Service and distribution points:** NA

20. **List of participating dealers:** NA

21. **Preventative maintenance:** Will be negotiated between the Contractor and the Ordering Agency.

22a. **Special attributes:** NA

22b. **Section 508 compliance information:** If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following: www.gnomon.com. The EIT standard can be found at: www.Section508.gov/.

23. **Data Universal Number System (DUNS) number:** 94-922-9124

24. **System for Award Management (SAM) database registration:** SAM registration: Active