GENERAL SERVICES ADMINISTRATION

FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage™, a menu-driven database system. The INTERNET address for GSA Advantage! is http://www.gsaadvantage.gov

Multiple Award Schedule (MAS)
Federal Supply Group: Professional Services

CONTRACT NUMBER: GS-35F-0660N
CONTRACT PERIOD: 05/30/2018 – 05/29/2023

CONTRACTOR: G2, Inc.
302 Sentinel Drive, Suite 300
Annapolis Junction, MD 20701
Phone number: 410-290-9710
Fax number: 301-317-1601
Web Site: www.tsd.huntingtoningalls.com

BUSINESS SIZE: Large Business

CONTRACTOR’S ADMINISTRATION SOURCE: Kelly Bower
IDIQ/GWAC Contracts Administrator
12730 Fair Lakes Circle
Fairfax, VA 22033-4901
Phone number: 703-543-2979
Fax number: 703-543-2797
E-Mail: kelly.bower@hii-tsd.com

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov

Price list current as of Modification #PS-A812 effective May 13, 2020
Prices Shown Herein are Net
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CUSTOMER INFORMATION:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

<table>
<thead>
<tr>
<th>SIN</th>
<th>DESCRIPTION</th>
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<tbody>
<tr>
<td>54151S</td>
<td>Information Technology Professional Services</td>
</tr>
<tr>
<td>OLM</td>
<td>Order Level Materials (OLM)</td>
</tr>
</tbody>
</table>

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:
See Pricelist on page 19

1c. HOURLY RATES (Services only): See Pricelist on page 19

2. MAXIMUM ORDER*: The Maximum Order value for the following Special Item Numbers (SINs) is $500,000.00: Special Item Number 54151S - Information Technology Professional Services

NOTE TO ORDERING ACTIVITIES: *If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contactor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. MINIMUM ORDER: $100.00.

4. GEOGRAPHIC COVERAGE: Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

5. POINT(S) OF PRODUCTION: Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

6. DISCOUNT FROM LIST PRICES: GSA Net Prices are shown on the attached GSA Pricelist.

7. QUANTITY DISCOUNT(S): None

8. PROMPT PAYMENT TERMS: None, Net 30 Days

9. Government Purchase Cards are accepted.

10. FOREIGN ITEMS: N/A

11a. TIME OF DELIVERY: 30 Days ARO; Negotiated at Task Order

11b. EXPEDITED DELIVERY: Negotiated at Task Order

11c. OVERNIGHT AND 2-DAY DELIVERY: Overnight and 2-day delivery are available. Contact the Contractor for rates.

11d. URGENT REQUIREMENTS: Agencies can contact the Contractor’s representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting
accelerated delivery.

12. **FOB POINT:** Destination

13a. **ORDERING ADDRESS:** Same as contractor

13b. **ORDERING PROCEDURES:** Ordering activities shall use the ordering procedures described in Federal Acquisition Regulation 8.405-3 when placing an order or establishing a BPA for supplies or services. The ordering procedures, information on Blanket Purchase Agreements (BPA’s) and a sample BPA can be found at the GSA/FSS Schedule Homepage (fss.gsa.gov/schedules).

14. **PAYMENT ADDRESS:** Same as contractor

15. **WARRANTY PROVISION:** N/A

16. **EXPORT PACKING CHARGES:** As negotiated per standard commercial policies.

17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:**
   
   17(a). Government Purchase Cards will be accepted at or below the micro-purchase threshold.
   
   17(b). Government Purchase Cards will be accepted above the micro-purchase threshold.

18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):**
   
   As applicable

19. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** As applicable

20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** As applicable

20a. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** N/A

21. **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/A

22. **LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A

23. **PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/A

24a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** N/A

24b. **Section 508 Compliance for Electronic and Information Technology (EIT):** Section 508 compliance information on the supplies and services in this contract are available at the following website address (URL): www.tsd.huntingtoningalls.com

   The EIT standard can be found at: www.Section508.gov/

25. **UNIQUE ENTITY ID:** ELKLUX6CPEH5  **CAGE CODE:** 3AW01

26. **NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:** Contractor has an Active Registration in the SAM database.
Terms and Conditions Applicable to Information Technology (IT) Professional Services (Special Item Number 54151S)

1. Scope
   a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. Order
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. Performance of Services
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
   d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed.

Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. Stop-Work Order (FAR 52.242-15) (AUG 1989)
   a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either- (1) Cancel the
stop-work order; or (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if- (1) The stop-work order results in an increase in the time required for, or in the Contractor’s cost properly allocable to, the performance of any part of this contract; and (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. Inspection of Services


7. Responsibility of the Contractor

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (MAY 2014) Rights in Data – General, may apply.

8. Responsibilities of the Ordering Activity

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. Independent Contractor

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. Organizational Conflicts Of Interest

a. Definitions

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule
contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. Invoices
The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. Payments
For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by— (1) The offeror; (2) Subcontractors; and/or (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. Resumes
Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. Incidental Support Costs
Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. Approval of Subcontracts
The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. Description of IT Services and Pricing
G2, Inc. provides Information Technology Services across the full system lifecycle. These services include, but are not limited to, the following:

- Project and Program Management/Control
- System Acquisition Support
- Software and Systems Engineering
- Geographical Information Systems
- Automated Information Management Systems
- Web Technology Services
- Test and Evaluation Design and Support
- Modeling and Simulation Support
- Systems Integration
- Visualization Technology Services
- Total Computer and Network Service Solutions
- Programming
• Systems Analysis and Design
• Conversion and Implementation Support
• Client/Server Migration
• System Prototyping
• Data/Records Management
• Resources and Facilities Management
• Business Process Re-engineering
• Database Planning and Design
• Millennium Conversion Services (Y2K)
• Independent Verification and Validation
• Studies and Analysis
• Engineering Support Services
• Cost Analysis and Estimating
• Hardware Analysis and Support

AWARDED LABOR CATEGORIES

Due to the availability or limitation of education, occasionally substitution of experience as referenced below for a professional labor type with additional years of experience will be provided to the Federal Agency when responding to their IT requirements and it is solely the acquiring agency's determination, if the substitution is considered acceptable prior to an award.

Associates: 2 years Equivalence Experience
Bachelors: 4 years Equivalent Experience
Masters: 6 years Equivalent Experience

Subject Matter Expert

Minimum Education: Bachelor’s degree in Technology based degree

Minimum Experience: Eight (8) Years in security environment with at least 5 years technology management. Expert level familiarity with INFOSEC (IA) processes.

Functional Responsibilities: Duties include but are not limited to: designing and overseeing the execution of INFOSEC (IA) programs as they relate to IT environments: advising executive level decisions makers on establishing organizations policies and technical oversight programs; advising Senior Executives on most applicable technical security approaches to reach a desired level of security in an organizational IT environment. Provides mission-critical documents. Builds and maintains trusted relationships with customers. May act as a technical project leader or provide work leadership to lower level employees.

Subject Matter Expert (Junior)

Minimum Education: Bachelor’s degree

Minimum Experience: Four (4) years of relevant experience.

Functional Responsibilities: Duties include but are not limited to: designing and overseeing the execution of INFOSEC (IA) programs as they relate to IT environments: advising executive level decisions makers on establishing organizations policies and technical oversight programs; advising Senior Executives on most applicable technical security approaches to reach a desired level of security in an organizational IT environment.
**Senior Security Engineer**

**Minimum Education:** Bachelor’s degree in Engineering related field, Computer Science or equivalent experience

**Minimum Experience:** Seven (7) years of experience in technology oriented security engineering support related to hardware, software, O/S and/or process.

**Functional Responsibilities:** Duties include but are not limited to: network security design engineering, intrusion detection/prevention engineering design and/or execution, environment risk assessments, network security architectural engineering, operating system security and operational security process engineering. Builds and maintains trusted relationships with customers. Ensures the logical and systematic conversion of customer or product requirements into total systems solutions that acknowledge technical, schedule, and cost constraints. May provide leadership to mid-level and junior staff on the tasks needed to implement security objectives.

**Functional Responsibilities:** Duties include but are not limited to: designing and overseeing the execution of INFOSEC (IA) programs as they relate to IT environments: advising executive level decisions makers on establishing organizations policies and technical oversight programs; advising Senior Executives on most applicable technical security approaches to reach a desired level of security in an organizational IT environment. Provides mission-critical documents. Builds and maintains trusted relationships with customers. May act as a technical project leader or provide work leadership to lower level employees.

**Subject Matter Expert (Junior)**

**Minimum Education:** Bachelor’s degree

**Minimum Experience:** Four (4) years of relevant experience.

**Functional Responsibilities:** Duties include but are not limited to: designing and overseeing the execution of INFOSEC (IA) programs as they relate to IT environments: advising executive level decisions makers on establishing organizations policies and technical oversight programs; advising Senior Executives on most applicable technical security approaches to reach a desired level of security in an organizational IT environment.

**Senior Security Engineer**

**Minimum Education:** Bachelor’s degree in Engineering related field, Computer Science or equivalent experience

**Minimum Experience:** Seven (7) years of experience in technology oriented security engineering support related to hardware, software, O/S and/or process.

**Functional Responsibilities:** Duties include but are not limited to: network security design engineering, intrusion detection/prevention engineering design and/or execution, environment risk assessments, network security architectural engineering, operating system security and operational security process engineering. Builds and maintains trusted relationships with customers. Ensures the logical and systematic conversion of customer or product requirements into total systems solutions that acknowledge technical, schedule, and cost constraints. May provide leadership to mid-level and junior staff on the tasks
needed to implement security objectives.

### Mid-Level Security Engineer

**Minimum Education:** Bachelor’s degree in Engineering related field, Computer Science or equivalent experience.

**Minimum Experience:** Four (4) years of experience in technology oriented security engineering support related to hardware, software, O/S and/or process.

**Functional Responsibilities:** Duties include but are not limited to: network security design engineering, intrusion detection/prevention engineering execution, environment risk assessments, network security architectural engineering, operating system security and operational security process engineering. May provide recommendations for application design and technical direction to junior staff on the tasks needed to implement security objectives.

### Junior Security Engineer

**Minimum Education:** Bachelor’s degree in Engineering related field, Computer Science or equivalent experience.

**Minimum Experience:** Two (2) years of experience in technology oriented security engineering support related to hardware, software, O/S and/or process. System design and/or operational security engineering studies can be used to meet this requirement.

**Functional Responsibilities:** Duties include but are not limited to: intrusion detection/prevention engineering execution, environmental risk assessments, network security monitoring, operating system security and operational security process engineering.

### Senior Network Engineer

**Minimum Education:** Bachelor’s degree in Engineering related field, Computer Science or equivalent experience.

**Minimum Experience:** Eight (8) years of experience with four (4) years managing network teams.

**Functional Responsibilities:** Duties include but are not limited to: defining enterprise network architecture, managing complex network implementation, and performing project management. Also, must be able to direct multiple installation, troubleshooting and remediation efforts.

### Mid-level Network Engineer

**Minimum Education:** Bachelor’s degree in Engineering related field, Computer Science or equivalent experience.

**Minimum Experience:** Five (5) years’ experience in network engineering.

**Functional Responsibilities:** Duties include but are not limited to: routine operation, monitoring, and troubleshooting of networks; test and evaluation of new technology; and installation and integration of systems and equipment. Must be able to perform network and system tracing to include the use of TDR.
and protocol analyzer.

<table>
<thead>
<tr>
<th>Junior Network Engineer</th>
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</thead>
<tbody>
<tr>
<td><strong>Minimum Education:</strong> Bachelor's degree</td>
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<tr>
<td><strong>Minimum Experience:</strong> Two (2) years' experience in network engineering.</td>
</tr>
<tr>
<td><strong>Functional Responsibilities:</strong> Duties include but are not limited to: Assisting with the installation, testing, operation, and documentation of networks. Working under supervision, will install and configure network technology including cabling, hubs, switches, and routers.</td>
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<table>
<thead>
<tr>
<th>Hardware Engineer Level 1</th>
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<tbody>
<tr>
<td><strong>Minimum Education:</strong> Bachelor's degree</td>
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<tr>
<td><strong>Minimum Experience:</strong> Two (2) years' experience in hardware engineering and support.</td>
</tr>
<tr>
<td><strong>Functional Responsibilities:</strong> Support the design of electrical, electronic, and/or mechanical solutions. Assists with the installation, testing, operation, and documentation of networks. Working under supervision, install and configures network technology including cabling, hubs, switches, and routers.</td>
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<tr>
<th>Hardware Engineer Level 2</th>
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</thead>
<tbody>
<tr>
<td><strong>Minimum Education:</strong> Bachelor's degree</td>
</tr>
<tr>
<td><strong>Minimum Experience:</strong> Five (5) years' technical experience specific to hardware engineering.</td>
</tr>
<tr>
<td><strong>Functional Responsibilities:</strong> Perform the design of electrical, electronic, and/or mechanical solutions. Routine operation, monitoring, and troubleshooting of networks; test and evaluation of new technology; and installation and integration of systems and equipment. Design of system and network architectures. Supports mission architecture to include power distribution and support system (HVAC/UPS). Integrates hardware and software to satisfy requirements and regulations.</td>
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<table>
<thead>
<tr>
<th>Hardware Engineer Level 3</th>
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</thead>
<tbody>
<tr>
<td><strong>Minimum Education:</strong> Bachelor's degree</td>
</tr>
<tr>
<td><strong>Minimum Experience:</strong> Eight (8) years' technical experience specific to hardware engineering. At least 2 years of experience in an engineering leadership role.</td>
</tr>
<tr>
<td><strong>Functional Responsibilities:</strong> Leads the design of electrical, electronic, and/or mechanical solutions. Provides leadership in the analysis of system and/or network characteristics, troubleshoots problems and may recommend procurement and modifications to components.</td>
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<table>
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<tr>
<th>Program Support Level 3</th>
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</thead>
<tbody>
<tr>
<td><strong>Minimum Education:</strong> Bachelor's degree</td>
</tr>
</tbody>
</table>
**Minimum Experience:** Five (5) years’ experience providing support to technical and engineering programs.

**Functional Responsibilities:** Provide technical and/or business operations leadership to include project execution, planning, tracking and reporting. Perform planning and execution of project/program deliverables. Perform the development of software, hardware, system, or documentation deliverables. Applies management analysis processes, statistical methods, and advanced technical and analytical research techniques to determine solutions based on client requirements with an IT services/solutions-based scope. Analyzes operation activities to obtain a quantitative, rational bases for decision making and resource allocation. Employs process improvements an reengineering methodologies and principles for modernization of systems and projects. Creates project plans to achieve performance-based objectives, enhancing implementation, system and service. Provides integral support in mission requirements determinations, conceptualization, design, development, testing, verification and validation, documentation, and implementation of system applications.

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**Project/Program Manager Level 4**

**Minimum Education:** Bachelor’s degree

**Minimum Experience:** Eleven (11) years’ technical experience and (9) years’ experience managing projects or programs. Specific relevant experience managing systems development projects. Experience managing projects with multiple subcontractors.

**Functional Responsibilities:** Direct and oversee the planning, execution and performance of all contractor activities associated with the contract. Serve as the primary representative of the contractor and interface with the Contracting Officer's Representative (COR) regarding status of contractor program and technical activities and problems, issues or conflicts that require resolution. Organize, direct, and coordinate planning and execution for program and technical support activities. Provide competent leadership and responsible program direction through successful performance of a variety of detailed, diverse elements of the program management. Meet and confer with Government management officials regarding status of specific Contractor program/technical activities and problems, issues, or conflicts regarding resolution. Elicit requirements from system stakeholders. Communicate effectively with engineers to convey requirements and ensure design meets stated requirements. Write project status reports and deliver oral presentations. Define project scope and schedule milestones and work with system development team to meet milestone dates. Manage project scope and resource changes. Manage project scope and or resource changes. Manage a practice, including building a staff to support continued business development. Manage, lead and write management, technical and cost proposals.

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**Software Engineer Level 1**

**Minimum Education:** Bachelor's degree

**Minimum Experience:** Two (2) years’ experience in software engineering.

**Functional Responsibilities:** Design, develop, and test application software to fulfill unique requirements on Windows, Unix, or other specified platform. Build graphical user interfaces (GUIs) for custom applications. Respond to evolving requirements in all agile environments. Develop applications in advanced programming languages or assembly language.
### Software Engineer Level 2

**Minimum Education:** Bachelor’s degree

**Minimum Experience:** Five (5) years’ experience in software engineering. Exposure to all aspects of the software engineering life cycle.

**Functional Responsibilities:** Design, modify, develop, write and implement software applications. Review, analyze, and modify programming systems including coding, testing, debugging, installing and documenting to support an organization’s software applications. Participate in the testing process through test review and analysis, test witnessing and certification of software. Guide users in formulating requirements, advises alternative approaches, and conduct feasibility studies. Integrate requirements, design and technology during the design and development of complex systems. Incorporate new plans, designs and systems into ongoing operations. Develop software documentation.

### Software Engineer Level 3

**Minimum Education:** Bachelor’s degree

**Minimum Experience:** Eleven (11) years’ experience in software engineering. Experience in all phases of the software engineering life cycle. Experience in a leadership role on a software development project.

**Functional Responsibilities:** Lead programmer in various languages (may include Perl, C++, Java, J2EE, JavaScript, PL/SQL, HTML) and the design and implementation of databases. Participate in the design of software systems. Contribute as one of the senior members of a software development team. Design, modify, develop, write and implement software applications. Review, analyze, and modify programming systems including coding, testing, debugging, installing and documenting to support an organization’s software applications. Participate in the testing process through test review and analysis, test witnessing and certification of software. Guide users in formulating requirements, advises alternative approaches, and conduct feasibility studies. Responsible for the integration of requirements, design, and technology during the design and development of complex systems. Seamlessly incorporate new plans,

### System Administrator Level 2

**Minimum Education:** Bachelor’s degree

**Minimum Experience:** Six (6) years’ experience performing system administration.

**Functional Responsibilities:** Set-up, configure, load software, and provide administration of computers and/or network equipment. Provide support for development, testing, system integration, installation, and other IT functions. Interface with the following groups: software development, testing, integration, deployment, and sustainment.

### System Administrator Level 4

**Minimum Education:** Bachelor’s degree

**Minimum Experience:** Eight (8) years’ experience performing system administration. At least 2 years’
experience in a leadership role.

**Functional Responsibilities:** Lead administrator in the set-up, configuration, installation and testing of computer and/or network equipment. Configure and manage AAN, LAN and server equipment. Implement industry and/or project specific rules and practices addressing security, optimization and performance. Troubleshoot and resolve computer and network problems. Serve as primary point of contact for the following groups: software development, testing, integration, deployment, and sustainment.

<table>
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<tr>
<th>System Engineer Level 2</th>
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**Minimum Education:** Bachelor’s degree  

**Minimum Experience:** Five (5) years' technical experience. Specific relevant experience in system engineering.

**Functional Responsibilities:** Provide system engineering support on large-scale system, major system elements and/or interfacing systems. Provide overall system engineering expertise in the architecture, design, development, requirements analysis, data flow, network design and/or implementation or testing for the program. Analyze user and stakeholder requirements, concept of operations documents, and high level system architecture to develop system requirements specifications. Develop detailed system architecture and system design documentation. Guide system development and implementation planning through assessment or preparation of system engineering management plans and system integration and test plans. Develop system configuration documentation, including detailed designs for capacity planning, security systems and disaster recovery. May perform engineering activities, including risk assessments and analyses of alternatives for a variety of system related issues and concerns. Interface with the following groups: software development, testing, integration, deployment, and sustainment. Perform in accordance with guidance including NSA/CSS Enterprise Architecture plans and guidance, System Engineering Policies, Standards Program and Capability Maturity Model Integrated (CMMI) best practices. Work with project management on defining project scope and schedule milestones.

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<tr>
<th>System Engineer Level 3</th>
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**Minimum Education:** Bachelor’s degree  

**Minimum Experience:** Eight (8) years' technical experience. Specific relevant experience in system engineering. Experience in all phases of the systems development life cycle.

**Functional Responsibilities:** Overall technical lead of an engineering and development team. Analyze system requirements and lead design and development activities for complex systems. Guides users in formulating requirements, advises alternative approaches, and conducts feasibility studies. Responsible for integration of requirements, design and technology during the design and development of complex systems. Seamlessly incorporate new plans, design and systems into ongoing operations. Develops associated technical documentation. Guides implementation of architectures and adheres to NSA/CSS Enterprise Architecture plans and guidance, System Engineering Policies, Standards Program and Capability Maturity Model Integrated (CMMI) best practices. Additional skills in concept visualization and the use of advance multimedia tools desired. Additional function may include but are not limited to: designing and overseeing he execution of INFOSEC (IA) programs. As they relate to IT environments; advising executive level decision makers on establishing organization policies and technical oversight programs; advising Senior Executives on most applicable technical security approaches to reach a desired level of security in an organization IT environment.
Minimum Education: Bachelor’s degree

Minimum Experience: Eleven (11) years’ technical experience. Specific relevant experience in system engineering. Experience in all phases of the systems development life cycle.

Functional Responsibilities: Performs a variety of senior level engineering tasks that are broad in nature and are concerned with system design, risk reduction, implementation and integration, including personnel, hardware, software and support facilities and/or equipment. Serves as key engineering person on projects for both customers and the project teams. Provides guidance and support to technical and programmatic requirements derivation. Provides senior technical guidance and leadership of engineering, analysis and development teams, Guides users and team members in formulating requirements, viability of alternative approaches, and conducts and evaluates feasibility studies. Responsible for integration of requirements, design and technology during the design and development of complex systems. Provides guidance and support to ensure seamless incorporation of new plans, design and systems into ongoing operations. Guides and participates in development of technical documentation associated with results analysis and risk mitigation. Guides implementation of architectures and adheres to NSA/CSS Enterprise Architecture plans and guidance, System Engineering Policies, Standards Program and Capability Maturity Model Integrated (CMMI) best practices.

May also design, implement and maintain software applications and systems to include front end, middle tier or back end solutions using development or COTS software:

- Analyze functional system requirements
- Document and implement steps necessary to ensure compliance with program requirements.
- Guide users and team member in formulating requirements
- Integration of requirements design, risk mitigation and technology of complex systems. Develop technical documentation associated with results analysis and system/software design.

Minimum Education: Bachelor’s degree

Minimum Experience: Two (2) years’ relevant technical experience.

Functional Responsibilities: Duties include but are not limited to: Intrusion detection/prevention engineering execution, environment risk assessments, network security monitoring, operating system security and operational security process engineering.

Minimum Education: Bachelor’s degree

Minimum Experience: Five (5) years’ relevant technical experience.

Functional Responsibilities: Perform technical tasks in the areas of engineering or science. Perform research, Conduct studies. Communicate technical or scientific data via papers or presentations. Support the design and/or development of complex systems. Support or perform system, software or hardware
engineering. Serve as a subject matter expert in a technical or scientific area or in the area of specialty in support of systems development, implementation, operation or support. Specialty areas of support may include but are not limited to: engineering, technical writing, training, graphics, technical research, planning, logistics, finance, budgeting or management.

### Technical Specialist Level 3

**Minimum Education:** Bachelor’s degree

**Minimum Experience:** Eight (8) years’ relevant technical experience.

**Functional Responsibilities:** Under little supervision, perform technical tasks in the areas of engineering or science. Perform research, conduct studies. Communicate technical or scientific data via papers or presentations. Support the design and/or development of complex systems. Support or perform system, software or hardware engineering. Serve as a subject matter expert in a technical or scientific area or in the area of specialty in support of systems development, implementation, operation or support. Specialty areas of support may include but are not limited to: engineering, technical writing, training, graphics, technical research, planning, logistics, finance, budgeting or management.

### Technical Specialist Level 4

**Minimum Education:** Bachelor’s degree

**Minimum Experience:** Eleven (11) years’ relevant technical experience.

**Functional Responsibilities:** Perform technical tasks in the areas of engineering or science. Perform research, conduct studies. Communicate technical or scientific data via papers or presentations. Lead the design and/or development of complex systems. Lead system, software or hardware engineering. Serve as a subject matter expert in a technical or scientific area or in the area of specialty in support of systems development, implementation, operation or support. Specialty areas of support may include but are not limited to: engineering, technical writing, training, graphics, technical research, planning, logistics, finance, budgeting or management. May act as a technical project leader or provide work leadership to lower level employees.

### Test Engineer Level 3

**Minimum Education:** Bachelor’s degree

**Minimum Experience:** Six (6) years’ relevant technical experience.

**Functional Responsibilities:** Conduct engineering studies, tests, and analysis to support the design and configuration of systems in operational and/or analytic environments. Design solutions and/or systems to support the testing, evaluation, development or maintenance of systems. Evaluate the health and status of systems and perform troubleshooting and corrective actions. Evaluate the characteristics of systems in areas that may include: usability, security, information assurance, performance, and compliance with requirements, standards and regulations.

### Test Engineer Level 4

**Minimum Education:** Bachelor’s degree
Minimum Experience: Ten (10) years' relevant technical experience.

Functional Responsibilities: Conduct engineering studies, tests, and analysis to support the design and configuration of systems in operational and/or analytic environments. Design solutions and/or systems to support the testing, evaluation, development or maintenance of systems. Evaluate the health and status of systems and perform troubleshooting and corrective actions. Evaluate the characteristics of systems in areas that may include: usability, security, information assurance, performance, and compliance with requirements, standards and regulations. Design and oversee the execution of engineering, testing, validation, certification and accreditation, or INFOSEC (IA) programs as they relate to IT environments; advising executive level decision makers on establishing organizational policies and technical oversight programs; advising Senior Executives on most applicable technical security approaches to reach a desired level of security in an organizational IT environment.

Minimum Education: Bachelor’s degree

Minimum Experience: Seven (7) years' relevant experience.

Functional Responsibilities: Applies subject matter knowledge to high level analysis, collection, assessment, design, development modeling, simulation, integration, installation, documentation, and implementation of database and/or software solution. Resolves problems, which require an intimate knowledge of the related technical subject matter. Applies principles and methods of the subject matter to specialized solutions.

Minimum Education: Bachelor’s degree

Minimum Experience: Ten (10) years' relevant experience.

Functional Responsibilities: Applies subject matter knowledge to high level analysis, collection, assessment, design, development modeling, simulation, integration, installation, documentation, and implementation of database and/or software solution. Resolves problems, which require an intimate knowledge of the related technical subject matter. Applies principles and methods of the subject matter to specialized solutions. Provides recommendations and evaluates updates and new software. Translates sets of requirements and data into useable documents. May act as a technical project leader or provide work leadership to lower level employees.

Minimum Education: Bachelor’s degree

Minimum Experience: Ten (10) years' relevant experience.

Functional Responsibilities: Applies subject matter knowledge to high level analysis, collection, assessment, design, development modeling, simulation, integration, installation, documentation, and implementation of database and/or software solution. Resolves problems, which require an intimate knowledge of the related technical subject matter. Applies principles and methods of the subject matter to specialized solutions in IA areas including: networking security design engineering, intrusion detection/prevention engineering design and/or execution, environment risk assessments, network security architectural engineering, operating system security and operation security process engineering; providing direction to intermediate and junior staff on the tasks needed to implement security objectives.
<table>
<thead>
<tr>
<th>Position</th>
<th>Minimum Education</th>
<th>Minimum Experience</th>
<th>Functional Responsibilities</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Information Assurance/Security Specialist (Master)</strong></td>
<td>Master’s degree</td>
<td>Ten (10) years’ relevant experience.</td>
<td>Applies subject matter knowledge to high level analysis, collection, assessment, design, development modeling, simulation, integration, installation, documentation, and implementation of database and/or software solution. Resolves problems, which require an intimate knowledge of the related technical subject matter. Applies principles and methods of the subject matter to specialized solutions in IA areas including: networking security design engineering, intrusion detection/prevention engineering design and/or execution, environment risk assessments, network security architectural engineering, operating system security and operation security process engineering. Provides information assurance project management, technical security staff, oversight, and development of mission-critical technical documents. May participate in planning and assigning personnel for certain projects. Acts as technical lead and may provide work leadership for lower level employees.</td>
</tr>
<tr>
<td><strong>Web Designer</strong></td>
<td>Bachelor’s degree</td>
<td>Three (3) years’ relevant experience.</td>
<td>Leads the application systemic, disciplined, quantified engineering approach to the development, operation and maintenance of web software. Analyzes and studies complex system requirements. Design software tools and subsystems o support software reuse and domain analyses and manages their implementation. Reviews existing programs and assists in making refinements, reducing operating time, and improving current techniques. Supervises software configuration management.</td>
</tr>
<tr>
<td><strong>Web Content Analyst</strong></td>
<td>Bachelor’s degree</td>
<td>Three (3) years’ relevant experience.</td>
<td>Applies Business process improvement practices to design and develop methods for presentation of web-based content. Applies as appropriate, activity and data modeling, transaction flow analysis, internal control and risk analysis and modern business methods and performance measurement techniques. Assists in establishing standards for information systems procedures. Develops and applies organization-wide information models for use in designing and building integrated, shared software and database management systems. Constructs sound, logical business improvement opportunities consistent with corporate information management guiding principles, cost saving, and open system architecture objects.</td>
</tr>
</tbody>
</table>
### Awarded GSA Pricing

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Hourly Rates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subject Matter Expert</td>
<td>$246.15</td>
</tr>
<tr>
<td>Subject Matter Expert (Junior)</td>
<td>$120.30</td>
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<tr>
<td>Senior Security Engineer</td>
<td>$210.00</td>
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<tr>
<td>Mid-Level Security Engineer</td>
<td>$180.00</td>
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<tr>
<td>Junior Security Engineer</td>
<td>$150.00</td>
</tr>
<tr>
<td>Senior Network Engineer</td>
<td>$210.00</td>
</tr>
<tr>
<td>Mid-Level Network Engineer</td>
<td>$180.00</td>
</tr>
<tr>
<td>Junior Network Engineer</td>
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<tr>
<td>Hardware Engineer Level 1</td>
<td>$104.10</td>
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<tr>
<td>Hardware Engineer Level 2</td>
<td>$138.82</td>
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<tr>
<td>Hardware Engineer Level 3</td>
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<tr>
<td>Program Support Level 3</td>
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<td>Project/Program Manager Level 1</td>
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<tr>
<td>Project/Program Manager Level 3</td>
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<td>Project/Program Manager Level 4</td>
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<td>Software Engineer Level 1</td>
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<tr>
<td>Software Engineer Level 2</td>
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<tr>
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<td>Software Engineer Level 4</td>
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<td>System Administrator Level 2</td>
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<tr>
<td>System Administrator Level 4</td>
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<tr>
<td>System Engineer Level 2</td>
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<tr>
<td>System Engineer Level 3</td>
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<td>System Engineer Level 4</td>
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<tr>
<td>Technical Specialist Level 1</td>
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<td>Technical Specialist Level 2</td>
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<tr>
<td>Technical Specialist Level 3</td>
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<td>Technical Specialist Level 4</td>
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<td>Test Engineer Level 3</td>
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<tr>
<td>Test Engineer Level 4</td>
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<tr>
<td>Database Specialist</td>
<td>$135.05</td>
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<td>Database Specialist (Senior)</td>
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<tr>
<td>Information Assurance/Security Specialist (Senior)</td>
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<tr>
<td>Information Assurance/Security Specialist (Master)</td>
<td>$203.63</td>
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<tr>
<td>Web Designer</td>
<td>$100.93</td>
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<tr>
<td>Web Content Analyst</td>
<td>$96.11</td>
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</tbody>
</table>