

General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List



Schedule 70: General Purpose Commercial Information Technology Equipment, Software and Services

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!™, a menu-driven database system. The INTERNET address for GSA Advantage!™ is: GSAAdvantage.gov.

Special Item Number 132-51 – Information Technology (IT) Professional Services

FSC/PSC Class D302 – IT & TELECOM – SYSTEMS DEVELOPMENT SERVICES

FSC/PSC Class D306 – IT & TELECOM – SYSTEMS ANALYSIS SERVICES

FSC/PSC Class D307 – IT & TELECOM – AUTOMATED INFORMATION SYSTEMS DESIGN AND INTEGRATION SERVICES

FSC/PSC Class D308 – IT & TELECOM – PROGRAMMING SERVICES

FSC/PSC Class D311 – IT & TELECOM – DATA CONVERSION SERVICES

Special Item Number 70-500 – Order-Level Materials (OLMs)

FSC/PSC Class D399 – IT & TELECOM – OTHER IT AND TELECOMMUNICATIONS

Contract Number: GS-35F-0677V

For more information on ordering from Federal Supply Schedules click on the FSS Schedules at fss.gsa.gov.

Prices Shown Herein are Net (discount deducted).

Contract Period: September 1, 2014 to August 31, 2024

Contractor Name: **Forum One Communications Corporation**

Address: 2200 Mount Vernon Ave
Alexandria, VA 22301

Phone Number: (703) 548-1855

Fax Number: (703) 995-4937

E-mail: GSA@forumone.com

Website: www.forumone.com

Contract Administrator: **Mike Shoag**

Business Size: Small Business

Pricelist Current Through Modification PO-0009 dated November 22, 2019

Customer Information

1a. Table of Awarded Special Item Numbers with appropriate cross-reference to page numbers:

Special Item Number	Special Item Description	Service Description Page	Awarded Price Page
132-51/RC/STLOC	Information Technology Professional Services	10-17	18-19
70-500/RC/STLOC	Order-Level Materials (OLMs)	Defined at Order Level	Defined at Order Level

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Not Applicable

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. See pages 10-17

2. Maximum Order: SIN 132-51: \$500,000
SIN 70-500: \$100,000

3. Minimum Order: \$127.27

4. Geographic Coverage: Domestic and Overseas Delivery

5. Point of production: US

6. Discount from list prices or statement of net price: Prices shown herein are net prices

7. Quantity discounts: None

8. Prompt payment terms: 1% 20 days from receipt of invoice or date of acceptance, whichever is later. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9a. Government purchase cards **are accepted** up to the micro-purchase threshold.

9b. Government purchase cards **are accepted** above the micro-purchase threshold.

10. Foreign items: None

- 11a. Time of Delivery:** As agreed between the Contractor and Ordering Agency
- 11b. Expedited Delivery:** Contact Contractor
- 11c. Overnight and 2-day delivery:** Contact Contractor
- 11d. Urgent Requirements:** Please note the Urgent Requirements clause of this contract and contact Contractor.
- 12. F.O.B Points:** Destination
- 13a. Ordering Address:** Forum One Communications Corporation
2200 Mount Vernon Ave.
Alexandria, VA 22301
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.**
- 14. Payment address:** Forum One Communications Corporation
2200 Mount Vernon Ave.
Alexandria, VA 22301
- 15. Warranty provision:** N/A
- 16. Export Packing Charges:** N/A
- 17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Government purchase cards **are accepted** above the micro-purchase threshold.
- 18. Terms and conditions of rental, maintenance, and repair:** N/A
- 19. Terms and conditions of installation:** N/A
- 20a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices:** N/A
- 20b. Terms and conditions for any other services:** N/A
- 21. List of service and distribution points:** N/A
- 22. List of participating dealers:** N/A

23. **Preventive maintenance:** N/A

24a. **Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants):** N/A

24b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at:**
www.Section508.gov/

25. **Data Universal Numbering System (DUNS) number:** 094125619

26. **Notification regarding registration in System for Award Management (SAM) database:** Forum One Communications Corporation is registered in the SAM Database.

27. **Advance Payments:** A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payments is not authorized or allowed under this contract. (31 U.S.C. 3324)

28. Order-Level Materials:

(a) This Schedule is authorized to allow for order-level materials (OLMs) in accordance with GSAR 538.7201. A listing of all OLM-authorized Schedules is available at www.gsa.gov/olm.

(b) Clauses 552.212-4 *Contract Terms and Conditions – Alternate I* and 552.238-82 *Special Ordering Procedures for the Acquisition of Order-Level Materials* provide additional information on inclusion of OLMs in task and delivery orders placed against a Federal Supply Schedule (FSS) contract or FSS blanket purchase agreement (BPA).

(c) OLMs are only authorized for inclusion at the order level under a Time-and-Materials (T&M) or Labor-Hour (LH) Contract Line Item Number (CLIN) and are subject to a Not To Exceed (NTE) ceiling price.

(d) Offerors proposing the Order-Level Materials Special Item Number (SIN) are not required to propose items or pricing at the contract level, since by definition OLMs are *unknown* at the time of FSS contract award. The ordering activity contracting officer is responsible for defining OLMs and determining proposed OLM pricing fair and reasonable for a particular order.

(e) OLMs are purchased under the authority of the FSS Program and are not “open market items.”

(f) Items awarded under ancillary supplies/services and other direct costs (ODC) SINs are not OLMs. These SINs are reserved for items that can be defined and priced *up-front* at the FSS contract level.

(g) The Order-Level Materials SIN cannot be the only SIN awarded on a contract. The Order-Level Materials SIN is only authorized for use in direct support of another awarded SIN.

(h) The Order-Level Materials SIN is exempt from CSP-1 *Commercial Sales Practices* disclosure requirements.

(i) The Order-Level Materials SIN is exempt from the following clauses:

552.216-70 Economic Price Adjustment – FSS Multiple Award Schedule Contracts

I-FSS-969 Economic Price Adjustment – FSS Multiple Award Schedule Contracts

552.238-71 Submission and Distribution of Authorized FSS Schedule Pricelists

552.238-75 Price Reductions

(j) Terms and conditions that otherwise apply to the FSS contract also apply to the Order-Level Materials SIN. Examples include but are not limited to:

Trade Agreements Act (TAA)

Sales reporting and Industrial Funding Fee (IFF) remittance

Environmental Attributes clauses

AbilityOne Program Essentially the Same (ETS) compliance

(k) Prices for items provided under the Order-Level Materials SIN must be inclusive of the IFF. The value of order-level materials in a task or delivery order [or cumulative value of order-level materials in orders against an FSS BPA] awarded under an FSS contract, shall not exceed 33.33%.

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)

******NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with 52.212-4 CONTRACT TERMS AND CONDITIONS-COMMERCIAL ITEMS (JAN 2017) (DEVIATION - FEB 2007)(DEVIATION - FEB 2018) for Firm-Fixed Price orders; or GSAR 52.212-4 CONTRACT TERMS AND CONDITIONS-COMMERCIAL ITEMS (JAN 2017) (DEVIATION - FEB 2018) (ALTERNATE I - JAN 2017) (DEVIATION - FEB 2007) for Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and materials orders, the Payments

under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and Materials/Labor-Hour Proposal Requirements— Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

a. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

b. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

(1) The offeror;

(2) Subcontractors; and/or

(3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

c. The following is an example of the manner in which the description of a commercial job title should be presented: See pages 10-17

Labor Category Descriptions

P.N. 9001 - Commercial Job Title: Strategic Analyst	
Minimum Experience:	Six years applicable experience providing consulting advice and management support to organizations, including two years experience in at least one of the following: Internet Strategy, Online Communities, Internet Marketing, Internet Best Practices, Internet Trends. Also requires substantial and demonstrated experience in conducting training, developing presentations, and writing reports and memos.
Minimum Education:	Master's Degree, 6 years applicable experience, including 2 pertaining to the sector OR Bachelor's Degree, 8 years functional experience, 3 in the IT sector.
Functional Requirements:	For high visibility clients and large organizations, identifies and articulates a vision for the effective use of the Internet as a tool to further the goals of an organization. Leads largescale review and assessment of strategic issues facing a client, including baseline evaluation, “brand” identification, gaps analysis, opportunities analysis, and developing a detailed implementation plan. Includes facilitating high-level client discussions and decision-making, guiding the research team, and providing overall insights on relevant trends in the Internet industry

P.N. 9003 - Commercial Job Title: Strategic Consultant	
Minimum Experience:	Twelve years applicable experience providing consulting advice and management support to organizations, including six years experience in at least one of the following: Internet Strategy, Online Communities, Internet Marketing, Internet Best Practices, Internet Trends. Also requires substantial and demonstrated experience in conducting training, developing presentations, and writing reports and memos.
Minimum Education:	Master's Degree, 12 years applicable experience, including 6 pertaining to the sector OR Bachelor's Degree, 8 years functional experience, 5 in the IT sector.
Functional Requirements:	For high visibility clients and large organizations, identifies and articulates a vision for the effective use of the Internet as a tool to further the goals of an organization. Leads largescale review and assessment of strategic issues facing a client, including baseline evaluation, “brand” identification, gaps analysis, opportunities analysis, and developing a detailed implementation plan. Includes facilitating high-level client discussions and decision-making, guiding the research team, and providing overall insights on relevant trends in the Internet industry

Associate Project Manager	
Minimum Experience:	Two years of experience assisting with project management tasks and project coordination. Experience should include development or coordination of the development of basic, written project deliverables.
Minimum Education:	Bachelors Degree OR six years of experience pertaining to the IT sector.

Functional Responsibilities:	Supports the project manager or strategists and coordinates internal tasks between team members. Assists with scheduling, note taking, and development of written deliverables for clients. Assists small scale consulting projects and coordinates tasks between client and team members.
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P.N. 9004 - Commercial Job Title: Project Manager

Minimum Experience:	Four years experience either managing consulting/related projects, or four years experience developing websites, including two years experience managing Internet development projects. Includes one-year experience managing large-scale projects with specific experience in managing budgets, risks, and staff/teams.
Minimum Education:	Master's degree + 4 years experience, 1 within this field OR Bachelor's degree + 6 years experience, 2 in the IT industry.
Functional Requirements:	Manages large-scale Internet Development projects by balancing scope, time, cost, and quality while maintaining a positive environment that promotes individual development and high-performance standards. Leads project teams and facilitates the delivery of products to the client. Manages client communications and updates on progress, changes, and overall project direction. Requires ability to facilitate group project meetings with client, formal communication skills, and proven team management skills.

Senior Project Manager

Minimum Experience:	Six years' project managing marketing or digital projects and responsible for managing scope, schedule, cost, and quality of the project deliverables and outputs. Experience managing project teams in some capacity.
Minimum Education:	Masters Degree OR Bachelors and eight years of experience pertaining to the IT sector.
Functional Responsibilities:	Manages large creative or digital consulting projects by balancing scope, time, cost, and quality. Leads project teams and facilitates the delivery of products to the client. Manages client communications and updates on progress, changes, and overall project direction. Facilitates group project meetings with client, communications, and manages team members.

P.N. 9006 - Commercial Job Title: Web Programmer / Database Engineer

Minimum Experience:	Four years experience programming in Unix. Two years experience troubleshooting and debugging programs. Intermediate level Perl skills with a solid knowledge of database application development and design. A wide knowledge of other web programming languages such as Javascript, Java (JSP/Servlets), ColdFusion or Python.
Minimum Education:	Master's degree + 3 years web programming experience OR Bachelor's degree + 5 years web development/ programming experience; proven programming skills.
Functional Requirements:	Programs customized web-based tools and applications as well as back-end database solutions for clients. Designs systems for implementation by Associate

	Web Programmers and Web Developers. Interacts with clients on technical aspects of the project.
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P.N. 9007 - Commercial Job Title: Systems Engineer / Systems Administrator

Minimum Experience:	At least four years Unix sysadmin experience. Broad technical abilities, which must include strong NT administration, database design, and/or web programming skills. Two years experience maintaining a Unix web server (with multiple users and multiple services).
Minimum Education:	Bachelor's degree + 4 years Internet systems experience OR 6 years experience with Internet systems administration.
Functional Requirements:	Responsible for server and network maintenance. Installs new software releases, upgrades systems, evaluates and installs patches and resolves software-based problems. Performs system backups and recovery. Maintains data files and monitors system configuration to ensure data integrity. Sets up Internet services for client websites.

P.N. 9008 - Commercial Job Title: Web Developer

Minimum Experience:	Two years experience developing websites. Experience in at least 2 of the following: site design, information architecture, client management, user interface design, site utilization or back-end database programming (e.g. Perl). HTML proficiency. Versatility using a wide range of tools and software (e.g. Dreamweaver, Cold Fusion, PHP).
Minimum Education:	Bachelor's degree + 2 years solid web development experience OR 6 years experience with web development and design.
Functional Requirements:	With the direction of a Senior Web Programmer, designs, develops, and implements web-based applications, mostly for database driven websites. Troubleshoots, debugs and implements software code with guidance from a Senior Programmer. Interacts with clients on technical aspects of the project.

Junior Web Producer

Minimum Experience:	One year of experience with HTML/CSS and website development and basic understanding of relevant content management systems.
Minimum Education:	Associate Degree OR three years of experience pertaining to the IT sector.
Functional Responsibilities:	Uses knowledge of content management systems to build and create web pages within web applications. Uses knowledge of HTML/CSS, word processing and websites to configure content management systems according to system requirements.

Web Producer

Minimum Experience:	Two years' experience following production best practices on relevant content management systems. Experience should include support on web projects for medium to large well-known organizations.
Minimum Education:	Bachelors Degree OR six years of experience pertaining to the IT sector.

Functional Responsibilities:	Uses content management and application production best practices to build out and construct pages within application frameworks. Contribute to project life-cycle including design, development, and testing. Contribute to task-based estimates and complete research to aid in finding effective solutions. Uses skills to configure content management systems according to system requirements, leads junior team members.
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P.N. 9011- Commercial Job Title: Research Analyst

Minimum Experience:	One year experience either supporting consulting/related projects, including one year experience supporting Internet development projects.
Minimum Education:	Master's degree +1 years experience, 1 within this field OR Bachelor's degree +2 years experience, 1 in the IT industry.
Functional Requirements:	Supports Internet Development projects by conducting research and analysis and supporting project activities.

IT Functional Analyst

Minimum Experience:	One year of experience supporting creative or digital consulting projects in an administrative role. Experience conducting research in a professional or academic setting.
Minimum Education:	Associates Degree OR three years of experience pertaining to the IT sector.
Functional Responsibilities:	Supports creative and digital consulting projects by conducting research and analysis and supporting project activities.

P.N. 9012 - Commercial Job Title: Project Officer

Minimum Experience:	Two years experience either managing consulting/related projects, including two years experience managing Internet development projects. Includes one year experience managing projects with specific experience in managing budgets, risks, and staff/teams.
Minimum Education:	Master's degree +2 years experience, 1 within this field OR Bachelor's degree +4 years experience, 2 in the IT industry.
Functional Requirements:	Manages Internet Development projects by balancing scope, time, cost, and quality while maintaining a positive environment that promotes individual development and high performance standards. Leads project teams and facilitates the delivery of products to the client. Manages client communications and updates on progress, changes, and overall project direction. Requires ability to facilitate group project meetings with client, formal communication skills, and proven team management skills.

P.N. 9013 - Commercial Job Title: Senior Web Programmer / Tech Lead

Minimum Experience:	Six years experience programming in UNIX. Four years experience troubleshooting and debugging programs. Advanced level programming skills with a solid knowledge of database application development and design. A wide knowledge of other web programming languages such as Javascript, Java (JSP/Servlets), Cold Fusion, Python, or PHP.
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Minimum Education:	Master's degree + 5 years web programming experience OR Bachelor's degree + 7 years web development/ programming experience; proven programming skills.
Functional Requirements:	Programs customized web-based tools and applications as well as back-end database solutions for clients. Designs systems for implementation by Web Developers and Web Programmers. Interacts with clients and senior Project Managers on technical aspects of the project.

Quality Assurance Specialist

Minimum Experience:	Two years of experience in a quality assurance role on web projects performing testing and developing quality assurance plans.
Minimum Education:	Bachelors Degree OR six years of experience pertaining to the IT sector.
Functional Responsibilities:	Responsible for developing quality assurance plans and conducting testing on software, websites, or web applications for clients. Using established testing procedures, identifies defects in the system and works closely with the development team to resolve defects. Work also includes running performance, security and web browser compatibility scans.

Associate UI Designer

Minimum Experience:	One year of experience supporting a design team in the creation of visual and interactive graphics and standards/systems.
Minimum Education:	Bachelors Degree OR five years of experience pertaining to the IT sector.
Functional Responsibilities:	Works under direction from senior team members to implement visual and interactive design standards/systems and to ensure high-quality graphic production. Helps the user experience designers to produce documentation, contribute to client-facing deliverables and craft online strategies.

UI Designer

Minimum Experience:	Two years' experience designing web user experiences for clients on web projects. Should have previous experience leading user experience tasks on projects.
Minimum Education:	Bachelors Degree OR six years of experience pertaining to the IT sector.
Functional Responsibilities:	Responsible for creating web user experiences that meet client needs and employ usability best practices. Helps lead user experience design tasks, includes facilitating high-level client discussions for information architecture development, guiding the research team, and liaising with the development team.

Senior UI Designer

Minimum Experience:	Five years as a UI designer in some capacity. Should have successful experience working crafting user experiences for large-scale websites or digital applications. Should have experience interfacing with the client.
Minimum Education:	Bachelors Degree OR nine years of experience pertaining to the IT sector.

Functional Responsibilities:	Responsible for crafting online user experience that meet client needs and employ usability best practices for large-scale websites or digital applications. Leads information architecture tasks, includes facilitating high-level client discussions for information architecture development, guiding the research team, and liaising with the development team.
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UI Developer

Minimum Experience:	Two years' experience as a UI front-end developer. Should have experience developing UI/UX features for websites and/or applications.
Minimum Education:	Bachelors Degree OR six years of experience pertaining to the IT sector.
Functional Responsibilities:	Develops UI/UX features for website or applications based on creative concepts and wireframes. Optimizes the front-end for speed and scalability and ensure compliance with accessibility standards. Assists with the implementation of front-end code, scripts and HTML/CSS. Collaborates with other team members and stakeholders.

Senior UI Developer

Minimum Experience:	Five years' experience developing UI/UX features for large-scale web development projects. Should have experience collaborating with team and stakeholders.
Minimum Education:	Bachelors Degree OR nine years of experience pertaining to the IT sector.
Functional Responsibilities:	Develops UI/UX features for website or applications based on creative concepts and wireframes. Optimizes the front-end for speed and scalability and ensure compliance with accessibility standards. Troubleshoots, debugs and implements front-end code, scripts and HTML/CSS. Collaborates with other team members and stakeholders, leads junior team members.

Junior Graphic Designer

Minimum Experience:	One year of experience in a professional or academic setting creating designs for websites and/or applications. Should have some experience with basic graphic design softwares/tools.
Minimum Education:	Associates Degree OR three years of experience pertaining to the IT sector.
Functional Responsibilities:	Responsible for creative designs for websites and applications, or designs for various consulting projects under the direction of senior team members. Contributes to design activities, prepares client deliverables and design comps, and assists with the production and/or selection of creative assets.

Graphic Designer

Minimum Experience:	Three years' experience designing/creating creative assets or UI designs for websites, applications, and/or other marketing collateral. Should have experience leading design activities.
Minimum Education:	Bachelors Degree OR seven years of experience pertaining to the IT sector.

Functional Responsibilities:	Responsible for designing creative assets or UI designs for websites and applications. Create designs for printed materials, websites, or electronic documents. Leads design activities and works with the team members to deliver design/UI assets to clients. Prepares client deliverables, produces layouts, creates illustrations, manipulate photographs, and performs all tasks to execute final designs.
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Senior Graphic Designer	
Minimum Experience:	Five years' experience designing creative assets or UI designs for websites, applications, and/or other marketing collateral. Should have experience leading design projects or key project tasks.
Minimum Education:	Bachelors Degree or nine years of experience pertaining to the IT sector.
Functional Responsibilities:	Responsible for designing creative assets or UI designs for websites and applications. Create designs for printed materials, websites, or electronic documents. Leads design activities and works with the team members to deliver design/UI assets to clients. Prepares client deliverables, produces layouts, creates illustrations, manipulate photographs, and performs all tasks to execute final designs. Manages projects from concept to completion, defines creative strategies, and directs the creative team in the production of marketing collateral, creative assets or interactive design.

Technical Architect	
Minimum Experience:	Five years' experience developing code for content management applications and/or other frameworks. Experience leading a team on web development projects and determining budget and scope of work for web projects.
Minimum Education:	Bachelors Degree OR nine years of experience pertaining to the IT sector.
Functional Responsibilities:	Uses object-oriented programming principles and configures and writes quality code for content management applications and/or other frameworks. Leads the development of task-based estimates, completes research to aid in finding effective solutions, and leads the development of web or applications for clients. Performs code reviews, leads quality assurance tasks and ensure application security and performance.

Senior Technical Architect	
Minimum Experience:	Eight years' experience developing code for content management applications and/or other frameworks. Experience managing developers and determining budget and technical solution for large-scale web projects.
Minimum Education:	Bachelors Degree OR twelve years of experience pertaining to the IT sector.
Functional Responsibilities:	Uses object-oriented programming principles and configures and writes quality code for content management applications and/or other frameworks. Leads the development of task-based estimates, completes research to aid in finding effective solutions, and leads the development of web or applications for clients. Performs code reviews, leads quality assurance tasks and ensure application security and performance. Manages team of developers.

Subject Matter Expert	
Minimum Experience:	Ten years of experience working on small- and large-scale marketing or digital consulting projects. Should have experience interfacing directly with clients in a decision-making role.
Minimum Education:	Bachelors Degree OR fourteen years of experience pertaining to the IT sector.
Functional Responsibilities:	Leads creative, marketing or digital consulting projects for high-profile or large organizations. Responsible for ensuring teams follow project delivery processes, deliver high-quality deliverables and high client satisfaction. Leads large-scale review and assessment of strategic issues facing a client, including baseline evaluation, “brand” identification, gaps analysis, opportunities analysis, and developing a detailed implementation plan. Includes facilitating client discussions and decision-making, guiding the research team, and providing overall insights on relevant trends.

Awarded Pricing for SIN 132-51

Labor Category	GSA Price
Strategic Analyst	\$172.66
Strategic Consultant	\$191.83
Associate Project Manager	\$117.88
Project Manager	\$143.87
Senior Project Manager	\$167.76
Web Programmer/Database Engineer	\$143.87
Systems Engineer/Systems Administrator	\$143.87
Web Developer	\$115.10
Junior Web Producer	\$126.95
Web Producer	\$149.62
Research Analyst	\$86.33
IT Functional Analyst	\$90.68
Project Officer	\$115.10
Senior Web Programmer/Tech Lead	\$182.24
Quality Assurance Specialist	\$136.02
Associate UI Designer	\$108.82
UI Designer	\$145.09
Senior UI Designer	\$181.36
UI Developer	\$145.09
Senior UI Developer	\$181.36

Labor Category	GSA Price
Junior Graphic Designer	\$99.75
Graphic Designer	\$149.62
Senior Graphic Designer	\$181.36
Technical Architect	\$190.43
Senior Technical Architect	\$208.56
Subject Matter Expert	\$194.96