SPECIAL ITEM NUMBERS 54151S - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Multiple Award Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

Ward Data Services, Inc.
207 East Holly Ave
Sterling, VA 20164
703-777-4357

sales@warddata.com
www.warddata.com/gsa

Contract Number: GS-35F-0678S

Period Covered by Contract: 10/04/2021 through 10/03/2026

General Services Administration
Federal Acquisition Service

Pricelist current through Modification # PO-0011, dated 8/24/2021

All IT Professional Services and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System (http://www.gsaadvantage.gov).
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CUSTOMER INFORMATION:

1. Item Number(s):

1a. Awarded Special Item Number(s):

<table>
<thead>
<tr>
<th>SIN</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Project Manager</td>
</tr>
<tr>
<td>54151S</td>
<td>Systems Design Engineer</td>
</tr>
<tr>
<td>54151S</td>
<td>Network Engineer</td>
</tr>
<tr>
<td>54151S</td>
<td>PC/Network Technician</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced labor category description, job title # and hourly rate awarded under the contract is:

<table>
<thead>
<tr>
<th>Job Title #</th>
<th>Labor Category Description</th>
<th>GSA Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S PC/Network Technician</td>
<td>Network Technician</td>
<td>$75.56</td>
</tr>
</tbody>
</table>

1c. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

IT PROFESSIONAL SERVICES RATES SINS 54151S

IT SERVICES PRICING

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Rate</th>
<th>Educational Requirements*</th>
<th>Years Experience in Labor Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Manager</td>
<td>$100.75</td>
<td>Bachelor of Science or Bachelor of Arts in Business or Computer Science</td>
<td>5</td>
</tr>
<tr>
<td>Systems Design Engineer</td>
<td>$125.94</td>
<td>Master of Science or Bachelor of Science in Computer Science or Electronics Engineering.</td>
<td>10</td>
</tr>
<tr>
<td>Network Engineer</td>
<td>$100.75</td>
<td>Bachelor of Science in Computer Science or Electronics Engineering.</td>
<td>3</td>
</tr>
<tr>
<td>PC/Network Technician</td>
<td>$75.56</td>
<td>Associates of Science or Associates of Applied Science in computer related field</td>
<td>2</td>
</tr>
</tbody>
</table>

* Equivalent degrees or experience may be substituted.
Labor Category Descriptions

Project Manager

Manages large, complex tasks involving different levels of technical personnel. Serves as interface between contractor and government technical personnel. Works with the Government Contracting Officer, Contracting Officer's Representative (COR), Government management personnel, and customer agency representatives. Is responsible for the overall management of the project(s) and insures that the technical solutions and schedules are implemented in a timely manner, within budget, all receivables are delivered on time, and overall contract performance. Responsible for project administration, budgeting, personnel, and enforcing work standards.

Systems Engineer

Independently performs a variety of network design and engineering tasks that are broad in nature regarding the design and implementation of integrated networks, hardware, and software. Supervise and directs work of Network Engineers and Technicians through all phases of the project. Plans and performs network engineering research, design development, and other assignments in conformance with network design, engineering and customer specifications. Responsible for highly complex technical/engineering projects. Coordinates the activities of Network Technicians and Help Desk Technicians assigned to specific network engineering projects.

SYSTEMS DESIGN ENGINEER

Analyzes local and wide area network systems, including planning, designing, evaluating, selecting, and upgrading of operating systems, and protocol suites. Design, evaluation, planning and configuration of network communication media, concentrators, bridges, and other devices. Resolves interoperability problems to obtain optimal operation across all platforms for various systems including email, file transfer, multimedia, teleconferencing, RAID devices, mirrored servers, server clusters, NAS, SAN’s, firewalls, redundant parallel routers, terminal servers, and Citrix servers. Configures all systems to meet contracted user requirements. Supports and assists in the acquisition of hardware and software as well as subcontractor services when required. Develops and performs test plans and documents results. Administers and maintains local and wide area networks. Provides technical support and troubleshooting to users. Plans network layout design. Designs and administers network security. Performs database administration. Supervises and directs the work of Systems Engineers and Technicians. Serves as technical team leader.

Network Engineer

Works under the supervision Systems or Systems Design Engineer to perform a range of network engineering tasks that are broad in nature regarding the design and implementation of integrated networks, including both hardware and software. Supports the planning and performance of network engineering research, design development, and other assignments in conformance with network design, engineering and customer specifications. Supports the technical/engineering part of a networking project assigned to higher-level engineers. May supervise one or more Technicians during upgrades, system roll-outs, or system trouble-shooting. Analyzes network traffic, connect time, transmission speeds, packet sizes and throughput and recommends procurement, removals and modifications to network components. Designs and optimizes network topologies and site configurations. Plans installations, transitions, and cutovers of network components and capabilities. Evaluates network and communications hardware and software, troubleshoots LAN/MAN/WAN and other network related problems, and performs general LAN/MAN/WAN administration.
PC/Network Technician

Participates in the application of software, hardware, and applied standards of information technology in the analysis, specification, development, integration, and acquisition of systems for information management applications. Assists Network Engineer in trouble-shooting and repairing of LAN/MAN/WAN and other network related problems. Installs, configures, and trouble-shoots PC and Desktop user software, hardware, and peripherals. Assists Engineers with system documentation and testing.

Experience & Degree Substitution Equivalencies
Experience exceeding the minimum shown may be substituted for education. Likewise, education exceeding the minimum shown may be substituted for experience.

<table>
<thead>
<tr>
<th>Equivalent Degree</th>
<th>Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate’s</td>
<td>2 years relevant experience</td>
</tr>
<tr>
<td>Bachelor’s</td>
<td>Associate’s degree + 2 years relevant experience or 4 years relevant experience</td>
</tr>
<tr>
<td>Master’s</td>
<td>Bachelor’s plus 2 years relevant experience or Associate’s degree + 4 years relevant experience or 6 years relevant experience</td>
</tr>
<tr>
<td>PhD</td>
<td>Master’s + 2 years relevant experience, or Bachelor’s + 4 years relevant experience or 8 years relevant experience</td>
</tr>
</tbody>
</table>

2. Maximum Order: $500,000 per SIN – For SIN 54151
3. Minimum Order: $100
4. Geographic Scope of Coverage: The Geographic Scope of Coverage is Domestic Delivery. This is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.
5. Point(s) of Production: N/A
6. Discount from list prices: None
7. Quantity Discount: None
8. Prompt Payment Terms: 1% Net 20
9. Government Purchase Cards

9a. Government Purchase Cards will be accepted at or below the micro-purchase threshold however no additional discounts will apply under the contract.

9b. Government Purchase Cards will be accepted above the micro-purchase threshold however no additional discounts will apply under the contract.
10. Foreign items: N/A

11. Delivery Terms

11a. Normal Delivery Terms – As negotiated between Ward Data Service, Inc. and the Ordering Activity

11b. Expedited Delivery Terms: As Negotiated between Ward Data Service, Inc. and the Ordering Activity

11c. Overnight/2-Day Delivery Terms: As negotiated between Ward Data Service, Inc. and the Ordering Activity

11d. Urgent Requirements: As negotiated between Ward Data Service, Inc. and the Ordering Activity

12. FOB Point: Destination

13. Ordering

13a. Ordering Address:
   Ward Data Service, Inc.
   207 East Holly Ave.
   Sterling, VA 20165

14. Payment Address:
   Ward Data Service, Inc.
   207 East Holly Ave
   Sterling, VA 20164

15. Warranty Provisions: All services performed under this contract will be guaranteed to completed in a satisfactory workmanlike manner as delineated with this Authorized FSS IT Schedule Pricelist.

16. Export Packing Charges: Export Packing is not offered under this contract.

17. Terms and conditions of Government purchase card acceptance: none.

18. Terms and conditions of rental, maintenance, and repair: n/a

19. Terms and conditions of installation: n/a

20. Terms and conditions of repair parts: n/a

20a. Terms and conditions for other services: n/a
21. **List of service and distribution points:** n/a

22. **List of participating dealers:** n/a

23. **Preventive maintenance:** n/a

24a. **Special attributes:** none

24b. **Section 508 Compliance:** Contact Ward Data Service, Inc. for Section 508 compliance information. The EIT standards can be found at: [http://www.section508.gov](http://www.section508.gov)

25. **Data Universal Numbering System (DUNS) Number:** 14-295-8847

26. **Central Contractor Registration (CCR):** Ward Data Services is registered with the Central Contractor Registration database.