



AUTHORIZED
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES

Craft Designs, Inc. (CDI) is a Economically Disadvantaged Woman Owned Small Business located in Huntsville, Alabama specializing in software engineering for diverse applications including defense, aerospace, industrial automation, and information systems. CDI develops and maintains software for embedded systems, Pocket PC and MS-Windows desktop applications with a focus on process driven software engineering. CDI's expertise includes software project management, SQL relational databases, distributed software architecture, embedded systems programming, real-time data acquisition, device drivers, UML, and Windows CE/Pocket PC utilizing programming languages of C, C++, C# and VB.NET.

SIN 132-34 - MAINTENANCE OF SOFTWARE

1. Software Maintenance as a Product

Software maintenance as a product includes the publishing of bug/defect fixes via patches and updates/upgrades in function and technology to maintain the operability and usability of the software product. It may also include other no charge support that are included in the purchase price of the product in the commercial marketplace. No charge support includes items such as user blogs, discussion forums, on-line help libraries and FAQs (Frequently Asked Questions), hosted chat rooms, and limited telephone, email and/or web-based general technical support for user's self diagnostics.

Software maintenance as a product does NOT include the creation, design, implementation, integration, etc. of a software package. These examples are considered software maintenance as a service.

2. Software Maintenance as a Service

Software maintenance as a service creates, designs, implements, and/or integrates customized changes to software that solve one or more problems and is not included with the price of the software. Software maintenance as a service includes person-to-person communications regardless of the medium used to communicate: telephone support, on-line technical support, customized support, and/or technical expertise which are charged commercially. Software maintenance as a service is billed arrears in accordance with 31 U.S.C. 3324.

SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

- FPDS Code D308 Programming Services
- FPDS Code D310 IT Backup and Security Services
- FPDS Code D311 IT Data Conversion Services
- FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems,



and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

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Contract Number: GS35F0739V

Period Covered by Contract: Current Thru 09/30/2019

General Services Administration
Federal Acquisition Service

Pricelist current through Modification # 22, dated 09/30/2019.

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Acquisition Service’s Home Page via the Internet at <http://www.fss.gsa.gov/>

Table of Contents

- 1.0 INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS.....4**
- 1.1 GEOGRAPHIC SCOPE OF CONTRACT:4**
- 1.2 CONTRACTOR’S ORDERING ADDRESS AND PAYMENT INFORMATION:4**
- 1.3 LIABILITY FOR INJURY OR DAMAGE5**
- 1.4 STATICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:5**
- 1.5 FOB DESTINATION5**
- 1.6 DELIVERY SCHEDULE5**
- 1.7 DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.5**
- 1.8 TRADE AGREEMENTS ACT OF 1979, as amended:6**
- 1.9 STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:6**
- 1.10 Small Requirements: The minimum dollar value of orders to be issued is \$100.00.....6**
- 1.11 MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)6**
- 1.12 ORDERING PROCEEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS.....6**
- 1.13 FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:.....6**
 - 1.13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS): .6**
 - 1.13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):7**

1.14	CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)	7
1.15	CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:	8
1.16	GSA ADVANTAGE!	8
1.17	PURCHASE OF OPEN MARKET ITEMS	8
1.18	CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS	9
1.19	OVERSEAS ACTIVITIES	9
1.20	BLANKET PURCHASE AGREEMENTS (BPAs)	9
1.21	CONTRACTOR TEAM ARRANGEMENTS	9
1.22	INSTALLATION, DEINSTALLATION, REINSTALLATION	10
1.23	SECTION 508 COMPLIANCE	10
1.24	PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES	10
1.25	INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)	10
1.26	SOFTWARE INTEROPERABILITY	11
1.27	ADVANCE PAYMENTS	11
2.0	TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)	
	PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)	11
2.1	SCOPE	11
2.2	PERFORMANCE INCENTIVES	11
2.3	ORDER	11
2.4	PERFORMANCE OF SERVICES	12
2.5	STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)	12
2.6	INSPECTION OF SERVICES	13
2.7	RESPONSIBILITIES OF THE CONTRACTOR	13
2.8	RESPONSIBILITIES OF THE ORDERING ACTIVITY	13
2.9	INDEPENDENT CONTRACTOR	13
2.10	ORGANIZATIONAL CONFLICTS OF INTEREST	13
2.11	INVOICES	14
2.12	PAYMENTS	14
2.13	RESUMES	14
2.14	INCIDENTAL SUPPORT COSTS	14
2.15	APPROVAL OF SUBCONTRACTS	14
2.16	DESCRIPTION OF IT SERVICES AND PRICING	15
2.16.1	LABOR CATEGORIES AND DESCRIPTIONS	15
2.16.2	PRICING	20
3.0	USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS	24
4.0	SUGGESTED BLANKET PURCHASE AGREEMENT (BPA) FORMAT	28
5.0	BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”	31



1.0 INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1.1 GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

For Special Item Number 132-53 Wireless Services ONLY, if awarded, list the limited geographic coverage area:

1.2 CONTRACTOR’S ORDERING ADDRESS AND PAYMENT INFORMATION:

Ordering Address

Attn: GSA Sales
Craft Designs, Inc
700 Boulevard South, Suite 501
Huntsville, AL 35802

Payment Address

Attn: Accounts Recievables
Craft Designs, Inc
700 Boulevard South, Suite 501
Huntsville, AL 35802



Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards will not be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will not be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

Voice (256) 650-0536 Fax (931) 447-9949

1.3 LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

1.4 STATICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

- Block 9: G. Order/Modification Under Federal Schedule
- Block 16: Data Universal Numbering System (DUNS) Number: 130615581
- Block 30: Type of Contractor - B. Other Small Business
- Block 31: Woman-Owned Small Business - Yes
- Block 36: Contractor's Taxpayer Identification Number (TIN): 63-1230375
- 4a. CAGE Code: 3HD54
- 4b. Contractor has registered with the Central Contractor Registration Database.

1.5 FOB DESTINATION

1.6 DELIVERY SCHEDULE

a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-51	As negotiated between the customer and Craft Designs, Inc

b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

1.7 DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Payment: 1% - 10 days from receipt of invoice or date of acceptance, whichever is later.
- b. Quantity: None offered

- c. Dollar Volume: To be negotiated on a case by case basis.
- d. Government Educational Institutions: Government Educational Institutions are offered the same discounts as all other Government customers.
- e. Other: None

1.8 TRADE AGREEMENTS ACT OF 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

1.9 STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:

All packaging meets export packaging requirements.

1.10 Small Requirements: The minimum dollar value of orders to be issued is \$100.00.

1.11 MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

- a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:

Special Item Number 132-51 - Information Technology (IT) Professional Services

1.12 ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

1.13 FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:

ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

1.13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security

Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

1.13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

1.14 CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.

- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

1.15 CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

1.16 GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

1.17 PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6),

acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));

- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

1.18 CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

1.19 OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

There are no exceptions.

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

1.20 BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

1.21 CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

1.22 INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

1.23 SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

<http://www.craftdesigns.net/section508.htm>

The EIT standard can be found at: www.Section508.gov

1.24 PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

1.25 INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—
 - (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
 - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain

the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

1.26 SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

1.27 ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

2.0 TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)

2.1 SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2.2 PERFORMANCE INCENTIVES

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

2.3 ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

2.4 PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

2.5 STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
- (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

2.6 INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

2.7 RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

2.8 RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

2.9 INDEPENDENT CONTRACTOR

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

2.10 ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.



2.11 INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

2.12 PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 - (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

2.13 RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

2.14 INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

2.15 APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

2.16 DESCRIPTION OF IT SERVICES AND PRICING

2.16.1 LABOR CATEGORIES AND DESCRIPTIONS

PROGRAM MANAGER

Duties: Coordinates and monitors the scheduling, pricing, and technical performance of assigned programs. Responsibilities include aiding in the negotiation of contracts and contractual changes and coordinating preparations of proposals, plans, specifications, and financial conditions of contracts. Develops new business and expands product line. Ensures adherence to master plans and schedules, develops solutions to program problems, and directs work of incumbents assigned to program from various departments. Ensures projects are completed on time, within budget and sufficient quality. Acts as advisor to program team regarding projects, tasks, and operations. Familiar with standard concepts, practices, and procedures within a particular field. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of complex tasks. A certain degree of creativity and latitude is required.

Experience/Education: Knowledgeable of overall organization, direction, and requirements of contract efforts. Possesses ability to interface directly with customer designated representatives. Knowledgeable of the program acquisition life cycle process. Knowledgeable of the Federal Acquisition Regulations (FAR), Department of Defense (DOD) regulations, requirements, policies, and procedures, cost and schedule estimating, systems disciplines, engineering specifications and commercial practices relating to systems procurement and production. Possesses one or more of the following science, engineering, or program disciplines: Modeling and Simulation Engineering; Aerospace Engineering; Physics; Business Process Engineering; Computer Science; Business Risk Analysis; Chemistry; Component Design Engineering; Contingency Planning Analysis; Electrical Engineering; Electronic Engineering; Human Factors Engineering; Information Engineering; Information Security Engineering; Logistics Engineering; Mathematics; Mechanical Engineering; Network Engineering; Software Engineering; Systems Architecture; Systems Engineering; Test & Evaluation Engineering; and Training Systems.

Skill Level as Determined by Education and Experience

Program Manager SL 5 – Ph.D. degree in related discipline plus sixteen (16) years of related experience; or Masters degree in related discipline and eighteen (18) years related experience; or Bachelors degree in related discipline and twenty (20) years of related experience; or HS/GED with twenty six (26) years of related experience.

Program Manager SL 4 – Ph.D. degree in related discipline plus fourteen (14) years of related experience; or Masters degree in related discipline and sixteen (16) years related experience; or Bachelors degree in related discipline and eighteen (18) years of related experience; or HS/GED with twenty four (24) years of related experience.

Program Manager SL 3 – Ph.D. degree in related discipline plus twelve (12) years of related experience; or Masters degree in related discipline plus fourteen (14) years of related experience; or Bachelors degree in related discipline plus sixteen (16) years of related experience; or HS/GED with twenty two (22) years of related experience.

Program Manager SL 2 – Ph.D. degree in related discipline plus eight (8) years of related experience; or Masters degree in related discipline plus ten (10) years of related experience; or Bachelors degree in related discipline plus twelve (12) years of related experience; or HS/GED with eighteen (18) years of related experience.

Program Manager SL 1 – Ph.D. degree in related discipline plus two (2) years of related experience; or Masters degree in related discipline plus four (4) years of related experience; or Bachelors degree in related discipline plus six (6) year of related experience; or HS/GED with twelve (12) years of related experience.

Program Manager Substitution – Six (6) years of applicable experience may be substituted for a BS/BA degree. Four (4) years of applicable experience, plus a BS/BA degree may be substituted for a MS/MA.

PROJECT MANAGER/TASK ORDER LEAD

Duties: Design and implement technical solutions to complex discipline-specific problems; lead/manage programs, projects or tasks whose technical complexity requires constant engineering oversight; ensure completion of programs, projects or tasks within estimated time frames and budget constraints; ensure that the quality of the program, project or task deliverable meets the established standards or metrics; brief and lead process teams.

Experience/Education: Ability to demonstrate sustained level of effort in program/project lifecycles where demonstrated; discipline expertise with specialized qualifications. Education, experience and/or expertise in the appropriate field relative to the task as stated in a related statement of work or task order.

Expertise is required in one or more of the science and engineering disciplines: Aerospace Engineering; Computer Science; Business Process Engineering; Business Risk Analysis; Chemistry; Component Design; Engineering; Modeling and Simulation Engineering; Naval Architecture; Contingency Planning Analysis; Electrical Engineering; Electronic Engineering; Healthcare Information Engineering; Human Factors Engineering; Information Engineering; Biology; Information Security Engineering; Logistics Engineering; Marine Engineering; Mathematics; Mechanical Engineering; Network Engineering; Physics; Physical Security/Force and Infrastructure; Protection Engineering; Process Engineering; Software Engineering; Systems Architecture; Systems Engineering; Test & Evaluation Engineering; Telecommunications Infrastructure; Engineering Telemetry System Engineering; and Training Systems.

Skill Level as Determined by Education and Experience

Project Manager/Task Order Lead SL 5 – Ph.D. degree in related discipline plus sixteen (16) years of related experience; or Masters degree in related discipline plus eighteen (18) years of related experience; or Bachelors degree in related discipline plus twenty (20) years of related experience; or HS/GED in related discipline plus twenty six (26) years of related experience.

Project Manager/Task Order Lead SL 4 – Ph.D. degree in related discipline plus ten (6) years of related experience; or Masters degree in related discipline plus twelve (12) years of related experience; or Bachelors degree in related discipline plus fourteen (14) years of related experience; or HS/GED in related discipline plus twenty (20) years of related experience.

Project Manager/Task Order Lead SL 3 – Ph.D. degree in related discipline plus six (6) years of related experience; or Masters degree in related discipline plus eight (8) years of related experience; or Bachelors degree in a related discipline plus ten (10) years of related experience; or HS/GED plus sixteen (16) years of related experience.

Project Manager/Task Order Lead SL 2 – Ph.D. Degree in related discipline; or Masters degree in related discipline plus four (4) years of related experience; or Bachelors degree in related discipline plus six (6) years of related experience; or HS/GED plus twelve (12) years of related experience.

Project Manager/Task Order Lead SL 1 – Ph.D. or Masters degree in related discipline; or Bachelors degree in related discipline plus two (2) years of related experience; or HS/GED plus six (6) years of related experience.

Project Manager/Task Order Lead Substitution – Six (6) years of applicable experience may be substituted for a BS/BA degree. A BS/BA degree plus four (4) years of applicable experience may be substituted for a MS/MA degree.

SUBJECT MATTER EXPERT

Duties: Lead and provide technical direction on discipline-related projects; provide guidance and direction for accomplishment of multiple, complex and interrelated projects; design and implement programs, projects or tasks; lead/manage multi-task projects of high complexity while providing primary interface with client management personnel regarding strategic issues; ensure completion of programs, projects or tasks within estimated time frames and budget constraints; coordinate with all parties to tasks; review work products for completeness, and adherence to customer requirements; brief and lead strategic level client meetings.

Experience/Education: Recognized expert who is a highly skilled individual who has an acknowledged specialized acquisition, logistics, and/or technological expertise in the specific functional tasks required for performance in an individual task order. Such individual should possess unique capability or experience not available under basic labor categories. Individual should be a recognized expert who has demonstrated industry and public service leadership in the applicable work area. Possess comprehensive knowledge, primarily in the concept definition phase of the program/project lifecycle. Possess one or more of the following science, engineering or program management disciplines: Acquisition Management; Advanced Technology; Business Process Re-engineering; Computer/Internet Law; Enterprise Information Systems; Logistical Functions; Knowledge Management; Information Security; Internet Exploitation; Life Cycle Cost Planning & Estimating; Physical Security/Force and Infrastructure Protection; Strategic Planning; Systems Architectural Design; and Training.

Skill Level as Determined by Education and Experience

Subject Matter Expert SL 5 – Ph.D. degree in related discipline plus twenty one (21) years of related experience; or Masters degree in related discipline plus twenty three (23) years of related experience; or Bachelors degree in related discipline plus twenty five (25) years of related experience; or twenty seven (27) years of related experience.

Subject Matter Expert SL 4 – Ph.D. degree in related discipline plus sixteen (16) years of related experience; or Masters degree in related discipline plus eighteen (18) years of related experience; or Bachelors degree in related discipline plus twenty (20) years of related experience; or twenty two (22) years of related experience.

Subject Matter Expert SL 3 – Ph.D. degree in related discipline plus ten (10) years of related experience; or Masters degree in related discipline plus twelve (12) years of related experience; or Bachelors degree in related discipline plus fourteen (14) years of related experience; or sixteen (16) years of related experience.

Subject Matter Expert SL 2 – Ph.D. degree in related discipline plus six (6) years of related experience; or Masters degree in related discipline plus eight (8) years of experience; or Bachelors degree in related discipline plus ten (10) years of related experience; or twelve (12) years of experience.

Subject Matter Expert SL 1 – Ph.D. degree in related discipline plus two (2) years of related experience; or Masters degree in related discipline plus four (4) years of experience; or Bachelors degree in related discipline plus six (6) years of related experience; or eight (8) years of related experience.

Subject Matter Expert Substitution – Two years of applicable experience may be substituted for degree.

ENGINEER/SCIENTIST/PHYSICIST/SYSTEMS ENGINEER

Duties: Responsible for formulation of the opinions, decisions, and ultimate performance of the task specified in the statement of work contained in the task order. Will perform detailed analysis necessary to assess advanced system concepts, assess specifications and perform system integration. Will perform requirements analysis, software architectural design, implementation, validation of design and implementation, and quality assurance functions. Will support program reviews. Will prepare documentation in support of development activities and full life-cycle sustainment.

Experience/Education: Must be able to demonstrate ability to perform tasks requiring high level of expertise in a specific discipline. Duties require a high level of experience and/or education. Expertise in one or more of the science and engineering disciplines: Aerospace Engineering; Business Process Engineering; Business Risk Analysis; Computer Science; Electrical Engineering; Electronic Engineering; Human Factors Engineering; Information Engineering; Information Security Engineering; Logistics Engineering; Mathematics; Mechanical Engineering; Modeling and Simulation Engineering; Network Engineering; Physics; Process Engineering; Software Engineering; Systems Architecture; Systems Engineering; Independent Verification & Validation; Test & Evaluation Engineering; and Training Systems.

Skill Level as Determined by Education and Experience

Engineer/Scientist/Physicist/Systems Engineer SL 15 - Ph.D. degree in a related discipline plus twenty-six (26) years of related experience; or Masters degree in related discipline plus twenty-eight (28) years of related experience; or Bachelors degree in related discipline plus thirty (30) years of related experience.

Engineer/Scientist/Physicist/Systems Engineer SL 14 – Ph.D. degree in a related discipline plus twenty-four (24) years of related experience; or Masters degree in related discipline plus twenty-six (26) years of related experience; or Bachelors degree in related discipline plus twenty-eight (28) years of related experience.

Engineer/Scientist/Physicist/Systems Engineer SL 13 – Ph.D. degree in a related discipline plus twenty-two (22) years of related experience; or Masters degree in related discipline plus twenty-four (24) years of related experience; or Bachelors degree in related discipline plus twenty-six (26) years of related experience.

Engineer/Scientist/Physicist/Systems Engineer SL 12 – Ph.D. degree in a related discipline plus twenty (20) years of related experience; or Masters degree in related discipline plus twenty-two (22) years of related experience; or Bachelors degree in related discipline plus twenty-four (24) years of related experience.

Engineer/Scientist/Physicist/Systems Engineer SL 11 – Ph.D. degree in a related discipline plus eighteen (18) years of related experience; or Masters degree in related discipline plus twenty (20) years of related experience; or Bachelors degree in related discipline plus twenty-two (22) years of related experience.

Engineer/Scientist/Physicist/Systems Engineer SL 10 – Ph.D. degree in a related discipline plus sixteen (16) years of related experience; or Masters degree in related discipline plus eighteen (18) years of related experience; or Bachelors degree in related discipline plus twenty (20) years of related experience.

Engineer/Scientist/Physicist/Systems Engineer SL 9 – Ph.D. degree in a related discipline plus fourteen (14) years of related experience; or Masters degree in related discipline plus sixteen (16) years of related experience; or Bachelors degree in related discipline plus eighteen (18) years of related experience.

Engineer/Scientist/Physicist/Systems Engineer SL 8 – Ph.D. degree in a related discipline plus twelve (12) years of related experience; or Masters degree in related discipline plus fourteen (14) years of related experience; or Bachelors degree in related discipline plus sixteen (16) years of related experience.

Engineer/Scientist/Physicist/Systems Engineer SL 7 – Ph.D. degree in a related discipline plus ten (10) years of related experience; or Masters degree in related discipline plus twelve (12) years of related experience; or Bachelors degree in related discipline plus fourteen (14) years of related experience.

Engineer/Scientist/Physicist/Systems Engineer SL 6 – Ph.D. degree in a related discipline plus eight (8) years of related experience; or Masters degree in related discipline plus ten (10) years of related experience; or Bachelors degree in related discipline plus twelve (12) years of related experience; or HS/GED plus sixteen (16) years of related experience.

Engineer/Scientist/Physicist/Systems Engineer SL 5 – Ph.D. degree in a related discipline plus six (6) years of related experience; or Masters degree in related discipline plus eight (8) years of related experience; or Bachelors degree in related discipline plus ten (10) years of related experience; or HS/GED plus fourteen (14) years of related experience.

Engineer/Scientist/Physicist/Systems Engineer SL 4 – Ph.D. degree in a related discipline plus four (4) years of related experience; or Masters degree in related discipline plus six (6) years of related experience; or Bachelors degree in related discipline plus eight (8) years of related experience; or HS/GED plus twelve (12) years of related experience.

Engineer/Scientist/Physicist/Systems Engineer SL 3 – Ph.D. degree in a related discipline with less than four (4) years of related experience; or Masters degree in a related discipline plus four (4) years of related experience; or Bachelors degree in related discipline plus six (6) years of related experience; or HS/GED plus ten (10) years of related experience.

Engineer/Scientist/Physicist/Systems Engineer SL 2 – Masters degree in a related discipline with less than four (4) year of related experience; or Bachelors degree in related discipline plus four (4) years of related experience; or HS/GED plus eight (8) years of related experience.

Engineer/Scientist/Physicist/Systems Engineer SL 1 – Bachelors degree in a related discipline with less than two (2) year of related experience; or HS/GED plus six (6) years of related experience.

Engineer/Scientist/Physicist Student – College student in applicable major

Engineer/Scientist/Physicist Substitution – Six (6) years of applicable experience may be substituted for a BS/BA degree. BS/BA degree plus four (4) years of applicable experience may be substituted for a MS/MA degree.

INDEPENDENT VERIFICATION AND VALIDATION SPECIALIST

Duties: Evaluates, recommends, and implements test tools and strategies. Develops, maintains, and upgrades test scripts and architectures for application products. Also writes, implements, and reports status for system test cases for testing. Analyzes test cases and provides regular progress reports. Familiar with a variety of the field's concepts, practices, and procedures. Prepares and coordinates test activities that include plans, hazard analysis, requirements definition, requirements analysis, system documentation, process evaluation, test planning, test execution, and test reports.

Experience/Education: Must be able to demonstrate ability to perform tasks requiring high level of expertise in a specific discipline. Duties require a high level of experience and/or education. Expertise in one or more of the science and engineering disciplines: Aerospace Engineering; Chemistry; Component Design Engineering; Computer Science; Electrical Engineering; Electronic Engineering; Human Factors Engineering; Information Engineering; Information Security Engineering; Logistics Engineering; Mathematics; Mechanical Engineering; Modeling and Simulation Engineering; Physics; Process Engineering; Software Engineering; Systems Architecture; Independent Verification & Validation; Systems Engineering; Test & Evaluation Engineering and Training Systems.

Skill Level as Determined by Education and Experience

IV&V Specialist SL 4 – Ph.D. degree in a related discipline with sixteen (16) years of related experience; or Masters degree in related discipline plus eighteen (18) years of related experience; or Bachelors degree plus Twenty (20) years of related experience; or HS/GED plus twenty six (26) years of related experience.

IV&V Specialist SL 3 – Ph.D. degree in a related discipline with twelve (12) years of related experience; or Masters degree in related discipline plus fourteen (14) years of related experience; or Bachelors degree plus sixteen (16) years of related experience; or HS/GED plus twenty two (22) years of related experience

IV&V Specialist SL 2 – Ph.D. degree in a related discipline with four (4) years of related experience; or Masters degree in related discipline plus six (6) years of related experience; or Bachelors degree plus ten (10) years of related experience; or HS/GED plus sixteen (16) years of related experience

IV&V Specialist SL 1 – Ph.D. degree in a related discipline with two (2) years of related experience; or Masters degree in related discipline plus four (4) years of related experience; or Bachelors degree plus six (6) years of related experience; or HS/GED plus six (6) years of related experience.

IV&V Specialist Substitution – Six (6) years of applicable experience may be substituted for a BS/BA degree. BS/BA degree plus four (4) years of applicable experience may be substituted for a MS/MA degree.

SUPPORT PERSONNEL: *The General Support labor categories are incidental to and in support of Information Technology Services*

Duties: Lead/manage programs, projects or tasks which provide technical depth and administrative infrastructure to other associated technical efforts; provide administrative or technical support to other associated efforts; create and deliver technical or programmatic documentation; design, implement and manage the arrangements/services required to support other associated efforts; order, account for, and asset-manage scientific or technical equipment resources involved in other associated efforts; design, implement and manage training programs required to ensure efficiency and success of other associated efforts.

Experience/Education: Demonstrates sustained levels of effort in program/project lifecycles where specialized support for specific areas of work is necessary. Experience in one or more of the following performance areas: Data Entry; Document Control; Drafting; Electronics; Graphics Design; Help Desk Planning; Help Desk Support; Independent Verification & Validation; Information System Security; Instrument/Calibration; Logistics; Maintenance Management; Maintenance/Repair Logistics; Acquisition/ Acquisition Management; Administrative Support; Asset/Change Management; Mechanical Systems; Project Control Analysis; Secretarial/ Word Processing; Security; Supply Logistics; Technical Writing; Test and Evaluation; Training; and Warehousing.

Skill Level as Determined by Education and Experience

General Support SL 4 – Bachelors degree in related discipline plus six (6) years of related experience; or Associates degree in related discipline plus eight (8) years of related experience; or HD/GED plus fourteen (14) years of related experience.

General Support SL 3 – Bachelors degree in related discipline plus four (4) years of related experience; or Associates degree in related discipline plus six (6) years of related experience; or HS/GED plus ten (10) years of related experience.

General Support SL 2 – Bachelors degree in related discipline plus two (2) years of related experience; or Associates degree plus four (4) years of related experience; HS/GED plus six (6) years of related experience.

General Support SL 1 – Bachelors degree in related discipline plus one (1) year of related experience; or Associate degree in related discipline plus two (2) years of related experience; or HS/GED plus three (3) years of related experience.

General Support Substitution – Two (2) years of experience can be substituted for an AA degree.

2.16.2 PRICING

2.16.2.1 On-Site Rates

Price List – On-Site	10/1/2014 – 12/31/2014	1/1/2015 – 12/31/2015	1/1/2016 – 12/31/2016	1/1/2017 – 12/31/2017	1/1/2018 – 12/31/2018	1/1/2019 – 09/30/2019
Program Manager						
Program Manager SL 5	182.45	187.74	193.19	198.79	204.56	210.49
Program Manager SL 4	162.11	166.81	171.64	176.62	181.74	187.02
Program Manager SL 3	151.34	155.72	160.24	164.88	169.66	174.58
Program Manager SL 2	139.91	143.97	148.15	152.44	156.86	161.41
Program Manager SL 1	116.22	119.58	123.05	126.62	130.29	134.07
PROJECT MANAGER/TASK ORDER LEAD						
Project Manger/Task Order Lead SL 5	176.40	181.52	186.78	192.20	197.77	203.51
Project Manger/Task Order Lead SL 4	152.17	156.58	161.12	165.79	170.60	175.55

Price List – On-Site	10/1/2014 – 12/31/2014	1/1/2015 – 12/31/2015	1/1/2016 – 12/31/2016	1/1/2017 – 12/31/2017	1/1/2018 – 12/31/2018	1/1/2019 – 09/30/2019
Project Manger/Task Order Lead SL 3	132.61	136.45	140.41	144.48	148.67	152.98
Project Manger/Task Order Lead SL 2	116.76	120.15	123.64	127.22	130.91	134.71
Project Manger/Task Order Lead SL 1	96.07	98.85	101.72	104.67	107.70	110.82
SUBJECT MATTER EXPERT						
Subject Matter Expert SL 5	272.88	280.79	288.94	297.32	305.94	314.81
Subject Matter Expert SL 4	235.38	242.21	249.24	256.47	263.90	271.56
Subject Matter Expert SL 3	203.05	208.94	215.00	221.23	227.65	234.25
Subject Matter Expert SL 2	163.60	168.35	173.23	178.25	183.42	188.74
Subject Matter Expert SL 1	134.59	138.50	142.52	146.65	150.90	155.28
ENGINEER/SCIENTIST/PHYSICIST/SYSTEMS ENGINEER						
Engineer/Scientist/Physicist/Systems Engineer SL 15	222.42	228.86	235.50	242.33	249.36	256.59
Engineer/Scientist/Physicist/Systems Engineer SL 14	191.86	197.42	203.14	209.04	215.10	221.34
Engineer/Scientist/Physicist/Systems Engineer SL 13	180.85	186.09	191.48	197.04	202.75	208.63
Engineer/Scientist/Physicist/Systems Engineer SL 12	170.46	175.40	180.49	185.73	191.11	196.65
Engineer/Scientist/Physicist/Systems Engineer SL 11	160.68	165.34	170.13	175.06	180.14	185.37
Engineer/Scientist/Physicist/Systems Engineer SL 10	151.45	155.84	160.36	165.01	169.80	174.72
Engineer/Scientist/Physicist/Systems Engineer SL 9	142.76	146.90	151.16	155.54	160.05	164.69
Engineer/Scientist/Physicist/Systems Engineer SL 8	133.27	137.13	141.11	145.20	149.41	153.75
Engineer/Scientist/Physicist/Systems Engineer SL 7	123.21	126.79	130.47	134.25	138.14	142.15
Engineer/Scientist/Physicist/Systems Engineer SL 6	112.83	116.11	119.47	122.94	126.50	130.17
Engineer/Scientist/Physicist/Systems Engineer SL 5	102.34	105.31	108.37	111.51	114.74	118.07
Engineer/Scientist/Physicist/Systems Engineer SL 4	92.83	95.52	98.29	101.14	104.08	107.09
Engineer/Scientist/Physicist/Systems Engineer SL 3	82.62	85.01	87.48	90.02	92.63	95.31
Engineer/Scientist/Physicist/Systems Engineer SL 2	72.84	74.95	77.13	79.37	81.67	84.04
Engineer/Scientist/Physicist/Systems Engineer SL 1	62.46	64.27	66.13	68.05	70.02	72.05
Engineer/Scientist/Physicist	37.37	38.45	39.57	40.72	41.90	43.11

Price List – On-Site	10/1/2014 – 12/31/2014	1/1/2015 – 12/31/2015	1/1/2016 – 12/31/2016	1/1/2017 – 12/31/2017	1/1/2018 – 12/31/2018	1/1/2019 – 09/30/2019
Student						
INDEPENDENT VERIFICATION AND VALIDATION SPECIALIST						
IV&V Specialist SL 4	179.35	184.55	189.91	195.41	201.08	206.91
IV&V Specialist SL 3	133.45	137.33	141.31	145.41	149.62	153.96
IV&V Specialist SL 2	115.19	118.53	121.96	125.50	129.14	132.89
IV&V Specialist SL 1	86.78	89.30	91.89	94.55	97.29	100.11
SUPPORT PERSONNEL						
General Support SL 4	47.91	49.30	50.73	52.20	53.72	55.27
General Support SL 3	37.60	38.69	39.81	40.96	42.15	43.37
General Support SL 2	32.24	33.17	34.13	35.12	36.14	37.19
General Support SL 1	27.38	28.18	28.99	29.84	30.70	31.59

2.16.2.2 Offsite Rates

Price List – Off-Site	10/1/2014 – 12/31/2014	1/1/2015 – 12/31/2015	1/1/2016 – 12/31/2016	1/1/2017 – 12/31/2017	1/1/2018 – 12/31/2018	1/1/2019 – 09/30/2019
PROGRAM MANAGER						
Program Manager SL 5	199.33	205.11	211.06	217.18	223.48	229.96
Program Manager SL 4	177.10	182.24	187.53	192.96	198.56	204.32
Program Manager SL 3	165.33	170.13	175.06	180.14	185.36	190.74
Program Manager SL 2	152.86	157.29	161.85	166.55	171.38	176.35
Program Manager SL 1	126.97	130.65	134.44	138.34	142.35	146.48
PROJECT MANAGER/TASK ORDER LEAD						
Project Manger/Task Order Lead SL 5	192.72	198.31	204.06	209.98	216.07	222.33
Project Manger/Task Order Lead SL 4	166.25	171.06	176.02	181.13	186.38	191.79
Project Manger/Task Order Lead SL 3	144.87	149.08	153.40	157.85	162.43	167.14
Project Manger/Task Order Lead SL 2	127.57	131.27	135.08	138.99	143.02	147.17
Project Manger/Task Order Lead SL 1	104.95	107.99	111.13	114.35	117.67	121.08
SUBJECT MATTER EXPERT						
Subject Matter Expert SL 5	298.12	306.77	315.67	324.82	334.24	343.94
Subject Matter Expert SL 4	257.17	264.62	272.30	280.20	288.32	296.68
Subject Matter Expert SL 3	221.83	228.27	234.89	241.70	248.71	255.92
Subject Matter Expert SL 2	178.74	183.92	189.26	194.75	200.39	206.20
Subject Matter Expert SL 1	147.05	151.31	155.70	160.22	164.86	169.64
ENGINEER/SCIENTIST/PHYSICIST/SYSTEMS ENGINEER						
Engineer/Scientist/Physicist/Systems Engineer SL 15	242.99	250.04	257.29	264.75	272.43	280.33
Engineer/Scientist/Physicist/Systems Engineer SL 14	209.61	215.69	221.94	228.38	235.00	241.81
Engineer/Scientist/Physicist/Systems Engineer SL 13	197.58	203.30	209.20	215.27	221.51	227.93
Engineer/Scientist/Physicist/Systems Engineer SL 12	186.26	191.63	197.19	202.91	208.79	214.85
Engineer/Scientist/Physicist/Systems Engineer SL 11	175.54	180.63	185.87	191.26	196.81	202.52
Engineer/Scientist/Physicist/Systems Engineer SL 10	165.46	170.26	175.20	180.28	185.51	190.89

Price List – Off-Site	10/1/2014 – 12/31/2014	1/1/2015 – 12/31/2015	1/1/2016 – 12/31/2016	1/1/2017 – 12/31/2017	1/1/2018 – 12/31/2018	1/1/2019 – 09/30/2019
Engineer/Scientist/Physicist/Systems Engineer SL 9	155.97	160.49	165.14	169.93	174.86	179.93
Engineer/Scientist/Physicist/Systems Engineer SL 8	145.60	149.82	154.17	158.64	163.24	167.97
Engineer/Scientist/Physicist/Systems Engineer SL 7	134.61	138.52	142.54	146.67	150.92	155.30
Engineer/Scientist/Physicist/Systems Engineer SL 6	123.27	126.85	130.53	134.31	138.21	142.22
Engineer/Scientist/Physicist/Systems Engineer SL 5	111.81	115.06	118.39	121.83	125.36	128.99
Engineer/Scientist/Physicist/Systems Engineer SL 4	101.42	104.36	107.39	110.50	113.70	117.00
Engineer/Scientist/Physicist/Systems Engineer SL 3	90.26	92.88	95.57	98.34	101.20	104.13
Engineer/Scientist/Physicist/Systems Engineer SL 2	79.58	81.89	84.26	86.71	89.22	91.81
Engineer/Scientist/Physicist/Systems Engineer SL 1	68.23	70.21	72.25	74.34	76.50	78.72
Engineer/Scientist/Physicist Student	40.83	42.01	43.23	44.48	45.77	47.10
INDEPENDENT VERIFICATION AND VALIDATION SPECIALIST						
IV&V Specialist SL 4	195.94	201.63	207.48	213.49	219.68	226.06
IV&V Specialist SL 3	145.80	150.03	154.38	158.86	163.47	168.21
IV&V Specialist SL 2	125.85	129.49	133.25	137.11	141.09	145.18
IV&V Specialist SL 1	94.81	97.56	100.39	103.30	106.29	109.38
SUPPORT PERSONNEL						
General Support SL 4	52.35	53.86	55.42	57.03	58.69	60.39
General Support SL 3	41.08	42.27	43.49	44.75	46.05	47.39
General Support SL 2	35.22	36.24	37.29	38.37	39.48	40.63
General Support SL 1	29.91	30.78	31.68	32.60	33.54	34.51

2.16.3 Software Maintenance and Update Items

Software maintenance items are provided by Craft Designs Inc (CDI) and each effort is based on size, complexity, and criticality. Upon request, CDI can assist the buyer in choosing the correct maintenance

activity. Once chosen, the pricing is fixed and CDI will execute IAW the chosen item description. The customer will provide technical expertise and the artifacts of the product to maintain. The technical expertise will be used to facilitate technical interchange meetings, support peer reviews and confirm that the modifications are as required. At the completion of the activity, CDI will return all artifacts, including modifications, back to the customer for an acceptance review.

Definitions:

Engineering Release – Is a release of material that is sufficient for review. It has not been formally reviewed or tested and is likely to contain issues, bugs and other defects. Subsequent engineering releases will improve as features are added, review comments are incorporated and other defects are corrected.

Production Release – Is a release of material and supporting artifacts that has been formally reviewed and tested.

Sprint – 2 – 3 week project activity where required goals and features are targeted, accomplished, and briefed to stakeholders. A post sprint review will be held with relevant stakeholders.

Item number and descriptions -

MA-SWDEV-100 - CAT-I Minor Complexity, Provide maintenance, bug fixes, minor improvements, documentation updates, data updates, verification, validation, and technical support of existing software products including updating source code, artifacts (e.g. SRS, STD, STR, SVD), verification, validation, installers, and other duties as needed. 1 Engineering Release, 1 Product Release, Includes 1 sprint.

MA-SWDEV-200 - CAT-II Minor/Low complexity - Provide maintenance, bug fixes, improvements to support minor to low complexity upgrades, documentation updates, data updates, verification, validation, and technical support of existing software products including updating source code, artifacts (e.g. SRS, STD, STR, SVD), verification, validation, installers, and other duties as needed. 1 Engineering Release, 1 Product Release, Includes 1 sprint.

MA-SWDEV-400 - CAT III Low complexity– Provide maintenance, bug fixes, improvements to support low complexity changes, Analysis support, data updates, Verification, Validation, Integration and technical support of existing software products including updating source code, artifacts (e.g. SRS, STD, STR, SVD), verification, validation, installers, and other duties as needed. 2 Engineering Release, 1 Product Release, Includes 1 to 2 sprints.

MA-SWDEV-600 - CAT IV Low/Medium - Provide maintenance, bug fixes, improvements to support low to medium complexity changes, Analysis support, Source code Review, Installer updates as required, data updates, Verification, Validation, Integration and technical support of existing software products including updating source code, artifacts (e.g. SRS, STD, STR, SVD), verification, validation, installers, and other duties as needed. 3 Engineering Release, 1 Product Release, Includes 2 to 3 sprints.

MA-SWDEV-800 - CAT V Medium - Provide maintenance, bug fixes, improvements to support medium complexity changes, Analysis support, Source code Review, Installer updates as required, data updates, Verification, Validation, Integration and technical support of existing software products including updating

source code, artifacts (e.g. SRS, STD, STR, SVD), verification, validation, installers, and other duties as needed. 3 Engineering Release, 1 Product Release, Includes 3 to 4 sprints.

MA-SWDEV-1000 – CAT VI Medium/High - Provide maintenance, bug fixes, improvements to support medium to high complexity changes, Analysis support, data updates, Verification, Validation, Integration, Installer updates as required, and technical support of existing software products including reviewing source code, updating source code, installers, artifacts (e.g. SRS, STD, STR, SVD), verification, validation, and other duties as needed. 4 Engineering Release, 1 Product Release, Includes 4 to 5 sprints.

MA-SWDEV-1200 – CAT VII High - Provide maintenance, bug fixes, improvements to support high complexity changes, Analysis support, data updates, Verification, Validation, Integration, Installer updates as required, and technical support of existing software products including reviewing source code, updating source code, artifacts (e.g. SRS, STD, STR, SVD), verification, validation, installers, and other duties as needed. 4 Engineering Release, 1 Product Release, Includes 5 to 6 sprints.

MA-SWDEV-1400 – CAT VIII High/Major - Provide maintenance, bug fixes, improvements to support high to major complexity changes, Analysis support, data updates, Verification, Validation, Integration, Installer updates as required, and technical support of existing software products including reviewing source code, updating source code, artifacts (e.g. SRS, STD, STR, SVD), verification, validation, installers, and other duties as needed. 4 Engineering Release, 1 Product Release, Includes 6 sprints.

MA-SWDEV-1600 – CAT IX Major - Provide maintenance, bug fixes, improvements to support major complexity changes, Analysis support, data updates, Verification, Validation, Integration, Installer updates as required, and technical support of existing software products including reviewing source code, updating source code, artifacts (e.g. SRS, STD, STR, SVD), verification, validation, installers, and other duties as needed. 4 Engineering Release, 1 Product Release, Includes 7 sprints.

2.16.4 Software Maintenance Item Pricing

Item Number	2015	2016	2017	2018	2019
MA-SWDEV-100	\$12,126.91	\$12,478.59	\$12,840.47	\$13,212.84	\$13,596.01
MA-SWDEV-200	\$21,160.94	\$21,774.61	\$22,406.07	\$23,055.85	\$23,724.47
MA-SWDEV-400	\$42,123.87	\$43,345.46	\$44,602.48	\$45,895.95	\$47,226.93
MA-SWDEV-600	\$64,455.89	\$66,325.11	\$68,248.54	\$70,227.75	\$72,264.35
MA-SWDEV-800	\$84,646.93	\$87,101.69	\$89,627.64	\$92,226.84	\$94,901.42
MA-SWDEV-1000	\$105,402.33	\$108,459.00	\$111,604.31	\$114,840.83	\$118,171.21
MA-SWDEV-1200	\$125,306.42	\$128,940.31	\$132,679.58	\$136,527.29	\$140,486.58
MA-SWDEV-1400	\$143,520.61	\$147,682.71	\$151,965.51	\$156,372.51	\$160,907.31
MA-SWDEV-1600	\$158,344.38	\$162,936.37	\$167,661.52	\$172,523.70	\$177,526.89

3.0 USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

Craft Designs, Inc provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact:

Craft Designs, Inc
Linda M. Craft
lcraft@craftdesigns.net
Voice - 256-650-0536
Fax - 931-447-9949



BPA NUMBER _____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;



(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

5.0 BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”

BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.