



**GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**, a menu-driven database system. The INTERNET address for **GSA Advantage!** is <http://www.gsaadvantage.gov>

SCHEDULE TITLE: Multiple Award Schedule – Information Technology

Special Item Number (SIN) 33411 --- Purchase of New Equipment
(SUBJECT TO COOPERATIVE PURCHASING)

FSC Classes/Product Codes:

- FSC/PSC Class 5810 COMM SECURITY EQ & COMPS – COMMUNICATIONS SECURITY EQUIPMENT
- FSC-PSC CLASS 5895 MISC COMMUNICATION EQ – MISCELLANEOUS COMMUNICATIONS EQUIPMENT
- FSC/PSC Class 7010 ADPE SYSTEMS CONFIGURATION – OTHER SYSTEM CONFIGURATION EQUIPMENT NOT ELSEWHERE CLASSIFIED: PROVIDE SPECIFIC INFORMATION
- FSC/PSC Class 7025 ADP INPUT/OUTPUT & STORAGE DEVICES – NETWORK EQUIPMENT

Special Item Number (SIN) 54151S --- Information Technology Professional Services
(SUBJECT TO COOPERATIVE PURCHASING)

FSC Classes/Product Codes:

- FSC/PSC Class D301 ADP FACILITY MANGEMENT – FACILITY MANAGEMENT
- FSC/PSC Class D302 ADP SYSTEMS DEVELOPMENT SERVICES – SYSTEMS DEVELOPMENT SERVICES
- FSC/PSC Class D306 ADP SYSTEMS ANALYSIS SERVICES – SYSTEMS ANALYSIS SERVICES
- FSC/PSC Class D307 AUTOMATED INFOMRATOIN SYSTEM SVCS – AUTOMATED INFOMRATION SYSTEMS SERVICES
- FSC/PSC Class D308 PROGRAMMING SERVICES – PROGRAMMING SERVICES
- FSC/PSC Class D310 ADP BACKUP AND SECURITY SERVICES – BACKUP AND SECUIRTY SERVICES
- FSC/PSC Class D311 ADP DATA CONVERSION SERVICES – DATA CONVERSION SERVICES
- FSC/PSC Class D313 COMPUTER AIDED DESIGN/MFS SVCS – COMPUTER AIDED DESIGN SERVICES
- FSC/PSC Class D313 COMPUTER AIDED DESIGN/MFS SVCS – COMPUTER AIDED MANUFACTURING SERVICES
- FSC/PSC Class D316 TELECOMMUNICATION NETWORK MGMT SVCS – IT NETWORK MANAGEMENT SERVICES
- FSC/PSC CLASS D317 AUTO NEWS, DATEA & OTHER SVCS – CREATION/RETRIEVAL OF IT RELATED DATA SERVICES
- FSC/PSC CLASS D317 AUTO NEWS, DATEA & OTHER SVCS – CREATION/RETRIEVAL OF OTHER INFOMRATOIN SERVICES
- FSC/PSC CLASS D317 AUTO NEWS, DATEA & OTHER SVCS – CREATION/RETRIEVAL OF IT RELATED AUTOMATED NEWS SERVICES



- FSC/PSC 99 IT AND TELECOM- OTHER AND TELECOMMUNICATIONS – OTHER INFORMATION TECHNOLOGY SERVICES, NOT ELSEWHERE CLASSIFIED

CONTRACT NUMBER: GS-35F-144GA

**CONTRACT PERIOD: December 21, 2016 through December 20, 2021
Through Modification 4 dated 3/5/2020**

CONTRACTOR: Innovatus Technology Consulting
9655 Granite Ridge Drive, Suite 200
San Diego, CA 92123
Phone number: 619-994-4239
Fax number: 619-994-4239
E-Mail: john.nguyen@innovatus-tech.com

CONTRACTOR'S ADMINISTRATION SOURCE: John Nguyen, President
Innovatus Technology Consulting
9655 Granite Ridge Drive, Suite 200
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BUSINESS SIZE: Small Business, Veteran Owned Business, Service Disable Veteran Owned Business, SBA 8(a) Certified Small Business



CUSTOMER INFORMATION:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

**33411 Purchase of New Equipment
554151S – IT Professional Services**

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:

(Government net price based on a unit of one)

1c. HOURLY RATES (Services only):

54151S - Technical Writer/Editor, Administrative Support, or Training Specialist each 68.01/hour at on site.

2. MAXIMUM ORDER*:

33411 - \$500,000 Per Sin and per order
54151S - \$500,000 per SIN and per order

NOTE TO ORDERING ACTIVITIES: *If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contactor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. MINIMUM ORDER: \$100

4. GEOGRAPHIC COVERAGE: 48 contiguous states and the District of Columbia

5. POINT(S) OF PRODUCTION: United States

6. DISCOUNT FROM LIST PRICES: *GSA Net Prices are shown on the attached GSA Pricelist. Negotiated discount has been applied and the IFF has been added.*

**7. QUANTITY DISCOUNT(S): 33411 – Additional 3% on single task orders over \$100,000
54151S – Additional 1% on single task order over \$500,000**

8. PROMPT PAYMENT TERMS: None

9.a Government Purchase Cards must be accepted at or below the micro-purchase threshold.

9.b Government Purchase Cards are not accepted above the micro-purchase threshold. Contact contractor for limit.



- 10. FOREIGN ITEMS:** N/A
- 11a. TIME OF DELIVERY:** To be negotiated at the task order level.
- 11b. EXPEDITED DELIVERY:** Please contact the contractor for availability.
- 11c. OVERNIGHT AND 2-DAY DELIVERY:** Please contact the contractor for availability.
- 11d. URGENT REQUIRMENTS:** Agencies can contact the Contractor’s representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.
- 12. FOB POINT:** Destination
- 13a. ORDERING ADDRESS:** 9655 Granite Ridge Drive, Suite 200, San Diego, CA 92123
- 13b. ORDERING PROCEDURES:** Ordering activities shall use the ordering procedures described in Federal Acquisition Regulation 8.405-3 when placing an order or establishing a BPA for supplies or services. The ordering procedures, information on Blanket Purchase Agreements (BPA’s) and a sample BPA can be found at the GSA/FSS Schedule Homepage (fss.gsa.gov/schedules).
- 14. PAYMENT ADDRESS:** Innovatus Technology Consulting, 9655 Granite Ridge Drive, Suite 200, San Diego, CA 92123
- 15. WARRANTY PROVISION:** Standard Commercial Warranty
- 16. EXPORT PACKING CHARGES:** N/A
- 17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:** Credit cards are accepted at or below the micro purchase threshold.
- 18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** N/A
- 19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A
- 20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/A
- 20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** N/A
- 21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/A
- 22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A
- 23. PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/A



24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants): N/A

24b. Section 508 Compliance for Electronic and Information Technology (EIT): Section 508 compliance information on the supplies and services in this contract are available at the following website address (URL): <http://www.sprezzmc.com/#sprezzatura>

The EIT standard can be found at: www.Section508.gov/

25. DUNS NUMBER: 078382485
CAGE Code: 6NBH1

26. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE: Contractor has an Active Registration in the SAM database.



**TERMS AND CONDITIONS APPLICABLE TO PURCHASE OF GENERAL PURPOSE
COMMERCIAL INFORMATION TECHNOLOGY NEW EQUIPMENT
(SPECIAL ITEM NUMBER 33411)**

1. MATERIAL AND WORKMANSHIP

All equipment furnished hereunder must satisfactorily perform the function for which it is intended.

2. ORDER

Written orders, EDI orders (GSA Advantage! and FACNET), credit card orders, and orders placed under blanket purchase agreements (BPA) agreements shall be the basis for purchase in accordance with the provisions of this contract. If time of delivery extends beyond the expiration date of the contract, the Contractor will be obligated to meet the delivery and installation date specified in the original order.

For credit card orders and BPAs, telephone orders are permissible.

3. TRANSPORTATION OF EQUIPMENT

FOB DESTINATION. Prices cover equipment delivery to destination, for any location within the geographic scope of this contract.

4. INSTALLATION AND TECHNICAL SERVICES

a. **INSTALLATION.** When the equipment provided under this contract is not normally self-installable, the Contractor's technical personnel shall be available to the ordering activity, at the ordering activity's location, to install the equipment and to train ordering activity personnel in the use and maintenance of the equipment. The charges, if any, for such services are listed below, or in the price schedule:

b. **INSTALLATION, DEINSTALLATION, REINSTALLATION.** The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirement of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 33411.

c. **OPERATING AND MAINTENANCE MANUALS.** The Contractor shall furnish the ordering activity with one (1) copy of all operating and maintenance manuals which are normally provided with the equipment being purchased.

5. INSPECTION/ACCEPTANCE

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The ordering activity reserves the right to inspect or test any equipment that has been tendered for acceptance. The ordering activity may require repair or replacement of nonconforming equipment at no increase in contract price. The ordering activity must exercise its post acceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.

6. WARRANTY



a. Unless specified otherwise in this contract, the Contractor's standard commercial warranty as stated in the contract's commercial pricelist will apply to this contract.

33411 products carry a 3 year warranty and 54151S services are warrantied for 90 days.

b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.

c. Limitation of Liability. Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.

d. If inspection and repair of defective equipment under this warranty will be performed at the Contractor's plant.

7. PURCHASE PRICE FOR ORDERED EQUIPMENT

8. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City or otherwise) covering work of this character, and shall include all costs, if any, of such compliance in the prices quoted in this offer.

9. TRADE-IN OF INFORMATION TECHNOLOGY EQUIPMENT

When an ordering activity determines that Information Technology equipment will be replaced, the ordering activity shall follow the contracting policies and procedures in the Federal Acquisition Regulation (FAR), the policies and procedures regarding disposition of information technology excess personal property in the Federal Property Management Regulations (FPMR) (41 CFR 101-43.6), and the policies and procedures on exchange/sale contained in the FPMR (41 CFR part 101-46).



**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151S)**

******NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.**

1. SCOPE a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.

b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.

b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall

be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS -COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I - OCT 2008) (DEVIATION I - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data - General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS



Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

Please refer to the labor category descriptions and pricing incorporated into this GSA Pricelist beginning on Page 12 of 15.

Labor Category Descriptions

Innovatus Technology Consulting offers the following Labor Category Descriptions to support the effort contemplated herein.

Program Manager (Mid and Senior)

General Summary

- Directs the performance of a variety of related projects which may be organized by technology, program or client.
- Oversees the technology development and/or application, marketing, and resource allocation within program client base.

Principal Duties and Responsibilities

1. Responsible for the effective management of funds and personnel, and is accountable for the quality and timely delivery of all contractual items.
2. Operates within client guidance, contractual limitations, and Company business and policy directives. Serves as focal point of contact with client regarding program activities.
3. Ensures that all required resources including manpower, production standards, computer time, and facilities are available for program implementation.
4. Manages program consisting of multiple projects including project identification, design, development and delivery.
5. Maintains the development and execution of business opportunities based on broad, general guidance. Responsible for marketing new technology and follow-on business acquisitions.
6. Confers with project manager to provide technical advice and to assist with problem resolution.
7. May perform other duties as assigned.

Job Specifications

- Mid-level Program Manager: Bachelor's Degree or equivalent and 10 years of general experience.*
- Senior Program Manager: Master's Degree or equivalent and 15 years of general experience.*
- Must be able to obtain and maintain a Secret Security Clearance

Project Manager

General Summary

- Manages project operations.
- Ensures production schedules are met.
- Ensures system resources are used effectively.

Principal Duties and Responsibilities

1. Coordinates the resolution of production-related problems.
2. Ensures proper relationships are established between customers, teaming partners, and vendors to facilitate the delivery of information technology services.
3. Provides users with computer output. Supervises staff operations.

Job Specifications

- Bachelor's Degree or equivalent and 8 years of general experience.*



- Must be able to obtain and maintain a Secret Security Clearance.

Cybersecurity Specialist

General Summary

- Plan, coordinate, and implement security measures for information systems to regulate access to computer data files and prevent unauthorized modification, destruction, or disclosure of information.
- Protect organizations from losing data, such as customers' valuable trade secrets, as well as the time and money lost when information systems are brought to a halt.

Principal Duties and Responsibilities

1. Train users and promote security awareness to ensure system security and to improve server and network efficiency.
2. Develop plans to safeguard computer files against accidental or unauthorized modification, destruction, or disclosure and to meet emergency data processing needs.
3. Confer with users to discuss issues such as computer data access needs, security violations, and programming changes.
4. Monitor current reports of computer viruses to determine when to update virus protection systems.
5. Coordinate implementation of computer system plan with establishment personnel and outside vendors.
6. Perform risk assessments and execute tests of data processing system to ensure functioning of data processing activities and security measures.
7. Document computer security and emergency measures policies, procedures, and tests.
8. Review violations of computer security procedures and discuss procedures with violators to ensure violations are not repeated.

Job Specifications

- Bachelor's Degree or equivalent and 8 years of general experience.*
- Must be able to obtain and maintain a Secret Security Clearance.

Systems Administrator (Junior, Mid, and Senior)

General Summary

- Applies professional experience and training in information technology to administer all aspects of operating systems in a complex computing environment.
- Responsible for a variety of duties which include development and installation of operating system software, systems programming and modification of operating systems, performance analysis, database maintenance and management, security administration, and management of data storage.

Principal Duties and Responsibilities

1. Install, configure, and maintain Windows workstations, servers, networks, and related hardware and software.
2. Develop and implement scripting and Windows Group Policy Objects.
3. Support Security Testing & Evaluation for system accreditations.
4. Perform security lockdowns on DoD systems in accordance with Security Technical Implementation Guidance (STIG) or Security Requirements Guides.



5. Investigate, troubleshoot, and resolve high-level, complex, technical problems.
6. Assist in repair and recovery from hardware or software failures.
7. Apply Operating System (OS) patches and upgrades and will upgrade administrative tools and utilities.
8. Add and configure new services as required.
9. Upgrade and configure system software to support infrastructure applications or asset management applications per project or operational needs.
10. Perform hardware upgrades as required.
11. Configure CPU, memory, and disk partitions, as required.
12. Document and deliver technical reports to senior leadership.

Job Specifications

- Junior Systems Administrator: Bachelor's Degree or equivalent and 3 years of experience.*
- Mid-level Systems Administrator: Bachelor's Degree or equivalent and 5 years of experience.*
- Senior Systems Administrator: Master's Degree or equivalent and 8 years of experience.*
- Must be able to obtain and maintain a Secret Security Clearance.



Appendix A

Innovatus Technology Consulting

Pricing Information

Client’s Site Pricing

SIN	Service	UOM	Rate
54151S	Program Manager, Senior	Hour	148.23
54151S	Program Manager	Hour	112.39
54151S	Project Manager	Hour	85.01
54151S	Cybersecurity Specialist	Hour	122.17
54151S	Systems Administrator, Senior	Hour	122.17
54151S	Systems Administrator, Mid	Hour	102.01
54151S	Systems Administrator, Junior	Hour	72.26
54151S	Engineer/Scientist, Senior	Hour	112.39
54151S	Engineer/Scientist, Mid	Hour	106.26
54151S	Engineer/Scientist, Junior	Hour	80.76
54151S	Technical Writer/Editor	Hour	68.01
54151S	Business Analyst/Specialist	Hour	76.51
54151S	Administrative Support	Hour	68.01
54151S	Training Specialist	Hour	68.01
54151S	Management Consultant	Hour	146.60

Contractor’s Site Pricing

SIN	Service	UOM	Rate
54151S	Program Manager, Senior	Hour	203.67
54151S	Program Manager	Hour	154.43
54151S	Project Manager	Hour	116.80
54151S	Cybersecurity Specialist	Hour	167.86
54151S	Systems Administrator, Senior	Hour	167.86
54151S	Systems Administrator, Mid	Hour	140.16
54151S	Systems Administrator, Junior	Hour	99.28
54151S	Engineer/Scientist, Senior	Hour	154.43
54151S	Engineer/Scientist, Mid	Hour	146.00
54151S	Engineer/Scientist, Junior	Hour	110.96
54151S	Technical Writer/Editor	Hour	93.44
54151S	Business Analyst/Specialist	Hour	105.12
54151S	Administrative Support	Hour	93.44
54151S	Training Specialist	Hour	93.44
54151S	Management Consultant	Hour	201.43