GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

SPECIAL ITEM NUMBER 54151S - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FPDS Code D301  IT Facility Operation and Maintenance
FPDS Code D302  IT Systems Development Services
FPDS Code D306  IT Systems Analysis Services
FPDS Code D307  Automated Information Systems Design and Integration Services
FPDS Code D308  Programming Services
FPDS Code D310  IT Backup and Security Services
FPDS Code D311  IT Data Conversion Services
FPDS Code D316  IT Network Management Services
FPDS Code D399  Other Information Technology Services, Not Elsewhere Classified

Note 1:  All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2:  Offerors and Agencies are advised that the Multiple Award Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3:  This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

Om Group, Inc.
30 Knightsbridge Rd #525, Office 265
Piscataway, NJ 08854
(P) 908-510-1238
www.omgroupinc.us

Contract Administrator: Sowmya Hariharan, President/CEO
sowmya@omgroupinc.us

Contract Number: GS-35F-168DA
Period Covered by Contract: 02/04/16 – 02/03/26

Business Size: Economically Disadvantaged Women-Owned Small business, SBA Certified 8(a) Firm

Schedule Title: Multiple Award Schedule
Federal Supply Group: Information Technology

Pricelist current through Modification #PO-0019, effective 01/15/2021

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.
**CUSTOMER INFORMATION:**

1a. Awarded Special Item Number(s):

<table>
<thead>
<tr>
<th>SIN</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Information Technology Professional Services</td>
</tr>
<tr>
<td>OLM</td>
<td>Order Level Materials</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract: See pricing on page 9.

1c. Descriptions of all corresponding commercial job titles with experience, functional responsibility and education are provided beginning on page 10.

2. **Maximum Order:**
   - For SIN 54151S - $500,000
   - For SIN OLM - $250,000

3. **Minimum Order:** $100

4. **Geographic Coverage (delivery Area):** Domestic and Overseas

5. **Point(s) of production (city, county, and state or foreign country):** N/A

6. **Discount from list prices or statement of net price:** Government Net Prices (discounts already deducted.)

7. **Quantity Discount:** None

8. **Prompt Payment Terms:** Net 30. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions

9a. **Notification that Government Purchase Cards are Accepted at or Below the Micro-Purchase Threshold:** Yes

9b. **Notification Whether Government Purchase Cards are Accepted or Not Accepted Above the Micro-Purchase Threshold:** Will Accept

10. **Foreign items (list items by country of origin):** None

11a. **Time of Delivery (Contractor insert number of days):** Om Group, Inc. shall deliver or perform services in accordance with the terms negotiated in an agency’s order.

11b. **Expedited Delivery:** Consult with Contractor

11c. **Overnight and 2-day delivery:** Consult with Contractor

11d. **Urgent Requirements:** Consult with Contractor

12. **FOB Point:** Destination
13a. **Ordering Address:**
Orders
Attn. Sowmya Hariharan
30 Knightsbridge Rd #525
Piscataway, NJ 08854

13b. **Ordering Procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. **Payment Address:**
Payments
Attn. Sowmya Hariharan
30 Knightsbridge Rd #525
Piscataway, NJ 08854

15. **Warranty Provisions:** Contractor’s Standard Warranty

16. **Export Packing Charges (if applicable):** Not applicable

17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Om Group, Inc. for terms and conditions of Government Purchase Card acceptance.

18. **Terms and conditions of rental, maintenance, and repair (if applicable):** Not applicable

19. **Terms and conditions of installation (if applicable):** Not applicable

20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** Not applicable

20a. **Terms and conditions for any other services (if applicable):** Not applicable

21. **List of service and distribution points (if applicable):** Not applicable

22. **List of participating dealers (if applicable):** Not applicable

23. **Preventive maintenance (if applicable):** Not applicable

24a. **Environmental attributes**, e.g., recycled content, energy efficiency, and/or reduced pollutants: Not applicable

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor’s website or other location.) The EIT standards can be found at: www.Section508.gov/

25. **Data Universal Numbering System (DUNS) number:** 034079702

26. **Notification regarding registration in System for Award Management (SAM) database:** Om Group, Inc. is registered in SAM.
1. **SCOPE**
   a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Multiple Award Schedule.
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. **PERFORMANCE INCENTIVES I-FSS-60 PERFORMANCE INCENTIVES (APRIL 2000)**
   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. **ORDER**
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.
4. PERFORMANCE OF SERVICES

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. **INSPECTION OF SERVICES**


7. **RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. **RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. **INDEPENDENT CONTRACTOR**

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. **ORGANIZATIONAL CONFLICTS OF INTEREST**

a. **Definitions.**

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executive, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. **To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders**
against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. **INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. **PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

1. The offeror;
2. Subcontractors; and/or
3. Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. **RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. **INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.
15. APPROVAL OF SUBCONTRACTS
The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING
a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 54151S IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.
### GSA HOURLY RATES

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Rate w/IFF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Lead</td>
<td>$147.12</td>
</tr>
<tr>
<td>Program Manager</td>
<td>$154.28</td>
</tr>
<tr>
<td>Project Manager</td>
<td>$142.19</td>
</tr>
<tr>
<td>Software Engineer I</td>
<td>$126.39</td>
</tr>
<tr>
<td>Software Engineer II</td>
<td>$120.46</td>
</tr>
<tr>
<td>Software Engineer III</td>
<td>$106.64</td>
</tr>
<tr>
<td>Sr. IT Strategist</td>
<td>$308.56</td>
</tr>
</tbody>
</table>
Labor Category Descriptions

**Program Lead**

**Functional Responsibility:** Manages complex architecture and design considerations of complex software development projects. Integrates technical solutions into the business process software requirements and translates concepts into operational software code and systems designs. Provide high-level expert guidance and expertise to program. Directs the technical work of those assigned to the program.

**Minimum Experience:** 8 years technical experience in program architecture and design

**Minimum Education:** Bachelor’s degree in Computer Science or related field

**Program Manager**

**Functional Responsibility:** Responsible for the effective management of funds and personnel, and is accountable for the quality and timely delivery of multiple IT driven strategic programs. Serves as focal point of contact on program activities. Ensures that all required resources including manpower, are available for program implementation. Experience with complete IT project development from inception to deployment, ability to manage project interdependencies, provide guidance and direction in multiple tasks, management and control of funds and resources and a demonstrated capability in managing complex multi-task software and information technology based contracts.

**Minimum Experience:** 10 years in managing large scale IT programs

**Minimum Education:** Bachelor’s degree in Computer Science or related field

**Project Manager**

**Functional Responsibility:** Provide high-level expert guidance and expertise to specific projects. Directs the work of those assigned to the program. Creates and maintains an information technology project plan that communicates tasks, milestone dates, and status and resource allocation. Utilize software life-cycle methodology. Coordinate delivery of development (beta) and production releases that meet quality assurance standards. Assist technical team in design and development tasks. Assist test team in creating test plans and testing efforts.

**Minimum Experience:** 6 years of experience in IT project management and coordinating project teams of 4 or more members.

**Minimum Education:** Bachelor’s degree in Computer Science or related field

**Software Engineer 1**

**Functional Responsibility:** Examine program requirements to assess needs, collect information, and identify alternative methods and solutions. Assist in evaluation and recommendation of software for specialized applications. Designs, develops, and implements database driven solutions. Manages or assists in the installation of software and hardware. Provide training, support, and maintenance of software packages. Design queries, databases, and reports for system users. Identifies and resolves programming or application architecture problems. Reviews system performance and identifies and recommends improvements.

**Minimum Experience:** 6 years of technical experience related to programming and analysis.

**Minimum Education:** Bachelor’s degree in Computer Science or related field.
Software Engineer 2

**Functional Responsibility:** Provide expert level programming. Provide expert level abilities in database design, development, and enhancement. Assist with process, data and object modeling in a variety of application and database environments. Contribute to systems architecture analysis, design, development, and enhancement. Reports project status to senior project team members.

**Minimum Experience:** 4 years of technical experience related to programming and analysis

**Minimum Education:** Bachelor’s degree in Computer Science or related field with four years of experience.

Software Engineer 3

**Functional Responsibility:** Designs, programs, tests, implements, documents and maintains software applications. Gathers and evaluates end user requirements. Writes and compiles code and constructs database objects based on documented design and analyzes information to determine architecture specifications, parameters for software compatibility, application security needs and other application architecture requirements. Modifies or upgrades applications to maintain software functionality.

**Minimum Experience:** 2 years of related experience in Programming and analysis.

**Minimum Education:** Bachelor’s degree in Computer Science or related field with two years of experience.

Sr. IT Strategist

**Functional Responsibility:** This individual will perform operational or consulting support in areas of business process improvement, IT Strategy, IT business transformation, Sales etc. This individual will be responsible for planning, scheduling and conducting all phases of the project(s) they are responsible for. Demonstrated record of professional excellence among multiple organizations in challenging management/team lead roles. Experience leading new initiatives or efforts with a solid record of accomplishments in managerial and business improvement and formation of recommendations. In-depth understanding of state of the art techniques and best practices.

**Minimum experience:** 12 years leadership, business, operational and/or senior management experience with subject matter expertise in one or more relevant areas of IT Strategy and/or IT Business Transformation.

**Minimum Education:** Bachelor’s Degree in Management of Information Systems or related field

Experience & Degree Substitution Equivalencies

Experience exceeding the minimum shown may be substituted for education. Likewise, education exceeding the minimum shown may be substituted for experience

<table>
<thead>
<tr>
<th>Equivalent Degree</th>
<th>Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate’s</td>
<td>2 years relevant experience</td>
</tr>
<tr>
<td>Bachelor’s</td>
<td>Associate’s degree + 2 years relevant experience or 4 years relevant experience</td>
</tr>
<tr>
<td>Master’s</td>
<td>Bachelor’s plus 2 years relevant experience or Associate’s degree + 4 years relevant experience or 6 years relevant experience</td>
</tr>
<tr>
<td>PhD</td>
<td>Master’s + 2 years relevant experience, or Bachelor’s + 4 years relevant or Associate’s + 6 years relevant experience or 8 years relevant experience</td>
</tr>
</tbody>
</table>