GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE  

AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system.

The INTERNET address for GSA Advantage! is http://www.GSAAdvantage.gov

SCHEDULE TITLE: MULITPLE AWARD SCHEDULE

Contract Number: GS-35F-180GA

CONTRACT PERIOD: January 18, 2022 to January 17, 2027

ALLIED MISSION GROUP, LLC.
722 E. Market Street, Suite 102-CH1
Leesburg, VA 20176-4475

Telephone: (571) 344-0888
Fax: (571) 612-2384
E Mail: jay.kalath@alliedmission.com
Web Site: http://www.alliedmission.com

CONTRACTOR’S ADMINISTRATION SOURCE: jay.kalath@alliedmission.com

BUSINESS SIZE/TYPE: Small Business; SBA Certified Small Disadvantaged business; Minority Owned Business; Subcontinent Asian (Asian-Indian) American Owed and SBA Certified HUBZone Firm.

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

CURRENT THROUGH MOD PA-0014, effective September 21, 2021

Prices Shown Herein are Net (discount deducted)
CUSTOMER INFORMATION:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

   541715 and 541715RC
   541330ENG and 541330ENGRC
   541420 and 541420RC
   541380 and 541380RC
   541330ENG and 541330ENGRC
   54151S IT PROFESSIONAL SERVICES

OLM - Order-Level Materials - Order-Level Materials are supplies and/or services acquired in direct support of individual task or delivery order placed against a Schedule contract or BPA. OLM pricing is not established at the Schedule contract or BPA level, but at the order level.

OLMs are purchased under the authority of the FSS Program, Unknown until an order is placed, Only authorized for use in direct support of another awarded SIN, Only authorized for inclusion at the order level under a Time-and-Materials (T&M) or Labor-Hour (LH) Contract Line Item Number (CLIN), OLMs are not open-market items, OLMs are not awarded under ancillary supplies/services or other direct cost (ODC) SINs (these items are defined, priced, and awarded at the FSS contract level).

The Order-Level Materials SIN is only authorized for use in direct support of another awarded SIN, Price analysis for OLMs is not conducted when awarding the FSS contract or FSS BPA, Order-Level Materials SIN must be inclusive of the Industrial Funding Fee (IFF) and the cumulative value of OLMs in an individual task or delivery order cannot exceed 33.33% of the total value of the order.

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

   541715, 541715RC and 541715SCP - Junior Administrative Assistant, $28.53
   541330ENG and 541330ENGRC - Junior Research Analyst, $28.53.
   541420 and 541420RC - Junior Modeling and Simulations Specialist, $30.18.
   541380 and 541380RC - Junior Test Engineer, $26.66
   541330ENG and 541330ENGRC - Junior Test Engineer, $26.19.
   54151S, 54151SRC and 54151SCP - Junior Web Content Analyst, $28.65

OLM – Determined at the Order Level.
1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job
titles, experience, functional responsibility, and education for those types of employees or
subcontractors who will perform services shall be provided.

2. MAXIMUM ORDER: SIN 54151S for $500,000. For OLM, it’s $250,000 and the cumulative
value of all OLMs in an individual task or delivery order cannot exceed 33.33% of the total value
of the order.

<table>
<thead>
<tr>
<th>SINs</th>
<th>Maximum Order</th>
</tr>
</thead>
<tbody>
<tr>
<td>541715 and 541715RC</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>541330ENG and 541330ENGRC</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>541420 and 541420RC</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>541380 and 541380RC</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>541330ENG and 54130ENG</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>54151S and 54151SRC and 54151SCP</td>
<td>$500,000</td>
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<tr>
<td>OLM</td>
<td>$250,000</td>
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</tbody>
</table>

For OLM content, the cumulative value of OLMs in an individual task or delivery order cannot exceed
33.33% of the total value of the order.

3. MINIMUM ORDER: $100.00.

4. GEOGRAPHIC COVERAGE: 48 States, D.C.

5. POINT(S) OF PRODUCTION: Leesburg, VA Fairfax County.

6. BASIC DISCOUNT: Prices shown herein are net.

7. QUANTITY DISCOUNT(S): 0.25% for orders $250,000 or more.

8. PROMPT PAYMENT TERMS: 0.5% 10 days, Net 30 days.

9. FOREIGN ITEMS: None.

10a. TIME OF DELIVERY: 30 days ARO and/or at Task Order Level.

10b. EXPEDITED DELIVERY: None.

10c. OVERNIGHT AND 2-DAY DELIVERY: Not applicable.

10d. URGENT REQUIREMENTS: Not applicable.

11. FOB POINT: DEST.

12a. ORDERING ADDRESS: 722 E. Market Street, Suite 102-CH1, Leesburg, VA 20176-4475.

12b. ORDERING PROCEDURES: For supplies and services, the ordering procedures, information
on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR)
8.405-3.

13. PAYMENT ADDRESS: 722 E. Market Street, Suite 102-CH1, Leesburg, VA 20176-4475.


12. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR: Not applicable.
13. TERMS AND CONDITIONS OF INSTALLATION: Not applicable.

14. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM PRICE LIST PRICES: Not applicable.

15. EXPORT PACKING: Not applicable.

16. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR: Not applicable.

17. TERMS AND CONDITIONS OF INSTALLATION: Not applicable.

18a. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES: Not applicable.

18b. TERMS AND CONDITIONS FOR ANY OTHER SERVICES: Not applicable.

19. LIST OF SERVICE AND DISTRIBUTION POINTS: Leesburg, VA Fairfax County.

20. LIST OF PARTICIPATING DEALERS: Not applicable.

21. PREVENTIVE MAINTENANCE: Not applicable.

22a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g., recycled content, energy efficiency, and/or reduced pollutants) : Not applicable.

22b. SECTION 508 COMPLIANCE INFORMATION: Not applicable.
The EIT standards can be found at: www.Section508.gov/

23. UNIQUE ENTITY IDENTIFIER (UEI) NUMBER: 078887261.

24. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE: Yes.
DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

SIN: 54151S

Commercial Job Title: PRINCIPAL COMPUTER PROGRAMMER

Minimum/General Experience: Eight (8) years of experience with Six (6) years specialized experience

Functional Duties/Responsibility: Develops and modifies software programs. Develops logic and encodes tests, modifies and debugs software packages to suit the operating environment. Assists in the design, coding, testing, and implementation of software products and applications. Installs and maintains software products on the computer system. Analyzes and fixes problems associated with the software packages and forwards them to the appropriate vendor for problem resolution.

Minimum Education: Bachelor’s Degree or Equivalent experience.

Required/Supplemental Certifications: May require Public Trust or Security Clearance.

Substitution Methodology: Five (5) years of experience = Bachelor’s Degree.

SIN: 54151S

Commercial Job Title: SENIOR PROJECT MANAGER

Minimum/General Experience: Nine (9) years of experience with Four (4) years specialized experience

Functional Duties/Responsibility: Manages and coordinates the implementation of system applications, including financial applications, through all phases of the systems development life cycle, including planning, requirements analysis, design, development, testing, installation, and evaluation. Ensures conformance with work requirements, interprets policies, procedures, and goals and objectives of the work assignment. Coordinates work effort with all parties to ensure problem resolution and user satisfaction. Reviews work products for quality, completeness, and adherence to design concepts and user requirements.

Minimum Education: Bachelor’s Degree or Equivalent experience.

Required/Supplemental Certifications: May require Public Trust or Security Clearance.

Substitution Methodology: Five (5) years of experience = Bachelor’s Degree.

SIN: 54151S

Commercial Job Title: PRINCIPAL WEBSITE DEVELOPER

Minimum/General Experience: Six (6) years of experience with Three (3) years specialized experience.

Functional Duties/Responsibility: Perform Web Site development from conception to implementation, including planning, content development, design, and programming. Provides enhancements, multimedia conversion, maintenance, site administration and limited hosting services. Provides quality control services and demonstrated expertise in both current Internet related software languages and current interactive Web Site developments.

Minimum Education: Bachelor’s Degree or Equivalent experience.

Required/Supplemental Certifications: May require Public Trust or Security Clearance.

Substitution Methodology: Five (5) years of experience = Bachelor’s Degree.
**COMMERCIAL JOB TITLE: PRINCIPAL SYSTEMS ANALYST**

**Minimum/General Experience:** Twelve (12) years of experience with Nine (9) years specialized experience

**Functional Duties/Responsibility:** Develops and modifies complex systems and develops subsystems to enhance the overall operational system. Exercises analytical techniques when gathering information from users, defining work problems, designing a system of computer programs and developing procedures to resolve the problems. Develops complete specifications to enable computer programmers to prepare required programs. Analyzes methods of approach. Reviews task proposal requirements, gathers information, analyzes data, prepares project synopses, compares alternatives, prepares specifications for programs, resolves processing problems, coordinates work with programmers and orients users to new system.

**Minimum Education:** Bachelor’s Degree or Equivalent experience.

**Required/Supplemental Certifications:** May require Public Trust or Security Clearance.

**Substitution Methodology:** Five (5) years of experience = Bachelor’s Degree.

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**COMMERCIAL JOB TITLE: PRINCIPAL IT SUBJECT MATTER EXPERT**

**Minimum/General Experience:** Eight (8) years of experience.

**Functional Duties/Responsibility:** Develops requirements form a project’s inception to its conclusion for a particular IT subject matter area (i.e., simple to complex systems). Assists other project members with analysis and evaluation and with the preparation of recommendations for systems improvements, optimization, development and/or maintenance efforts in the following specialties: information systems architecture; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software life-cycle management; software development methodologies; and modeling and simulation.

**Minimum Education:** Bachelor’s Degree or Equivalent experience.

**Required/Supplemental Certifications:** May require Public Trust or Security Clearance.

**Substitution Methodology:** Five (5) years of experience = Bachelor’s Degree.

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**COMMERCIAL JOB TITLE: SENIOR IT SUBJECT MATTER EXPERT**

**Minimum/General Experience:** Ten (10) years of experience.

**Functional Duties/Responsibility:** Develops requirements form a project’s inception to its conclusion for a particular IT subject matter area (i.e., simple to complex systems). Assists other project members with analysis and evaluation and with the preparation of recommendations for systems improvements, optimization, development and/or maintenance efforts in the following specialties: information systems architecture; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software life-cycle management; software development methodologies; and modeling and simulation.

**Minimum Education:** Bachelor’s Degree or Equivalent experience.

**Required/Supplemental Certifications:** May require Public Trust or Security Clearance.

**Substitution Methodology:** Five (5) years of experience = Bachelor’s Degree.
Commercial Job Title: MULTI-DISCIPLINE SOFTWARE ENGINEER

Minimum/General Experience: Five (5) years of experience

Functional Duties/Responsibility: Applies an enterprise-wide set of disciplines for the planning, analysis, design and construction of information systems on an enterprise-wide basis or across a major sector of the enterprise. Develops analytical and computational techniques and methodology for problem solutions. Performs enterprise-wide strategic systems planning, business information planning, business and analysis. Performs process and data modeling in support of the planning and analysis efforts using both manual and automated tools; such as integrated Computer Aided Software Engineering (I-CASE) tools. Applies reverse engineering and re-engineering disciplines to develop migration strategic and planning documents. Provides technical guidance in software engineering techniques and automated support tools.

Minimum Education: Bachelor’s Degree or Equivalent experience.

Required/Supplemental Certifications: May require Public Trust or Security Clearance.

Substitution Methodology: Five (5) years of experience = Bachelor’s Degree.

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Commercial Job Title: WEB DESIGNER

Minimum/General Experience: Six (6) years of experience

Functional Duties/Responsibility: Designs, develops, troubleshoots, debugs and implements software code for components of the website. Works with graphic designers and other members of a project team to develop the site concept, interface design, and architecture of the website. Responsible for the interface implementation. Requires strong navigation and site design instincts.

Minimum Education: Bachelor’s Degree or Equivalent experience.

Required/Supplemental Certifications: May require Public Trust or Security Clearance.

Substitution Methodology: Five (5) years of experience = Bachelor’s Degree

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Commercial Job Title: BUSINESS SUBJECT MATTER EXPERT

Minimum/General Experience: Eight (8) years of experience

Functional Duties/Responsibility: Develops requirements form a projects inception to its conclusion for a particular business domain subject matter area. Assists other project members with analysis and evaluation and with the preparation of recommendations for process improvements, best practice, optimization, development principles and/or maintenance efforts. This includes providing business functions, domain and process expertise in specific COTS packages (i.e. SAP, Oracle and Microsoft).

Minimum Education: Bachelor’s Degree or Equivalent experience.

Required/Supplemental Certifications: May require Public Trust or Security Clearance.

Substitution Methodology: Five (5) years of experience = Bachelor’s Degree.
<table>
<thead>
<tr>
<th>SIN</th>
<th>Labor Category/Service Title</th>
<th>GSA Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Principal Computer Programmer</td>
<td>$131.83</td>
</tr>
<tr>
<td>54151S</td>
<td>Senior Project Manager</td>
<td>$153.02</td>
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<tr>
<td>54151S</td>
<td>Principal Website Developer</td>
<td>$164.32</td>
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<tr>
<td>54151S</td>
<td>Principal Systems Analyst</td>
<td>$175.59</td>
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<tr>
<td>54151S</td>
<td>Principal IT Subject Matter Expert</td>
<td>$101.79</td>
</tr>
<tr>
<td>54151S</td>
<td>Senior IT Subject Matter Expert</td>
<td>$162.68</td>
</tr>
<tr>
<td>54151S</td>
<td>Multi Discipline Software Engineer</td>
<td>$72.19</td>
</tr>
<tr>
<td>54151S</td>
<td>Web Designer</td>
<td>$78.09</td>
</tr>
<tr>
<td>54151S</td>
<td>Senior Business Subject Matter Expert</td>
<td>$159.66</td>
</tr>
</tbody>
</table>

**Other Labor Category Descriptions:**

SIN: 541715 and 541715RC

**Title:** Junior Administrative Assistant

**Minimum/General Experience:** One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision.

**Functional Duties/Responsibility:** Provides administrative support such as technical writing, proofreading, graphics, technical editing and developing presentations and reports for clients and management. Duties include but are not limited to analysis of mission, program goals and objectives, program evaluations, analysis of program effectiveness, requirements analysis, organizational performance assessment, special studies and analysis, training, and consulting.

**Minimum Education:** High School diploma

SIN: 541715 and 541715RC

**Title:** Mid Administrative Assistant

**Minimum/General Experience:** Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision. Provides support for such as projects, systems, missions, etc., and the objectives and approaches to agency goals.

**Functional Duties/Responsibility:** Provides administrative support such as technical writing, proofreading, graphics, technical editing and developing presentations and reports for clients and management. Duties include but are not limited to analysis of mission, program goals and objectives, program evaluations, analysis of program effectiveness, requirements analysis, organizational performance assessment, special studies and analysis, training, and consulting.

**Minimum Education:** Associate’s Degree

SIN: 541715 and 541715RC

**Title:** Senior Administrative Assistant

**Minimum/General Experience:** Fifteen years of technical experience providing leadership on major agency mission tasks or assignments. Manages activities for a client including client management, task management and resource management. Provide domain knowledge across project implementation. Provide leadership and supervisory guidance to other members of the team. Provides support for such as projects, systems, missions, etc., and the objectives and approaches to agency goals.

**Functional Duties/Responsibility:** Supports strategic planning activities. Duties include but are not limited to analysis of mission, program goals and objectives, program evaluations, analysis of program effectiveness, requirements analysis, organizational performance assessment, special studies and analysis, training, and consulting.
Minimum Education: Master’s Degree

Required/Supplemental Certifications: A Security Clearance is required.

SIN: 54151S, 54151SRC and 54151SCP

Title: Junior Application Developer

Minimum/General Experience: One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision


Minimum Education: High School diploma

SIN: 54151S, 54151SRC and 54151SCP

Title: Mid Application Developer

Minimum/General Experience: Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.


Minimum Education: Associate’s Degree

SIN: 54151S, 54151SRC and 54151SCP

Title: Senior Application Developer

Minimum/General Experience: Fifteen years of technical experience providing leadership on major tasks or technology assignments. Manages activities for a client including financial management, client management, task management and resource management. Provide domain knowledge across project implementation. Provide leadership and supervisory guidance to other members of the team.


Minimum Education: Master’s Degree.

Required/Supplemental Certifications: A Security Clearance is required.

SIN: 541420 and 541420RC

Title: Junior Applications System Analyst

Minimum/General Experience: One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision

Functional Duties/Responsibility: Involved the translation of a system (or subsystem, program, project, activity) concept into a preliminary and detailed design (engineering plans and specifications), performing risk identification/analysis, mitigation, traceability, and then integrating the various components to produce a working prototype or model of the system. Typical associated tasks include,
but are not limited to computer-aided design, e.g. CADD, design studies and analysis, design review services, reviewing services, developing risk reduction strategies and making recommendations to mitigate identified risk conditions, performance-based design reviews, high level detailed specifications and scope preparation, configuration, management and document control. Assists in all phases of software systems programming applications including: defines system scope; prepares detailed specifications; supports the design, development, testing, implementation, and documentation of new software and enhancements of existing applications. Works with stakeholders to ensure application designs meet business requirements. Designs, codes, tests, debugs and documents software changes. Prepares cost-benefit and return-on-investment analyses to prove system will be financially feasible. Evaluates new and existing software products. Defines and interprets of high level organizational engineering performance requirements such as projects, systems, missions, etc., and the objectives and approaches to their achievement.

Minimum Education: High School diploma

SIN: 541420 and 541420RC

Title: **Mid Applications System Analyst**

Minimum/General Experience: Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

Functional Duties/Responsibility: Involved the translation of a system (or subsystem, program, project, activity) concept into a preliminary and detailed design (engineering plans and specifications), performing risk identification/analysis, mitigation, traceability, and then integrating the various components to produce a working prototype or model of the system. Typical associated tasks include, but are not limited to computer-aided design, e.g. CADD, design studies and analysis, design review services, reviewing services, developing risk reduction strategies and making recommendations to mitigate identified risk conditions, performance-based design reviews, high level detailed specifications and scope preparation, configuration, management and document control. Assists in all phases of software systems programming applications including: defines system scope; prepares detailed specifications; supports the design, development, testing, implementation, and documentation of new software and enhancements of existing applications. Works with stakeholders to ensure application designs meet business requirements. Designs, codes, tests, debugs and documents software changes. Prepares cost-benefit and return-on-investment analyses to prove system will be financially feasible. Evaluates new and existing software products. Defines and interprets of high level organizational engineering performance requirements such as projects, systems, missions, etc., and the objectives and approaches to their achievement.

Minimum Education: Associate’s Degree

SIN: 541420 and 541420RC

Title: **Senior Applications System Analyst**

Minimum/General Experience: Fifteen years of technical experience providing leadership on major tasks or technology assignments. Manages activities for a client including management, client management, task management and resource management. Provides domain knowledge across project implementation. Provides leadership and supervisory guidance to other members of the team.

Functional Duties/Responsibility: Involved the translation of a system (or subsystem, program, project, activity) concept into a preliminary and detailed design (engineering plans and specifications), performing risk identification/analysis, mitigation, traceability, and then integrating the various components to produce a working prototype or model of the system. Typical associated tasks include, but are not limited to computer-aided design, e.g. CADD, design studies and analysis, design review services, reviewing services, developing risk reduction strategies and making recommendations to mitigate identified risk conditions, performance-based design reviews, high level detailed specifications and scope preparation, configuration, management and document control. Assists in all phases of software systems programming applications including: defines system scope; prepares detailed specifications; supports the
design, development, testing, implementation, and documentation of new software and enhancements of existing applications. Works with stakeholders to ensure application designs meet business requirements. Designs, codes, tests, debugs and documents software changes. Prepares cost-benefit and return-on-investment analyses to prove system will be financially feasible. Evaluates new and existing software products. Defines and interprets of high level organizational engineering performance requirements such as projects, systems, missions, etc., and the objectives and approaches to their achievement. Assists in all phases of software systems programming applications including: defines system scope; prepares detailed specifications; supports the design, development, testing, implementation, and documentation of new software and enhancements of existing applications. Works with stakeholders to ensure application designs meet business requirements. Designs, codes, tests, debugs and documents software changes. Prepares cost-benefit and return-on-investment analyses to prove system will be financially feasible. Evaluates new and existing software products.

Minimum Education: Master’s Degree

Required/Supplemental Certifications: A Security Clearance is required.

SIN: 541330ENG and 541330ENGRC

Title: Junior Business Case Specialist

Minimum/General Experience: One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision

Functional Duties/Responsibility: Typical associated tasks include, but are not limited to requirements analysis, cost/cost performance trade-off analysis, feasibility analysis, regulatory compliance support, technology/system conceptual designs, training, consulting, defines interfaces and environments, collision avoidance analysis and creating interface control documents. Prepares investment analysis reports including cost-benefit and return-on-investment analyses. Calculates existing and future costs of project including details for organizational performance. Documents all assumptions projected in reports.

Minimum Education: High School diploma

SIN: 541330ENG and 541330ENGRC

Title: Mid Business Case Specialist

Minimum/General Experience: Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

Functional Duties/Responsibility: Typical associated tasks include, but are not limited to requirements analysis, cost/cost performance trade-off analysis, feasibility analysis, regulatory compliance support, technology/system conceptual designs, training, consulting, defines interfaces and environments, collision avoidance analysis and creating interface control documents. Prepares investment analysis reports including cost-benefit and return-on-investment analyses. Calculates existing and future costs of project including details for organizational performance. Documents all assumptions projected in reports.

Minimum Education: Associate’s Degree

SIN: 541330ENG and 541330ENGRC

Title: Senior Business Case Specialist

Minimum/General Experience: Fifteen years of technical experience providing leadership on major tasks or technology assignments. Manages activities for a client including financial management, client management, task management and resource management. Provide domain knowledge across project implementation. Provide leadership and supervisory guidance to other members of the team.

Functional Duties/Responsibility: Typical associated tasks include, but are not limited to requirements analysis, cost/cost performance trade-off analysis, feasibility analysis, regulatory compliance support, technology/system conceptual designs, training, consulting, defines interfaces and environments, collision avoidance analysis and creating interface control documents. Prepares investment analysis reports including cost-benefit and return-on-investment analyses. Calculates existing and future costs of project including details for organizational performance. Documents all assumptions projected in reports. Prepares investment analysis reports including cost-benefit and return-on-investment analyses. Calculates existing and future costs of project including details for organizational performance.
Minimum Education: Master’s Degree

Required/Supplemental Certifications: A Security Clearance is required.

SIN: 541330ENG and 541330ENGRC

Title: Junior Business Process Analyst

Minimum/General Experience: One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision.

Functional Duties/Responsibility: Involved with abstract or concept studies and analysis, requirements definition, preliminary planning, the evaluation of alternative technical approaches and associated costs for the development of enhancement of high level general performance specifications of a system, project, mission or activity. Utilizes methodologies, process improvement, and principles to conduct process driven projects. Help transition project teams and clients meet their goals and objectives through use of improved manual and automated processes. Provides data modeling, development of business methods, and creates performance measurements utilizing best practices. Conducts workshops, training, and knowledge transfer. Ensures enterprise-wide integration of reengineering efforts.

Minimum Education: High School diploma

SIN: 541330ENG and 541330ENGRC

Title: Mid Business Process Analyst

Minimum/General Experience: Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

Functional Duties/Responsibility: Involved with abstract or concept studies and analysis, requirements definition, preliminary planning, the evaluation of alternative technical approaches and associated costs for the development of enhancement of high level general performance specifications of a system, project, mission or activity. Utilizes methodologies, process improvement, and principles to conduct process driven projects. Help transition project teams and clients meet their goals and objectives through use of improved manual and automated processes. Provides data modeling, development of business methods, and creates performance measurements utilizing best practices. Conducts workshops, training, and knowledge transfer. Ensures enterprise-wide integration of reengineering efforts.

Minimum Education: Associate’s Degree

SIN: 541330ENG and 541330ENGRC

Title: Senior Business Process Analyst

Minimum/General Experience: Fifteen years of technical experience providing leadership on major tasks or technology assignments. Manages activities for a client including financial management, client management, task management and resource management. Provide domain knowledge across project implementation. Provide leadership and supervisory guidance to other members of the team.

Functional Duties/Responsibility: Involved with abstract or concept studies and analysis, requirements definition, preliminary planning, the evaluation of alternative technical approaches and associated costs for the development of enhancement of high level general performance specifications of a system, project, mission or activity. Utilizes methodologies, process improvement, and principles to conduct process driven projects. Help transition project teams and clients meet their goals and objectives through use of improved manual and automated processes. Provides data modeling, development of business methods, and creates performance measurements utilizing best practices. Conducts workshops, training, and knowledge transfer. Ensures enterprise-wide integration of reengineering efforts.

**Minimum Education:** Master’s Degree

**Required/Supplemental Certifications:** A Security Clearance is required.

**SIN:** 541330ENG and 541330ENGRC

**Title:** Junior Capital Planning Specialist

**Minimum/General Experience:** One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision

**Functional Duties/Responsibility:** Provides analysis, planning and detailed design of all engineering specific logistics support including material goods, personnel, and operational maintenance and repair of systems throughout their lifecycles, excluding those systems associated with real property. Typical associated tasks include, but are not limited to ergonomic/human performance analysis, feasibility analysis, logistics planning, requirements determination, policy standards/procedures development, conducting research studies, long-term reliability and maintainability, conducting research studies, long-term reliability and maintainability, training, consulting, conduct acceptance, functional and post acceptance testing, testing. Prepares financial analysis documents including: return on investment, cost estimation, present value, and other analyses in support of capital planning and investment control. Provides recommendation based on industry best practices. Documents strategic planning, programming, budgeting, and execution, such as OMB Exhibit 300. Researches best practices, supports collection and analysis of data to detect trends and make recommendations. Develops and reviews business cases for mission or activity investments.

**Minimum Education:** High School diploma

**SIN:** SIN 541330ENG and 541330ENGRC

**Title:** Mid Capital Planning Specialist

**Minimum/General Experience:** Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

**Functional Duties/Responsibility:** Provides analysis, planning and detailed design of all engineering specific logistics support including material goods, personnel, and operational maintenance and repair of systems throughout their lifecycles, excluding those systems associated with real property. Typical associated tasks include, but are not limited to ergonomic/human performance analysis, feasibility analysis, logistics planning, requirements determination, policy standards/procedures development, conducting research studies, long-term reliability and maintainability, conducting research studies, long-term reliability and maintainability, training, consulting, conduct acceptance, functional and post acceptance testing, testing. Prepares financial analysis documents including: return on investment, cost estimation, present value, and other analyses in support of capital planning and investment control. Provides recommendation based on industry best practices. Documents strategic planning, programming, budgeting, and execution, such as OMB Exhibit 300. Researches best practices, supports collection and analysis of data to detect trends and make recommendations. Develops and reviews business cases for mission or activity investments.

**Minimum Education:** Associate’s Degree
**SIN:** 541330ENG and 541330ENGRC

**Title:** Senior Capital Planning Specialist

**Minimum/General Experience:** Fifteen years of technical experience providing leadership on major tasks or technology assignments. Manages activities for a client including management, client management, task management and resource management. Provide domain knowledge across project implementation. Provide leadership and supervisory guidance to other members of the team.

**Functional Duties/Responsibility:** Provides analysis, planning and detailed design of all engineering specific logistics support including material goods, personnel, and operational maintenance and repair of systems throughout their lifecycles, excluding those systems associated with real property. Typical associated tasks include, but are not limited to ergonomic/human performance analysis, feasibility analysis, logistics planning, requirements determination, policy standards/procedures development, conducting research studies, long-term reliability and maintainability, conducting research studies, long-term reliability and maintainability, training, consulting, conduct acceptance, functional and post acceptance testing, testing. Prepares financial analysis documents including: return on investment, cost estimation, present value, and other analyses in support of capital planning and investment control. Provides recommendation based on industry best practices. Documents strategic planning, programming, budgeting, and execution, such as OMB Exhibit 300. Researches best practices, supports collection and analysis of data to detect trends and make recommendations. Develops and reviews business cases for mission or activity investments. Prepares financial analysis documents including: return on investment, cost estimation, present value, and other analyses in support of capital planning and investment control. Provides recommendation based on industry best practices. Documents strategic planning, programming, budgeting, and execution, such as OMB Exhibit 300. Researches best practices, supports collection and analysis of data to detect trends and make recommendations. Develops and reviews business cases for mission or activity investments.

**Minimum Education:** Master’s Degree

**Required/Supplemental Certifications:** A Security Clearance is required.

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**SIN:** 54151S, 54151SRC and 54151SCP

**Title:** Junior Communications Engineer

**Minimum/General Experience:** One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision

**Functional Duties/Responsibility:** Translates business requirements into telecommunications/ network requirements including LAN, MAN, WAN, Voice and Video. Support government agencies strategic modernization efforts by providing telecommunications alternative designs. Support medium to large scale telecommunications infrastructure.

**Minimum Education:** High School diploma

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**SIN:** 54151S, 54151SRC and 54151SCP

**Title:** Mid Communications Engineer

**Minimum/General Experience:** Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

**Functional Duties/Responsibility:** Translates business requirements into telecommunications/ network requirements including LAN, MAN, WAN, Voice and Video. Support government agencies strategic modernization efforts by providing telecommunications alternative designs. Support medium to large scale telecommunications infrastructure.

**Minimum Education:** Associate’s Degree
SIN: 54151S, 54151SRC and 54151SCP

Title: Senior Communications Engineer

Minimum/General Experience: Fifteen years of technical experience providing leadership on major tasks or technology assignments. Manages activities for a client including financial management, client management, task management and resource management. Provide domain knowledge across project implementation. Provide leadership and supervisory guidance to other members of the team.

Functional Duties/Responsibility: Translates business requirements into telecommunications/ network requirements including LAN, MAN, WAN, Voice and Video. Support government agencies strategic modernization efforts by providing telecommunications alternative designs. Support medium to large scale telecommunications infrastructure.

Minimum Education: Master’s Degree

Required/Supplemental Certifications: A Security Clearance is required.

SIN: 541330ENG and 541330ENGRC

Title: Junior Configuration Management Specialist

Minimum/General Experience: One years of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision.

Functional Duties/Responsibility: Typical associated tasks include, but are not limited to ergonomic/human performance analysis, feasibility analysis, logistics planning, requirements determination, policy standards/procedures development, conducting research studies, long-term reliability and maintainability, conducting research studies, long-term reliability and maintainability, training, consulting, conduct acceptance, functional and post acceptance testing, testing, Regulates configuration change control process to ensure only approved changes are executed. Ensures configuration identification and change control process is consistently documented by maintaining original configuration requirements, design, and related documents. Tracks all problems and changes and reports changes and current configuration. Conducts configuration audits as well as supports audits to verify that requirements and quality assurance process have been met.

Minimum Education: High School diploma

SIN: 541330ENG and 541330ENGRC

Title: Mid Configuration Management Specialist

Minimum/General Experience: Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

Functional Duties/Responsibility: Typical associated tasks include, but are not limited to ergonomic/human performance analysis, feasibility analysis, logistics planning, requirements determination, policy standards/procedures development, conducting research studies, long-term reliability and maintainability, conducting research studies, long-term reliability and maintainability, training, consulting, conduct acceptance, functional and post acceptance testing, testing, Regulates configuration change control process to ensure only approved changes are executed. Ensures configuration identification and change control process is consistently documented by maintaining original configuration requirements, design, and related documents. Tracks all problems and changes and reports changes and current configuration. Conducts configuration audits as well as supports audits to verify that requirements and quality assurance process have been met. Regulates configuration change control process to ensure only approved changes are executed. Ensures configuration identification and change control process is consistently documented by maintaining original configuration requirements, design, and related documents. Tracks all problems and changes and reports changes and current configuration. Conducts configuration audits as well as supports audits to verify that requirements and quality assurance process have been met.

Minimum Education: Associate’s Degree
SIN: 541330ENG and 541330ENGRC

Title: Senior Configuration Management Specialist

Minimum/General Experience: Fifteen years of technical experience providing leadership on major tasks or technology assignments. Manages activities for a client including financial management, client management, task management and resource management. Provide domain knowledge across project implementation. Provide leadership and supervisory guidance to other members of the team.

Functional Duties/Responsibility: Typical associated tasks include, but are not limited to ergonomic/human performance analysis, feasibility analysis, logistics planning, requirements determination, policy standards/procedures development, conducting research studies, long-term reliability and maintainability, conducting research studies, long-term reliability and maintainability, training, consulting, conduct acceptance, functional and post acceptance testing, testing, Regulates configuration change control process to ensure only approved changes are executed. Ensures configuration identification and change control process is consistently documented by maintaining original configuration requirements, design, and related documents. Tracks all problems and changes and reports changes and current configuration. Conducts configuration audits as well as supports audits to verify that requirements and quality assurance process have been met. Regulates configuration change control process to ensure only approved changes are executed. Ensures configuration identification and change control process is consistently documented by maintaining original configuration requirements, design, and related documents. Tracks all problems and changes and reports changes and current configuration. Conducts configuration audits as well as supports audits to verify that requirements and quality assurance process have been met.

Minimum Education: Master’s Degree

Required/Supplemental Certifications: A Security Clearance is required.

SIN: 54151S, 54151SRC and 54151SCP

Title: Junior Data Architect

Minimum/General Experience: One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision


Minimum Education: High School diploma

SIN: 54151S, 54151SRC and 54151SCP

Title: Mid Data Architect

Minimum/General Experience: Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.


Minimum Education: Associate’s Degree
SIN: 541330ENG and 541330ENGRC

Title: Senior Data Architect

Minimum/General Experience: Fifteen years of technical experience providing leadership on major tasks or mission critical assignments. Manages activities for a client including management, client management, task management and resource management. Provide domain knowledge across project implementation. Provide leadership and supervisory guidance to other members of the team.

Functional Duties/Responsibility: Typical associated tasks include, but are not limited to ergonomic/human performance analysis, feasibility analysis, logistics planning, requirements determination, policy standards/procedures development, conducting research studies, long-term reliability and maintainability, conducting research studies, long-term reliability and maintainability, training, consulting, conduct acceptance, functional and post acceptance testing. Designs, implements and maintains information and data. Maintains access methods, validation checks, protection and security. Manages and monitors standards and procedures. Ensures integration of systems through the system design.

Minimum Education: Master’s Degree

Required/Supplemental Certifications: A Security Clearance is required.

SIN: 54151S, 54151SRC and 54151SCP

Title: Junior Database Specialist

Minimum/General Experience: One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision

Functional Duties/Responsibility: Designs, creates, and administers computerized databases. Evaluates stakeholders needs prior to development of an automated solution. Performs database programming and design. Maintains database dictionaries and documents standards/ procedures. Monitors database performance levels including space allocation for optimum end-user experience. Conducts thorough quality control and audit of databases to ensure accurate use of data. Prepares data base management systems (DBMS) detailed reports such as usage, data storage requirements, and procedures. Designs access methods, validation checks, protection and security. Applies experience with database technologies, development methodologies, and front-end loading.

Minimum Education: High School diploma

SIN: 54151S, 54151SRC and 54151SCP

Title: Mid Database Specialist

Minimum/General Experience: Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

Functional Duties/Responsibility: Designs, creates, and administers computerized databases. Evaluates stakeholders needs prior to development of an automated solution. Performs database programming and design. Maintains database dictionaries and documents standards/ procedures. Monitors database performance levels including space allocation for optimum end-user experience. Conducts thorough quality control and audit of databases to ensure accurate use of data. Prepares data base management systems (DBMS) detailed reports such as usage, data storage requirements, and procedures. Designs access methods, validation checks, protection and security. Applies experience with database technologies, development methodologies, and front-end loading.

Minimum Education: Associate’s Degree

SIN: 54151S, 54151SRC and 54151SCP

Title: Senior Database Specialist

Minimum/General Experience: Fifteen years of technical experience providing leadership on major tasks or technology assignments. Manages activities for a client including financial management, client management, task management and resource management. Provide domain knowledge across project implementation. Provide leadership and supervisory guidance to other members of the team.
**Functional Duties/Responsibility:** Designs, creates, and administers computerized databases. Evaluates stakeholders' needs prior to development of an automated solution. Performs database programming and design. Maintains database dictionaries and documents standards/ procedures. Monitors database performance levels including space allocation for optimum end-user experience. Conducts thorough quality control and audit of databases to ensure accurate use of data. Prepares database management systems (DBMS) detailed reports such as usage, data storage requirements, and procedures. Designs access methods, validation checks, protection and security. Applies experience with database technologies, development methodologies, and front-end loading.

**Minimum Education:** Master’s Degree

**Required/Supplemental Certifications:** A Security Clearance is required.

**SIN:** 54151S, 54151SRC and 54151SCP

**Title:** Junior Enterprise Architect

**Minimum/General Experience:** One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision.

**Functional Duties/Responsibility:** Utilizes architectural proficiency to provide support to staff while using the goals of the organization to produce architectural products. Designs and utilizes framework strategy of system. Provides input for technological purchases with regards to processing, data storage, data access, and applications development.

Provides criterions for the client/server relational database structure for the organization (SQL, ORACLE, SYBASE, etc.). Directs management in viability of impending future projects. Monitors and reviews current systems and plans requiring IT resources. Provides input on developing technologies that will promote success of the organization. Ensures compliance between IT solution systems for the business with the existing client systems.

**Minimum Education:** High School diploma

**SIN:** 54151S, 54151SRC and 54151SCP

**Title:** Mid Enterprise Architect

**Minimum/General Experience:** Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

**Functional Duties/Responsibility:** Utilizes architectural proficiency to provide support to staff while using the goals of the organization to produce architectural products. Designs and utilizes framework strategy of system. Provides input for technological purchases with regards to processing, data storage, data access, and applications development. Provides criterions for the client/server relational database structure for the organization (SQL, ORACLE, SYBASE, etc.). Directs management in viability of impending future projects. Monitors and reviews current systems and plans requiring IT resources. Provides input on developing technologies that will promote success of the organization. Ensures compliance between IT solution systems for the business with the existing client systems.

**Minimum Education:** Associate’s Degree

**SIN:** 54151S, 54151SRC and 54151SCP

**Title:** Senior Enterprise Architect

**Minimum/General Experience:** Fifteen years of technical experience providing leadership on major tasks or technology assignments. Manages activities for a client including financial management, client management, task management and resource management. Provide domain knowledge across project implementation. Provide leadership and supervisory guidance to other members of the team.

**Functional Duties/Responsibility:** Utilizes architectural proficiency to provide support to staff while using the goals of the organization to produce architectural products. Designs and utilizes framework strategy of system. Provides input for technological purchases with regards to processing, data storage, data access, and applications development. Provides criterions for the client/server relational database structure for the organization (SQL, ORACLE, SYBASE, etc.). Directs management in viability of impending future projects. Monitors and reviews current systems and plans requiring IT resources.
Provides input on developing technologies that will promote success of the organization. Ensures compliance between IT solution systems for the business with the existing client systems.

Minimum Education: Master’s Degree

Required/Supplemental Certifications: A Security Clearance is required.

SIN: 541380

Title: Junior Exchange Specialist

Minimum/General Experience: One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision

Functional Duties/Responsibility: Tests system (subsystem, program, project or activity) performs in accordance with the objectives outlined in the original design. Creates solutions for information retrieval which supports client specifications while utilizing information retrieval software languages, automated text analysis, and extraction techniques. Typical associated tasks include, but are not limited to testing of a prototype, performing inspections, acceptance testing, independent verification and validation, reverse engineering, simulation and modeling.

Minimum Education: High School diploma

SIN: 541380

Title: Mid Exchange Specialist

Minimum/General Experience: Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

Functional Duties/Responsibility: Tests system (subsystem, program, project or activity) performs in accordance with the objectives outlined in the original design. Creates solutions for information retrieval which supports client specifications while utilizing information retrieval software languages, automated text analysis, and extraction techniques. Typical associated tasks include, but are not limited to testing of a prototype, performing inspections, acceptance testing, independent verification and validation, reverse engineering, simulation and modeling.

Minimum Education: Associate’s Degree

SIN: SIN 541380

Title: Senior Exchange Specialist

Minimum/General Experience: Fifteen years of technical experience providing leadership on major tasks or technology assignments. Manages activities for a client including management review, client management, task management and resource management. Provide domain knowledge across project implementation. Provide leadership and supervisory guidance to other members of the team.

Functional Duties/Responsibility: Tests system (subsystem, program, project or activity) performs in accordance with the objectives outlined in the original design. Creates solutions for information retrieval which supports client specifications while utilizing information retrieval software languages, automated text analysis, and extraction techniques. Typical associated tasks include, but are not limited to testing of a prototype, performing inspections, acceptance testing, independent verification and validation, reverse engineering, simulation and modeling.

Minimum Education: Master’s Degree

Required/Supplemental Certifications: A Security Clearance is required.
SIN: 541715 and 541715RC

Job Title: Junior Financial Analyst

Minimum/General Experience: One years of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision.

Functional Duties/Responsibility: Typical associated tasks include, but are not limited to an analysis of mission, program goals and objectives, program evaluations, analysis of program effectiveness, requirements analysis, organizational performance assessment, special studies and analysis, training, and consulting. Supports financial aspects for mission critical initiatives or agency goals. Evaluates an organization's performance and potential in areas such as order management, credit, invoicing, and dispute management. Works with clients to outline and carry out process, technology, and organizational improvements. Follows and integrates government best business practices and incorporates processes into an automated solution. Assists in applying sound fiscal and data processing principles. Recognizes possible problems and recommends solutions through analysis. Works with clients while applying best practices to effectively automate requirements.

Minimum Education: High School diploma

SIN: 541715 and 541715RC

Title: Mid Financial Analyst

Minimum/General Experience: Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

Functional Duties/Responsibility: Typical associated tasks include, but are not limited to an analysis of mission, program goals and objectives, program evaluations, analysis of program effectiveness, requirements analysis, organizational performance assessment, special studies and analysis, training, and consulting. Supports financial aspects for mission critical initiatives or agency goals. Evaluates an organization's performance and potential in areas such as order management, credit, invoicing, and dispute management. Works with clients to outline and carry out process, technology, and organizational improvements. Follows and integrates government best business practices and incorporates processes into an automated solution. Assists in applying sound fiscal and data processing principles. Recognizes possible problems and recommends solutions through analysis. Works with clients while applying best practices to effectively automate requirements.

Minimum Education: Associate’s Degree

SIN: 541715 and 541715RC

Title: Senior Financial Analyst

Minimum/General Experience: Fifteen years of technical experience providing leadership on major tasks or agency assignments. Manages activities for a client including client management, task management and resource management. Provide domain knowledge across project implementation. Provide leadership and supervisory guidance to other members of the team.

Functional Duties/Responsibility: Typical associated tasks include, but are not limited to an analysis of mission, program goals and objectives, program evaluations, analysis of program effectiveness, requirements analysis, organizational performance assessment, special studies and analysis, training, and consulting. Supports financial aspects for mission critical initiatives or agency goals. Evaluates an organization's performance and potential in areas such as order management, credit, invoicing, and dispute management. Works with clients to outline and carry out process, technology, and organizational improvements. Follows and integrates government best business practices and incorporates processes into an automated solution. Assists in applying sound fiscal and data processing principles. Recognizes possible problems and recommends solutions through analysis. Works with clients while applying best practices to effectively automate requirements.

Minimum Education: Master’s Degree

Required/Supplemental Certifications: A Security Clearance is required.
SIN: 541330ENG and 541330ENGRC

Title: **Junior Functional Analyst**

**Minimum/General Experience:** One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision.

**Functional Duties/Responsibility:** Typical associated tasks include, but are not limited to ergonomic/human performance analysis, feasibility analysis, logistics planning, requirements determination, policy standards/procedures development, conducting research studies, long-term reliability and maintainability, conducting research studies, long-term reliability and maintainability, training, consulting, conduct acceptance, functional and post acceptance testing. Evaluates Integrated Logistics Support user needs to establish functional and cross-functional requirement while preforming functional allocation to identify necessary tasks and their interrelationships. Identifies resources required for each task. Has extensive expertise in the requirements and integration.

**Minimum Education:** High School diploma

SIN: 541330ENG and 541330ENGRC

Title: **Mid Functional Analyst**

**Minimum/General Experience:** Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

**Functional Duties/Responsibility:** Typical associated tasks include, but are not limited to ergonomic/human performance analysis, feasibility analysis, logistics planning, requirements determination, policy standards/procedures development, conducting research studies, long-term reliability and maintainability, conducting research studies, long-term reliability and maintainability, training, consulting, conduct acceptance, functional and post acceptance testing. Evaluates Integrated Logistics Support user needs to establish functional and cross-functional requirement while preforming functional allocation to identify necessary tasks and their interrelationships. Identifies resources required for each task. Has extensive expertise in the requirements and integration.

**Minimum Education:** Associate’s Degree

SIN: 541380 and 541330ENGRC

Title: **Senior Functional Analyst**

**Minimum/General Experience:** Fifteen years of technical experience providing leadership on major tasks or agency assignments. Manages activities for a client including client management, task management and resource management. Provide domain knowledge across project implementation. Provide leadership and supervisory guidance to other members of the team.

**Functional Duties/Responsibility:** Typical associated tasks include, but are not limited to ergonomic/human performance analysis, feasibility analysis, logistics planning, requirements determination, policy standards/procedures development, conducting research studies, long-term reliability and maintainability, conducting research studies, long-term reliability and maintainability, training, consulting, conduct acceptance, functional and post acceptance testing. Evaluates Integrated Logistics Support user needs to establish functional and cross-functional requirement while preforming functional allocation to identify necessary tasks and their interrelationships. Identifies resources required for each task. Has extensive expertise in the requirements and integration. Supervises and supports staff on system integration. Evaluates user needs to establish functional and cross-functional requirement while preforming functional allocation to identify necessary tasks and their interrelationships. Identifies resources required for each task. Has extensive expertise in the requirements and integration. Supervises and supports staff on system integration.

**Minimum Education:** Master’s Degree

**Required/Supplemental Certifications:** A Security Clearance is required.
SIN: 54151S, 54151SRC and 54151SCP

**Title:** Junior Graphics Specialist

**Minimum/General Experience:** One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision.

**Functional Duties/Responsibility:** Designs a variety of informational resources through multiple media outlets. Tracks graphic tasks to ensure timely completion. Creates high quality products utilizing desktop publishing, page layout, or typesetting software. Utilizes graphic images, animations, sound, text, and video generated with automated tools into consolidated and seamless multimedia programs. Evaluates products for ease of use, efficiency, and accuracy.

**Minimum Education:** High School diploma

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SIN: 54151S, 54151SRC and 54151SCP

**Title:** Mid Graphics Specialist

**Minimum/General Experience:** Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

**Functional Duties/Responsibility:** Designs a variety of informational resources through multiple media outlets. Tracks graphic tasks to ensure timely completion. Creates high quality products utilizing desktop publishing, page layout, or typesetting software. Utilizes graphic images, animations, sound, text, and video generated with automated tools into consolidated and seamless multimedia programs. Evaluates products for ease of use, efficiency, and accuracy.

**Minimum Education:** Associate’s Degree

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SIN: 54151S, 54151SRC and 54151SCP

**Title:** Senior Graphics Specialist

**Minimum/General Experience:** Fifteen years of technical experience providing leadership on major tasks or technology assignments. Manages activities for a client including client management, task management and resource management. Provide domain knowledge across project implementation. Provide leadership and supervisory guidance to other members of the team.

**Functional Duties/Responsibility:** Designs a variety of informational resources through multiple media outlets. Tracks graphic tasks to ensure timely completion. Creates high quality products utilizing desktop publishing, page layout, or typesetting software. Utilizes graphic images, animations, sound, text, and video generated with automated tools into consolidated and seamless multimedia programs. Evaluates products for ease of use, efficiency, and accuracy. Supervises and supports staff on system integration.

**Minimum Education:** Master’s Degree

**Required/Supplemental Certifications:** A Security Clearance is required.
Title: Mid Help Desk Specialist

Minimum/General Experience: Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

Functional Duties/Responsibility: Provides support to users in areas that include e-mail, LAN/WAN, directories, standard desktop images and applications, COTS, and GOTS applications. Serves as the initial point of contact for troubleshooting all IT related problems.

Minimum Education: Associate’s Degree

Title: Senior Help Desk Specialist

Minimum/General Experience: Fifteen years of technical experience providing leadership on major tasks or technology assignments. Manages activities for a client including financial management, client management, task management and resource management. Provide domain knowledge across project implementation. Provide leadership and supervisory guidance to other members of the team.

Functional Duties/Responsibility: Provides support to users in areas that include e-mail, LAN/WAN, directories, standard desktop images and applications, COTS, and GOTS applications. Serves as the initial point of contact for troubleshooting all IT related problems. Supervises and supports staff on system integration.

Minimum Education: Master’s Degree

Required/Supplemental Certifications: A Security Clearance is required.

Title: Junior Information Assurance (IT Security Specialist)

Minimum/General Experience: One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision.

Functional Duties/Responsibility: Delivers support to plan and implement the organization’s information security. Aids in helping agencies identify their current security infrastructure and outline future programs. Oversees the efforts of security staff to ensure they are meeting security requirements. Implements DHS IT security. Manages technical information about an organization's mission goals and requirements, existing security products, and ongoing program. Performs risk analyses and assessment. Aids to plan, coordinate, and implement the organization's information security. Knowledge of the following areas are required: understanding of business security practices and procedures; knowledge of current security tools available; hardware/software security implementation; different communication protocols; encryption techniques/tools; familiarity with commercial products, and current Internet/EC technology. Must be able to serve as Information System Security Officer.

Minimum Education: High School diploma

Title: Mid Information Assurance (IT Security Specialist)

Minimum/General Experience: Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

Functional Duties/Responsibility: Delivers support to plan and implement the organization’s information security. Aids in helping agencies identify their current security infrastructure and outline future programs. Oversees the efforts of security staff to ensure they are meeting security requirements. Implements DHS IT security. Manages technical information about an organization's mission goals and requirements, existing security products, and ongoing program. Performs risk analyses and assessment. Aids to plan, coordinate, and implement the organization’s information security. Knowledge of the
following areas are required: understanding of business security practices and procedures; knowledge of
current security tools available; hardware/software security implementation; different communication
protocols; encryption techniques/tools; familiarity with commercial products, and current Internet/EC
technology. Must be able to serve as Information System Security Officer.

**Minimum Education:** Associate’s Degree

**SIN:** 54151S, 54151SRC and 54151SCP

**Title:** Senior Information Assurance (IT Security Specialist)

**Minimum/General Experience:** Fifteen years of technical experience providing leadership on major tasks
or technology assignments. Manages activities for a client including financial management, client
management, task management and resource management. Provide domain knowledge across project
implementation. Provide leadership and supervisory guidance to other members of the team.

**Functional Duties/Responsibility:** Delivers support to plan and implement the organization’s information
security. Aids in helping agencies identify their current security infrastructure and outline future
programs. Oversees the efforts of security staff to ensure they are meeting security requirements.
Implements DHS IT security. Manages technical information about an organization's mission goals and
requirements, existing security products, and ongoing program. Performs risk analyses and assessment.
Aids to plan, coordinate, and implement the organization’s information security. Knowledge of the
following areas are required: understanding of business security practices and procedures; knowledge of
current security tools available; hardware/software security implementation; different communication
protocols; encryption techniques/tools; familiarity with commercial products, and current Internet/EC
technology. Must be able to serve as Information System Security Officer. Supervises and supports staff
on system integration.

**Minimum Education:** Master’s Degree

**Required/Supplemental Certifications:** A Security Clearance is required.

**SIN:** 541420 and 541420RC

**Title:** Junior Modeling and Simulation Specialist

**Minimum/General Experience:** One year of technical experience in fundamental concepts, practices,
processes, and procedures on assigned tasks. Work is performed under supervision

**Functional Duties/Responsibility:** Services required under this SIN involve the translation of a system (or
subsystem, program, project, activity) concept into a preliminary and detailed design (engineering plans
and specifications), performing risk identification/analysis, mitigation, traceability, and then integrating the
various components to produce a working prototype or model of the system. Expert in demonstrating
functions or processes such as exercises, plans, coordination, demonstrations, and training in the field.
developing risk reduction strategies and recommendations to mitigate identified risk conditions,
performance-based design reviews, high level detailed specification and scope preparation, configuration,
management and document control, fabrication, assembly and simulation, modeling, training, consulting,
analysis.

**Minimum Education:** High School diploma

**SIN:** 541420 and 541420RC

**Title:** Mid Modeling and Simulation Specialist

**Minimum/General Experience:** Five years of technical experience on multiple relevant complex work
assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple
assignments and projects. Recommends changes to promote task and project growth and success. Work is
done with very limited to no supervision.

**Functional Duties/Responsibility:** Services required under this SIN involve the translation of a system (or
subsystem, program, project, activity) concept into a preliminary and detailed design (engineering plans
and specifications), performing risk identification/analysis, mitigation, traceability, and then integrating the
various components to produce a working prototype or model of the system. Expert in demonstrating
functions or processes such as exercises, plans, coordination, demonstrations, and training in the field.
developing risk reduction strategies and recommendations to mitigate identified risk conditions, performance-based design reviews, high level detailed specification and scope preparation, configuration, management and document control, fabrication, assembly and simulation, modeling, training, consulting, analysis.

Minimum Education: Associate’s Degree

SIN: 541420 and 541420RC

Title: Senior Modeling and Simulation Specialist

Minimum/General Experience: Fifteen years of technical experience providing leadership on major tasks or technology assignments. Manages activities for a client including financial management, client management, task management and resource management. Provide domain knowledge across project implementation. Provide leadership and supervisory guidance to other members of the team.

Functional Duties/Responsibility: Services required under this SIN involve the translation of a system (or subsystem, program, project, activity) concept into a preliminary and detailed design (engineering plans and specifications), performing risk identification/analysis, mitigation, traceability, and then integrating the various components to produce a working prototype or model of the system. Expert in demonstrating functions or processes such as exercises, plans, coordination, demonstrations, and training in the field. developing risk reduction strategies and recommendations to mitigate identified risk conditions, performance-based design reviews, high level detailed specification and scope preparation, configuration, management and document control, fabrication, assembly and simulation, modeling, training, consulting, analysis. Supervises and supports staff on system integration.

Minimum Education: Master’s Degree

Required/Supplemental Certifications: A Security Clearance is required.

SIN: 541420 and 541420RC

Title: Junior Network Engineer

Minimum/General Experience: One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision

Functional Duties/Responsibility: Services required under this SIN involve the translation of a system (or subsystem, program, project, activity) concept into a preliminary and detailed design (engineering plans and specifications), performing risk identification/analysis, mitigation, traceability, and then integrating the various components to produce a working prototype or model of the system. Supports information systems operations. Aids in translation of business requirements into mission critical or agency goals, designs, and orders. Typical associated tasks include, but are not limited to computer-aided design, e.g. CADD, design studies and analysis, mission design analysis and detailed engineering design package, performance will be computer simulated and a working model will be built for testing and design verification.

Minimum Education: High School diploma

SIN: 541420 and 541420RC

Title: Mid Network Engineer

Minimum/General Experience: Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

Functional Duties/Responsibility: Services required under this SIN involve the translation of a system (or subsystem, program, project, activity) concept into a preliminary and detailed design (engineering plans and specifications), performing risk identification/analysis, mitigation, traceability, and then integrating the various components to produce a working prototype or model of the system. Supports information systems operations. Aids in translation of business requirements into mission critical or agency goals, designs, and orders. Typical associated tasks include, but are not limited to computer-aided design, e.g. CADD, design studies and analysis, mission design analysis and detailed engineering design package, performance will be computer simulated and a working model will be built for testing and design verification.

Minimum Education: Associate’s Degree
Title: Senior Network Engineer

Minimum/General Experience: Fifteen years of technical experience providing leadership on major tasks or agency goals, missions or assignments. Manages activities for a client including client management, task management and resource management. Provide domain knowledge across project implementation. Provide leadership and supervisory guidance to other members of the team.

Functional Duties/Responsibility: Services required under this SIN involve the translation of a system (or subsystem, program, project, activity) concept into a preliminary and detailed design (engineering plans and specifications), performing risk identification/analysis, mitigation, traceability, and then integrating the various components to produce a working prototype or model of the system. Supports information systems operations. Aids in translation of business requirements into mission critical or agency goals, designs, and orders. Typical associated tasks include, but are not limited to computer-aided design, e.g. CADD, design studies and analysis, mission design analysis and detailed engineering design package, performance will be computer simulated and a working model will be built for testing and design verification. Supervises and supports staff on system integration.

Minimum Education: Master’s Degree

Required/Supplemental Certifications: A Security Clearance is required.

Title: Junior Organizational Change Management

Minimum/General Experience: One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision

Functional Duties/Responsibility: Services required under this SIN involve abstract or concept studies and analysis, requirements definition, preliminary planning, the evaluation of alternative technical approaches and associated costs for the development of enhancement of high level general performance specifications of a system, project, mission or activity. Typical associated tasks include, but are not limited to requirements analysis, cost/cost performance trade-off analysis, feasibility analysis, developing and completing fire safety evaluation worksheets as they relate to professional engineering services, regulatory compliance support, technology/system conceptual design improvements and training. Trains employees for new technology, processes, or roles. Consults with government executives and managers to outline leadership support. Ensures human resource capabilities support initiatives. Serves as a means for support and communication. Outlines risks associated with change and develops mitigation strategies. Creates and implements organizational structures to support transformation initiatives. Makes legal, policy, changes process required to support transformation initiatives. Employs best practice organizational change management techniques.

Minimum Education: High School diploma

Title: Mid Organizational Change Management

Minimum/General Experience: Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

Functional Duties/Responsibility: Services required under this SIN involve abstract or concept studies and analysis, requirements definition, preliminary planning, the evaluation of alternative technical approaches and associated costs for the development of enhancement of high level general performance specifications of a system, project, mission or activity. Typical associated tasks include, but are not limited to requirements analysis, cost/cost performance trade-off analysis, feasibility analysis, developing and completing fire safety evaluation worksheets as they relate to professional engineering services, regulatory compliance support, technology/system conceptual design improvements and training. Trains employees for new technology, processes, or roles. Consults with government executives and managers to outline leadership support. Ensures human resource capabilities support initiatives. Serves as a means for support
and communication. Outlines risks associated with change and develops mitigation strategies. Creates and implements organizational structures to support transformation initiatives. Makes legal, policy, changes process required to support transformation initiatives. Employs best practice organizational change management techniques.

**Minimum Education:** Associate’s Degree

**SIN:** 541330ENG and 541330ENGRC

**Title:** Senior Organizational Change Management

**Minimum/General Experience:** Fifteen years of technical experience providing leadership on major tasks or technology assignments. Manages activities for a client including financial management, client management, task management and resource management. Provide domain knowledge across project implementation. Provide leadership and supervisory guidance to other members of the team.

**Functional Duties/Responsibility:** Services required under this SIN involve abstract or concept studies and analysis, requirements definition, preliminary planning, the evaluation of alternative technical approaches and associated costs for the development of enhancement of high level general performance specifications of a system, project, mission or activity. Typical associated tasks include, but are not limited to requirements analysis, cost/cost performance trade-off analysis, feasibility analysis, developing and completing evaluation worksheets as they relate to professional engineering services, regulatory compliance support, technology/system conceptual design improvements and training. Trains employees for new technology, processes, or roles. Consults with government executives and managers to outline leadership support. Ensures human resource capabilities support initiatives. Serves as a means for support and communication. Outlines risks associated with change and develops mitigation strategies. Creates and implements organizational structures to support transformation initiatives. Makes legal, policy, changes process required to support transformation initiatives. Employs best practice organizational change management techniques. Outlines risks associated with change and develops mitigation strategies. Creates and implements organizational structures to support transformation initiatives. Makes legal, policy, changes process required to support transformation initiatives. Employs best practice organizational change management techniques. Supervises and supports staff on system integration.

**Minimum Education:** Master’s Degree

**Required/Supplemental Certifications:** A Security Clearance is required.

**SIN:** 541715 and 541715RC

**Title:** Junior Program Manager

**Minimum/General Experience:** One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision.

**Functional Duties/Responsibility:** Services required under this SIN involve the definition and interpretation of high level organizational engineering performance requirements such as projects, systems, missions, etc., and the objectives and approaches to their achievement. Coordinates and manages contract operation support roles, involving project tasks. Responsible for creating interface of the client organization at the senior levels. Meets with client and contractor personnel to manage task plans and deliverable items. Guarantees alignment with program task schedules and costs. Ensure successful finish to assigned tasks by conducting technical reports to show progress of projects to management and customers.

**Minimum Education:** High School diploma.

**SIN:** 541715 and 541715RC

**Title:** Mid Program Manager

**Minimum/General Experience:** Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.
**Functional Duties/Responsibility:** Services required under this SIN involve the definition and interpretation of high level organizational engineering performance requirements such as projects, systems, missions, etc., and the objectives and approaches to their achievement. Coordinates and manages contract operation support roles, involving project tasks. Responsible for creating interface of the client organization at the senior levels. Meets with client and contractor personnel to manage task plans and deliverable items. Guarantees alignment with program task schedules and costs. Ensure successful finish to assigned tasks by conducting technical reports to show progress of projects to management and customers.

**Minimum Education:** Associate’s Degree

**SIN:** 541715 and 541715RC

**Title:** Senior Program Manager

**Minimum/General Experience:** Fifteen years of technical experience providing leadership on major tasks or mission critical or agency assignments. Manages activities for a client including client management, task management and resource management. Provide domain knowledge across project implementation. Provide leadership and supervisory guidance to other members of the team.

**Functional Duties/Responsibility:** Services required under this SIN involve the definition and interpretation of high level organizational engineering performance requirements such as projects, systems, missions, etc., and the objectives and approaches to their achievement. Coordinates and manages contract operation support roles, involving project tasks. Oversees support personnel. Responsible for creating interface of the client organization at the senior levels. Meets with client and contractor personnel to manage task plans and deliverable items. Guarantees alignment with program task schedules and costs. Ensure successful finish to assigned tasks by conducting technical and financial reports to show progress of projects to management and customers. Coordinates and manages contract operation support roles, involving project tasks. Oversees support personnel. Responsible for creating interface of the client organization at the senior levels. Meets with client and contractor personnel to manage task plans and deliverable items. Guarantees alignment with program task schedules and costs. Ensure successful finish to assigned tasks by conducting technical and financial reports to show progress of projects to management and customers. Supervises and supports staff on system integration.

**Minimum Education:** Master’s Degree

**Required/Supplemental Certifications:** A Security Clearance is required.

**SIN:** 541715 and 541715RC

**Title:** Junior Project Manager

**Minimum/General Experience:** One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision.

**Functional Duties/Responsibility:** Provides high level organizational engineering performance requirements such as projects, systems, missions, etc., and the objectives and approaches to their achievement. Works as project manager for a large, multifaceted task order. Assists the agency Program Manager in working with the Government Contracting Officer (CO), the task order-level Task Managers (TM), Government management personnel and customer agency representatives. Responsible for the management of the specific task orders including insurance that solutions and schedules implemented in a timely manner, under the guidance of the Program Manager. Maintains horizontal integration development and interfaces to other functional systems. This includes the development of conceptual systems requirements, systems integration requirements, systems phasing plan, business application consultation, problem tracking/management, and preparation and delivery of presentations.

**Minimum Education:** High School diploma
**Mid Project Manager**

**Minimum/General Experience:** Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

**Functional Duties/Responsibility:** Provides high level organizational engineering performance requirements such as projects, systems, missions, etc., and the objectives and approaches to their achievement. Works as project manager for a large, multifaceted task order. Assists the agency Program Manager in working with the Government Contracting Officer (CO), the task order-level Task Managers (TM), Government management personnel and customer agency representatives. Responsible for the management of the specific task orders including insurance that solutions and schedules implemented in a timely manner, under the guidance of the Program Manager. Maintains horizontal integration development and interfaces to other functional systems. This includes the development of conceptual systems requirements, systems integration requirements, systems phasing plan, business application consultation, problem tracking/management, and preparation and delivery of presentations.

**Minimum Education:** Associate’s Degree

**Senior Project Manager**

**Minimum/General Experience:** Fifteen years of technical experience providing leadership on major tasks or technology assignments. Manages activities for a client including financial management, client management, task management and resource management. Provide domain knowledge across project implementation. Provide leadership and supervisory guidance to other members of the team.

**Functional Duties/Responsibility:** Provides high level organizational engineering performance requirements such as projects, systems, missions, etc., and the objectives and approaches to their achievement. Works as project manager for a large, multifaceted task order. Assists the agency Program Manager in working with the Government Contracting Officer (CO), the task order-level Task Managers (TM), Government management personnel and customer agency representatives. Responsible for the management of the specific task orders including insurance that solutions and schedules implemented in a timely manner, under the guidance of the Program Manager. Maintains horizontal integration development and interfaces to other functional systems. This includes the development of conceptual systems requirements, systems integration requirements, systems phasing plan, business application consultation, problem tracking/management, and preparation and delivery of presentations. Supervises and supports staff on system integration.

**Minimum Education:** Master’s Degree

**Required/Supplemental Certifications:** A Security Clearance is required.

**Junior Quality Assurance Specialist**

**Minimum/General Experience:** One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision.

**Functional Duties/Responsibility:** Provides independent verification and validation, reverse engineering, simulation and modeling (to test the feasibility of a concept), system, quality assurance, physical testing of the product system, training, consulting. Ensures compliance and quality control with quality assurance standards, guidelines, and procedures in large agencies. Outlines characteristics of quality with quality metrics and scoring parameters as well as determines necessary quality control resources. Participates in reviews at pre-determined points throughout the development life cycle.

**Minimum Education:** High School diploma
SIN: 541380 and 541380RC

Title: Mid Quality Assurance Specialist

Minimum/General Experience: Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

Functional Duties/Responsibility: Provides independent verification and validation, reverse engineering, simulation and modeling (to test the feasibility of a concept), system, quality assurance, physical testing of the product system, training, consulting. Ensures compliance and quality control with quality assurance standards, guidelines, and procedures in large agencies. Outlines characteristics of quality with quality metrics and scoring parameters as well as determines necessary quality control resources. Participates in reviews at pre-determined points throughout the development life cycle.

Minimum Education: Associate’s Degree

SIN: 541380 and 541380RC

Title: Senior Quality Assurance Specialist

Minimum/General Experience: Fifteen years of technical experience providing leadership on major quality assurance tasks. Manages activities for a client including client management, task management and resource management. Provide domain knowledge across project implementation. Provides leadership and supervisory guidance to other members of the team.

Functional Duties/Responsibility: May include independent verification and validation, reverse engineering, simulation and modeling (to test the feasibility of a concept), system, quality assurance, physical testing of the product system, training, consulting. Ensures compliance and quality control with quality assurance standards, guidelines, and procedures in large agencies. Outlines characteristics of quality with quality metrics and scoring parameters as well as determines necessary quality control resources. Participates in quality reviews at pre-determined points throughout the development life cycle.

Minimum Education: Master’s Degree

Required/Supplemental Certifications: A Security Clearance is required.

SIN: 541330ENG and 541330ENGRC

Title: Junior Research Analyst

Minimum/General Experience: One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision.

Functional Duties/Responsibility: Typical associated tasks include, but are not limited to ergonomic/human performance analysis, feasibility analysis, logistics planning, requirements determination, policy standards/procedures development, conducting research studies, long-term reliability and maintainability, conducting research studies, long-term reliability and maintainability, training, consulting, conduct acceptance, functional and post acceptance testing. Utilizes various platforms such as documents, newspapers, statistical records, reference works, etc. to perform research, analyze data, and creates reports for use by professionals Research may include new or existing products in support of an agency initiative or mission.

Minimum Education: High School diploma

SIN: 541330ENG and 541330ENGRC

Title: Mid Research Analyst

Minimum/General Experience: Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of functional expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.
**Functional Duties/Responsibility:** Typical associated tasks include, but are not limited to ergonomic/human performance analysis, feasibility analysis, logistics planning, requirements determination, policy standards/procedures development, conducting research studies, long-term reliability and maintainability, conducting research studies, long-term reliability and maintainability, training, consulting, conduct acceptance, functional and post acceptance testing. Utilizes various platforms such as documents, newspapers, statistical records, reference works, etc. to perform research, analyze data, and creates reports for use by professionals Research may include new or existing products, science, social science, law or business, etc. in support of an agency initiative or mission.

**Minimum Education:** Associate’s Degree

**SIN:** 541330ENG and 541330ENGRC

**Title:** Senior Research Analyst

**Minimum/General Experience:** Fifteen years of technical experience providing leadership on major tasks or assignments with comprehensive knowledge across tasks. Manages activities for a client including client management, task management and resource management. Provide domain knowledge across project implementation.

**Functional Duties/Responsibility:** Typical associated tasks include, but are not limited to ergonomic/human performance analysis, feasibility analysis, logistics planning, requirements determination, policy standards/procedures development, conducting research studies, long-term reliability and maintainability, conducting research studies, long-term reliability and maintainability, training, consulting, conduct acceptance, functional and post acceptance testing. Utilizes various platforms such as documents, newspapers, statistical records, reference works, etc. to perform research, analyze data, and creates reports for use by professionals Research may include new or existing products, science, social science, law or business, etc. in support of an agency initiative or mission. Provide leadership and supervisory guidance to other members of the team.

**Minimum Education:** Master’s Degree

**Required/Supplemental Certifications:** A Security Clearance is required.

**SIN:** 54151S and 54151SRC and 54151SCP

**Title:** Junior Solutions Architect

**Minimum/General Experience:** One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision

**Functional Duties/Responsibility:** Evaluates business goals, gaps in capability, and outlines business requirements. Identifies potential software, hardware, and system constructs that can be used to meet business objectives. Assesses technical trends for recommendations of technology and architecture to meet business objectives. Performs research on developing technologies to support proof-of-concept (POC) capabilities and identify future solutions for the organization.

**Minimum Education:** High School diploma

**SIN:** 54151S, 54151SRC and 54151SCP

**Title:** Mid Solutions Architect

**Minimum/General Experience:** Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

**Functional Duties/Responsibility:** Evaluates business goals, gaps in capability, and outlines business requirements. Identifies potential software, hardware, and system constructs that can be used to meet business objectives. Assesses technical trends for recommendations of technology and architecture to meet business objectives. Performs research on developing technologies to support proof-of-concept (POC) capabilities and identify future solutions for the organization.

**Minimum Education:** Associate’s Degree
SIN: 54151S, 54151SRC and 54151SCP

Title: Senior Solutions Architect

Minimum/General Experience: Fifteen years of technical experience providing leadership on major tasks or technology assignments. Manages activities for a client including management, client management, task management and resource management. Provide domain knowledge across project implementation.

Functional Duties/Responsibility: Evaluates business goals, gaps in capability, and outlines business requirements. Identifies potential software, hardware, and system constructs that can be used to meet business objectives. Assesses technical trends for recommendations of technology and architecture to meet business objectives. Performs research on developing technologies to support proof-of-concept (POC) capabilities and identify future solutions for the organization. Provides leadership and supervisory guidance to other members of the team.

Minimum Education: Master’s Degree

Required/Supplemental Certifications: A Security Clearance is required.

SIN: 541715 and 541715RC

Title: Junior Strategic Planning Consultant

Minimum/General Experience: One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision.

Functional Duties/Responsibility: Services required under this SIN involve the definition and interpretation of high level organizational engineering performance requirements such as projects, systems, missions, etc., and the objectives and approaches to their achievement. Assists in formulating both mission and vision statements, and defining goals and objectives that support the vision. Responsible for prioritizing enterprises, building operational plans, and identifying measurable outcomes during the process of the strategic planning. Assists in strategic planning activities for organizations, large projects, or large strategic planning portions for complex projects. Knowledgeable of federal and commercial strategic planning procedures and practices.

Minimum Education: High School diploma

SIN: 541715 and 541715RC

Title: Mid Strategic Planning Consultant

Minimum/General Experience: Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

Functional Duties/Responsibility: Services required under this SIN involve the definition and interpretation of high level organizational engineering performance requirements such as projects, systems, missions, etc., and the objectives and approaches to their achievement. Assists in formulating both mission and vision statements, and defining goals and objectives that support the vision. Responsible for prioritizing enterprises, building operational plans, and identifying measurable outcomes during the process of the strategic planning. Assists in strategic planning activities for organizations, large projects, or large strategic planning portions for complex projects. Knowledgeable of federal and commercial strategic planning procedures and practices.

Minimum Education: Associate’s Degree

SIN: 541715 and 541715RC

Title: Senior Strategic Planning Consultant

Minimum/General Experience: Fifteen years of technical experience providing leadership on major tasks or technology assignments. Manages activities for a client including financial management, client management, task management and resource management. Provide domain knowledge across project implementation.
**Functional Duties/Responsibility:** Services required under this SIN involve the definition and interpretation of high level organizational engineering performance requirements such as projects, systems, missions, etc., and the objectives and approaches to their achievement. Assists in formulating both mission and vision statements, and defining goals and objectives that support the vision. Responsible for prioritizing enterprises, building operational plans, and identifying measurable outcomes during the process of the strategic planning. Assists in strategic planning activities for organizations, large projects, or large strategic planning portions for complex projects. Knowledgeable of federal and commercial strategic planning procedures and practices. Provides leadership and supervisory guidance to other members of the team.

**Minimum Education:** Master’s Degree

**Required/Supplemental Certifications:** A Security Clearance is required.

**SIN:** 541420 and 541420RC

**Title:** Mid Subject Matter Expert

**Minimum/General Experience:** Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of functional expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

**Functional Duties/Responsibility:** Uses knowledge of a specific subject matter area (i.e., simple to complex systems) to formulate requirements from a project’s beginning to end. Works with other team members to provide recommendations for system improvements, optimization, development, and/or maintenance efforts. Services involve the translation of a system (or subsystem, program, project, activity) concept into a preliminary and detailed design (engineering plans and specifications), performing risk identification/analysis, mitigation, traceability, and then integrating the various components to produce a working prototype or model of the system. Services may include computer-aided design, e.g. CADD which leads to design studies, analysis and deployment.

**Minimum Education:** Associate’s Degree

**SIN:** 54151S, 54151SRC and 54151SCP

**Title:** Senior Subject Matter Expert

**Minimum/General Experience:** Fifteen years of technical experience providing leadership on major tasks or technology assignments. Manages activities for a client including financial management, client management, task management and resource management. Provide domain knowledge across project implementation.

**Functional Duties/Responsibility:** Uses knowledge of a specific IT subject matter area (i.e., simple to complex systems) to formulate requirements from a project’s beginning to end. Works with other team members to provide recommendations for system improvements, optimization, development, and/or maintenance efforts in such areas as: information systems architecture, networking, telecommunications, automation, communications procedures, risk management/electronic analysis, software, life-cycle management, software development, modeling and simulation, disaster recovery, and requirements management. Provides leadership and supervisory guidance to other members of the team.

**Minimum Education:** Master’s Degree

**Required/Supplemental Certifications:** A Security Clearance is required.

**SIN:** 541330ENG & 541330ENGRC

**Title:** Junior Systems Engineer

**Minimum/General Experience:** One years of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision

**Functional Duties/Responsibility:** Services required under this SIN involve the definition and interpretation of high level organizational engineering performance requirements such as projects, systems, missions, etc., and the objectives and approaches to their achievement. Responsible for evaluating the functional business requirements and design requirements for functional activities. Responsible for
identifying problems and solutions for problems within current systems and while implementing new systems. Responsible for improving systems and conducting analysis, while designing and constructing and next generation systems. Should have understanding of the needs of customers, creating requirements that allow implementation by architecture and engineering teams.

Minimum Education: High School diploma

SIN: 541330ENG and 541330ENGRC

Title: Mid Systems Engineer

Minimum/General Experience: Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

Functional Duties/Responsibility: Services required under this SIN involve the definition and interpretation of high level organizational engineering performance requirements such as projects, systems, missions, etc., and the objectives and approaches to their achievement. Responsible for evaluating the functional business requirements and design requirements for functional activities. Responsible for identifying problems and solutions for problems within current systems and while implementing new systems. Responsible for improving systems and conducting analysis, while designing and constructing and next generation systems. Should have understanding of the needs of customers, creating requirements that allow implementation by architecture and engineering teams.

Minimum Education: Associate’s Degree

SIN: 541330ENG and 541330ENGRC

Title: Senior Systems Engineer

Minimum/General Experience: Fifteen years of technical experience providing leadership on major tasks or technology assignments. Manages activities for a client including, client management, task management and resource management. Provide domain knowledge across project implementation. Provides leadership and supervisory guidance to other members of the team.

Functional Duties/Responsibility: Services required under this SIN involve the definition and interpretation of high level organizational engineering performance requirements such as projects, systems, missions, etc., and the objectives and approaches to their achievement. Responsible for evaluating the functional business requirements and design requirements for functional activities. Responsible for identifying problems and solutions for problems within current systems and while implementing new systems. Responsible for improving systems and conducting analysis, while designing and constructing and next generation systems. Should have understanding of the needs of customers, creating requirements that allow implementation by architecture and engineering teams. Provides leadership and supervisory guidance to other members of the team.

Minimum Education: Master’s Degree

Required/Supplemental Certifications: A Security Clearance is required.

SIN: 541330ENG and 541330ENGRC

Title: Junior Systems Analyst

Minimum/General Experience: One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision.

Functional Duties/Responsibility: Evaluates and designs computer systems with an extensive range of capabilities, including various engineering, business and records management abilities. Formulates plans for automated information systems from the project’s beginning to end. Evaluates user interfaces, maintains equipment performance tuning, maintains interfaces with outside systems, analyzes workload and computer usage, analyzes downtimes, evaluates proposed system changes and upgrades. Investigates problems and information to be processed. Defines problems, and develops system requirements and program specifications to prepare detailed flow charts, programs, and tests. Provides technical and administrative direction for personnel performing software development tasks, including the review of work products for and to user standards, and for progress in adherence to schedules. Responsible for
providing recommendations for approval of major equipment installations. Responsible for preparing milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representatives. Coordinates with the Project and/or Program Manager to guarantee problem solution and user satisfaction. Other tasks include Typical associated tasks include, but are not limited to requirements analysis, cost/cost performance trade-off analysis and feasibility analysis, Responsible for providing daily supervision and guidance to support staff.

**Minimum Education:** High School diploma

**SIN:** 541330ENG and 541330ENGRC

**Title:** Mid Systems Analyst

**Minimum/General Experience:** Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

**Functional Duties/Responsibility:** Evaluates and designs computer systems with an extensive range of capabilities, including various engineering, business and records management abilities. Formulates plans for automated information systems from the project’s beginning to end. Evaluates user interfaces, maintains equipment performance tuning, maintains interfaces with outside systems, analyzes workload and computer usage, analyzes downtimes, evaluates proposed system changes and upgrades. Investigates problems and information to be processed. Defines problems, and develops system requirements and program specifications to prepare detailed flow charts, programs, and tests. Provides technical and administrative direction for personnel performing software development tasks, including the review of work products for and to user standards, and for progress in adherence to schedules. Responsible for providing recommendations for approval of major equipment installations. Responsible for preparing milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representatives. Coordinates with the Project and/or Program Manager to guarantee problem solution and user satisfaction. Other tasks include Typical associated tasks include, but are not limited to requirements analysis, cost/cost performance trade-off analysis and feasibility analysis, Responsible for providing daily supervision and guidance to support staff.

Responsible for providing daily supervision and guidance to support staff.

**Minimum Education:** Associate’s Degree

**SIN:** 541330ENG and 541330ENGRC

**Title:** Senior Systems Analyst

**Minimum/General Experience:** Fifteen years of technical experience providing leadership on major tasks or equipment. Manages activities for a client including client management, task management and resource management. Provide domain knowledge across project implementation. Provide leadership and supervisory guidance to other members of the team.

**Functional Duties/Responsibility:** Evaluates and designs computer systems with an extensive range of capabilities, including various engineering, business and records management abilities. Formulates plans for automated information systems from the project’s beginning to end. Evaluates user interfaces, maintains equipment performance tuning, maintains interfaces with outside systems, analyzes workload and computer usage, analyzes downtimes, evaluates proposed system changes and upgrades. Investigates problems and information to be processed. Defines problems, and develops system requirements and program specifications to prepare detailed flow charts, programs, and tests. Provides technical and administrative direction for personnel performing software development tasks, including the review of work products for and to user standards, and for progress in adherence to schedules. Responsible for providing recommendations for approval of major equipment installations. Responsible for preparing milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representatives. Coordinates with the Project and/or Program Manager to guarantee problem solution and user satisfaction. Other tasks include Typical associated tasks include, but are not limited to requirements analysis, cost/cost performance trade-off analysis and feasibility analysis, Responsible for providing daily supervision and guidance to support staff. Provide leadership and supervisory guidance to other members of the team. Provides leadership and supervisory guidance to other members of the team.

**Minimum Education:** Master’s Degree

**Required/Supplemental Certifications:** A Security Clearance is required.
SIN: 54151S, 54151SRC and 54151SCP

**Title:** Junior Systems Administrator

**Minimum/General Experience:** One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision

**Functional Duties/Responsibility:** Responsible for providing support for implementing, troubleshooting and maintaining IT systems. Responsible for managing IT system infrastructure and processes connected to these systems. Responsible for providing support to IT systems including: day-to-day operations, monitoring and problem solving for all client issues. Provides second level problem identification, diagnosis and problem solving. Provides support for the dispatch system and hardware problems and remains involved in the problem-solving process. Also provides support for status escalation and communication to agency management and internal customers. Experience in one or more systems and architectures and associated hardware is a must: mainframe, mini, or client/server based.

**Minimum Education:** High School diploma

SIN: 54151S, 54151SRC and 54151SCP

**Title:** Mid Systems Administrator

**Minimum/General Experience:** Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

**Functional Duties/Responsibility:** Responsible for providing support for implementing, troubleshooting and maintaining IT systems. Responsible for managing IT system infrastructure and processes connected to these systems. Responsible for providing support to IT systems including: day-to-day operations, monitoring and problem solving for all client issues. Provides second level problem identification, diagnosis and problem solving. Provides support for the dispatch system and hardware problems and remains involved in the problem-solving process. Also provides support for status escalation and communication to agency management and internal customers. Experience in one or more systems and architectures and associated hardware is a must: mainframe, mini, or client/server based.

**Minimum Education:** Associate’s Degree

SIN: 54151S, 54151SRC and 54151SCP

**Title:** Senior Systems Administrator

**Minimum/General Experience:** Fifteen years of technical experience providing leadership on major tasks or technology assignments. Manages activities for a client including financial management, client management, task management and resource management. Provide domain knowledge across project implementation.

**Functional Duties/Responsibility:** Responsible for providing support for implementing, troubleshooting and maintaining IT systems. Responsible for managing IT system infrastructure and processes connected to these systems. Responsible for providing support to IT systems including: day-to-day operations, monitoring and problem solving for all client issues. Provides second level problem identification, diagnosis and problem solving. Provides support for the dispatch system and hardware problems and remains involved in the problem-solving process. Also provides support for status escalation and communication to agency management and internal customers. Experience in one or more systems and architectures and associated hardware is a must: mainframe, mini, or client/server based. Provides leadership and supervisory guidance to other members of the team.

**Minimum Education:** Master’s Degree

**Required/Supplemental Certifications:** A Security Clearance is required.
SIN: 54151S, 54151SRC and 54151SCP

Title: **Junior Systems Operation Specialist**

Minimum/General Experience: One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision

Functional Duties/Responsibility: Responsible for monitoring, controlling, and maintaining the operations of computer networks and related equipment. Responsible for investigating and resolving problems associated with computer operations and security threats. Also offers technical and staff support to network operations centers (NOC) and security operations centers (SOC) by monitoring the status, security and performance of computer networks.

Minimum Education: High School diploma

SIN: 54151S, 54151SRC and 54151SCP

Title: **Mid Systems Operation Specialist**

Minimum/General Experience: Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

Functional Duties/Responsibility: Responsible for monitoring, controlling, and maintaining the operations of computer networks and related equipment. Responsible for investigating and resolving problems associated with computer operations and security threats. Also offers technical and staff support to network operations centers (NOC) and security operations centers (SOC) by monitoring the status, security and performance of computer networks.

Minimum Education: Associate’s Degree

SIN: 54151S, 54151SRC and 54151SCP

Title: **Senior Systems Operation Specialist**

Minimum/General Experience: Fifteen years of technical experience providing leadership on major tasks or technology assignments. Manages activities for a client including financial management, client management, task management and resource management. Provide domain knowledge across project implementation.

Functional Duties/Responsibility: Responsible for monitoring, controlling, and maintaining the operations of computer networks and related equipment. Responsible for investigating and resolving problems associated with computer operations and security threats. Also offers technical and staff support to network operations centers (NOC) and security operations centers (SOC) by monitoring the status, security and performance of computer networks. Provides leadership and supervisory guidance to other members of the team.

Minimum Education: Master’s Degree

Required/Supplemental Certifications: A Security Clearance is required.

SIN: 541330ENG and 541330ENGRC

Title: **Junior Technical Writer**

Minimum/General Experience: One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision

Functional Duties/Responsibility: Involved in abstract or concept studies and analysis, requirements definition, preliminary planning, the evaluation of alternative technical approaches and associated costs for the development of enhancement of high level general performance specifications of a system, project, mission or activity. Collects, analyzes, translates and composes technical information into clear, concise, and readable documents. Responsible for writing technical documents including; user's manuals, training materials, proposals, installation guides, and reports. Also, responsible for editing system specifications, functional descriptions, user’s manuals, special reports, or any other customer documents and deliverables. Also performs research and must use proper technical terminology.

Minimum Education: High School diploma
**Commercial Job Title: Mid Technical Writer**

**Minimum/General Experience:** Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

**Functional Duties/Responsibility:** Involved in abstract or concept studies and analysis, requirements definition, preliminary planning, the evaluation of alternative technical approaches and associated costs for the development of enhancement of high level general performance specifications of a system, project, mission or activity. Collects, analyzes, translates and composes technical information into clear, concise, and readable documents. Responsible for writing technical documents including; user's manuals, training materials, proposals, installation guides, and reports. Also, responsible for editing system specifications, functional descriptions, user’s manuals, special reports, or any other customer documents and deliverables. Also performs research and must use proper technical terminology.

**Minimum Education:** Associate’s Degree

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**Commercial Job Title: Senior Technical Writer**

**Minimum/General Experience:** Fifteen years of technical experience providing leadership on major tasks or technology assignments. Manages activities for a client including client management, task management and resource management. Provide domain knowledge across project implementation.

**Functional Duties/Responsibility:** Involved in abstract or concept studies and analysis, requirements definition, preliminary planning, the evaluation of alternative technical approaches and associated costs for the development of enhancement of high level general performance specifications of a system, project, mission or activity. Collects, analyzes, translates and composes technical information into clear, concise, and readable documents. Responsible for writing technical documents including; user's manuals, training materials, proposals, installation guides, and reports. Also, responsible for editing system specifications, functional descriptions, user’s manuals, special reports, or any other customer documents and deliverables. Also performs research and must use proper technical terminology. Provides leadership and supervisory guidance to other members of the team.

**Minimum Education:** Master’s Degree

**Required/Supplemental Certifications:** A Security Clearance is required.

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**Commercial Job Title: Junior Test Engineer**

**Minimum/General Experience:** One of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision

**Functional Duties/Responsibility:** Typical associated tasks include, but are not limited to testing of a prototype, first article(s) testing, environmental testing, performing safety inspections systems as they relate to professional engineering services, independent verification and validation, reverse engineering, simulation and modeling. Completes formal system testing for a specific project or portion of a larger project under the supervision of more experienced test personnel. Analyzes documented user requirements and may direct or assist in the design of test plans to support user requirements for moderately complex to extreme complex systems. May participate in all phases of risk management evaluation and equipment development. Guarantees that the test design and documentation support applicable clients, agency or industry standards time lines and budgets. Confirms that decisions and recommendations are fully supported by test results, and project managers are informed of testing status and application deviations from documented user requirements.

**Minimum Education:** High School diploma
Title: Mid Test Engineer

Minimum/General Experience: Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

Functional Duties/Responsibility: Typical associated tasks include, but are not limited to testing of a prototype, first article(s) testing, environmental testing, performing safety inspections systems as they relate to professional engineering services, independent verification and validation, reverse engineering, simulation and modeling. Completes formal system testing for a specific project or portion of a larger project under the supervision of more experienced test personnel. Analyzes documented user requirements and may direct or assist in the design of test plans to support user requirements for moderately complex to extreme complex systems. May participate in all phases of risk management evaluation and equipment development. Guarantees that the test design and documentation support applicable clients, agency or industry standards time lines and budgets. Confirms that decisions and recommendations are fully supported by test results, and project managers are informed of testing status and application deviations from documented user requirements.

Minimum Education: Associate’s Degree

Title: Senior Test Engineer

Minimum/General Experience: Fifteen years of technical experience providing leadership on major tasks or assignments. Manages activities for a client including, client management, task management and resource management. Provide domain knowledge across project implementation. Provides leadership and supervisory guidance to other members of the team.

Functional Duties/Responsibility: Typical associated tasks include, but are not limited to testing of a prototype, first article(s) testing, environmental testing, performing safety inspections systems as they relate to professional engineering services, independent verification and validation, reverse engineering, simulation and modeling. Completes formal system testing for a specific project or portion of a larger project under the supervision of more experienced test personnel. Analyzes documented user requirements and may direct or assist in the design of test plans to support user requirements for moderately complex to extreme complex systems. May participate in all phases of risk management evaluation and equipment development. Guarantees that the test design and documentation support applicable clients, agency or industry standards time lines and budgets. Confirms that decisions and recommendations are fully supported by test results, and project managers are informed of testing status and application deviations from documented user requirements. Provides leadership and supervisory guidance to other members of the team.

Minimum Education: Master’s Degree

Required/Supplemental Certifications: A Security Clearance is required.

Title: Junior Training Developer

Minimum/General Experience: One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision.

Functional Duties/Responsibility: Develops and carries out computer-based training. Responsible for developing and revising existing training courses and preparing training catalogs. Responsible for developing courses and instructional materials to educate technical and non-technical personnel in IT. Responsible for preparing instructor materials (course outline, background material, and training aids). Responsible for preparing student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Provides second level support and coordinate training with help desk. Also provides training on standards, services, and guidance with IT related training programs that are designed to assist government agency personnel use IT and systems more productively. Thorough knowledge of appropriate hardware and software is preferred, as well as understanding of computer functions and related technical terminology, and how they are applied in everyday business situations. Should have exceptional interpersonal skills and superior oral and written communication skills.

Minimum Education: High School diploma
SIN:  54151S, 54151SRC and 54151SCP

Title:  **Mid Training Developer**

**Minimum/General Experience:** Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

**Functional Duties/Responsibility:** Develops and carries out computer-based training. Responsible for developing and revising existing training courses and preparing training catalogs. Responsible for developing courses and instructional materials to educate technical and non-technical personnel in IT. Responsible for preparing instructor materials (course outline, background material, and training aids). Responsible for preparing student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Provides second level support and coordinate training with help desk. Also provides training on standards, services, and guidance with IT related training programs that are designed to assist government agency personnel use IT and systems more productively. Thorough knowledge of appropriate hardware and software is preferred, as well as understanding of computer functions and related technical terminology, and how they are applied in everyday business situations. Should have exceptional interpersonal skills and superior oral and written communication skills.

**Minimum Education:** Associate’s Degree

SIN:  54151S, 54151SRC and 54151SCP

Title:  **Senior Training Developer**

**Minimum/General Experience:** Fifteen years of technical experience providing leadership on major tasks or technology assignments. Manages activities for a client including financial management, client management, task management and resource management. Provide domain knowledge across project implementation. Provide leadership and supervisory guidance to other members of the team.

**Functional Duties/Responsibility:** Develops and carries out computer-based training. Responsible for developing and revising existing training courses and preparing training catalogs. Responsible for developing courses and instructional materials to educate technical and non-technical personnel in IT. Responsible for preparing instructor materials (course outline, background material, and training aids). Responsible for preparing student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Provides second level support and coordinate training with help desk. Also provides training on standards, services, and guidance with IT related training programs that are designed to assist government agency personnel use IT and systems more productively. Thorough knowledge of appropriate hardware and software is preferred, as well as understanding of computer functions and related technical terminology, and how they are applied in everyday business situations. Should have exceptional interpersonal skills and superior oral and written communication skills.

**Minimum Education:** Master’s Degree

**Required/Supplemental Certifications:** A Security Clearance is required.

SIN:  54151S, 54151SRC and 54151SCP

Title:  **Junior Web Content Analyst**

**Minimum/General Experience:** One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision.

**Functional Duties/Responsibility:** Develops contents and provides supports for Agency Web-site content that will both interest and satisfy civilian users’ needs so that civilian users will be able to: regularly access the site, use it as a major source for information, use for decision making and use for benefits delivery. Provides support in maintaining a civil service handbook and maintaining the policies/procedures on the agency Web; assists in developing the agency newsletter and civilian benefits communications; recommends new and innovative web uses; and new ways for training and educating employees on benefits and use of the Web. Also, responsible for surveying internal customers for feedback for site improvement and enhancements to the site. A working knowledge of several of the following are required: graphic design or a related field, Web-site management, web servers, intranet site structures, and Web-related software.

**Minimum Education:** High School diploma
SIN: 54151S, 54151SRC and 54151SCP

Title: Mid Web Content Analyst

Minimum/General Experience: Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

Functional Duties/Responsibility: Develops contents and provides supports for Agency Web-site content that will both interest and satisfy civilian users’ needs so that civilian users will be able to: regularly access the site, use it as a major source for information, use for decision making and use for benefits delivery. Provides support in maintaining a civil service handbook and maintaining the policies/procedures on the agency Web; assists in developing the agency newsletter and civilian benefits communications; recommends new and innovative web uses; and new ways for training and educating employees on benefits and use of the Web. Also, responsible for surveying internal customers for feedback for site improvement and enhancements to the site. A working knowledge of several of the following are required: graphic design or a related field, Web-site management, web servers, intranet site structures, and Web-related software.

Minimum Education: Associate’s Degree

SIN: 54151S, 54151SRC and 54151SCP

Title: Senior Web Content Analyst

Minimum/General Experience: Fifteen years of technical experience providing leadership on major tasks or technology assignments. Manages activities for a client including financial management, client management, task management and resource management. Provide domain knowledge across project implementation.

Functional Duties/Responsibility: Develops contents and provides supports for Agency Web-site content that will both interest and satisfy civilian users’ needs so that civilian users will be able to: regularly access the site, use it as a major source for information, use for decision making and use for benefits delivery. Provides support in maintaining a civil service handbook and maintaining the policies/procedures on the agency Web; assists in developing the agency newsletter and civilian benefits communications; recommends new and innovative web uses; and new ways for training and educating employees on benefits and use of the Web. Also, responsible for surveying internal customers for feedback for site improvement and enhancements to the site. A working knowledge of several of the following are required: graphic design or a related field, Web-site management, web servers, intranet site structures, and Web-related software. Provides leadership and supervisory guidance to other members of the team.

Minimum Education: Master’s Degree

Required/Supplemental Certifications: A Security Clearance is required.

SIN: 54151S, 54151SRC and 54151SCP

Title: Junior Web Designer

Minimum/General Experience: One year of technical experience in fundamental concepts, practices, processes, and procedures on assigned tasks. Work is performed under supervision.

Functional Duties/Responsibility: Responsible for working with graphic designers and other team members to develop the site concept, interface design, and architecture of the website. Designs, develops, debugs, troubleshoots, and implements software code for components of the website. Responsible for interface implementation. Requires strong navigation and site design instincts.

Minimum Education: High School diploma
Title: **Mid Web Designer**

**Minimum/General Experience:** Five years of technical experience on multiple relevant complex work assignments with comprehensive knowledge across tasks. Plays role of technical expert and leads multiple assignments and projects. Recommends changes to promote task and project growth and success. Work is done with very limited to no supervision.

**Functional Duties/Responsibility:** Responsible for working with graphic designers and other team members to develop the site concept, interface design, and architecture of the website. Designs, develops, debugs, troubleshoots, and implements software code for components of the website. Responsible for interface implementation. Requires strong navigation and site design instincts.

**Minimum Education:** Associate’s Degree

Title: **Senior Web Designer**

**Minimum/General Experience:** Fifteen years of technical experience providing leadership on major tasks or technology assignments. Manages activities for a client including financial management, client management, task management and resource management. Provide domain knowledge across project implementation.

**Functional Duties/Responsibility:** Responsible for working with graphic designers and other team members to develop the site concept, interface design, and architecture of the website. Designs, develops, debugs, troubleshoots, and implements software code for components of the website. Responsible for interface implementation. Requires strong navigation and site design instincts. Provides leadership and supervisory guidance to other members of the team.

**Minimum Education:** Master’s Degree

**Required/Supplemental Certifications:** A Security Clearance is required.

Title: **Senior Facilities Engineer**

**Minimum/General Experience:** Ten years of technical experience providing leadership on major tasks or assignments. Manages activities for a client including, client management, task management and resource management. Provide domain knowledge across project implementation. Provides leadership and supervisory guidance to other members of the team.

**Functional Duties/Responsibility:** Typical associated tasks include, but are not limited to computer-aided design, e.g. CADD, design studies and analysis, design review services, shop drawing review services, submittal review services, conducting fire protection facility surveys, developing risk reduction strategies and recommendations to mitigate identified risk conditions. Substantial facilities engineering and construction experience in managing facilities engineering projects and associated facilities engineers. Plans and implements the design of plants, offices, and production lines in order to maximize the use of available space and improve production efficiency. Estimates costs related to layout design, including equipment and materials. Recommends production/processing equipment or fixtures for purchase based on their ability to meet organizational needs. Ensures that established efficiency and safety targets are met. Provides leadership and supervisory guidance to other members of the team.

**Minimum Education:** Bachelor’s Degree

**Required/Supplemental Certifications:** A Security Clearance is required.
SIN: 541380 and 541380RC

Title: Senior Environmental Planning

Minimum/General Experience: Ten years of technical experience providing leadership on major tasks or assignments. Manages activities for a client including client management, task management and resource management. Provide domain knowledge across project implementation.

Functional Duties/Responsibility: Typical associated tasks include may simulate and ultimately duplicate its operational environment for testing of a prototype, first article(s) testing, environmental testing, planning and performing inspections. Provides leadership and supervisory guidance to other members of the team.

Minimum Education: Bachelor’s Degree

Required/Supplemental Certifications: A Security Clearance is required.

SIN: 541330ENG and 541330ENGRC

Title: Senior Acquisitions Analyst

Minimum/General Experience: Ten years of technical experience providing leadership on major tasks or assignments. Manages activities for a client including client management, task management and resource management. Provide domain knowledge across project implementation.

Functional Duties/Responsibility: Services required under this SIN involves the analysis, planning and detailed design of all engineering specific logistics support including material goods, personnel, and operational maintenance and repair of systems throughout their lifecycles, excluding those systems associated with real property. Advises and assists functional area experts on matters in the planning and implantation stages. Supports documentation development for acquisition planning and project management from mission analysis and requirements generation through design, development, production, and deployment. Plans, prepares, tracks and maintains acquisition lifecycle documentation. Supports development of acquisition milestone documentation. Provides full range of life cycle logistics support and design to include training, operation and maintenance requirements, and replacement procedures. Provides leadership and supervisory guidance to other members of the team.

Minimum Education: Bachelor’s Degree

Required/Supplemental Certifications: A Security Clearance is required.

### EDUCATION SUBSTITUTION MATRIX

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Min Eda</th>
<th>Min Exp</th>
<th>PhD</th>
<th>Masters</th>
<th>Bachelors</th>
<th>Associate</th>
<th>High School</th>
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<td>Masters</td>
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</table>

5 years of additional experience with a Bachelors degree may substitute for a Masters degree.

5 years of additional experience with a High School diploma may substitute for a Bachelors degree.

3 years of additional experience with a High School diploma may substitute for an Associates degree.
<table>
<thead>
<tr>
<th>SIN</th>
<th>Labor Category</th>
<th>GSA</th>
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<tbody>
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<td>541715 and 541715RC</td>
<td>Junior Administrative Assistant</td>
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<td>Mid Administrative Assistant</td>
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<td>Senior Administrative Assistant</td>
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<td>Junior Application Developer</td>
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<td>Junior Business Case Specialist</td>
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