On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: GSAAdvantage.gov.

INFORMATION TECHNOLOGY

Special Item No. 54151S Information Technology Professional Services

Contract Number: GS35F206GA
Period Covered by Contract: July 22, 2021 through July 21, 2041
For more information on ordering from Federal Supply Schedules click on the FSSchedules button at fss.gsa.gov.

Contractor:
EvoTech, LLC
12903 Delivery
San Antonio, Texas 78247
703-268-6648
http://evotech.technology/

Business Size: Small
Customer Information:
1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).
Special Item No. 54151S Information Technology Professional Services

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. N/A

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility, and education for those types of employees or subcontractors who will perform services shall be provided. See Attachment A for Labor Category Descriptions.

<table>
<thead>
<tr>
<th>SIN</th>
<th>Labor Category</th>
<th>GSA PRICE + IFF</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Development Support Engineer I</td>
<td>$90.70</td>
</tr>
<tr>
<td>54151S</td>
<td>Development Support Engineer II</td>
<td>$108.02</td>
</tr>
<tr>
<td>54151S</td>
<td>Position</td>
<td>Rate</td>
</tr>
<tr>
<td>-------</td>
<td>----------------------------------------------</td>
<td>--------</td>
</tr>
<tr>
<td></td>
<td>IV&amp;V SME I</td>
<td>$108.02</td>
</tr>
<tr>
<td></td>
<td>IV&amp;V SME II</td>
<td>$117.37</td>
</tr>
<tr>
<td></td>
<td>Senior Information Assurance Analyst I</td>
<td>$119.17</td>
</tr>
<tr>
<td></td>
<td>Senior Information Assurance Analyst II</td>
<td>$113.99</td>
</tr>
<tr>
<td></td>
<td>CFSR Website and Document Specialist</td>
<td>$46.62</td>
</tr>
<tr>
<td></td>
<td>Security Architect</td>
<td>$140.27</td>
</tr>
<tr>
<td></td>
<td>Enterprise Architect</td>
<td>$143.15</td>
</tr>
<tr>
<td></td>
<td>Task Order Manager/SharePoint Developer</td>
<td>$113.96</td>
</tr>
<tr>
<td></td>
<td>Software Engineer I</td>
<td>$92.20</td>
</tr>
<tr>
<td></td>
<td>Software Engineer II</td>
<td>$104.63</td>
</tr>
<tr>
<td></td>
<td>Software Engineer III</td>
<td>$113.96</td>
</tr>
<tr>
<td></td>
<td>Technical Architect</td>
<td>$117.06</td>
</tr>
<tr>
<td></td>
<td>Tester I</td>
<td>$69.41</td>
</tr>
<tr>
<td></td>
<td>Tester II</td>
<td>$75.63</td>
</tr>
<tr>
<td></td>
<td>DBA</td>
<td>$105.67</td>
</tr>
<tr>
<td></td>
<td>Business Analyst</td>
<td>$77.70</td>
</tr>
<tr>
<td></td>
<td>Project Manager I</td>
<td>$101.11</td>
</tr>
</tbody>
</table>

2. Maximum order. $500,000.00
3. Minimum order. $100.00
4. Geographic coverage (delivery area). Domestic, 50 states, Washington, DC, Puerto Rico, US Territories and to a CONUS port or consolidation point for orders received from overseas activities or give details as negotiated.
5. Point(s) of production (city, county, and State or foreign country). N/A
6. Discount from list, prices or statement of net price. N/A
7. Quantity discounts. None
8. Prompt payment terms. None
9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold. Government Purchase Cards must be accepted at or below the micro-purchase threshold.
9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold. Contact contractor for limit.
10. Foreign items (list items by country of origin) N/A
11a. Time of delivery. As negotiated per task order.
11b. Expedited Delivery. Items available for expedited delivery are noted in this price list.
11c. Overnight and 2-day delivery. Overnight and 2-day delivery are available. Contact the Contractor for rates.
11d. Urgent Requirements. Agencies can contact the Contractor’s representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.
12. F.O.B. point(s). Destination.
13a. Ordering address(es). Same as contractor address.
13b. Ordering procedures: For supplies and services, the ordering procedures, information on
Blanket Purchase Agreements (BPAs), and a sample EPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).

14. Payment address(es): Same as contractor address.
15. Warranty provision. N/A
16. Export packing charges, if applicable. N/A
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level) N/A
18. Terms and conditions of rental, maintenance, and repair (if applicable) N/A
19. Terms and conditions of installation (if applicable). N/A
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). N/A
20a. Terms and conditions for any other services (if applicable) N/A
21. List of service and distribution points (if applicable). N/A
22. List of participating dealers (if applicable). N/A
23. Preventive maintenance (if applicable). N/A
24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants) N/A
24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g., contractor’s website or other location.) The EIT standards can be found at www.Section508.gov/. N/A
25. Data Universal Number System (DUNS) number. 079647067
26. Notification regarding registration in System for Award Management database. Contractor has an Active Registration in the SAM database.
1. SCOPE
   a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES 1-FSS-60 Performance Incentives (April 2000)
   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
   d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.
5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES


7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.
8. RESPONSIBILITIES OF THE ORDERING ACTIVITY
Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR
All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST
a. Definitions.
“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.
“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.
An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.
b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES
The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS
For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008)
(DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time- and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
   (1) The offeror;
   (2) Subcontractors; and/or
   (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES
Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS
Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS
The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING
a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 54151S IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
   b. Pricing for all IT Professional Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

1. PERFORMANCE OF SERVICES
The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity. All Contracts will be fully funded.
   a. The Contractor agrees to render services during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
   b. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
   c. Any Contractor travel required in the performance of Highly Adaptive Cybersecurity Services must comply with the Federal Travel Regulation or Joint
Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts. All travel will be agreed upon with the client prior to the Contractor’s travel.

2.  INSPECTION OF SERVICES

Inspection of services is in accordance with 552.212-4 - CONTRACT TERMS AND CONDITIONS – COMMERCIAL ITEMS (MAY 2015) (ALTERNATE II – JUL 2009) (FAR DEVIATION – JUL 2015)

(TAGORED) for Firm-Fixed Price and Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

3.  RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (MAY 2014) Rights in Data – General, may apply.

The Contractor shall comply with contract clause (52.204-21) to the Federal Acquisition Regulation (FAR) for the basic safeguarding of contractor information systems that process, store, or transmit Federal data received by the contract in performance of the contract. This includes contract documents and all information generated in the performance of the contract.

4.  RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to the ordering activity’s security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite Highly Adaptive Cybersecurity Services.

5.  INDEPENDENT CONTRACTOR

All Highly Adaptive Cybersecurity Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

6.  ORGANIZATIONAL CONFLICTS OF INTEREST

a.  Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

b.  To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest.
that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

7. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for Highly Adaptive Cybersecurity Services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

8. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

9. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

10. LABOR CATEGORIES

a. The following labor categories are offered under SIN 54151S.

<table>
<thead>
<tr>
<th>LC#</th>
<th>Labor Category</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Program Manager</td>
<td>Education: Bachelors&lt;br&gt;Years of Experience: 12&lt;br&gt;Responsibilities: Direct supervision of IT software development, integration, maintenance projects, and/or telecommunications systems. Must be capable of providing strategic planning, leading projects that involve the successful management of teams composed of information management professionals who have been involved in analysis, design, integration, testing, documenting, converting, extending, and implementing automated information and/or telecommunications systems.</td>
</tr>
<tr>
<td>2</td>
<td>Development Engineer I</td>
<td>Education: Bachelors&lt;br&gt;Years of Experience: 4&lt;br&gt;Responsibilities: Establishes system information requirements using analysis from the information engineer(s) in the development of information systems. Designs or develops IT solutions to include the software, hardware, and communications to support the total requirements, as well as provide for present and future cross-functional requirements and interfaces.</td>
</tr>
<tr>
<td>3</td>
<td>Development Engineer II</td>
<td>Education: Bachelors&lt;br&gt;Years of Experience: 6&lt;br&gt;Responsibilities: Establishes system information requirements using analysis from the information engineer(s) in the development of information systems. Designs or develops IT solutions to include the software, hardware, and communications to support the total requirements, as well as provide for present and future cross-functional requirements and interfaces.</td>
</tr>
<tr>
<td></td>
<td>Position I</td>
<td>Education: Bachelors</td>
</tr>
<tr>
<td>---</td>
<td>------------------------------------------</td>
<td>----------------------</td>
</tr>
<tr>
<td>4</td>
<td>IT Consultant I</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Responsibilities: Manages the project work as defined by the client contract. Leads medium to large complex IT projects and major phases of very large projects. Manages the fact finding, analysis, and development of hypothesis/ conclusions, production of final reports and delivery of presentations. Responsible for ensuring that the project delivers to client expectations on time and to budget. Has expert knowledge of practice, consulting group, and matrixes organization operations and business objectives. Has in-depth knowledge of market/industry and service line.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>IT Consultant II</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Responsibilities: Manages the project work as defined by the client contract. Leads medium to large complex IT projects and major phases of very large projects. Manages the fact finding, analysis, and development of hypothesis/ conclusions, production of final reports and delivery of presentations. Responsible for ensuring that the project delivers to client expectations on time and to budget. Has expert knowledge of practice, consulting group, and matrixes organization operations and business objectives. Has in-depth knowledge of market/industry and service line.</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Information Assurance Analyst I</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Responsibilities: Establishes and satisfies system-wide information security requirements based upon the analysis of user, policy, regulatory, and resource demands. Provides leadership and guidance in the development, design, and application of solutions implemented by more junior staff members. Coordinates with senior representatives within the customer organizations to address program goals, milestones, resources, and risks. Supports common user information systems, as well as dedicated special purpose systems requiring specialized security features and procedures.</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Information Assurance Analyst II</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Responsibilities: Establishes and satisfies system-wide information security requirements based upon the analysis of user, policy, regulatory, and resource demands. Provides leadership and guidance in the development, design, and application of solutions implemented by more junior staff members. Coordinates with senior representatives within the customer organizations to address program goals, milestones, resources, and risks. Supports common user information systems, as well as dedicated special purpose systems requiring specialized security features and procedures.</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Section 508 Document Specialist</td>
<td>Education: Associates</td>
</tr>
<tr>
<td></td>
<td>Responsibilities: Reviewing PDF documents and rendering the documents to make them fully 508 compliant. Knowledge of 508 guidelines and accessibility tools. Ability to format complex tables to make them 508 compliant.</td>
<td></td>
</tr>
</tbody>
</table>
| 9  | Enterprise Architect | Education: Bachelors  
Minimum Experience: 6 |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Responsibilities: The Enterprise Architect establishes system information requirements using analysis from the information engineer(s) in the development of enterprise-wide or large-scale information systems, designs architecture to include the software, hardware, and communications to support the total requirements, as well as provide for present and future cross-functional requirements and interfaces. As appropriate, the Enterprise Architect ensures these systems are compatible and in compliance with the standards for open systems architectures; and profiles of standards as they apply to the implementation and specification of Information Management solution of the application platform across the application program interface and external environment hardware and/or software.</td>
<td></td>
</tr>
</tbody>
</table>

| 10 | Tester I | Education: Associates  
Minimum Experience: 2 |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Responsibilities: The Tester I develops new and update existing test cases to include test acceptance criteria. Performs peer review of test cases and provides feedback and updates as needed. Executes test cases and documents test findings (Bugs, CRs, etc.). Provides manual testing, mobile testing, load testing and regression testing in support of the system. Works with developers to have bugs/issues addressed and resolved. Possesses an understanding of functionality of the system and the requirements within the user stories. Provides assistance in preparing test deliverables and as needed in other functional areas of the project including training and analysis.</td>
<td></td>
</tr>
</tbody>
</table>

| 11 | Tester II | Education: Associates  
Minimum Experience: 4 |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Responsibilities: The Tester II develops new and update existing test cases to include test acceptance criteria. Provides peer review of test cases, feedback, and updates as needed. Executes test cases and documents test findings (Bugs, CRs, etc.). Provides manual testing, mobile testing, load testing and regression testing in support of the system. Works with developers to have bugs/issues addressed and resolved. Possesses an understanding of functionality of the system and the requirements within the user stories. Provides assistance in preparing test deliverables and as needed in other functional areas of the project including training and analysis.</td>
<td></td>
</tr>
</tbody>
</table>

| 12 | DBA | Education: Bachelors  
Minimum Experience: 4 |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Responsibilities: DBA I conducts database administration on servers which is crucial for this role. Installs database scripts and software applications on both database and web application servers. Performs analyzing and defining database and security requirements. Develops database queries and apply patches in test and patch environment. Coordinates with Testers and Test Leads for backup, rollback, and recovery plans. Configures, maintains, and supports production databases in an enterprise operations environment per application instructions or requirements. Interfaces with Data Engineer and Data Administration Group and various software developers to resolve daily database issues.Troubleshoots issues stemming from a wide range of errors including problematic database scripts, IIS configuration, Windows application errors, etc.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Job Title</td>
<td>Education</td>
</tr>
<tr>
<td>---</td>
<td>-----------------------------------</td>
<td>-----------</td>
</tr>
<tr>
<td>13</td>
<td>Business Analyst 1</td>
<td>Associates</td>
</tr>
<tr>
<td></td>
<td>Responsibilities: The Business Analyst provides overall analytical, documentation, validation, and subject matter guidance in the evolution of the product delivery process. This position provides broad cross-domain and cross-disciplinary expertise in establishing the scope that will be used to design and develop software solutions. As a member of the project team, the analyst works in an interactive environment with business and technical staff to ensure a high degree of collaboration in support of a successful overall solution. Responsibilities for this role includes writing business requirements, performing gap analysis, write test steps, designing and testing software solutions, developing business specification artifacts, and collaborating with a highly skilled software development team.</td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>SharePoint Developer II</td>
<td>Bachelors</td>
</tr>
</tbody>
</table>
|   | Responsibilities: Develops SharePoint solutions including:  
  ◦ Custom solutions that enable SharePoint to connect to other systems and/or data sources using Business Connectivity Services  
  ◦ Custom business forms using SharePoint, InfoPath, .NET, or Visual Studio  
  ◦ Custom workflows using SharePoint Designer, Nintex Workflow, or Visual Studio  
  ◦ Custom Business Intelligence (BI) solutions such as operational dashboards and key performance charts and/or reports to meet stakeholder requirements  
  Determines and documents the solution design, including all development tasks that are necessary to address all applicable requirements as well as an estimated Level of Effort (LOE) to deliver the proposed solution. Modifies existing software as well as create special purpose software to ensure efficiency and integrity between systems and applications. Ability to define requirements with end users and design solutions and develop applications through testing and implementation. Excellent communication with stakeholders. Uses Agile Development best practices. |         |                    |
|15 | Software Engineer I               | Bachelors | 2                  |
|   | Responsibilities: Work in a dynamic, driven, and fast-paced environment with similarly motivated team members to build, customize, and extend web applications. Specialize within or across full stack development activities as part of an agile team, attending and participating in daily standups and weekly retrospectives while working closely with team members daily. Participate across the software development lifecycle, including supporting and leading component design, development, and test activities, along with involvement in the requirements gathering process. Collaboratively work with internal team members as well as the client, applying knowledge of multiple design principles, open-source frameworks, and tools to achieve desired project outcomes with high initial quality. |         |                    |
|16 | Software Engineer III             | Bachelors | 4                  |
|   | Responsibilities: Works in a dynamic, driven, and fast-paced environment with similarly motivated team members to build, customize, and extend web applications. Specializes within or across full stack development activities as part of an agile team, attending and participating in daily standups and weekly retrospectives while working closely with team members daily. Participates across the |         |                    |
| 17 | Software Engineer III | Education: Bachelors  
Minimum Experience: 6 |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Responsibilities: Works in an integrated team environment, including the client business organization and the client IT organization with multiple contractors responsible for various aspects of the systems development life cycle. Organizes and facilitates project planning, daily stand-up meetings, reviews, retrospectives, sprint and release planning, demos, and other Scrum-related meetings. Tracks and communicates team velocity and sprint and release progress. Ensures the development teams are practicing the core Agile principles of collaboration, prioritization, team accountability, and visibility. Assists with internal and external communication, improving transparency and radiating information. Assists with prioritization and resolution of defects and bugs. Assists the team with making appropriate commitments through story selection and task definition. Participates in developing and maintaining team standards, tools, and best practices proactively.</td>
<td></td>
</tr>
</tbody>
</table>

| 18 | Technical Architect I | Education: Bachelors  
Minimum Experience: 2 |
|---|---|---|
| | Responsibilities: Within field of practice, develops and nurture proficiency in application functionality and features, as well as business process support. Within field of practice, defines, maintains, and evolves solution specific architectural standards and guidelines, in line with overall standards and guidelines. Ensure that sustainable and value creating solutions are chosen to fulfill business needs, based on both own and others' suggestions. Estimates development work as input to both demand framing and detailed planning. Creates robust, performance optimized, efficient, scalable, reusable and value creating architectures as well as functional and non-functional designs to fulfill solution requirements. Includes all types of solution components, such as configuration, code objects, forms, workflows, reports, and integrations. Ensures that architectures, functional designs, and non-functional designs are appropriately documented. Performs or leads fit/gap analysis between solution requirements and existing functionalities. Transitions designs to Developers to ensure a clear and complete understanding of designs. Provides guidance to developers building the solution from the design. Works with other Solution Architects to ensure that designs and solutions work together and fulfill business needs in total. Follows general and application specific best practices. Researches and reviews new technologies for applicability to solutions within field of practice. Reviews existing design patterns for applicability to solutions within field of practice. Identifies and suggests improvement opportunities for assigned applications. Coaches and supports colleagues in subject matter knowledge and ways of working. Be available for and suggests peer reviews of yours and others' work. Be available for and suggest evaluation of lessons learned from tasks and activities. Performs and/or advises users in performing configuration changes. Creates and executes relevant test cases and supporting test scripts to test solution against solution requirements. Supports and executes system testing, integration testing, acceptance testing and performance testing. Independently and together with others, resolves incidents, requests,
and activities with the objective to provide best in class end user support. Supports and performs defect and root cause analysis.

|   | Security Architect II | Education: Bachelors  
Minimum Experience: 6 |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Responsibilities: Analyzes and/or establishes processes and technologies to ensure comprehensive protection exists on computer systems to prevent unauthorized entry to computer systems or compromise of data integrity or secrecy. Security development for computer systems includes designing, prototyping, implementing, conducting independent verification and validation, and maintaining security for enterprise systems. Performs support activities for security assessment and accreditation activities on IT systems and applications, including review or preparation of required documents (FIPS 199, Risk Acceptance Memos, etc.) security audits (i.e., FISMA), risk assessments, security plans, and system test and evaluations. Develops or reviews security policies, standards, and procedures. Provides up-to-date working knowledge in areas such as computer viruses, intrusion detection systems, encryption systems, firewalls, access, and authentication technologies, etc. Responsible for vulnerability analysis, and contingency/disaster recovery planning and testing. Provides training to project managers and system owners in FISMA compliance.</td>
<td></td>
</tr>
</tbody>
</table>
|   | Project Manager I | Education: Bachelors  
Years of Experience: 2 |
|   | Responsibilities: Directs supervision of IT software development, integration, maintenance projects, and/or telecommunications systems. Must be capable of providing strategic planning, leading projects that involve the successful management of teams composed of information management professionals who have been involved in analysis, design, integration, testing, documenting, converting, extending, and implementing automated information and/or telecommunications systems. |