General Services Administration
Federal Supply Service Authorized
Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The Internet address for GSA Advantage! is: http://www.gsaadvantage.gov

WORLDWIDE FEDERAL SUPPLY SCHEDULE CONTRACT

Schedule Title
General Purpose Commercial Information
Technology Equipment, Software, and Services

FSC Group
70

Contract Number
GS-35F-209DA

Period Covered by Contract
March 2, 2021 through March 1, 2026

General Services Administration
Management Services Center Acquisition Division
Modification # PS-0004, dated November 4, 2016

IRIS Health Solutions LLC.
3125 Mt. Vernon Ave
Alexandria, VA 22305

888 744 9992 (x1)
888-744-9992 (fax)
www.irishealthsolutions.com

Contactors Administration Source
Courtney R. Abbott, COO
cabbott@irishealthsolutions.com

Business Size
Small Business

DUNS
800603941

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at https://www.gsa.gov/buying-selling/purchasing-programs/gsa-schedules
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Overview

IRIS Health Solutions is a management and technology consulting firm based in Alexandria, VA. Founded in 2006 by career Federal healthcare executives, IRIS’ mission is to advance the program and technical capabilities of local, state, Federal and international organizations to enhance patient data management, improve clinical outcomes and advance the use of technology to create organizational efficiencies.

IRIS leverages decades of HIT program management, architecture, data modeling, engineering and software development experience to support our customers and deliver exceptional value. IRIS holds both a GSA IT70 Schedule and a GSA PSS Schedule. We can rapidly develop and deploy highly specialized HIT specific teams to solve current challenges. Contact us today!

The IRIS Difference

**PEOPLE**
We provide experienced health IT professionals with broad domain expertise.

**PROCESS**
We leverage industry 'best practices' essential to program delivery.

**PERFORMANCE**
We integrate program deliverables with financial management metrics.

**PRICING**
Our rates are typically 20% or more lower than those of larger firms.

Product & Service Offerings

We are dedicated to solving the unique challenges faced by organizations that manage enterprise healthcare systems and bring decades of experience working with health enterprises such as the Department of Health and Human Services and the DoD Department of Health Affairs.

**SERVICES**
We have been providing expert consulting services since 2006 supporting commercial and Federal HIT programs.

**Program Management**
- Program Ramp-up & Ramp-down
- Process improvement & strategic planning
- Budget forecasting and resource allocation
- PMP certified managers
- PMBOK

**Enterprise Architecture & Modeling**
- NIEM, FHIM
- DoDAF, ToGAF
- EA Tools (SparxEA)

**Systems Engineering**
- Systems integration
- System interface development
- Cross vendor coordination

**Software Development**
- Full SDLC Lifecycle
- CMMI
- FHIR

**PRODUCTS**
Our unique products support semantic interoperability with information models from various standards organizations.

**isIP (IRIS Semantic Interoperability Platform)**
- isIP is a data visualization tool that compares data models to find gaps in data sources that prevents systems from interoperating.

**FHIMview**
- Supports semantic interoperability providing the HIT community with data elements from the Federal Health Information Model (FHIM).

**FHIRview**
- Harnesses the HL7 Fast Healthcare Interoperability Resources (FHIR) and supports semantic interoperability. Explore FHIR resources, elements, and datatypes.

**NIEMview**
- Provides a 'big picture' view of the National Information Exchange Model (NIEM) giving users the ability to explore the inheritance of various domain elements and classes of the NIEM Core.

**VSACview**
- Designed to help users navigate through a VSAC ECQM mind map. Users also have direct access to CCDA R2 and R2.1.
IRIS Customer Engagements

**Office of the National Coordinator for Health Information Technology**

- FHIR Validated Healthcare Directory Resource (HcDIR)
- FHIR Enabling the Value Set Authority Center (VSAC)
- Patient Matching Aggregation and Linkage project
- Trusted Exchange Framework Federal Workgroup
- Security Framework Analysis
- NIEM Health Community Education & Outreach
- Enterprise Knowledge Management
- Enterprise Architecture/Modeling/LRP Mapping

**Federal Health Architecture Program Management Office**

- National Information Exchange Model (NIEM)
- Federal Health Information Exchange Model (FHIM)
- CONNECT Gateway
- UDI for Implantable Devices
- Healthcare Directory Workgroup and FHIR Implementation Guide
- Directed Exchange
- Patient Consent & Authorization

**Department of Defense**

- AHLTA Integration: design, development, documentation, testing and deployment efforts for the DoD global legacy EHR.
- Defect corrections or removal
- Integration of new feature sets
- Legacy systems integration for Theater Medical Data Integration (TMDI)
- AHLTA Sustainment: interface development, data base interoperability, break fix, security patches, advanced troubleshooting and repair of software malfunctions
- DHMSM/Genesis: support national initial rollout at sites providing project coordination and training, communications support and documentation.

**Centers for Medicare and Medicaid Services (CMS)**

- Supported QIO EHR data collection to establish metrics for the Beneficiary Protections Case Review Project.
- Information Security and Privacy Group: systems security SME support, program management and executive leadership strategy implementation support.

**Health Resources and Services Administration (HRSA)**

- BHCMIS PMO: Change Control Board (CCB), software documentation, resource management, IV&V
- Tier 2 help desk support for grants management application

**NAICS CODES**

- 511199 - All Other Publishing
- 518210 - Data Processing, Hosting & Related Svcs.
- 519130 - Digital Publishing, Broadcasting & Portals
- 541430 - Graphic Design Svcs.
- 541511 - Custom Comp. Prog. Svcs.
- 541512 - Comp. Systems Design Svcs.
- 541519 - Other Comp. Related Svcs.
- 541613 - Marketing Consulting Svcs.
- 541690 - Other Scientific & Technical Consulting Svcs.
- 541910 - Marketing Research & Public Opinion Polling

**CONTACT INFO**

IRIS Health Solutions LLC.

- Address: 3125 Mt. Vernon Ave, Alexandria, VA 22305
- Phone/Fax: 888.744.9992
- Email: dclark@irishealth.net
- Website: www.irishhealthsolutions.com

**CORP INFO**

- Primary NAICS Code - 541611
- DUNS: 800603941
- CAGE CODE: 4XX01
- PSC CODES: R699, D399
GSA Awarded Terms and Conditions

1. General
   a. Table of Awarded Special Item Number (SIN)
      SIN: 54151S - Information Technology (IT) Professional Services
      SIN: 54151HEAL – Health Information Technology (IT) Services
   b. Lowest Priced Model Number and Price for each SIN: see attached GSA awarded pricelist
   c. Hourly Rates (services only): see attached GSA Awarded Pricelist

2. Maximum Order*: 
   SIN 54151S: $500,000
   SIN 54151HEAL: $500,000

3. Minimum Order: $100

4. Geographic Coverage: Domestic, 50 states including Washington, D.C.

5. Point(s) of Production: US

6. Discount from List Prices: Refer to attached Awarded Pricelist

7. Quantity Discount(s): 
   1.5% for a single order greater than $100,000

8. Payment
   a. Prompt Payment Terms: 0%, net 30 days
   b. Government Purchase Cards are accepted at or below the micro-purchase threshold
   c. Government Purchase Cards are not accepted above the micro-purchase threshold

9. Foreign Items: n/a

10. Time of Delivery: To be negotiated at the task order level

11. Expedited Delivery: To be negotiated at the task order level

12. Overnight and 2-Day Delivery: To be negotiated at the task order level

13. Urgent Requirements: To be negotiated at the task order level
14. **FOB Point**: Destination
15. **Ordering Address:**
   
   IRIS Health Solutions LLC.
   3125 Mt. Vernon Ave
   Alexandria, VA 22305
   888.744.9992 (x1)
   888.744.9992

16. **Ordering Provision:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in FAR 8.405-3

17. **Payment Address:**
   
   IRIS Health Solutions LLC.
   3125 Mt. Vernon Ave
   Alexandria, VA 22305
   888.744.9992 (x1)
   888.744.9992

18. **Warranty Provision:** standard

19. **Export Packing Charges:** N/A

20. **Terms and Conditions of Government Purchase Card Acceptance:**
    Accepted at or below the micro-purchase threshold

21. **Terms and Conditions of Rental, Maintenance, and Repair** (if applicable). N/A

22. **Terms and Conditions of Installation** (if applicable): N/A
   a. **Terms and Conditions of Repair Parts Indicating Date of Parts Price Lists and any Discounts from List Prices** (if available): N/A
   b. **Terms and Conditions for any other Services** (if applicable): N/A

23. **List of Service and Distribution Points** (if applicable): N/A

24. **List of Participating Dealers** (if applicable): N/A

25. **Preventive Maintenance** (if applicable): N/A

26. **Special Attributes such as Environmental Attributes (e.g. recycled content, energy efficiency, and/or reduced pollutants):** N/A

27. **Section 508 Compliance for EIT:** as applicable

28. **Duns Number:** 800603941

29. **Notification Regarding Registration in System for Award Management (SAM) Database:** Active
Terms and Conditions Applicable to Information Technology (IT) Professional Services (Special Item Number 54151S)

1. Scope
   a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. Order
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. Performance of Services
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. Stop Work Order (FAR 52.242-15) (AUG 1989)
   a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
      i. Cancel the stop-work order; or
      ii. Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
   b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
      i. The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
      ii. The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
   c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
   d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.
6. **Inspection of Services**

7. **Responsibilities of the Contractor**
   The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. **Responsibilities of the Ordering Activity**
   Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. **Independent Contractor**
   All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. **Organizational Conflicts of Interest**
    a. Definitions.
       “Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.
       “Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.
       An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either
       (i) result in an unfair competitive advantage to the Contractor or its affiliates or
       (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.
    b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist.
in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. **Invoices**

   The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. **Payments**

   For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

   a. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

   b. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

      i. The offeror;

      ii. Subcontractors; and/or

      iii. Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. **Resumes**

   Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. **Incidental Support Costs**

   Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.
15. Approval of Subcontracts
The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. Description of IT Professional Services and Pricing
   a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 54151S IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
   b. Pricing for all IT Professional Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented:

**EXAMPLE**: Commercial Job Title: System Engineer

**Minimum/General Experience**: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

**Functional Responsibility**: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

**Minimum Education**: Bachelor’s Degree in Computer Science
TERMS AND CONDITIONS APPLICABLE TO HEALTH INFORMATION TECHNOLOGY (IT) SERVICES (SPECIAL ITEM NUMBER 54151HEAL)

Vendor suitability for offering services through the new Health IT SIN must be in accordance with the following laws and standards when applicable to the specific task orders, including but not limited to:

- Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH)
- The Health Insurance Portability and Accountability Act of 1996 (HIPAA)
- National Institute of Standards and Technology (NIST) Federal Information Processing Standards (FIPS) and Special Publications
- Federal Information Security Management Act (FISMA) of 2002

1. Scope
   a. The labor categories, prices, terms and conditions stated under Special Item Number 54151HEAL Health Information Technology Services apply exclusively to Health IT Services within the scope of this Information Technology Schedule.
   b. This SIN is limited to Health IT Services only. Software and hardware products are out of scope. Hardware and software can be acquired through different Special Item Numbers on IT Schedule 70.
   c. This SIN provides ordering activities with access to Health IT services.
   d. Health IT Services provided under this SIN shall comply with all Healthcare certifications and industry standards as applicable at the task order level.
   e. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. Order
   a. Agencies may use written orders, Electronic Data Interchange (EDI) orders, Blanket Purchase Agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

3. Performance of Services
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity. All Contracts will be fully funded.
b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of Health IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts. All travel will be agreed upon with the client prior to the Contractor’s travel.

4. Inspection of Services

5. Responsibilities of the Contractor
   The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

6. Responsibilities of the Ordering Activity
   Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite Health IT Services.

7. Independent Contractor
   All Health IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

8. Organizational Conflicts of Interest
   a. Definitions.
      “Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.
      “Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.
An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either

i. result in an unfair competitive advantage to the Contractor or its affiliates or

ii. impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

9. Invoices

The Contractor, upon completion of the work ordered, shall submit invoices for Health IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

10. Resumes

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

11. Incidental Support Costs

Incidental support costs are not considered part of the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

12. Approval of Subcontracts

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

13. Description of Health IT Services and Pricing

a. The Contractor shall provide a description of each type of Health IT Service offered under Special Item Numbers 132-56 Health IT Services and it should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
b. Pricing for all Health IT Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the way the description of a commercial job title should be presented:

**EXAMPLE:**

**Labor Category**

*Commercial Job Title: Health IT Subject Matter Expert*

**Functional Responsibilities**

Significant information technology consulting and clinical information system strategy and implementation experience. Experienced in client engagements representing a wide array of activities, related to professional information technology projects, in a healthcare/clinical environment, including strategic planning related to information technology systems and/or software, governance, process design/redesign, clinical content development, and communications and training strategies for information technology solutions.

**Minimum Education:**

Medical Doctor or Doctor of Osteopathic Medicine.

**Minimum Experience:**

Ten (10) years.
IRIS Health Solutions LLC | Labor Category Descriptions and Functional Responsibilities SIN 54151S

Labor Category
Business Analyst III

Functional Responsibility
Applies management analysis processes, statistical methods, and advanced technical and analytical research techniques to determine solutions based on client requirements with an IT services/solutions-based scope. Analyzes operational activities to obtain a quantitative, rational basis for decision making and resource allocation. Employs process improvements and reengineering methodologies and principles for modernization of systems and projects. Creates project plans to achieve performance-based objectives, enhancing implementation, systems and service. Provides integral support in mission requirements determination, conceptualization, design, development, testing, verification and validation, documentation, and implementation of system applications. May include facilitation, training, methodology development and evaluation, process re-engineering across all phases, identifying best practices, change management, business management techniques, and organizational development.

Minimum Education
B.A. or B.S. degree

Minimum Experience
Must have a minimum of 8 years of experience in one or more of the disciplines associated with the Analyst labor category.

Labor Category
Project Manager I

Functional Responsibility
Performs day-to-day management of assigned delivery order projects that involve teams of data processing and other information system and management professionals who have previously been involved in analyzing, designing, integrating, testing, documenting, converting, extending, and implementing automated information and telecommunications systems. Demonstrates proven skills in those technical areas addressed by the delivery order to be managed. Organizes, directs, and coordinates the planning and production of all activities associated with assigned delivery order projects. Demonstrates writing and oral communication skills.

Minimum Education
B.A. or B.S. degree

Minimum Experience
Must have minimum of 3 years of experience.
**Labor Category**  
**Project Manager II**

**Functional Responsibility**  
Performs day-to-day management of assigned delivery order projects that involve teams of data processing and other information system and management professionals who have previously been involved in analyzing, designing, integrating, testing, documenting, converting, extending, and implementing automated information and telecommunications systems. Demonstrates proven skills in those technical areas addressed by the delivery order to be managed. Organizes, directs, and coordinates the planning and production of all activities associated with assigned delivery order projects. Demonstrates writing and oral communication skills.

**Minimum Education**  
B.A. or B.S. degree

**Minimum Experience**  
Must have a minimum of 5 years of experience.

**Labor Category**  
**Project Manager III**

**Functional Responsibility**  
Performs day-to-day management of assigned delivery order projects that involve teams of data processing and other information system and management professionals who have previously been involved in analyzing, designing, integrating, testing, documenting, converting, extending, and implementing automated information and telecommunications systems. Demonstrates proven skills in those technical areas addressed by the delivery order to be managed. Organizes, directs, and coordinates the planning and production of all activities associated with assigned delivery order projects. Demonstrates writing and oral communication skills.

**Minimum Education**  
B.A. or B.S. degree

**Minimum Experience**  
Must have minimum 8 years of experience.

**Labor Category**  
**Systems Architect II**

**Functional Responsibility**  
Contributes overall strategic vision and integrates a broad range of solutions in support of client requirements for IT projects. Formulates and defines system scope and objectives, develops or modifies processes to solve complex problems for computer systems and business and electronic interfaces to achieve desired results through the use of innovative technologies. Develops and applies advanced engineering and design methods, theories, and research techniques in the investigation and solution of complex and advanced system requirements, hardware/software interfaces and applications, and solutions. Responsible for design, development, engineering,
integration, and architecture. Senior staff manages, plans, and conducts major phases of significant projects.

**Minimum Education**
B.A. or B.S. degree

**Minimum Experience**
Must have a minimum of 12 years of experience.

**Labor Category**
HIT SME II

**Functional Responsibility**
Defines the problems and analyzes and develops plans and requirements in the subject matter area for moderately complex to complex systems. Coordinates and manages the preparation of analysis, evaluations, and recommendations for proper implementation of programs and systems specifications in the following specialties: information systems architecture; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; life-cycle management; software development methodologies; and modeling and simulation.

**Minimum Education**
Master’s degree in Health IT or equivalent

**Minimum Experience**
Must have minimum of 10 years of experience.

**Labor Category**
Help Desk Analyst I

**Functional Responsibility**
Provides phone and in-person support to users in the areas of E-mail, directories, standard Windows desktop applications, and applications developed under this contract or predecessors. Serves as the initial point of contact for troubleshooting network applications and hardware and software PC and printer problems. At least 1 year of specialized experience, including knowledge of PC operating systems (e.g., DOS, Windows), and networking and mail standards, and work on a help desk. Demonstrated ability to communicate orally and in writing and a positive customer service attitude.

**Minimum Education**
B.A. or B.S. degree

**Minimum Experience**
Must have minimum 1 year of experience.
**Labor Category**  
**System Analyst I**

**Functional Responsibility**  
Develops requirements for information systems from a project's inception to its conclusion. Develops required specifications for designing and programming of simple to moderately complex systems. Assists Senior Computer Systems Analyst in preparing input and test data for the proposed system.

**Minimum Education**  
B.A. or B.S. degree

**Minimum Experience**  
Must have minimum 1 year of experience.

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**Labor Category**  
**HIT Analyst II**

**Functional Responsibility**  
Provides analysis and design of health IT business applications for complex large-scale or mid-tier computer systems, or LAN-based systems, to include experience in database management systems (DBMS), and use of programming languages. Knowledge of current storage and retrieval methods and demonstrated ability to formulate specifications for computer programmers to use in coding, testing, and debugging of computer programs. Provides technical and administrative direction for personnel performing software development tasks, including the review of work products for correctness, adherence to the design concept and to user standards, and progress in accordance with schedules. Coordinates with the Program Manager to ensure solutions to problems and user satisfaction. Makes recommendations, if needed, for approval of major systems installations. Prepares milestone status reports and deliveries and presentations on the system concept to colleagues, subordinates, and end user representatives. Provides daily supervision and direction to support staff.

**Minimum Education**  
B.A. or B.S. degree

**Minimum Experience**  
Must have minimum 5 years of experience.

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**Labor Category**  
**Enterprise Architect II**

**Functional Responsibility**  
Develops enterprise architectures that are scalable, adaptable and in synchronization with the client’s business needs. Applies experience using EA principles to drive measurable results, including lowering cost, improving performance and mitigating security risks. Defines and delivers services and investments within the framework of a repeatable process and shared
infrastructure. Aligns IT strategy and planning with the client’s current and long-term business goals. 6+ years of technical experience. Expert in at least one technical domain. Holds a BS or MS degree in computer science, IS, systems engineering or other science/technical degree or equivalent professional experience.

**Minimum Education**
B.A. or B.S. degree

**Minimum Experience**
Must have minimum 10 years of experience.

**Labor Category**
Interoperability SME

**Functional Responsibility**
Provides technical, managerial, and administrative direction for problem definition, analysis, requirements development and implementation for complex to extremely complex systems in the subject matter area. Subject matter expertise: of electronic health record interoperability. This includes unifying technology stacks, and software that connects disparate EHR systems. Makes recommendations and advises on organization-wide system improvements, optimization or maintenance efforts in the following specialties: information systems architecture; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; life-cycle management; software development methodologies; and modeling and simulation.

**Minimum Education**
B.A. or B.S. degree

**Minimum Experience**
Must have minimum 10 years of experience with 5 supporting EHR interoperability projects.

**Labor Category**
Program Manager I

**Functional Responsibility**
Performs day-to-day management of assigned delivery order projects that involve teams of data processing and other information system and management professionals who have previously been involved in analyzing, designing, integrating, testing, documenting, converting, extending, and implementing automated information and telecommunications systems. Demonstrates proven skills in those technical areas addressed by the delivery order to be managed. Organizes, directs, and coordinates the planning and production of all activities associated with assigned delivery order projects. Demonstrates writing and oral communication skills. Establishes and alters (as necessary) corporate management structure to direct effective contract support activities.

**Minimum Education**
B.A. or B.S. degree
Minimum Experience
Must have minimum 8 years of IT Systems Management experience, 12 years of IT experience.

Labor Category
Program Manager II

Functional Responsibility
Performs day-to-day management of assigned delivery order projects that involve teams of data processing and other information system and management professionals who have previously been involved in analyzing, designing, integrating, testing, documenting, converting, extending, and implementing automated information and telecommunications systems. Demonstrates proven skills in those technical areas addressed by the delivery order to be managed. Organizes, directs, and coordinates the planning and production of all activities associated with assigned delivery order projects. Demonstrates writing and oral communication skills. Establishes and alters (as necessary) corporate management structure to direct effective contract support activities.

Minimum Education
B.A. or B.S. degree

Minimum Experience
Must have minimum of 10 years of experience with IT Systems Management, 15 years IT experience.

Labor Category
Software Development Engineer II

Functional Responsibility
Reviews and analyzes system specifications. Prepares programming specifications. Analyzes existing systems and subsystems for reusability benefits and needed changes. Prepares design plans and written analyses, unit and test scripts, and documentation. At least 5 years of experience working with Ada, standard query language (SQL), or third- and fourth-generation languages in the design and implementation of systems; 1 year of experience working with DBMS.

Minimum Education
B.A. or B.S. degree

Minimum Experience
Must have minimum 5 years of experience.

Labor Category
Systems Integration Engineer II

Functional Responsibility
Develops, manages, maintains, and evaluates current state-of-the-art computer hardware, software, and software development tools; evaluates their ability to support specific requirements
and interface with other equipment and systems; determines potential and actual bottlenecks and proposes recommendations for their elimination; and makes recommendations for system improvements that will result in optimal hardware and software use. Must be able to determine costs for converting computer systems from one language or machine to another by using compilers, simulators, emulators, and/or language translators and to recommend better utilization of operating systems capabilities for improving system efficiency.

**Minimum Education**
B.A. or B.S. degree

**Minimum Experience**
Must have minimum 10 years of experience.
IRIS Health Solutions LLC | Labor Category Descriptions and Functional Responsibilities SIN 54151HEAL

**Labor Category**
HIT Junior Program Analyst

**Functional Responsibility**
Assists HIT Program & Project Managers in development, evaluation, and change management of functional programs. Duties include: conferring with management and users about on-going operations; reviewing performance metrics; collecting, maintaining, and processing data; identifying problems or improvements; assisting in the preparation and delivery of decision support reports and briefings; assisting in data analysis using statistical techniques. Familiarity in concepts, solutions, and methodologies around health information technology and interoperability, healthcare delivery, and/or healthcare standards and public policy.

**Minimum Education**
B.A. or B.S. degree

**Minimum Experience**
Minimum 2 years of experience.

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**Labor Category**
HIT Project Analyst II

**Functional Responsibility**
Provides analysis and support for the design of health IT systems, healthcare initiatives including interoperability and other related HIT projects and associated HIT business processes; analysis and technical direction for personnel performing project tasks, including the review of work products for correctness, adherence to the project design concept, stakeholder and/or user standards, and progress in accordance with schedules. Areas of expertise can include but are not limited to: business applications for complex large-scale or mid-tier computer systems, or LAN-based systems; database management systems (DBMS); use of programming languages; current storage and retrieval methods; specifications for computer programmers to use in coding, testing, and debugging of computer programs. Coordinates with the Program Manager to ensure solutions to problems and user satisfaction; Makes recommendations, as needed, for HIT project implementation and execution; Prepares milestone status reports and deliveries and presentations to colleagues, stakeholders and end user representatives. Supports and/or provides daily project supervision and direction to support staff.

**Minimum Education**
B.A. or B.S. degree

**Minimum Experience**
Minimum 5 years of experience.

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**Labor Category**
HIT Training Specialist I
**Functional Responsibility**
Manages multiple stakeholders and differing audience needs related to training, communications messaging and delivery vehicles for HIT project and programs. Requires an advanced proficiency in training and communications content development, with strong attention to detail, interpersonal skills, business writing acumen, spelling, grammar, punctuation and proof-reading skills; Knowledge of healthcare, DoD, and military communications style and language. Responsible for development of training materials, change management communications, delivery of instruction and management of diverse classes of adult learners in a single classroom or simultaneously via satellite or other virtual delivery methods to multiple sites.

**Minimum Education**
B.A. or equivalent professional experience in related fields

**Minimum Experience**
Minimum 2 years of experience.

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**Labor Category**
HIT Business Analyst III

**Functional Responsibility**
Applies management analysis processes, statistical methods, and advanced technical and analytical research techniques to determine solutions based on client requirements with an health IT services/ solutions-based scope. Analyzes operational activities to obtain a quantitative, rational basis for decision making and resource allocation. Employs process improvements and reengineering methodologies and principles for modernization of systems and projects. Creates project plans to achieve performance-based objectives, enhancing implementation, systems and service. Provides integral support in mission requirements determination, conceptualization, design, development, testing, verification and validation, documentation, and implementation of system applications. Assists in applying common HIT industry best practices to the customer using a knowledge base to create conceptual business models and to identify relevant issues and considerations in selecting application software packages.

**Minimum Education**
B.A. or B.S. degree

**Minimum Experience**
Minimum 8 years of experience.

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**Labor Category**
HIT Marketing & Communications Specialist II

**Functional Responsibility**
Responsible for communications planning and marketing strategy, managing the marketing, advertising, and promotional activities of the agency or program; gather feedback from stakeholders, attend or monitor key meetings and provide reports on proceedings, recommend communications to increase buy-in, engagement, change acceptance; work with other team members and stakeholders to meet communication needs; design, develop, test, and evaluate
communications; create marketing materials; develop multimedia and social media content; collaborate with customer to establish program brand and associated core messages. Develop strategies and plans to measure, enhance, and enrich the position and image of the program through various goals and objectives. Knowledgeable in concepts, solutions, and methodologies around HIT and interoperability, healthcare delivery, and/or healthcare standards and public policy.

**Minimum Education**
Bachelor’s Degree and/or equivalent professional experience in related fields

**Minimum Experience**
Minimum 5 years of experience.

**Labor Category**
HIT Consultant

**Functional Responsibility**
Conversant in concepts, solutions, and methodologies around HIT and interoperability, healthcare delivery, and/or healthcare standards and public policy. Primary liaison between the client, health technology organization(s), internal and external partners, and business community for all project requirements during the analysis and execution phase of a project. Responsible for proactively conducting interviews with all project stakeholders to elicit functional and business requirements, modeling those requirements in an organized manner, managing and communicating those requirements throughout the project life cycle; may be required to address change management issues, may assist in test planning and other support activities including management of internal and external communications. Meets with senior management to consult and report on project progress.

**Minimum Education**
B.A. or B.S. degree, PMP certification preferred

**Minimum Experience**
Minimum 5 years of experience.

**Labor Category**
HIT Senior Consultant

**Functional Responsibility**
Conversant in concepts, solutions, and methodologies around HIT and interoperability, healthcare delivery, and/or healthcare standards and public policy. As Senior HIT Consultant, acts as a liaison between the client, health technology organization(s), internal and external partners, and business community to address and refine project requirements during the analysis and execution phase of a project. Works closely with stakeholders and client to define functional and business requirements, assists client and stakeholders in modeling those requirements in an organized manner, and in managing and communicating those requirements throughout the project life cycle. Meets regularly with senior management to consult on project scope, requirements, troubleshooting of specific issues, and overall project progress.
Minimum Education
B.A. or B.S. degree, PMP certification preferred

Minimum Experience
Minimum 8 years of experience.

Labor Category
HIT Enterprise Architect II

Functional Responsibility
Develops HIT enterprise architectures that are scalable, adaptable and in synchronization with the client’s business needs. Applies experience using EA principles to drive measurable results, including lowering cost, improving performance and mitigating security risks. Defines and delivers services and investments within the framework of a repeatable process and shared infrastructure. Aligns IT strategy and planning with the client’s current and long-term business goals. Expert in at least one technical domain for health IT, 6+ years of technical experience. Holds degree in computer science, IS, systems engineering or other science/technical degree or equivalent professional experience.

Minimum Education
B.A. or B.S. degree

Minimum Experience
Minimum 10 years of experience.

Labor Category
HIT Help Desk Analyst I

Functional Responsibility
Serves as the initial point of contact for troubleshooting Health Information Technology network applications, and other related systems including hardware and software, PC and printer problems. Provides phone and in-person support to users in the areas of electronic health records (EHRs), client specific HIT applications, grant systems, E-mail, directories, and standard Windows desktop applications. At least 3 years of specialized experience relevant to client systems, including PC operating systems, networking and mail standards, and work on a help desk. Demonstrated ability to communicate orally and in writing and a positive customer service attitude.

Minimum Education
B.A. or B.S. degree, or 3 years of equivalent experience

Minimum Experience
Minimum 1 year of experience.

Labor Category
HIT Program Manager I
**Functional Responsibility**
Performs day-to-day management of assigned delivery order projects that involve teams of data processing and other health information system and management professionals who have previously been involved in analyzing, designing, integrating, testing, documenting, converting, extending, and implementing automated information and telecommunications systems. Demonstrates proven skills in those technical areas addressed by the delivery order to be managed. Organizes, directs, and coordinates the planning and production of all activities associated with assigned delivery order projects. Demonstrates writing and oral communication skills.

**Minimum Education**
B.A. or B.S. degree; PMP certification preferred

**Minimum Experience**
Minimum 8 years of HIT Systems Management experience, 12 years of IT experience.

**Labor Category**
HIT Program Manager II

**Functional Responsibility**
Performs day-to-day management of assigned delivery order projects that involve teams of data processing and other health information system and management professionals who have previously been involved in analyzing, designing, integrating, testing, documenting, converting, extending, and implementing automated information and telecommunications systems. Demonstrates proven skills in those technical areas addressed by the delivery order to be managed. Organizes, directs, and coordinates the planning and production of all activities associated with assigned delivery order projects. Demonstrates writing and oral communication skills.

**Minimum Education**
B.A. or B.S. degree; PMP certification preferred

**Minimum Experience**
Minimum 10 years of experience with HIT Systems Management, 15 years IT experience.

**Labor Category**
HIT Project Manager I

**Functional Responsibility**
Performs day-to-day management of assigned delivery order projects that involve teams of data processing and other health information system and management professionals who have previously been involved in analyzing, designing, integrating, testing, documenting, converting, extending, and implementing automated information and telecommunications systems. Demonstrates proven skills in those technical areas addressed by the delivery order to be managed. Organizes, directs, and coordinates the planning and production of all activities associated with assigned delivery order projects. Demonstrates writing and oral communication skills.
Minimum Education
B.A. or B.S. degree

Minimum Experience
Minimum of 3 years of experience.

Labor Category
HIT Project Manager II

Functional Responsibility
Performs day-to-day management of assigned delivery order projects that involve teams of data processing and other health information system and management professionals who have previously been involved in analyzing, designing, integrating, testing, documenting, converting, extending, and implementing automated information and telecommunications systems. Demonstrates proven skills in those technical areas addressed by the delivery order to be managed. Organizes, directs, and coordinates the planning and production of all activities associated with assigned delivery order projects. Demonstrates writing and oral communication skills.

Minimum Education
B.A. or B.S. degree, PMP certification preferred

Minimum Experience
Must have minimum 5 years of experience.

Labor Category
HIT Project Manager III

Functional Responsibility
Contributes overall strategic vision and integrates a broad range of solutions in support of client requirements for health IT projects. Formulates and defines system scope and objectives, develops or modifies processes to solve complex problems for computer systems and business and electronic interfaces to achieve desired results through the use of innovative technologies. Develops and applies advanced engineering and design methods, theories, and research techniques in the investigation and solution of complex and advanced system requirements, hardware/software interfaces and applications, and solutions. Responsible for design, development, engineering, integration, and architecture. Senior staff manages, plans, and conducts major phases of significant projects.

Minimum Education
B.A. or B.S. degree, PMP certification preferred

Minimum Experience
Must have minimum 8 years of experience.

Labor Category
HIT Program SME II
**Functional Responsibility**
In-depth knowledge of concepts, solutions, and methodologies around health information technology and interoperability, healthcare delivery, and/or healthcare standards and public policy. Defines the problems, analyzes and develops plans and requirements in the HIT subject matter area for moderately complex to complex systems. Coordinates and manages the preparation of analysis, evaluations, and recommendations for proper implementation of programs and systems specifications in the following specialties: information systems architecture, networking, telecommunications, automation, communications protocols, risk management/electronic analysis, software, life-cycle management, software development methodologies, and modeling and simulation.

**Minimum Education**
Minimum B.A. or B.S. degree; Master’s Degree in Health IT or equivalent preferred

**Minimum Experience**
Minimum of 10 years of experience.

**Labor Category**
HIT Informatics SME

**Functional Responsibility**
Provides expert level advice and testimony on health IT informatics. In-depth knowledge of concepts, solutions, and methodologies around health informatics, healthcare standards, healthcare delivery, health information technology and interoperability, public health policy. Participates in the development of requirements to support new concepts that often involve precedent setting decisions related to the electronic exchange of health information. May serve as the chair or member of a board or committee involved in evaluation of electronic health information standards or systems. Commensurate experience in new and related older health IT technology that directly relates to the required area of expertise. Demonstrates exceptional oral and written communication skills.

**Minimum Education**
Minimum B.A. or B.S. degree; Master’s Degree in Health IT or equivalent preferred

**Minimum Experience**
Minimum of 10 years of experience.

**Labor Category**
HIT Interoperability SME

**Functional Responsibility**
Provides technical, managerial, and administrative direction for problem definition, analysis, requirements development and implementation for complex to extremely complex systems in the subject matter area. In-depth knowledge of concepts, solutions, and methodologies around health information technology and interoperability, healthcare delivery, and/or healthcare standards and public policy. Subject matter expertise: electronic health record interoperability, which includes unifying technology stacks, and software that connects disparate EHR systems. Makes
recommendations and advises on organization-wide system improvements, optimization or maintenance efforts in the following specialties: information systems architecture; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; life-cycle management; software development methodologies; and modeling and simulation. Demonstrates exceptional oral and written communication skills.

**Minimum Education**  
Master’s Degree in Health IT or equivalent preferred

**Minimum Experience**  
Minimum 10 years of experience with 5 years supporting EHR projects.

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**Labor Category**  
HIT Policy SME

**Functional Responsibility**  
In-depth knowledge of concepts, solutions, and methodologies around health information public policy and healthcare standards, health information technology and interoperability, and healthcare delivery. Provides expert level advice and testimony on a wide variety of health IT initiatives, policies, procedures and regulations. May serve as the chair or member of a board or committee involved in evaluation of electronic health information standards or systems. Possesses an in-depth knowledge of Federal Health Information Technology and requisite knowledge and expertise so recognized in the professional community that the government can qualify the individual as an expert in the field for an actual task order. Demonstrates exceptional oral and written communication skills.

**Minimum Education**  
Minimum B.A. or B.S. degree; Master’s Degree in Health IT or equivalent preferred

**Minimum Experience**  
Minimum 10 years of experience.

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**Labor Category**  
HIT Software Development Engineer II

**Functional Responsibility**  
Prepares programming specifications for Health IT software and systems. Analyzes existing HIT systems and subsystems for reusability benefits and needed changes. Reviews and analyzes HIT system specifications. Prepares design plans and written analyses, unit and test scripts, and documentation. At least 5 years of experience working with Ada, standard query language (SQL), or third- and fourth generation languages in the design and implementation of health information systems; 1 year of experience working with DBMS.

**Minimum Education**  
B.A. or B.S. degree

**Minimum Experience**  
Minimum of 5 years of experience.
**Labor Category**
**HIT System Analyst I**

**Functional Responsibility**
Develops requirements for information systems from a project's inception to its conclusion. Develops required specifications for designing and programming of simple to moderately complex systems. Assists Senior Computer Systems Analyst in preparing input and test data for the proposed system; Knowledgeable in concepts, solutions, and methodologies around HIT and interoperability, healthcare delivery, and/or healthcare standards and public policy.

**Minimum Education**
B.A. or B.S. degree, or 3 years of equivalent experience

**Minimum Experience**
Minimum of 3 years of experience.

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**Labor Category**
**HIT Systems Architect II**

**Functional Responsibility**
Contributes overall strategic vision and integrates a broad range of solutions in support of client requirements for health IT projects. Responsible for design, development, engineering, integration, and architecture. Formulates and defines system scope and objectives, develops or modifies processes to solve complex problems for health IT systems and business and electronic interfaces to achieve desired results using innovative technologies. Develops and applies advanced engineering and design methods, theories, and research techniques in the investigation and solution of complex and advanced system requirements, hardware/software interfaces and applications, and solutions. Senior staff manages, plans, and conducts major phases of significant projects.

**Minimum Education**
B.A. or B.S. degree

**Minimum Experience**
Must have a minimum of 12 years of experience.

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**Labor Category**
**HIT Systems Integration Engineer II**

**Functional Responsibility**
Develops, manages, maintains, and evaluates current state-of-the-art computer hardware, electronic health records (EHRs) software, other types of relevant software, and HIT software development tools; evaluates their ability to support specific requirements and interface with other equipment and systems; determines potential and actual bottlenecks and proposes recommendations for their elimination; makes recommendations for system improvements that will result in optimal hardware and software use. Must be able to determine costs for converting computer systems from one language or machine to another by using compilers, simulators,
emulators, and/or language translators and to recommend better utilization of operating systems capabilities for improving system efficiency.

**Minimum Education**
B.A. or B.S. degree

**Minimum Experience**
Minimum 10 years of experience with 5 years supporting EHR projects.

**Labor Category**
HIT Program Coordinator II

**Functional Responsibility**
Participates in account strategy sessions, strategic assessments and design reviews to validate enterprise approach and associated work products, such as electronic health records (EHR) and enterprise resource planning (ERP) implementations, coordinating the resolution of highly complex problems and tasks. Assesses the operational and functional baseline of an organization and its organizational components and helps to define the direction and strategy for an engagement while ensuring the organizational needs are being addressed. Identify health information technology inadequacies and/or deficiencies that affect the functional area’s ability to support/meet organizational goals. Generates functional area strategies for enhanced HIT operations in a cross-functional area mode throughout the organization. Other typical areas addressed may include Human Resources, Finance, Supply, and Operations.

**Minimum Education**
B.A. or B.S. degree

**Minimum Experience**
Minimum 5 years of experience.
## IRIS Health Solutions LLC | SIN 54151S Awarded Pricelist

<table>
<thead>
<tr>
<th>Awarded GSA Labor Category</th>
<th>GSA Rate w/ IFF Year 1 (2020-2021)</th>
<th>GSA Rate w/ IFF Year 2 (2021-2022)</th>
<th>GSA Rate w/ IFF Year 3 (2022-2023)</th>
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