



GENERAL SERVICES ADMINISTRATION

Federal Supply Service Authorized Federal Supply Schedule Price List
On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is:
GSAAdvantage.gov.

Schedule Title: Multiple Award Schedule
FSC Group, Part, and Section or Standard Industrial Group (as applicable):
Multiple Award Schedule (MAS) 54151S
FSC Class(es)/Product code(s) and/or Service Codes (as applicable):

FSC/PSC Class D399 IT AND TELECOM- OTHER IT AND TELECOMMUNICATIONS
Other Information Technology Services, Not Elsewhere Classified

GSA Schedule No.: GS-35F-213CA

Contract Period: March 8, 2020 - March 9, 2025

Veracity Consulting, Inc.
8100 Newton St.
Overland Park, KS 66204-3623
Phone: (913) 515-5071
Email: govsales@engageveracity.com
Website: <http://www.engageveracity.com>
DUNS: 792532835
Mod No.: PO-04
September 25, 2019

Mass Mod No. A812 signed 04/13/2020

Mass Mod No. A821 signed 07/16/2020

Authorized Negotiator:

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Business Size

Women Owned (WOSB)
Women Owned (EDWOSB)
SBA Certified Small Disadvantaged business
SBA Certified 8(a) Firm



For more information on ordering from Federal Supply Schedules go to the GSASchedules page at GSA.gov.

CUSTOMER INFORMATION:

**1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)
AWARDED PRICES**

54151S Information Technology and Professional Services Pages 2-3

1b. LOWEST PRICED NUMBER AND PRICE FOR EACH SIN:
(Government net price based on a unit price)

SIN#	Labor Category	UOI	GSA OFFER PRICE (inclusive of the .75% IFF)
54151S	Bus Sys Programmer/ Program Analyst	Hourly	\$45.82

1c. SIN 54151S INFORMATION TECHNOLOGY PROFESSIONAL SERVICES

SIN(s) PROPOSED	SERVICE PROPOSED (e.g. Job Title/Task)	MINIMUM EDUCATION/ CERTIFICATION LEVEL	MINIMUM YEARS OF EXPERIENCE	PRICE OFFERED TO GSA (including IFF)	QUANTITY/ VOLUME DISCOUNT
54151S	Bus Sys /Process Analyst I	Bachelor	2	\$59.49	None
54151S	Bus Sys /Process Analyst II	Bachelor	4	\$64.44	None
54151S	Bus Sys /Process Analyst III	Bachelor	7	\$74.36	None
54151S	Bus Sys /Process Analyst IV	Bachelor	9	\$79.31	None
54151S	Bus Sys /Process Analyst V	Bachelor	12	\$94.19	None
54151S	Bus Sys Programmer / Program Analyst I	Bachelor	2	\$45.82	None
54151S	Bus Sys Programmer / Program Analyst II	Bachelor	6	\$55.08	None
54151S	Bus Sys Programmer / Program Analyst III	Bachelor	8	\$64.92	None
54151S	Bus Sys Programmer / Program Analyst IV	Bachelor	10	\$76.38	None
54151S	Bus Sys Programmer / Program Analyst V	Bachelor	12	\$81.72	None
54151S	Configuration Analyst I	Bachelor	2	\$114.02	None
54151S	Configuration Analyst II	Bachelor	4	\$123.93	None



SIN(s) PROPOSED	SERVICE PROPOSED (e.g. Job Title/Task)	MINIMUM EDUCATION/ CERTIFICATION LEVEL	MINIMUM YEARS OF EXPERIENCE	PRICE OFFERED TO GSA (including IFF)	QUANTITY/ VOLUME DISCOUNT
54151S	Senior Database Administrator	Bachelor	4	\$123.93	None
54151S	LAN/Network Specialist	Bachelor	2	\$94.19	None
54151S	Program Manager	Bachelor	5	\$133.84	None
54151S	Project Manager Coordinator	Bachelor	5	\$90.22	None
54151S	Subject Matter Expert I	Bachelor	7	\$99.14	None
54151S	Subject Matter Expert II	Bachelor	7	\$114.02	None
54151S	Subject Matter Expert III	Master's	7	\$123.93	None
54151S	Subject Matter Expert IV	Master's	8	\$148.72	None
54151S	Subject Matter Expert V	Master's	10	\$173.50	None
54151S	System Administrator III	Bachelor	1	\$94.19	None
54151S	System Administrator IV	Bachelor	3	\$114.02	None
54151S	Systems Integration Analyst	Bachelor	2	\$94.19	None
54151S	Web Technologist/Site Admin	Bachelor	1	\$ 99.14	None

2. Maximum order: \$500,000
3. Minimum order: \$100
4. Geographic coverage: 50 States, D.C. U.S. Territories
5. Point(s) of production: 8100 Newton St. Overland Park, KS 66204-3623
6. Discount from list prices: SIN 54151S Basic discount of 4% from the awarded market rate sheet. Discount reflected in GSA Proposed Price with IFF.
7. Quantity discounts: None.
8. Prompt payment terms: 0% Net 30 Days
- 9a. Notification that Government purchase cards are accepted at the micro-purchase threshold.



9b. Notification whether Government purchase cards are accepted above the micro-purchase threshold.

10. Foreign items: Not Applicable.

11a. Time of delivery: 54151S as agreed between ordering agency and contractor.

11b. Expedited Delivery. Not Applicable.

11c. Overnight and 2-day delivery: Not Applicable.

11d. Urgent Requirements: Agencies can contact the Contractor's representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

12. F.O.B. point(s): Destination

13a. Ordering address(es): Same as contractor.

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address(es): Same as contractor.

15. Warranty provision. Not Applicable, Service Only.

16. Export Packing Charges: Not Applicable.

17. Terms and conditions of Government purchase card acceptance: Any thresholds above the micro-purchase level).

18. Terms and conditions of rental, maintenance, and repair (if applicable): Not Applicable.

19. Terms and conditions of installation (if applicable): Not Applicable.



20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): Not Applicable.

20a. Terms and conditions for any other services (if applicable): Not Applicable.

21. List of service and distribution points (if applicable): Not Applicable.

22. List of participating dealers (if applicable): Not Applicable.

23. Preventive maintenance (if applicable): Not Applicable.

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): Not Applicable.

24b. Section 508 Compliance For Electronic and Information Technology (EIT): <http://www.engageveracity.com>

25. Data Universal Number System (DUNS) number.: 792532835

26. Notification regarding registration in System for Award Management (SAM) database.: Contractor has an Active Registration in the SAM Database.



SIN 54151S: PROFESSIONAL SERVICES LABOR CATEGORIES AND RATES

Business System/Process Analyst I

General Summary

Responsible for analyzing user business problems to be solved with automated systems. May formulate and define information system scope and objectives through research, analysis, testing and fact finding with a basic understanding of business systems and industry requirements. May prepare communications and make presentations on recommendations on system enhancements or alternatives. May act as functional experts.

Principal Duties and Responsibilities

1. Provides problem definition, evaluation of requirements, and implementation of systems to meet business, user, and cost requirements
2. May prepare communications and make presentations on recommendations on system enhancements or alternatives.
3. May act as functional experts.

Job Specifications

Bachelor's degree or equivalent and 2 years relevant experience.

Business System/Process Analyst II

General Summary

Responsible for analyzing user business problems to be solved with automated systems. May formulate and define information system scope and objectives through research, analysis, testing and fact finding with a basic understanding of business systems and industry requirements. May prepare communications and make presentations on recommendations on system enhancements or alternatives. May act as functional experts.

Principal Duties and Responsibilities



1. Provides problem definition, evaluation of requirements, and implementation of systems to meet business, user, and cost requirements
2. May prepare communications and make presentations on recommendations on system enhancements or alternatives.
3. May act as functional experts.

Job Specifications

Bachelor's degree or equivalent and 4 years relevant experience.

Business System/Process Analyst III

General Summary

Responsible for analyzing user business problems to be solved with automated systems. May formulate and define information system scope and objectives through research, analysis, testing and fact finding with a basic understanding of business systems and industry requirements. May prepare communications and make presentations on recommendations on system enhancements or alternatives. May act as functional experts.

Principal Duties and Responsibilities

1. Provides problem definition, evaluation of requirements, and implementation of systems to meet business, user, and cost requirements
2. May prepare communications and make presentations on recommendations on system enhancements or alternatives.
3. May act as functional experts.

Job Specifications

Bachelor's degree or equivalent and 7 years relevant experience.

Business System/Process Analyst IV



General Summary

Responsible for analyzing user business problems to be solved with automated systems. May formulate and define information system scope and objectives through research, analysis, testing and fact finding with a basic understanding of business systems and industry requirements. May prepare communications and make presentations on recommendations on system enhancements or alternatives. May act as functional experts.

Principal Duties and Responsibilities

1. Provides problem definition, evaluation of requirements, and implementation of systems to meet business, user, and cost requirements
2. May prepare communications and make presentations on recommendations on system enhancements or alternatives.
3. May act as functional experts.

Job Specifications

Bachelor's degree or equivalent and 9 years relevant experience.

Business System/Process Analyst V

General Summary

Responsible for analyzing user business problems to be solved with automated systems. May formulate and define information system scope and objectives through research, analysis, testing and fact finding with a basic understanding of business systems and industry requirements. May prepare communications and make presentations on recommendations on system enhancements or alternatives. May act as functional experts.

Principal Duties and Responsibilities

1. Provides problem definition, evaluation of requirements, and implementation of systems to meet business, user, and cost requirements
2. May prepare communications and make presentations on recommendations on system enhancements or alternatives.



3. May act as functional experts.

Job Specifications

Bachelor's degree and 12 years or Master's Degree and 8 years or Doctorate and 6 years of relevant experience.

Business System Programmer/Program Analyst I

General Summary

Responsible for performing complex program assignments in analyzing, defining, coding in the design, and implementing cost effective information technology solutions. Under supervision performs assigned portions of systems analysis, design, programming, documentation, and related ADP systems concepts for effective implementation. Participate in all phases of software development with emphasis on the programming, testing, documentation and acceptance phases. Designs and prepares technical reports and related documentation.

Principle Duties and Responsibilities

1. Develops and review operator and control instructions.
2. Prepares and conducts system and programming tests requiring interfacing of hardware and software
3. Conducts system programming activities such as program language codes, processing routines and report generators
4. Develops flow charts and diagrams outlining process and steps in operation; prepares documentation of program development, conducts program test and makes modification to code as needed.
5. May analyze system capabilities to resolve input/output problems.

Job Specifications



Bachelor's degree in a related field and 2 years of systems program experience. Involves working knowledge of this technical field and the ability to complete moderately complex assignments.

Business System Programmer/Program Analyst II

General Summary

Responsible for performing complex program assignments in analyzing, defining, coding in the design, and implementing cost effective information technology solutions. Performs systems analysis, design, programming, documentation, and implementation of applications which require knowledge of related ADP systems concepts for effective implementation. Participate in all phases of software development with emphasis on the analysis, programming, testing, documentation and acceptance phases. Designs and prepares technical reports and related documentation. Prepares and delivers presentations and briefings as required by the task order.

Principle Duties and Responsibilities

1. Develops and review operator and control instructions.
2. Prepares and conducts system and programming tests requiring interfacing of hardware and software
3. Conducts system programming activities such as program language codes, processing routines and report generators
4. Develops flow charts and diagrams outlining process and steps in operation; prepares documentation of program development, conducts program test and makes modification to code as needed.
5. May analyze system capabilities to resolve input/output problems.

Job Specifications

Bachelor's degree in a related field and 6 years of systems program experience. Involves working knowledge of this technical field and the ability to complete moderately complex assignments.

Business System Programmer/Program Analyst III



General Summary

Responsible for performing complex program assignments in analyzing, defining, coding in the design, and implementing cost effective information technology solutions. Performs systems engineering, analysis, design, documentation, and implementation of very complex applications which require a thorough knowledge of related ADP systems concepts for effective implementation. Participates in all phases of software development with emphasis on the planning, engineering, analysis, testing, and acceptance phases. Designs and prepares technical reports and related documentation. Prepares and delivers presentations and briefs as required.

Principle Duties and Responsibilities

1. Develops and review operator and control instructions.
2. Prepares and conducts system and programming tests requiring interfacing of hardware and software
3. Conducts system programming activities such as program language codes, processing routines and report generators
4. Develops flow charts and diagrams outlining process and steps in operation; prepares documentation of program development, conducts program test and makes modification to code as needed.
5. May analyze system capabilities to resolve input/output problems.

Job Specifications

Bachelor's degree in a related field and 8 years of systems programming experience, including leadership skills.

Involves comprehensive knowledge of this field and the ability to complete highly complex assignments.

Business System Programmer/Program Analyst IV



General Summary

Responsible for performing complex program assignments in analyzing, defining, coding in the design, and implementing cost effective information technology solutions. Performs and directs high-level systems engineering, analysis, design, documentation, and implementation of very complex applications which require thorough knowledge of related ADP systems concepts for effective implementation. Directs and participates in all phases of software development with emphasis on the planning, engineering, analysis, testing and acceptance phases. Designs and prepares technical reports and related documentation. Prepares and delivers presentations and briefings as required. Individual needs seven years of intensive and progressive experience in performing computer programming and systems analysis including system level analysis, design, development, and implementation on contemporary computer hardware and programming languages.

Principle Duties and Responsibilities

1. Develops and review operator and control instructions.
2. Prepares and conducts system and programming tests requiring interfacing of hardware and software
3. Conducts system programming activities such as program language codes, processing routines and report generators
4. Develops flow charts and diagrams outlining process and steps in operation; prepares documentation of program development, conducts program test and makes modification to code as needed.
5. May analyze system capabilities to resolve input/output problems.

Job Specifications

Bachelor's degree in a related field and 10 years of relevant experience, 5 of which must be specialized. Advanced degree is preferred. Specialized experience includes: technical leadership of Systems Programmers/Analyst and the use of structure analysis, design, methodologies and/or design tools in the development and implementation of computer-based systems.

Business System Programmer/Program Analyst V



General Summary

Responsible for performing complex program assignments in analyzing, defining, coding in the design, and implementing cost effective information technology solutions. Performs and directs high-level systems engineering, analysis, design, documentation, and implementation of very complex applications which require thorough knowledge of related ADP systems concepts for effective implementation. Directs and participates in all phases of software development with emphasis on the planning, engineering, analysis, testing and acceptance phases. Designs and prepares technical reports and related documentation. Prepares and delivers presentations and briefings as required. Individual needs seven years of intensive and progressive experience in performing computer programming and systems analysis including system level analysis, design, development, and implementation on contemporary computer hardware and programming languages.

Principle Duties and Responsibilities

1. Develops and review operator and control instructions.
2. Prepares and conducts system and programming tests requiring interfacing of hardware and software
3. Conducts system programming activities such as program language codes, processing routines and report generators
4. Develops flow charts and diagrams outlining process and steps in operation; prepares documentation of program development, conducts program test and makes modification to code as needed.
5. May analyze system capabilities to resolve input/output problems.

Job Specifications

Bachelor's degree in a related field and 12 years of relevant experience, 5 of which must be specialized.

Configuration Analyst I



General Summary

Responsible for product design changes and the effects of the overall system. Assist in documenting and tracking all aspects of hardware and/or software development and modifications. Ensures configuration identification by reviewing design release documents for completeness and proper authorizations

Principal Duties and Responsibilities

1. Prepares deviations and waivers for government approval when specifications cannot be met.
2. Reviews all issued document change requests, document change notices and associated drawings for accuracy, completeness and proper signatures
3. May structure and maintain databases.
4. Submits engineering changes to customers for review and approval; maintains records and submit reports regarding status.
5. Prepares configuration verification audit record sheets for all programs.
6. May be responsible for providing Software Configuration Management (SCM) support at the enterprise and/or project level throughout a software product's life cycle

Job Specifications

Bachelor's degree and 2 years of relevant experience.

Configuration Analyst II

General Summary

Responsible for product design changes and the effects of the overall system. Assist in documenting and tracking all aspects of hardware and/or software development and modifications. Ensures configuration identification by reviewing design release documents for completeness and proper authorizations

Principal Duties and Responsibilities



1. Prepares deviations and waivers for government approval when specifications cannot be met.
2. Reviews all issued document change requests, document change notices and associated drawings for accuracy, completeness and proper signatures
3. May structure and maintain databases.
4. Submits engineering changes to customers for review and approval; maintains records and submit reports regarding status.
5. Prepares configuration verification audit record sheets for all programs.
6. May be responsible for providing Software Configuration Management (SCM) support at the enterprise and/or project level throughout a software product's life cycle

Job Specifications

Bachelor's degree and 4 years of relevant experience.

Senior Database Administrator

General Summary

Responsible for performing database administration in support of the Database Management Systems (DBMS) applications. Assists in the administration of all relational databases, database design, development, maintenance, security, and backup. Perform the daily backup and recovery procedures. Maintains detailed user/group role security models and for adding and dropping database objects, performance tuning, and performance analysis.

Principal Duties and Responsibilities

1. Maintain databases across multiple platforms and computer environments.
2. Propose and implement enhancements to improve performance and reliability.
3. Responsible for software development and maintenance teams, including database definition, structure, long-range requirements, operational guidelines, and security and integrity controls.



Job Specifications

Bachelor's degree in a related field and 4 years relevant experience.

LAN/Network Specialist

General Summary

Provides overall network support for a broad range of programs. Supports acquisition, installation, configuration, maintenance and usage of the Local Area Network (LAN) and/or World Wide. : Installs, maintains, and coordinates the customer's area network. Evaluate hardware and software, including peripheral, output, and telecommunications equipment. Enforces security procedures, installs network software, and manages network performance. Troubleshoots and resolves problems. Implements and coordinates network policies, procedures, and standards

Principal Duties and Responsibilities

1. Manages daily operations of local and wide area networks within span of control.
2. May propose solutions to management to ensure all communications requirements based on future needs and current usage.
3. Assists in planning for upgrades and replacements for facilities interconnected on a common network.
4. Acts as initial point of contact for LAN/WAN problems at the site.
5. Provides the focal point for coordination of high tiers of maintenance support.

Job Specifications

Bachelor's degree in a computer-related, engineering, or scientific field and 2 years relevant experience. Experience shall include a range of assignments in technical tasks directly related to the proposed are of responsibility. Professional Technical Certification is preferred.

Program Manager

General Summary



Responsible for day-to-day financial analysis of area operations. This labor category is responsible for managing the implementation of specific government or commercial contracts. Manages mid size and small programs involving multiple projects. Organizes, directs, and coordinates planning and production of all contract support activities. Demonstrate communications skills at all levels of management. Serve as the contractor's authorized interface with the Contracting Officer's Technical Representative (COTR), government management personnel, and client agency representatives. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel, and communicating policies, purposes, and goals of the organization to subordinate personnel. Responsible for overall contract performance. Under stringent time frames, assembles and recruits as necessary to perform assigned tasks. Demonstrate capability in the overall management of multi-task contracts of the size, type, and complexity as described in the Task Order.

Principal Duties and Responsibilities

1. Plan, coordinate, and manage the actions taken by an organization to acquire and execute a specific piece of business, either competitively or non-competitively.
2. Integrate all functions and activities necessary to perform the project/program to meet the client or customer requirements.
3. Plan and implement actions by the program/project team to define and implement technical baseline and meet quality requirements for project/program products and services.
4. Direct project team personnel, manage cost and schedule, ensure contract compliance, and serve as principal customer interface.

Job Specifications

Bachelor's degree or higher. Experience in managing projects. Minimum 5 years of successful project or program manager experience

Project Manager Coordinator

General Summary



Responsible for day-to-day financial analysis of area operations. This labor category is responsible for managing the implementation of specific government or commercial contracts. Simultaneously plans and directs a highly technical project (or a group of related tasks) and assists the Program Manager in working with the government Contracting Officer, the COTR, government management personnel, and client agency representatives. Under the guidance of the Program Manager, is responsible for the overall management of specific Task Orders and ensures that the technical solutions and schedules in the Task Order are implemented in a timely manner.

Principal Duties and Responsibilities

1. Plan, coordinate, and manage the actions taken by an organization to acquire and execute a specific piece of business, either competitively or non-competitively.
2. Integrate all functions and activities necessary to perform the project/program to meet the client or customer requirements.
3. Plan and implement actions by the program/project team to define and implement technical baseline and meet quality requirements for project/program products and services.
4. Direct project team personnel, manage cost and schedule, ensure contract compliance, and serve as principal customer interface.

Job Specifications

Bachelor's degree or higher. Experience in managing projects. Minimum 5 years of experience working on projects or programs with at least 2 years of successful task lead experience.

Subject Matter Expert I

General Summary

Responsible for providing highest level of IT domain expertise and guidance to the delivery team and stakeholders. 5+ years of progressive experience in supporting large information technology projects related to the individual's subject matter expertise. These personnel are often a corporate officers, leaders, and directors with many year of experience, and are nationally and/or internationally renowned experts in either functional domains (e.g., finance, personnel, acquisition, etc.) or technical disciplines (e.g., computer security, network engineering, etc).



Principal Duties and Responsibilities

Serve as technical experts in areas relevant to a particular project. SMEs produce and/or review substantive and/or complex technical documentation reflecting detailed knowledge of technical areas as identified in the statement of work. Documentation subjects include, but are not limited to, systems design, system architecture, feasibility studies, and system specifications.

Job Specifications

Bachelor's degree or equivalent and 7 years relevant experience

Subject Matter Expert II

General Summary

Responsible for providing highest level of IT domain expertise and guidance to the delivery team and stakeholders. 7+ years of progressive experience in supporting large information technology projects related to the individual's subject matter expertise. These personnel are often a corporate officers, leaders, and directors with many year of experience, and are nationally and/or internationally renowned experts in either functional domains (e.g., finance, personnel, acquisition, etc.) or technical disciplines (e.g., computer security, network engineering, etc.)

Principal Duties and Responsibilities

Serve as technical experts in areas relevant to a particular project. SMEs produce and/or review substantive and/or complex technical documentation reflecting detailed knowledge of technical areas as identified in the statement of work. Documentation subjects include, but are not limited to, systems design, system architecture, feasibility studies, and system specifications.

Job Specifications

Bachelor's degree or equivalent and 7 years relevant experience.

Subject Matter Expert III

Responsible for providing highest level of IT domain expertise and guidance to the delivery team and stakeholders. 7+ years of progressive experience in supporting large



information technology projects related to the individual's subject matter expertise. These personnel are often a corporate officers, leaders, and directors with many year of experience, and are nationally and/or internationally renowned experts in either functional domains (e.g., finance, personnel, acquisition, etc.) or technical disciplines (e.g., computer security, network engineering, etc.)

Principal Duties and Responsibilities

Serve as technical experts in areas relevant to a particular project. SMEs produce and/or review substantive and/or complex technical documentation reflecting detailed knowledge of technical areas as identified in the statement of work. Documentation subjects include, but are not limited to, systems design, system architecture, feasibility studies, and system specifications.

Job Specifications

Master's Degree in Business, Engineering, Computer Science, Information Systems, or Social Science.

Subject Matter Expert IV

Responsible for providing highest level of IT domain expertise and guidance to the delivery team and stakeholders. 8+ years of progressive experience in supporting large information technology projects related to the individual's subject matter expertise. These personnel are often a corporate officers, leaders, and directors with many year of experience, and are nationally and/or internationally renowned experts in either functional domains (e.g., finance, personnel, acquisition, etc.) or technical disciplines (e.g., computer security, network engineering, etc.)

Principal Duties and Responsibilities

Serve as technical experts in areas relevant to a particular project. SMEs produce and/or review substantive and/or complex technical documentation reflecting detailed knowledge of technical areas as identified in the statement of work. Documentation subjects include, but are not limited to, systems design, system architecture, feasibility studies, and system specifications.

Job Specifications

Master's Degree in Business, Engineering, Computer Science, Information Systems, or Social Science.



Subject Matter Expert V

Responsible for providing highest level of IT domain expertise and guidance to the delivery team and stakeholders. 10+ years of progressive experience in supporting large information technology projects related to the individual's subject matter expertise. These personnel are often a corporate officers, leaders, and directors with many year of experience, and are nationally and/or internationally renowned experts in either functional domains (e.g., finance, personnel, acquisition, etc.) or technical disciplines (e.g., computer security, network engineering, etc.)

Principal Duties and Responsibilities

Serve as technical experts in areas relevant to a particular project. SMEs produce and/or review substantive and/or complex technical documentation reflecting detailed knowledge of technical areas as identified in the statement of work. Documentation subjects include, but are not limited to, systems design, system architecture, feasibility studies, and system specifications.

Job Specifications

Master's Degree in Business, Engineering, Computer Science, Information Systems, or Social Science.

System Administrator III

General Summary

Responsible for managing the functionality and efficiency of one or more operating systems. Assigns personnel to various projects, directs their activities, and evaluates their work. Ensures long-term requirements of systems operations and administration are included in the overall information systems planning of the organization.

Principal Duties and Responsibilities:

1. Duties to include setting up administrator and service accounts, maintaining system documentation, tuning system performance, installing system wide software, validating and implementing critical system patches, and allocating mass storage space.
2. Interacts with users and evaluates vendor products.
3. Makes recommendations to purchase hardware and software, coordinates installation and provides backup recovery.



4. Schedules, plans, and oversees system upgrades.
5. Develops functional requirements through interaction with end-users and coordinates with development team on systematic enhancements or changes.
6. Develops policies and standards related to the use of computing resources, overall strategy, design, implementation, and operational aspects of multiple systems, operating environments, and related software.

Job Specifications

Bachelor's degree in related field and 1 year relevant experience. Knowledge of administering computer systems is a requirement. Requires the ability to handle normal daily system administrator issues.

System Administrator IV

General Summary

Responsible for managing the functionality and efficiency of one or more operating systems. Assigns personnel to various projects, directs their activities, and evaluates their work. Ensures long-term requirements of systems operations and administration are included in the overall information systems planning of the organization.

Principal Duties and Responsibilities:

1. Duties to include setting up administrator and service accounts, maintaining system documentation, tuning system performance, installing system wide software, validating and implementing critical system patches, and allocating mass storage space.
2. Interacts with users and evaluates vendor products.
3. Makes recommendations to purchase hardware and software, coordinates installation and provides backup recovery.
4. Schedules, plans, and oversees system upgrades.
5. Develops functional requirements through interaction with end-users and coordinates with development team on systematic enhancements or changes.



6. Develops policies and standards related to the use of computing resources, overall strategy, design, implementation, and operational aspects of multiple systems, operating environments, and related software.

Job Specifications

Bachelor's degree in related field and 3 years of operating systems experience. Should be a well-developed technical resource capable of handling moderately complex assignments.

Systems Integration Analyst

General Summary

Conducts analysis of transition planning, intelligence information requirements, and may develop architecture baselines. Assists with and leads development of integration, migration plans/schedules.

Principal Duties and Responsibilities

1. May support ISR and C4ISR programs/clients.
2. Provides research and assistance with implementation of community policies and guidance.
3. Supports business process improvements or systems analysis for missions, systems, and fiscal requirements.
4. Provides assistance to users in accessing and using business systems.

Job Specifications

Bachelor's degree and 2 years of relevant experience.

Website Technologist/Site Administrator

General Summary

Responsible for designing web pages (including the internal/external company web page), including graphics, animation and functionality.

Principal Duties and Responsibilities



1. Works directly with customers and team members to determine project scope and specifications.
2. Develops web page infrastructure and applications related to pages with more advanced graphics and features. Assures web server and site technology performance.
3. May develop, assess and communicate web site usage and security policies and standards. Provides technical assistance to Web Site Administrators.
4. May assist in the planning or overall company strategy involving internet usage.
5. May make hardware and/or software purchasing recommendations or decisions regarding web development.
6. May perform overall administration of sites at an organization-wide level.
7. Requires knowledge of commercial internet/web tools and protocols.
8. Responsible for the maintenance of internal/external company web pages. May include reformatting of text, assuring hyperlink integrity, file transfer, and translation and posing of new material to the page involving HTML scripting.
9. Complies, analyzes, and reports statistics regarding "hits" to the web site.
10. Assists in maintaining security processes and procedures.
11. May answer questions from site visitors, or re-direct(s) mail to appropriate person(s).
12. May conduct on-line technology research.
13. May also heavily interact with other departments in the maintenance of their web-page material.

Job Specifications

Bachelor's degree in Information Systems (or related field) and 1 year of relevant experience.

Substitution/Equivalency:



The following substitutions, unless otherwise stated, may be made for either education, or experience:

Substitution/Equivalency

GED or vocational degree = high school diploma.

Associate's = two (2) years relevant experience

Bachelor's = four (4) years relevant experience.

Master's = six (6) years relevant experience.

PhD. = nine (9) years relevant experience.

Example: Master's = Bachelor's + (2) years of relevant experience, or six (6) years of relevant experience.

NOTE: Relevant Experience means the type of experience similar to the MAS 54151S labor category requirements for the specific labor category purposed.