AUTHORIZED FEDERAL SUPPLY SERVICES
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE, AND SERVICES

MULTIPLE AWARD SCHEDULE (MAS)
SPECIAL ITEM NUMBER 54151S - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES
FOR INFORMATION TECHNOLOGY EQUIPMENT AND SOFTWARE (FPDS Code U012)
SPECIAL ITEM NUMBER OLM – Order Level Materials

FPDS Code D301 IT Facility Operation and Maintenance
FPDS Code D302 IT Systems Development Services
FPDS Code D306 IT Systems Analysis Services
FPDS Code D307 Automated Information Systems Design and Integration Services
FPDS Code D308 Programming Services
FPDS Code D310 IT Backup and Security Services
FPDS Code D311 IT Data Conversion Services
FPDS Code D313 Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
FPDS Code D316 IT Network Management Services
FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

www.VESI1.com

Service-Disabled Veteran-Owned Small Business

Veteran Enterprise Solutions Inc.
6507 Wynema Court, 2nd Floor
Alexandria, VA 22315
571-441-0809

Contract Number: GS-35F-238DA
General Services Administration Federal Supply Service
Period Covered by Contract: 18 Mar 2016 Through 17 March 2026
Current through Modification PO-0010 dated 12 Feb 2021

For more information on ordering from Federal Supply Schedules click on the GSA Schedules link at www.gsa.gov
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INFORMATION FOR ORDERING OFFICES

SPECIAL NOTICE TO AGENCIES: SMALL BUSINESS PARTICIPATION

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro-purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage! on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage! and the Federal Supply Service Home Page (www.fss.gsa.gov) contains information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro-purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

CUSTOMER INFORMATION:

1.  a.  Table of Awarded Special Item Numbers (SINs): SIN 54151S and OLM
    b.  Lowest Priced Model Number and Price For Each SIN: Refer to pages 28-30.

2.  Minimum Order: $500,000

3.  Minimum Order: $100.00

4.  Geographic Coverage: 48 contiguous states, Alaska, Hawaii, Washington D.C., Puerto Rico, U.S. Territories, and to a port or consolidation point within the aforementioned locations for orders that are received from overseas activities.

5.  Point of Production: Not Applicable

6.  Discount from List Prices: At task order level

7.  Quantity Discounts: At task order level
    a. Volume Discounts: At task order level

8.  Prompt Payment Discount: None
9. Government Purchase Cards will be accepted for payment less than, equal to and above the micro purchase threshold however no additional discounts will apply.

10. Foreign Items: None

11. a. Time of Delivery:

   b. Expedited Delivery: As negotiated between Veteran Enterprise Solutions Inc. and government agency

   c. Overnight and 2-Day Delivery: As negotiated between Veteran Enterprise Solutions Inc. and government agency

   d. Urgent Requirements: Agencies can contact the Contractor’s representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

12. FOB Point: Destination

13. a. Ordering Address: 6507 Wynema Court, 2nd Floor, Alexandria, VA 22315-5928

   b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3

14. Payment Address: 6507 Wynema Court, 2nd Floor, Alexandria, VA 22315-5928

15. Warranty/Guarantee Provision: Standard Commercial Warranty

16. Export Packing Charges: Not Applicable

17. List of Participating Dealers: None

18. Environmental Attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): None

19. Section 508 Compliance: Yes

20. Liability For Injury or Damage: The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

21. Data Universal Numbering System (DUNS) Number: 07-879-7638

   a. Taxpayer Identification Number (TIN): 32-0404729
b. Business Size: Small Business, Service Disabled Veteran Owned

c. CAGE Code: 6W8K6

d. System for Award Management (SAM): Veteran Enterprise Solutions Inc. is currently registered within the System for Award Management (SAM) database.

22. Trade Agreements Act of 1979, as Amended: All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

23. Ordering Procedures for Federal Supply Schedule Contracts: Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

   a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.

   b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

24. Federal Information Technology Telecommunications Standards Requirements: Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

25. Federal Information Processing Standards Publications (FIPS PUBS): Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

26. Federal Telecommunication Standards (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the
applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDs should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L’Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

27. Contractor Tasks/Special Requirements (C-FSS-370) (NOV 2003):

(a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

(b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub. L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.

(c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

(d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

(e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

(f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor’s participation in such order may be restricted in accordance with FAR Part 9.5.
(g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency’s order.

(h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency’s order.

(i) Government-Furnished Property: As specified by the agency’s order, the Government may provide property, equipment, materials or resources as necessary.

(j) Availability of Funds: Many Government agencies’ operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government’s obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

(k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

28. Contract Administration for Ordering Activities: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity’s convenience, and (m) Termination for Cause (See 52.212-4)

29. GSA Advantage!: GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

   (1) Manufacturer;
   (2) Manufacturer's Part Number; and
   (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is http://www.gsaadvantage.gov

30. Purchase of Open Market Items: Note: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).
For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) — referred to as open market items — to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, only if:

1. All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
2. The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
3. The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
4. All clauses applicable to items not on the Federal Supply Schedule are included in the order.

31. Contractor Commitments, Warranties and Representations:
   a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:
      1. Time of delivery/installation quotations for individual orders;
      2. Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/service/software package submitted in response to requirements which result in orders under this schedule contract.
      3. Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.
   b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

32. Overseas Activities: The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

   None

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.
33. **Blanket Purchase Agreements (BPAs):** The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

34. **Contractor Team Arrangements:** Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

35. **Installation, Deinstallation, Reinstallation:** The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of $2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds $2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

36. **Prime Contractor Ordering from Federal Supply Schedules:** Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

   (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

   (b) The following statement:

   This order is placed under written authorization from _______ dated _______. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.
   (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
   
   (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—
      
      (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
      
      (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
   
   (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

38. Software Interoperability: Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item’s interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at [http://www.core.gov](http://www.core.gov).

39. Advance Payments: A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324).
TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151S)

****NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.

1. SCOPE

   a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.

   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES  I-FSS-60 Performance Incentives (April 2000)

   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.

   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.
6. INSPECTION OF SERVICES


7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.
11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

   (1) The offeror;
   (2) Subcontractors; and/or
   (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.
16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 54151S IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Professional Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

Description of commercial job titles:

1. Administrative Staff – I
   Functional Responsibility: Secretarial and administrative positions, as well as word processing operators, junior accounting clerks and human resource assistants who are familiar with multiple hardware and software environment are in this classification. All these categories are used in support of IT services. Functions include typing, operation of spreadsheet programs, maintenance of data in automated data bases, review of time sheets, and clerical human resource functions.

   Entry Level
   Experience: One to two years of directly related experience. There is no experience requirement for entry level accountants who have a degree in accounting.

   Education: This classification normally requires a high school diploma with specialized training.

   Mid Level
   Experience: Two to four years of directly related experience. There is a minimum of two years experience requirement for mid level accountants who have a degree in accounting.

   Education: This classification normally requires a high school diploma with specialized training or accredited accounting courses completed.

   High Level
   Experience: More than four years of directly related experience. There is a minimum of three years experience requirement for high level accountants who have a degree in accounting.

   Education: This classification normally requires a high school diploma with specialized training. Usually an accounting degree is needed for accountant positions.

2. Administrative Staff – II
   Functional Responsibility: This classification provides the full range of administrative support, requires working knowledge of the business or project practices, and familiarity with multiple hardware and software environments. All these categories are used in support of IT services. These positions may supervise lower level clerical or support functions. This classification also includes experienced word processing operators and entry level accountants.

   Entry Level
   Experience: One to two years of directly related experience. There is no experience requirement for entry level accountants who have a degree in accounting.

   Education: This classification normally requires a high school diploma with specialized training.

   Mid Level
Experience: Two to four years of directly related experience. There is a minimum of two years experience requirement for mid level accountants who have a degree in accounting.

Education: This classification normally requires a high school diploma with specialized training or accredited accounting courses completed.

High Level
Experience: More than four years of directly related experience. There is a minimum of three years experience requirement for high level accountants who have a degree in accounting.

Education: This classification normally requires a high school diploma with specialized training. Usually an accounting degree is needed for accountant positions.

3. Administrative Staff – III
Functional Responsibility: Project coordinators, administrators, accountants, human resource staffing specialists, procurement specialists, training specialists, librarians and similar functions are in this classification. All these categories are used in support of IT services. This classification requires familiarity with multiple hardware and software environment. Layout artist and desktop publishing specialist positions are also included.

Entry Level
Experience: Two to four years of directly related experience. There is no experience requirement for entry level accountants who have a degree in accounting.

Education: This classification normally requires a high school diploma with specialized training.

Mid Level
Experience: Four to six years of directly related experience. There is no experience requirement for entry level accountants who have a degree in accounting.

Education: This classification normally requires a high school diploma with specialized training.

High Level
Experience: More than six years of directly related experience. There is no experience requirement for entry level accountants who have a degree in accounting.

Education: This classification normally requires a high school diploma with specialized training.

4. Administrative Staff – IV
Functional Responsibility: Office managers, who manage home or field office administrative functions, are in this classification. It also includes, training specialists, technical writers, technical recruiters, contract administrators, and tax accountants. All these categories are used in support of IT services. These positions may require specific knowledge of automated administrative systems.

Entry Level
Experience: Two to four years of directly related experience.

Education: This classification normally requires a college degree.

Mid Level
Experience: Four to seven years of directly related experience.

Education: This classification normally requires a college degree.

High Level
Experience: More than seven years of directly related experience.
Education: This classification normally requires a college degree.

5. Administrative Staff – V
Functional Responsibility: Certified accountants, project coordinators, administrators, training specialists, technical writers, proposal productions supervisors, as well as senior human resource specialists, training specialists, procurements specialists, librarians and similar support functions are in this classification. All these categories are used in support of IT services. This classification requires experience with various hardware and software environments. These positions may require specific knowledge of automated administrative systems.

Entry Level
Experience: Three to four years of directly related experience.
Education: This classification normally requires a college degree.

Mid Level
Experience: Four to six years of directly related experience.
Education: This classification normally requires a college degree.

High Level
Experience: More than six years of directly related experience.
Education: This classification normally requires a college degree.

6. Administrative Staff – VI
Functional Responsibility: Office managers and administrators, training specialists, technical writers, technical recruiters, contract administrators, and accountants are in this classification. All these categories are used in support of IT services. This classification requires experience with various hardware and software environments. These positions may require specific knowledge of automated administrative systems.

Entry Level
Experience: Five to six years of directly related experience.
Education: This classification normally requires a college degree.

Mid Level
Experience: Six to eight years of directly related experience.
Education: This classification normally requires a college degree.

High Level
Experience: More than eight years of directly related experience.
Education: This classification normally requires a college degree.

7. Administrative Staff – Senior
Functional Responsibility: Senior office managers and administrators, senior training specialists, senior technical writers, senior technical recruiters, senior contract administrators, and senior accountants are in this classification. All these categories are used in support of IT services. This classification requires experience with various hardware and software environments. These positions may require specific knowledge of automated administrative systems.
Entry Level
Experience: Seven to nine years of directly related experience.
Education: This classification normally requires a college degree.

Mid Level
Experience: Nine to eleven years of directly related experience.
Education: This classification normally requires a college degree.

High Level
Experience: More than eleven years of directly related experience.
Education: This classification normally requires a college degree.

8. Administrative Staff – Manager
Functional Responsibility: Contracts managers, accounting managers, human resource managers, administrators and office managers are in this classification. Persons in this classification usually supervise other staff members. These positions may require specific knowledge of automated administrative systems.

Entry Level
Experience: Six to seven years of directly related experience.
Education: This classification normally requires a college degree.

Mid Level
Experience: Seven to nine years of directly related experience.
Education: This classification normally requires a college degree.

High Level
Experience: More than nine years of directly related experience.
Education: This classification normally requires a college degree.

9. Program Director
Functional Responsibility: This classification includes directors who manage all aspects of one or more contracts to provide technical services to clients or to develop proposals for new business. The position usually will have program or project managers as subordinates. Position responsibilities include personnel and contract management in addition to technical leadership, quality performance and contract growth.

Entry Level
Experience: Eight to ten years of directly related technical experience, plus at least two years of related management experience.
Education: This classification normally requires an advanced degree, along with specialized technical, client and management knowledge and training.

Mid Level
Experience: Ten to fourteen years of directly related technical experience, plus at least four years of related management experience.

Education: This classification normally requires an advanced degree, along with specialized technical, client and management knowledge and training.

High Level

Experience: More than fourteen years of directly related technical experience, plus at least six years of related management experience.

Education: This classification normally requires an advanced degree, along with specialized technical, client and management knowledge and training.

10. Program Manager

Functional Responsibility: This position manages all aspects of one or more contracts to provide technical services to clients, serves as the senior technical representative for advanced technical projects, or manages the development of capture strategies and proposals for new business. Responsibilities of the position include personnel and contract management in addition to technical leadership. Program managers are also responsible for quality performance and contract growth.

Entry Level

Experience: Seven to ten years of directly related technical experience, plus at least two years of related management experience.

Education: This classification normally requires a relevant degree, along with specialized technical, client and management knowledge and training.

Mid Level

Experience: Ten to fourteen years of directly related technical experience, plus at least four years of related management experience.

Education: This classification normally requires a relevant degree, along with specialized technical, client and management knowledge and training.

High Level

Experience: More than fourteen years of directly related technical experience, plus at least six years of related management experience.

Education: This classification normally requires a relevant degree, along with specialized technical, client and management knowledge and training.

11. Project Manager

Functional Responsibility: Project team leaders who provide technical contract services to clients or to develop proposals for new business are in this classification. They may manage an entire project or may lead a specific sub unit or scientific investigation. Position responsibilities include personnel and contract management in addition to technical leadership.

Entry Level

Experience: Seven to ten years of directly related technical experience. It also normally requires at least one year of experience as a team or task leader in a related area.
Education: This classification normally requires a relevant degree, along with specialized technical knowledge and training.

Mid Level

Experience: Ten to fourteen years of directly related technical experience. It also normally requires at least three years of experience as a team or task leader in a related area.

Education: This classification normally requires a relevant degree, along with specialized technical knowledge and training.

High Level

Experience: More than fourteen years of directly related technical experience. It also normally requires at least five years of experience as a team or task leader in a related area.

Education: This classification normally requires a relevant degree, along with specialized technical knowledge and training.

12. Technical Staff- Operations I

Functional Responsibility: Computer operators, tape librarians, and engineering technicians are in this classification.

Entry Level

Experience: Three to twelve months of directly related experience.

Education: High school diploma.

Mid Level

Experience: One to two years of directly related experience.

Education: High school diploma, along with specialized technical knowledge or training.

High Level

Experience: More than two years of directly related experience.

Education: High school diploma, along with specialized technical knowledge or training.

13. Technical Staff- Operations II

Functional Responsibility: Journeyman computer operators, engineering technicians, tape librarians, and electronics technicians are in this classification.

Entry Level

Experience: Three to four years of directly related experience.

Education: High school diploma, along with specialized technical knowledge or training.

Mid Level

Experience: Four to five years of directly related experience.

Education: High school diploma, along with specialized technical knowledge or training.

High Level

Experience: More than five years of directly related experience.
Education: High school diploma, along with specialized technical knowledge or training.

14. Technical Staff- Associate
Functional Responsibility: Experienced electronics and engineering technicians are in this classification.

Entry Level
Experience: Six to seven years of related experience
Education: High school diploma and technical training

Mid Level
Experience: Seven to eight years of related experience
Education: High school diploma and technical training.

High Level
Experience: More than eight years of related experience
Education: High school diploma and technical training.

15. Technical Staff- I
Functional Responsibility: Lead computer operators, production control specialists, CAD designers, technical specialists, cable technicians, electronics technicians, senior engineering technicians, field service technicians, PC support specialists, analyst/programmers, research associates, business system analysts, configuration management analyst, and desktop technicians are in this classification.

Entry Level
Experience: One to two years of directly related experience.
Education: High school diploma and specialized technical training.

Mid Level
Experience: Two to four years of directly related experience.
Education: High school diploma and specialized technical training.

High Level
Experience: More than four years of directly related experience.
Education: High school diploma and specialized technical training.

16. Technical Staff- II
Functional Responsibility: Entry level electronics/systems engineers, senior electronics technicians, cable technicians, logistics engineers, CAD designers, customer support specialists, web graphic designers, and senior engineering technicians along with junior analyst/programmers, LAN administrator, research associates, financial analysts, business systems analyst, desktop technicians, quality assurance analysts and helpdesk technicians are in this classification. It also includes junior training specialist positions.

Entry Level
Experience: Two to four years of directly related experience. Senior engineering technician positions require three to five years of experience as an engineering technician.
Education: High school diploma and specialized technical training. Engineering positions require a degree in engineering or computer science.

Mid Level

Experience: Four to seven years of directly related experience. Senior engineering technician positions require five to seven years of experience as an engineering technician.

Education: High school diploma and specialized technical training. Engineering positions require a degree in engineering or computer science.

High Level

Experience: More than seven years of directly related experience. Senior engineering technician positions require more than seven years of experience as an engineering technician.

Education: High school diploma and specialized technical training. Engineering positions require a degree in engineering or computer science.

17. Technical Staff- III

Functional Responsibility: Applications analyst/programmers, training specialists, web developers, cable technicians, network engineers, help desk engineers, technical engineers, system administrators, financial analysts, database administrators, information security specialists, senior microcomputer specialists, graphics designers, technical writers, customer support specialists, configuration management assistants, and technical developers are in this classification. Included are junior levels of the following: systems programmers, electronics/systems engineers, communications engineers, logistics engineers, telecommunication engineers, LAN administrators, IV&V specialists, research associates, business systems analysts, desktop technician, Quality Assurance specialists, and systems & network analysts. Statisticians, mathematicians and related functions are also included.

Note: Personnel in positions that require special technical or product certification may move up to the Technical Staff IV classification.

Entry Level

Experience: Two to four years of directly related experience. Engineering positions require one to two years directly related experience.

Education: This classification normally requires a relevant degree. Engineering positions require a degree in engineering or computer science and one to two years’ directly related experience.

Mid Level

Experience: Four to six years of directly related experience. Engineering positions require two to three years directly related experience.

Education: This classification normally requires a relevant degree. Engineering positions require a degree in engineering or computer science and one to two years’ directly related experience.

High Level

Experience: More than six years of directly related experience. Engineering positions require three to four years directly related experience.
Education: This classification normally requires a relevant degree. Engineering positions require a degree in engineering or computer science and one to two years’ directly related experience.

18. Technical Staff- IV
Functional Responsibility: This classification includes the positions of fully qualified programmer/analysts, systems analysts and systems programmers, client/server applications developers, web developers, financial analysts, customer support specialists, technical writers, data base administrators, data analysts, communications engineers, network analysts, LAN administrator, research associates, business systems analysts, desktop technicians, logistics engineers, Quality Assurance analysts, help desk engineers, telecommunication engineers, facilities engineers, and technical engineers. Also included are senior level system administrators, journeyman scientists, systems engineers and engineers, along with senior statisticians and mathematicians.

Entry Level
Experience: Programmer/analyst, systems administration, statistical and math positions normally require three to five years of directly related experience. Science and engineering positions require two to three years of directly related experience.

Education: Programmer/analyst, systems administration, statistical, math positions, science, and engineering positions require a relevant degree.

Mid Level
Experience: Programmer/analyst, systems administration, statistical and math positions normally require five to seven years of directly related experience. Science and engineering positions require three to five years of directly related experience.

Education: Programmer/analyst, systems administration, statistical, math positions, science, and engineering positions require a relevant degree.

High Level
Experience: Programmer/analyst, systems administration, statistical and math positions normally require more than five years of directly related experience. Science and engineering positions require more than five years of directly related experience.

Education: Programmer/analyst, systems administration, statistical, math positions, science, and engineering positions require a relevant degree.

19. Technical Staff- V
Functional Responsibility: Senior level programmers/analysts, client/server applications developers, communications engineers, systems programmers, web developers, customer support specialists, technical developers, communications engineers, data analysts, data base administrators, systems engineers, and network analysts, Quality Assurance engineers, IV&V specialists, network engineers, information security specialists, technical engineers, help desk engineers, business analysts and systems architects are included in this classification.

Entry Level
Experience: Six to seven years of directly related experience.
Education: Specialized knowledge or training.

Mid Level
Experience: Seven to nine years of directly related experience.
Education: Specialized knowledge or training.

High Level
Experience: Nine or more years of directly related experience.
Education: Specialized knowledge or training.

20. Technical Staff- VI
Functional Responsibility: Business systems designers, client/server applications developers and mid-level scientists, web developers, data analysts, data architects, data base administrators, technical developers, financial analysts, communications engineers, information security specialists, systems engineers and electronic engineers, business analysts, business continuity engineers, network engineers, help desk engineers, logistics engineers, LAN administrators, research associates, business systems analysts, desktop technicians, Quality Assurance analysts, systems architects and technical engineers are in this classification.

Entry Level
Experience: The engineering and science positions require four to seven years of directly related experience.
Education: The engineering and science positions require a relevant degree. All may require an advanced degree at the lower end of the experience requirement.

Mid Level
Experience: The engineering and science positions require seven to nine years of directly related experience.
Education: The engineering and science positions require a relevant degree. All may require an advanced degree at the lower end of the experience requirement.

High Level
Experience: The engineering and science positions require more than nine years of directly related experience.
Education: The engineering and science positions require a relevant degree. An advanced degree is preferred.

21. Technical Staff- VII
Functional Responsibility: Senior business systems designers, web developers, data architects, data analysts, data base administrators, communications engineers, information security engineers, telecommunication engineers, business analysts, enterprise architects, business continuity planner, COOP planners, financial analysts, LAN administrators, research engineers, business systems analysts, desktop technicians, Quality Assurance analysts, logistics engineers, software product developers, electronic engineers, system engineers, field engineers, technical engineers, network engineers, and help desk engineers are in this classification.

Entry Level
Experience: Seven to ten years of directly related experience.
Education: Normally requires a Masters degree.

Mid Level
Experience: Ten to thirteen years of directly related experience.
Education: Normally requires a Masters degree.

High Level
Experience: More than thirteen years of directly related experience.
Education: Normally requires a Masters degree.

22. Technical Staff- VIII
Functional Responsibility: Lead analyst or programmer and senior software product developers, data architects, web developers, data analysts, data base administrators, configuration managers, information security engineers, financial analysts, enterprise architects, business continuity planner, COOP planners, research engineers, business systems analysts, desktop technicians, Quality Assurance analysts, logistics engineers, electronic engineers, systems engineers, technical engineers, network engineers, and scientists are in this category.

Note: These positions require technical leadership in specific disciplines, projects or proposals.

Entry Level
Experience: Ten to twelve years of directly related experience. Science positions require eight to ten years of directly related experience.
Education: Normally requires a degree. An advanced degree recommended for science positions.

Mid Level
Experience: Twelve to fifteen years of directly related experience. Science positions require ten to twelve years of directly related experience.
Education: Normally requires a degree. An advanced degree recommended for science positions.

High Level
Experience: More than fifteen years of directly related experience. Science positions require more than twelve years of directly related experience.
Education: Normally requires a degree. Science positions require an advanced degree.

23. Technical Staff- IX
Functional Responsibility: Lead business systems designers, senior software engineers, senior communications/network engineers, senior data analysts and architects, network engineers, technical engineers, senior data base architects and developers, logistics engineers, senior web architects and developers, senior information security engineers, senior configuration management specialists, senior telecommunication engineers, business analysts, enterprise architects, business continuity planners, COOP planners, technologists, lead scientific investigators and other lead or senior personnel are in this classification. Positions in the classification should be technical experts
in their field and lead and instruct more junior technical personnel. These positions often serve as a consultant or technical "guru" to project teams, proposals, and clients.

Entry Level

Experience: Seven to ten years of directly related experience. Lead scientific investigator positions generally require six to eight years of highly specialized experience.

Education: Positions normally requires an advanced degree in a technical discipline, specialized technical knowledge and training. Lead scientific investigator positions generally require doctoral level degrees.

Mid Level

Experience: Ten to twelve years of directly related experience. Lead scientific investigator positions generally require six to eight years of highly specialized experience.

Education: Positions normally requires an advanced degree in a technical discipline, specialized technical knowledge and training. Lead scientific investigator positions generally require doctoral level degrees.

High Level

Experience: More than twelve years of directly related experience. Lead scientific investigator positions generally require more than six years of highly specialized experience.

Education: Positions normally requires an advanced degree in a technical discipline, specialized technical knowledge and training. Lead scientific investigator positions generally require doctoral level degrees.

24. Technical Staff- Principal

Functional Responsibility: Principal electronic/systems engineers, software engineers, data and systems architects, web architects, technologists, communications engineers, telecommunications engineers, business analysts, enterprise architects, business continuity planners, COOP planners, configuration management managers, and information security engineers are included in this classification.

Note: This is the highest non-management engineering category.

Entry Level

Experience: Ten to twelve years of engineering experience.

Education: Advanced engineering or related degrees.

Mid Level

Experience: Twelve to fifteen years of engineering experience.

Education: Advanced engineering or related degrees.

High Level

Experience: Fifteen or more years of engineering experience.

Education: Advanced engineering or related degrees.
25. **Technical Director**

Functional Responsibility: Lead business systems designers, software engineers, senior communications/network engineers, senior data analysts and architects, network engineers and technical engineers, database architects and developers, logistics engineers, web architects and developers, information security engineers, configuration managers, telecommunication engineers, business analysts, enterprise architects, business continuity planners, COOP planners, technologists, lead scientific investigators and other personnel are included in this classification.

NOTE: Positions in this classification should be technical experts in their field and lead and instruct more junior technical personnel. These positions often serve as a consultant or technical guru to project teams and clients.

**Low Level**

Experience: Seven to ten years of highly specialized experience and recognized expertise in their field.

Education: These positions generally require an advanced degree in a technical discipline and specialized technical knowledge training. Lead scientific investigator positions generally require doctoral level degrees.

**Mid Level**

Experience: Ten to fifteen years of highly specialized experience and recognized expertise in their field.

Education: These positions generally require an advanced degree in a technical discipline and specialized technical knowledge training. Lead scientific investigator positions generally require doctoral level degrees.

**High Level**

Experience: More than fifteen years of highly specialized experience and recognized expertise in their field.

Education: These positions generally require an advanced degree in a technical discipline and specialized technical knowledge training. Lead scientific investigator positions generally require doctoral level degrees.

26. **Principal Investigator**

Functional Responsibility: Principal software and systems developers, data analysts and architects, enterprise architects, technologists, web architects, information security engineers, and principal scientific investigators are included in this classification.

NOTE: These positions are team leaders in scientific research or advanced technology projects. This is the highest non-management software development position.

**Low Level**

Experience: Seven to ten years of highly specialized experience and recognized expertise in their field.

Education: These positions generally require more than one degree advanced degree.
Mid Level

Experience: Ten to fifteen years of highly specialized experience and recognized expertise in their field.

Education: These positions generally require more than one degree advanced degree.

High Level

Experience: More then fifteen years of highly specialized experience and recognized expertise in their field.

Education: These positions generally require more than one degree advanced degree.
SIN 54151S – IT Professional Services

<table>
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<tr>
<th>Labor category</th>
<th>Final GSA rate with IFF</th>
<th>Pricing eff 3/18/21</th>
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Pricing eff 3/18/21

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<tr>
<td>Technical Staff IV</td>
<td>$148.98</td>
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</tr>
<tr>
<td>Technical Staff V</td>
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<tr>
<td>Technical Staff VI</td>
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### High Level – Veteran Enterprise Solutions Incorporated site

<table>
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<tr>
<th>Position</th>
<th>Old Rate</th>
<th>New Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Staff I</td>
<td>$75.13</td>
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<tr>
<td>Administrative Staff II</td>
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<td>Administrative Staff IV</td>
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<td>Administrative Staff V</td>
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<td>Administrative Staff – Senior</td>
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<td>Administrative Staff – Manager</td>
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<td>Program Director</td>
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<td>Program Manager</td>
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<tr>
<td>Project Manager</td>
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### High Level – Government site

<table>
<thead>
<tr>
<th>Position</th>
<th>Old Rate</th>
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<tr>
<td>Administrative Staff II</td>
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<td>Administrative Staff IV</td>
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<td>$105.94</td>
</tr>
<tr>
<td>Administrative Staff VI</td>
<td>$103.71</td>
<td>$122.64</td>
</tr>
<tr>
<td>Administrative Staff – Senior</td>
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<td>$134.06</td>
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<tr>
<td>Administrative Staff – Manager</td>
<td>$127.41</td>
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<td>Program Director</td>
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<td>$311.01</td>
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<td>Project Manager</td>
<td>$204.42</td>
<td>$241.73</td>
</tr>
<tr>
<td>Technical Staff – Operations I</td>
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</tr>
<tr>
<td>Technical Staff – Operations II</td>
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<td>Technical Staff – Associate</td>
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<tr>
<td>Technical Staff I</td>
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<tr>
<td>Technical Staff II</td>
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<td>$121.64</td>
</tr>
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<td>Technical Staff III</td>
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<td>Technical Staff VI</td>
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<td>$196.78</td>
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<tr>
<td>Technical Director</td>
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<td>$259.20</td>
</tr>
<tr>
<td>Principal Investigator</td>
<td>$235.47</td>
<td>$278.44</td>
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</table>
USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE
The Veteran Enterprise Solutions Inc. provides commercial services to the federal Government. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming agreements, and subcontracting.

COMMITMENT
To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrates our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in Federal Government contracts. To accelerate potential opportunities please contact Karena Gardner, phone number: 571-441-0809, email: gardnerk@vesi1.com, fax: 1-888-221-8761.
BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act, (Agency) and Veteran Enterprise Solutions Inc. enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) GS-35F-238DA.

Federal Supply Schedule contracts BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the Government that works better and costs less.

Signatures

___________________________________                  ______________________________________
Agency                                             Date                        Contractor                                             Date
BPA NUMBER____________

(Customer Name)

Blanket Purchase Agreement

Pursuant to GSA Federal Supply Schedule Contract Number(s) GS-35F-238DA, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency):

1. The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

<table>
<thead>
<tr>
<th>MODEL NUMBER/PART NUMBER</th>
<th>SPECIAL BPA DISCOUNT/PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. Delivery:

<table>
<thead>
<tr>
<th>DESTINATION</th>
<th>DELIVERY SCHEDULES / DATES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3. The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be _______________________.

4. This BPA does not obligate any funds.

5. This BPA expires on ________________ or at the end of the contract period, whichever is earlier.

6. The following office(s) is hereby authorized to place orders under this BPA:

<table>
<thead>
<tr>
<th>OFFICE</th>
<th>POINT OF CONTACT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

7. Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

8. Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

   (a) Name of Contractor;
   (b) Contract Number;
   (c) BPA Number;
   (d) Model Number or National Stock Number (NSN);
   (e) Purchase Order Number;
   (f) Date of Purchase;
(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor’s invoice, the provisions of this BPA will take precedence.
BASIC GUIDELINES FOR USING
"CONTRACTOR TEAM ARRANGEMENTS"

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a customer agency requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.