AUTHORIZED
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES

SPECIAL ITEM NUMBER 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

Note: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

SPECIAL ITEM NUMBER 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES
FPDS Code D301 IT Facility Operation and Maintenance
FPDS Code D302 IT Systems Development Services FPDS
Code D306 IT Systems Analysis Services
FPDS Code D307 Automated Information Systems Design and Integration Services
FPDS Code D308 Programming Services
FPDS Code D310 IT Backup and Security Services
FPDS Code D311 IT Data Conversion Services
FPDS Code D313 Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
FPDS Code D316 IT Network Management Services
FPDS Code D317 Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services (All other information services belong under Schedule 76)
FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.
Contract Number: GS-35F-247CA

Period Covered by Contract: March 18, 2015 through March 17, 2020

General Services Administration
Federal Acquisition Service Pricelist

current through Modification #_______, dated ________.

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System (http://www.gsaadvantage.gov).
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INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS
SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation, SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage online shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage and the Federal Acquisition Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

   Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

   Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

   [ ] The Geographic Scope of Contract will be domestic and overseas delivery.
   [X] The Geographic Scope of Contract will be overseas delivery only.
   [ ] The Geographic Scope of Contract will be domestic delivery only.

For Special Item Number 132-53 Wireless Services ONLY, if awarded, list the limited geographic coverage area:

CONUS, AK, HI, PR

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

   RADGOV, Inc.
   6750 N. Andrews Ave., Suite 200, Fort Lauderdale, FL 33309
   954-938-3800

Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

954-938-3800
3. **LIABILITY FOR INJURY OR DAMAGE**

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. **STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:**

   Block 9: G. Order/Modification Under Federal Schedule
   Block 16: Data Universal Numbering System (DUNS) Number: **361552982**
   Block 30: Type of Contractor - A. Small Disadvantaged Business
   Block 31: Woman-Owned Small Business - Yes
   Block 36: Contractor's Taxpayer Identification Number (TIN): ____________________

4a. CAGE Code: **4QBT3**

4b. Contractor has registered with the Central Contractor Registration Database.

5. **FOB DESTINATION**

6. **DELIVERY SCHEDULE**

   a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

<table>
<thead>
<tr>
<th>SPECIAL ITEM NUMBER</th>
<th>DELIVERY TIME (Days ARO)</th>
</tr>
</thead>
<tbody>
<tr>
<td>ALL SINS</td>
<td>30__ Days</td>
</tr>
<tr>
<td></td>
<td>___ Days</td>
</tr>
</tbody>
</table>

   b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. **DISCOUNTS:** Prices shown are NET Prices; Basic Discounts have been deducted.

   a. **Prompt Payment:** _1%_ 15__Net 30__ days from receipt of invoice or date of acceptance, whichever is later.
   b. **Quantity:** None
   c. **Dollar Volume:** None
   d. **Government Educational Institutions** are offered the same discounts as all other Government customers.
8. **TRADE AGREEMENTS ACT OF 1979, as amended:**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. **STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:**

10. **Small Requirements:** The minimum dollar value of orders to be issued is $100.

11. **MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)**

   a. The Maximum Order value for the following Special Item Numbers (SINs) is $500,000:

   Special Item Number 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

12. **ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS**

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

   a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.

   b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. **FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:** Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STD), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 **FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):** Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act.

Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 **FEDERAL TELECOMMUNICATION STANDARDS (FED-STDs):** Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STD) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD."
Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L’Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)

(a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

(b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub. L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.

(c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

(d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

(e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

(f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor’s participation in such order may be restricted in accordance with FAR Part 9.5.

(g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency’s order.

(h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency’s order.

(i) Government-Furnished Property: As specified by the agency’s order, the Government may provide property, equipment, materials or resources as necessary.

(j) Availability of Funds: Many Government agencies’ operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government’s obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
(k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. **CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:** Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity’s convenience, and (m) Termination for Cause (See 52.212-4)

16. **GSA ADVANTAGE!**

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors’ schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

1. Manufacturer;
2. Manufacturer’s Part Number; and
3. Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is http://www.gsaadvantage.gov

17. **PURCHASE OF OPEN MARKET ITEMS**

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, only if-

1. All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
2. The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
3. The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
4. All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. **CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS**

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

1. Time of delivery/installation quotations for individual orders;
2. Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
(3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. **OVERSEAS ACTIVITIES**

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

NA

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. **BLANKET PURCHASE AGREEMENTS (BPAs)**

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. **CONTRACTOR TEAM ARRANGEMENTS**

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. **INSTALLATION, DEINSTALLATION, REINSTALLATION**

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of $2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply if the construction work is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds $2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

23. **SECTION 508 COMPLIANCE.**

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

NA

The EIT standard can be found at: [www.Section508.gov/](http://www.Section508.gov/).

24. **PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.**
Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:

   This order is placed under written authorization from _______ dated _______. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. **INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)**

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract. (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government’s interest shall not be effective—

   (1) For such period as the laws of the State in which this contract is to be performed prescribe; or

   (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors’ proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. **SOFTWARE INTEROPERABILITY.**

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item’s interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at [http://www.core.gov](http://www.core.gov).

27. **ADVANCE PAYMENTS**

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

1. **SCOPE**

   a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.

   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.
2. PERFORMANCE INCENTIVES
a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER
a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES
a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)
(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
(1) Cancel the stop-work order; or
(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firmfixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

9. INDEPENDENT CONTRACTOR

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.
b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
   (1) The offeror;
   (2) Subcontractors; and/or
   (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT SERVICES AND PRICING

See Page 19
USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS

PREAMBLE

(Name of Company) provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.
To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact Vinod Koduru, 954-938-2800, VKoduru@radgov.com, 954-938-2004.

BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) ________________.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.
<table>
<thead>
<tr>
<th>Signatures</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Ordering Activity</th>
<th>Date</th>
<th>Contractor</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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</tbody>
</table>
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s)__________, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

<table>
<thead>
<tr>
<th>MODEL NUMBER/PART NUMBER</th>
<th>*SPECIAL BPA DISCOUNT/PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>_________________________</td>
<td>___________________________</td>
</tr>
<tr>
<td>_________________________</td>
<td>___________________________</td>
</tr>
</tbody>
</table>

(2) Delivery:

<table>
<thead>
<tr>
<th>DESTINATION</th>
<th>DELIVERY SCHEDULES / DATES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>_________________________</td>
</tr>
<tr>
<td></td>
<td>_________________________</td>
</tr>
<tr>
<td></td>
<td>_________________________</td>
</tr>
</tbody>
</table>

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be ________________________.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _______________ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

<table>
<thead>
<tr>
<th>OFFICE</th>
<th>POINT OF CONTACT</th>
</tr>
</thead>
<tbody>
<tr>
<td>______</td>
<td>______</td>
</tr>
<tr>
<td>______</td>
<td>______</td>
</tr>
<tr>
<td>______</td>
<td>______</td>
</tr>
</tbody>
</table>

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

(a) Name of Contractor;
(b) Contract Number;
(c) BPA Number;
(d) Model Number or National Stock Number (NSN);
(e) Purchase Order Number;
(f) Date of Purchase;
(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor’s invoice, the provisions of this BPA will take precedence.

*********************************************************************

BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

• The customer identifies their requirements.
• Federal Supply Schedule Contractors may individually meet the customers needs, or -
• Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
• Customers make a best value selection.
<table>
<thead>
<tr>
<th>#</th>
<th>Labor Title</th>
<th>Commercial Rate</th>
<th>GSA Disc</th>
<th>GSA With IFF</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Business Analyst</td>
<td>$63.60</td>
<td>1%</td>
<td>$63.44</td>
</tr>
<tr>
<td>2</td>
<td>C# Programmer Analyst</td>
<td>$69.92</td>
<td>1%</td>
<td>$69.74</td>
</tr>
<tr>
<td>3</td>
<td>C++ Software Engineer</td>
<td>$64.99</td>
<td>1%</td>
<td>$64.83</td>
</tr>
<tr>
<td>4</td>
<td>Client Technologies Specialist</td>
<td>$35.86</td>
<td>1%</td>
<td>$35.77</td>
</tr>
<tr>
<td>5</td>
<td>Communications Coordinator</td>
<td>$29.00</td>
<td>1%</td>
<td>$28.93</td>
</tr>
<tr>
<td>6</td>
<td>Data Coordinator</td>
<td>$22.95</td>
<td>1%</td>
<td>$22.89</td>
</tr>
<tr>
<td>7</td>
<td>Data Manager</td>
<td>$71.51</td>
<td>1%</td>
<td>$71.33</td>
</tr>
<tr>
<td>8</td>
<td>Designer/Modeler</td>
<td>$50.08</td>
<td>1%</td>
<td>$49.95</td>
</tr>
<tr>
<td>9</td>
<td>DFA Networking/Security Support</td>
<td>$84.00</td>
<td>1%</td>
<td>$83.79</td>
</tr>
<tr>
<td>10</td>
<td>VB.NET Developer</td>
<td>$55.97</td>
<td>1%</td>
<td>$55.83</td>
</tr>
<tr>
<td>11</td>
<td>GIS Analyst</td>
<td>$45.00</td>
<td>1%</td>
<td>$44.89</td>
</tr>
<tr>
<td>12</td>
<td>HC - Technician</td>
<td>$18.51</td>
<td>1%</td>
<td>$18.46</td>
</tr>
<tr>
<td>13</td>
<td>Help Desk Analyst</td>
<td>$16.49</td>
<td>1%</td>
<td>$16.45</td>
</tr>
<tr>
<td>14</td>
<td>Internet/Web Engineer</td>
<td>$93.00</td>
<td>1%</td>
<td>$92.77</td>
</tr>
<tr>
<td>15</td>
<td>IT Destop Support</td>
<td>$26.00</td>
<td>1%</td>
<td>$25.93</td>
</tr>
<tr>
<td>16</td>
<td>IT support</td>
<td>$45.00</td>
<td>1%</td>
<td>$44.89</td>
</tr>
<tr>
<td>17</td>
<td>J2EE/Java - SQL</td>
<td>$79.00</td>
<td>1%</td>
<td>$78.80</td>
</tr>
<tr>
<td>18</td>
<td>Java developer</td>
<td>$75.00</td>
<td>1%</td>
<td>$74.81</td>
</tr>
<tr>
<td>19</td>
<td>Linux Admin</td>
<td>$54.00</td>
<td>1%</td>
<td>$53.86</td>
</tr>
<tr>
<td>20</td>
<td>Mainframe DEVELOPER</td>
<td>$63.00</td>
<td>1%</td>
<td>$62.84</td>
</tr>
<tr>
<td>21</td>
<td>OH DMH Programmer</td>
<td>$76.84</td>
<td>1%</td>
<td>$76.65</td>
</tr>
<tr>
<td>22</td>
<td>PowerBuilder</td>
<td>$67.00</td>
<td>1%</td>
<td>$66.83</td>
</tr>
<tr>
<td>23</td>
<td>Project Manager</td>
<td>$79.95</td>
<td>1%</td>
<td>$79.75</td>
</tr>
<tr>
<td>24</td>
<td>Quality Manager</td>
<td>$74.29</td>
<td>1%</td>
<td>$74.10</td>
</tr>
<tr>
<td></td>
<td>Role</td>
<td>Salary 1</td>
<td>Change %</td>
<td>Salary 2</td>
</tr>
<tr>
<td>---</td>
<td>------------------------------------------</td>
<td>----------</td>
<td>----------</td>
<td>----------</td>
</tr>
<tr>
<td>25</td>
<td>Software Engineer</td>
<td>$76.55</td>
<td>1%</td>
<td>$76.36</td>
</tr>
<tr>
<td>26</td>
<td>Software QA Engineer</td>
<td>$59.80</td>
<td>1%</td>
<td>$59.65</td>
</tr>
<tr>
<td>27</td>
<td>Sr OBIEE and Bi Publisher</td>
<td>$121.84</td>
<td>1%</td>
<td>$121.53</td>
</tr>
<tr>
<td>28</td>
<td>Validation Engineer</td>
<td>$67.60</td>
<td>1%</td>
<td>$67.43</td>
</tr>
<tr>
<td>29</td>
<td>WebSphere Portal Developer</td>
<td>$110.00</td>
<td>1%</td>
<td>$109.72</td>
</tr>
<tr>
<td>#</td>
<td>Labor Title</td>
<td>Labor Description</td>
<td></td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---------------------</td>
<td>--------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Business Analyst</td>
<td>To understand and represent stakeholder needs, interpreting high-level requirements into functional specifications to ensure product deliverables meet customer requirements for web portal projects. Functional Responsibility: To understand and represent stakeholder needs, interpreting high-level requirements into functional specifications to ensure product deliverables meet customer requirements for web portal projects. Essential Functions: Requirements Gathering and Management • Work with stakeholders and subject matter experts gathering business and technical requirements from customers to define product content and help formulate and manage the project scope. • Produce analysis deliverables including “as-is' and “to-be' workflow, use cases, requirements and business rules. • Enter the business analysis deliverables into the requirements repositories Develop and Follow Standards • Work with other business analysts to follow and adhere to standards for requirements gathering and documentation. • Suggest refinements to the existing analysis standards as needed. • Utilize the defined requirements gathering and analysis standards to produce business analysis deliverables. Communication and Support • Review analysis deliverables with development team prior to the design phase. Actively work with technical architect and dev leads to form a solution. • Provide the development team with subject matter expertise throughout the development lifecycle. • Validate design and solution proposals with business by working with the development team to provide proof of concept of proposed solutions. • Provide input to preparation of training materials and system documentation. • Provide status on analysis deliverables in weekly analyst meetings. • Identify and communicate project risk to the PM and BA Team as it is discovered in each project phase. • Perform testing as needed. • Perform and support user acceptance testing as needed. • Perform other job-related tasks as needed</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
C# Programmer A

Functional Responsibility:
- candidate with strong SQL and VB or C-sharp skills
- Design, program, and maintain online reporting application systems for client’s Assessment and Research department.
- Requires 5-7 years development experience;
- Front-end development experience with ASP .NET;
- Comprehensive expertise in SQL Server 2012, including, stored procedures, table design, and overall system life cycle development is required; SQL Reporting Services a bonus.

Skills:
- SQL and VB or C-sharp, ASP .NET, SQL Server 2012

Minimum Experience: This position typically requires four years of experience.

Minimum Education: A Bachelor's degree or equivalent in Computer Science, Information Systems, Engineering, Business, or other related field.
Functional Responsibility:
Drive software quality by performing thorough requirements analysis, design and code reviews, writing unit and automated integration tests, and using static / dynamic / complexity / coverage analysis tools
Leverage legacy core design and introduce component based design to produce a highly customizable architecture to suit customer needs

Qualification’s/Requirements:
Bachelor’s Degree in Computer Science, Software Engineering, or related discipline
Minimum of 5 years of experience in software design and development efforts
Minimum of 3 years of experience in C++ programming

Desired Skills:
Strong knowledge of data structures, algorithms, and object-oriented design using C++/STL on Unix/Linux/Windows platform
Experience with Oracle or other relational databases, including SQL queries
Experience with ClearCase SCM and ClearQuest Defect Tracking

Minimum Experience: This position typically requires four years of experience.
Minimum Education: A Bachelor's degree or equivalent in Computer Science, Information Systems, Engineering, Business, or other related field.
Minimum Experience: This position typically requires four years of experience.
Minimum Education: A Bachelor's degree or equivalent in Computer Science, Information Systems, Engineering, Business, or other related field.
4 Client Technology

**Functional Responsibility:**

- Actively participate in analyzing and evaluating emerging software and hardware technologies/standards.
- Develop appropriate functional and usability standards for the environments.
- Assist in planning and implementing shared software, such as operating systems, configuration management tools, application and development tools, testing tools, etc.
- Assist in planning and coordinating testing changes, upgrades and new and standard products, ensuring systems will operate correctly in current and future environment.
- Anticipate, identify, track and resolve issues and risks affecting own work. Develop contingency plans as necessary.
- Analyze the functional and/or technical impact of new product releases.
- Meet with department heads, managers, supervisors, vendors, and others, to solicit cooperation and resolve problems.
- Determine time estimates and schedule for own work and resolve issues in a timely manner.
- Identify and track issues, risks and action items.

**ESSENTIAL SKILLS:**

Experience with SCCM 2007, creating various reports from SCCM. Able to read and create SQL scripts. Proven track record of meeting project deadlines for tasks assigned and strong communication skills for informing risks and status related to those tasks. Able to be a point person for the Migration project - XP to Win 7. Strong interpersonal, Professional, Attention to Detail, Adaptable to Change, Follows Verbal & Written instructions, Time Mgmt skills, Collaboration with teammates, IT clients and vendors. Exp with SW, PC, HW support and specialized installs - Windows 7 exp REQUIRED - 3+ years of experience with Deployment/Implementation/Troubleshooting. Able to maintain SLA’s and well organized. 3+ yrs exp with client support skills // Corporate Enterprise experience in XP to Windows 7 migration Some travel is required, .44/mile - travel policy very specific. Business casual attire.

OS: Windows XP, 7, MAC exp helpful.

**PROGRAMMING LANG/DVLPMNT TOOLS:** Team Viewer

Minimum Experience: This position typically requires four years of experience.

Minimum Education: A Bachelor's degree or equivalent in Computer Science, Information Systems, Engineering, Business, or other related field.
<table>
<thead>
<tr>
<th>5</th>
<th>Communications</th>
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</thead>
<tbody>
<tr>
<td>Functional Responsibility: Plan, organize, facilitate and document various technical meetings, including risk assessments, decision analysis and technical reviews. Support project engineers in project planning, scheduling and tracking activities. Monitor project budgets and participate in annual budget planning. Organize and maintain sharepoint site and webpage for specific group. Sharepoint subject matter expert. Manage views and develop useful interfaces. Develop user friendly project sites to store/retrieve files and maintain project status. * Compile weekly and monthly reports for Technology Department. * Maintain APSE technical library database. * Track and manage personnel awards and recognition for Technology Department. * Backup for various administrative activities - MASA purchase requests - ESO’s - Schedule meetings</td>
<td></td>
</tr>
<tr>
<td>Requirements: Familiar with Microsoft office applications, including Sharepoint site organization and maintenance. Good organizational and communication skills. Degree in a Communications discipline or equivalent experience (University Degree - 4 years or equivalent). Cross functional work experience(s) in multiple major areas such as: product engineering, quality, accounting, marketing, etc. Project management experience including plan development, budget management, team management, requirements gathering, delivery and deployment. - 1 - 3 years. Manager would like to see candidates with a technical aptitude and fairly local. First shift M-F 40 hours per week. No H1B/EAD/OPT/CPT candidates accepted at this time.</td>
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</tr>
<tr>
<td>Minimum Experience: This position typically requires four years of experience.</td>
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</tr>
<tr>
<td>Minimum Education: A Bachelor's degree or equivalent in Computer Science, Information Systems, Engineering, Business, or other related field.</td>
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</tbody>
</table>
|       | Data Coordinator | Functional Responsibility:  
|-------|------------------|------------------------------------------------------------------------------------------|
|       |                  | Extracts and manipulates data from multiple systems across various departments to create statistical reports; analyzes department statistics, notes trends and makes recommendations to management; evaluates database effectiveness and reviews data for accuracy and trends; conducts training and provides technical support to database users; and researches and investigates data accuracy of reports and information. Duties: Analyzes requests for information and determines how to extract the data from the database systems for the appropriate reports. Develops and tests the accuracy of reports created to ensure high quality information is provided to end-users. Documents processes, conducts training, and provides technical support to database users. Gathers and summarizes data from various sources in order to complete reports and special projects. Retrieves records or data and distributes information as appropriate in order to provide timely and accurate information to department members or external customers. Maintains database systems, ensuring the integrity of the data within each system and resolves issues relating to the database information. Collaborates with various departments to develop and support data reporting needs.  
|       |                  | Advanced Microsoft Excel [Pivot Tables, V-lookup] and data analysis skills. Utilize data from multiple sources to provide reports to monitor the business and special analysis to assist in problem solving and decision making. Support the Engineering Change Management (ECM) process so design changes and product improvements are implemented in a timely and cost effective manner with accurate data. Complete service part analyst tasks assigned through PDM. Interface with supply management to coordinate the delivery of critical service parts to distribution centers. College degree preferred.  
|       |                  | Minimum Experience: This position typically requires four years of experience.  
|       |                  | Minimum Education: A Bachelor's degree or equivalent in Computer Science, Information Systems, Engineering, Business, or other related field. |
Functional Responsibility:
Manage intercompany services database including:
- Data integrity – validate data sources are included & signed off on by TP, Finance, etc.
- Data reconciliation with service providers
- Continued refinement of Critical services by recipient
- Mapping LE recipients to LE providers for agreement execution
- Management reporting for various stakeholders (via pivots & charts/graphs in ppt)

Agreement preparation
- Finalize provider service schedules
- Validate service descriptions with internal partners (i.e. Transfer Pricing & Providers)
- Work with manager & Legal to finalize templates
- Upload agreements into workflow/repository tool

Agreement Execution
- Coordinate communications with BU contact for their respective LEs
- Monitor & report on status of agreement execution
- Respond/route queries from signatories to appropriate SME
- Maintain an issues log & lessons learned

Communication support
- Assist on developing communications materials (ppt)
- Coordinate scheduling of senior management meetings & LE connections for execution
- Provide updates to ICS PMO

Controls Support (Begin Q2’14)
- Map critical services to existing SLAs
- Determine critical services which do not have SLAs for remediation

- Assist in developing dashboard/metrics for monitoring controls
<table>
<thead>
<tr>
<th>8 Designer/Modeler</th>
</tr>
</thead>
</table>
| **Functional Responsibility:**

Plans, coordinates and performs designs for complex components and assemblies using the preferred 3-Dimensional (3D) Computer Aided Design (CAD) tool and protocols. Uses technical judgment. May work with junior personnel to complete tasks.

Duties: Plans, coordinates and performs design work for complex 3D engineering models and components. Exhibits detailed knowledge of Geometric Dimensioning & Tolerancing (GD&T) Standards and can apply it to many varied situations. Performs as expert user of 3D Computer Aided Design (CAD) system with considerable experience in Top Down design work for complex 3D engineering models and components. May provide document maintenance and have responsibility for placement and routing of electronic circuits. May create Printed Circuit Board (PCB) fabrication drawings, plan PCB projects and create electronic schematic diagrams. Provides modeling leadership and counsel to other employees.

Create and update models and drawings in Pro/Engineer. Promote drawings through the system after following best practices for all required parameters etc.

Minimum Experience: This position typically requires four years of experience.

Minimum Education: A Bachelor's degree or equivalent in Computer Science, Information Systems, Engineering, Business, or other related field.
Functional Responsibility:
Seeking an individual with documented and verifiable experience providing day to day operational technical support and management of a Cisco based Enterprise network.
Individual will augment current staff as part of a Network Team, to provide day to day operational support, participate in the implementation of new systems, management of current systems and participate in various projects involving the enterprise environment. Individual will be expected to immediately contribute to the improvement of the existing Enterprise by identifying issues and suggesting policy and procedure improvements to management.
Daily duties in this position will be:
Monitoring issues tracking system and responding to requests for networking support.
Managing/maintaining enterprise networking devices (Cisco routers, switches, HP switches, wireless, etc.)
Providing support for new networking initiatives.
Providing documentation for existing infrastructure.
Providing security recommendations for ensuring enterprise protection.
Selected individual will be able to demonstrated experience and knowledge in these critical areas:
Critical Skills
Cisco CCNP certification minimum.
Documented and verifiable 3 years minimum as Cisco networking support.
Full command of TCP/IP and other networking protocols
Knowledge of HP, Juniper, and other networking device support
CCNP Security Certification
CCNP Wireless certification
Highly Desired
Other InfoSec certifications and experience (CISA, CISSP, CISM...)
IPV6 training
Barracuda systems administration
Microsoft System Center 2012

Selected individual will be able to demonstrated experience and knowledge in these critical areas:
Critical Skills
Cisco CCNP certification minimum.
Documented and verifiable 3 years minimum as Cisco networking support.
Full command of TCP/IP and other networking protocols
Knowledge of HP, Juniper, and other networking device support
CCNP Security Certification
CCNP Wireless certification
Highly Desired
Other InfoSec certifications and experience (CISA, CISSP, CISM...)
IPV6 training
Barracuda systems administration
Microsoft System Center 2012

Large Environment CISCO Support Required 5 Years

Full command of TCP/IP and other networking protocols Required 8 Years
<table>
<thead>
<tr>
<th>10</th>
<th>VB.NET Developer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Functional Responsibility:</td>
<td>FileNet/VB.NET Development</td>
</tr>
<tr>
<td></td>
<td>Assist in the migration of around 1.2 million documents from the former Allegheny Energy into FirstEnergy's existing FileNet landscape.</td>
</tr>
<tr>
<td></td>
<td>Migration activities will be from approximately 6-8 document/content management systems that were used at the former Allegheny Energy.</td>
</tr>
<tr>
<td></td>
<td>The vast majority of the documents in scope for this project are engineering drawings that are in use by the Energy Delivery and Generation business units.</td>
</tr>
<tr>
<td></td>
<td>Leverage existing VB.NET tools/utilities for the migrations wherever possible.</td>
</tr>
<tr>
<td></td>
<td>Knowledge working with LDAP (Active Directory) and the ability to integrate authentication/authorization into VB.NET applications.</td>
</tr>
<tr>
<td></td>
<td>Proven ability to troubleshoot and solve problems in a production support environment. Analytical skills to effectively resolve technical problems, identify and implement process improvements, and think creatively.</td>
</tr>
<tr>
<td></td>
<td>Must be skilled in both oral and written communications in order to facilitate meetings, capture requirements as well as write documentation, specifications, procedures and process flows.</td>
</tr>
<tr>
<td></td>
<td>Understanding and willingness to embrace application development standards and processes.</td>
</tr>
<tr>
<td></td>
<td>Ability to effectively prioritize and plan activities, work on multiple concurrent tasks, and meet deadlines.</td>
</tr>
<tr>
<td>11</td>
<td>GIS Analyst</td>
</tr>
<tr>
<td>----</td>
<td>-------------</td>
</tr>
</tbody>
</table>
|    | Functional Responsibility:  
GIS analyst to install and support an ESRI ArcGIS server and maintain the existing GIS ArcGIS server.  
Knowledge, Skills, and Abilities Requirements:  
Required:  
• Proven accomplishments using ESRI suite of applications including, but not limited to ArcGIS server with 5 or more years of proven experience.  
• Proven accomplishments using Python scripting language with 2 or more years of proven experience  
Other Requirements:  
• Work is to be performed on-site at the Office of State Budget and Management during normal operating hours (M-F, 8-5)  
Minimum Experience: This position typically requires four years of experience.  
Minimum Education: A Bachelor's degree or equivalent in Computer Science, Information Systems, Engineering, Business, or other related field. |
## HC - Technician

**Functional Responsibility:**
- Five years support experience.
  - Desktop Break and Fix, IMAC, and Reimage technical work.
  - Must be able to extract Desktops from under desks.
  - Experience with Lenovo equipment a PLUS.
  - Backfill for a 1 man site.
  - Will train, and have remote support. **SKILLS**

**Additional Information:**
Melville, NY is a one man site that needs an experienced Desktop/Laptop engineer, with Lenovo equipment experience. Would be Smarthands for network and server equipment. (ie..eyes and hands only). Tape backup will be done by UL IT staff, not contractor. As this is a one man site, good Softskills (communication) is required, because the person will be interacting with end users daily, which will include executive support.

- but a seasoned tech can take apart any type of laptop and desktop knowing the internal components
- Knowledgeable with Win7 and Office 2010
- Knowledgeable with Outlook email system - +plus if also knows Lotus Notes
- Capable of climbing under a desk to retrieve desktop
- Good communication skills- daily interaction with end users
- Executive support experience a plus. (it's a 1 man site , he might have to fix their equipment)
- 8 X5 , business casual
- Experienced with re-imaging a hard drive with end user data transfer

**Minimum Experience:** This position typically requires four years of experience.
**Minimum Education:** A Bachelor's degree or equivalent in Computer Science, Information Systems, Engineering, Business, or other related field.
<table>
<thead>
<tr>
<th>13 Help Desk Analyst</th>
<th>Functional Responsibility:</th>
</tr>
</thead>
</table>

- Payment of A/P and Travel invoices via EFT, check and wire transfers
- Perform Oracle and CostPoint payment updates
- Research and reconcile payment issues

- Communication
- Experienced Tolerance for Stress
- Advanced Think Like the Customer (Leadership Skill)
- Experienced Accuracy/Attention to Detail
- Advanced Flexibility and Adaptability

Minimum Experience: This position typically requires four years of experience.

Minimum Education: A Bachelor's degree or equivalent in Computer Science, Information Systems, Engineering, Business, or other related field.
9. Must be intermediate to advanced skills in additional Microsoft Office products (Word, Excel, PowerPoint, Visio) and

14. Internet/Web Eng

Functional Responsibility:
The Consultant will work directly for the CISO to determine weekly objectives. Various application and server environment, social engineering and phishing campaigns will be performed during the engagement. We are looking for candidates who are highly organized, can work independently in a fast-paced environment and produce multiple quality deliverables with varying deadlines. Candidates should be self-starters and creative problem solvers and have the flexibility to learn new products and technologies quickly.

Essential Responsibilities
1. Understanding of the Ethical Hacker processes and procedures in a high security environment.
2. Minimum of 5 years working with CORE, MetaSploit/Rapid 7 or similar tools.
3. Minimum of 5 years performing ethical hacker/Red Team/penetration testing assessments.
4. Organize and write supporting documents describing in details all steps taken
5. Create documentation on specific mitigation steps to close vulnerability
6. Create documentation ready to be added to agency procedures
7. Revise documents as new issues arise
8. Work with network services and developers to provide training on remediation and avoiding future vulnerabilities

Required Knowledge/Skills:
1. 10+ years of experience of I.T. working with Windows, Linux and web based applications
2. 5+ years of experience with firewalls, LAN and WAN infrastructure
3. Ability to communicate effectively, verbally and in writing, to interact effectively with internal and external vendors, project team members, management and agency departments, to build relationships and use facilitation skills with both technical and non-technical personnel
4. Ability to write, edit, and prepare graphic presentations of technical information for both technical and business personnel
5. Experience in organizing information in a way that is appropriate for technical explanations without losing sight of the needs and aptitude of the audience
6. Ability to collaborate and coordinate with multiple teams and vendors
7. Ability to work independently and as a member of a team
8. Ability to multitask and prioritize tasks effectively in order to meet deadlines
15 IT Desktop Support

Functional Responsibility:

Duties Include:

- Make contact with customers to arrange deployment schedule
- Image workstations to departmental specifications
- Install additional software as needed
- Physically move each completed system to the assigned office location
- Migrate user data, settings and applications from old hardware to new hardware
- Verify user has access to network resources as required (including wireless capabilities)
- Provide basic instruction to user as needed
- Verify functionality of new system
- Remove old system as required
- Provide updates for inventory controls

Knowledge, Skills, and Abilities Requirements:

Required:

- Experience providing upgrades and migrations of pc new hardware to end users
- Minimum of 2 year's current work experience providing support of the following:
  - Desktops and local/networked printers
  - Microsoft operating systems, MS Office and MS Exchange
  - Novell Netware
  - Active Directory
- A+ Certification
- Excellent written and oral communication skills
- Planning and organization skills
- Excellent customer service skills and phone etiquette
- Attention to detail
- Ability to perform diagnostics on software and/or hardware

The position will be responsible for documentation of security standards, security patterns, processes and procedures related to securing of web services and interoperability in general including establishment of a Universal Data, Discovery and...
Integration (UDDI) registry through which web services can be discovered and invoked. The individual will educate application
• Ability to resolve routine and non-routine problems independently and in consultation with technical lead, peers and development teams on those standards and processes.
<table>
<thead>
<tr>
<th>J2EE/Java - SQL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Functional Responsibility:</strong></td>
</tr>
<tr>
<td>• Write Java code following system designs (for example, developing for multiple tiers, dealing with a number of interaction points, a number of tables and types of tables, complex business rules, etc.).</td>
</tr>
<tr>
<td>• Write programs that span technology platforms.</td>
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<tr>
<td>• Can read, write and understand system and functional requirements</td>
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<tr>
<td>• Must have Experience with IBM WAS, IBM RAD, SQL Server/DB2 UDB and Subversion.</td>
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<tr>
<td>• Write detailed technical specifications.</td>
</tr>
<tr>
<td>• Report missing elements found in system and functional requirements to other Developers, Business Analysts and System Analysts, plus able to explain impacts on subsystem and propose a strategy for filling gaps in documentation</td>
</tr>
<tr>
<td>• Consult with other Developers, plus Business Analysts, System Analysts and vendors.</td>
</tr>
<tr>
<td>• Determine time and resources required to complete programming projects. Seek review from System Analysts and/or Project Managers on estimates. Perform unit testing and debugging. Define and implement test conditions based on business and technical requirements. Debug program errors (simple to complex). May seek assistance from vendors to debug complex errors</td>
</tr>
<tr>
<td>• Develop test data sets and work directly on database design and loading schemes.</td>
</tr>
<tr>
<td>• Work on integration issues and determines the integration approach. Coordinate with other areas on integration points or interface contracts.</td>
</tr>
<tr>
<td>• Strong development skills using Java (J2EE standards), DHTML, JSP, JavaScript, AJAX, OOD, and SQL development.</td>
</tr>
</tbody>
</table>
| 18 Java developer | Functional Responsibility:  
Write Java code following system designs (for example, developing for multiple tiers, dealing with a number of interaction points, a number of tables and types of tables, complex business rules, etc.).  
- Write programs that span technology platforms.  
- Can read, write and understand system and functional requirements  
- Must have Experience with IBM WAS, IBM RAD, Oracle, Jython and Subversion.  
- Write detailed technical specifications.  
- Report missing elements found in system and functional requirements to other Developers, Business Analysts and System Analysts, plus able to explain impacts on subsystem and propose a strategy for filling gaps in documentation  
- Consult with other Developers, plus Business Analysts, System Analysts and vendors.  
- Determine time and resources required to complete programming projects. Seek review from System Analysts and/or Project Managers on estimates. Perform unit testing and debugging. Define and implement test conditions based on business and technical requirements. Debug program errors (simple to complex). May seek assistance from vendors to debug complex errors  
- Develop test data sets and work directly on database design and loading schemes.  
- Work on integration issues and determines the integration approach. Coordinate with other areas on integration points or interface contracts.  
- Strong development skills using Java (J2EE standards), DHTML, JSP, JavaScript, AJAX, OOD, and SQL, PL/SQL development. |
| 19 | Linux Admin | Functional Responsibility:  
|    |             | • Knowledgeable, creative, hardworking individual to provide exceptional customer service in a fast-paced operations environment supporting a 24x7x365 mission critical Linux Servers environment.  
|    |             | • The Linux system administrator is responsible for day-to-day operational maintenance, support, OS installations and upgrades for enterprise servers.  
|    |             | • Monitor and tune systems to achieve optimum performance levels.  
|    |             | • On call support will be required for troubleshooting or pre-planned maintenance on production systems.  

Essential Duties/Qualifications:  

• Detect, diagnose, and report Linux related problems.  
• Responsible for building, maintaining and troubleshooting Unix/Linux based systems  
• Ensure system availability and backups are maintained in accordance to SLAs  
• Lead projects related to complex system implementation and enhancements.  
• Work closely with the Project Management Office to deliver projects and tasks in a timely manner.  
• Document processes, participate in meetings and provide weekly reports.  
• Strong analytical and problem solving skills  
• Participate in 24x7 on-call rotation.  

Qualifications:  

• 3+ years of experience supporting Linux (Red Hat/CentOS/Debian).
### Functional Responsibility:

Work collaboratively with ICD-10 Project Team to make coding changes to Cobol programs using Technical and design specifications. Debug, unit test, and integration test coding changes. Support Quality Assurance staff during QA, User Acceptance, and External Testing by making needed coding changes. Communicate effectively in both written and spoken communication. Work collaboratively with Clemson staff and other ICD-10 contracted staff. These positions are being posted for the batch development of MMIS for ICD-10.

### Required Skills (rank in order of Importance):

- Mainframe, MVS COBOL, JCL

### Soft skills Required:

- Effective Communication Skills (written and oral)
- Adaptability
- Flexibility
- Self-motivation
- Problem Solving
- Analytical Thinking
- Time Management
- Ability to work effectively in a stressful environment

### Minimum Experience:

This position typically requires four years of experience.

### Minimum Education:

A Bachelor's degree or equivalent in Computer Science, Information Systems, Engineering, Business, or other related field.
### OH DMH Program

<table>
<thead>
<tr>
<th>Functional Responsibility:</th>
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<tbody>
<tr>
<td>The Programmer is responsible for analysis, design, coding, component and assembly testing of all application code owned by the Application Team.</td>
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</tbody>
</table>

The Programmer is responsible for analysis, design, coding, component and assembly testing of all application code owned by the Application Team. Programmers typically are involved in maintenance (including production support), enhancement and development work. Programmers have a range of skills and knowledge of the technologies used and applications supported by the Application Team. The Programmer works with the Functional Architect and Technical Architecture Specialist on an as needed basis to ensure that design and code meets customer requirements.

**PR5**

**Years of Relevant Experience:**

10 plus years

**Preferred Education:**

4 year college degree or equivalent technical study with advanced study preferred.

**Role Description:**

All roles specified in PR4 plus the following:

- Proven track record of hands-on technical design and code work within large complex systems.
<table>
<thead>
<tr>
<th>22</th>
<th>PowerBuilder</th>
<th>Functional Responsibility:</th>
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<tbody>
<tr>
<td></td>
<td></td>
<td>5+ years of Demonstrated programming experience in PowerBuilder.</td>
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<tr>
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<td></td>
<td>3+ years of Demonstrated programming experience in Oracle PL/SQL.</td>
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<td></td>
<td>Experience in complex application development in a RDBMS environment.</td>
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<td>Oracle experience required.</td>
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<td>Strong knowledge in writing Oracle stored procedures, Packages and Functions.</td>
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<td>Write code for enhancing existing programs or developing new programs</td>
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<td>Write detailed technical specifications for subsystems and identify integration points</td>
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<td>Perform unit testing and debugging and set test conditions based on code specifications</td>
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<td></td>
<td>Supports application throughout the Product Development life cycle</td>
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<td>Detailed understanding of coding design and documentation protocol as well as unit testing, change management and release procedures</td>
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<td>Strong Analysis and Design skills required.</td>
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<td>Demonstrated experience using debugging tools, processes, and techniques.</td>
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<td>Demonstrated experience using versioning tools such as PVCS or Clear Case a plus Health Care Industry knowledge. Claims Adjudication experience preferred.</td>
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<td>Must be able to work well in a fast-paced, professional development team environment. Experience with the Diamond Health Care Claims package preferred.</td>
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<td>Java experience preferred</td>
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<td>Experience with RUP, visual models, design preferred</td>
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<td>Minimum Experience: This position typically requires four years of experience.</td>
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<tr>
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<td></td>
<td>Minimum Education: A Bachelor's degree or equivalent in Computer Science, Information Systems, Engineering, Business, or other related field.</td>
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<tr>
<td>23</td>
<td>Project Manager</td>
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</table>
| **Functional Responsibility:**  
Team Lead manages an Application Team to deliver services according to defined service level commitments owned by the Application Team. Team Lead coordinates resources & works to deliver solutions to customers on time and within budget.  
This role is for a technical manager that has worked in a programming role for OO technologies within the last 5 years.  
Candidate must have:  
1) Information security – having some background around this and organizational skills  
2) Broad based technical support – higher end technical support with larger application and infrastructure.  
3) Strong project management background - not so much tracking mpp but working with various levels of people on technical projects. Must know enough to 1) understand what needs to be done and 2) communicate/manage that effectively.  
Years of Relevant Experience: 5 plus years, and 2 to 3 years project management experience. Preferred  
Education: 4 year college degree or equivalent technical study  
**Role Description:**  
All roles specified in TL 1 plus:  
Manage the resolution of high severity production problems.  
Manage and direct Application Team activities employing appropriate program management and planning principles.  
Coordinate work with other Team Leads as appropriate.  
Coordinate and procure the required skills and techniques required by the Application Team.  
Minimum Experience: This position typically requires four years of experience.  
Minimum Education: A Bachelor's degree or equivalent in Computer Science, Information Systems, Engineering, Business, or other related field. |
| 24 Quality Manager | Functional Responsibility:  
Responsibilities:  
Provide quality oversight for the production process of clinical batches at External Manufacturers, and for the batch documentation review and release process.  
Provide cGMP compliance support to contract manufacturers by investigating and resolving quality issues.  
Coordinate and provide concurrences on deviations.  
Participate and Lead audits of R&D External Manufacturers (API and DP), packaging and labeling firms and contract testing laboratories  
Monitor trends, identify issues, recommend and implement appropriate actions.  
Assist with regulatory inspections and provides follow up on regulatory commitments.  
Develop, implement, and review of SOPs for interactions with External Manufacturers.  
Investigate product quality complaints.  
Apply cGMP regulations and other FDA and international requirements to all aspects of the position.  
Coordinate change control documentation and approval process.  
Provide Quality oversight and participate on technology transfer teams.  
Interface collaboratively with other functions and stakeholders (PDMS, PQM, GPS, ESI, etc.)  
Take ownership for and lead the resolution of complex Quality and Compliance issues with respect to External Manufacturing.  
Must be able to evaluate and interrelate with multiple quality systems associated with the different external manufacturers and determine suitability against J&J global standards.  
Escalate critical to quality issues in a timely manners and leads resolutions.  
Provide quality metrics for management review. Operate with a minimum of supervision.  

Position requires a minimum of 40% travel to External Manufacturer’s sites to provide cGMP assistance and quality oversight.  

Qualifications:  

Essential:
Functional Responsibility:
The NMS software engineer is part software developer and part product integrator. He/she understands the products that are used in network management systems and can integrate these products together, writing scripts, glue code, or adapters as necessary.

The ideal candidate for this position is an ardent agile developer who is smart, creative, and can get things done. This developer will work with (and learn from) an experienced team of engineers from a variety of disciplines including software engineering, network engineering, systems administration, systems engineering, security engineering, and network operations.

Qualifications:
• Bachelor’s degree in Computer Science or a related field and a minimum of 1 year of applicable experience (co-op or internship acceptable)
• Strong object-oriented design and coding skills in either Java or C sharp
• Experience with both Windows and Linux Operating Systems
• Experience with XML
• Familiarity with Database Systems (Oracle SQL, SQL Server and/or MySQL)

Preferred Additional Skills:
• Familiarity with LDAP
• Familiarity with SNMP and Syslog
• Experience with full software development lifecycle (experience with Agile Scrum methodology a plus)
• Experience with any of the following products – SNMPc, Solarwinds Orion, Zabbix, OpenSSO, web portals, Remedy, CA Spectrum, Splunk
• Familiarity Single Sign On (SSO) concepts and/or solutions
• Excellent communication skills

Minimum Experience: This position typically requires four years of experience.
Minimum Education: A Bachelor's degree or equivalent in Computer Science, Information Systems, Engineering, Business, or other related field.
**Functional Responsibility:**

**Description:**

Software QA Engineer : Develops test plans and test cases for web applications; executes functional, regression and automation test cases to verify business and technical requirements.

**Education and Experience:**

1. Bachelor’s degree in Information Technology or equivalent combination of education and experience required.
2. 4-6 years of Software Quality Assurance experience. Experience with defect tracking and test management software required.
3. Experience creating and executing test plans and test cases required.
5. Experience in leading QA teams is preferred.
6. Exposure to Agile process is preferred.

Experience with ASP.net websites setup, test environment troubleshooting and build deployment is preferred.
Looking for Senior Lever Experience with OBI and Bi Publisher version 11G Enterprise Edition.

- Design and Deploy suitable Analytical Reporting and Dashboards using BI Publisher and OBI.
- Provide technical / user documentation and training; and perform peer reviews of work items produced at various stages of the project.
- Demonstrate development techniques, standards, and guidelines.
- Perform effort estimation for various Business Intelligence Reporting activities;
- Meet project deliverables as per requirements, on time within budgets.
- Assist users in tuning and building reports and Dashboards.
- Manage the OBIEE Repository and Catalog
- Manage Security Roles within OBIEE
- Familiar Star Schema Modeling
- Repository Modeling (Physical, Logical / Business, Presentation)
- Creating Dimension Hierarchies and Level-Based Measures
- Ability to create charts, pivot tables and KPI
**Validation Engineer**

**Functional Responsibility:**
- Experience with CIP (Clean In Place) systems. Familiarity should include some of these topics: New fully automated CIP systems, Cleaning of Work-in-Progress (WIP) Tanks, Tank Cleaning, Cleaning of Product Transfer Line Piping Systems, Tote filling systems, Cleaning of High Volume Filling Systems, recipe programming and development, cleaning cycle development, cleaning validation, sanitization validation, swab and rinse sampling collection techniques, thermal sanitization, chemical sanitization, and troubleshooting cleaning issues.
- 5+ years of experience in FDA regulated industries.
- Ability to assess data and write protocols and reports technically.
- Ability to execute cleaning and sanitization development and validation protocols independently following Good Documentation Practices (GDP) and communicate as part of a team in a 24-hour 7-day per week manufacturing environment.

**Job Description:**
- The current project phase entails assessment of existing WIP Tanks, Product Transfer Lines, Tote Transfer Stations, and High Volume Filling Systems for CIP operation utilizing a new fully automated CIP Stationary System. Cleaning developments will be completed to assess the most effective cleaning process.
- Will be led by a technical lead and will be part of a team performing cleaning cycle developments and cleaning validations.
- 24-hour shift and weekend work is an expectation during execution.
- Independent and team-based troubleshooting and investigations of any issues affecting the cleaning developments and cleaning validations will be expected for automated system and process issues, including correlation between sensor feedback and parameter setpoints, expected system behavior versus actual behavior, and resolution for proper control. Generate reference documents and cleaning SOPs from the validated cleaning cycles. Ensure all systemic documentation gaps are identified and solutions are developed.
- Write technical cleaning evaluations as requested, including calculations such as maximum allowable residue carryover from product to product, and deviations with root cause and impact assessment.
- May perform other cleaning and sanitization validation related duties.

**Aptitude:**
- Attention to detail, particularly in regards to execution, troubleshooting, GDP, and document writing.
- Self motivated, requiring minimal supervision. Succeeds as part of a team.

Communicates with stakeholders, escalates issues, and engages project partners.
<table>
<thead>
<tr>
<th>29</th>
<th>WebSphere Portal</th>
<th>Functional Responsibility: Competencies, skills, education level, years of experience, etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>• Bachelor’s degree in computer science, or engineering</td>
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<tr>
<td></td>
<td></td>
<td>• Demonstrated experience with code development with IBM PORTAL applications</td>
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<td></td>
<td></td>
<td>• 5 or more years of progressive technical experience doing technology coding, configuration, deployment and systems integration</td>
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<tr>
<td></td>
<td></td>
<td>• Knowledge of System Development Life Cycle, product development methodologies, database methodologies and system integration</td>
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<td></td>
<td></td>
<td>• Demonstrated 5 or more years of experience with unix (AIX) operating systems</td>
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<tr>
<td></td>
<td></td>
<td>• 5 or more years of coding design and documentation protocol as well as unit testing, change management and release procedures</td>
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<td></td>
<td></td>
<td>• 5 or more years of demonstrated experience programming using java J2EE language</td>
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<td></td>
<td></td>
<td>• 5 or more years of demonstrated experience using SQL</td>
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<td></td>
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<td>• 5 or more years of demonstrated experience using RAD</td>
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<td>• Demonstrated experience using subversion or clear case</td>
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<tr>
<td></td>
<td></td>
<td>• 5 or more years of demonstrated experience using IBM WebSphere Application server 6.0 or 7.0</td>
</tr>
</tbody>
</table>
**The phrase, “Information Technology (IT) Professional Services/Identity Access Management (IAM) Professional Services” in the following paragraphs may need to be revised in order to be consistent with the Offeror’s proposal; e.g., if only IT Professional Services are offered, all references to IAM Services should be deleted.**

***NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately. Further, non-professional labor categories shall be offered under SIN 132 100 only.***

1. **SCOPE**
   
a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT/IAM Professional Services within the scope of this Information Technology Schedule.

b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

   
a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.

b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to
motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. **ORDER**

   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. **PERFORMANCE OF SERVICES**

   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

   d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. **STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

   a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

      (1) Cancel the stop-work order; or

      (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

   b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. **INSPECTION OF SERVICES**


7. **RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. **RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.

9. **INDEPENDENT CONTRACTOR**

All IT/IAM Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. **ORGANIZATIONAL CONFLICTS OF INTEREST**

a. **Definitions.**

   “Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

   “Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.
An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

a. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

b. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

(1) The offeror;

(2) Subcontractors; and/or

(3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS
Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. **APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. **DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING**

a. The Contractor shall provide a description of each type of IT/IAM Service offered under Special Item Numbers 132-51 IT/IAM Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT/IAM Professional Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

c. The following is an example of the manner in which the description of a commercial job title should be presented:

**EXAMPLE:** Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor’s Degree in Computer Science