8(a), SMALL DISADVANTAGED, ALASKA NATIVE CORPORATION

Contract Number: **GS-35F-266-BA**

Period Covered by Contract: **13 March 2019** thru **12 March 2024**

Pricelist current through Modification **PS-A847** dated **15 July 2022**

Key Contact: Bryan Bradford, Senior Director, **Bryan.Bradford@vistatech-llc.com**

**NAICS Codes:**

511210 – Software Publishers

541511 – Custom Computer Programming Services

541512 – Computer Systems Design Services

541513 – Computer Facilities Management Services

541519 – Other Computer Related Services

SIN 54151S – INFORMATION TECHNOLOGY PROFESSIONAL SERVICES

**FSC Code 306** – IT SYSTEMS ANALYSIS SERVICES

**FSC Code 7030** – SOFTWARE LICENSES

**FSC Code 1070** – SOFTWARE MAINTENANCE SERVICES

**FSC Code 308** – PROGRAMMING SERVICES

**FSC Code 313** – COMPUTER AIDED DESIGN/COMPUTER AIDED MANUFACTURING (CAD/CAM) SERVICES

**FSC Code 399** – OTHER IT SERVICES, NOT ELSEWHERE CLASSIFIED

**Note 1:** All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

**Note 2:** Offeror’s and Agencies are advised that the Group 70 – Information Technology Schedule is **not** to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

**Note 3:** This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances, the services must be performance by the publisher or manufacturer or one of their authorized agents.

SIN 54151HEAL – HEALTH INFORMATION TECHNOLOGY SERVICES

SIN ANCILLARY – ANCILLARY SUPPLIES AND/OR SUPPORT SERVICES

*On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage! ®, a menu-driven database system. The INTERNET address GSA Advantage! ® is: GSAAdvantage.gov.*
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ABOUT US

Vista Technical Services, LLC (Vista Tech) is an Alaska Native Corporation (ANC) and a small disadvantaged business (SDB) providing global technical services in the areas of:

- Medical IT Support
- Global Network Operations
- Information Systems Modernization

Vista Tech is a wholly owned subsidiary of Bristol Bay Native Corporation (BBNC), which was formed in 1972 as part of the Alaska Native Claims Settlement Act. As a proud part of BBNC, we are committed to the goal of enhancing our shareholders’ way of life, and protecting their Native Alaskan heritage. We are dedicated to preserving our past, while leveraging the latest technology to provide information systems solutions for the future.

Vision

Continuously pursue value for customers, shareholders and employees.

Mission

We are a market-focused, process-centered organization that:

- Develops and delivers innovative solutions to our customers
- Produces predictable earnings for our shareholders
- Provides a dynamic and challenging environment for our employees

Quality Policy

The quality policy of Vista Technical Services is to achieve ultimate client satisfaction through the delivery of excellent support/solutions and the continuous improvement of our processes, while providing a rewarding work environment for our employees.
CUSTOMER INFORMATION

1A. TABLE OF AWARDED SIN(S)

<table>
<thead>
<tr>
<th>SIN</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Information Technology Services</td>
</tr>
<tr>
<td>54151HEAL</td>
<td>Health IT Services</td>
</tr>
<tr>
<td>ANCILLARY</td>
<td>Ancillary Supplies and/or Services</td>
</tr>
</tbody>
</table>

1B. IDENTIFICATION OF LOWEST PRICE MODEL NUMBER AND UNIT PRICE

<table>
<thead>
<tr>
<th>SIN</th>
<th>Labor Category</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Logistician III</td>
<td>$48.84 (customer site)</td>
</tr>
<tr>
<td>54151HEAL</td>
<td>Logistician III</td>
<td>$48.84 (customer site)</td>
</tr>
<tr>
<td>ANCILLARY</td>
<td>Drafter/CAD Operator I</td>
<td>$28.31 (customer site)</td>
</tr>
</tbody>
</table>

1C. HOURLY RATES

Please reference Attachment 2

2. MAXIMUM ORDER*

SIN 54151S: Information Technology Professional Services - $500,000
SIN 54151HEAL: Health Information Technology Services - $500,000
SIN ANCILLARY: Ancillary Supplies and/or Services - $500,000

*If the “best value” selection places your order over this Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contractor for a better price. The contractor may (1) offer a new price for this requirement; (2) offer the lowest price available under this contract; or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the Schedule contract in accordance with FAR 8.404.

3. MINIMUM ORDER

SIN 54151S: $100.00
SIN 54151HEAL: $100.00
SIN ANCILLARY: $100.00

4. GEOGRAPHIC COVERAGE

Domestic Delivery Only (The 48 Contiguous States, D.C., Hawaii, Alaska, and US Territories)

5. POINT(S) OF PRODUCTION

VISTA TECHNICAL SERVICES, LLC.
1826 N LOOP 1604 W SUITE 350H
SAN ANTONIO, TX 78248
PHONE: 210-495-9733
FAX: 210-495-9760
GSA@VISTATECH-LLC.COM
6. **Discount from List Prices or Statement of Net Price**  
Prices Shown are Net Rates. Basic Discounts have been deducted.

7. **Quantity Discounts**  
1% for task orders at or above $500,000

8. **Prompt Payment Terms**  
Net 30

9A. **Notification that Government Purchase Cards are Accepted at or Below the Micro-Purchase Threshold**  
Vista Technical Services accepts the Government Purchase cards at or below the micro-purchase threshold.

9B. **Notification Whether Government Purchase Cards are Accepted or Not Accepted Above the Micro-Purchase Threshold**  
Vista Technical Services accepts the Government Purchase Cards above the Micro-purchase threshold.

10. **Foreign Items**  
Not Applicable

11A. **Time of Delivery**  
54151S – Negotiated on Task Order Basis between Vista Technical Service and Ordering Agency  
54151HEAL – Negotiated on Task Order Basis between Vista Technical Service and Ordering Agency  
ANCILLARY – Negotiated on a Task Order Basis between Vista Technical Service and Ordering Agency

11B. **Expedited Delivery**  
Contact Vista Technical Services for Terms

11C. **Overnight and 2-Day Delivery**  
Contact Vista Technical Services for Terms

11D. **Urgent Requirements**  
When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. Vista Technical Services shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing). If the Contractor offers an accelerated delivery time acceptable to the ordering activity, and order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

12. **F.O.B. Points**  
Destination
13A. **ORDERING ADDRESS**
Vista Technical Services, LLC
1826 N. Loop 1604 W, Ste. 350H
San Antonio, TX 78248

13B. **ORDERING PROCEDURES**
For Supplies and Services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in the Federal Acquisition Regulation (FAR) 8.450-3

14. **PAYMENT ADDRESS**
Vista Technical Services, LLC
c/o Bristol Bay Shared Services, LLC
10365 Railroad Drive DPT 13001
El Paso, TX 79924-1698

15. **WARRANTY PROVISIONS**
Not Applicable

16. **EXPORT PACKING CHARGES, IF APPLICABLE**
Not Applicable

17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE (ANY THRESHOLDS ABOVE THE MICRO-PURCHASE LEVEL).**
Contact Contractor

18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE AND REPAIR**
Not Applicable

19. **TERMS AND CONDITIONS OF INSTALLATION**
Not Applicable

20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES.**
Not Applicable

20A. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES**
Not Applicable

21. **LIST OF SERVICE AND DISTRIBUTION POINTS**
Not Applicable

22. List of Participating dealers
Not Applicable

23. **PREVENTATIVE MAINTENANCE**
Not Applicable
24A. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES**
Not Applicable

24B. **SECTION 508 COMPLIANCE**
Information is available on Electronic and Information Technology (EIT) supplies and services and can be found at: [www.vistatech-llc.com](http://www.vistatech-llc.com)
The EIT Standards can be found at: [www.section508/gov/](http://www.section508/gov/)

25. **DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER:** 625006536  
**UNIVERSAL ENTITY ID:** GPH9E5LJDSQ3

26. **NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT DATABASE (SAM) FORMALLY CENTRAL CONTRACTOR REGISTRATION (CCR).**
Vista Technical Services, LLC is registered in the SAM Database.
TERMS AND CONDITIONS APPLICABLE TO
INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES
(SPECIAL ITEM NUMBER 54151S)

1. SCOPE
   a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 PERFORMANCE INCENTIVES (APRIL 2000)
   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
   d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.3242-15) (AUG 1989)
   a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage.
Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
(1) Cancel the stop-work order; or
(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
(1) The stop-work order results in an increase in the time required for, or in the Contractor’s cost properly allocable to, the performance of any part of this contract; and
(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. Inspection of Services

7. Responsibilities of the Contractor
The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. Responsibilities of the Ordering Activity
Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. Independent Contractor
All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. Organizational Conflicts of Interest
a. Definitions.
“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.
“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.
An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.
b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES
   The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS
   For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:
   a. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
   b. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
      (1) The offeror;
      (2) Subcontractors; and/or
      (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES
   Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS
   Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS
   The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING
   Please reference Attachment 1 for description of services and Attachment 2 for pricing.
TERMS AND CONDITIONS APPLICABLE TO
HEALTH INFORMATION TECHNOLOGY (IT) SERVICES
(SPECIAL ITEM NUMBER 54151HEAL)

1. SCOPE
   a. The labor categories, prices, terms and conditions stated under Special Item Number 54151HEAL Health Information Technology Services apply exclusively to Health IT Services within the scope of this Information Technology Schedule.
   b. This SIN is limited to Health IT Services only. Software and hardware products are out of scope. Hardware and software can be acquired through different Special Item Numbers on Category F Information Technology (e.g. 511210, 54151 Software Maintenance Services, etc).
   c. This SIN provides ordering activities with access to Health IT services.
   d. Health IT Services provided under this SIN shall comply with all Healthcare certifications and industry standards as applicable at the task order level.
   e. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. ORDER
   a. Agencies may use written orders, Electronic Data Interchange (EDI) orders, Blanket Purchase Agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

3. PERFORMANCE OF SERVICES
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity. All Contracts will be fully funded.
   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
   d. Any Contractor travel required in the performance of Health IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts. All travel will be agreed upon with the client prior to the Contractor’s travel.

4. INSPECTION OF SERVICES

5. RESPONSIBILITIES OF THE CONTRACTOR
   The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.
6. **RESPONSIBILITIES OF THE ORDERING ACTIVITY**
Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite Health IT Services.

7. **INDEPENDENT CONTRACTOR**
All Health IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

8. **ORGANIZATIONAL CONFLICTS OF INTEREST**
   a. Definitions.
      “Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.
      “Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.
      An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.
   b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

9. **INVOICES**
The Contractor, upon completion of the work ordered, shall submit invoices for Health IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

10. **RESUMES**
Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

11. **INCIDENTAL SUPPORT COSTS**
Incidental support costs are not considered part of the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

12. **APPROVAL OF SUBCONTRACTS**
The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

13. **DESCRIPTION OF HEALTH IT SERVICES AND PRICING**
Please reference Attachment 1 for description of services and Attachment 2 for pricing.
ATTACHMENT I: LABOR CATEGORIES

Professional Positions for SIN 54151S

APPLICATION DEVELOPMENT TASK LEAD

Major Responsibilities
➢ Organizes, prioritizes and assigns resources to tasks effectively. Researches, develops and implements new technology for continual improvement of quality and delivery for software and systems. Experienced in using Team Foundation Server to manage product backlogs and efficient resource assignments. Effective at developing & adjusting action plans.

Education Requirements
➢ Bachelor’s degree in IM field or equivalent experience.

Experience Requirements
➢ 5 years of progressively complex software development, preferred: ITIL Certified.

BUSINESS SYSTEMS ANALYST V

Major Responsibilities
➢ Interacts effectively on the evaluation, redesign and re-engineering of current IT business processes to ensure effective and efficient use of business information technology and resources, and improve process performance. Reviews IT business requirements and recommends solution for system improvements. Analyzes, designs, and develops business processes for large IT systems. Analyzes and evaluates existing IT business processes and procedures in business/ functional areas; identifies problems; and develops solutions that achieve optimum performance and cost effectiveness. Analyzes user needs to determine functional and cross-functional requirements. Performs functional allocation to identify required tasks and their interrelationships. Ability to formulate and document proposed system solutions in comprehensive, quantitative and qualitative terms appropriate for comparative analysis.

Education Requirements
➢ Bachelor’s degree in Business, Information Systems, Computer Science, Engineering or related field

Experience Requirements
➢ 6 years of experience, of which the last 4 years must be specialized.

DATA ANALYST, SENIOR

Major Responsibilities
➢ Assess and organize data generated from research or business relations. Develops tools and software programs that present data in a useful format for business needs, have knowledge of relational databases, maintains data integrity and security to keep data management systems current.

Education Requirements
➢ Bachelor’s degree in Business, Information Systems, Computer Science, Engineering or related field

Experience Requirements
➢ 7 years of experience, of which the last 5 years must be specialized.

DATABASE WAREHOUSE – DATA MINER/ANALYST

Major Responsibilities
➢ Designs, implements and supports data warehousing. Implements business rules via stored procedures, middleware, or other technologies. Defines user interfaces and functional specifications. Responsible for verifying accuracy of data, and the maintenance and support of the data warehouse. Experienced in database design, particularly in the integration of multiple data sources into a single repository. Experienced in applying data analysis and statistical techniques on large data sets, to develop predictive
models that address and targeted problems. Experienced in utilizing data that is multichannel (web, email, direct mail and call center) in origin and application. Ability to perform sophisticated statistical analysis and also interprets the data and communicates results to technical and non-technical audiences.

**Education Requirements**
- Bachelor’s degree in Business, Information Systems, Computer Science, Engineering or related field

**Experience Requirements**
- 5 years of experience, of which the last 3 years must be specialized.

**DATA WAREHOUSE/DATABASE ARCHITECT, SENIOR**

**Major Responsibilities**
- Responsible for the database design from a logical and physical perspective. The Database Architect will assist the application development team to consider different design options that balance a fully normalized relational design with performance requirements to assist in making good software and database design decisions.

**Education Requirements**
- Bachelor’s degree in Business, Information Systems, Computer Science, Engineering or related field

**Experience Requirements**
- 3 years of experience, of which 1 year must be specialized.

**LOGISTICIAN III**

**Major Responsibilities**
- Creates, edit, save and maintain all inventory files and forms. Modify and update logs, presentations, letters and spreadsheets. Responsible for coordinating and organizing files and other stored form of data both in hard and soft copies. Ability to use Word Processing and presentation software applications and understand PC operations. May perform other duties as assigned. Documentation planning and support, logistics management support, scheduling inventories, shipping services, accountability files, and data input.

**Education Requirements**
- Bachelor’s degree in Business, Information Systems, Computer Science, Engineering or related field

**Experience Requirements**
- 6 years of experience, of which the last 5 years must be specialized.

**LOGISTICS ANALYST IV**

**Major Responsibilities**
- Creates and helps execute plans for the integrated logistics support (ILS) of complex systems Develops ILS requirements for new systems based on user needs and missions. Analyzes the adequacy and effectiveness of current and proposed logistics support provisions for complex systems Where required, supervises other logistics personnel in executing assigned tasks.

**Education Requirements**
- Bachelor’s degree in Business, Information Systems, Computer Science, Engineering or related field

**Experience Requirements**
- 7 years of experience, of which the last 5 years must be specialized.
LOGISTICS SPECIALIST III

Major Responsibilities
➢ Creates and helps execute plans for the integrated logistics support (ILS) of complex systems. Develops ILS requirements for new systems based on user needs and missions. Analyzes the adequacy and effectiveness of current and proposed logistics support provisions for complex systems. Where required, supervises other logistics personnel in executing assigned tasks. Performs logistics support analyses, level of repair analyses, ILS planning, and creates other ILS related documentation.

Education Requirements
➢ Bachelor’s degree in Business, Information Systems, Computer Science, Engineering or related field

Experience Requirements
➢ 6 years of experience, of which the last 4 years must be specialized.

NETWORK ADMINISTRATOR

Major Responsibilities
➢ Maintains computing environments by identifying network requirements; installing upgrades; monitoring network performance. Establishes network specifications by conferring with users; analyzing workflow, access, information, and security requirements; designing router administration, including interface configuration and routing protocols. Establishes network by evaluating network performance issues including availability, utilization. Maintains network performance by performing network monitoring and analysis, and performance tuning; troubleshooting network problems; escalating problems to vendor.

Education Requirements
➢ Bachelor’s degree in Business, Information Systems, Computer Science, Engineering or related field

Experience Requirements
➢ 5 years of experience, of which the last 3 years must be specialized

PROGRAM MANAGER I

Major Responsibilities
➢ Ability to effectively prioritize and execute tasks in a high-pressure environment supporting programs. Knowledgeable in DoD policies & procedures. Skilled in recruiting qualified staff to fill contract requirements and developing continuous process improvement plans.

Education Requirements
➢ Bachelor’s Degree in IM field or equivalent. Preferred: ITIL Certified

Experience Requirements
➢ 8 years of services management and experience in customer relations.

PROGRAM MANAGER II

Major Responsibilities
➢ Serves as the contractor’s single contract manager. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel and communicating policies, purposes, and goals of the organization to subordinates. Directs the performance of a variety of projects that may be organized by technology, program or client. Program areas typically represent more than three functional areas that may include engineering, systems analysis, quality control, administration, etc.
➢ Develops cost, technical, and schedule baselines and controls program(s) accordingly. Establishes individual performance criteria, hires appropriate people and oversees their performance. May perform some or all of the duties of Subject Matter Specialists, engineers, or technologists to the extent qualified.
and appropriate. Responsible for the effective management of funds and personnel, and is accountable for the quality and timely delivery of all contractual items.

**Education Requirements**

➢ Bachelor’s degree in Engineering, Physical Sciences, Mathematics, Management Information Systems, or Business.

**Experience Requirements**

➢ 10 years of technical experience in support of IT systems or other IT related areas

**PROGRAM MANAGER, SENIOR**

**Major Responsibilities**

➢ Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel and communicating policies, purposes, and goals of the organization to subordinates. Directs the performance of a variety of projects that may be organized by technology, program or client. Program areas typically represent more than three functional areas that may include engineering, systems analysis, quality control, administration, etc.

➢ Develops cost, technical, and schedule baselines and controls program(s) accordingly. Establishes individual performance criteria, hires appropriate people and oversees their performance. May perform some or all of the duties of Subject Matter Specialists, engineers, or technologists to the extent qualified and appropriate. Responsible for the effective management of funds and personnel, and is accountable for the quality and timely delivery of all contractual items.

**Education Requirements**

➢ Bachelor’s degree in Engineering, Physical Sciences, Mathematics, Management Information Systems, or Business.

**Experience Requirements**

➢ 15 years of technical experience in support of IT or other electronic systems.

**PROGRAM ANALYST LEVEL II**

**Major Responsibilities**

➢ Knowledge of HTML, CSS, JavaScript, C#, VB.NET, ASP.NET. Ability to write basic database queries and experience with software development lifecycle. Knowledgeable with various developmental tools including Microsoft Visual Studio.

**Education Requirements**

➢ Bachelor’s degree in IM field or equivalent experience.

**Experience Requirements**

➢ 3-5 years of progressively complex software development, 2+ years work related experience

**PROGRAM ANALYST LEVEL III**

**Major Responsibilities**

➢ Skilled in web application development, testing and debugging. Ability to self-direct and follow direction of senior programmers. Ability to perform analysis of processes and define application requirements & assist in code reviews. Experience with Microsoft Visual Studio and Team Foundation Server and writing advanced database queries.

**Education Requirements**

➢ Bachelor’s degree in IM field or equivalent experience.

**Experience Requirements**

➢ 5 years of progressively complex software development
PROGRAM ANALYST LEVEL IV

Major Responsibilities
➤ Expertise in Microsoft .NET programming (C#, VB.NET, ASP.NET). Expert in developing web applications using (jQuery, Ajax, CSS, JavaScript, HTML and HTML5). Experience with multi-platform environments (SharePoint, IIS, Oracle, SQL Server, AD). Experience in code review, directing lower level programmers, application design & architecture, business requirements refinement. Understands relational database design, & using Oracle, SQL Server, and DBMS tools (SQL Server Management Studio, Toad).

Education Requirements
➤ Bachelor’s degree in IM field or equivalent experience.

Experience Requirements
➤ 5 years of experience, of which the last 3 years must be specialized.

PROJECT MANAGER

Major Responsibilities
➤ Acts as manager and overall point of contact for a specific project within an overall enterprise-wide IT solution program. Directs project-specific IT staff and reviews work products for completeness and adherence to customer requirements. Provides communication to management to review project plans, status reports, and deliverables. Develops overall project milestones and monitors the execution of the project against planned timelines.

Education Requirements

Experience Requirements
➤ 10 years of direct work experience with Information Assurance, IT, communications, computer or other electronic systems.

SHAREPOINT DEVELOPER

Major Responsibilities
➤ The SharePoint Developer will support the development and enhancements of a number of projects using Microsoft SharePoint and other technologies. Works within an integrated team environment to design and develop cutting edge portal-based solutions for internal and external district customers. This will involve technical skills ranging from SharePoint design, deployment and configuration, extending SharePoint and the development of custom web parts. Serves as technical point-of-contact for clients, including gathering/resolving client feedback and managing the responses. Stays abreast of new tools and emerging trends that can be used to add value to our project teams and/or clients.

Education Requirements
➤ Bachelor’s degree in Business, Information Systems, Computer Science, Engineering or related field.

Experience Requirements
➤ 3 years of experience, of which the last 2 years must be with SharePoint.

SHAREPOINT ENGINEER, SENIOR

Major Responsibilities
➤ The Senior SharePoint Engineer will support the development and enhancements of a number of projects using Microsoft SharePoint and other technologies. Works within an integrated team environment to design and develop cutting edge portal-based solutions for internal and external district customers. This will involve technical skills ranging from SharePoint design, deployment and...
configuration, extending SharePoint and the development of custom web parts. Serves as technical point-of-contact for clients, including gathering/resolving client feedback and managing the responses. Stays abreast of new tools and emerging trends that can be used to add value to our project teams and/or clients.

**Software Engineer, Senior**

**Major Responsibilities**
- Provides highly technical and specialized guidance, and solutions to complex software engineering challenges. Performs software engineering analysis and design; estimates software development costs and schedule; leads systems design, development, and integration activities using accepted software engineering practices and design techniques. May serve as Task Order Manager for one or more task orders. Has substantive experience in specific software engineering disciplines.

**Education Requirements**
- Bachelor’s degree in Business, Information Systems, Computer Science, Engineering or related field

**Experience Requirements**
- 5 years of experience, of which the last 3 years must be with SharePoint.

**Systems Administrator**

**Major Responsibilities**
- Manages and maintains workstations and server environment in support of development and production systems. Performs activities that support the operations and integrity of computing systems and their use and manage their intricacies. These activities minimally include system installation, configuration, integration, maintenance, performance management, data management, security management, failure analysis and recovery, and user support. In an inter-networked computing environment, the computer network is often included as part of the complex computing system.

**Education Requirements**
- Bachelor’s degree in Business, Information Systems, Computer Science, engineering or related field

**Experience Requirements**
- 7 years of experience, of which the last 5 years must be specialized

**System Architect**

**Major Responsibilities**
- Develops and implements efficient information systems and operations systems in support of network, telecommunications and core organizational functions. Applies proven communication, analytical and problem-solving skills to help identify, communicate and resolve systems issues in order to maximize the benefit of IT systems investments. Gains organizational commitment for all systems and software plans, as well as evaluate and select all technologies required to complete those plans. The Systems Architect provides technical leadership across the organization, from strategic decision making to project planning and execution.

**Education Requirements**
- Bachelor’s degree in Business, Information Systems, Computer Science, Engineering or related field

**Experience Requirements**
➢ 7 years of experience, of which the last 5 years must be specialized

**SYSTEMS ANALYST IV**

**Major Responsibilities**
➢ Performs analysis, design, coding, and testing for system software components, databases, and applications possessing a wide range of capabilities (e.g., engineering, business, and records management functions); develops requirements and technical specifications; prepares program and customer-level documentation; assists senior analysts in preparing input and test data for the proposed system; and enhances and maintains software.

**Education Requirements**
➢ Bachelor’s degree in Business, Information Systems, Computer Science, Engineering or related field

**Experience Requirements**
➢ 7 years of experience, of which the last 5 years must be specialized

**TECHNICAL WRITER**

**Major Responsibilities**
➢ High level of organizational skills and expertise in writing technical documentation and user manuals. Works with developers and end users in gathering and documenting business processes and application requirements. Knowledgeable with software testing, developing end user acceptance testing plans, & delivering guidance for end user testing. Manages the full suite of documentation for business applications, updates throughout the application lifecycle. Delivers formal classroom training to end users.

**Education Requirements**
➢ Associate’s degree in IM field or equivalent experience

**Experience Requirements**
➢ 1 – 2 years software development and/or quality assurance
Professional Positions for SIN 54151HEAL

APPLICATION DEVELOPMENT TASK LEAD

Major Responsibilities
➢ Organizes, prioritizes, and assigns resources to tasks effectively. Researches, develops and implements new technology for continual improvement of quality and delivery for Health IT related software and systems. Experienced in using Team Foundation Server to manage product backlogs and efficient resource assignments. Effective at developing and adjusting action plans.

Education Requirements
➢ Bachelor’s degree in IM field or equivalent experience. Preferred: ITIL Certified

Experience Requirements
➢ 5 years of progressively complex software development

BUSINESS SYSTEMS ANALYST V

Major Responsibilities
➢ Interacts effectively on the evaluation, redesign and re-engineering of current Health IT business processes to ensure effective and efficient use of business information technology and resources, and improve process performance. Reviews Health IT business requirements and recommends solution for system improvements. Analyzes, designs, and develops business processes for large Health IT systems. Analyzes and evaluates existing Health IT business processes and procedures in business/ functional areas; identifies problems; and develops solutions that achieve optimum performance and cost effectiveness. Analyzes user needs to determine functional and cross-functional requirements. Performs functional allocation to identify required tasks and their interrelationships. Ability to formulate and document proposed system solutions in comprehensive, quantitative, and qualitative terms appropriate for comparative analysis.

Education Requirements
➢ Bachelor’s degree in Business, Information Systems, Computer Science, Engineering or related field

Experience Requirements
➢ 6 years of experience, of which the last 4 years must be specialized

DATA ANALYST, SENIOR

Major Responsibilities
➢ Assess and organize Health IT data generated from research or business relations. Develops tools and software programs that present Health IT data in a useful format for business needs, have knowledge of relational databases, maintains data integrity and security to keep data management systems current.

Education Requirements
➢ Bachelor’s degree in Business, Information Systems, Computer Science, Engineering or related field

Experience Requirements
➢ 7 years of experience, of which the last 5 years must be specialized

DATABASE WAREHOUSE–DATA MINER/ANALYST

Major Responsibilities
➢ Designs, implements, and supports data warehousing in support of Health IT requirements. Implements Health IT business rules via stored procedures, middleware, or other technologies. Defines user interfaces and functional specifications. Responsible for verifying accuracy of Health IT data, and the maintenance and support of the Health IT data warehouse. Experienced in database design, particularly in the integration of multiple data sources into a single repository. Experienced in applying data analysis and statistical techniques on large data sets, to develop predictive models that address and target
problems. Experienced in utilizing data that is multichannel (web, email, direct mail and call center) in origin and application. Ability to perform sophisticated statistical analysis and also interpret the data and communicate results to technical and non-technical audiences.

**Education Requirements**
- Bachelor’s degree in Business, Information Systems, Computer Science, Engineering or related field

**Experience Requirements**
- 5 years of experience, of which the last 3 years must be specialized

**DATA WAREHOUSE/DATABASE ARCHITECT, SENIOR**

**Major Responsibilities**
- Responsible for the Health IT database design from a logical and physical perspective. The Database Architect will assist the application development team to consider different design options that balance a fully normalized relational design with performance requirements to assist in making good software and database design decisions.

**Education Requirements**
- Bachelor’s degree in Business, Information Systems, Computer Science, Engineering or related field

**Experience Requirements**
- 3 years of experience, of which 1 year must be specialized

**LOGISTICIAN III**

**Major Responsibilities**
- Creates, edits, saves, and maintains all Health IT inventory files and forms. Modifies and updates logs, presentations, letters, and spreadsheets. Responsible for coordinating and organizing files and other stored forms of Health IT data both in hard and soft copies. Ability to use Word Processing and presentation software applications and understand PC operations. May perform other duties as assigned. Documentation planning and support, logistics management support, scheduling inventories, shipping services, accountability files, and data input.

**Education Requirements**
- Bachelor’s degree in Business, Information Systems, Computer Science, Engineering or related field

**Experience Requirements**
- 6 years of experience, of which the last 5 years must be specialized

**LOGISTICS ANALYST IV**

**Major Responsibilities**
- Creates and helps execute plans for the integrated logistics support (ILS) of complex Health IT systems. Develops ILS requirements for new systems based on user needs and missions. Analyzes the adequacy and effectiveness of current and proposed logistics support provisions for complex Health IT systems. Where required, supervises other logistics personnel in executing assigned tasks.

**Education Requirements**
- Bachelor’s degree in Business, Information Systems, Computer Science, Engineering or related field

**Experience Requirements**
- 7 years of experience, of which the last 5 years must be specialized
➢ Creates and helps execute plans for the integrated logistics support (ILS) of complex Health IT systems. Develops ILS requirements for new systems based on user needs and missions. Analyzes the adequacy and effectiveness of current and proposed logistics support provisions for complex Health IT systems. Where required, supervises other logistics personnel in executing assigned tasks. Performs logistics support analyses, level of repair analyses, ILS planning, and creates other ILS related documentation.

**Education Requirements**
➢ Bachelor’s degree in Business, Information Systems, Computer Science, Engineering or related field

**Experience Requirements**
➢ 6 years of experience, of which the last 4 years must be specialized

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**NETWORK ADMINISTRATOR**

**Major Responsibilities**
➢ Maintains Health IT computing environments by identifying network requirements; installing upgrades; monitoring network performance. Establishes network specifications by conferring with users; analyzing workflow, access, information, and security requirements; designing router administration, including interface configuration and routing protocols. Establishes network by evaluating network performance issues including availability, and utilization. Maintains Health IT network performance by performing network monitoring and analysis, and performance tuning; troubleshooting network problems; escalating problems to vendor.

**Education Requirements**
➢ Bachelor’s degree in Business, Information Systems, Computer Science, Engineering or related field

**Experience Requirements**
➢ 5 years of experience, of which the last 3 years must be specialized

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**PROGRAM MANAGER I**

**Major Responsibilities**
➢ Ability to effectively prioritize and execute tasks in a high-pressure environment supporting Health IT programs. Knowledgeable in DoD policies & procedures. Skilled in recruiting qualified staff to fill contract requirements and developing continuous process improvement plans.

**Education Requirements**
➢ Bachelor’s degree in IM field or equivalent. Preferred: ITIL Certified

**Experience Requirements**
➢ 8 years of Health IT services management and experience in customer relations

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**PROGRAM MANAGER II**

**Major Responsibilities**
➢ Serves as the contractor’s single contract manager. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel and communicating policies, purposes, and goals of the organization to subordinates. Directs the performance of a variety of Health IT related projects that may be organized by technology, program or client. Program areas typically represent more than three functional areas that may include engineering, systems analysis, quality control, administration, etc.

➢ Develops cost, technical, and schedule baselines and controls program(s) accordingly. Establishes individual performance criteria, hires appropriate people, and oversees their performance. May perform some or all of the duties of Subject Matter Specialists, engineers, or technologists to the extent qualified and appropriate. Responsible for the effective management of Health IT related funds and personnel, and is accountable for the quality and timely delivery of all contractual items.
Education Requirements
➢ Bachelor’s degree in Engineering, Physical Sciences, Mathematics, Management Information Systems, or Business

Experience Requirements
➢ 10 years of technical experience in support of Health IT systems or other Health IT related areas

PROGRAM MANAGER, SENIOR

Major Responsibilities
➢ Serves as the contractor’s single contract manager. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel and communicating policies, purposes, and goals of the organization to subordinates. Directs the performance of a variety of Health IT related projects that may be organized by technology, program or client. Program areas typically represent more than three functional areas that may include engineering, systems analysis, quality control, administration, etc.
➢ Develops cost, technical, and schedule baselines and controls program(s) accordingly. Establishes individual performance criteria, hires appropriate people, and oversees their performance. May perform some or all of the duties of Subject Matter Specialists, engineers, or technologists to the extent qualified and appropriate. Responsible for the effective management of Health IT related funds and personnel, and is accountable for the quality and timely delivery of all contractual items.

Education Requirements
➢ Bachelor’s degree in Engineering, Physical Sciences, Mathematics, Management Information Systems, or Business

Experience Requirements
➢ 15 years of technical experience in support of Health IT Systems or other electronic systems

PROGRAM ANALYST LEVEL II

Major Responsibilities
➢ Knowledge of HTML, CSS, JavaScript, C#, VB.NET, ASP.NET. Ability to write basic database queries and experience with software development lifecycle in Health IT related environment. Knowledgeable with various developmental tools including Microsoft Visual Studio.

Education Requirements
➢ Bachelor’s degree in IM field or equivalent experience

Experience Requirements
➢ 3-5 years of progressively complex software development, 2+ years work related experience

PROGRAM ANALYST LEVEL III

Major Responsibilities
➢ Skilled in Web application development, testing and debugging in Health IT related environments. Ability to self-direct and follow direction of senior programmers. Ability to perform analysis of processes and define application requirements and assist in code reviews. Experience with Microsoft Visual Studio and Team Foundation Server and writing advanced database queries.

Education Requirements
➢ Bachelor’s degree in IM field or equivalent experience

Experience Requirements
➢ 5 years of progressively complex software development
PROGRAM ANALYST LEVEL IV

Major Responsibilities
➢ Expertise in Microsoft .NET programming (C#, VB.NET, ASP.NET) in Health IT related environments. Expert in developing web applications using (jQuery, Ajax, CSS, JavaScript, HTML and HTML5). Experience with multi-platform environments (SharePoint, IIS, Oracle, SQL Server, AD). Experience in code review, directing lower level programmers, application design & architecture, business requirements refinement. Understands relational database design, & using Oracle, SQL Server, and DBMS tools (SQL Server Management Studio, Toad).

Education Requirements
➢ Bachelor’s degree in IM field or equivalent experience

Experience Requirements
➢ 5 years of experience, of which the last 3 years must be specialized

PROJECT MANAGER

Major Responsibilities
➢ Acts as manager and overall point of contact for a specific project within an overall enterprise-wide Health IT solution program. Directs project-specific Health IT staff and reviews work products for completeness and adherence to customer requirements. Provides communication to management to review project plans, status reports, and deliverables. Develops overall project milestones and monitors the execution of the project against planned timelines.

Education Requirements
➢ Bachelor’s degree in Engineering (Computer, Software, Systems, Electrical, or Industrial), Physics, Mathematics, Computer Science, Information Security, Network Security, Engineering Management or Business

Experience Requirements
➢ 10 years of direct work experience with Information Assurance, Information Technology, communications, computer or other Health IT related electronic systems

SHAREPOINT DEVELOPER

Major Responsibilities
➢ Supports the development and enhancements of a number of projects in Health IT related environments, using Microsoft SharePoint and other technologies. Works within an integrated team environment to design and develop cutting edge portal-based solutions for internal and external district customers. This will involve technical skills ranging from SharePoint design, deployment, and configuration, extending SharePoint and the development of custom web parts. Serves as technical point-of-contact for clients, including gathering/resolving client feedback and managing the responses. Stays abreast of new tools and emerging trends that can be used to add value to our project teams and/or clients.

Education Requirements
➢ Bachelor’s degree in Business, Information Systems, Computer Science, Engineering or related field

Experience Requirements
➢ 3 years of experience, of which the last 2 years must be with SharePoint
**SHAREPOINT ENGINEER, SENIOR**

**Major Responsibilities**
- Supports the development and enhancements of a number of projects in Health IT related environments, using Microsoft SharePoint and other technologies. Works within an integrated team environment to design and develop cutting edge portal-based solutions for internal and external district customers. This will involve technical skills ranging from SharePoint design, deployment, and configuration, extending SharePoint and the development of custom web parts. Serves as technical point-of-contact for clients, including gathering/resolving client feedback and managing the responses. Stays abreast of new tools and emerging trends that can be used to add value to our project teams and/or clients.

**Education Requirements**
- Bachelor’s degree in Business, Information Systems, Computer Science, Engineering or related field

**Experience Requirements**
- 5 years of experience, of which the last 3 years must be with SharePoint

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**SOFTWARE ENGINEER, SENIOR**

**Major Responsibilities**
- Provides highly technical and specialized guidance, and solutions to complex software engineering challenges in Health IT related environments. Performs software engineering analysis and design; estimates software development costs and schedule; leads systems design, development, and integration activities using accepted software engineering practices and design techniques. May serve as Task Order Manager for one or more task orders. Has substantive experience in specific software engineering disciplines in Health IT related environments.

**Education Requirements**
- Bachelor’s degree in Business, Information Systems, Computer Science, Engineering or related field

**Experience Requirements**
- 5 years of experience, of which the last 3 years must be specialized to include Software engineering or development

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**SUBJECT MATTER EXPERT III**

**Major Responsibilities**
- Performs a variety of functions on a wide range of Information Management and IT issues in Health IT related environments; provides advice and recommendations on project management; interprets and applies IM and IT policies, processes and guidelines; conducts analysis and recommends resolution to problems and issues; and prepares and presents reports. Possess expertise in planning and executing complex assignments and the development of new project management methods, approaches, and procedures.

**Education Requirements**
- Bachelor’s degree in Business Information Systems, Computer Science, Engineering or related scientific or technical field or advanced IT Certification. Preferred: ITIL Certified

**Experience Requirements**
- 8 years of experience, of which the last 5 years must be in direct supervision of IT software development, integration maintenance projects, and/or telecommunications management
**SUBJECT MATTER EXPERT IV**

**Major Responsibilities**
- Performs a variety of functions on a wide range of Information Management and IT issues in Health IT related environments; provides advice and recommendations on project management; interprets and applies IM and IT policies, processes and guidelines; conducts analysis and recommends resolution to problems and issues; and prepares and presents reports. Possess expertise in planning and executing complex assignments and the development of new project management methods, approaches, and procedures.

**Education Requirements**
- Bachelor’s degree in Business Information Systems, Computer Science, Engineering or related scientific or technical field or advanced IT Certification. Preferred: ITIL Certified

**Experience Requirements**
- 10 years of experience, of which the last 5 years must be in direct supervision of IT software development, integration maintenance projects, and/or telecommunications management

**SYSTEMS ADMINISTRATOR**

**Major Responsibilities**
- Manages and maintains workstations and servers in Health IT related environments in support of development and production systems. Performs activities that support the operations and integrity of Health IT systems and their use and manage their intricacies. These activities minimally include system installation, configuration, integration, maintenance, performance management, data management, security management, failure analysis and recovery, and user support.

**Education Requirements**
- Bachelor’s degree in Business, Information Systems, Computer Science, Engineering or related field

**Experience Requirements**
- 7 years of experience, of which the last 5 years must be specialized

**SYSTEMS ARCHITECT**

**Major Responsibilities**
- Develops and implements efficient information systems and operations systems in support of network, telecommunications, and core organizational functions in Health IT related environments. Applies proven communication, analytical and problem-solving skills to help identify, communicate, and resolve systems
issues in order to maximize the benefit of IT systems investments. Gains organizational commitment for all systems and software plans, as well as evaluate and select all technologies required to complete those plans. Provides technical leadership across the organization, from strategic decision making to project planning and execution.

**Education Requirements**
- Bachelor’s degree in Business, Information Systems, Computer Science, Engineering or related field

**Experience Requirements**
- 7 years of experience, of which the last 5 years must be specialized

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**SYSTEMS ANALYST IV**

**Major Responsibilities**
- Performs analysis, design, coding, and testing for Health IT system software components, databases, and applications possessing a wide range of capabilities (e.g., engineering, business, and records management functions); develops requirements and technical specifications in Health IT related environments; prepares program and customer-level documentation; assists senior analysts in preparing input and test data for the proposed Health IT system; and enhances and maintains Health IT software.

**Education Requirements**
- Bachelor’s degree in Business, Information Systems, Computer Science, Engineering or related field

**Experience Requirements**
- 7 years of experience, of which the last 5 years must be specialized

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**TECHNICAL WRITER**

**Major Responsibilities**
- High level of organizational skills and expertise in writing technical documentation and user manuals in Health IT related environments. Works with developers and end users in gathering and documenting Health IT business processes and application requirements. Knowledgeable with software testing, developing end user acceptance testing plans, and delivering guidance for end user testing. Manages the full suite of documentation for business applications, updates throughout the application lifecycle. Delivers formal classroom training to end users.

**Education Requirements**
- Associate’s degree in IM field or equivalent experience

**Experience Requirements**
- 1 – 2 years software development and/or quality assurance

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**Vista Tech’s Labor Category Substitutions Information**

Vista Technical Services, LLC (Vista Tech) will provide only people who meet or exceed the minimum qualifications within the labor category descriptions stated herein. Vista Tech’s labor categories provide for substituting experience for minimum education requirements and substituting educational degrees for years of experience. These substitutions are allowed for all Vista Techs’ labor categories unless specified in the description.

**Allowable Substitutions**

The Table below presents the allowable substitutions based on the education and experience of the labor categories in the Pricelist. Experience should be professional and job related, it does not have to be specific to the project to be accomplished. However, if a degree is used in place of experience, the degree must be related to the project or task.
<table>
<thead>
<tr>
<th>MIN EDU.</th>
<th>EDUCATION AND/OR EXPERIENCE</th>
<th>ALLOWABLE SUBSTITUTIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associates</td>
<td>4 years relevant experience</td>
<td>Trade/Vocational School or Technical Training or Military Training in relevant field</td>
</tr>
<tr>
<td>Bachelors</td>
<td>Associates + 4 years relevant experience or 6 years relevant experience</td>
<td>Professional or Industry Standard Technical Certification in a relevant field. (e.g. MCSE, CCNP, CNA, CNE)</td>
</tr>
<tr>
<td>Masters</td>
<td>Bachelors + 4 years relevant experience, or Associates + 8 years relevant experience, or 10 years relevant experience</td>
<td>Professional License [e.g. Professional Engineer, Registered Communications Distribution Designer (RCDD), Certified Professional Logistician (CPL)]</td>
</tr>
</tbody>
</table>
SCA Regulated Positions for SIN ANCILLARY

The following positions are in support of Professional IT Services under 54151S or Health IT Services under 54151HEAL and shall not be the primary purpose of the work ordered, but be an integral part of the total solution offered. Ancillary services will only be ordered in conjunction with or in support of services purchased under 54151S or 54151HEAL in this schedule.

DRAFTER/CAD OPERATOR I (SCA-30061)

Major Responsibilities
➢ This operator prepares complete sets of complex drawings or computer models that include multiple views, detail drawings, and assembly drawings. Drawings or models include complex design features that require considerable drafting skill to visualize and portray. Assignments regularly require the use of mathematical formulas to draw land contours or to compute weights, center of gravity, load capacities, dimensions, quantities of material, etc. The Draft/CAD Operator works from sketches, computer models, and verbal information supplied by an engineer, architect, or designer to determine the most appropriate views, detail drawings, and supplementary information needed to complete assignments.

Education Requirements
➢ Associate’s degree in drafting or an engineering discipline; or AutoDesk Professional Level Certification in AutoCAD. AutoDesk Associate Level Certification in AutoCAD and one year of experience as an installer.

Experience Requirements
➢ 1 year of drafting experience producing drawings files compatible with AutoCAD software. This shall include experience in developing, preparing, reviewing and editing drawings used to plan or document the installation of systems.

DRAFTER/CAD OPERATOR IV (SCA-30064)

Major Responsibilities
➢ This operator prepares complete sets of complex drawings or computer models that include multiple views, detail drawings, and assembly drawings. Drawings or models include complex design features that require considerable drafting skill to visualize and portray. Assignments regularly require the use of mathematical formulas to draw land contours or to compute weights, center of gravity, load capacities, dimensions, quantities of material, etc. The Draft/CAD Operator works from sketches, computer models, and verbal information supplied by an engineer, architect, or designer to determine the most appropriate views, detail drawings, and supplementary information needed to complete assignments.

Education Requirements
➢ Associate’s degree in drafting or an engineering discipline; or AutoDesk Professional Level Certification in AutoCAD. AutoDesk Associate Level Certification in AutoCAD and one year of experience as an installer.

Experience Requirements
➢ 3 years of drafting experience producing drawings files compatible with AutoCAD software. This shall include at least two (2) years’ experience in developing, preparing, reviewing and editing drawings used to plan or document the installation of systems.

ELECTRONICS TECHNICIAN I (SCA-23181)

Major Responsibilities
➢ The Electronics Technician shall have the ability to apply advanced technical knowledge to solve complex problems (i.e. those that typically cannot be solved solely by reference to manufacturers’ manuals and similar documents) working on electronic equipment; requires a detailed understanding of the interrelationships of circuits, exercising independent judgment in performing tasks such as making circuit analyses, calculating waveforms, tracing relationships in signal flow, and routinely using complex test instruments. Leads and performs at a moderately complex level, the fabrication, integration, test,
evaluation and repair tasks for electronic and electro-mechanical systems to include printed circuit board repair. Performs installation, troubleshooting and test efforts. Analyzes, repairs, tests and documents electronic circuit card assemblies to the component levels. Also installs, modifies, troubleshoots and repairs computer hardware and software systems. Provides technical assistance and training to computer system users.

Education Requirements
➢ Associate’s Degree or higher in related discipline (i.e., business, information systems).

Experience Requirements
➢ 2 years hands-on experience in the field of Navy electronics systems and equipment, of electronics fabrication, installation, integration, test and checkout, and two years of supervision and shop practices

Electronics Technician II (SCA-23182)

Major Responsibilities
➢ The Electronics Technician shall have the ability to apply advanced technical knowledge to solve complex problems (i.e. those that typically cannot be solved solely by reference to manufacturers’ manuals and similar documents) working on electronic equipment; requires a detailed understanding of the interrelationships of circuits, exercising independent judgment in performing tasks such as making circuit analyses, calculating waveforms, tracing relationships in signal flow, and routinely using complex test instruments. Leads and performs at a moderately complex level, the fabrication, integration, test, evaluation and repair tasks for electronic and electro-mechanical systems to include printed circuit board repair. Performs installation, troubleshooting and test efforts. Analyzes, repairs, tests and documents electronic circuit card assemblies to the component levels. Also installs, modifies, troubleshoots and repairs computer hardware and software systems. Provides technical assistance and training to computer system users.

Education Requirements
➢ Associate’s Degree or higher in related discipline (i.e., business, information systems).

Experience Requirements
➢ 3 years hands-on experience in the field of Navy electronics systems and equipment, of electronics fabrication, installation, integration, test and checkout, and two years of supervision and shop practices

Electronics Technician III (SCA-23183)

Major Responsibilities
➢ The Electronics Technician shall have the ability to apply advanced technical knowledge to solve complex problems (i.e. those that typically cannot be solved solely by reference to manufacturers’ manuals and similar documents) working on electronic equipment; requires a detailed understanding of the interrelationships of circuits, exercising independent judgment in performing tasks such as making circuit analyses, calculating waveforms, tracing relationships in signal flow, and routinely using complex test instruments. Leads and performs at a moderately complex level, the fabrication, integration, test, evaluation and repair tasks for electronic and electro-mechanical systems to include printed circuit board repair. Performs installation, troubleshooting and test efforts. Analyzes, repairs, tests and documents electronic circuit card assemblies to the component levels. Also installs, modifies, troubleshoots and repairs computer hardware and software systems. Provides technical assistance and training to computer system users.

Education Requirements
➢ Associate’s Degree or higher in related discipline (i.e., business, information systems).

Experience Requirements
➢ 4 years hands-on experience in the field of Navy electronics systems and equipment, of electronics fabrication, installation, integration, test and checkout, and two years of supervision and shop practices
Vista Tech’s Labor Category Substitutions Information

Vista Technical Services, LLC (Vista Tech) will provide only people who meet or exceed the minimum qualifications within the labor category descriptions stated herein. Vista Tech’s labor categories provide for substituting experience for minimum education requirements and substituting educational degrees for years of experience. These substitutions are allowed for all Vista Techs’ labor categories unless specified in the description.

Allowable Substitutions

The Table below presents the allowable substitutions based on the education and experience of the labor categories in the Pricelist. Experience should be professional and job related, it does not have to be specific to the project to be accomplished. However, if a degree is used in place of experience, the degree must be related to the project or task.

<table>
<thead>
<tr>
<th>MIN EDU.</th>
<th>ALLOWABLE SUBSTITUTIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Degree</td>
<td>Education and/or Experience</td>
</tr>
<tr>
<td>Associates</td>
<td>4 years relevant experience</td>
</tr>
<tr>
<td>Bachelors</td>
<td>Associates + 4 years relevant experience or 6 years relevant experience</td>
</tr>
<tr>
<td>Masters</td>
<td>Bachelors + 4 years relevant experience, or Associates + 8 years relevant experience, or 10 years relevant experience</td>
</tr>
</tbody>
</table>
### ATTACHMENT II: LABOR RATES

<table>
<thead>
<tr>
<th>SIN</th>
<th>Labor Category Title</th>
<th>Contractor Site</th>
<th>Customer Site</th>
</tr>
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<td>$97.92</td>
<td>$83.91</td>
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<td>54151S</td>
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<td>54151S</td>
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<td>$57.68</td>
</tr>
<tr>
<td>54151S</td>
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</table>

**Indicates SCA Eligible Categories.

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the cited SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix and above. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.