



**General Services Administration
Federal Supply Service
Authorized Federal Supply Service Price List
Multiple Award Schedule
Information Technology Professional Services
Contract Number: GS-35F-299DA**



**Systems Technologies, Inc.
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West Long Branch, NJ 07764
(732) 571-6400
www.systemek.com**

Small Business
Contract Period: May 2, 2016 – May 1, 2021

Company Point of Contact

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On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage !™, a menu-driven database system. The Internet address for GSA Advantage !™ is <http://www.gsa.gov>. For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://fss.gsa.gov>.



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Company Overview

Systems Technologies, Inc. (Systemtek), an ISO 9001:2008 certified company, is a proven Command, Control, Communications, Computers, Intelligence, Surveillance, and Reconnaissance (C4ISR) Information Technology company serving both defense and civilian agencies. Most notably, we have performed in a Systems Engineering and Technical Assistance/Assessment/ Analysis (SETA) capacity—working alongside Government agencies to meet challenging and frequently changing needs. Systemtek’s involvement epitomizes the benefit to programs and systems envisioned by federal regulations and instructions pertinent to the SETA role.

Systemtek provides full lifecycle competency across Systems Engineering, Programs and Acquisition Management, Testing and Evaluation, and Technical Training. We have a particularly robust area of experience in all aspects of Satellite Communications Engineering, encompassing the breadth of the Space, Terrestrial, and Control segments. In addition, our experience encompasses a broad range of disciplines directly applicable to today’s engineering problems.

Customer Information

1a. Awarded Special Item Numbers (SINs)

SIN: 54151S – Information Technology Professional Services

Information Technology Professional Services - SUBJECT TO COOPERATIVE PURCHASING - Includes resources and facilities management, database planning and design, systems analysis and design, network services, programming, conversion and implementation support, network services project management, data/records management, and other services relevant to 29CFR541.400.

Sub-Categories

FPDS Code D301 IT Facility Operation and Maintenance

FPDS Code D302 IT Systems Development Services

FPDS Code D306 IT Systems Analysis Services

FPDS Code D307 Automated Information Systems Design and Integration Services

FPDS Code D308 Programming Services

FPDS Code D310 IT Backup and Security Services

FPDS Code D311 IT Data Conversion Services

FPDS Code D313 Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services

FPDS Code D316 IT Network Management Services

FPDS Code D317 Automated News Services, Data Services, or other Information Services

FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

SIN OLM: Order-Level Materials

Order-Level Materials (OLMs) are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Federal Supply Schedule (FSS) contract or FSS blanket purchase agreement (BPA). OLMs are not defined, priced, or awarded at the FSS contract level. They are unknown before a task or delivery order is placed against the FSS contract or FSS BPA. OLMs are only authorized for inclusion at the order level under a Time-and-Materials (T&M) or Labor-Hour (LH) Contract Line Item Number (CLIN) and are subject to a Not To Exceed (NTE) ceiling price. OLMs include direct materials, subcontracts for supplies and incidental services for

which there is not a labor category specified in the FSS contract, other direct costs (separate from those under ODC SINs), and indirect costs. OLMs are purchased under the authority of the FSS Program and are not "open market items." Items awarded under ancillary supplies/services or other direct cost (ODC) SINs are not OLMs. These items are defined, priced, and awarded at the FSS contract level, whereas OLMs are unknown before an order is placed. Ancillary supplies/services and ODC SINs are for use under all order type CLINs (Fixed-Price (FP), T&M, and LH), whereas the Order-Level Materials SIN is only authorized for use under T&M and LH order CLINs. The Order-Level Materials SIN is only authorized for use in direct support of another awarded SIN. Price analysis for OLMs is not conducted when awarding the FSS contract or FSS BPA; therefore, GSAR 538.270 and 538.271 do not apply to OLMs. OLMs are defined and priced at the ordering activity level in accordance with GSAR clause 552.238-82 Special Ordering Procedures for the Acquisition of Order-Level Materials. Prices for items provided under the Order-Level Materials SIN must be inclusive of the Industrial Funding Fee (IFF). The value of OLMs in a task or delivery order, or the cumulative value of OLMs in orders against an FSS BPA awarded under an FSS contract, cannot exceed 33.33%.

1b. Identification of Lowest Priced Model and Lowest Unit Price

See Approved GSA labor categories and pricing pages.

1c. Labor Category Titles and Descriptions

Senior Project Manager

Minimum General Experience/Functional Responsibility. The individual holding this position functions as the administrative and technical focal point for one or more major projects or programs. This individual will establish budgets and schedules, and plan, direct, supervise, and control all technical, fiscal, and administrative aspects of assigned projects. This individual will have the authority and accountability to commit corporate resources for satisfactory attainment of project objectives, including schedule, performance, quality, cost, and client relations; and will interface with the highest levels of customer management. Responsibilities will include establishment of priorities and line management of technical and support personnel for all functional activities associated with execution of a project. This individual is expected to function autonomously in satisfactorily executing all aspects of assigned projects and will report directly to corporate management.

Minimum Education. BA/BS degree in an associated discipline and a minimum of 15 years of directly related experience or a minimum of 19 years of directly related experience. MA/MS or MBA degree with a minimum of 12 years of directly related experience, or PhD with a minimum of 9 years of directly related experience.

Project Manager

Minimum General Experience/Functional Responsibility. The individual holding this position functions as the administrative and technical focal point for a project or program. This individual will establish budgets and schedules, and plan, direct, supervise, and control technical, fiscal, and administrative aspects of the assigned work. This individual will have the authority and accountability to commit corporate resources for satisfactory attainment of project objectives, including schedule, performance, quality, cost, and client relations; and will interface with the highest levels of customer management. Responsibilities will include establishment of priorities and may additionally include line management of technical and support personnel for functional

activities associated with execution of the project. This individual is expected to function under general supervision in satisfactorily executing all aspects of the project, and will report directly to corporate management.

Minimum Education. BA/BS degree in an associated discipline and a minimum of 10 years of directly related experience or a minimum of 14 years of directly related experience. MA/MS or MBA degree with a minimum of 7 years of directly related experience, or PhD with a minimum of 8 years of directly related experience.

Deputy Project Manager

Minimum General Experience/Functional Responsibility. The individual holding this position will participate in establishing budgets and schedules, and assist in planning and controlling technical, fiscal, and administrative aspects of a project or program. This individual may interface with senior levels of customer and corporate management, and is expected to function with minimal supervision in satisfactorily executing assigned activities.

Minimum Education. BA/BS degree in an associated discipline and a minimum of 6 years of directly related experience or a minimum of 10 years of directly related experience. MA/MS or MBA degree with a minimum of 4 years of directly related experience, or PhD with a minimum of 7 years of directly related experience.

Subject Matter Expert

Minimum General Experience/Functional Responsibility. The individual holding this position applies extensive knowledge of technical/engineering applications and provides complete technical solutions for one or more projects or programs. This individual is expected to independently perform tasks of the highest degree of technical complexity and difficulty while also considering technical risk, schedule, and cost impacts of all selected approaches. This individual is also expected to recommend performance and technical standards, develop and recommend organizational process changes to include new solutions and new technology that may impact an entire organization or market segment, and provide supervision and/or technical guidance to other team members. The results of this individual's work are expected to be technically authoritative, reflecting the highest levels of accuracy, excellent judgment, and the consistent application of the engineering/scientific principles governing his/her area of expertise.

Minimum Education. BA/BS degree in an associated discipline and a minimum of 18 years of directly related experience or a minimum of 22 years of directly related experience; MA/MS degree with a minimum of 15 years of directly related experience; or PhD with a minimum of 12 years of directly related experience.

Subject Matter Expert–A

Minimum General Experience/Functional Responsibility. The individual holding this position applies extensive knowledge of technical/engineering applications and provides complete technical solutions for one or more projects or programs. This individual is expected to independently perform tasks with a significant degree of technical complexity and difficulty while also considering technical risk, schedule, and cost impacts of all selected approaches. This individual is also expected to review performance and technical standards, develop and recommend organizational process changes to include new solutions and new technology that may impact a portion of an organization or market segment, and provide supervision and/or technical guidance to other team members.

The results of this individual's work are expected to be technically authoritative, reflecting the highest levels of accuracy, excellent judgment, and the consistent application of the engineering/scientific principles governing his/her area of expertise.

Minimum Education. BA/BS degree in an associated discipline and a minimum of 17 years of directly related experience or a minimum of 21 years of directly related experience; MA/MS degree with a minimum of 14 years of directly related experience; or PhD with a minimum of 11 years of directly related experience.

Subject Matter Expert–B

Minimum General Experience/Functional Responsibility. The individual holding this position applies extensive knowledge of technical/engineering applications and provides complete technical solutions for one or more projects or programs. This individual is expected to independently perform tasks of a moderate degree of technical complexity and difficulty while also considering technical risk, schedule, and cost impacts of all selected approaches. This individual is also expected to participate in the review of performance and technical standards, develop and recommend organizational process changes to include new solutions and new technology that may impact a small portion of an organization or market segment, and provide supervision and/or technical guidance to other team members. The results of this individual's work are expected to be technically authoritative, reflecting the highest levels of accuracy, excellent judgment, and the consistent application of the engineering/scientific principles governing his/her area of expertise.

Minimum Education. BA/BS degree in an associated discipline and a minimum of 16 years of directly related experience or a minimum of 20 years of directly related experience; MA/MS degree with a minimum of 13 years of directly related experience; or PhD with a minimum of 10 years of directly related experience.

Lead Professional Staff–A

Minimum General Experience/Functional Responsibility. The individual holding this position functions as a focal point for significant projects or programs involving the integration of significant engineering, fiscal, schedule, and acquisition approaches. This individual is expected to function autonomously, while identifying and alerting customer and company management officials regarding potential issues, and proposing and defending coordinated business and technical positions to high levels of customer and company management. Responsibilities may also include program management for a functional area comprising several projects or programs.

Minimum Education. BA/BS degree in an associated discipline and a minimum of 14 years of directly related experience or a minimum of 18 years of directly related experience. MA/MS degree with a minimum of 11 years of directly related experience; or PhD with a minimum of 8 years of directly related experience.

Lead Professional Staff–B

Minimum General Experience/Functional Responsibility. The individual holding this position functions as a focal point for projects or programs involving the integration of engineering, fiscal, schedule, and acquisition approaches. This individual is expected to function autonomously, while identifying and alerting customer and company management officials regarding potential issues, and proposing and defending coordinated business and technical positions to customer and

company management. Responsibilities may also include program management for a functional area comprising several projects or programs.

Minimum Education. BA/BS degree in an associated discipline and a minimum of 13 years of directly related experience or a minimum of 17 years of directly related experience. MA/MS degree with a minimum of 10 years of directly related experience; or PhD with a minimum of 7 years of directly related experience.

Senior Principal Professional Staff

Minimum General Experience/Functional Responsibility. The individual holding this position plans, conducts, and directs research and/or development on complex projects or programs necessitating the origination and application of new and unique problem-solving approaches. This individual is expected to work independently of any direct supervision, provide technical advice to senior management, and highest-level technical direction to technical personnel. This advice/direction is expected to originate through application of innovative problem-solving techniques required to solve problems of the highest degree of complexity.

Minimum Education. BA/BS degree in an associated discipline and a minimum of 12 years of directly related experience or a minimum of 16 years of directly related experience. MA/MS degree with a minimum of 9 years of directly related experience; or PhD with a minimum of 6 years of directly related experience.

Senior Principal Professional Staff–A

Minimum General Experience/Functional Responsibility. The individual holding this position plans, conducts, and directs research and/or development on complex projects or programs necessitating the origination and application of new and unique problem-solving approaches. This individual is expected to work independently of any direct supervision, provide technical advice to senior management, and high-level technical direction to technical personnel. This advice/direction is expected to originate through application of innovative problem-solving techniques required to solve problems of a high degree of complexity.

Minimum Education. BA/BS degree in an associated discipline and a minimum of 11 years of directly related experience or a minimum of 15 years of directly related experience. MA/MS degree with a minimum of 8 years of directly related experience; or PhD with a minimum of 5 years of directly related experience.

Senior Principal Professional Staff–B

Minimum General Experience/Functional Responsibility. The individual holding this position plans, conducts, and directs research and/or development on complex projects or programs necessitating the origination and application of new and unique problem-solving approaches. This individual is expected to work independently of any direct supervision, provide technical advice to senior management, and technical direction to technical personnel. This advice/direction is expected to originate through application of innovative problem-solving techniques required to solve problems of significant complexity.

Minimum Education. BA/BS degree in an associated discipline and a minimum of 10 years of directly related experience or a minimum of 14 years of directly related experience. MA/MS degree



with a minimum of 7 years of directly related experience; or PhD with a minimum of 4 years of directly related experience.

Principal Professional Staff

Minimum General Experience/Functional Responsibility. The individual holding this position independently defines and performs complex tasks, develops position papers, and presents briefings. This individual is expected to be highly qualified in a broad technical area with superior knowledge of related disciplines, and is expected to function as the key technical contributor for major projects or programs while directing the activities of less experienced personnel and conducting effective technical liaison on substantive issues with important customers.

Minimum Education. BA/BS degree in an associated discipline and a minimum of 9 years of directly related experience or a minimum of 13 years of directly related experience; MA/MS degree with a minimum of 6 years of directly related experience; or PhD with a minimum of 3 years of directly related experience.

Principal Professional Staff–A

Minimum General Experience/Functional Responsibility. The individual holding this position independently defines and performs complex tasks, develops position papers, and presents briefings. This individual is expected to be qualified in a broad technical area with significant knowledge of related disciplines, and is expected to function as the key technical contributor for major projects or programs while directing the activities of less experienced personnel and conducting effective technical liaison on substantive issues with important customers.

Minimum Education. BA/BS degree in an associated discipline and a minimum of 8 years of directly related experience or a minimum of 12 years of directly related experience; MA/MS degree with a minimum of 5 years of directly related experience; or PhD with a minimum of 2 years of directly related experience.

Principal Professional Staff–B

Minimum General Experience/Functional Responsibility. The individual holding this position independently defines and performs complex tasks, develops position papers, and presents briefings. This individual is expected to be qualified in a broad technical area with knowledge of related disciplines, and is expected to function as the key technical contributor for major projects or programs while directing the activities of less experienced personnel and conducting effective technical liaison on substantive issues with customers.

Minimum Education. BA/BS degree in an associated discipline and a minimum of 7 years of directly related experience or a minimum of 11 years of directly related experience; MA/MS degree with a minimum of 4 years of directly related experience; or PhD with a minimum of 1 year of directly related experience.

Senior Professional Staff

Minimum General Experience/Functional Responsibility. The individual holding this position is expected to perform the more difficult and complex assignments for important segments of a project or program involving the research, design, development, or modification of systems and/or subsystems. This individual is expected to work independently, to direct complex tasks, and to maintain effective day-to-day customer relationships.



Minimum Education. BA/BS degree in an associated discipline and a minimum of 6 years of directly related experience, or a minimum of 10 years of directly related experience; MA/MS degree with a minimum of 3 years of directly related experience; or a Ph.D.

Senior Professional Staff–A

Minimum General Experience/Functional Responsibility. The individual holding this position is expected to perform the more difficult and complex assignments for important segments of a project or program involving the research, design, development, or modification of systems and/or subsystems. This individual is expected to work independently, to direct significant tasks, and to maintain effective day-to-day customer relationships.

Minimum Education. BA/BS degree in an associated discipline and a minimum of 5 years of directly related experience, or a minimum of 9 years of directly related experience; or an MA/MS degree with a minimum of 2 years of directly related experience.

Senior Professional Staff–B

Minimum General Experience/Functional Responsibility. The individual holding this position is expected to perform difficult and complex assignments for segments of a project or program involving the research, design, development, or modification of systems and/or subsystems. This individual is expected to work independently, to direct tasks, and to maintain effective day-to-day customer relationships.

Minimum Education. BA/BS degree in an associated discipline and a minimum of 4 years of directly related experience, or a minimum of 8 years of directly related experience; or an MA/MS degree with a minimum of 1 year of directly related experience.

Professional Staff

Minimum General Experience/Functional Responsibility. The individual holding this position conducts well-defined task assignments that require application of standard techniques and methods. This individual is expected to function under the guidance and direction of senior personnel, but is encouraged to work independently whenever possible.

Minimum Education. BA/BS degree in an associated discipline and a minimum of 3 years of directly related experience, or a minimum of 6 years of directly related experience; or an MA/MS degree.

Professional Staff–A

Minimum General Experience/Functional Responsibility. The individual holding this position conducts well-defined task assignments that require application of standard techniques and methods. This individual is expected to function under the guidance and direction of more senior personnel, but is encouraged to work independently whenever possible.

Minimum Education. BA/BS degree in an associated discipline and a minimum of 2 years of directly related experience, or a minimum of 5 years of directly related experience.

Professional Staff–B

Minimum General Experience/Functional Responsibility. The individual holding this position conducts well-defined task assignments that require application of standard techniques and methods. This individual is expected to function under the guidance and direction of other personnel, but is encouraged to work independently whenever possible.

Minimum Education. BA/BS degree in an associated discipline and a minimum of 1 year of directly related experience, or a minimum of 4 years of directly related experience.

Associate Professional Staff

Minimum General Experience/Functional Responsibility. The individual holding this position supports application of standard techniques and methods in project assignments. This individual is expected to assist in development of technical data and preparation of technical reports under the guidance and direction of senior personnel.

Minimum Education. BA/BS degree in an associated discipline or a minimum of 3 years of directly related experience.

Associate Professional Staff–A

Minimum General Experience/Functional Responsibility. The individual holding this position supports application of standard techniques and methods in project assignments. This individual is expected to assist in development of technical data and preparation of technical reports under the guidance and direction of more senior personnel.

Minimum Education. A minimum of 2 years of related experience.

Associate Professional Staff–B

Minimum General Experience/Functional Responsibility. The individual holding this position supports application of standard techniques and methods in project assignments. This individual is expected to assist in development of technical data and preparation of technical reports under the guidance and direction of other personnel.

Minimum Education. A minimum of 1 year of related experience.

Technical Support Staff

Minimum General Experience/Functional Responsibility. The individual holding this position works under close supervision and direction. This individual is expected to perform routine assignments in which detailed procedures or problem specifications are given.

Minimum Education. Associate degree in an associated discipline or a minimum of 3 years of directly related experience.

Technical Support Staff–A

Minimum General Experience/Functional Responsibility. The individual holding this position works under close supervision and direction. This individual is expected to perform routine assignments in which detailed procedures or problem specifications are given.



Minimum Education. Associate degree in an associated discipline or a minimum of 2 years of related experience.

Technical Support Staff–B

Minimum General Experience/Functional Responsibility. The individual holding this position works under close supervision and direction. This individual is expected to perform routine assignments in which detailed procedures or problem specifications are given.

Minimum Education. Associate degree in an associated discipline or a minimum of 1 year of related experience.

2. Maximum Order

This contract does not contain a maximum task order size. The maximum dollar value of each task order is negotiated for each order. Provided below are the GSA established maximum threshold values, by SIN, for each task order issued under this contract.

SIN 54151S: \$500,000
OLM SIN: \$250,000

When task orders exceed this value, agencies are encouraged to seek additional discounts.

3. Minimum Order

The minimum that may be placed under this pricelist is \$100.00.

4. Geographic Scope

The geographic scope of this contract is the 48 contiguous states, the District of Columbia, Alaska, Hawaii, the US territories and commonwealths, and overseas U.S. Government installations.

5. Points of Production (City, County, and State or Foreign Country)

Systems Technologies, Inc. will use the below facilities to conduct operations under this contract.

Corporate Headquarters
185 Route 36
West Long Branch, NJ 07764-1339

Aberdeen, MD Office
4694 Millennium Drive, Suite 110
Belcamp, MD 21017

Lorton, VA Office
8540 Cinder Bed. Rd., Suite 1750
Lorton, VA 22079

Charleston, SC Office
2442 Remount Rd.
North Charleston, SC 29406

Newport News, VA Office
11815 Fountain Way
One City Center, Suite 300
Newport News, VA 23606

Columbia, MD Office
10440 Little Patuxent Parkway
Suite 300
Columbia, MD 21044

Sierra Vista, AZ Office
400 W. Fry Blvd, Suite 8

Orlando Office
12605 Challenger Parkway, Suite 100

6. Discounts from List Prices

Discounts on labor in accordance with the following schedule are offered for all orders of \$15,000,000 or more and durations of three (3) or more years.

0.50% for all labor costs below a threshold of \$500,000.00

1.0% for all labor costs between \$500,001 and \$1,000,000

1.5% for all al labor costs between \$1,000,001 and \$2,000,000

2.0% on all labor costs above \$2,000,000

7. Quantity Discounts

Please refer to Paragraph 6.

8. Prompt Payment Terms

Payment terms are net 30 days.

9a. Government Purchase Cards Below the Micro-purchase Threshold

Government purchase cards are accepted at or below the micro-purchase threshold.

9b. Government Purchase Cards Above the Micro-purchase Threshold

Government purchase cards are accepted above the micro-purchase threshold.

10. Foreign Items (List items by country of origin)

None.

11a. Time of Delivery

As required by ordering agencies in individual task orders.

11b. Expedited Delivery

Not applicable.

11c. Overnight and 2-Day Delivery

Not applicable.

11d. Urgent Requirements

When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any



order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

12. F.O.B. Point(s)

Destination

13a. Ordering Address(es)

Faxed Orders

George Berges
185 Route 36
West Long Branch, NJ 07764-1339
Voice: (732) 571-6400
Fax: (732) 571-6401

Mailed Orders

George Berges
185 Route 36
West Long Branch, NJ 07764-1339
Voice: (732) 571-6400
Fax: (732) 571-6401

13b. Ordering Procedures

For supplies and services, the ordering procedures and information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.4053.

14. Payment Address

Payments should be addressed as follows:

Systems Technologies, Inc.
185 Route 36
West Long Branch, NJ 07764-1339

15. Warranty Provisions

Not applicable.

16. Export Packing Charges

Not applicable.

17. Terms and Conditions of Government Purchase Card Acceptance

There are no additional terms and conditions for acceptance of Government Purchase Cards above the micro purchase threshold.

18. Terms and Conditions of Rental, Maintenance, and Repair

Not applicable.

19. Terms and Conditions of Installation

Not applicable.

20. Terms and Conditions of Repair Parts

Not applicable.

20a. Terms and conditions for any other services (if applicable).

Not applicable.

21. List of Service and Distribution Points

Systems Technologies, Inc. will use the below facilities to conduct operations under this contract.

Corporate Headquarters

185 Route 36
West Long Branch, NJ 07764-1339

Aberdeen, MD Office

4694 Millennium Drive, Suite 110
Belcamp, MD 21017

Lorton, VA Office

8540 Cinder Bed. Rd., Suite 1750
Lorton, VA 22079

Charleston, SC Office

2442 Remount Rd.
North Charleston, SC 29406

Newport News, VA Office

11815 Fountain Way
One City Center, Suite 300
Newport News, VA 23606

Columbia, MD Office

10440 Little Patuxent Parkway
Suite 300
Columbia, MD 21044

Sierra Vista, AZ Office

400 W. Fry Blvd, Suite 8
Sierra Vista, AZ 85635

Orlando Office

12605 Challenger Parkway, Suite 100
Orlando, FL 32826

22. List of Participating Dealers

Not applicable.

23. Preventive Maintenance

Not applicable.

24a. Special Attributes

Not applicable.

24b. Section 508 Compliance

Not applicable.

25. Data Universal Number System (DUNS) Number

The DUNS number for Systems Technologies, Inc. is 92-609-6991.

26. Notification Regarding Registration in the SAM Database

Systems Technologies, Inc. is registered in the System for Award Management Database.



TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER SIN: 54151S)

1. Scope

- a. The prices, terms and conditions stated under Special Item Number SIN: 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. Performance Incentives I-FSS-60 (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. Order

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation - May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. Performance of Services

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. Stop-Work Order (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. Inspection of Services

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I OCT 2008) (DEVIATION I - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. Responsibilities of the Contractor

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. Responsibilities of the Ordering Activity

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. Independent Contractor

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. Organizational Conflicts of Interest

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractor, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. Invoices

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. Payments

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31 (Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

(1) The offeror;

(2) Subcontractors; and/or

(3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. Resumes

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. Incidental Support Costs

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. Approval of Subcontracts

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. IT Services Rates

Pricing for services performed by personnel will be at the below hourly rates for performance during the period indicated. Other Direct Costs (ODCs) such as travel and material will be negotiated separately with the Ordering Agency.

Labor Rates (5/2/2016 through 5/1/2021)

LABOR CATEGORY	5/2/2016 thru 5/1/2017	5/2/2017 thru 5/1/2018	5/2/2018 thru 5/1/2019	5/2/2019 thru 5/1/2020	5/2/2020 thru 5/1/2021
Senior Project Manager	\$185.97	\$189.69	\$193.48	\$197.35	\$201.30
Project Manager	\$161.71	\$164.95	\$168.25	\$171.62	\$175.05
Deputy Project Manager	\$113.85	\$116.13	\$118.45	\$120.82	\$123.24
Subject Matter Expert	\$255.37	\$260.48	\$265.69	\$271.00	\$276.42
Subject Matter Expert-A	\$215.64	\$219.95	\$224.35	\$228.84	\$233.42
Subject Matter Expert-B	\$148.54	\$151.51	\$154.54	\$157.63	\$160.78
Lead Professional Staff-A	\$145.20	\$148.11	\$151.07	\$154.09	\$157.17
Lead Professional Staff-B	\$131.65	\$134.29	\$136.98	\$139.72	\$142.51
Senior Principal Professional Staff	\$128.15	\$130.71	\$133.32	\$135.99	\$138.71
Senior Principal Professional Staff-A	\$122.15	\$124.60	\$127.09	\$129.63	\$132.22
Senior Principal Professional Staff-B	\$84.83	\$86.52	\$88.25	\$90.02	\$91.82
Principal Professional Staff	\$82.12	\$83.76	\$85.44	\$87.15	\$88.89
Principal Professional Staff-A	\$79.07	\$80.66	\$82.27	\$83.92	\$85.60
Principal Professional Staff-B	\$74.13	\$75.61	\$77.12	\$78.66	\$80.23
Senior Professional Staff	\$71.51	\$72.94	\$74.40	\$75.89	\$77.41
Senior Professional Staff-A	\$62.89	\$64.15	\$65.43	\$66.74	\$68.07
Senior Professional Staff-B	\$62.55	\$63.80	\$65.08	\$66.38	\$67.71
Professional Staff	\$62.46	\$63.71	\$64.98	\$66.28	\$67.61
Professional Staff-A	\$61.07	\$62.29	\$63.54	\$64.81	\$66.11
Professional Staff-B	\$57.79	\$58.98	\$60.13	\$61.33	\$62.56
Associate Professional Staff	\$60.98	\$62.20	\$63.44	\$64.71	\$66.00
Associate Professional Staff-A	\$56.92	\$58.06	\$59.22	\$60.40	\$61.61
Associate Professional Staff-B	\$56.07	\$57.19	\$58.33	\$59.50	\$60.69
Technical Support Staff	\$45.11	\$46.02	\$46.94	\$47.88	\$48.84
Technical Support Staff-A	\$41.80	\$42.63	\$43.48	\$44.35	\$45.24
Technical Support Staff-B	\$40.50	\$41.31	\$42.14	\$42.98	\$43.84

Service Contract Act: The Service Contract Act (SCA) is applicable to this contract as it applies to the entire Consolidated Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories.

