COMPASS, INC.

CONTRACT NUMBER: GS35F300GA
MULTIPLE AWARD SCHEDULE (MAS)
General Services Administration

Federal Supply Service Authorized Federal Supply Schedule
Price List

Large Category: Information Technology (IT)
Subcategory: F03: IT Services

Special Item Numbers (SINs): 54151S: Information Technology Professional Services
OLM: OLM Order-Level Materials (OLM)

FPDS and Product Services Code (PSC): D399 – IT and Telecom – Other IT and Telecommunications

Current Contract Period of Performance: March 17, 2022 through March 16, 2027 (Option 1)

Company Address: 480 W. Jubal Early Drive, Suite 205, Winchester, VA 22601
Company Website: www.cmpsinc.com
GSA Contract Administrator: Misse Parzow (misse.parzow@cmpsinc.com or 571-325-0910)
Company Phone Numbers: Main Phone 703-707-9870; Fax 703-707-9872
Business Size: Small Business

Pricelist current through Modification #PO-0012, dated 03/02/2022. Supplement #4 effective 03/17/2022.

Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage®, a menu-driven database system. Then INTERNET address GSA Advantage® is: https://GSAAdvantage.gov.

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at https://fss.gsa.gov.

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software, and/or professional services and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Information Technology (IT) Large Category of the Multiple Award Schedule (MAS) is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances, the services must be performed by the publisher or manufacturer or one of their authorized agents.
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- PERFORMANCE INCENTIVES I - FSS-60 Performance Incentives (April 2000)

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CUSTOMER INFORMATION

1a. Table of Awarded Special Item Numbers (SINs):

<table>
<thead>
<tr>
<th>SIN</th>
<th>SIN Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Information Technology Professional Services</td>
</tr>
<tr>
<td>OLM</td>
<td>Order Level Materials</td>
</tr>
</tbody>
</table>

1b. Lowest Price Item: N/A

1c. Hourly Rates & Labor Category Descriptions: See Page 14 for Hourly Rates and Pages 7-8 for Labor Category Descriptions

2. Maximum Order: $500,000.00

3. Minimum Order: $100.00

4. Geographic Coverage:
   Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.
   Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

    Offerors are requested to check one of the following boxes:

    [X] The Geographic Scope of Contract will be domestic and overseas delivery.
    [ ] The Geographic Scope of Contract will be overseas delivery only.
    [ ] The Geographic Scope of Contract will be domestic delivery only.

5. Point(s) of Production:
   Virginia (Company Headquarters)
   480 W. Jubal Early Drive, Suite 205
   Winchester, VA 22601
   300 Voyager Way, Suite 200
   Huntsville, AL 35806
   Alabama

6. Discount: Government Net Prices

7. Quantity Discount: As negotiated between Compass and the ordering activity.

   *Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. Government Purchase Cards:
   9a. Government purchase cards are accepted at or below the micro-purchase threshold.
   9b. Government purchase cares are NOT accepted above the micro-purchase threshold.

10. Foreign Items: Not applicable.

11. Time of Delivery:
   11a. Time of delivery – To be negotiated between Compass and the ordering activity.
   11b. Expedited Delivery – As negotiated between Compass and the ordering activity.
   11c. Overnight and 2-day Delivery – As negotiated between Compass and the ordering activity.
   11d. Urgent Requirements – As negotiated between Compass and the ordering activity.

12. F.O.B. Points: Destination

Pricelist current through Modification #PO-0012, dated 03/02/2022.
13. **Ordering:**
   13a. Address: 480 W. Jubal Early Drive, Suite 205, Winchester, VA 22601
   13b. Procedures: For Supplies and services, the ordering procedures, information on Blanket Purchasing Agreements (BPAs), and a sample BPA can be found at the GSA/FSS Schedule homepage (https://fss.gsa.gov/schedules).

14. **Payment Address:** 480 W. Jubal Early Drive, Suite 205, Winchester, VA 22601
   (For incoming wire payments, contact Compass for information.)

15. **Warranty Provision:** Standard commercial warrant or as determined by individual task order.

16. **Export Package Charges:** Not applicable.

17. **Terms and Conditions of Government Purchase Card Acceptance (any thresholds above the micro-purchase threshold):** Not applicable.

18. **Terms and Conditions of Rental, Maintenance, and Repair (if applicable):** Not applicable.

19. **Terms and Conditions of Installation (if applicable):** Not applicable.

20. **Terms and Conditions of Repair Parts indicating date of parts price lists and any discounts from list prices (if applicable):** Not applicable.

20a. **Terms and Conditions for any other services (if applicable):** Not applicable.

21. **List of Service and Distribution Points (if applicable):** Not applicable.

22. **List of Participating Dealers (if applicable):** Not applicable.

23. **Preventative Maintenance (if applicable):** Not applicable.

24a. **Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants):** Not applicable.

24b. **Section 508 Compliance for EIT:** Not applicable.

25. **DUNS Number:** 147247857 (UEI: H62UCYAK4VM3)

26. **Notification Regarding Registration in SAM Database:** The contractor has and maintains an Active Registration in the SAM Database. The registered CAGE Code is 3VLV5.
ABOUT COMPASS, INC.

Compass is a Small Business (SB) founded in August 2003 with our corporate headquarters located in Winchester, Virginia and additional offices in Huntsville, Alabama. We provide **Systems Engineering Technical Assistance** (SETA), **Advisory and Assistance Services** (A&AS) and System Engineering & Integration (SE&I) to a wide spectrum of customers in the Intelligence Community (IC) and Department of Defense (DoD) onsite, at customer locations nationwide, and worldwide in contingency support.

We are a non-conflicted company employing senior program managers, acquisition professionals, system architects, engineers, functional leaders, and subject matter experts who understand the missions and needs of the Warfighters.

### Points of Contact

<table>
<thead>
<tr>
<th>Role</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main Office Number:</td>
<td>703-707-9870</td>
</tr>
<tr>
<td>Main Office Fax Number:</td>
<td>703-707-9872</td>
</tr>
<tr>
<td>Website:</td>
<td><a href="https://www.cmpsinc.com">www.cmpsinc.com</a></td>
</tr>
<tr>
<td>Contractor Address:</td>
<td>480 W. Jubal Early Drive, Suite 205</td>
</tr>
<tr>
<td></td>
<td>Winchester, VA 22601-6446</td>
</tr>
</tbody>
</table>

Matthew R. Fahle  
Vice President, Operations  
E: [matthew.fahle@cmpsinc.com](mailto:matthew.fahle@cmpsinc.com)  
O: 571-325-0910  
C: 703-582-4015

Melissa “Misse” Parzow  
Contracts Manager (GSA Contract Administrator)  
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O: 571-325-0910  
C: 703-409-1565

Beth Strum  
Director, Business Development  
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O: 703-707-9870  
C: 202-271-5929

Pricelist current through Modification #PO-0012, dated 03/02/2022.
# LABOR CATEGORIES AND DESCRIPTIONS

## Program Manager

Functional Responsibilities: Organizes, directs, and manages the contract operation and support functions at a specific site where a substantial number of contractor support personnel are assigned. Must have demonstrated capability for oral and written communications with all levels of management. Has authority and responsibility to identify and direct resources to meet contract requirements. Meets with customer and contractor personnel to formulate and review task plans and deliverables. Level 3 works independently. Level 2 may work independently or under the supervision of Level 3. Level 1 works under the supervision of Level 2 or Level 3.

<table>
<thead>
<tr>
<th>Labor Category Level</th>
<th>Educational Requirement</th>
<th>Relevant Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 3</td>
<td>Master’s Degree &amp; Technical Certifications</td>
<td>10+ years</td>
</tr>
<tr>
<td>Level 2</td>
<td>Bachelor’s Degree &amp; Technical Certifications</td>
<td>6+ years</td>
</tr>
<tr>
<td>Level 1</td>
<td>Bachelor’s Degree</td>
<td>3+ years</td>
</tr>
</tbody>
</table>

## Subject Matter Expert

Functional Responsibilities: Provides advice and counsel to senior program managers based on demonstrably proven program management experience or experience in a key functional area. Performs studies and analyses as required to resolve complex management issues. Able to resolve issues at the subject matter expert level. Ability to interact effectively with technical and/or business officials involved in the task areas. Possess above-average oral presentation and writing skills. Level 3 works independently. Level 2 may work independently or under the supervision of Level 3. Level 1 works under the supervision of Level 2 or Level 3.

<table>
<thead>
<tr>
<th>Labor Category Level</th>
<th>Educational Requirement</th>
<th>Relevant Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 3</td>
<td>Master’s Degree</td>
<td>20+ years</td>
</tr>
<tr>
<td>Level 2</td>
<td>Master’s Degree</td>
<td>15+ years</td>
</tr>
<tr>
<td>Level 1</td>
<td>Master’s Degree</td>
<td>10+ years</td>
</tr>
</tbody>
</table>

## Analyst / Specialist

Functional Responsibilities: Performs routine assignments on a range of tasks associated with the implementation of standard techniques, procedures and/or criteria as they apply to the technical or administrative aspects of the program or functional area. Uses information supplied to perform technical studies and analyses and prepare inputs to program documentation as it relates to that particular functional area; reviews final documents or data deliverables for completeness and conformity to requirements. Maintains management files and other data deliverable files. Participates in meetings, design reviews, briefings, etc. relating to the particular support function; identifies and reports on issues or related problems and potential risks.

Applicable functional areas include geospatial intelligence, systems engineering, acquisition management, business process reengineering, specialty engineering, organizational planning, data management, information systems support, and program management. Level 3 works independently. Level 2 may work independently or under the supervision of Level 3. Level 1 works under the supervision of Level 2 or Level 3.

<table>
<thead>
<tr>
<th>Labor Category Level</th>
<th>Educational Requirement</th>
<th>Relevant Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 3</td>
<td>Bachelor’s Degree</td>
<td>6+ years</td>
</tr>
<tr>
<td>Level 2</td>
<td>Bachelor’s Degree</td>
<td>4+ years</td>
</tr>
<tr>
<td>Level 1</td>
<td>Bachelor’s Degree</td>
<td>3+ years</td>
</tr>
</tbody>
</table>

Pricelist current through Modification #PO-0012, dated 03/02/2022.
Process Management Consultant

Functional Responsibilities: Provide administrative support to program offices, to include improving business processes using new and emerging technology. Manages multiple process management teams as well as other administrative support staff. Understanding of business process engineering and expert knowledge of technical, business, and policy issues pertaining to subject areas within the administrative field. Ability to interact effectively with technical and/or business officials involved in the task areas. Possess above-average oral presentation and writing skills. Level 3 works independently. Level 2 may work independently or under the supervision of Level 3.

<table>
<thead>
<tr>
<th>Labor Category Level</th>
<th>Educational Requirement</th>
<th>Relevant Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 3</td>
<td>Master’s Degree &amp; Technical Certifications</td>
<td>8+ years</td>
</tr>
<tr>
<td>Level 2</td>
<td>Bachelor’s Degree</td>
<td>6+ years</td>
</tr>
</tbody>
</table>

Administrative Support

Functional Responsibilities: Provides administrative support to program offices on a variety of issues. Identifies, researches, and resolves technical problems. Responds to telephone calls, email, and personnel requests for technical support. Documents, tracks, and monitors the problem to ensure a timely resolution. May require a Bachelor’s degree in a related area and no previous experience in the field. Has knowledge of commonly used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Primary job functions do not typically require exercising independent judgment. Administrative Support personnel supports the other IT Professional Services labor categories, as required (i.e., provide administrative support to Program Manager).

<table>
<thead>
<tr>
<th>Labor Category Level</th>
<th>Educational Requirement</th>
<th>Relevant Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 2</td>
<td>Bachelor’s Degree</td>
<td>2+ years</td>
</tr>
<tr>
<td>Level 1</td>
<td>High School</td>
<td>Entry Level</td>
</tr>
</tbody>
</table>

Service Contract Labor Standards Statement

The Service Contract Labor Standards (formerly known as the Service Contract Act of 1965) apply to this contract as it applies to the entire Professional Services Schedule and all services provided. While no specific labor categories have been identified as being subject to the Service Contract Labor Standards due to exemptions for professional employees (FAR 22.1101, 22.1102, and 29 CRF 541.300), this contract still maintains the provisions and protections for Service Contract Labor Standards eligible labor categories. If and/or when the contractor adds Service Contract Labor Standards labor categories/employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a Service Contract Labor Standards matrix identifying the GSA labor category titles, the occupational code, Service Contract Labor Standards labor category titles, and the applicable Wage Determination (WD) number.
1. **SCOPE**
   a) The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT/IAM Professional Services within the scope of this Information Technology Schedule.
   
b) The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

   c) Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
   
d) The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   
e) Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. **ORDER**
   a) Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made, and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   
b) All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. **PERFORMANCE OF SERVICES**
   a) The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   
b) The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
   
c) The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
   
d) Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. **STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**
   a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage.
stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or
(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES


7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (MAY 2014) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.

9. INDEPENDENT CONTRACTOR

All IT/IAM Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a) Definitions.

"Contractor" means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

"Contractor and its affiliates" and "Contractor or its affiliates" refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and
any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An "Organizational conflict of interest" exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b) To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (OCT 2018) (DEVIATION I – JAN 2017) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (OCT 2018) (ALTERNATE I – JAN 2017) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

(1) The offeror;
(2) Subcontractors; and/or
(3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

GSA and/or the ordering activities may have access to any Compass employee resume (by request) before, during, or after the assignment of any GSA order. If for an extenuating reason a person assigned to an order must be replaced or substituted, the ordering activity will be notified in advance, in writing, and the substituting person will have equal or greater qualifications than the departing employee’s position description requirements.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.
15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. SUBSTITUTIONS

Compass, Inc. reserves the right to make the following substitutions in the education and/or experience requirements of any of the service skill categories set forth herein.

**Education vs. Experience**

Compass provides skilled personnel who meet or exceed the minimum qualification requirements stated in the Labor Category descriptions provided herein. When applicable, Compass allows experience to substitute for education requirements and education for experience. The criteria for substitution of educational degree or experience are as follows:

**Education substituted for Experience:** Formal education may substitute for experience. Each formal degree (i.e., Bachelor's, Master's, and Ph.D.) may substitute for four (4) years of experience. Professional Certification related to the technology is equivalent to two (2) years of experience or the education requirement.

**Experience substituted for Education:** Specialized experience may substitute for formal education. Four (4) years of experience may substitute for a Bachelor's degree. A Bachelor's Degree plus two (2) years of additional general experience, and two (2) years of specific related experience with similar functional responsibilities may substitute for a Master's Degree.

17. DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING

a) The Contractor shall provide a description of each type of IT/IAM Service offered under Special Item Numbers 54151S IT/IAM Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b) Pricing for all IT/IAM Professional Services shall be in accordance with the Contractor's customary commercial practices, e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience, and minimum education.
Order-Level Materials (OLMs) are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Federal Supply Schedule (FSS) contract or FSS blanket purchase agreement (BPA). OLMs are not defined, priced, or awarded at the GSA contract level. They are unknown before a task or delivery order is placed against the FSS contract or FSS BPA.

OLMs are only authorized for inclusion at the order level under a Time-and-Materials (T&M) or Labor-Hour (LH) Contract Line Item Number (CLIN) and are subject to a Not To Exceed (NTE) ceiling price. Ancillary supplies/services or other direct cost (ODC) SINs are not OLMs. These items are defined, priced, and awarded at the FSS contract level, whereas OLMs are unknown before an order is placed. Ancillary supplies/services and ODC SINs are for use under all order type CLINs (Fixed-Price (FP), T&M, and LH), whereas the Order-Level Materials SIN is only authorized for use under T&M and LH order CLINs.

OLMs include direct materials, subcontracts for supplies and incidental services for which there is not a labor category specified in the FSS contract, other direct costs (separate from those under ODC SINs), and indirect costs.

OLMs are purchased under the authority of the FSS Program and are not "open market items."

Prices for items provided under the Order-Level Materials SIN must be inclusive of the Industrial Funding Fee (IFF). The value of OLMs in a task or delivery order, or the cumulative value of OLMs in orders against an FSS BPA awarded under an FSS contract, cannot exceed 33.33% of the total value of the order.

The Order-Level Materials SIN is only authorized for use in direct support of another awarded SIN. Price analysis for OLMs is not conducted when awarding the FSS contract or FSS BPA; therefore, GSAR 538.270 and 538.271 do not apply to OLMs. OLMs are defined and priced at the ordering activity level in accordance with GSAR clause 552.238-82 Special Ordering Procedures for the Acquisition of Order-Level Materials.

See clauses 552.212-4 Contract Terms and Conditions - Commercial Items (OCT 2018) (Deviation - FEB 2018) (Alternate I - JAN 2017) (Deviation – FEB 2007) and 552.238-115 Special Ordering Procedures for the Acquisition of Order-Level Materials (MAY 2019) for additional information on inclusion of OLMs in task and delivery orders placed against an FSS contract or BPA.

The Order-Level Materials SIN is subject to any transactional data reporting (TDR) requirements in effect under the FSS contract.

The Order-Level Materials SIN is exempt from the following clauses:

- 552.216-70 Economic Price Adjustment - FSS Multiple Award Schedule Contracts
- I-FSS-969 Economic Price Adjustment - FSS Multiple Award Schedule
- 552.238-77 Submission and Distribution of Authorized FSS Schedule Pricelists, 552.238-81 Price Reductions
**PRICING LIST – SIN 54151S**

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**NOTE:** All pricing shown above is inclusive of the 0.75% Industrial Funding Fee (IFF) collectible and payable to GSA.

Travel charges are in addition to the labor rates shown above. Any travel charges incurred will be authorized in advance and ordered under SIN – OLM. Travel charges will be invoiced in accordance with the then-current FTR/JTR.