AVER, LLC
10 G Street NE
Washington, DC 20002
(P) (202) 713-9007 (f) 888-377-4162
www.avercg.com
Contract Administration: Christopher M Hartline, chris@avercg.com

Contract Number: GS-35F-308DA
Period Covered by Contract: May 12, 2016 through May 11, 2021
Business Size: Service-Disabled Veteran-Owned Small Business (SDVOSB)

Schedule Title: Multiple Award Schedule
Federal Supply Group: Information Technology

Pricelist current through Modification #PA-0011, effective July 15, 2020.

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the
option to create an electronic delivery order are available through GSA Advantage®, a menu-driven
database system. The INTERNET address GSA Advantage® is: GSAAdvantage.gov

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at
fss.gsa.gov.
CUSTOMER INFORMATION:

1. **Awarded Special Item Number(s):**

<table>
<thead>
<tr>
<th>SIN</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Information Technology Professional Services</td>
</tr>
<tr>
<td>OLM</td>
<td>Order Level Materials</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract: Not Applicable.

1c. Descriptions of all corresponding commercial job titles with experience, functional responsibility and education are provided beginning on page 5.

2. **Maximum Order:** For SIN 54151S: $500,000
   For SIN OLM: $250,000

3. **Minimum Order:** $100

4. **Geographic Coverage:** Domestic and Overseas

5. **Point of Production:** N/A

6. **Prices Shown Herein are Net** (discount deducted)

7. **Quantity Discount:** None

8. **Prompt Payment Terms:** Net 30
   Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions

9. **Government Purchase Cards** Will Accept

10. **Foreign Items:** None

11. **Time of Delivery:** AVER, LLC shall deliver or perform services in accordance with the terms negotiated in an agency’s order.

11b. **Expedited Delivery:** Consult with Contractor

11c. **Overnight/2-Day Delivery:** Consult with Contractor

11d. **Urgent Requirements:** Consult with Contractor

12. **FOB Point:** Destination
13. **Ordering Address:** AVER, LLC
   Contracts
   10 G Street, NE
   Washington, DC 20002

14. **Payment Address:** AVER, LLC
    Accounts Receivable
    10 G Street, NE
    Washington, DC 20002

15. **Warranty Provisions:** Contractor’s Standard Warranty

16. **Export Packing charges:** Not applicable

17. **Terms and conditions of Government Purchase Card Acceptance:** Contact AVER, LLC for terms and conditions of Government Purchase Card acceptance.

18. **Terms and conditions of rental, maintenance, and repair:** Not applicable

19. **Terms and conditions of installation:** Not applicable

20b. **Terms and conditions of repair parts:** Not applicable

20b. **Terms and conditions for any other services:** Not applicable

20. **List of service and distribution points:** Not applicable

21. **List of participating dealers:** Not applicable

22. **Preventive maintenance:** Not applicable

24a. **Environmental attributes**, e.g., recycled content, energy efficiency, and/or reduced pollutants: Not applicable

24b. Contact AVER, LLC for Section 508 compliance information. The EIT standards can be found at: http://www.section508.gov

25. **DUNS Number:** 078821876

26. AVER, LLC is registered in the System for Award Management (SAM) database.
## GSA Pricing for SIN 54151S

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>GSA Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Configuration Specialist</td>
<td>$90.42</td>
</tr>
<tr>
<td>Developer</td>
<td>$79.72</td>
</tr>
<tr>
<td>IT Business Analyst I</td>
<td>$74.40</td>
</tr>
<tr>
<td>IT Business Analyst II</td>
<td>$120.10</td>
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<tr>
<td>IT Project Manager</td>
<td>$129.40</td>
</tr>
<tr>
<td>IT Subject Matter Expert I</td>
<td>$123.83</td>
</tr>
<tr>
<td>IT Subject Matter Expert II</td>
<td>$140.88</td>
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<tr>
<td>IT Subject Matter Expert III</td>
<td>$177.25</td>
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<tr>
<td>IT Subject Matter Expert IV</td>
<td>$201.21</td>
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<tr>
<td>Junior Data Analyst</td>
<td>$26.57</td>
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<tr>
<td>Solutions Architect II</td>
<td>$125.47</td>
</tr>
<tr>
<td>Systems Analyst I</td>
<td>$70.47</td>
</tr>
<tr>
<td>Systems Analyst II</td>
<td>$89.81</td>
</tr>
</tbody>
</table>
LABOR CATEGORY DESCRIPTIONS

**Configuration Specialist**

**Functional Responsibility:** Defines provisions for configuration management planning, identification, improvement, change control, status accounting, and audits. Plans, identifies, and maintains the original and current configuration of requirements documentation, design documentation, software, and related documentation. Regulates the change process and conducts configuration audits. Supports the Quality Assurance process audits.

**Minimum Education:** Bachelor’s degree

**Minimum Experience:** 5 years

**Developer**

**Functional Responsibility:** Responsible for the designs, development, enhancement, debugging, and implementation of software solutions. Analyzes functional business requirements and design specifications for functional activities. Researches, tests, builds, and coordinates the conversion and/or integration of new products based on client requirements. Designs and develops new software products or major enhancements to existing software. Evaluates effectiveness. Addresses problems of systems integration, compatibility, and multiple platforms. Consults with project teams and end users to design, develop, test, and deploy software. Performs feasibility analysis on potential future projects to management. Assists in the evaluation and recommendation of application software packages, application integration and testing tools. Resolves problems with software and responds to suggestions for improvements and enhancements. Participates in development of software user manuals and technical reports.

**Minimum Education:** Bachelor’s degree

**Minimum Experience:** 2 years

**IT Business Analyst I**

**Functional Responsibility:** Supports the analysis, design, and enhancements of Information Technology (IT) systems. Translates business requirements into system models representing the information product. Creates models based upon industry standards such as, structured analysis or Object Oriented methods. Assists with designing and building of applications and components from system models to business-focused solutions. Assists the Project Manager in creation of a project plan and in assessing project progress. Consults with users to identify requirements and to clarify program objectives. Supports IT teams focusing on designing, developing, implementing, maintaining, and enhancing business applications and databases. Includes occasional coding and AD HOC report writing as needed. May be expected to write documentation to describe program development, logic, coding, and corrections.
Supports writing of manuals for users to describe installation and operating procedures.

**Minimum Education:** Bachelor’s degree

**Minimum Experience:** 2 years

**IT Business Analyst II**

**Functional Responsibility:** Responsible for the analysis, design, and enhancements of IT systems. Reviews and refines models based upon industry standards, best practices, and lessons learned. Designs and builds applications and components from system models to business focused solutions. Assists the Project Manager in executing a project plan and in assessing project progress. Consults with users to identify requirements and to clarify program objectives. Works with IT teams focusing on designing, developing, implementing, maintaining, and enhancing business applications and databases. Includes occasional coding and AD HOC report writing as needed. May be expected to write documentation to describe program development, logic, coding, and corrections. Writes manuals for users to describe installation and operating procedures.

**Minimum Education:** Bachelor’s degree

**Minimum Experience:** 5 years

**IT Project Manager**

**Functional Responsibility:** Experienced technical professional able to lead and manage the successful performance of task activities and deliverables. Serves as the manager for complex tasks, groups of tasks, or projects. Assists upper management in working with the Government management personnel and customer representatives. Analyzes new and complex project-related problems and creates innovative solutions that may involve the schedule, technology, methodology, tools, solutions, or financial components of the project. Responsible for the overall management of tasks ensuring that the technical solutions and schedules in the task are implemented in a timely manner. Performs enterprise wide horizontal integration planning and interfaces to other functional systems, including the development of conceptual systems requirements; systems integration requirements; systems phasing plan; business application consultation; problem tracking/management; and preparation and delivery of presentations.

**Minimum Education:** Bachelor’s degree

**Minimum Experience:** 10 years
IT Subject Matter Expert I

**Functional Responsibility:** Develops technical and management requirements for specific IT subject matter area. Assists team members with analysis and evaluation and with the preparation of recommendations for system improvements, optimization, development, and/or maintenance efforts in the following specialties: information systems architecture; modeling and simulation; data architecture; automation; life-cycle management; software development methodologies; communications protocols; risk management/electronic analysis; software; networking; telecommunications; disaster recovery; and requirements management. Communicates with management, technicians, and end-users to evaluate needs prior to design and development of solutions.

**Minimum Education:** Bachelor’s degree

**Minimum Experience:** 5 years

IT Subject Matter Expert II

**Functional Responsibility:** Develops technical and management requirements for specific IT subject matter area. Assists with analysis, evaluation, and preparation of recommendations for system improvements, optimization, development, and/or maintenance efforts in the following specialties: information systems architecture; modeling and simulation; data architecture; automation; life-cycle management; software development methodologies; communications protocols; risk management/electronic analysis; software; networking; telecommunications; disaster recovery; and requirements management. Develops technology strategies and recommends future computer systems that integrate IT solutions to improve business operations.

**Minimum Education:** Bachelor’s degree

**Minimum Experience:** 8 years

IT Subject Matter Expert III

**Functional Responsibility:** Develops requirements from a project’s inception to its conclusion for a particular IT subject matter area. Assists project members with analysis, evaluation, and preparation of recommendations for system improvements, optimization, development, and/or maintenance efforts focused in the following: information systems architecture; modeling and simulation; data architecture; automation; life-cycle management; software development methodologies; communications protocols; risk management/electronic analysis; software; networking; telecommunications; disaster recovery; and requirements management. Develops systems design and infrastructure required to support strategy. Recommends future computer system technologies that integrate IT solution systems to improve business operations.

**Minimum Education:** Bachelor’s degree

**Minimum Experience:** 10 years
**IT Subject Matter Expert IV**

**Functional Responsibility:** Provides senior advisory and subject matter expertise in developing requirements and requirement management strategies. Establishes guidance and best practices for project members for analysis, evaluation, and preparation of recommendations for system improvements, optimization, development, and/or maintenance efforts focused in the following: information systems architecture; modeling and simulation; data architecture; automation; life-cycle management; software development methodologies; communications protocols; risk management/electronic analysis; software; networking; telecommunications; disaster recovery; and requirements management. Designs, develops, and implements systems design and infrastructure required to execute technology strategies. Works with customer representatives to develop recommendations for future computer system technologies that integrate IT solution systems to improve business operations.

**Minimum Education:** Bachelor’s degree

**Minimum Experience:** 12 years

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**Junior Data Analyst**

**Functional Responsibility:** Provides data analyst support to technical and management-level personnel. This includes, but is not limited to, documentation, project administration, general office support, executive secretarial support, Human Resource Planning (HRP), event planning and administration, and office relocation planning.

**Minimum Education:** High School Diploma

**Minimum Experience:** 2 years

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**Solutions Architect II**

**Functional Responsibility:** Guides development teams in the design of highly complex IT systems. Acts as a technical expert, addressing problems of systems integration, compatibility, and multiple platforms. Works with management to address the entire organization through enterprise-wide activity modeling and simulation of what functions are performed, who performs them, where and when the functions are performed, and how they are performed. Applies comprehensive methods for describing current and/or future structure and behavior of an organization’s processes, information systems, personnel, and organizational sub-units, so that they align with the organization's core goals and strategic direction. Addresses business architecture, system relationships, performance management, and process architecture as well. Implements application enhancements for improving the reliability and performance of the application and business functions. Establishes and enforces processes to ensure a consistent, well-managed, and well-integrated IT infrastructure.

**Minimum Education:** Bachelor's degree

**Minimum Experience:** 5 years
**Systems Analyst I**

**Functional Responsibility:** Supports analysis of complex system development or acquisition. This includes, but is not limited to, exposure to strategic planning, mission and requirements development, and program definition functions. Support other project staff (management, engineering, scientists, or Subject Matter Experts (SMEs)) to help develop and refine concepts of operations, operational plans, and training requirement to make optimum use of existing and planned systems to meet Customer needs. Supports building of innovative solutions that help improve customer’s business operations where needed. Coordinate and organize strategic/mission planning sessions and site visits as needed. Support analyses by applying appropriate scientific and engineering processes and modeling techniques to the life-cycle development of systems. Coordinate system development logistics and facilitate project oversight as needed. Support reviewing of plans for system integration, operation, and maintenance and assists in the development of training for operational personnel.

**Minimum Education:** Bachelor’s degree

**Minimum Experience:** 2 years

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**Systems Analyst II**

**Functional Responsibility:** Experience in analysis related to complex system development or acquisition. This includes, but is not limited to, experience supporting strategic planning, mission and requirements development, and program definition functions, and providing assistance in developing strategic vision. Experience providing analysis to evaluate the degree to which differing systems solutions are effective and feasible. Work with other project staff (management, engineering, scientists, or SMEs) to develop and refine concepts of operations, operational plans, and training requirement to make optimum use of existing and planned systems to meet Customer needs. Build innovative solutions that help improve customer’s business operations where needed. Coordinate and organize strategic/mission planning sessions and site visits as needed. Perform analyses by applying appropriate scientific and engineering processes and modeling techniques to the life-cycle development of systems. Support the development of cost analysis, design considerations, and implementation time-lines. Review plans for system integration, operation, and maintenance and assists in the development of training for operational personnel.

**Minimum Education:** Bachelor’s degree

**Minimum Experience:** 5 years
Experience & Degree Substitution Equivalencies
Experience exceeding the minimum shown may be substituted for education. Likewise, education exceeding the minimum shown may be substituted for experience.

<table>
<thead>
<tr>
<th>Equivalent Degree</th>
<th>Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate’s</td>
<td>2 years relevant experience</td>
</tr>
<tr>
<td>Bachelor’s</td>
<td>Associate’s degree + 2 years relevant experience or 4 years relevant experience</td>
</tr>
<tr>
<td>Master’s</td>
<td>Bachelor’s plus 2 years relevant experience or Associate’s degree + 4 years relevant experience or 6 years relevant experience</td>
</tr>
<tr>
<td>PhD</td>
<td>Master’s + 2 years relevant experience, or Bachelor’s + 4 years relevant experience or 8 years relevant experience</td>
</tr>
</tbody>
</table>