

**GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE  
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

**Multiple Award Schedule (MAS)  
Federal Supply Group: Information Technology**

Contract Number: **GS-35F-316AA**

Period Covered by Contract: **May 1, 2013 through April 30, 2023**

Business Size: **Small**

Pricelist current through Modification: PO-0008, effective June 23, 2020

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Vienna, Virginia 22182  
Phone: (703) 985-2402  
www.trideaworks.com**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*®, a menu-driven database system. The INTERNET address GSA *Advantage!*® is: [GSAAdvantage.gov](http://GSAAdvantage.gov). For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at [fss.gsa.gov](http://fss.gsa.gov).

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## COMPANY OVERVIEW

### **Corporate Experience**

Tridea Works, LLC (Tridea Works) is a Virginia-based small business that is currently providing technical, engineering, telecommunications and other programmatic support services to the Federal Bureau of Investigation (FBI) in connection with the design, implementation, and testing of telecommunications services in support of a government mandate. Staff members of Tridea Works have been involved with telecommunications services since immediately after the law's enactment and have been supporting the FBI since 1996.

### **Organization Description**

Tridea Works' staff has many years of combined experience participating within technical standards-settings organizations; various aspects of testing and analyses of technical telecommunications solutions developed by industry; and representing government agencies before various segments of the communication industry and/or regulatory bodies in a variety of distinct, technically complex matters including, but not limited to developing technical requirements for certain communications services and features. To provide full service integration and information technology services, Tridea Works has developed internal organizational structures and processes that allow it to apply the right talent to its clients' needs at the right time.

### **Company Background**

With respect to technical standards setting, Tridea Works has been and continues to be involved in the development of technical requirements on behalf of a government agency in a number of industry forums and standards-setting organizations. Tridea Works is recognized by the communications industry as the government agency's representative and views Tridea Works as the expert developer of technical requirements. Tridea Works is currently developing technical requirements for a number of specific services (e.g., packet cable, advanced third generation wireless services, and voice over Internet protocol).

With respect to testing and analysis of technical solutions, Tridea Works researches manufacturer-specific technical solutions and prepares Acceptance Test Plans, executes test plans through either on-site or remote testing, collects and analyzes test data, and identifies issues that have the potential to impact the government. Tridea Works further verifies that the technical solution is developed in accordance with either a generally accepted applicable industry standard or a manufacturer's Feature Specification Document and develops technical solution documentation (e.g., issues lists, test results assessment reports, solution feature reference guides). Tridea Works also develops test and analysis tools and improvements to the overall testing process as well as the informational databases critical in the conduct of various complex analytical tasks that relate to technical solution development and testing.

Tridea Works assists in the development of technical solutions to complex engineering problems pertaining to both wired and wireless access communications as well as internet-based communications services. Tridea Works collaborates with its government clients to identify and quantify the scope of the engineering problem to be addressed, and develops prototype solutions that meet user requirements identified in the problem identification phase. Tridea Works develops the appropriate documentation to support field application of internally-developed engineering solutions and, following the development and deployment of engineering solutions for field use, provides support to end users.

Tridea Works has assisted its government clients on a number of significant technically complex issues, including, but not limited to: drafting technical affidavits describing the workings of communications systems and services used in conjunction with various official proceedings; filing formal petitions before the Federal Communications Commission (FCC) challenging industry-promulgated technical standards; and developing technical presentations for use in ex-parte and other meetings with the FCC. Tridea Works has educated and provided briefing material to Department-level agencies and both Houses of Congress. Topics include, but are not limited to, basic (traditional) communications services; advanced Internet protocol-based communications services; and the impact of new and emerging services and technologies

## **SPECIAL NOTICE TO AGENCIES: Small Business Participation**

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!<sup>TM</sup> on-line shopping service ([www.gsaadvantage.gov](http://www.gsaadvantage.gov)). The catalogs/pricelists, GSA Advantage!<sup>TM</sup> and the Federal Acquisition Service Home Page ([www.gsa.gov/fas](http://www.gsa.gov/fas)) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

## CUSTOMER INFORMATION

**1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s)**

SIN: 54151S, OLM. See Tridea Works description of pricing on page 15 – 23.

**1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract**

See Tridea Works description of pricing on page 22 – 23.

**1c. Description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees**

See Tridea Works description of service pricing on page 15 - 21.

**2. Maximum order**

\$500,000

**3. Minimum order**

\$500

**4. Geographic coverage:** Domestic delivery

**5. Point(s) of production:** Vienna, Virginia

**6. Discount from list prices or statement of net price:** Prices shown are NET prices, basic discounts have been deducted.

**7. Quantity discounts:** none

**8. Prompt payment terms:** .5%/15, Net 30

**9a. Government purchase cards are accepted at or below the micro-purchase threshold**

**9b. Government purchase cards are accepted above the micro-purchase threshold**

**10. Foreign items:** none

**11a. Time of delivery:**

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
SIN 54151S	30 days or as negotiated with each task order

**11b. Expedited delivery:** contact Tridea Works for rates for expedited delivery

**11c. Overnight and 2-day delivery:** not applicable

**11d. Urgent Requirements:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

**12. FOB Destination**

**13a. Ordering address:**

For mailed orders, the postal mailing address where written orders will be received is as follows:  
Tridea Works, LLC  
8000 Towers Crescent Drive Suite 1350  
Vienna Virginia 22182

For orders by facsimile transmission, the point of contact is:  
Tridea Works, LLC  
(866) 599-7026

**13b. Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreement (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

**14. Payment address:**

Tridea Works, LLC

8000 Towers Crescent Drive Suite 1350  
Vienna Virginia 22182

**15. Warranty provision:** not applicable

**16. Export packing charges:** not applicable

**17. Terms and conditions of Government purchase card acceptance:** any thresholds above the micro-purchase level

**18. Terms and conditions of rental, maintenance, and repair:** not applicable

**19. Terms and conditions of installation:** not applicable

**20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices:** not applicable

**20a. Terms and conditions for any other service:** not applicable

**21. List of service and distribution points:** not applicable

**22. List of participating dealers:** not applicable

**23. Preventative maintenance:** not applicable

**24a. Special attributes such as environmental attributes:** not applicable

**24b. Section 508 compliance:** not applicable

**25. Data Universal Number System (DUNS) number:** 118393524

**26. Notification regarding registration in System for Award Management (SAM) database:**  
Tridea Works, LLC has registered with the SAM Database.

## **TERMS AND CONDITIONS**

<b>TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151S )</b>
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### **1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Services within the scope of this Multiple Award Schedule (MAS).
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

### **2. PERFORMANCE INCENTIVES**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

### **3. ORDER**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

### **4. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

## **5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

## **6. INSPECTION OF SERVICES**

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS –COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

## **7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

## **8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

## **9. INDEPENDENT CONTRACTOR**

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## **10. ORGANIZATIONAL CONFLICTS OF INTEREST**

### **a. Definitions.**

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the

Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
  - (1) The offeror;
  - (2) Subcontractors; and/or
  - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

## **13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

**14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

**15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

## DESCRIPTION OF SERVICES AND PRICING

### **SIN 54151S – Information Technology Services**

#### LABOR CATEGORY DESCRIPTIONS

##### **Program Manager**

###### **General Experience:**

Has overall accountability for major programs or multiple simultaneous projects. Provides leadership for a group of employees. Forecasts budgets, employment levels, and performance metrics for project(s). Interfaces with the customer on high-level issues and business development opportunities. Conducts performance appraisals and participates fully in decisions related to employment. Counsels employees with regard to progressive discipline. May manage through subordinate supervisors or leads.

###### **Functional Responsibility:**

1. Performs independent quality assurance reviews of program performance and deliverables to ensure that contractual obligations are being met.
2. Recognized expert in the areas of business process redesign, technical architecture, program management and the telecommunication industry.
3. Responsible for product delivery and financial management of client engagements.

###### **Education/Experience:**

**Program Manager I: Bachelor's with twelve years experience.**

##### **Project Manager**

###### **General Experience:**

Has overall responsibility for executing projects to ensure they meet industry best practices and client requirements. Maintains the client relationship and pursues follow-on business opportunities. Supports proposal and marketing efforts. Interprets management initiatives and sets goals and objectives for program.

###### **Functional Responsibility:**

1. Provides oversight of requirements gathering, budget preparation, and tracking.
2. Monitors and control projects and develop project reports.
3. Develops and executes the project work plan.
4. Manages the project to meet budget, scope and client requirements.
5. Meets with the project teams to monitor project status and follow up on action items.

###### **Education/Experience:**

**Project Manager I: Bachelor's with eight years of experience.**

##### **Subject Matter Expert**

###### **General Experience:**

Expert in single or multiple technical and telecommunication disciplines. Provides expert guidance and insight into specific technologies and their application and independently performs a variety of system design and integration tasks where a specific subject matter expertise is necessary.

**Functional Responsibility:**

1. Plans and performs research, design assessment, development, integration and other assignments in a specific technical area.
2. Supervises broad teams of systems engineers.
3. Responsible for highly complex technical/engineering areas.

**Education/Experience:**

Subject Matter Expert I: Bachelor's Degree in Telecommunications, Computer Science, or Electrical Engineering with eight years of experience.

Alternate: Associate Degree and ten years of experience.

**Senior Technical Advisor**

**General Experience:**

Acts as a lead technology expert in defining and executing systems engineering activities within a project. These activities may consist of systems planning, performance management, capacity planning, testing and validation, benchmarking, information engineering, and development and staffing of a systems engineering management plan.

**Functional Responsibility:**

1. Performs technical planning, performance management, capacity planning, testing and validation, benchmarking, and information engineering.
2. Supports Senior Systems Engineers and Program Managers as required.
3. Analyzes and develops technical documentation detailing the integration and system performance.
4. Coordinates the activities of Systems Engineers and Jr. Systems Engineers assigned to specific systems engineering projects.

**Education/Experience:**

Senior Technical Advisor I: Bachelor's Degree in relevant field with eight years of experience.

**Systems Engineer**

**General Experience:**

Defines and executes systems engineering activities within a project. These activities may consist of systems planning, performance management, capacity planning, testing and validation, benchmarking, and information engineering.

**Functional Responsibilities:**

1. Performs systems engineering planning, performance management, capacity planning, testing and validation, benchmarking, and information engineering.
2. Analyzes and develops technical documentation detailing the integration and system performance.
3. Coordinates the activities of Systems Engineers and Jr. Systems Engineers assigned to specific systems engineering projects.

**Education/Experience:**

Systems Engineer VII: Bachelor's Degree in relevant field and eight years of experience.

Systems Engineer VI: Bachelor's Degree in relevant field and seven years of experience.

Systems Engineer V: Bachelor's Degree in relevant field and six years of experience.

Systems Engineer IV: Bachelor's Degree in relevant field and five years of experience.

Systems Engineer III: Bachelor's Degree in relevant field and four years of experience.

Systems Engineer II: Bachelor's Degree in relevant field and three years of experience.

Systems Engineer I: Bachelor's Degree in relevant field and two years of experience.

Alternate: Associate Degree and four years of experience.

**Engineering Technical Analyst**

**General Experience:**

Under general supervision, defines and executes technical engineering activities within a project. These activities may consist of systems planning, performance management, capacity planning, testing and validation, benchmarking, or information engineering.

**Functional Responsibilities:**

1. Performs technical engineering planning, performance management, capacity planning, testing and validation, benchmarking, information engineering.
2. Analyzes and develops technical documentation detailing the integration and system performance.

**Education/Experience:**

Engineering Technical Analyst I: Bachelor's Degree in relevant field and two years of experience.

Alternate: High School Diploma or G.E.D. and four years of experience.

**Network Engineer**

**General Experience:**

Has broad knowledge of multiple aspects of network architectures. Possesses broad knowledge in network integration, network interoperability, network implementation, telecommunications technologies, or network protocols. Capable of independent work on specific tasks associated with the implementation of specific aspects of network architecture projects and is capable of providing guidance or supervision to engineers working on highly complex network architecture projects.

**Functional Responsibilities:**

1. Provides support for network architecture planning.
2. Provides technical support in one or more specific areas associated with network-architecture technology, interoperability, or integration.
3. Provides support for the development of technical analyses, white papers, or research for specific technical areas of network architecture.
4. Provides in-depth analyses on network interoperability topologies, technologies, interfaces, and protocols.

**Education/Experience:**

Network Engineer I: Bachelor's Degree in relevant field with four years experience.

Alternate: High School Diploma or G.E.D. and six years experience in telecommunications network architectures.

**Engineer****General Experience:**

Under general supervision, defines and executes systems engineering activities within a project. These activities may consist of systems planning, performance management, capacity planning, testing and validation, benchmarking, information engineering, and development and staffing of a systems engineering management plan.

**Functional Responsibilities:**

1. Performs systems engineering planning, performance management, capacity planning, testing and validation, benchmarking, or information engineering.
2. Supports a Systems Engineer as required.
3. Analyzes and develops technical documentation detailing the integration and system performance.

**Education/Experience:**

Engineer IV: Bachelor's Degree in relevant field and five years of experience.

Engineer III: Bachelor's Degree in relevant field and four years of experience.

Engineer II: Bachelor's Degree in relevant field and three years of experience.

Engineer I: Bachelor's Degree in relevant field and two years of experience.

Alternate: High School Diploma or G.E.D. and four years of experience.

**Associate Engineer****General Experience:**

Under general supervision, works on systems engineering activities within a project. These activities may consist of systems planning, performance management, capacity planning, testing and validation, benchmarking, or information engineering.

**Functional Responsibilities:**

1. Performs capacity planning, testing and validation, benchmarking, information engineering.
2. Develops technical documentation detailing the integration and system performance.

**Education/Experience:**

Associate Engineer III: Bachelor's Degree in relevant field and three years of experience.

Associate Engineer II: Bachelor's Degree in relevant field and two years of experience.

Associate Engineer I: Bachelor's Degree in relevant field and one year of experience.

Alternate: High School Diploma or G.E.D. and three years of experience.

**Systems Analyst**

**General Experience:** Applies analytical and technical skills to assist in implementing technical solutions. Systems Analysts have been trained in systems development and/or training methodologies.

**Functional Responsibilities:**

1. Designs and tests functional components of information systems according to project specifications
2. Identifies and documents functional requirements for information systems
3. Develops project documentation and user training materials according to program specifications
4. Conducts user training sessions
5. Provides technical support to software development teams

**Education/Experience:**

Systems Analyst IV: Bachelor's Degree in Computer Science and nine years of experience.

Systems Analyst III: Bachelor's Degree in Computer Science and eight years of experience.

Systems Analyst II: Bachelor's Degree in Computer Science and seven years of experience.

Systems Analyst I: Bachelor's Degree in Computer Science and six years of experience.

Alternate: High School Diploma or G.E.D. and eight years of experience.

**Software Engineer****General Experience:**

Applies systems and software engineering tools and techniques to develop application deliverables at a complete systems level encompassing multiple applications and processes.

**Functional Responsibilities:**

1. Analyzes systems and technology integration requirements across multiple applications.
2. Communicates and works closely with process and system owners, information technology management, peers, and technical staff to ensure the relevance of architecture and system designs to business process requirements.
3. Conducts multidisciplinary research and collaborates with equipment designers and/or hardware engineers in the planning, design, development, and utilization of electronic data processing systems.
4. Determines computer needs; advises hardware designers on machine characteristics that affect software systems such as storage capacity, processing speed, and input/output

requirements; designs and develops compilers and assemblers, utility programs, and operating systems.

**Education/Experience:**

Software Engineer I: Bachelor's Degree in Computer Science and five years of experience.

**Technical Writer**

**General Experience:**

Collects and organizes information required for preparation of user's manuals, training materials, installation guides, proposals, and other reports and deliverables. Assists in performing financial and administrative functions

**Functional Responsibilities:**

1. Drafts and edits functional descriptions, system specifications, user's manuals, special reports, or any other customer deliverables and documents.

**Education/Experience**

Technical Writer I: Bachelor's Degree and four years experience.

**Program Analyst**

**General Experience:**

Provides support for the entry and analysis in support of technical systems and solutions. Perform database and reporting activities across various platforms and environments in accordance with client's needs.

**Functional Responsibilities:**

1. Data entry and analysis.
2. Provides support in one or more specific telecommunications areas.
3. Provides support for the development of technical analyses, white papers, or research for specific technical areas or telecommunications.

**Education/Experience:**

Program Analyst III: Bachelor's Degree in relevant field with three years experience.

Program Analyst II: Bachelor's Degree in relevant field with two years experience.

Programmer Analyst I: Bachelor's Degree in relevant field with one-year experience.

Alternate: High School Diploma or G.E.D. three years experience.

**Data Base Specialist**

**General Experience:**

Evaluates user's requests for new or modified databases to determine feasibility, cost and time required, compatibility with current databases and systems, and computer capabilities.

**Functional Responsibilities:**

1. Formulates plan outlining steps required to develop databases using structured analysis and design.

2. Submits plans to user for approval develops and tests database structures, scripts, programs, and macros necessary to meet user requirement in a cost effective way.
3. Documents databases, scripts, programs and macros to the appropriate extent. Installs new software on servers or user workstations.

**Education/Experience:**

Data Base Specialist I: Bachelor's Degree in Computer Science, Computer Design, Computer Programming, or Electronics and two years experience.

Alternate: High School Diploma or G.E.D. and four years experience.

Degree Equivalency Table	Years Experience
Master's Degree	Equates to 2 additional years of experience

## LABOR CATEGORY RATES

<b>Labor Category</b>	<b>Hourly Rate</b>
<b>Program Manager I</b>	\$217.43
<b>Project Manager I</b>	\$198.40
<b>Subject Matter Expert I</b>	\$191.89
<b>Senior Technical Advisor I</b>	\$175.07
<b>Systems Engineer VII</b>	\$170.29
<b>Systems Engineer VI</b>	\$160.28
<b>Systems Engineer V</b>	\$155.00
<b>Systems Engineer IV</b>	\$137.84
<b>Systems Engineer III</b>	\$126.17
<b>Systems Engineer II</b>	\$121.18
<b>Systems Engineer I</b>	\$110.95
<b>Engineering Technical Analyst I</b>	\$123.85
<b>Network Engineer I</b>	\$124.50
<b>Engineer IV</b>	\$126.41
<b>Engineer III</b>	\$107.73
<b>Engineer II</b>	\$92.28
<b>Engineer I</b>	\$80.03
<b>Associate Engineer III</b>	\$74.27
<b>Associate Engineer II</b>	\$63.66
<b>Associate Engineer I</b>	\$52.79

<b>Labor Category</b>	
<b>Systems Analyst IV</b>	\$213.98
<b>Systems Analyst III</b>	\$210.90
<b>Systems Analyst II</b>	\$160.84
<b>Systems Analyst I</b>	\$152.90
<b>Software Engineer I</b>	\$132.99
<b>Technical Writer I</b>	\$108.58
<b>Programmer Analyst III</b>	\$86.61
<b>Programmer Analyst II</b>	\$78.35
<b>Programmer Analyst I</b>	\$56.38
<b>Data Base Specialist I</b>	\$62.62

*Note: All non-professional labor categories must be incidental to and used solely to support hardware, software, training and/or professional services, and cannot be purchased separately.*

**Service contract labor standards:** the service contract labor standards, formerly the service contract act (sca), is applicable to this contract as it applies to the entire multiple award schedule and all services provided. While no specific labor categories have been identified as being subject to scls due to exemptions for professional employees (far 22.1101, 22.1102 and 29 crf 541.300), this contract still maintains the provisions and protections for scls eligible labor categories. If and/or when the contractor adds scls labor categories/employees to the contract through the modification process, the contractor must inform the contracting officer and establish a scls matrix identifying the gsa labor category titles, the occupational code, scls labor category titles and the applicable wd number. Failure to do so may result in cancellation of the contract.

## USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

### PREAMBLE

Tridea Works, LLC provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

### COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts.

To accelerate potential opportunities please contact **Ken Coon at (703) 985-2402 or [ken@trideaworks.com](mailto:ken@trideaworks.com)**. Fax is (866) 599-7026.

# SAMPLE BLANKET PURCHASE AGREEMENT

## BEST VALUE BLANKET PURCHASE AGREEMENT FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) \_\_\_\_\_.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

### Signatures

\_\_\_\_\_  
Ordering Activity

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Date



- (7) **Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:**
- (a) **Name of Contractor;**
  - (b) **Contract Number;**
  - (c) **BPA Number;**
  - (d) **Model Number or National Stock Number (NSN);**
  - (e) **Purchase Order Number;**
  - (f) **Date of Purchase;**
  - (g) **Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and**
  - (h) **Date of Shipment.**
- (8) **The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.**
- (10) **The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.**

## GUIDELINES FOR USING CONTRACTOR TEAM ARRANGEMENTS

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer's requirement.
- Customers make a best value selection.