GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List

Multiple Award Schedule

Contract Number:  GS-35F-318BA

Contract Period:  April 10, 2014 through April 9, 2024

Effective Date:  5/21/2020  Mod: A812

Technique Solutions, Inc.
25 Bruce Street
Stafford, VA 22554-6581
(P) 703-795-0943
(F) 540-720-3211
www.technique-solutions.com

Contract Admin: Stuart Chung
Email: stuart.chung@technique-solutions.com

Business Size:  Small Business

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address GSA Advantage! is:  GSAAdvantage.gov

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov
CUSTOMER INFORMATION:

1. **Awarded Special Item Number(s):**
   
<table>
<thead>
<tr>
<th>SIN</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Information Technology Services</td>
</tr>
<tr>
<td>OLM</td>
<td>Order level Materials</td>
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</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract: Not Applicable.

1c. Descriptions of all corresponding commercial job titles with experience, functional responsibility and education are listed, beginning on page 4.

2. **Maximum Order:** $500,000

3. **Minimum Order:** $100

4. **Geographic Coverage:** Domestic

5. **Point of Production:** N/A

6. **Prices Shown Herein are Net** (discount deducted)

7. **Quantity Discount:** Additional 0.75% on all orders over $200,000

8. **Prompt Payment Terms:** Net 30, Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions:

9a. Government Purchase Cards are accepted below the micro-purchase threshold.

9b. Government Purchase Cards are accepted above the micro-purchase threshold.

10. **Foreign Items:** None

11. **Time of Delivery:** Technique Solutions, Inc. shall deliver or perform services in accordance with the terms negotiated in an agency’s order.

11b. **Expedited Delivery:** Consult with Contractor

11c. **Overnight/2-Day Delivery:** Consult with Contractor

11d. **Urgent Requirements:** Consult with Contractor

12. **FOB Point:** Destination

13. **Ordering Address:** Technique Solutions, Inc.
    Attn: GSA Orders
    25 Bruce Street
14. **Payment Address:** Technique Solutions, Inc.
   Attn: Accounts Receivable
   25 Bruce Street
   Stafford, VA 22554

15. **Warranty Provisions:** Contractor’s Standard Warranty

16. **Export Packing charges:** Not applicable

17. **Government Purchase Cards are accepted above the micro-purchase threshold.**

18. **Terms and conditions of rental, maintenance, and repair:** Not applicable

19. **Terms and conditions of installation:** Not applicable

20b. **Terms and conditions of repair parts:** Not applicable

20b. **Terms and conditions for any other services:** Not applicable

20. **List of service and distribution points:** Not applicable

21. **List of participating dealers:** Not applicable

22. **Preventive maintenance:** Not applicable

24a. **Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** Not applicable

24b. **Contact Technique Solutions, Inc. for Section 508 compliance information.** The EIT standards can be found at: http://www.section508.gov

25. **DUNS Number:** 622598766

26. **Technique Solutions, Inc. is registered in the System for Award Management (SAM) database.**
## GSA Hourly Rates

<table>
<thead>
<tr>
<th></th>
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<td>Intermediate Subject Matter Expert</td>
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<td>131.12</td>
<td>133.74</td>
<td>136.42</td>
<td>139.15</td>
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<td>Senior Engineer (on-site)</td>
<td>83.83</td>
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<td>Information Technology Consultant</td>
<td>72.58</td>
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<td>69.87</td>
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<td>64.92</td>
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</table>
Labor Category Descriptions

Job Title: Intermediate Subject Matter Expert
Functional Responsibility: With minimal direction, provides expert support, analysis and research into exceptionally complex problems, and processes relating to the subject matter. Serves as technical expert on executive-level project teams providing technical direction, interpretation and alternatives. Thinks independently and demonstrates exceptional written and oral communications skills. Applies extensive technical expertise, and has full knowledge of other related disciplines. Guides the successful completion of major programs and may function in a project leadership role. Develops technical solutions to complex problems that require the regular use of ingenuity and creativity. Work is performed without appreciable direction. Exercises considerable latitude in determining technical objectives of assignment. Expertise is in a particular area of Information Technology (e.g., Information Systems Architecture, Telecommunications Systems Design, Architecture, Implementation, Information Systems Integration, Software Development Methodologies, Security Engineering, Communications and Network Systems Management), or a specific functional area (e.g., finance, logistics, and operations research).

Minimum Experience: 3 years of experience as a SME
Minimum Education: BA or BS degree.

Job Title: Lead Software Systems Engineer
Functional Responsibility: With minimum guidance, provides top-level technical expertise, including performing in-depth and complex software systems programming and analysis, designs architectures to support the total requirements as well as provide for present and future cross-functional requirements and interfaces. Ensures these systems are compatible and in compliance with the standards for open systems and DoD architectures. Determines and identifies high level functional and technical requirements based on interactions with the user community and knowledge of the enterprise architecture. Identifies, assesses, and presents options for meeting the functional and technical requirements including hardware and software updates or upgrades. Formulates and defines specifications for operating system applications or modifies and maintains existing applications using engineering releases and utilities from the manufacturer. Creates detailed design specifications for use by software development staff members and interacts with project management to plan project schedules and technical direction. Develops software design documents and technology white papers and is instrumental in selection of development tools. Responsible for developing high level system design diagrams and for program design, coding, testing, debugging and documentation. Instructs, directs, and checks the work of other task personnel and is responsible for quality assurance review and the evaluation of existing and new software products.

Minimum Experience: 6 years of experience
Minimum Education: BA or BS degree.

Job Title: Lead Computer Systems Analyst
Functional Responsibility: Provides technical and administrative direction for personnel performing software development tasks, including the review of work products for correctness, adherence to the design concept and to user standards, and for progress in accordance with schedules. Coordinates with the Project and/or Program Manager to ensure problem solution and user satisfaction. Makes recommendations, if needed, for approval of major systems installations and prepares milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representatives. Provides daily supervision and direction to support staff.

Minimum Experience: 6 years of computer experience in assignments of a technical nature working under close supervision
Minimum Education: BA or BS degree.
Job Title: **Senior Information Technology Expert**

**Functional Responsibility:** Serves as a Management Information System (MIS) manager. Designs, develops and manages implementation of risk assessment and business contingency planning framework, methodology and tools to ensure business continuity of operations across a large, multi-division, decentralized organization. Supports multi-language, multi-platform and multi-operating system operations and utilizes electronic commerce and Electronic Data Interchange (EDI) applications.

Recognizes and recommends new or emerging technology or software to satisfy functional requirements and processes. Provides highly technical and/or specialized guidance concerning automation solutions to complex information processing problems related to the subject field. Provides customer support using enterprise solutions software to integrate business areas, consistent with today’s technology in order to operate in an open systems environment and client service architectures.

Analyzes data processing requirements to plan EDP systems to provide system capabilities required for projected workloads. Plans layout and installation of new systems or modification of existing systems. May set up and control analog or hybrid computer systems to solve scientific and engineering problems. Knowledgeable in Oracle, Windows NT, network administration, project management and Unix and Cobol programming.

Develops applications that take advantage of Internet protocols and platforms. Internet developers extend beyond traditional software development disciplines to demonstrate advanced graphical design abilities, familiarity with new media formats, and solid understanding of Internet communications protocols and services. They deploy new applications that utilize Internet standards to enable wide access from the diverse client types found throughout the public Internet. Also integrates the following network infrastructure components:

- Routers
- Switches
- Routed Networks
- Frame Relay
- Static and Dynamic Routes Configuration
- Token Ring Topology
- Ethernet Topology
- CISCO
- 3COM
- Network Troubleshooting
- Network Polling
- Network Discovery

**Minimum Experience:** 6 years of related experience

**Minimum Education:** BA or BS degree.
**Job Title: Systems Administrator**

**Functional Responsibility:** Supervises and manages the daily activities of configuration and operation of business systems which may be mainframe, mini, or client/server based. Optimizes system operation and resource utilization, and performs system capacity analysis and planning. Provides assistance to users in accessing and using business systems.

**Minimum Experience:** 3 years of experience as a systems administrator

**Minimum Education:** BA or BS degree.

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**Job Title: Senior Systems Engineer**

**Functional Responsibility:** Serve as a systems engineer/customer liaison working in an agile software development project in the digital policy management area. Serve as a liaison between the customer/end user and the development team to ensure the user stories/system requirements are being met and the user stories are testable and well understood by the development team. Performs requirements analyses; testing; technical analyses of digital policy technologies, identity management processes, concepts, and tools as well as make recommendations to the customer in the development of solutions for enterprise digital policy management. Leads and provides direction and guidance to the technical team in terms of the implementation of epics and user stories and ensure that the system meets customer requirements.

**Minimum Experience:** 6 years of experience as a systems engineer

**Minimum Education:** BA or BS degree.

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**Job Title: Senior Systems Administrator**

**Functional Responsibility:** Responsible for the upkeep, configuration, and reliable operation of computer systems; especially multi-user computers, such as servers. Seeks to ensure that the uptime, performance, resources, and security of the computers he or she manages meet the needs of the users, without exceeding the budget. May acquire, install, or upgrade computer components and software; automate routine tasks; write computer programs; troubleshoot; train and/or supervise staff; and provide technical support. Analyzes system logs and identifies potential issues with computer systems. Introduces and integrates new technologies into existing data center environments. Performing routine audits of systems and software backups while applying operating system updates, patches, and configuration changes.

**Minimum Experience:** 6 years of experience as a systems administrator

**Minimum Education:** BA or BS degree.
Job Title: **Intermediate Software Systems Engineer**

**Functional Responsibility:** Under minimal direction, provides specialized expertise within multiple systems, software disciplines, as well as general knowledge of related disciplines, applications implications, and customer areas. Responsible for performing in-depth analysis and technical support of systems software products, including complex problem resolution, design, development, testing, operational integration, and user support. Assists in the planning and conversion for new hardware/software products. Maintains currency, debugs and configures related software products and provides operating systems planning and evaluation for performance analysis, capacity planning and hardware upgrades. Works from specifications to develop or modify operating systems applications. Assists with design, coding, benchmark testing, debugging and documentation of programs. Interfaces with other system support groups to resolve problems, setting standards and improving overall efficiency of the operating system. Designs, codes, tests and implements tools for operations automation and works on most phases of software systems programming applications, and may require instruction and guidance in other phases.

**Minimum Experience:** 3 years of systems engineering experience

**Minimum Education:** BA or BS degree.

Job Title: **Intermediate Computer Systems Analyst**

**Functional Responsibility:** Analyzes and develops computer software possessing a wide range of capabilities, including numerous engineering, business and records management functions. Develops plans for automated information systems from project inception to conclusion. Also analyzes user interfaces, maintain hardware and software performance tuning, analyze workload and computer usage, maintain interfaces with outside systems, analyze downtime, analyze proposed system modifications, upgrades and new COTS. Analyzes the problem and the information to be processed while defining the problem, and developing system requirements and program specifications, from which programers prepare detailed flow charts, programs, and tests. Coordinates closely with programmers to ensure proper implementation of program and system specifications. Develops, in conjunction with functional users, system alternative solutions.

**Minimum Experience:** 3 years of computer experience in information systems design and management

**Minimum Education:** BA or BS degree.

Job Title: **Senior Engineer**

**Functional Responsibility:** The candidate will provide two main functions within the Engineering Lab team: test engineer and machine design engineer. In both roles, he/she will be responsible for projects which will entail working directly with team members to transform concepts and specification into detailed design and/or test plans and follow through the execution phases of the projects. This will require working closely with all internal and external customers in order to address their requirements to accomplish a final deliverable.

**Minimum Experience:** 6 years of experience as an engineer

**Minimum Education:** BA or BS degree.

Job Title: **Information Technology Consultant**

**Functional Responsibility:** Leads major portions of large or medium projects, and leads small projects autonomously. Gathers facts through research, interviewing, surveys, etc. analyzes the client's business, draws conclusions, prepares final reports and gives presentations. Uses in-depth consultative skills and business knowledge to practice business objectives and processes.

**Minimum Experience:** 3 years of consulting experience in information systems

**Minimum Education:** BA or BS degree.
Job Title: **Junior Systems Engineer**

**Functional Responsibility:** Provides support for the testing of new and existing software applications under development. Interacts and works with R&D to fix server related issues before product release to manufacture line. Provides valuable feedback to R&D for product improvement during pre-release stage and performs thermal tests or other similar tests for server products. Performs Linux and Windows functions tests of server products. Strategies, plans, prioritizes, schedules and partners with IT in the execution of equipment and service resources to implement and maintain the systems in scope of responsibility within the parameters of security, data integrity, programming logic integrity, and administration and reporting policies. Schedules system maintenance to maximize the efficiency and effectiveness of IT or Process. Performs hands-on fixes at the desktop level, including installing and upgrading software, installing hardware, implementing file backups, and configuring systems and applications. Manages the packaging and deployment of core software products.

**Minimum Experience:** 1 year of experience as a systems engineer

**Minimum Education:** BA or BS degree

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Job Title: **Senior Hardware/Software Installation Technician**

**Functional Responsibility:** Monitors, operates and maintains hardware, and software, for a computing platform. Organizes and directs hardware installations on site surveys. Assesses and documents current site network configuration and user requirements and maintains disaster recovery procedures for hardware and resident software, and related network communications equipment. Designs and optimizes network topologies while analyzing and developing new hardware requirements and preparing specifications for hardware acquisitions. Directs and leads preparation of engineering plans and site installation technical design packages. Develops hardware installation schedules and mobilizes installation teams. Directs and leads preparation of drawings documenting configuration changes at each site and prepares site installation and test reports. Coordinates post installation operations and maintenance support. Performs system backup and recovery activities. Audits the hardware/software inventory to ensure integrity as well as licensing compliance and updates and maintains site administration manual documentation. May provide user orientation on hardware and software operations.

**Minimum Experience:** 5 years of hardware or software installation experience

**Minimum Education:** BA or BS degree

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Job Title: **Intermediate Systems Administrator**

**Functional Responsibility:** Provides Level II customer support for mainly production environment including off hours support as needed. Utilizes superior technical troubleshooting skills to provide hands-on support and identifies system improvements which may include upgrading, installing and configuring systems while monitoring system performance. Contributes to Knowledge Base and systems documentation, ensuring accuracy and relevance. Builds and configures server OS and applications, establish and maintains administrator accounts, assigns file permissions, install upgrades, configure, test, maintain and support operating system softwares. Reviews performance logs and monitors system performance and troubleshoot and resolve system hardware, software and connectivity issues. Creates shell programs and utility scripts. Perform configurations and adjustments to enhance system performance as well as automated and manual backup and restorative processes.

**Minimum Experience:** 3 years of experience as a systems administrator

**Minimum Education:** BA or BS degree.
Job Title: Senior Managed Systems Engineer

Functional Responsibility: Performs duties such as site surveys, architecture design, system evaluation, system analysis, and infrastructure assessment. Performs duties on tasks that require expertise in system/processor architecture, wired for management baseline, desktop management interface, SNMP, client/server architecture, operating systems, software applications, network protocols, routers, switches, remote access servers, and firewalls. Performs site surveys, architecture design, system evaluation, system analysis, and infrastructure assessment. Performs duties on tasks that require expertise in system/processor architecture, wired for management baseline, desktop management interface, SNMP, client/server architecture, operating systems, software applications, network protocols, routers, switches, remote access servers, and firewalls. Responsible for moderately complex tasks typically relating to network monitoring, operations, installation or maintenance. Handles routine network activities and identifies and resolves routine network problems.

Minimum Experience: 6 years of experience as a systems engineer

Minimum Education: BA or BS degree.

Job Title: Help Desk Specialist

Functional Responsibility: Provides phone and in-person support to users in the areas of e-mail, directories, standard Windows desktop applications, and applications developed under this contract or predecessors. Serves as the initial point of contact for troubleshooting hardware/software PC and printer problems.

Minimum Experience: 1 year of year directly related experience in help desk or network support

Minimum Education: HS Diploma.

Job Title: Junior Systems Administrator

Functional Responsibility: Under supervision of the Senior System Administrator, is responsible for the upkeep, configuration, and reliable operation of computer systems; especially multi-user computers, such as servers. Seeks to ensure that the uptime, performance, resources, and security of the computers he or she manages meet the needs of the users, without exceeding the budget. May acquire, install, or upgrade computer components and software; automate routine tasks; write computer programs; troubleshoot; train and/or supervise staff; and provide technical support. Analyzes system logs and identifies potential issues with computer systems. Introduces and integrates new technologies into existing data center environments. Performing routine audits of systems and software backups while applying operating system updates, patches, and configuration changes.

Minimum Experience: 3 years of experience as a systems administrator

Minimum Education: BA or BS degree.
**Experience & Degree Substitution Equivalencies**

Experience exceeding the minimum shown may be substituted for education. Likewise, education exceeding the minimum shown may be substituted for experience.

<table>
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<tr>
<th>Equivalent Degree</th>
<th>Experience</th>
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<tbody>
<tr>
<td>Associate’s</td>
<td>2 years relevant experience</td>
</tr>
<tr>
<td>Bachelor’s</td>
<td>Associate’s degree + 2 years relevant experience or 4 years relevant experience</td>
</tr>
<tr>
<td>Master’s</td>
<td>Bachelor’s plus 2 years relevant experience or Associate’s degree + 4 years relevant experience or 6 years relevant experience</td>
</tr>
<tr>
<td>PhD</td>
<td>Master’s + 2 years relevant experience, or Bachelor’s + 4 years relevant experience or 8 years relevant experience</td>
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