FEDERAL SUPPLY SERVICE AUTHORIZED INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT, SOFTWARE, AND SERVICES

SPECIAL ITEM NO. 54151S/ INFORMATION TECHNOLOGY PROFESSIONAL SERVICES

IT Professional Services and/or labor categories for database planning and design; systems analysis, integration, and design; programming, conversion and implementation support; network services, data/records management, and testing

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

GSA Contract # GS-35F-318GA

DoLogic, Inc.
2200 Kraft Drive Ste 1050 #1007
Blacksburg, VA 24060
Telephone: 800-860-9005
Fax: 888-371-6346
www.dologic.com
1. GEOGRAPHIC SCOPE OF WORK: ................................................................. 4
2. Contractor’s ordering address and Payment information: ........................................ 4
3. Liability For Injury Or Damage: ............................................................................. 4
4. Statistical Data for Government Ordering Office Completion of Standard Form 279: .................................................................................................................. 4
5. FOB: .................................................................................................................... 4
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INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro-purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage! On-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage! and the Federal Supply Service Home Page (www.fss.gsa.gov) contains information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro-purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.
1. GEOGRAPHIC SCOPE OF WORK:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

2. CONTRACTOR’S ORDERING ADDRESS AND PAYMENT INFORMATION:

**CONTRACTOR’S ORDERING ADDRESS:**

Attn: Order Department  
DoLogic Inc  
2200 Kraft Drive Ste 1050 #1007  
Blacksburg, VA 24060

**CONTRACTOR’S PAYMENT ADDRESS:**

Attn: Accounts Payable  
DoLogic Inc  
2200 Kraft Drive Ste 1050 #1007  
Blacksburg, VA 24060

3. LIABILITY FOR INJURY OR DAMAGE:

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

- Block 9: G. Ordering/Modification Under Federal Schedule
- Block 16: Data Universal Numbering System (DUNS) Number: 825134856
- Block 30: Type of Contractor: Small Disadvantaged Business
- Block 31: Minority-Owned Business: Yes
- Block 33B: A-8(a) Contract Award
- Block 36: Contractor’s Taxpayer Identification Number (TIN): 26-1384583
  4a. CAGE Code: 51Q48
  4b. Contractor has registered with the Central Contractor

5. FOB:
6. DELIVERY SCHEDULE:

a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

<table>
<thead>
<tr>
<th>SPECIAL ITEM NUMBER</th>
<th>DELIVERY TIME (Days ARO)</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>To Be Determined at the Time of Award</td>
</tr>
<tr>
<td>OLM</td>
<td>Order-Level Materials (OLM)</td>
</tr>
</tbody>
</table>

b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS PRICES SHOWN ARE NET PRICES; BASIC DISCOUNTS HAVE BEEN DEDUCTED:

a. Prompt Payment: None.
b. Quantity/Volume Discount: 3% on orders over $500,000
c. Government Educational Institutions: Same as GSA
d. Other: None

8. TRADE AGREEMENTS ACT OF 1979, AS AMENDED:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:

Not Applicable

10. SMALL REQUIREMENTS:

The minimum dollar value per order under SIN 54151S, Information Technology Professional Services, is $100.00.

11. MAXIMUM ORDER:

The maximum dollar value per order under SIN 54151S, Information Technology Professional Services, is $500,000.00

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS:
Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:

Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDs), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDs):

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDs) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDs should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L’Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001)

(a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

(b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub. L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a
fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.

(c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

(d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

(e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

(f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor’s participation in such order may be restricted in accordance with FAR Part 9.5.

(g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency’s order.

(h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency’s order.

(i) Government-Furnished Property: As specified by the agency’s order, the Government may provide property, equipment, materials or resources as necessary.

(j) Availability of Funds: Many Government agencies’ operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government’s obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

(k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity’s convenience, and (m) Termination for Cause (See C.1.)

16. GSA ADVANTAGE!
GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors’ schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

1. Manufacturer;
2. Manufacturer’s Part Number; and
3. Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: Chrome). The Internet address is http://www.fss.gsa.gov.

17. PURCHASE OF OPEN MARKET ITEMS:

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, only if:

1. All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19);
2. The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
3. The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
4. All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS:

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:
   1. Time of delivery/installation quotations for individual orders;
   2. Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/software package submitted in response to requirements which result in orders under this schedule contract.
   3. Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.
   4. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

c. The maintenance/repair service provided is the standard commercial terms and conditions for the type of products and/or services awarded.
19. OVERSEAS ACTIVITIES:

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Not Applicable

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor’s technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAS):

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS:

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DE-INSTALLATION, REINSTALLATION:

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of $2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds $2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, de-installation, and reinstallation services under SIN 132-8.

23. SECTION 508 COMPLIANCE:

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:
The EIT standard can be found at: www.Section508.gov.

**24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY Schedules:**

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:
This order is placed under written authorization from _______ dated _______. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

**25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5):**

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(C) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

**26. SOFTWARE INTEROPERABILITY:**

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item’s interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at http://www.core.gov.

**27. ADVANCE PAYMENTS:**

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)
USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS

PREAMBLE

DoLogic, Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

- To actively seek and partner with small businesses.
- To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.
- To develop and promote company policy initiatives that demonstrates our support for awarding contracts and subcontracts to small business concerns.
- To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.
- To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.
- To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.
- To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact:

Joseph Do, President
Phone: 1 800 860 9005
joseph.do@dologic.com
Fax: 888-371-6346
In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and DoLogic, Inc. enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) ________________.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

__________________________________________
Ordering Activity Date

__________________________________________
Contractor Date
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number __________, Blanket Purchase Agreements, Dologic, Inc. agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

1. The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

<table>
<thead>
<tr>
<th>MODEL NUMBER/PART NUMBER</th>
<th>*SPECIAL BPA DISCOUNT/PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>________________________</td>
<td>__________________________</td>
</tr>
<tr>
<td>________________________</td>
<td>__________________________</td>
</tr>
<tr>
<td>________________________</td>
<td>__________________________</td>
</tr>
</tbody>
</table>

2. Delivery:

<table>
<thead>
<tr>
<th>DESTINATION</th>
<th>DELIVERY SCHEDULES / DATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>____________</td>
<td>_________________________</td>
</tr>
<tr>
<td>____________</td>
<td>_________________________</td>
</tr>
<tr>
<td>____________</td>
<td>_________________________</td>
</tr>
</tbody>
</table>

3. The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be ____________________________________________________________________________

4. This BPA does not obligate any funds.

5. This BPA expires on ________________ or at the end of the contract period, whichever is earlier.

6. The following office(s) is hereby authorized to place orders under this BPA:

<table>
<thead>
<tr>
<th>OFFICE</th>
<th>POINT OF CONTACT</th>
</tr>
</thead>
<tbody>
<tr>
<td>_______</td>
<td>________________</td>
</tr>
<tr>
<td>_______</td>
<td>________________</td>
</tr>
<tr>
<td>_______</td>
<td>________________</td>
</tr>
</tbody>
</table>

7. Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

8. Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

   (a) Name of Contractor;
   (b) Contract Number;
   (c) BPA Number;
   (d) Model Number or National Stock Number (NSN);
   (e) Purchase Order Number;
   (f) Date of Purchase;
   (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
   (h) Date of Shipment.

9. The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

10. The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor’s invoice, the provisions of this BPA will take precedence.
BASIC GUIDELINES FOR USING
“CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to an ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer’s needs, or
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best values election.
**Substitute for Education Requirement Policy**

DoLogic, Inc. recognizes varying levels of education and experience in their position descriptions. DoLogic maintains that many times experience is as or more important than formal preparation. Therefore, it is policy to substitute two years of related experience or industry recognized certification for one or more years of higher education.

<table>
<thead>
<tr>
<th>Labor Category/Service Title</th>
<th>Labor Category/Service Description</th>
<th>Minimum Education</th>
<th>Minimum Years of Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate</td>
<td>Position's primary focus may be in the areas of computer operations, computer repair, wire and cable installation, user and desktop support (hardware and software), helpdesk, and data management. Performs a variety of complex information technology support duties to ensure smooth delivery of technology services. Monitors, operates, coordinates, assists and trains others in the operation of computer hardware, software, and peripherals in order to achieve desired result.</td>
<td>Associate's Degree</td>
<td>2</td>
</tr>
<tr>
<td>Business Analyst</td>
<td>Participates and leads the preparation of system, user and website documents and specifications, including requirements documents, business process models, test scripts, training materials, attends and documents meeting with users and conducts training sessions, user demonstrations, and system/user acceptance testing.</td>
<td>Bachelor's Degree</td>
<td>2</td>
</tr>
<tr>
<td>Sr. Business Analyst</td>
<td>Leads the preparation of system, user and website documents and specifications, including requirements documents, business process models, test scripts, training materials, attends and documents meeting with users and conducts training sessions, user demonstrations, and system/user acceptance testing. Sr. Business Analyst will be able to work with clients directly to capture client's issues.</td>
<td>Bachelor's Degree</td>
<td>4</td>
</tr>
<tr>
<td>Role</td>
<td>Description</td>
<td>Degree</td>
<td>Experience</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>--------------</td>
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</tr>
<tr>
<td>Project Manager</td>
<td>Manage and direct IT Project Team focused on operations, maintenance, and/or applications development. Provides senior staff technical analysis, insight, and review of complex technical issues related to support platforms and products. Makes recommendations and define plans to address resulting approach. Project planning includes documenting requirements, system Architecture, and Concept of Operations (CONOPS). Project Management and associated project management deliverables including the baseline cost and schedule through an Integrated Baseline Review (IBR). Project reporting including performance measures against Service Level Agreements (SLAs). Project tracking and reporting using Earned Value Management (EVM). Provides technical guidance and support to team.</td>
<td>Bachelor's Degree</td>
<td>2</td>
</tr>
<tr>
<td>Program Manager</td>
<td>Responsible for managing the performance of a significant Technology programs, including technology development and/or application, resource allocation and integration. Will be responsible for interacting with senior client Managers, providing updates on execution, acquisition, and funding status as well as responding to high-level data calls. Will lead the development and execution of Business Process planning, be responsible for budget and financial management, develop and execute complex technical tasks, and effectively allocate resources. Will work with project managers to develop mitigation strategies for execution issues including reallocation of funds and schedule adjustments. As the leader of a team of contractors, must provide technical direction to support staff, interface with Government and contractor personnel and manage the technical and administrative elements of the program.</td>
<td>Bachelor's Degree</td>
<td>3</td>
</tr>
<tr>
<td>Principal Consultant</td>
<td>This is a pivotal, senior, role that requires an individual who can effectively manage their time and new product lifecycles to meet demanding customer requirements. The right candidate has a mix of hands-on experience with database implementations, architectural design and strategic business acumen. The role requires both broad and deep IT knowledge and the ability to architect and deploy database solutions. Demonstrated ability to engage in senior level technical decision maker discussions related to distributed database computing, cloud infrastructure and business value.</td>
<td>Bachelor's Degree</td>
<td>5</td>
</tr>
<tr>
<td>Database Administrator</td>
<td>Responsible for the performance, integrity and security of a database. However, depending on the organization and your level of responsibility, the role can vary from inputting information through to total management of data.</td>
<td>Bachelor's Degree</td>
<td>3</td>
</tr>
<tr>
<td>Database Consultant</td>
<td>The Database Developer will in addition evaluate and advise on all technology components, such as software, hardware, and networking capabilities, for database management systems and applications. As part of the role they will be responsible for implementing data dashboards to all levels of the organization.</td>
<td>Bachelor's Degree</td>
<td>2</td>
</tr>
<tr>
<td>Sr. Database Consultant</td>
<td>Participates in proven design, data analysis, data modeling, team building, data conversion and support skills. Has provided consultation and support in roles as Database Administrator, Data Architect, Developer and Database Designer.</td>
<td>Bachelor's Degree</td>
<td>4</td>
</tr>
<tr>
<td>Role</td>
<td>Description</td>
<td>Degree Level</td>
<td>Rating</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>--------------</td>
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</tr>
<tr>
<td>Systems Analyst</td>
<td>A systems analyst is a person who uses analysis and design techniques to solve business problems using information technology. Systems analysts may serve as change agents who identify the organizational improvements needed, design systems to implement those changes, and train and motivate others to use the systems.</td>
<td>Bachelor's Degree</td>
<td>2</td>
</tr>
<tr>
<td>Subject Matter Expert</td>
<td>Subject matter expert (SME) is the definitive source of knowledge, technique, or expertise in a specific subject area, such as business management, information technology, software development, process engineering. The SME functions as the organizational ambassador for his knowledge area, and he applies his expertise to support an organization's vision and strategic direction.</td>
<td>Bachelor's Degree</td>
<td>8</td>
</tr>
<tr>
<td>Software Engineer</td>
<td>Software engineers are responsible for the complete life cycle of a new or modified software product, from research and design to implementation, training and support. The skills of software engineers are called upon when operational problems are encountered with computer programs and applications</td>
<td>Bachelor's Degree</td>
<td>2</td>
</tr>
<tr>
<td>Sr. Software Engineer</td>
<td>Sr. Software engineers are responsible for the complete life cycle of a new or modified software product, from research and design to implementation, training and support. The skills of software engineers are called upon when operational problems are encountered with computer programs and applications. They happen to have more real world experience than Software Engineers. The engineer will have more than one skillsets to help in completion of the task / program.</td>
<td>Bachelor's Degree</td>
<td>4</td>
</tr>
<tr>
<td>Solutions Architect</td>
<td>The solution architect translates requirements created by functional analysts into the architecture for that solution and describing it through architecture and design artifacts. The rest of the development team then uses those artifacts to implement the solution. The solution architect's process typically involves selecting the most appropriate technology for the problem.</td>
<td>Bachelor's Degree</td>
<td>5</td>
</tr>
<tr>
<td>Network Engineer</td>
<td>Work with a company's computer network, using information technology to make network systems for all employees to use. These data networks can include local area networks (LANs), wide area networks (WANs), intranets and extranets. Network complexity can vary depending on the organization</td>
<td>Bachelor's Degree</td>
<td>1</td>
</tr>
<tr>
<td>Sr. Network Engineer</td>
<td>Work with a company's computer network, using information technology to make network systems for all employees to use. These data networks can include local area networks (LANs); wide area networks (WANs), intranets and extranets. Network complexity can vary depending on the organization. They happen to have more real world experience than Network Engineers. Sr. Network engineer will have the ability to troubleshoot complex network problems.</td>
<td>Bachelor's Degree</td>
<td>3</td>
</tr>
<tr>
<td>Infrastructure Specialist</td>
<td>Specialists analyze the computer and communications system to identify any components that could be altered to better suit the company's needs. If their recommendations are accepted, infrastructure specialists typically take on the task of finding, installing and managing these new parts, systems or software programs.</td>
<td>Bachelor's Degree</td>
<td>2</td>
</tr>
<tr>
<td>Professional Role</td>
<td>Description</td>
<td>Required Degree</td>
<td>Score</td>
</tr>
<tr>
<td>----------------------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>-----------------</td>
<td>-------</td>
</tr>
<tr>
<td>Sr. Infrastructure Specialist</td>
<td>Specialists analyze the computer and communications system to identify any components that could be altered to better suit the company’s needs. If their recommendations are accepted, infrastructure specialists typically take on the task of finding, installing and managing these new parts, systems or software programs. They tend to have more real world experience than Infrastructure Specialists. Sr. Infrastructure Specialists will be able to solve network and server problems.</td>
<td>Bachelor's Degree</td>
<td>4</td>
</tr>
<tr>
<td>IT Technician</td>
<td>An IT technician diagnoses computer problems, monitor computer processing systems, install software and perform tests on computer equipment and programs. Technicians may also set up computer equipment, schedule maintenance and teach clients to use programs.</td>
<td>Associate's Degree</td>
<td>2</td>
</tr>
<tr>
<td>Quality Assurance Specialist</td>
<td>Typical responsibilities of the job include: determining, negotiating and agreeing on in-house quality procedures, standards and specifications. Assessing customer requirements and ensuring that these are met.</td>
<td>Bachelor's Degree</td>
<td>1</td>
</tr>
<tr>
<td>Technical Writer</td>
<td>Technical writers prepare instruction manuals, journal articles, and other supporting documents to communicate complex and technical information more easily. They also develop, gather, and disseminate technical information among customers, designers, and manufacturers.</td>
<td>Bachelor's Degree</td>
<td>3</td>
</tr>
<tr>
<td>Cloud Infrastructure Architect</td>
<td>A cloud architect is an IT professional who is responsible for overseeing a company’s cloud computing strategy. This includes cloud adoption plans, cloud application design, and cloud management and monitoring. Cloud architects oversee application architecture and deployment in cloud environments -- including public cloud, private cloud and hybrid cloud. Additionally, cloud architects act as consultants to their organization and need to stay up-to-date on the latest trends and issues.</td>
<td>Bachelor's Degree</td>
<td>2</td>
</tr>
</tbody>
</table>
29. GSA LABOR RATES FOR SIN 54151S:

Rates below are including IFF.

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate</td>
<td>$75.36</td>
</tr>
<tr>
<td>Business Analyst</td>
<td>$99.82</td>
</tr>
<tr>
<td>Sr. Business Analyst</td>
<td>$118.98</td>
</tr>
<tr>
<td>Project Manager</td>
<td>$137.88</td>
</tr>
<tr>
<td>Program Manager</td>
<td>$160.50</td>
</tr>
<tr>
<td>Principal Consultant</td>
<td>$173.73</td>
</tr>
<tr>
<td>Database Administrator</td>
<td>$149.73</td>
</tr>
<tr>
<td>Database Consultant</td>
<td>$110.47</td>
</tr>
<tr>
<td>Sr. Database Consultant</td>
<td>$119.26</td>
</tr>
<tr>
<td>Systems Analyst</td>
<td>$92.47</td>
</tr>
<tr>
<td>Subject Matter Expert</td>
<td>$194.87</td>
</tr>
<tr>
<td>Software Engineer</td>
<td>$110.43</td>
</tr>
<tr>
<td>Sr. Software Engineer</td>
<td>$116.74</td>
</tr>
<tr>
<td>Solutions Architect</td>
<td>$156.98</td>
</tr>
<tr>
<td>Network Engineer</td>
<td>$101.97</td>
</tr>
<tr>
<td>Sr. Network Engineer</td>
<td>$120.97</td>
</tr>
<tr>
<td>Infrastructure Specialist</td>
<td>$114.32</td>
</tr>
<tr>
<td>Sr. Infrastructure Specialist</td>
<td>$133.23</td>
</tr>
<tr>
<td>IT Technician</td>
<td>$96.17</td>
</tr>
<tr>
<td>Quality Assurance Specialist</td>
<td>$122.33</td>
</tr>
<tr>
<td>Position</td>
<td>Salary</td>
</tr>
<tr>
<td>--------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>Technical Writer</td>
<td>$ 76.49</td>
</tr>
<tr>
<td>Cloud Infrastructure Architect</td>
<td>$ 133.23</td>
</tr>
</tbody>
</table>