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Federal Supply Service  
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*®, a menu-driven database system. The INTERNET address GSA *Advantage!*® is: GSAAdvantage.gov.

Schedule Title: **General Purpose Commercial Information Technology Equipment, Software and Services**

FSC Group, Part, and Section or Standard Industrial Group (as applicable): **Class 70**

FSC Class(es)/Product code(s) and/or Service Codes (as applicable):

**FSC/PSC Class D302 IT AND TELECOM- SYSTEMS DEVELOPMENT**

- Systems Development Services

**FSC/PSC Class D306 IT AND TELECOM- SYSTEMS ANALYSIS**

- Systems Analysis Services

**FSC/PSC Class D307 IT AND TELECOM- IT STRATEGY AND ARCHITECTURE**

- Automated Information Systems Services

**FSC/PSC Class D308 IT AND TELECOM- PROGRAMMING**

- Programming Services

**FSC/PSC Class D310 IT AND TELECOM- CYBER SECURITY AND DATA BACKUP**

- Backup and Security Services

**FSC/PSC Class D316 IT AND TELECOM- TELECOMMUNICATIONS NETWORK MANAGEMENT**

- IT Network Management Services

**FSC/PSC Class D399 IT AND TELECOM- OTHER IT AND TELECOMMUNICATIONS**

- Other Information Technology Services, Not Elsewhere Classified

Contract number: **GS-35F-328CA**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at [fss.gsa.gov](http://fss.gsa.gov).

Contract period: **May 13, 2015 through May 12, 2020**

Pricing Current through Modification # PA-0003 Dated July 13, 2016

**8 Consulting, LLC**  
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8 Consulting, LLC is a Small, SBA Certified HUBZone Business



CUSTOMER INFORMATION:

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s):

Professional Information Technology Labor Rates Under SIN 132 51 (including STLOC, RC & ARRA SINs)	
Professional IT Labor Category	Net GSA Hourly Rate Delivered Via Customer Location Only
Program Manager	114.20
Project Manager	104.95
Technical Writer/Editor	52.68
Senior Systems Engineer	100.26
Cybersecurity Manager	102.14
IT SME Engineer	81.12
IT SME Analyst	76.36
IT SME Engineer III	109.46
IT SME Analyst III	107.51
IT SME Engineer II	95.29
IT SME Analyst II	91.94

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract:

**SIN 132 51 = Technical Writer/Editor at \$ 52.68 per hour**

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided:

**For all offered labor categories, a high school diploma (or equivalent) plus an additional six years experience may be substituted for a Bachelor's degree.**

**Program Manager**

**Minimum Years Experience:** Six years of progressively responsible experience in a Government contracting environment. Two years (of the required six years) in managing large complex projects including subordinate groups in diverse locations with



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demonstrated capability in the overall management of contracts of similar type or complexity.

**Minimum Education:** Bachelor's Degree in a recognized technical, engineering, scientific, managerial, business, or other related discipline.

**Functional Responsibilities:** Serves as the contract manager and administrator over the entire contract effort. Acts as the primary interface and point of contact with Government project authorities and representatives on technical and contract administration issues. Supervises project operations by developing management procedures, planning and directing project execution, monitoring and reporting progress. Manages and controls financial and administrative aspects of the project with respect to contract requirements, enforces work standards, and assigns schedules.

### **Project Manager**

**Minimum Years Experience:** Five years experience including complete project development from inception to deployment with a demonstrated ability to provide guidance and direction in tasks of similar scope and complexity.

**Minimum Education:** Bachelors Degree in a recognized technical, engineering, scientific, managerial, business, or other related discipline.

**Functional Responsibilities:** Serves as the central point of contact for delivery orders and interfaces with the Contracting Officers Technical Representatives. Establishes and enforces procedures to assure that all tasks are performed in accordance with applicable standards, quality requirements, estimated costs, and schedules. Coordinates development, quality assurance, configuration management, documentation support, software maintenance, and daily supervision of subordinates. Prepares reports and delivers briefings on the status of task assignments to contract management personnel and technical points of contact. Reviews work of subordinates, resolves discrepancies, prioritizes work, and accommodates changes.

### **Technical Writer/Editor**

**Minimum Years Experience:** Three years professional experience in a position requiring development of structured written materials and visual aids.

**Minimum Education:** Bachelors Degree in computer science, information systems management, mathematics, engineering, or related field.



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**Functional Responsibilities:** Writes and prepares technical documentation using outlines and resource material provided by functional analysts and computer personnel. Consolidates, formats, requires and edits documentation written by technical personnel. Interprets documentation standards and instructions listed in the Statement of Work and produces documents that conform to instructions. Applies knowledge of required standards and verifies that documentation conforms to standards.

### Senior Systems Engineer

**Minimum Years Experience:** Five years.

**Minimum Education:** Bachelors Degree in computer science, information systems management, mathematics, engineering or related field.

**Functional Responsibilities:** Applies knowledge of computer concepts and techniques to develop and implement automated solutions to engineering, scientific, or business data acquisition and management problems. Uses scientific and engineering logic to independently identify conceptual or theoretical solutions to problems of computer hardware or software design and operation. Develops alternative approaches to design, test, and evaluation techniques for solving automation problems. Evaluates and recommends optimum solutions balancing specific project needs with economic constraints. Formulates architectural design, functional specification, interfaces and documentation of computer systems considering system interrelationships, operating modes, and equipment configurations. Responsible for developing project plans, justifications, guidelines, and controls.

### Cybersecurity Manager

**Minimum Years Experience:** Five years of experience in defining security programs or processes for the protection of sensitive or classified information.

**Minimum Education:** Bachelors Degree in computer science, information systems management, mathematics, engineering, or related field.

**Functional Responsibilities:** Analyzes and defines security requirements for information protection. Defines and develops security policies for entire programs and collections of system. Analyzes the sensitivity of information, performs vulnerability and risk assessments on the basis of defined sensitivity and information flow. Manages security teams.

### IT SME Engineer



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**Minimum Years Experience:** Three years, with at least two years (of the required three years) of experience in specific subject matter expertise.

**Minimum Education:** Bachelors Degree in a recognized technical, engineering, scientific, managerial, business, or other related discipline.

**Functional Responsibilities:** Subject matter expert in a subset of Information Technology (e.g., Networking, Software Development, Information Assurance). Analyzes and defines requirements for area of expertise. Analyzes the sensitivity of information, performs vulnerability and risk assessments on the basis of defined sensitivity and information flow. Designs, develops, engineers, evaluates and implements solutions to requirements. Responsible for integration and implementation of the computer system solution.

### IT SME Analyst

**Minimum Years Experience:** Three years, with at least two years (of the required three years) of experience in specific subject matter expertise.

**Minimum Education:** Bachelors Degree in a recognized technical, engineering, scientific, managerial, business, or other related discipline.

**Functional Responsibilities:** Subject matter expert in a subset of Information Technology (e.g., Networking, Software Development, Information Assurance). Analyzes and defines policy requirements for area of expertise. Defines and develops policies. Gathers and organizes technical information about an organization's mission goals and needs, existing products, and ongoing programs in area of expertise.

### IT SME Engineer II

**Minimum Years Experience:** Five years, with at least three years (of the required five years) of experience in specific subject matter expertise.

**Minimum Education:** Bachelors Degree in a recognized technical, engineering, scientific, managerial, business, or other related discipline.

**Functional Responsibilities:** Subject matter expert in a subset of Information Technology (e.g., Networking, Software Development, Information Assurance). Analyzes and defines requirements for area of expertise. Analyzes the sensitivity of information, performs vulnerability and risk assessments on the basis of defined



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sensitivity and information flow. Designs, develops, engineers, evaluates and implements solutions to requirements. Responsible for integration and implementation of the computer system solution.

### **IT SME Analyst II**

**Minimum Years Experience:** Five years, with at least three years (of the required five years) of experience in specific subject matter expertise.

**Minimum Education:** Bachelors Degree in a recognized technical, engineering, scientific, managerial, business, or other related discipline.

**Functional Responsibilities:** Subject matter expert in a subset of Information Technology (e.g., Networking, Software Development, Information Assurance). Analyzes and defines policy requirements for area of expertise. Defines and develops policies. Gathers and organizes technical information about an organization's mission goals and needs, existing products, and ongoing programs in area of expertise.

### **IT SME Engineer III**

**Minimum Years Experience:** Seven years, with at least four years (of the required seven years) of experience in specific subject matter expertise.

**Minimum Education:** Bachelors Degree in a recognized technical, engineering, scientific, managerial, business, or other related discipline.

**Functional Responsibilities:** Subject matter expert in a subset of Information Technology (e.g., Networking, Software Development, Information Assurance). Analyzes and defines requirements for area of expertise. Analyzes the sensitivity of information, performs vulnerability and risk assessments on the basis of defined sensitivity and information flow. Designs, develops, engineers, evaluates and implements solutions to requirements. Responsible for integration and implementation of the computer system solution.

### **IT SME Analyst III**

**Minimum Years Experience:** Seven years, with at least four years (of the required seven years) of experience in specific subject matter expertise.

**Minimum Education:** Bachelors Degree in a recognized technical, engineering, scientific, managerial, business, or other related discipline.



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**Functional Responsibilities:** Subject matter expert in a subset of Information Technology (e.g., Networking, Software Development, Information Assurance). Analyzes and defines policy requirements for area of expertise. Defines and develops policies. Gathers and organizes technical information about an organization's mission goals and needs, existing products, and ongoing programs in area of expertise.

2. Maximum order: **\$ 500,000.00**
3. Minimum order: **\$ 100.00**
4. Geographic coverage (delivery area): **Domestic: 48 contiguous states and Washington, DC**
5. Point(s) of production (city, county, and State or foreign country): **Alexandria, VA, USA**
6. Discount from list prices or statement of net price: **All prices contained herein are NET prices.**
7. Quantity discounts: **None.**
8. Prompt payment terms: **.5% 10 Days Net 30 .**
- 9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: **Government purchase cards are accepted at or below the micro-purchase threshold.**
- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: **Government purchase cards are accepted above the micro-purchase threshold.**
10. Foreign items (list items by country of origin): **None.**
- 11a. Time of delivery. (Contractor insert number of days.): **As agreed between ordering agency and 8 Consulting, LLC.**
- 11b. Expedited Delivery. **As agreed between ordering agency and 8 Consulting, LLC.**
- 11c. Overnight and 2-day delivery: **As agreed between ordering agency and 8 Consulting, LLC.**
- 11d. Urgent Requirements: **I-FSS-140-B URGENT REQUIREMENTS (JAN 1994)**



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**When the Federal Supply Schedule contract delivery period does not meet the bona-fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.**

12. F.O.B. point(s): **F.O.B. Destination**

13a. Ordering address(es): **7507 Lindberg Drive, Alexandria, VA, 22306**

13b. Ordering procedures: **For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.**

14. Payment address(es): **7507 Lindberg Drive, Alexandria, VA, 22306**

15. Warranty provision: **Not applicable.**

16. Export packing charges, if applicable: **Not applicable.**

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): **Not applicable.**

18. Terms and conditions of rental, maintenance, and repair (if applicable): **Not applicable.**

19. Terms and conditions of installation (if applicable): **Not applicable.**

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): **Not applicable.**

20a. Terms and conditions for any other services (if applicable): **See Terms & Conditions applicable to SIN 132 51 beginning on page 7 of this document.**

21. List of service and distribution points (if applicable): **Not applicable.**

22. List of participating dealers (if applicable): **Not applicable.**



23. Preventive maintenance (if applicable): **Not applicable.**

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): **Not applicable.**

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: [www.8-llc.com](http://www.8-llc.com)

25. Data Universal Number System (DUNS) number: **078635873**

26. Notification regarding registration in Central Contractor Registration (CCR) database:  
**Registration in System for Award Management (SAM) is active and current.**

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)  
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

**\*\*\*\*NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.**

**1. SCOPE**

a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.

b. The Contractor shall provide services at the at the ordering activity location, as agreed to by the Contractor and the ordering activity.

**2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)**

a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.

b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.



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### 3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

### 4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

### 5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either:
  - (1) Cancel the stop-work order; or
  - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an



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equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
  - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

## **6. INSPECTION OF SERVICES**

**In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS –COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.**

## **7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

## **8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

## **9. INDEPENDENT CONTRACTOR**

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## **10. ORGANIZATIONAL CONFLICTS OF INTEREST**



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a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## 11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## 12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.



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(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

### **13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

### **14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

### **15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

### **16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING**

**Please refer to page 2, Item 1a, 1b, and 1c for labor category descriptions and pricing**