GENERAL SERVICES ADMINISTRATION
FEDERAL ACQUISITION SERVICE

AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage, a menu-driven database system. The INTERNET address for GSA Advantage! is http://www.gsaadvantage.gov

Multiple Award Schedule (MAS) General Purpose Commercial Information Technology Equipment, Software and Services

Special Item No. 54151S - Information Technology Professional Services 54151HACS - Highly Adaptive Cybersecurity Services

CONTRACT NUMBER: GS3-5F-353DA

CONTRACT PERIOD: June 9, 2021 through June 8, 2026

PRICELIST CURRENT THROUGH: Modification P0012 dated 06/09/2021

For more information on ordering from this Federal Supply Schedule contract, please visit: www.gsa.gov/schedules

CONTRACTOR: Delviom LLC
44790 Maynard Square
Suite #280
Ashburn, VA 20147
Tel: 703 953 2535
Fax: 877 481 9005
Web: www.delviom.com

CONTRACTOR'S POINT OF CONTACT FOR CONTRACT ADMINISTRATION:

Aravind Jasty
Vice President
Tel: 703 953 7067
Fax: 877 481 9005
E-mail: AJ@delviom.com

BUSINESS SIZE: Small, 8(a), Woman-Owned (WOSB), Small Disadvantaged Business
1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)
54151S - Information Technology Professional Services; 54151HACS - Highly Adaptive Cybersecurity Services

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH AWARDED SIN:
See Appendix A

1c. HOURLY RATES (Services only): See Appendix A

2. MAXIMUM ORDER THRESHOLD:
SIN 54151S $500,000
SIN 54151HACS

NOTE TO ORDERING ACTIVITIES: If the best value selection places your order over the applicable Maximum Order Threshold, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the Contactor for a better price. The Contractor may (1) offer a new price for this requirement, (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. MINIMUM ORDER THRESHOLD: $100.00

4. GEOGRAPHIC COVERAGE: Domestic delivery

5. POINT(S) OF PRODUCTION: Ashburn, Virginia

6. DISCOUNT FROM BEST MARKET RATE: GSA Net Prices can be found in Pricing Matrixes (below). Negotiated discounts have been applied and the Industrial Funding Fee has been added.

7. QUANTITY DISCOUNT(S):
Task orders > $1,000,000 = 2% discount

8. PROMPT PAYMENT TERMS: Net 30

9.a Government Purchase Cards will be accepted at or below the micro-purchase threshold.

9.b Government Purchase Cards will be accepted above the micro-purchase threshold. Contact contractor for limit.

10. FOREIGN ITEMS: None

11a. TIME OF DELIVERY: Determined at task level

11b. EXPEDITED DELIVERY: Determined at task level

11c. OVERNIGHT AND 2-DAY DELIVERY: Determined at task level.

11d. URGENT REQUIREMENTS: Agencies can contact the Contractor’s representative to affect a faster delivery. Customers are encouraged to contact the Contractor for the purpose of requesting accelerated delivery.

12. FOB POINT: Destination

13a. ORDERING ADDRESS: Delviom, 44790 Maynard Square, Suite #280, Ashburn, VA 20147
13b. ORDERING PROCEDURES: Ordering Activities shall use the ordering procedures described in Federal Acquisition Regulation 8.405-3 when placing an order or establishing a BPA for supplies or services. The ordering procedures, information on Blanket Purchase Agreements (BPA’s) and a sample BPA can be found at the GSA/FSS Schedule Homepage (www.fss.gsa.gov/schedules).

14. PAYMENT ADDRESS: Delviom, 44790 Maynard Square, Suite #280, Ashburn, VA 20147

15. WARRANTY PROVISION: Standard Commercial

16. EXPORT PACKING CHARGES: None

17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE: None

18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE): Not Applicable

19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): Not Applicable

20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE): Not Applicable

20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE): See Appendix B

21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE): Not Applicable

22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE): Not Applicable

23. PREVENTIVE MAINTENANCE (IF APPLICABLE): Not Applicable

24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants): Not Applicable

24b. SECTION 508 COMPLIANCE FOR ELECTRONIC AND INFORMATION TECHNOLOGY (EIT): Compliant. The EIT standards can be found at: www.Section508.gov/

25. DUNS NUMBER: 016225721

26. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE: Contractor has an active registration in the System for Award Management (SAM) database.
## Appendix A

**GSA Pricing - SIN 54151S and 54151HACS**

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<th>Product/Labor Category</th>
<th>Commercial/Market Rate</th>
<th>GSA Discount</th>
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<th>GSA Price w/IFF Year 2</th>
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Appendix B

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES
(SPECIAL ITEM NUMBER 54151S, SPECIAL ITEM NUMBER 54151HACS)
1. **SCOPE**
   
a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.

b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

   
a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.

b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. **ORDER**
   
a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. **PERFORMANCE OF SERVICES**
   
a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.
5. **STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

1. Cancel the stop-work order; or
2. Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

1. The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
2. The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. **INSPECTION OF SERVICES**


7. **RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. **RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. **INDEPENDENT CONTRACTOR**

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. **ORGANIZATIONAL CONFLICTS OF INTEREST**

a. Definitions.
“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time and materials orders, the Payments under Time and Materials and Labor Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time and materials orders placed under this contract. For labor hour orders, the Payment under Time and Materials and Labor Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

1. The offeror;

2. Subcontractors; and/or

3. Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.
15. **APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. **DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING**

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 54151S IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Professional Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

*See Appendix C*
Appendix C

Labor Category Descriptions - SIN 54151S and SIN 54151HACS

Delviom provides the following Labor Category Descriptions to support the effort contemplated herein.

**Title: Programmer I**
Minimum Education: Bachelor’s Degree  
Minimum Years’ Experience: 1-2 years  
Functional Responsibilities: Duties include writing non-complex code using languages such as COBOL and Prolog. May support the efforts to update, repair, modify and expand existing programs. May perform programming activities using computer-aided software engineering (CASE) tools. Test programs to ensure the instructions are correct and it produces the desired information or function. Performs debugging activities. This function may work in a mainframe environment and may support the preparation of instructions for a computer operator.

**Title: Programmer II**
Minimum Education: Bachelor’s Degree  
Minimum Years’ Experience: 2-4 years  
Functional Responsibilities: Duties include writing complex code using languages such as COBOL, Prolog, Java, C++, or Visual Basic. May lead the efforts to update, repair, modify and expand existing programs. May perform programming activities using computer-aided software engineering (CASE) tools. Test programs to ensure the instructions are correct and it produces the desired information or function. Performs debugging activities. This function may work in a mainframe environment and may support the preparation of instructions for a computer operator.

**Title: Programmer III**
Minimum Education: Bachelor’s Degree  
Minimum Years’ Experience: 4-6 years  
Functional Responsibilities: This position may be an individual contributor or function as the Task Leader. Duties include writing complex code using languages such as COBOL, Prolog, Java, C++, or Visual Basic. May lead the efforts to update, repair, modify and expand existing programs. May perform programming activities using computer-aided software engineering (CASE) tools. Test programs to ensure the instructions are correct and it produces the desired information or function. Performs debugging activities. This function may work in a mainframe environment and may support the preparation of instructions for a computer operator. Supervising other lower level programmers.

**Software Developer I**
Minimum Education: Level 1 – Bachelors  
Minimum Years’ Experience: 2 Years  
Functional Responsibilities: Designs, develops, troubleshoots, debugs, and implements software code (such as HTML, CGI, C++, and JavaScript) for web services, applets and applications, web parts, technologies, and website capabilities. Deploys large web-based transaction systems using application servers. Researches, tests, builds, and coordinates the integration of new products per production and client requirements.
**Software Developer II**

**Minimum Education:** Level 1 – Bachelors  
**Minimum Years’ Experience:** 4 Years  
**Functional Responsibilities:** Assists in building Web based software applications by following coding standards and other processes set forth for development of applications. Develops unit testing, integration tests and deployment scripts as instructed by the senior developer. At this level, initial assignments are designed to develop competence in applying established programming procedures to routine problems. Performs routine programming assignments that do not require skilled background experience but do require knowledge of established programming procedures and data processing requirements.

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**Title: Database Administrator I**

**Minimum Education:** Bachelor's Degree  
**Minimum Years’ Experience:** 1 -3 years  
**Functional Responsibilities:** Maintains data files and control procedures for a simple system of networked microcomputers or for a single group of microcomputers linked to a host workstation, minicomputer or mainframe. Assigns passwords and monitors use of resources. Backs up files as required. May produce simple periodic business reports; generate output such as labels, letters, and forms. Requires supervision.

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**Title: Database Administrator II**

**Minimum Education:** Bachelor's Degree  
**Minimum Years’ Experience:** 3- 5 years  
**Functional Responsibilities:** Maintains data files and control procedures for a simple to mid-level system of networked microcomputers or for a single group of microcomputers linked to a host workstation, minicomputer or mainframe. Responsible for system security and data integrity. Assigns passwords and monitors use of resources. Backs up files as required. May produce simple periodic business reports, generate output such as labels, letters, and forms. Responds to frequent management requests for information. May require knowledge of database languages that support major business applications. Although the incumbent may be a resident expert for applications running on a department-wide LAN or for the entire computer system in a smaller enterprise, complex hardware and software applications are typically maintained by other professional staff or by vendors. Requires very little supervision.

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**Title: Database Administrator III**

**Minimum Education:** Bachelor's Degree  
**Minimum Years’ Experience:** 5-7 years  
**Functional Responsibilities:** Maintains data files and control procedures for mid to complex system of networked microcomputers or for a single group of microcomputers linked to a host workstation, minicomputer or mainframe. Responsible for system security and data integrity. Assigns passwords and monitors use of resources. Backs up files as required. May produce complex periodic business reports, generate output such as labels, letters, and forms. Responds to frequent management requests for information. May require extensive knowledge of database languages that support major business applications. Although the incumbent may be a resident expert for applications running on a department-wide LAN or for the entire computer system in a smaller enterprise, complex hardware and software applications may be maintained by other professional staff or by vendors. Sometimes is the Task Leader or supervisor of junior and/or entry-level database administrators.

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**Title: Programmer Analyst I**

**Minimum Education:** Bachelor's Degree
**Minimum Years' Experience:** 3-5 years

**Functional Responsibilities:** Interprets, implements, and maintains operating systems and subsystems from specifications prepared by vendors and engineers. May fine-tune applications to maximize throughput on various computing platforms and equipment configurations. Support efforts for integrating equipment and systems from multiple vendors into the overall organizational configuration to maximize data communications and resource sharing. Supports design, code, installation, and maintenance of appropriate systems software program. Identifies, evaluates, tailors, and directs the implementation of vendor-supplied software packages. Performs simplistic systems re-generations where applicable to reflect changes in peripheral configuration; ensures the maintenance of adequate software systems documentation; prepares alterations to management the purchase or lease of systems software personnel in the resolution of complex systems-related problems.

**Title:** Programmer Analyst II

**Minimum Education:** Bachelor’s Degree.

**Minimum Years' Experience:** 3-5 years

**Functional Responsibilities:** Interprets, implements, and maintains operating systems and subsystems from specifications prepared by vendors and engineers. May fine-tune applications to maximize throughput on various computing platforms and equipment configurations. Support efforts for integrating equipment and systems from multiple vendors into the overall organizational configuration to maximize data communications and resource sharing. Supports design, code, installation, and maintenance of appropriate systems software program. Identifies, evaluates, tailors, and directs the implementation of vendor-supplied software packages. Performs simplistic systems re-generations where applicable to reflect changes in peripheral configuration; ensures the maintenance of adequate software systems documentation; prepares alterations to management the purchase or lease of systems software personnel in the resolution of complex systems-related problems.

**Title:** Network Engineer I

**Minimum Education:** Bachelor’s Degree in Engineering, Computer Science, Information Systems or applicable technical training certificate from an accredited training institute.

**Minimum Years' Experience:** 1-3 years

**Functional Responsibilities:** Monitors and responds to complex hardware, software and network problems utilizing a variety of hardware and software testing tools and techniques. Provides primary interface with vendor support service groups or provides internal analysis and support to ensure appropriate notification during outages or periods of degraded system performance. Provides LAN server support. Requires extensive knowledge of PC/LAN communications hardware and software in multi-protocol environment, and network management software. May function as task lead providing guidance and training for less experienced technicians.

**Title:** Network Engineer II

**Minimum Education:** Bachelor’s Degree in Engineering, Computer Science, Information Systems or applicable technical training institute.

**Minimum Years' Experience:** 3-5 years

**Functional Responsibilities:** Monitors and responds to complex hardware, software and network problems utilizing a variety of hardware and software testing tools and techniques. Provides primary interface with vendor support service groups or provides internal analysis and support to ensure appropriate notification during outages or periods of degraded system performance. Provides LAN server support. Requires extensive knowledge of PC/LAN communications hardware and software in multi-protocol environment, and network management software. Provides training for less experienced technicians. In support of microcomputer applications, analyzes requirements; in required media; provides program support; tests, debugs and writes documentation as required. May have responsibilities as task leader and for providing customer assistance support in setting up microcomputers and/or installing software packages.
**Title: IT Administrative Support I**

**Minimum Education:** High School Diploma/GED  
**Minimum Years’ Experience:** 2-4 years  
**Functional Responsibilities:** Performs a variety of administrative duties for a program manager or IT specialists, such as typing reports and deliverables, maintaining computer-based files, and performing other administrative tasks relating to information technology. Performs special projects of a moderate to skilled nature. Must be proficient in the use of a personal computer and related commercial IT products and have good typing skills. Requires supervision.

**Title: IT Administrative Support II**

**Minimum Education:** High School Diploma/GED  
**Minimum Years’ Experience:** 4-6 years  
**Functional Responsibilities:** Performs a variety of administrative duties for a program director or IT specialists, such as typing reports and deliverables, maintaining computer-based file, and performing other administrative tasks relating to information technology. Performs special projects of a moderate to highly skilled nature. Must be proficient in the use of a personal computer and related commercial IT products and have excellent typing skills. Requires very little supervision.

**Title: Business Process Consultant**

**Minimum Education:** Bachelor’s Degree  
**Minimum Years’ Experience:** Five (5)  
**Functional Responsibilities:** Responsible for most complex systems process analysis, design, and simulation. Requires highest-level understanding of organization’s business systems and industry requirements. Focus is on process analysis and re-engineering, with an understanding of technical problems and solutions as they relate to the current and future business environment. Creates process change by integrating new processes with existing ones and communicating these changes to impacted Business Systems teams. Recommends and facilitates quality improvement efforts. May lead re-engineering team and act as project manager in some cases.

**Title: Systems Architect I**

**Minimum Education:** Bachelor’s Degree  
**Minimum Years’ Experience:** 2-3 years  
**Functional Responsibilities:** Duties include; designing systems based upon client’s requirements, objectives, and funding provisions. Develops systems that are functional, compliant and that suit the needs of the end users. This function may be involved in all phases of system development. May perform duties such as; managing, supervising, and communicating with clients. In some cases, architect may provide various pre-design services, conduct feasibility and imbedded base studies, product selection or specifying the requirements the design must meet. This function also may prepare documentation of systems architect.

**Title: Systems Architect II**

**Minimum Education:** Bachelor’s Degree  
**Minimum Years’ Experience:** 4-6 years  
**Functional Responsibilities:** Duties include; designing systems based upon client’s requirements, objectives, and funding provisions. Develops systems that are functional, compliant and that suit the needs of the end users. This function may be involved in all phases of system development. May perform duties such as; managing, supervising, and communicating with clients. In some cases, architect may provide various pre-design services, conduct feasibility and imbedded base studies, product selection or specifying the requirements the design must meet. This function also may prepare documentation of systems architect.
Title: Data Architect
Minimum Education: Bachelor's Degree
Minimum Years' Experience: Five (5)
Functional Responsibilities: Designs and builds relational databases. Develops strategies for data acquisitions, archive recovery, and implementation of a database. Works in a data warehouse environment, which includes data design, database architecture, metadata and repository creation. Translates business needs into long-term architecture solutions. Defines, designs, and builds dimensional databases. Develops data warehousing blueprints, evaluating hardware and software platforms, and integrating systems. Evaluates reusability of current data for additional analyses. Reviews object and data models and the metadata repository to structure the data for better management and quicker access.

Title: Data Analyst I
Minimum Education: Bachelor's Degree
Minimum Years' Experience: 2 - 4 years
Functional Responsibilities: Participates in specific operational aspects of computer models and war games. Performs professional and scientific work requiring the design, development and adaptation of mathematical and statistical modeling and scientific methods to analyze operational requirements and problems. Interacts with system users to translate their requirements into systems, hardware, and software requirements and design. Participates in the development of test strategies. Establishes system information requirements using analysis of the information engineer(s) in the development of enterprise-wide or large-scale information systems. Designs architecture to include the software, hardware, and communications to support the total requirements as well as provide for present and future cross-functional requirements and interfaces. Possesses extensive understanding of system development lifecycle, system operations, or external interfaces.

Title: Data Analyst II
Minimum Education: Master's Degree
Minimum Years' Experience: 4 - 6 years
Functional Responsibilities: Participates in specific operational aspects of computer models and war games. Performs professional and scientific work requiring the design, development and adaptation of mathematical and statistical modeling and scientific methods to analyze operational requirements and problems. Interacts with system users to translate their requirements into systems, hardware, and software requirements and design. Participates in the development of test strategies. Establishes system information requirements using analysis of the information engineer(s) in the development of enterprise-wide or large-scale information systems. Designs architecture to include the software, hardware, and communications to support the total requirements as well as provide for present and future cross-functional requirements and interfaces.

Title: Data Scientist
Minimum Education: Bachelor's Degree
Minimum Years' Experience: 4 - 6 years
Functional Responsibilities: Must have detailed knowledge of modern software development processes, to include object-oriented development and use of tools, and how to apply them to software application program development. Must be capable of providing detailed technical support for software development programs with minimal management supervision. Must be capable of translating operational requirements into detailed software/system requirements. Must be capable of integrating COTS products into software/system architectures. Must be able to rapidly understand the use of tools and technologies and integrate them into existing products and processes. Must have knowledge of distributed systems, and issues regarding database replication and distribution for distributed systems.
Must be capable of providing technical direction to design and development teams, and monitoring progress and productivity through the use of metrics. Additionally, must have a general understanding of communications protocols, and be able to quickly understand the Joint Technical Architecture guidelines. Must have excellent interpersonal skills, to include the ability to work on multi-functional teams, as well as proven verbal and written communications skills.

**Title: Data warehouse Analyst**

**Minimum Education:** Bachelor's  
**Degree Minimum Years’ Experience:**  
Three (3)

**Functional Responsibilities:** Works in a data warehouse environment, which includes data design, database architecture, metadata and repository creation. Reviews data loaded into the data warehouse for accuracy. Responsible for the development, maintenance and support of an enterprise data warehouse system and corresponding data marts. Troubleshoots and tunes existing data warehouse applications. Conducts research into new data warehouse applications and determines viability for adoption. Assists in establishing development standards. Evaluates existing subject areas stored in the data warehouse. Incorporates existing subject areas into an enterprise model. Creates new or enhanced components of the data warehouse.

**Title: Senior Data warehouse Analyst**

**Minimum Education:** Bachelor's  
**Degree Minimum Years’ Experience:**  
Five (5)

**Functional Responsibilities:** Works in a data warehouse environment, which includes data design, database architecture, metadata and repository creation. Reviews data loaded into the data warehouse for accuracy. Responsible for the development, maintenance and support of an enterprise data warehouse system and corresponding data marts. Troubleshoots and tunes existing data warehouse applications. Conducts research into new data warehouse applications and determines viability for adoption. Assists in establishing development standards. Evaluates existing subject areas stored in the data warehouse. Incorporates existing subject areas into an enterprise model. Creates new or enhanced components of the data warehouse.

**Title: Project Manager**

**Minimum Education:** Bachelor's  
**Degree Minimum Years’ Experience:**  
Five (5)

**Functional Responsibilities:** Responsible for all aspects of the development and implementation of assigned projects and provides a single point of contact for those projects. Takes projects from original concept through final implementation. Interfaces with all areas affected by the project including end users, computer services, and client services. Defines project scope and objectives. Develops detailed work plans, schedules, project estimates, resource plans, and status reports. Conducts project meetings and is responsible for project tracking and analysis. Ensures adherence to quality standards and reviews project deliverables. Manages the integration of vendor tasks and tracks and reviews vendor deliverables. Provides technical and analytical guidance to project team. Recommends and takes action to direct the analysis and solutions of problems.

**Title: Quality Assurance Analyst - Intermediate**

**Minimum Education:** Bachelor's  
**Degree Minimum Years’ Experience:**  
Three (3)

**Functional Responsibilities:** Under general supervision, carries out procedures to ensure that all information systems, products and services meet minimum
organization standards and end-user requirements. Thoroughly tests software to ensure proper operation and freedom from defects. Documents and works to resolve all problems. Reports progress on problem resolution to management. Devises improvements to current procedures and develops models of possible future configurations. Performs workflow analysis and recommends quality improvements. Frequently reports to a Quality Assurance Manager.

**Title: Senior Quality Assurance Analyst**
*Minimum Education:* Bachelor's
*Degree Minimum Years' Experience:* Five (5)
*Functional Responsibilities:* Under general supervision, carries out procedures to ensure that all information systems, products and services meet minimum organization standards and end-user requirements. Thoroughly tests software to ensure proper operation and freedom from defects. Documents and works to resolve all problems. Reports progress on problem resolution to management. Devises improvements to current procedures and develops models of possible future configurations. Performs workflow analysis and recommends quality improvements. Frequently reports to a Quality Assurance Manager.

**Title: Technical Analyst**
*Minimum Education:* Bachelor's Degree
*Minimum Years' Experience:* 2-4 years
*Functional Responsibilities:* Duties include; discussing the problems/issues with managers, end users and/or clients to determine its exact nature. Support the definition of the goals and requirements of the system or end product. Support the development of the solution by defining steps and separate procedures. Perform structured analysis, data modeling, information engineering, mathematical model building, sampling, and cost accounting to plan the system and/or end product. May be required to support the preparation of a cost-benefit and return-on-investment analyses assist with management/client decision.

**Title: Senior Technical Analyst**
*Minimum Education:* Master's Degree
*Minimum Years' Experience:* 4-6 years
*Functional Responsibilities:* May act as a Task Leader or Supervisor. Duties include; discussing the problems/issues with managers, end users and/or clients to determine its exact nature. Lead the process for definition of the goals and requirements of the system or end product. Lead the efforts for development of the solution by defining steps and separate procedures. Perform structured analysis, data modeling, information engineering, mathematical model building, sampling, and cost accounting to plan the system and/or end product. May be required to support the preparation of a cost-benefit and return-on-investment analyses assist with management/client decision.

**Title: Security Engineer - Intermediate**
*Minimum Education:* Bachelor's Degree
*Minimum Years' Experience:* Three (3)
*Functional Responsibilities:* Under general direction, performs all procedures necessary to ensure the safety of information systems and to protect systems from intentional or inadvertent access or destruction. Interfaces with user community to understand their security needs and implements procedures to accommodate them. Ensures that user community understands and adheres to necessary procedures to maintain security. May require familiarity with domain structures, user authentication, and digital signatures. Conducts accurate evaluation of the level of security required. May require understanding of firewall theory and configuration. Must be able to weigh business needs against security concerns and articulate issues to management.
Title: Senior Security Engineer
Minimum Education: Bachelor's Degree
Minimum Years' Experience: Five (5)
Functional Responsibilities: The Sr. Security Engineer/Architect is responsible for ensuring that day to day security is maintained for Information Systems. This includes vulnerability detection, verification, and mitigation in applications and databases via dynamic and static testing, building an Appstore of application security components. Ensures that user community understands and adheres to necessary procedures to maintain security.

Title: Security Analyst
Minimum Education: Bachelor's Degree
Minimum Years' Experience: 3-5 years
Functional Responsibilities: Responsible for creating, testing and implementing business continuity and disaster recovery plans. Performing risk assessments and testing of data processing systems. Installing firewalls, data encryption and other security measures. Recommending security enhancements and purchases. Training staff on network and information security procedures. Develop reports about the efficiency of security policies and recommend any changes.

Organize and conduct training for all employees regarding company security and information safeguarding.

Title: Senior Security Analyst
Minimum Education: Bachelor's Degree
Minimum Years' Experience: 5-7 years
Functional Responsibilities: Responsible for creating, testing and implementing business continuity and disaster recovery plans. Performing risk assessments and testing of data processing systems. Installing firewalls, data encryption and other security measures. Recommending security enhancements and purchases. Training staff on network and information security procedures. Develop reports about the efficiency of security policies and recommend any changes. Organize and conduct training for all employees regarding company security and information safeguarding.

Title: Data Security Specialist
Minimum Education: Bachelor's Degree
Minimum Years' Experience: 5-7 years
Functional Responsibilities: Responsible for the planning, design, enforcement and audit of security policies and procedures which safeguard the integrity of and access to enterprise systems, files and data elements. Responsible for acting on security violations. Maintains knowledge of changing technologies, and provides recommendations for adaptation of new technologies or policies. Recognizes and identifies potential areas where existing data security policies and procedures require change, or where new ones need to be developed, especially regarding future business expansion. Provides management with risk assessments and security briefings to advise them of critical issues that may affect customer, or corporate security objectives. Evaluates and recommends security products, services and/or procedures to enhance productivity and effectiveness. Oversees security awareness programs and provides education on security policies and practices.

Penetration Tester
Minimum Education: Bachelor's Degree
Minimum Years' Experience: Five (5)
Functional Responsibilities: The Penetration Tester is responsible for conducting and/or supporting authorized penetration testing on enterprise network assets. This also includes analyzing site/enterprise Computer Network Defense policies and configurations and evaluating compliance with regulations and enterprise directives and assisting with the selection of cost-effective security controls to mitigate risk (e.g., protection of information, systems, and processes).
**Network Security Engineer**

**Minimum Education:** Bachelor's Degree  
**Minimum Years’ Experience:** Five (5)  
**Functional Responsibilities:** The Network Security Engineer is responsible for all aspects of network security including Network Mapping, Vulnerability Scanning, Phishing Assessments, Wireless Assessments, Web Application Assessment, Operating System Security Assessment (OSSA), Database Assessment and Penetration Testing - conducting and/or supporting authorized Penetration Testing on enterprise network assets.

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**Title: Program Manager (132-51)**

**Minimum Education:** Bachelor’s degree in relevant IT or business management field or equivalent industry qualification  
**Minimum Years’ Experience:** Five years  
**Functional Responsibilities:** Overall eight years of experience in the IT industry, out of which at least five years must be in the field of Program Management, Project Management of IT projects, and/or Client Account and Relationship Management. Functional Responsibility: Program Manager is the central point of contact with the Contracting Officer, Contracting Officer’s Representative and Task Managers. Responsible for coordinating the management of all work performed on this contract, including subcontractors, team members, and vendors. Keeps in constant touch with the project managers regarding the status of various task order projects, the issues facing the project teams and effectively and regularly updates the client representatives. Also facilitates the information, which the team requires from the client to effectively implement various Task Order Projects and if necessary, escalates the burning issues to the client representatives and contract officer.

**SIN: 132 45(A) - 45(D)**

**Functional Responsibilities:** Plans and directs Information Assurance programs or projects (or a group of related Cybersecurity tasks) and assists in working with the government Contracting Officer, the COTR, government management personnel (CISO, ISSM), and client security representatives. Under the guidance of the client representative, is responsible for the overall management of specific security based Task Orders and ensures that the Information Assurance security solutions and schedules in the Task Order are implemented in a timely manner.

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**Title: Cyber Security Subject Matter Expert**

**Minimum Education:** Bachelor's Degree  
**Minimum Years’ Experience:** Ten (10)  
**Functional Responsibilities:** Identify new issues and solutions in the field of cyber security to meet client requirements. Initiate technical analysis and leverage new technologies to propose innovative solutions to new problems. Liaise with senior and executive officials, communicating technical solutions that resolve business challenges. Provide expertise in a variety of domains, including: Penetration Tests, Incident Response, Cyber Hunt, and Risk Assessments, among others.

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**Title: Sr. Cyber Security Subject Matter Expert**

**Minimum Education:** Bachelor's Degree  
**Minimum Years’ Experience:** Twelve (12)  
**Functional Responsibilities:** Confers with client's senior security management team and leads in the outline and development of a client’s strategic Information Assurance systems plans, information security technology business goals and the client's cybersecurity management strategy. Analyzes and assesses client cybersecurity systems and architecture requirements and recommends development or acquisition strategies for security solutions. Assists clients in developing strategic cybersecurity plans and concepts. Advises client on the impact of new cybersecurity legislation, mandates, regulations, or new
technologies and industry best-practices that are relevant to their agency. Demonstrates exceptional oral and written communication skills. Possesses requisite knowledge and expertise so recognized in the professional cybersecurity community that the individual is considered "expert" in the Information Assurance area being addressed.

**Title: Senior Security Architect**

**Minimum Education:** Bachelor's Degree

**Minimum Years’ Experience:** Eight (8)

**Functional Responsibilities:** The Sr. Security Architect is responsible for the analysis, development and design of the enterprise information architecture by determining security requirements; planning, implementing, and testing security systems; preparing security standards, policies, and procedures; mentoring team members.

**Title: Managing Security Consultant**

**Minimum Education:** Bachelor's Degree

**Minimum Years’ Experience:** Ten (10)

**Functional Responsibilities:** Directs the Cybersecurity and IA teams in the delivery of information security, information security systems, and/or computer security requirements. Architects, assesses, develops, engineers and implements Cybersecurity solutions. Retrieves, gathers and organizes technical information about an organization’s risks, vulnerabilities, and exposures within the existing security products, networks, applications, and programs. Develops, analyzes, and implements Cybersecurity architecture(s) as appropriate. Performs risk analysis assessments, conducts Cybersecurity governance and compliance services, develops analytical and technical reports as required. May be required to perform in one or more of the following areas: risk and vulnerability assessments; cyber hunting activities; conducting penetration testing and scanning; assessment of system security for compliance; security of computer network hardware; operating system utility/support software; disaster recovery; incident response and digital forensics; application assessment; vulnerability threat management; cloud security; contingency planning; social engineering; and the development of security policies and procedures. May be responsible for leading a team in performing these services.