



**Authorized Federal Supply Service (FSS)
Information Technology Schedule Pricelist**

Contract Number: GC-35F-369AA, SIN 54151S

**General Purpose Commercial Information Technology
Equipment, Software and Services - FSC Group MAS**

SIN 54151S – INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group MAS – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This Solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

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Contract Number: GS-35F-369AA

Period Covered by Contract: May 8, 2018 through May 7, 2023

**General Services Administration
Federal Supply Service**

Price current

Products and ordering information in this Authorized FSS Information Technology Professional Services Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the GSA Advantage Home Page via the Internet at <http://www.gsaadvantage.gov/>.



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Information for Ordering Agencies

Special Notice to Agencies:

Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.gsadvantage.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Supply Service Home Page (www.gsadvantage.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. Geographic Scope of Contract

Domestic Delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

The geographic scope is updated to reflect "Overseas/OCONUS" based solely on the presence of the individual below in the Middle East Regions. The Middle East Region Point of Contact: Name: Robert Burgess

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery
- The Geographic Scope of Contract will be overseas delivery only
- The Geographic Scope of Contract will be domestic delivery only

2. Contractor's Ordering Address and Payment Information

Remittance

Ordering/Payment Address and Information:

Global Commerce and Services, LLC
2439 Manhattan Blvd, Suite 203
Harvey, LA 70058

Attn: Joaneane A. Smith
jsmith@globalcommserv.com
Phone: (504) 308-1308

Technical/Ordering Assistance

Joaneane A. Smith
 Telephone: (504) 308.1308
 jsmith@globalcommserv.com

3. Liability for Injury or Damage

The Contractor shall not be liable for any injury to Government personnel or damage to Government property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. Statistical Data for Government Ordering Office Completion of Standard Form 279

- Block 9: G. Order/Modification Under Federal Schedule
- Block 16: Data Universal Numbering System (DUNS) Number: **128169740**
- Block 30: Type of Contractor – **A. Economically Disadvantaged Women-Owned Small Business (EDWOSB) and Hubzone**
- Block 31: Woman-Owned Small Business – Yes
- Block 36: Contractor’s Taxpayer Identification Number (TIN): **72-1466161**

4a. CAGE CODE: 1PJR2

4b. Contractor has registered with SAM.gov, and information is current.

5. FOB Destination

Not applicable to Special Item Number 54151S IT Professional Services

6. Delivery Schedule

- a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

Special Item Number	Delivery Time (Days ARO)
54151S	30 days or as stated on Order.

- b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any orders placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. Discounts

Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: None.
- b. Quantity: None.
- c. Dollar Volume: None

- d. Government Educational Institutions: Same as other Government customers.
- e. Credit Card: None.
- f. Other: None.

8. Trade Agreements Act of 1979, as Amended

All items are U.S. made end products, designated country and products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. Statement Concerning Availability of Export Packing

Not applicable.

10. Small Requirements

The guaranteed minimum dollar value of orders to be issued is \$100.

11. Maximum Order

(All dollar amounts are exclusive of any discount for prompt payment.)

1. The Maximum Order Threshold per order for the following Special Item Number (SIN) is \$500,000:

Special Item No. 54151S Information Technology (IT) Professional Services

12. Use of Federal Supply Service Information Technology Schedule Contracts, In accordance with FAR 8.404:

[NOTE: Special ordering procedures have been established for Special Item Numbers (SINs) 54151S refer to the terms and conditions for the SINs.]

Orders placed pursuant to a Multiple Award Schedule (MAS), using the procedures in FAR 8.404, are considered to be issued pursuant to full and open competition. Therefore, when placing orders under Federal Supply Schedules, ordering offices need not seek further competition, synopsise the requirement, make a separate determination of fair and reasonable pricing, or consider small business set-asides in accordance with subpart 19.5. GSA has already determined the prices or items under schedule contracts to be fair and reasonable. By placing an order against a schedule using the procedures outlined below, the ordering office has concluded that the order represents the best value and results in the lowest overall cost

alternative (considering price, special features, administrative costs, etc.) to meet the Government's needs.

- a. **Orders placed at or below the micro-purchase threshold.** Ordering offices can place orders at or below the micro-purchase threshold with any Federal Supply Schedule Contractor.
- b. **Orders exceeding the micro-purchase threshold but not exceeding the maximum order threshold.** Orders should be placed with the Schedule Contractor that can provide the supply or service that represents the best value. Before placing an order, ordering offices should consider reasonably available information about the supply or service offered under MAS contracts by using the "GSA Advantage!" on-line shopping service, or by reviewing the catalogs/pricelists of at least three Schedule Contractors and selecting the delivery and other options available under the schedule that meets the agency's needs. In selecting the supply or service representing the best value, the ordering office may consider-
 1. Special features of the supply or service that are required in effective program performance and that are not provided by a comparable supply or service;
 2. Trade-in considerations;
 3. Probable life of the item selected as compared with that of a comparable term;
 4. Warranty considerations;
 5. Maintenance availability;
 6. Past performance; and
 7. Environmental and energy efficiency considerations.
- c. **Orders exceeding the maximum order threshold.** Each schedule contract has an established maximum order threshold. This threshold represents the point where it is advantageous for the ordering office to seek a price reduction. In addition to following the procedures in paragraph b, above, and before placing an order that exceeds the maximum order threshold, ordering offices shall-
 1. Review additional Schedule Contractors' catalogs/pricelists or use the "GSA Advantage!" on-line shopping service;
 2. Based upon the initial evaluation, generally seek price reductions from the Schedule Contractor(s) appearing to provide the best value (considering price and other factors); and
 3. After price reductions have been sought, place the order with the Schedule Contractor that provides the best value and results in the lowest overall cost alternative. If further price reductions are not offered, an order may still be placed, if the ordering office determines that it is appropriate.

NOTE: For orders exceeding the maximum order threshold, the Contractor may:

1. Offer a new lower price for this requirement (the Price Reduction clause is not applicable to orders placed over the maximum order in FAR 52.216–19 Order Limitations);
2. Offer the lowest price available under the contract; or
3. Decline the order (orders must be returned in accordance with FAR 52.216–19).

- d. **Blanket purchase agreements (BPAs).** The establishment of Federal Supply Schedule BPAs is permitted when following the ordering procedures in FAR 8.404. All schedule contracts contain BPA provisions. Ordering offices may use BPAs to establish accounts with Contractors to fill recurring requirements. BPAs should address the frequency of ordering and invoicing, discounts, and delivery locations and times.
- e. **Price reductions.** In addition to the circumstances outlined in paragraph c, above, there may be instances when ordering offices will find it advantageous to request a price reduction. For example, when the ordering office finds a schedule supply or service elsewhere at a lower price or when a BPA is being established to fill recurring requirements, requesting a price reduction could be advantageous. The potential volume of orders under these agreements, regardless of the size of the individual order, may offer the ordering office the opportunity to secure greater discounts. Schedule Contractors are not required to pass on to all schedule users a price reduction extended only to an individual agency for a specific order.
- f. **Small business.** For orders exceeding the micro-purchase threshold, ordering offices should give preference to the items of small business concerns when two or more items at the same delivered price will satisfy the requirement.
- g. **Documentation.** Orders should be documented, at a minimum, by identifying the Contractor the item was purchased from, the item purchased, and the amount paid. If an agency requirement in excess of the micro-purchase threshold is defined so as to require a particular brand name, product, or feature of a product particular to one manufacturer, thereby precluding consideration of a product manufactured by another company, the ordering office shall include an explanation in the file as to why the particular brand name, product, or feature is essential to satisfy the agency's needs.

13. Federal Information Technology/Telecommunication Standards Requirements

Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 Federal Information Processing Standards Publications (FIPS PUBS)

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 Federal Telecommunication Standards (FED-STDS)

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of

Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001)

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.

18. Contractor Commitments, Warranties and Representations

- a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:
 1. Time of delivery/installation quotations for individual orders;
 2. Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/service/software package submitted in response to requirements which result in orders under this schedule contract.
 3. Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.
- b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. Overseas Activities

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

A. The geographic scope is updated to reflect "Overseas/OCONUS" based solely on the presence of the individual below in the Middle East Regions. The Middle East Region Point of Contact:

Name: Robert Burgess

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. Blanket Purchase Agreements (BPAs).

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR8.405-3 when creating and implementing BPA(s).

21. Contractor Team Arrangements

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Contractor's Reports of Sales and 552.238-76, Industrial Funding Fee, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. Installation, Deinstallation, Reinstallation

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the

prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act apply.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

23. Section 508 Compliance

If applicable, section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

24. Prime Contractor Ordering From Federal Supply Schedules.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. Insurance – Work On a Government Installation (Jan 1997) (FAR 52.228-5)

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—
 - (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
 - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

Terms and Conditions Applicable to IT Professional Services (SIN 54151S)

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number (SIN) 54151S IT Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the Government location, as agreed to by the Contractor and the ordering office.

2. PERFORMANCE INCENTIVES

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (APR 1984) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

- d. Any Contractor travel required in the performance of IT/EC Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP- WORK ORDER

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expired, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services-Fixed Price (AUG 1996) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection-Time-and-Materials and Labor-Hour (MAR 2001) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 Rights in Data - General (JUN 1987), may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

9. INDEPENDENT CONTRACTOR

N/A

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under

this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 - (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT SERVICES AN PRICING

Global Commerce and Services, LLC
GSA Schedule Contract
Information Technology (IT) Services

Part Number or Job Title	NEW LIST PRICE
IT Subject Matter Specialist	\$ 134.45
Jr. Network Admin	\$ 62.14
Sr. Network Admin	\$ 75.74
Help Desk Specialist	\$ 39.52
Ebus Subject Matter Expert	\$ 164.58
Systems Architect	\$ 153.04
Systems Engineer	\$ 79.83
Network Engineer	\$ 79.83
Tiv Stor Mgr/Dis Rec Admin	\$ 136.09
Technical Auditor	\$ 160.37
Project Manager	\$ 224.53
Mainframe Consultant	\$ 254.30
Server Consultant	\$ 254.30
Consultant	\$ 156.09
Programmer	\$ 108.77
Quality Assurance Manager	\$ 111.12
Quality Assurance Analyst	\$ 88.89
Computer System Analyst (Lead)	\$ 111.12
Computer System Analyst	\$ 88.89
Senior Database Management Speciaist	\$ 133.33
Database Administration	\$ 111.12
Senioir System Administrator	\$ 111.12
Systems Administrator	\$ 88.89
Help Desk Manager	\$ 111.12
Documentation Specialist	\$ 88.89
Technical Writer	\$ 88.89
Computer Security Systems Specialist (Lead)	\$ 133.33
Computer Security Systems Specialist	\$ 111.12
Capacity Management Specialist (Lead)	\$ 133.33
Capacity Management Specialist	\$ 111.12



Commercial Job Title:	IT Subject Matter Specialist
Minimum/General Experience:	9 years' experience.
Functional Responsibility:	Provides advanced technical knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation, training, and implementation advice on complex problems that require doctorate level knowledge of the subject matter for effective implementation. Provides extremely high-level subject matter proficiency for work described in the task.
Minimum Education:	Bachelor's Degree
Commercial Job Title:	Jr. Network Administrator
Minimum/General Experience:	2-4 years' experience
Functional Responsibility:	Optimizes system operation and resource utilization and performs system capacity analysis and planning. Provides assistance to users in accessing and using business systems. Familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision. A certain degree of creativity and latitude is required. Typically reports to a supervisor or manager. Assist with the daily activities of configuration and operation of business systems.
Minimum Education:	Associate's Degree
Commercial Job Title:	Sr. Network Administrator
Minimum/General Experience:	7-9 years' experience.
Functional Responsibility:	Optimizes system operation and resource utilization and performs system capacity analysis and planning. Provides assistance to users in accessing and using business systems. Familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision. A certain degree of creativity and latitude is required. Typically reports to a supervisor or manager. Supervises and manages the daily activities of configuration and operation of business systems.
Minimum Education:	Bachelor's Degree
Commercial Job Title:	Help Desk Specialist
Minimum/General Experience:	3 years of experience
Functional Responsibility:	Responds to telephone calls, email and personnel requests for technical support. Documents, tracks, and monitors the problem to ensure a timely resolution. Provides support to end users on a variety of issues. Identifies, researches, and resolves technical problems.
Minimum Education:	Associate's Degree

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Commercial Job Title:	eBusiness Subject Matter Expert
Minimum/General Experience:	5-7 years of experience.
Functional Responsibility:	<p>Will be responsible for formulating and enforcing work standards and assigning contractor schedules. Provides in-depth knowledge of eBusiness planning, concepts and strategies, Web technologies, systems design and database infrastructures. Performs studies and analysis addressing the business planning, strategic planning and financial models.</p> <p>Responsibilities include:</p> <ul style="list-style-type: none"> • Formulating and enforcing work standards • Assigning contractor schedules • Reviewing, analyzing and recommending solutions for program work anomalies • Supervising contractor personnel • Communicating policies, purposes and goals of the organization to subordinates • Managing multiple projects within the program scope • Initiating and resolving ECPs • Provide project status and reporting <p>Familiar with a variety of field's concepts, practices, and procedures within a particular field. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May lead and direct the work of others. May report directly to an executive or head of a unit/department. Oversees the ongoing development, implementation, coordination, maintenance and overall strategy of an eBusiness project.</p>
Minimum Education:	Bachelor's Degree
Commercial Job Title:	Systems Architect
Minimum/General Experience:	5-7 years' experience.
Functional Responsibility:	<p>Defines, designs, and builds dimensional databases. Develops data warehousing blueprints, evaluating hardware and software platforms, and integrating systems. Evaluates reusability of current data for additional analyses. Reviews object and data models and the metadata repository to structure the data for better management and quicker access. Designs and builds relational databases. Develops strategies for data acquisitions, archive recovery, and implementation of a database. Works in a data warehouse environment, which includes data design, database architecture, metadata and repository creation. Translates business needs into long-term architecture solutions.</p>
Minimum Education:	Bachelor's Degree
Commercial Job Title:	Systems Engineer
Minimum/General Experience:	6-8 years' experience.
Functional Responsibility:	<p>Responsible for applications dealing with the overall operating system, such as sophisticated file maintenance routines, large telecommunications networks, computer accounting, and advanced mathematical/scientific software packages. Competent to work at this highest technical level on all phases of software systems programming applications. May have responsibility for the evaluation of new and existing software products. May assist other systems programmers to effectively utilize the system's technical software. Under general direction, formulates and defines specifications for complex operating software programming applications or modifies/maintains</p>

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	complex existing applications using engineering releases and utilities from the manufacturer. Designs, codes, tests, debugs, and documents those programs.
Minimum Education:	Bachelor's Degree
Commercial Job Title:	Network Engineer
Minimum/General Experience:	7-9 years' experience.
Functional Responsibility:	Provides work leadership and training to lower level network engineers. Requires expert knowledge of LAN/WAN systems, networks, and applications. Typically requires at least five years of experience. Under general direction, manages the purchase, installation, and support of network communications, including LAN/WAN systems. Responsible for evaluating current systems. Works on complex problems where analysis of situation requires in-depth evaluation of various factors. Plans large-scale systems projects through vendor comparison and cost studies.
Minimum Education:	Bachelor's Degree
Commercial Job Title:	Tivoli Storage Manager/Disaster Recovery Administrator
Minimum/General Experience:	7-9 years' experience.
Functional Responsibility:	Responsible for ensuring the business resumption plan adequately addresses the organization's requirements and established time frames. Responsible for day-to-day security administration of the organization's data systems and data networks including systems access administration. Typically requires five or more years of experience in disaster recovery/business resumption planning. Under general supervision, responsible for the overall security and integrity of organizational electronic data, data systems, and data networks. Designs and administers programs to include policies, standards, guidelines, training programs, and a viable quality assurance process for disaster recovery. Oversees and reviews the testing and implementation of software, data systems, and data networks to ensure that the integrity and security of all electronic data and data systems are adequately protected. Oversees and facilitates the preparation of an organization-wide business resumption plan.
Minimum Education:	Bachelor's Degree
Commercial Job Title:	Technical Auditor
Minimum/General Experience:	7-9 years' experience.
Functional Responsibility:	Competent to work at the highest level of all phases of information systems auditing. Under general direction, audits the most complex new and existing information systems applications to ensure that appropriate controls exist, that processing is efficient and accurate, and that information systems procedures are in compliance with corporate standards.
Minimum Education:	Bachelor's Degree
Commercial Job Title:	Project Manager
Minimum/General Experience:	8-10 years' experience.
Functional Responsibility:	Defines project scope and objectives. Develops detailed work plans, schedules, project estimates, resource plans, and status reports. Conducts project meetings and is responsible for project tracking and analysis. Ensures adherence to quality standards and reviews project deliverables. Manages the integration of vendor tasks and tracks and reviews vendor

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	deliverables. Provides technical and analytical guidance to project team. Recommends and takes action to direct the analysis and solutions of problems. Responsible for all aspects of the development and implementation of assigned projects and provides a single point of contact for those projects. Takes projects from original concept through final implementation. Interfaces with all areas affected by the project including end users, computer services, and client services. Top Secret, CompTIA Security Plus
Minimum Education:	Bachelor's Degree
Commercial Job Title:	Mainframe Consultant
Minimum/General Experience:	3-5 years' experience.
Functional Responsibility:	Translates specific specifications for computer operating systems and applications that are resident on the operating system. Optimizes, debugs, and tests newly developed code. Can be involved with integration of different software modules. Experience shall show utilization of third or fourth generation or state-of-the-art computer equipment and languages in support of management, technical and business applications, as well as development of operating systems scripts and utilities for one or more of the following areas: MVS/UNISYS/UNIX/WINDOWS systems for mainframe, mid-tier and personal computers. Familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision. A certain degree of creativity and latitude is required. Typically reports to a supervisor or manager. Minimum Secret Clearance, CompTIA Security Plus
Minimum Education:	Bachelor's Degree.
Commercial Job Title:	Server Consultant
Minimum/General Experience:	7-9 years' experience.
Functional Responsibility:	Prepares activity and progress reports regarding the client/server database management section. Projects long-range requirements for client/server database administration in conjunction with other managers in the information systems function as well as business function managers. Minimum Secret Clearance, CompTIA Security Plus
Minimum Education:	Bachelor's Degree
Commercial Job Title:	Consultant
Minimum/General Experience:	7-9 years' experience.
Functional Responsibility:	Evaluates existing systems and/or user needs to analyze, design, recommend, and implement system changes. Works with end user groups to evaluate and solve technical problems.
Minimum Education:	Bachelor's Degree
Commercial Job Title:	Programmer
Minimum/General Experience:	8-10 years' experience.
Functional Responsibility:	Prepares detailed specifications from which programs will be written. Designs, codes, tests, debugs, and documents those programs. Competent to work at the highest technical level of all phases of applications systems analysis and programming activities. May be responsible for completion of a phase of a project. Regularly provides guidance and training to less-experienced analyst/programmers. Under general direction, formulates and defines system scope and objectives. Devises or modifies procedures to

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	solve complex problems considering computer equipment capacity and limitations, operating time, and form of desired results
Minimum Education:	Bachelor's Degree
Commercial Job Title:	Quality Assurance Manager
Minimum/General Experience:	5 years' experience.
Functional Responsibility:	Conducts formal and informal reviews at pre-determined points throughout the development life cycle. Provides daily supervision and direction to support staff. Establishes and maintains a process for evaluating software and associated documentation. Determines the resources required for quality control. Maintains the level of quality throughout the software life cycle
Minimum Education:	Bachelor's Degree
Commercial Job Title:	Quality Assurance Analyst
Minimum/General Experience:	3 years' experience.
Functional Responsibility:	Coordinates with the Quality Assurance Lead to ensure problem solution and user satisfaction. Provides technical and administrative direction for personnel performing software development tasks, including the review of work products for correctness, adherence to the design concept and to user standards, review of program documentation to assure Government standards/requirements are adhered to, and for progress in accordance with schedules
Minimum Education:	Associate's Degree
Commercial Job Title:	Computer Systems Analyst (Lead)
Minimum/General Experience:	5 years' experience
Functional Responsibility:	Coordinates with the Project and/or Program Manager to ensure problem solution and user satisfaction. Makes recommendations, if needed, for approval of major systems installations. Prepares milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representatives. Provides daily supervision and direction to support staff. Provides technical and administrative direction for personnel performing software development tasks, including the review of work products for correctness, adherence to the design concept and to user standards, and for progress in accordance with schedules
Minimum Education:	Bachelor's Degree
Commercial Job Title:	Computer Systems Analyst
Minimum/General Experience:	3 years' experience.
Functional Responsibility:	Defines the problem, and develops system requirements and program specifications, from which programmers prepare detailed flow charts, programs and tests. Under the supervision of a Senior Computer Systems Analyst or a Computer Systems Analyst coordinates closely with programmers to ensure proper implementation of program and system specifications. Develops, in conjunction with functional users, system alternative solutions. Analyzes information requirements. Evaluates analytically and systematically problems of workflows, organization, and planning and assists Senior Computer Systems Analyst and Computer Systems Analyst develop appropriate corrective action. Help develop plans for automated information systems from project inception to conclusion.
Minimum Education:	Associate's Degree
Commercial Job Title:	Senior Database Management Specialist

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Minimum/General Experience:	5 years' experience
Functional Responsibility:	Prepares and delivers presentations on database management systems (DBMS) concepts. Provides daily supervision and direction to support staff. Manages the development of database projects. Plans and budgets staff and data base resources. When necessary, reallocates resources to maximize benefits
Minimum Education:	Bachelor's Degree
Commercial Job Title:	Database Administration
Minimum/General Experience:	3 years' experience.
Functional Responsibility:	Advises systems engineers on database coding issues. Prepares system documentation. May be involved in the data modeling process. Under general direction, implements, monitors, and reorganizes databases, codes, tests, implements, and maintains database architectures. Executes utility requirements such as reorganization, back-up and recovery. Analyzes and resolves database system production problems. Analyzes user requirements and statistics, and participates in database design and performance evaluation reviews.
Minimum Education:	Associate's Degree
Commercial Job Title:	Senior System Administrator
Minimum/General Experience:	5 years' experience.
Functional Responsibility:	Conducts capacity and performance analysis, and provides system configuration change and upgrade recommendations. Increases system administrator efficiency and accuracy via the use of automated tools and scripts, develops system administrator procedures, and conducts system administrator training and skills assessment. Organizes and directs the configuration and operation of information management systems. Responsible for directing the work of other system administrators to provide the day-to-day system administration to include system and resource optimization, and user assistance.
Minimum Education:	Bachelor's Degree
Commercial Job Title:	Systems Administrator
Minimum/General Experience:	3 years' experience.
Functional Responsibility:	Optimizes system operation and resource utilization, and performs system capacity analysis and planning. Provides assistance to users in accessing and using business systems. Supervises and manages the daily activities of configuration and operation of business systems which may be mainframe, mini, or client/server based.
Minimum Education:	Associate's Degree
Commercial Job Title:	Help Desk Manager
Minimum/General Experience:	3 years' experience.
Functional Responsibility:	These personnel serve as the first point of contact for troubleshooting hardware/software PC and printer problems. Provides daily supervision and direction to staff who are responsible for phone and in-person support to users in the areas of e-mail, directories, standard Windows desktop applications and applications developed or deployed under this contract
Minimum Education:	Bachelor's Degree
Commercial Job Title:	Documentation Specialist
Minimum/General Experience:	3 years' experience.

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Experience:	
Functional Responsibility:	Translates technical information into clear, readable documents to be used by technical and non- technical personnel. Gathers, analyzes and composes technical information. Conducts research and ensures the use of proper technical terminology.
Minimum Education:	Associate's Degree
Commercial Job Title:	Technical Writer
Minimum/General Experience:	5 years' experience.
Functional Responsibility:	Edits functional descriptions, system specifications, user's manuals, special reports, or any other customer deliverables and documents. Develops, writes and edits material for reports, manuals, briefs, instructions books, catalogs and related technical and administrative publications. Assists in collecting and organizing information required for preparation of user's manuals, training materials, installation guides, proposals, and reports.
Minimum Education:	Bachelor's Degree
Commercial Job Title:	Computer Security Systems Specialist (Lead)
Minimum/General Experience:	5 years' experience.
Functional Responsibility:	Provides daily supervision and direction to staff. Provides technical support for secure software development and integration tasks, including reviewing work products for correctness and adhering to the design concept and to user standards. Knowledgeable of Security/Information Assurance (IA) products such as PKI, VPN, firewalls, and intrusion detection systems. Analyzes and recommends resolution of security/IA problems on the basis of knowledge of the major IA products and services, an understanding of their limitations, and knowledge of the IA disciplines. Provides daily supervision and direction to staff. Analyzes and defines security requirements for Multilevel Security (MLS) issues. Designs, develops, engineers and implements solutions to MLS requirements. Responsible for the implementation and development of the MLS. Gathers and organizes technical information about an organization's mission goals and needs, existing security products, and ongoing programs in the MLS arena. Performs risk analyses which also includes risk assessment
Minimum Education:	Bachelor's Degree
Commercial Job Title:	Computer Security Systems Specialist
Minimum/General Experience:	3 years' experience
Functional Responsibility:	Designs, develops, engineers, and implements solutions to MLS and non-MLS requirements. Gathers and organizes technical information about an organization's missions, goals, and requirements; existing security products; and ongoing IA programs. Under specific direction, analyzes user needs and current security regulations and guidelines to determine IA functional requirements. Performs functional allocation to identify tasks that must be completed and interrelationships among those tasks. Identifies required resources. Analyzes and defines IA security requirements for MLS systems and non-MLS systems.
Minimum Education:	Bachelor's Degree
Commercial Job Title:	Capacity Management Specialist (Lead)
Minimum/General Experience:	7 years' experience
Functional Responsibility:	Performs workload sizing for new and existing applications. Supports the implementation of hardware and software upgrades. Constructs capacity

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	plans. Develops and implements systems to analyze and report levels of utilization and performance. Oversees storage of capacity and performance data. Recommends parameters that regulate the relative utilization levels of workloads. Supports the measurement and reporting of service level objectives. Supports disaster recovery sizing activities. Supports capacity management audits. Utilizes the capacity management tool set. Coordinates team capacity management activities. Responsible for capacity planning and performance analysis of computer systems. Determines current levels of system and application resource utilization and performance. Constructs analytical models describing utilization and performance at multiple levels of granularity. Develops workload projection methodologies to estimate future resource requirements. Supports resource chargeback rate-setting activities. Analyzes the impact of new technologies on processor and peripheral utilization and performance.
Minimum Education:	Bachelor's Degree
Commercial Job Title:	Capacity Management Specialist
Minimum/General Experience:	3 years' experience.
Functional Responsibility:	Oversees storage of capacity and performance data. Supports disaster recovery sizing activities. Supports the measurement and reporting of service level objectives. Supports capacity management audits. Utilizes the capacity management tool set. Supports capacity planning and performance analysis of computer systems. Supports the determination of current levels of system and application resource utilization and performance. Supports analytical modeling to describe utilization and performance at multiple levels of granularity. Supports resource chargeback rate-setting activities. Analyzes the impact of new technologies on processor and peripheral utilization and performance. Supports workload sizing for new and existing applications. Supports the implementation of hardware and software upgrades. Supports the construction of capacity plans. Utilizes systems that analyze and report levels of utilization and performance.
Minimum Education:	Associate's Degree

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**USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS**

PREAMBLE

Global Commerce and Services, LLC provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact:

Joaneane A. Smith
President and CEO
Global Commerce and Services, LLC
2439 Manhattan Blvd, Ste 203
Harvey, LA 70058
Phone: 504.308.1308
Fax: 504.308.1309
E-mail: jsmith@globalcommserv.com
www.globalcommserv.com

(Customer Name)
Blanket Purchase Agreement

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____,
Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase
Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency) :

1. The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
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2. Delivery:

DESTINATION	DELIVERY SCHEDULE/DATES
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3. The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.
4. This BPA does not obligate any funds.
5. This BPA expires on _____ or at the end of the contract period, whichever is earlier.
6. The following office(s) is/are hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
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7. Orders will be placed against this BPA via Electronic Data Interchange (EDI), Fax or paper.
8. Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:
 - (a) Name of Contractor;
 - (b) Contract Number;
 - (c) BPA Number;
 - (d) Model Number or National Stock Number (NSN);
 - (e) Purchase Order Number;
 - (f) Date of Purchase;
 - (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

9. The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.
10. The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

Basic Guidelines for Using “Contractor Team Arrangements”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to an ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers’ needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.