Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address for GSA Advantage!® is: www.GSAAdvantage.gov.

Special Item Number (SIN) 54151S – Multiple Award Schedule (MAS)
Large Category: Information Technology (IT), Subcategory: IT Services
PSC: D399

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract Number: GS35F379DA
Pricelist Current through Modification: 0018, 06/08/2021

Moser Consulting, Inc
6220 Castleway West Dr
Indianapolis, IN, 46250
317.596.8022
www.moserit.com

Contract Administration Source: Tyron S. Moser
Business Size: Other Than Small Business
Socioeconomic Status: N/A
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CUSTOMER INFORMATION

1a. Awarded Special Item Number(s)

<table>
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<tr>
<th>Special Item Number</th>
<th>Description</th>
</tr>
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<tbody>
<tr>
<td>SIN 54151S</td>
<td>IT Professional Services and/or labor categories for database planning and design; systems analysis, integration, and design; programming, conversion and implementation support; network services, data/records management, and testing.</td>
</tr>
</tbody>
</table>

NOTE: Subject to Cooperative Purchasing

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract: **Not applicable**

1c. Descriptions of all corresponding commercial job titles with experience, functional responsibility, and education: **Not applicable**

2. Maximum Order: **$500,000.00**

3. Minimum Order: **$100.00**

4. Geographic Coverage (Delivery Area): **Worldwide**

5. Point(s) of Production: **6220 Castleway West Drive**
   **Indianapolis, IN 46250-1109**

6. Discount from list prices or statement of net price: **Discounts are included**

7. Quantity Discounts: **None**

8. Prompt Payment Terms. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions: **1% Net 20, 0 Net 30**

9. Government Purchase Cards: **Accepted**
10. Foreign Items: **Not applicable**

11a. Time of Delivery: **30 Days ARO**

11b. Expedited Delivery: **30 Days ARO**

11c. Overnight and 2-Day Delivery: **Available, Consult with Contractor**

11d. Urgent Requirements: **Available, Consult with Contractor**

12. F.O.B. Point(s): **Destination for 48 contiguous States; freight charges apply outside 48 contiguous States**

13a. Ordering Address(es): **6220 Castleway West Drive**  
Indianapolis, IN 46250

13b. Ordering Procedures: **For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in the Federal Acquisition Regulation (FAR) 8.405-3.**

14. Payment Address(es): **6220 Castleway West Drive**  
Indianapolis, IN 46250

15. Warranty Provision: **Standard Commercial Warranty**

16. Export Packing Charges: **Not applicable**

17. Terms and Conditions of Government purchase card acceptance (any thresholds above the micro-purchase): **Contact Moser Consulting, Inc. for terms and conditions of Government Purchase Card acceptance above micro-purchase threshold.**

18. Terms and conditions of rental, maintenance, and repair: **Not applicable**

19. Terms and conditions of installation: **Not applicable**

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: **Not applicable**
21. List of service and distribution points: **6220 Castleway West Dr**  
Indianapolis, IN, 46250

22. List of participating dealers: **Not applicable**

23. Preventive maintenance: **Not applicable**

24a. Special attributes such as environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: **Not applicable**

24b. Contact Moser Consulting, Inc. for Section 508 compliance information. The EIT standards can be found at: [www.section508.gov](http://www.section508.gov)

25. Data Universal Number System (DUNS) Number: **048509157**

26. Moser Consulting, Inc. is registered in the System for Award Management (SAM) database.

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SIN 54151S)**

1. **SCOPE**
   a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT/IAM Professional Services within the scope of this Information Technology Schedule.
   b. The Contractor shall provide services at the ordering activity location, as agreed to by the Contractor and the ordering activity.

   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.
3. **ORDER**
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made, and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. **PERFORMANCE OF SERVICES**
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
   d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. **STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**
   (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
   (1) Cancel the stop-work order; or
(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

7. RESPONSIBILITIES OF THE CONTRACTOR
The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY
Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.
9. INDEPENDENT CONTRACTOR
All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST
a. Definitions.
“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES
The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS
For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts
time-and-materials orders placed under this contract. For labor-hour orders, the Payment
under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I
– OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract.
52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial
Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:
(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of
contract resulting from this solicitation.
(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general
and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate
for each labor category applies to labor performed by—
   (1) The offeror;
   (2) Subcontractors; and/or
   (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES
Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon
request.

14. INCIDENTAL SUPPORT COSTS
Incidental support costs are available outside the scope of this contract. The costs will be
negotiated separately with the ordering activity in accordance with the guidelines set forth in
the FAR.

15. APPROVAL OF SUBCONTRACTS
The ordering activity may require that the Contractor receive, from the ordering activity’s
Contracting Officer, written consent before placing any subcontract for furnishing any of the
work called for in a task order.

16. DESCRIPTION OF IT/EC SERVICES AND PRICING
a. The Contractor shall provide a description of each type of IT Service offered under
   Special Item Numbers 54151S and Services should be presented in the same manner as the
   Contractor sells to its commercial and other ordering activity customers. If the Contractor is
   proposing hourly rates, a description of all corresponding commercial job titles (labor
categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT services shall be in accordance with the contractor’s customary commercial
   practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices.
GSA PRICE LIST FOR MOSER CONSULTING, INC.
EFFECTIVE DATE: MARCH 26, 2021

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Commercial Price (with IFF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application Architect Sr.</td>
<td>$142.07</td>
</tr>
<tr>
<td>Systems Performance Engineer I</td>
<td>$64.17</td>
</tr>
<tr>
<td>Applications Developer Jr</td>
<td>$64.86</td>
</tr>
<tr>
<td>Applications Developer</td>
<td>$79.37</td>
</tr>
<tr>
<td>Systems Performance Engineer II</td>
<td>$107.51</td>
</tr>
<tr>
<td>Business Analyst</td>
<td>$94.80</td>
</tr>
<tr>
<td>Data Architect</td>
<td>$119.74</td>
</tr>
<tr>
<td>Database Administrator</td>
<td>$97.73</td>
</tr>
<tr>
<td>Database Analyst Jr</td>
<td>$99.79</td>
</tr>
<tr>
<td>Database Analyst Mid</td>
<td>$119.74</td>
</tr>
<tr>
<td>Database Analyst Sr</td>
<td>$124.74</td>
</tr>
<tr>
<td>Developer Support Services</td>
<td>$84.83</td>
</tr>
<tr>
<td>Infrastructure Services Engineer Jr</td>
<td>$97.73</td>
</tr>
<tr>
<td>Infrastructure Services Engineer Mid</td>
<td>$107.51</td>
</tr>
<tr>
<td>Infrastructure Services Engineer Sr</td>
<td>$119.74</td>
</tr>
<tr>
<td>IT Developer</td>
<td>$70.23</td>
</tr>
<tr>
<td>IT Specialist</td>
<td>$78.19</td>
</tr>
<tr>
<td>Learning Mgmt System Administrator</td>
<td>$101.88</td>
</tr>
<tr>
<td>Linux Admin Support</td>
<td>$97.73</td>
</tr>
<tr>
<td>Labor Category</td>
<td>Commercial Price (with IFF)</td>
</tr>
<tr>
<td>---------------------------</td>
<td>----------------------------</td>
</tr>
<tr>
<td>Network Administrator</td>
<td>$132.92</td>
</tr>
<tr>
<td>Network Engineer</td>
<td>$119.74</td>
</tr>
<tr>
<td>Programmer Support</td>
<td>$99.79</td>
</tr>
<tr>
<td>Project Manager</td>
<td>$124.74</td>
</tr>
</tbody>
</table>

LABOR CATEGORY DESCRIPTIONS

Application Architect Sr.

Minimum/General Experience: Five (5) years of experience in application architecture and design.

Functional Responsibility: Recommends new technologies based upon business value drivers and return on investments. Establishes overall systems architecture vision and ensures specific components are appropriately designed and leveraged. Defines architecture standards and anticipate areas where architecture standards may need to be developed that are in-line with customer, IT, and industry standards. Defines systems, technical, and application architectures for new strategic initiative.

Minimum Education: Bachelor's degree in related field.

Systems Performance Engineer I

Minimum/General Experience: Five (5) years of engineering experience, with at least two or more years troubleshooting and automating performance workloads on large-scale systems.

Functional Responsibility: Responsible for reviewing user and functional requirements, designing, and building performance tests for stated and implied requirements, executing those tests, reporting the results, and leading optimization efforts.

Minimum Education: Bachelor's degree in related field.
Application Developer Jr.

Minimum/General Experience: Three (3) years of engineering experience in application architecture and design.

Functional Responsibility: Design, code, and debug applications in various software languages. Reverse engineering and code modernization of legacy applications. Develop code for new functionality, enhancements, and maintenance. Collaborate with government customers and end-users throughout the development lifecycle in the creation or enhancement of software applications and interfaces. Integrate software applications through design architecture and server scripting; studying and establishing connectivity with network systems, search engines, and information servers. Perform software analysis, code analysis, requirements analysis, software review, identification of code metrics, system risk analysis, software reliability analysis, and disaster recovery planning.

Minimum Education: Bachelor's degree in related field.

Application Developer

Minimum/General Experience: Three (3) years of engineering experience in application architecture and design.

Functional Responsibility: Design, code and debug applications in various software languages; perform software analysis, code analysis, requirements analysis, software review, identification of code metrics, system risk analysis, software reliability analysis, and disaster recovery planning.

Minimum Education: Bachelor's degree in related field.

Systems Performance Engineer II

Minimum/General Experience: Five (5) experience managing server hardware on standalone and blade server configurations.

Functional Responsibility: Independently designs, tests, implements, troubleshoots, and maintains Infrastructure architectures to include hardware platforms, client applications, server services and Windows operating systems. Analyzes current enterprise and makes
recommendations for capacity planning and performance tuning based on corporate goals and alignments. Partners with architecture group on client-server infrastructure design issues. Evaluates, tests, and makes recommendations on new/upgrades to hardware, OS, network and applications and their impact on existing system configurations. Independently researches and resolves moderately to highly complex technical problems.

Minimum Education: Bachelor's degree in related field. Master’s degree preferred.

Business Analyst

Minimum/General Experience: Eight (8) years of experience, including at least four (4) years of experience in editing and technical writing

Functional Responsibility: Reviews, analyzes, and edits technical and functional documents. These documents include strategic plans, system specifications, system requirements, user manuals, training manuals, and studies results. Supports the development of executive summaries of documents. Performs research and analysis and prepares documentation for user interviews and supports the requirements gathering sessions by performing scribe functions.

Minimum Education: Bachelor's degree in related field.

Data Architect

Minimum/General Experience: Eight (8) years of experience in advanced software development and relational database management.

Functional Responsibility: Review and understand customer requirements and specifications. Designs and develop applications, software solutions that conform to technical specifications and/or customer requirements. Create and maintain a corporate repository of all data architecture artifacts. Create data architecture strategies for each subject area of the enterprise data model. Communicate plans, status, and issues to higher management.

Minimum Education: Bachelor’s Degree in a computer science related field is required. An advanced degree is preferred.
Database Administrator

Minimum/General Experience: Eight (8) years of working experience with Oracle and experience in replication, data warehouse, and scalability.

Functional Responsibility: Microsoft SQL Server administration and maintenance functions of production and databases. Participate in database server architecture and design as well as server environment recommendations for the overall infrastructure solution including storage capacity planning. Responsible for database alerts, maintenance plans and scripts. Manage database security and control access permissions and privileges. Backup and restore databases as necessary.

Minimum Education: Bachelor’s Degree in a computer science related field is required. An advanced degree is preferred.

Database Analyst Jr

Minimum/General Experience: Two (2) years of experience in use and application of SAS/SQL/R OR Python to extract and manipulate data.

Functional Responsibility: Responsible for designing and executing targeting strategies and test designs. The analyst will use data query and campaign tools to build marketing campaigns with a primary goal of matching marketing communications to the right customer at the right time.

Minimum Education: Bachelor’s Degree in a computer science related field is required.

Database Analyst Mid

Minimum/General Experience: Five (5) years of experience in use and application of SAS/SQL/R OR Python to extract and manipulate data.

Functional Responsibility: Responsible for designing and executing targeting strategies and test designs. The analyst will use data query and campaign tools to build marketing campaigns with a primary goal of matching marketing communications to the right customer at the right time. Assist with data requests for reporting and analysis produced by other Analytics teams. Review the work of junior analysts and assist them with coding questions.
Minimum Education: Bachelor’s Degree in a computer science related field is required.

**Database Analyst Sr.**

Minimum/General Experience: Eight (8) years of experience in use and application of SAS/SQL/R OR Python to extract and manipulate data.

Functional Responsibility: Responsible for designing and executing targeting strategies and test designs. The analyst will use data query and campaign tools to build marketing campaigns with a primary goal of matching marketing communications to the right customer at the right time. Assist with data requests for reporting and analysis produced by other Analytics teams. Review the work of junior analysts and assist them with coding questions.

Minimum Education: Bachelor’s Degree in a computer science related field is required. An advanced degree is preferred.

**Developer Support Services**

Minimum/General Experience: Five (5) years of experience in architecture of complex, enterprise scale solutions, integration with upstream and downstream systems, ability to provide estimates design, plan and implement a multifaceted technical architecture roadmap.

Functional Responsibility: Design and development of enterprise focused applications to support the distributed systems middleware asset management system. Lead the team in production support initiatives, setting up of standards for compliance and ensuring availability. Plan for infrastructure capacity, reliability, and availability of the complete application portfolio.

Minimum Education: Bachelor’s Degree in a computer science related field is required. An advanced degree is preferred.

**Infrastructure Services Engineer Jr**

Minimum/General Experience: Three (3) years of experience in systems engineering.

Functional Responsibility: Perform the full spectrum of systems engineering activities including definition and analysis, system analysis and design, system integration, test planning and execution, and overall program execution. Execute midsize engineering projects, studies, tests, and analyses software.
Minimum Education: Bachelor’s Degree in a computer science related field is required.

**Infrastructure Services Engineer Mid**

Minimum/General Experience: Five (5) years of experience in systems engineering.

Functional Responsibility: Perform the full spectrum of systems engineering activities including definition and analysis, system analysis and design, system integration, test planning and execution, and overall program execution. Execute midsize engineering projects, studies, tests, and analyses software.

Minimum Education: Bachelor’s Degree in a computer science related field is required.

**Infrastructure Services Engineer Sr.**

Minimum/General Experience: Eight (8) years of experience in systems engineering.

Functional Responsibility: Perform the full spectrum of systems engineering activities including definition and analysis, system analysis and design, system integration, test planning and execution, and overall program execution. Executes midsize engineering projects, studies, tests, and analyses systems. Plan and participate in lab and field tests, to include flight testing of sensors and associated hardware and software. Integrate sensors, communications systems, processing, and associated hardware.

Minimum Education: Bachelor’s Degree in a computer science related field is required.

**IT Developer**

Minimum/General Experience: Five (5) years of IT experience.

Functional Responsibility: Plan, test, develop and implement, debug, and support custom web applications. Solve business problems through creative and forward-looking solution delivery. Analyze, determine, and utilize creative problem-solving abilities in approaching developmental tasks. Work closely with project managers and other team members to meet deadlines and reach team goals.

Minimum Education: Bachelor’s Degree in a computer science related field is required.
IT Specialist

Minimum/General Experience: Five (5) years of experience, specifically in an IT desktop support role.

Functional Responsibility: Responsible for software/hardware installation and repair, troubleshooting, technical documentation, asset management, and account management. This role will also assist in the maintenance of the company’s network systems.

Minimum Education: Bachelor’s Degree in a computer science related field is required, may substitute for technical degree and relevant work experience.

Learning Management System Administrator

Minimum/General Experience: Five (5) years of experience developing content and managing curriculum design.

Functional Responsibility: Learning Management System (LMS) Specialist will be to manage the company LMS system, curriculum design of dynamic training programs (both e-learning and instructor led) that support performance management and organizational development initiatives of Moser Consulting, Inc. Manage all aspects of the LMS providing technical assistance, user training, system development and integration. This role will plan, organize and evaluate all activity including system configuration, maintenance, and troubleshooting, serving as in-house expert and administrator.

Minimum Education: Bachelor’s degree required.

Linux Admin Support

Minimum/General Experience: Four (4) years of experience with database administration.

Functional Responsibility: This position is responsible for TCP/IP Ethernet networking configuration/troubleshooting, Linux based scripting, Red Hat Certified or Equivalent experience in the Red Hat Linux OS and will be the first point of client contact for administration support, database updates, and escalations.

Minimum Education: Bachelor’s degree required.
Network Administrator

Minimum/General Experience: Eight (8) years of IT and network experience.

Functional Responsibility: Maintains all network hardware and equipment, including Firewalls, switches, hubs, and UPSs. Diagnoses and resolve performance, connectivity, and related network problems, including hardware, software, user access, VoIP phone system and wireless networks. Administers all equipment, hardware, and software upgrades; runs updates and backups on various network devices. Maintains operations of security solutions, including firewall, anti-virus, and intrusion systems. Maintains network software/hardware asset inventories, including related documentation and technical specifications of equipment and applications. Works with and maintains a managed services provider.

Minimum Education: Bachelor’s degree required. Additional certifications in CCNA, CCNP, CCIE, MCSE, CCSA, Network+ an advantage.

Network Engineer

Minimum/General Experience: Eight (8) years of experience in a network engineer position or similar role.

Functional Responsibility: This position will provide a full range of LAN/WAN including the design, setup, troubleshoot and configuration of complex switching environments. The network engineer will also troubleshoot and configure complex routing topologies, interface with vendors and carriers for installation and troubleshooting, work with remote sites to establish and maintain WAN connectivity, identify potential network problems, report outages, suggest corrective actions, apply corrective actions, perform periodic preventive maintenance to network components, and maintain the security posture of LAN/WAN using best practices.

Minimum Education: Bachelor's Degree in Engineering or related field. Current CCIE certification (strongly desired).
**Programmer Support**

Minimum/General Experience: Three (3) years of experience with VBScript, Technical Documentation, Unix - General, C#, Foxpro, Computer Programming, and MS SQL.

Functional Responsibility: Programmer Support is responsible for creating, analyzing, and modifying computer programs, professionally documenting program code, development of processes and procedures. This role must also maintain 24/7 availability for critical support of IT systems.

Minimum Education: Bachelor’s degree required.

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**Project Manager**

Minimum/General Experience: Eight (8) years of experience providing direct internal project team and provide work instruction and feedback to internal project team members.

Functional Responsibility: Planning and tracking all project activity, managing scope, time and cost to meet client commitments, acquiring and coordinating necessary resources to meet project needs, managing communication throughout the team and stakeholders. The Project Manager must also handle documentation, including project plans, status reports, issues/risks logs and resolution plans, manage the quality of project team deliverables and project budget, and act as a client liaison and representative communicating client feedback to appropriate internal team members; and resolving outstanding issues on behalf of client in a timely manner.

Minimum Education: Bachelor’s degree required.