GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The Internet address for GSA Advantage! is: http://www.gsaadvantage.gov

WORLDWIDE FEDERAL SUPPLY SCHEDULE CONTRACT

SCHEDULE TITLE: GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT, SOFTWARE, AND SERVICES

FSC GROUP: 70

CONTRACT NUMBER:
GS-35F-411GA

PERIOD COVERED BY CONTRACT:
May 1, 2017 through April 30, 2022

Runtime Technologies, LLC dba Isos Technology
60 E. Rio Salado Pkwy #900
Tempe, AZ 85281
(P) (480) 366 5784
(F) (480) 907 2835
https://www.isostech.com/

CONTRACTOR'S ADMINISTRATION SOURCE:
Danny Riley
VP Business Development
danny.riley@isostech.com

General Services Administration
Management Services Center Acquisition Division
Modification #____, dated ____

Business Size: **Small Business**

DUNS: **015123234**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at http://www.fss.gsa.gov.

GSA AWARDED TERMS AND CONDITIONS
Runtime Technologies, LLC dba Isos Technology

1a. **TABLE OF AWARDED SPECIAL ITEM NUMBER (SIN)**

SIN: 132-51; 132-51STLOC; 132-51RC - Information Technology (IT) Professional Services

1b. **LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:** See attached GSA awarded Pricelist

1c. **HOURLY RATES (Services Only):** See attached GSA Awarded Pricelist

2. **MAXIMUM ORDER*:**

SIN 132-51: $500,000

*If the "best value" selection places your order over this Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contractor for a better price. The contractor may (1) offer a new price for this requirement; (2) offer the lowest price available under this contract; or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the Schedule contract in accordance with FAR 8.404

3. **MIMINUM ORDER:** $100

4. **GEOGRAPHIC COVERAGE:** Domestic, 50 States including Washington, D.C.

5. **POINT(S) OF PRODUCTION:** US

6. **DISCOUNT FROM LIST PRICES:** Refer to attached Awarded Pricelist

7. **QUANTITY DISCOUNT(S):** None

8. **PROMPT PAYMENT TERMS:** 0%, Net 30 Days

9a. Government purchase cards *are accepted* at or below the micro-purchase threshold

9b. Government purchase cards *are not accepted* above the micro-purchase threshold

10. **FOREIGN ITEMS:** N/A

11a. **TIME OF DELIVERY:** To be negotiated at the task order level

11b. **EXPEDITED DELIVERY:** To be negotiated at the task order level

11c. **OVERNIGHT AND 2-DAY DELIVERY:** To be negotiated at the task order level

11d. **URGENT REQUIREMENTS**: To be negotiated at the task order level

12. **FOB POINT:** Destination

13a. **ORDERING ADDRESS:**

Runtime Technologies, LLC dba Isos Technology
60 E. Rio Salado Pkwy #900
Tempe, AZ 85281
(P) (480) 366 5784
(F) (480) 907 2835

13b.   **ORDERING PROCEDURES:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in FAR 8.405-3

14.   **PAYMENT ADDRESS:**

Runtime Technologies, LLC dba Isos Technology
60 E. Rio Salado Pkwy #900
Tempe, AZ 85281
(P) (480) 366 5784
(F) (480) 907 2835

15.   **WARRANTY PROVISION:** N/A

16.   **EXPORT PACKING CHARGES:** N/A

17.   **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:**
Accepted at or below the micro-purchase threshold

18.   **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (if applicable).** N/A

19.   **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A

20.   **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/A

20a.   **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** N/A

21.   **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/A

22.   **LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A

23.   **PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/A

24a.   **SPECIAL ATTRIBUITES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** N/A

24b.   **Section 508 Compliance for EIT:** as applicable

25.   **DUNS NUMBER: 015123234**

26.   **NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:** Active

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)

1.   SCOPE

a.   The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.

b.   The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2.   PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

a.   Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.

b.   The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c.   Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3.   ORDER

a.   Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b.   All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4.   PERFORMANCE OF SERVICES

a.   The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b.   The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c.   The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d.   Any Contractor travel required in the performance of ITServices must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5.   STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a)   The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

     (1)   Cancel the stop-work order; or

     (2)   Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b)   If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

     (1)   The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

     (2)   The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c)   If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d)   If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6.   INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS –COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7.   RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8.   RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9.   INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10.   ORGANIZATIONAL CONFLICTS OF INTEREST

a.   Definitions.

"Contractor" means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

"Contractor and its affiliates" and "Contractor or its affiliates" refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An "Organizational conflict of interest" exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

b.   To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11.   INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12.   PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

(1) The offeror;

(2) Subcontractors; and/or

(3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13.   RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14.   INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15.   APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16.   DESCRIPTION OF ITPROFESSIONAL SERVICES AND PRICING

a.   The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b.   Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor's Degree in Computer Science

Plugin Developer

Functional Responsibilities

Participates in peer code reviews and works with Senior Developers on implementing and adopting best practices. Demonstrates an intermediate level of knowledge on the Atlassian SDK, Java, Javascript, Groovy, and Python. Understands and practices Agile methodology. Proactively seeks to implement the design/vision of the Solution Architect, under the guidance of a Senior Developer. Effectively communicates with the Senior Developers, Solution Architects, and Atlassian Consultants on status of delivery. Creates and maintains unit tests. Understands and practices security principles as described by Open Web Application Security Project (OWASP). Creates supporting documentation for developed work. Must be capable of debugging issues and demonstrate an understanding of "Order N" complexity. Demonstrates a capacity to administer their own development environment effectively.

Minimum Educational

Bachelor's Degree

Minimum Experience

5 years

Atlassian Consultant

Functional Responsibilities

Consults on Atlassian Tools, including JIRA and Confluence, as well as some combination of Crowd, Bitbucket, etc. Serves as Atlassian Tools Subject Matter Expert; advise clients on Atlassian best practices, guidelines and recommendations. Gathers requirements, author and maintain Atlassian business and functional requirements artifacts for consulting engagements. Administers JIRA and Confluence instances and collaborate with Technical Consultants to tune/scale the instances. Creates JIRA workflows including project workflows, screen schemes, permission scheme and notification schemes. Ability to create information architecture specification and strategy for enterprise documentation in Confluence. Manages end-to-end project lifecycle, including management and progress of internal project team; coordinate project resourcing needs. Serves as client primary point of contact, and manage day-to-day client communications, including creation of weekly status report and facilitation of weekly status call. Creates project plans and schedules, and manage all project tasks and activities; communicate project status and progress to internal leadership.

Minimum Educational

Bachelor's Degree

Minimum Experience

6 years

Atlassian Consultant, Senior

Functional Responsibilities

The Atlassian Consultant, Senior builds on the Atlassian Consultant role in the following ways: Mentor Atlassian Consultants through regular involvement and oversight on projects. Managing other Atlassian Consultants including reviewing their projects, schedule and budgeted hours, through project completion. Schedules and coordinates with Technical Lead on doing maintenance for critical systems. Manages project scope and associated budgets; identify and manage project risks, and escalate project issues as needed. Leads daily project stand-ups, and schedule and coordinate all internal project meetings. Provides support to business development team for pitches, proposals, and project estimation and contract creation; draft SOW's and Change Order for client engagements.

Minimum Educational

Bachelor's Degree

Minimum Experience

10 years

Atlassian Trainer, Senior

Functional Responsibilities

Atlassian Trainer, Senior must have the skills of an Atlassian Trainer plus: Is advanced to certified expert (certified expert preferred) in using, configuring and administering Atlassian tools they train on. Creates and administers skills assessments, evaluates organizational training requirements, designs complete training programs. Training programs include guided study guidelines, lab based curriculum design and course curriculum content creation. Is familiar with e-learning multimedia content creation tools for basic video editing, audio recording and editing, script writing and basic web design (HTML & CSS). Is comfortable working with instructional designers and organizational trainers to augment their ability to create and deliver technical training content.

Minimum Educational

Bachelor's Degree

Minimum Experience

8 years

Atlassian Solutions Architect

Functional Responsibilities

The Atlassian Solutions Architect (ASA) must have experience in: Both the UI based and back end administration for all Atlassian stand alone server products: JIRA, Confluence, BitBucket, Bamboo and FishEye/Crucible and Crowd. The ASA must have knowledge and skills to maintain Atlassian services in both Windows and Unix environment. The ASA must be fluent in Postgresql, MySQL, SQL Server and Oracle relational database system administration. The ASA must be familiar with directory services like Active Directory and LDAP. The ASA must be able very experienced in Subversion, Mercurial and git version control system. The ASA must be able to write system administration scripts in BASH, Powershell or (Python or Ruby). The ASA must be able to configure web servers or proxies. The ASA must be able to perform JIRA and Confluence migrations of moderate complexity.

Minimum Educational

Bachelor's Degree

Minimum Experience

6 years

Atlassian Solutions Architect, Senior

Functional Responsibilities

The Atlassian Solutions Architect, Senior (ASAS) must have the same skills as the Atlassian Technical Engineer plus the following skills: Must be able to work with program and project leaders to define and create the architectural depictions and documents, ensuring logical flow, and address issues and integrations between Atlassian applications and integration with 3rd party applications. Has experience with a variety of software programs and languages and has some experience in Atlassian development using both the external (REST) and internal APIs. Must be able to design and discuss system strategies for platform, applications and migrations. The ASAS must be able to perform JIRA, Confluence, Bitbucket and Bamboo migrations of extreme complexity.

Minimum Educational

Bachelor's Degree

Minimum Experience

10 years

GSA AWARDED PRICELIST
Runtime Technologies, LLC dba Isos Technology

GSA Awarded Labor Category	Unit of Issue	Base Term				
		GSA Rate w/ IFF Year 1 (2017-2018)	GSA Rate w/ IFF Year 2 (2018-2019)	GSA Rate w/ IFF Year 3 (2019-2020)	GSA Rate w/ IFF Year 4 (2020-2021)	GSA Rate w/ IFF Year 5 (2021-2022)
Plugin Developer	Hour	$196.47	$201.39	$206.42	$211.58	$216.87
Atlassian Consultant	Hour	$196.47	$201.39	$206.42	$211.58	$216.87
Atlassian Consultant, Senior	Hour	$245.59	$251.73	$258.03	$264.48	$271.09
Atlassian Trainer, Senior	Hour	$245.59	$251.73	$258.03	$264.48	$271.09
Atlassian Solutions Architect	Hour	$196.47	$201.39	$206.42	$211.58	$216.87
Atlassian Solutions Architect, Senior	Hour	$245.59	$251.73	$258.03	$264.48	$271.09