GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is http://www.gsaadvantage.gov

SCHEDULE TITLE: Multiple Award Schedule
FSC Class/Product Code: 7010

GSA Contract Number: GS-35F-441BA
Contract Period: July 21, 2019- July 20, 2024

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at: http://fss.gsa.gov/.

VITAL EDGE SOLUTIONS
11350 Random Hills Rd, Suite 800
Fairfax, VA 22030
PHONE: 703-956-1009
FAX: 703-579-9877
www.vital-edge.com
info@vital-edge.com

CONTRACTOR’S ADMINISTRATION SOURCE: David Lieberman
11350 Random Hills Rd, Suite 800
Fairfax, VA 22030
Phone number: 703-466-0703
Fax number: 703-579-9877
E-Mail: David.Lieberman@vital-edge.com

Business Size: Woman Owned Small Business
Pricelist current through Modification 0010
## Contents

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CUSTOMER INFORMATION

1a. Table of awarded Special Item number(s) with appropriate cross-reference to item descriptions and awarded prices.

   SPECIAL ITEM NUMBER 54151S – INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES
   SPECIAL ITEM NUMBER 54151SRC – RECOVERY PURCHASING
   SPECIAL ITEM NUMBER 54151STLOC – STATE AND LOCAL GOVERNMENT

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:

   N/A

1c. Hourly Rates (Services only)

   Please see page 15 for list of pricing for labor categories awarded.

2. Maximum Order: $500,000 per order
   NOTE TO ORDERING ACTIVITIES: *If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contactor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. Minimum Order: $100

4. Geographic Coverage (Delivery Area): The Geographic Scope of Contract will be domestic delivery only.
   Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

5. Point(s) of Production: Fairfax, VA

6. Discount from list prices or statement of net price: GSA Net Prices are shown on the attached GSA Pricelist. Negotiated discount has been applied and the IFF has been added.

7. Quantity Discounts: None offered

8. Prompt Payment Terms: 0.5% 10 Days Net 30 Days

9. Foreign items: Not Applicable
10a. **Time of Delivery**: 30 Days ARO or as negotiated at the task order level

10b. **Expedited Delivery**: Items available for expedited delivery will be negotiated on task order

10c. **Overnight and 2-day Delivery**: Please contact Vital Edge Solutions for more information

10d. **Urgent Requirements**: Please contact Vital Edge Solutions for more information

11. **F.O.B. Point**: Destination

12a. **Ordering Address**

Vital Edge Solutions  
11350 Random Hills Rd, Suite 800  
Fairfax, VA 22030

12b. **Ordering procedure**: Ordering activities shall use the ordering procedures described in Federal Acquisition Regulation 8.405-3 when placing an order or establishing a BPA for supplies or services. The ordering procedures, information on Blanket Purchase Agreements (BPA’s) and a sample BPA can be found at the GSA/FSS Schedule Homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).

13. **Payment Address**

Vital Edge Solutions  
11350 Random Hills Rd, Suite 800  
Fairfax, VA 22030

14. **Warranty Provision**: Not Applicable

15. **Export packing charges, if applicable**: Not Applicable

16. **Terms and conditions of rental, maintenance and repair**: Not Applicable

17. **Terms and conditions of installation**: Not Applicable

18a. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE)**: N/A

18b. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES**: N/A

19. **List of service and distribution points**: Not Applicable

20. **List of Participating dealers**: Not Applicable

21. **Preventive Maintenance**: Not Applicable

22a. **Special attributes such as environmental attributes**: Not Applicable

22Bb. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full detail can be found. The EIT standards can be found at [www.Section508.gov](http://www.section508.gov/).
23. DUNS NUMBER: 96-977-7189 CAGE CODE: 6M0Q7
24. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE: Contractor has an Active Registration in the SAM database.
LABOR CATEGORY DESCRIPTIONS

Due to the availability or limitation of education, occasionally substitution of experience as referenced below for a professional labor type with additional years of experience will be provided to the Federal Agency when responding to their IT requirements and it is solely the acquiring agency’s determination, if the substitution is considered acceptable prior to an award.

<table>
<thead>
<tr>
<th>Education</th>
<th>Experience</th>
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<tr>
<td>Associates Degree</td>
<td>3 Years</td>
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<tr>
<td>Bachelor’s Degree</td>
<td>6 Years</td>
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<tr>
<td>Master's degree</td>
<td>10 Years</td>
</tr>
<tr>
<td>Doctorate</td>
<td>15 Years</td>
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</table>

BUSINESS ANALYST 1

Minimum/General Experience: Minimum of 3 years of experience performing requirements analysis and working with the business customers to identify functional requirements and developing requirements and functional specifications.

Functional Responsibility: Develops requirements for information systems from a project's inception to its conclusion. Develops required specifications for simple to moderately complex systems. Assists Senior Business Analyst in preparing input and test data for the proposed system

Minimum Education: Bachelor’s Degree in Computer Science or related degree in Computer Science or related degree.

BUSINESS ANALYST 2

Minimum/General Experience: Minimum of 5 years of experience performing requirements analysis and working with customers to identify functional requirements and developing requirements and functional specifications.

Functional Responsibility: Analyzes and develops computer software possessing a wide range of capabilities, including numerous engineering, business, and record management duties. Develops plans for IT systems from project inception to conclusion. Analyzes the problem and the information to be processed. Defines the problem and develops system requirements and program specifications from which programmers prepare detailed flowcharts, programs, and tests. Closely coordinates with programmers to ensure proper implementation of program and system specifications. In conjunction with functional users, develops system alternative solutions.

Minimum Education: Bachelor’s Degree in Computer Science or related degree.
**SR. BUSINESS ANALYST**

Minimum/General Experience: Minimum of 8 years of experience performing requirements analysis and working with customers to identify functional requirements and developing requirements and functional specifications.

Functional Responsibility: Provides technical and administrative direction for personnel performing software development tasks, including the review of work products for correctness, adherence to the design concept and to user standards, and progress in accordance with schedules. Incumbent must be able to coordinate with the Program Manager to ensure solutions problems and user satisfaction. Makes recommendations, if needed, for approval of major systems installations. Prepares milestone status reports and deliveries and presentations on the system concept to colleagues, subordinates, and end user representatives. Provides daily supervision and direction to support staff.

Minimum Education: Bachelor’s Degree in Computer Science or related degree.

**DATA MANAGER**

Minimum/General Experience: Computer science, electronics engineering or other engineering or technical discipline is required. 5 Years of experience.

Functional Responsibility: Must be capable of managing the development of database projects. Must be able to plan and budget staff and data resources. Supports application developers in planning preparation, load analysis, and backup and recovery of data. When necessary, reallocates resources to maximize benefits. Incumbent must be able to prepare and deliver presentations on DBMS concepts. Provides daily supervision and direction to support staff. Monitors performance and evaluates areas to improve efficiency.

Minimum Education: Bachelor’s Degree in Computer Science or related degree.

**DATABASE ADMINISTRATOR 1**

Minimum/General Experience: Minimum of 3 years of experience must include database administration for leading DBMS systems. Also must have experience in the installation, design, deployment and performance tuning and monitoring of the DBMS systems.

Functional Responsibility: Perform database administration for DBMS systems. Install, design, deployment and performance tuning and monitoring of the DBMS systems.

Minimum Education: Bachelor’s Degree in Computer Science or related degree.

**DATABASE ADMINISTRATOR 2**

Minimum/General Experience: Minimum of 4 years of experience. Experience must include the
database administration for leading DBMS systems. Also must have experience in the installation, design, deployment and performance tuning and monitoring of the DBMS systems.

Functional Responsibility: Perform database administration for DBMS systems. Install, design, deployment and performance tuning and monitoring of the DBMS systems.

Minimum Education: Bachelor’s Degree in Computer Science or related degree.

SR. DATABASE ADMINISTRATOR

Minimum/General Experience: Minimum of 5 years of experience must include the database administration for leading DBMS systems. Also must have experience in the installation, design, deployment and performance tuning and monitoring of the DBMS systems.

Functional Responsibility: Must be capable of providing highly technical expertise and support in the use of DBMSs. Must be able to evaluate and recommend available DBMS products to support validated user requirements. Defines file organization, indexing methods, and security procedures for specific user applications. Develops, implements, and maintains database backup and recovery procedures for the processing environments and ensures that data integrity, security, and recoverability are built into the DBMS applications.

Minimum Education: Bachelor’s Degree in Computer Science or related degree.

NETWORK ENGINEER

Minimum/General Experience: 3 yrs of experience performing day to day network installation, configuration and management functions as related to IT solutions.

Functional Responsibility: Organizes and directs network installations on site surveys. Assesses and documents current site network configurations. Directs and leads preparation of engineering plans and site installation technical design packages. Develops installation schedules. Mobilizes network installation team. Directs and leads preparation of drawings documenting configuration changes at each site. Prepares site installation and test reports. Coordinates post-installation operations and maintenance support.

Minimum Education: Bachelor’s Degree in Computer Science or related degree.

PROJECT MANAGER 1

Minimum/General Experience: Experience must include over 3 years managing an IT project.

Functional Responsibility: Performs day-to-day management of assigned delivery order projects that involve teams of data processing and other information system and management professionals who have previously been involved in analyzing, designing, integrating, testing,
documenting, converting, extending, and implementing automated information and telecommunications systems. Demonstrates proven skills in those technical areas addressed by the delivery order to be managed. Organizes, directs, and coordinates the planning and production of all activities associated with assigned delivery order projects. Demonstrates writing and oral communication skills.

**Minimum Education:** Bachelor’s Degree in Computer Science or related degree.

**PROJECT MANAGER 2**

**Minimum/General Experience:** Minimum of 5 years of experience, must include over 3 years managing an IT project.

**Functional Responsibility:** Performs day-to-day management of assigned delivery order projects that involve teams of data processing and other information system and management professionals who have previously been involved in analyzing, designing, integrating, testing, documenting, converting, extending, and implementing automated information and telecommunications systems. Demonstrates proven skills in those technical areas addressed by the delivery order to be managed. Organizes, directs, and coordinates the planning and production of all activities associated with assigned delivery order projects. Demonstrates writing and oral communication skills.

**Minimum Education:** Bachelor’s Degree in Computer Science or related degree.

**PROGRAMMER/ANALYST II**

**Minimum/General Experience:** 3 years’ experience as a developer. Experience performing requirements analysis and working with the business customers to identify functional requirements and developing requirements and functional specifications.

**Functional Responsibility:** Must be capable of using third- and fourth-generation or current state-of-the-art IT equipment and languages to develop and prepare diagrammatic plans for solution of business, management, communications, tactical, and strategic problems. Must be able to design detailed programs, flowcharts, and diagrams showing the mathematical computations and the sequence of machine operations necessary to copy and process data and print results. Must be able to verify the accuracy and completeness of programs and systems by preparing sample representative data and perform testing by means of cycle and system processing.

**Minimum Education:** Bachelor’s Degree in Computer Science or related degree.

**SR. SYSTEM ADMINISTRATOR**

**Minimum/General Experience:** Minimum 5 years of related experience or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.
Functional Responsibility: Analyzes information requirements. Evaluates problems in work flow, organization, and planning. Develops appropriate corrective action. Provides daily supervision and direction to staff. Has a thorough understanding of Windows / Linux applications, website structure and applications, active directory and authentication solutions.

Minimum Education: Bachelor’s Degree in Computer Science or related degree.

**SYSTEMS ENGINEER 1**

Minimum/General Experience: Minimum of 3 years of experience must include the custom software development and expertise in the Systems Engineering.

Functional Responsibility: Must be capable of analyzing information technology requirements. Evaluates IT system problems of workflow, organization, and planning. Develops appropriate corrective action.

Minimum Education: Bachelor’s Degree in Computer Science or related degree.

**SR. SYSTEM ENGINEER**

Minimum/General Experience: Minimum of 5 years’ experience, must include the custom software development and expertise in the Systems Engineering.

Functional Responsibility: Understands Virtual environments, (i.e. VMWare, Citrix, etc,) and how they relate to the application and physical layer. Installs operating systems, networks, LAN’s and can configure network devices at a basic level. Responsible for operations and maintenance of hardware and operating systems such as Windows and Linux.

Minimum Education: Bachelor’s Degree in Computer Science or related degree.

**SR. SOFTWARE DEVELOPER**

Minimum/General Experience: Minimum of 5 years of software development experience including Client Server, Web, .Net or Java, mainframe

Functional Responsibility: Responsible for software development to include, Client Server, Web, .Net or Java, mainframe, SharePoint. Must be able to translate applications requirements into web-based solutions using available technology. Must be able to apply new and emerging technologies to the software development process.

Minimum Education: Bachelor’s Degree in Computer Science or related degree.
SR. SYSTEM ARCHITECT

Minimum/General Experience: Minimum of 5 years of experience. Experience must include the systems architecture and Design. Also must have experience working with business customers for the requirements analysis and act as a liaison between the business and technical customers.

Functional Responsibility: Functions as a practice leader developing, securing funding for, and managing multiple consulting assignments and clients within one or more specialty area. Responsible for practice financial management, developing business and strategic plans, proposals and presentations. Leads major projects working with senior staff members, interfaces with high-level government officials and develops responsive IT solutions.

Minimum Education: Bachelor’s Degree in Computer Science or related degree.

TECHNICAL WRITER 1

Minimum/General Experience: Minimum 1 year of related experience or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

Functional Responsibility: Assists in collecting and organizing information for preparation of user manuals, training materials, installation guides, proposals, and reports. Edits functional descriptions, system specifications, user manuals, special reports, and any other customer deliverables and documents. Assists in performing financial and administrative functions. Must demonstrate the ability to work independently or under only general direction.

Minimum Education: Bachelor’s Degree in Computer Science or related degree.

TESTER 2

Minimum/General Experience: Minimum 2 years of related experience that provides the required knowledge, skills, and abilities.

Functional Responsibility: Must be capable of designing and executing IT software tests and evaluating results to ensure compliance with applicable regulations. Must be able to prepare test scripts and all required test documentation. Must be able to design and prepare all needed test data. Analyzes internal security within systems. Reviews test results and evaluates for conformance to design.

Minimum Education: Bachelor’s Degree in Computer Science or related degree.

HELPDESK REPRESENTATIVE TIER 1

Minimum/General Experience: 1+ years of related experience.

Functional Responsibility: Provides technical support to end-users. May interact with network...
services, software systems engineering and/or applications development to restore service and/or identify and correct core problems. Refers more complex problems to intermediate and/or senior level.

**Minimum Education:** Associate’s Degree in Computer Technology or related field.

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**CALL CENTER TEAM LEAD**

**Minimum/General Experience:** 6+ years of related experience, including oversight of other personnel providing call center support

**Functional Responsibility:** Provides support to end-users when required. Interacts with network services, software systems engineering and/or applications development to restore service and/or identify and correct core problems. Recommends systems modifications to reduce user problems. Responsible for creating and managing call center teams. First level of contact for personnel requiring support on the job.

**Minimum Education:** Associate’s Degree in Computer Technology or related field.

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**CALL CENTER OPERATIONS MANAGER**

**Minimum/General Experience:** Minimum 5 years of related experience or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

**Functional Responsibility:** Must have experience managing a team of 5 (or more) technical staff. Responsible for ensuring smooth service continues at the call center to include, phone equipment, computers, network equipment, personnel are fully trained and the team is staffed according to the requirements. Experience working with upper level management and preparing reports.

**Minimum Education:** Bachelor’s Degree in Computer Science or related degree.

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**SHAREPOINT DESIGNER**

**Minimum/General Experience:** 3+ years of functional web development and design experience. Experience with industry standard tools including SharePoint Designer, SharePoint Workflows, InfoPath Forms, Java, etc., as well as common coding languages. Experience with industry standard SDLC management software including Microsoft TFS and the Atlassian Suite.

**Functional Responsibility:** Supports, configures and develops SharePoint environments. Develops, configures and maintains document libraries, enterprise lists and site collections. Manages SharePoint end user accounts, permissions and access rights in accordance with best practices regarding privacy and security. Participates in the development of SharePoint user manuals and training guides. Works with customer and development teams to define and analyze business requirements. Creates custom web parts in response to user requirements. Works with technical staff to understand problems with SharePoint solutions and develops specifications to resolve them.
Resolves customer issues and responds to suggestions for improvements and enhancements. May act as team leader on less complex projects. Tests and applies new and emerging SharePoint and application development products, languages and standards in support of procurement and development efforts. May support multiple projects at the same time.

**Minimum Education:** Bachelor’s Degree in Computer Science or related degree

**SOFTWARE DEVELOPER**

**Minimum/General Experience:** Minimum 3 years of functional software development experience including website and web application development and maintenance, application support operation, application testing, functional release management, and system administration.

**Functional Responsibility:** Works with customer and development teams to define and analyze business requirements. Creates custom web applications in response to user requirements. Works with languages such as JavaScript, Python, Rhumba, HTML, C#, Ajax, JSON. Works with technical staff to understand problems with software and develops specifications to resolve them. Resolves customer issues and responds to suggestions for improvements and enhancements. Participates in the development of software user manuals and training guides. May act as team leader on less complex projects. Assists in training less experienced software development staff. Applies new and emerging technologies to the software development process. May support multiple projects at the same time.

**Minimum Education:** Bachelor’s Degree in Computer Science or related degree

**Email Messaging Administrator**

**Minimum/General Experience:** 3+ years of functional Microsoft Exchange experience working with messaging technologies. Experience in all phases of software development and operations. Related experience or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

**Functional Responsibility:** Supports, configures and develops Exchange environments. Responsible for Tier I/II/III support for Enterprise E-Mail services and related systems such as mail servers, storage, disaster recovery, O365, Blackberry messaging, Lync Instant message, ActiveSync, Active Directory or related policy changes for messaging. Also responsible for troubleshooting incidents related to messaging and exchange.

**Minimum Education:** Bachelor’s Degree in Computer Science or related degree

**Information Engineer I**

**Minimum/General Experience:** Minimum 2 years of related experience that provides the required knowledge, skills, and abilities.

**Functional Responsibility:** Apply business process improvement practices to re-engineer methodologies/principles and business process modernization projects. Apply, as appropriate,
activity and data modeling, transaction flow analysis, internal control and risk analysis and modern business methods and performance measurement techniques. Assist in establishing standards for information systems procedures. Develop and apply organization-wide information models for use in designing and building integrated, shared software and database management systems and data warehouses. Construct sound, logical business improvement opportunities consistent with corporate Information Management guiding principles, cost savings, and open system architecture objectives.

**Minimum Education:** Bachelor’s Degree in Computer Science or related degree

**Information Engineer II**

**Minimum/General Experience:** Minimum 5 years of related experience that provides the required knowledge, skills, and abilities.

**Functional Responsibility** Apply an enterprise-wide set of disciplines for the planning, analysis, design and construction of information systems on an enterprise-wide basis or across a major sector of the enterprise. Develop analytical and computational techniques and methodology for problem solutions. Perform enterprise wide strategic systems planning, business information planning, business and analysis. Perform process and data modeling in support of the planning and analysis efforts using both manual and automated tools; such as Integrated Computer Aided Software Engineering tools. Apply reverse engineering and reengineering disciplines to develop migration strategic and planning documents. Provide technical guidance in software engineering techniques and automated support tools. Provide daily supervision and direction to staff.

**Minimum Education:** Bachelor’s Degree in Computer Science or related degree

**Sr. Microsoft Consultant**

**Minimum/General Experience:** Minimum 10 years of related experience that provides the required knowledge, skills, and abilities.

**Functional Responsibility** Supervise, coordinate and/or perform additions and changes to network hardware and operating systems, and attached devices; including investigation, analysis, recommendation, configuration, installation, and testing of new network hardware and software. Provide direct support in the day-to-day operations on network hardware and operating systems including the evaluation of system utilization, monitoring response time and primary support for detection and correction of operational problems. Troubleshoot at the physical level of the network, working with network measurement hardware and software, as well as physical checking and testing of hardware devices at the logical level working with communication protocols. Participate in planning design, technical review and implementation for new network infrastructure hardware and network operating systems for voice and data communication networks. Maintain network infrastructure standards including network communication protocols such as TCP/IP. Provide technical consultation, training and support to IT staff as designated by the government. Diagnose and resolve complex communication problems.

**Minimum Education:** Bachelor’s Degree in Computer Science or related degree
## LABOR CATEGORY PRICING

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<thead>
<tr>
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<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
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<td>$107.51</td>
<td>$109.55</td>
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