

**GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST
MULTIPLE AWARD SCHEDULE
FSC GROUP MAS**

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Period Covered by Contract: 07/24/2015 to 07/29/2025

Price List current through Modification #13, dated May 27, 2020

General Services Administration
Federal Supply Service

For more information on ordering from Federal Supply Schedule click on the FSS Schedules button at fss.gsa.gov. On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage![™], a menu-driven database system. The INTERNET address for GSA Advantage![™] is: <http://www.GSAAdvantage.gov>.

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**INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

- 1a. Table of awarded the special item number with appropriate cross-reference to item descriptions and awarded price.
Special Item No.54151S Information Technology Professional Services
Special Item No.54151HEAL Health Information Technology Services
Special Item No.OLM Order-Level Materials (OLMs)
- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.
See Price Sheet
- 1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item.
Skill category descriptions begin on page 10
2. Maximum order. *SINs 54151S & 54151HEAL: \$500,000*
SIN OLM: \$250,000
3. Minimum order. *\$100*
4. Geographic coverage. *Domestic only*
5. Point of production. *Same as company address*
6. Discount from list prices or statement of net price. *Government prices are net*
7. Quantity discounts. *None*
8. Prompt payment terms. *None, Net 30 days*
Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.
- 9a. *The Government purchase Card will be accepted for payment on orders below the micro-purchase threshold.*
- 9b. *The Government purchase Card will not be accepted for payment on orders above the micro-purchase threshold.*

10. Foreign items. *None*
- 11a. Time of delivery. *As negotiated on the task order level.*
- 11b. Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price lists that have expedited delivery.
As negotiated on the task order level
- 11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery.
As negotiated on the task order level
- 11d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery.
As negotiated on the task order level
12. F.O.B. point. *Not Applicable*
- 13a. Ordering address. *Same as company address*
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment address. *Same as company address*
15. Warranty provision. *Not Applicable*
16. Export packing charges, if applicable. *Not Applicable*
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level). *None*
18. Terms and conditions of rental, maintenance, and repair. *Not Applicable*
19. Terms and conditions of installation. *Not Applicable*
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices. *Not Applicable*
- 20a. Terms and conditions for any other services. *Not Applicable*
21. List of service and distribution points. *Not Applicable*

22. List of participating dealers. *Not Applicable*
23. Preventive maintenance. *Not Applicable*
- 24a. Special attributes such as environmental attributes. *Not Applicable*
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/.
<http://www.alethix.com/>
25. Data Universal Number System (DUNS) number. *078440915*
26. Notification regarding registration in SAM.gov database. *CAGE Code: 6SS91*

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151S)**

- 1. SCOPE**
 - a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
 - b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

- 2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)**
 - a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
 - b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
 - c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

- 3. ORDER**
 - a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
 - b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

- 4. PERFORMANCE OF SERVICES**
 - a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
 - b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
 - c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
 - (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
 - (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS-- COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS □COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I □□OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

- b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- a. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- b. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 - (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. SUBSTITUTIONS

Alethix, LLC reserves the right to make the following substitutions in the education and/or experience requirements of any of the service skill categories set forth herein.

1. One year of related work experience is the equivalent of one year of education.
2. One year of education is the equivalent of one year of related work experience.
3. Certification related to the technology is equivalent to two years of the experience/education requirement.

17. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

See Labor Category descriptions included herein.

PROFESSIONAL LABOR CATEGORY DESCRIPTIONS APPLICABLE TO SINS 54151S

Program Director

Functional Responsibility:

Manages program/technical support operations involving multiple contracts/projects and personnel. Organizes, directs and coordinates planning and execution of all program/technical support activities. Shall have demonstrated information technology expertise and communication skills to be able to interface with all levels of management. Assigns duties and reviews work of subordinates. Establishes and alters (as necessary) management structure within the program to effectively direct program/technical support activities. Meets and confers with client management officials regarding the status of specific Contractor program/technical activities and progress. Resolves problems, issues or conflicts as required. Ensures that program schedule, performance, and deliverables are met.

Minimum/General Experience:

Minimum 10 years of experience in managing, directing, and implementing information technology projects.

Minimum Education:

Bachelor's Degree in Business Administration or related field or equivalent

Principal Technology Subject Matter Expert II

Functional Responsibility:

Provide technical knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation and implementation advice on moderately complex problems that require an appropriate level of knowledge of the subject matter for effective implementation. Apply principles, methods and knowledge of the functional area of capability to specific task order requirements, advanced mathematical principles and methods to exceptionally difficult and narrowly defined technical problems in engineering and other

Minimum/General Experience:

Minimum 20 years of hands on information technology implementation experience.

Minimum Education: Bachelor's degree in computer science, information systems or equivalent.

Principal Technology Subject Matter Expert I

Functional Responsibility:

Provide technical knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation and implementation advice on moderately complex problems that require an appropriate level of knowledge of the subject matter for effective implementation. Apply principles, methods and knowledge of the functional area of capability to specific task order requirements, advanced mathematical principles and methods to exceptionally difficult and narrowly defined technical problems in engineering and other

Minimum/General Experience:

Minimum 15 years of hands on information technology implementation experience.

Minimum Education: Bachelor's degree in computer science, information systems or equivalent.

Principal Business Subject Matter Expert II

Functional Responsibility:

Provide technical, managerial, and administrative direction for problem definition, analysis, requirements development, and implementation for complex to extremely complex systems in the subject matter area. Make recommendations and advise on organization-wide system improvements, optimization or maintenance efforts in the following specialties: information systems architecture; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; lifecycle management; software development methodologies; and modeling and simulation. Commensurate experience in IT and in new and related older technology that directly relates to the required area of expertise.

Minimum/General Experience:

Minimum 25 years of experience supporting technology projects related to the individual's subject matter expertise.

Minimum Education:

Bachelor's degree in computer science, information systems or equivalent.

Principal Business Subject Matter Expert I

Functional Responsibility:

Provide technical, managerial, and administrative direction for problem definition, analysis, requirements development, and implementation for complex to extremely complex systems in the subject matter area. Make recommendations and advise on organization-wide system improvements, optimization or maintenance efforts in the following specialties: information systems architecture; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; lifecycle management; software development methodologies; and modeling and simulation. Commensurate experience in IT and in new and related older technology that directly relates to the required area of expertise.

Minimum/General Experience:

Minimum 20 years of experience supporting technology projects related to the individual's subject matter expertise.

Minimum Education:

Bachelor's degree in computer science, information systems or equivalent.

Agile Technical Coach III

Functional Responsibility:

Provide coaching expertise to transform agile organizations and/or technical landscape at all levels to deliver lasting change within agencies that focus on continuous delivery. Required to work either at the team level, working with teams to ensure that delivery teams within agencies are adopting and performing agile and technical best practices effectively; at the portfolio or program level, to help agencies to establish the appropriate processes for managing a portfolio of work in an agile way; at the organization level, to drive strategic change across the organization and ensure that adoption of agile techniques is embedded from the most senior levels of the organization; or across all levels to ensure that organizations adopt a pragmatic approach to the way in which they govern delivery and continuous improvement of digital services

Minimum/General Experience:

Minimum 10 years of experience designing and implementing agile coaching engagements for mid to senior level professionals, emerging leaders and first time managers.

Minimum Education:

Bachelor's degree in computer science, information systems or equivalent.

Agile Technical Coach II

Functional Responsibility:

Provide coaching expertise to transform agile organizations and/or technical landscape at all levels to deliver lasting change within agencies that focus on continuous delivery. Required to work either at the team level, working with teams to ensure that delivery teams within agencies are adopting and performing agile and technical best practices effectively; at the portfolio or program level, to help agencies to establish the appropriate processes for managing a portfolio of work in an agile way; at the organization level, to drive strategic change across the organization and ensure that adoption of agile techniques is embedded from the most senior levels of the organization; or across all levels to ensure that organizations adopt a pragmatic approach to the way in which they govern delivery and continuous improvement of digital services

Minimum/General Experience:

Minimum 5 years of experience designing and implementing agile coaching engagements for mid to senior level professionals, emerging leaders and first time managers.

Minimum Education:

Bachelor's degree in computer science, information systems or equivalent.

Senior Program Manager

Functional Responsibility:

Manages program/technical support operations involving multiple tasks/projects and personnel. Organizes, directs and coordinates planning and execution of all program/technical support activities. Shall have demonstrated information technology expertise and communication skills to be able to interface with all levels of management. Assigns duties and reviews work of subordinates. Establishes and alters (as necessary) management structure within the program to effectively direct program/technical support activities. Meets and confers with client management officials regarding the status of specific Contractor program/technical activities and progress. Resolves problems, issues or conflicts as required. Ensures that program schedule, performance, and deliverables are met.

Minimum/General Experience:

6 years of progressive experience in managing, directing, and implementing information technology projects. Three (3) years experience supervising, three (3) years managing projects. Experienced in management and control of large funds and resources, and demonstrated capability in managing complex, multi-task commercial and government contracts.

Minimum Education:

Bachelor's Degree in Business Administration or related field or equivalent

Senior Business Subject Matter Expert II

Functional Responsibility:

Provide technical, managerial, and administrative direction for problem definition, analysis, requirements development, and implementation for complex to extremely complex systems in the subject matter area. Make recommendations and advise on organization-wide system improvements, optimization or maintenance efforts in the following specialties: information systems architecture; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; lifecycle management; software development methodologies; and modeling and simulation. Commensurate experience in IT and in new and related older technology that directly relates to the required area of expertise

Minimum/General Experience:

Minimum 15 years of experience as a business strategist supporting technology projects related to the individual's subject matter expertise.

Minimum Education:

Bachelor's degree in computer science, information systems or equivalent.

Senior Business Subject Matter Expert I

Functional Responsibility:

Provide technical, managerial, and administrative direction for problem definition, analysis, requirements development, and implementation for complex to extremely complex systems in the subject matter area. Make recommendations and advise on organization-wide system improvements, optimization or maintenance efforts in the following specialties: information systems architecture; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; lifecycle management; software development methodologies; and modeling and simulation. Commensurate experience in IT and in new and related older technology that directly relates to the required area of expertise.

Minimum/General Experience:

Minimum 10 years of experience as a business strategist supporting technology projects related to the individual's subject matter expertise.

Minimum Education:

Bachelor's degree in computer science, information systems or equivalent.

Program Manager

Functional Responsibility:

Manages program/technical support operations involving multiple tasks/projects and personnel. Organizes, directs and coordinates planning and execution of all program/technical support activities. Shall have demonstrated information technology expertise and communication skills to be able to interface with all levels of management. Assigns duties and reviews work of subordinates. Establishes and alters (as necessary) management structure within the program to effectively direct program/technical support activities. Meets and confers with client management officials regarding the status of specific Contractor program/technical activities and progress. Resolves problems, issues or conflicts as required. Ensures that program schedule, performance, and deliverables are met.

Minimum/General Experience:

Minimum 4 years of progressive experience in managing, directing, and implementing information technology projects. Three (3) years experience supervising, three (3) years managing projects. Experienced in management and control of large funds and resources, and demonstrated capability in managing complex, multi-task commercial and government contracts.

Minimum Education:

Bachelor's Degree in Business Administration or related field or equivalent.

Business Subject Matter Expert II

Functional Responsibility:

Provide technical, managerial, and administrative direction for problem definition, analysis, requirements development, and implementation for complex to extremely complex systems in the subject matter area. Make recommendations and advise on organization-wide system improvements, optimization or maintenance efforts in the following specialties: information systems architecture; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; lifecycle management; software development methodologies; and modeling and simulation. Commensurate experience in IT and in new and related older technology that directly relates to the required area of expertise

Minimum/General Experience:

Minimum 6 years of experience as a business strategist supporting technology projects related to the individual's subject matter expertise.

Minimum Education:

Bachelor's degree in computer science, information systems or equivalent.

Senior Technology Subject Matter Expert IFunctional Responsibility:

Provide technical knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation and implementation advice on moderately complex problems that require an appropriate level of knowledge of the subject matter for effective implementation. Apply principles, methods and knowledge of the functional area of capability to specific task order requirements, advanced mathematical principles and methods to exceptionally difficult and narrowly defined technical problems in engineering and other

Minimum/General Experience:

Minimum 10 years of hands on information technology implementation experience.

Minimum Education: Bachelor's degree in computer science, information systems or equivalent.

Business Subject Matter Expert IFunctional Responsibility:

Provide technical, managerial, and administrative direction for problem definition, analysis, requirements development, and implementation for complex to extremely complex systems in the subject matter area. Make recommendations and advise on organization-wide system improvements, optimization or maintenance efforts in the following specialties: information systems architecture; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; lifecycle management; software development methodologies; and modeling and simulation. Commensurate experience in IT and in new and related older technology that directly relates to the required area of expertise

Minimum/General Experience:

Minimum 3 years of experience as a business strategist supporting technology projects related to the individual's subject matter expertise.

Minimum Education:

Bachelor's degree in computer science, information systems or equivalent.

Technology Subject Matter Expert IIFunctional Responsibility:

Provide technical knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation and implementation advice on moderately complex problems that require an appropriate level of knowledge of the subject matter for effective implementation. Apply principles, methods and knowledge of the functional area of capability to specific task order requirements, advanced mathematical principles and methods to exceptionally difficult and narrowly defined technical problems in engineering and other.

Minimum/General Experience:

Minimum 6 years of hands on information technology implementation experience.

Minimum Education: Bachelor's degree in computer science, information systems or equivalent.

Technology Subject Matter Expert I

Functional Responsibility:

Provide technical knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation and implementation advice on moderately complex problems that require an appropriate level of knowledge of the subject matter for effective implementation. Apply principles, methods and knowledge of the functional area of capability to specific task order requirements, advanced mathematical principles and methods to exceptionally difficult and narrowly defined technical problems in engineering and other

Minimum/General Experience:

Minimum 3 years of hands on information technology implementation experience.

Minimum Education:

Bachelor's degree in computer science, information systems or equivalent.

Systems Architect II

Functional Responsibility:

Provide technical knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation and implementation advice on moderately complex problems that require an appropriate level of knowledge of the subject matter for effective implementation. Apply principles, methods and knowledge of the functional area of capability to specific task order requirements, advanced mathematical principles and methods to exceptionally difficult and narrowly defined technical problems in engineering and other

Minimum/General Experience:

Minimum 5 years of hands on information technology implementation experience.

Minimum Education:

Bachelor's degree in computer science, information systems or equivalent.

Data Engineer III

Functional Responsibility:

Identify data sources for reporting on operational monitoring, capacity and business service levels. Create a data warehouse for conducting data modeling and backend schema creation. Administer the data environments. Understand user requirements for developing reports and dashboards. Train and mentor other personnel for operational maintenance. Serve in a project leader or subject/team leader capacity for multiple projects.

Minimum/General Experience:

Minimum 5 years of hands on information technology implementation experience with databases and reporting. Knowledge in Database, core applications and web technologies.

Minimum Education:

Bachelor's degree in information systems or equivalent.

Senior Application Developer II

Functional Responsibility:

Analyze functional business applications and design specifications for functional areas such as finance, accounting, personnel, manpower, logistics, and contracts. Develop block diagrams and logic flow charts. Translate detailed design into computer software. Test, debug, and refine the computer software to produce the required product. Prepare required documentation, including both program-level and user-level documentation. Enhance software to reduce operating time or improve efficiency. Provide technical direction to programmers to ensure program deadlines are met. Experience in information system design, including application programming on large-scale DBMS and the development of complex software to satisfy design objectives.

Minimum/General Experience:

Minimum 10 years experience in programming and/or software development in software languages. Must have experience developing software using request/response methodology (stateless), as well as object-oriented methodologies

Minimum Education:

Bachelor's degree in computer science, information systems or equivalent.

Systems Engineer III

Functional Responsibility:

Design, building and maintain servers and workstations platforms in a multi-vendor environment to meet specific system needs. Troubleshoot and coordinate with other members to resolve problems and implement resolutions. Provide technical support to resolve any Network and Platform related issues rises during the production, performance test and end user test. Provide expertise in automated patch delivery systems, hardening, storage area network, and operating systems. Work with Security team to harden the servers. Must work well with general guidance, provide competent technical input to technical writing team for system documentation, be detailed and security oriented.

Minimum/General Experience:

Minimum 5 years of hands on experience in virtualization technologies, systems and network administration in Linux, UNIX and Windows environments.

Minimum Education: Bachelor's degree in computer science, information systems or equivalent.

Business Analyst III

Functional Responsibility:

Work closely under the general direction of Information Technology Project Manager, or other consultants, supporting the information management needs of users and groups across an organization. IT Perform activities including requirements gathering, translation of requirements to systems specifications, data management and manipulation, and technology implementation. Shall bring a combination of business process understanding with practical information technology implementation experience.

Minimum/General Experience:

6 years experience in the business processes associated with information technology implementations, as well as the adaptation of those processes to the IT lifecycle.

Minimum Education:

Bachelor's degree in computer science, information systems or equivalent.

Security Specialist III

Functional Responsibility:

Provide expertise on incident analysis, root cause analysis and problem resolution, participating in network, security hardware engineering and troubleshooting efforts, assist in the response to security events and escalations. Provide expertise on a broad range of Cyber Security standards and best practices offering strategic and tactical guidance for projects, Create and maintain the enterprise's security documents (policies, standards, secure configuration baselines, guidelines and standard operating procedures), conduct research into IT security issues and products as required and make recommendations that drive acquisition, Maintain current knowledge of information security trends, threats and responses. Participate in all aspects of Information Security Operations.

Minimum/General Experience:

Must have with 5 years of experience with Cyber Security or Information Security.

Minimum Education:

Bachelor's degree in information systems or equivalent.

Senior Application Developer I

Functional Responsibility:

Analyze functional business applications and design specifications for functional areas such as finance, accounting, personnel, manpower, logistics, and contracts. Develop block diagrams and logic flow charts. Translate detailed design into computer software. Test, debug, and refine the computer software to produce the required product. Prepare required documentation, including both program-level and user-level documentation. Enhance software to reduce operating time or improve efficiency. Provide technical direction to programmers to ensure program deadlines are met. Experience in information system design, including application programming on large-scale DBMS and the development of complex software to satisfy design objectives.

Minimum/General Experience:

Minimum 8 years experience in programming and/or software development in software languages. Must have experience developing software using request/response methodology (stateless), as well as object-oriented methodologies.

Minimum Education:

Bachelor's degree in computer science, information systems or equivalent.

Database Administrator II

Functional Responsibility:

Provide database administration for all the environments. Maintain and update the government furnished Data Management Plan and supporting documentation. Provide functional and Integration testing Support. Support the database security testing, Installation/migration testing, Configuration/compatibility testing and Performance, load and stress testing. Document the Startup/shutdown procedures for managed databases. Provide performance analysis and reporting, both regularly-scheduled and on-demand.

Minimum/General Experience:

Minimum 6 years of experience in database configuration, installation and administration.

Minimum Education:

Bachelor's degree in information systems or equivalent.

Security Analyst II

Functional Responsibility:

Gathers and organizes technical information about an organization's mission goals and needs, IT infrastructure and existing security/IA products. Assists in developing security/IA policies, procedures and standards. Responsibilities will include working with the customer to minimize risks and assess and secure networks. Create and maintain the enterprise's security documents (policies, standards, secure configuration baselines, guidelines and standard operating procedures), Conduct research into IT security issues and products as required and make recommendations that drive acquisition, Maintain current knowledge of information security trends, threats and responses. Participate in all aspects of Information Security Operations.

Minimum/General Experience:

Must have with 6 years of experience with Cyber Security or Information Security.

Minimum Education:

Bachelor's degree in information systems or equivalent.

Security Specialist II

Functional Responsibility:

Provide expertise on incident analysis, root cause analysis and problem resolution, participating in network, security hardware engineering and troubleshooting efforts, assist in the response to security events and escalations. Provide expertise on a broad range of Cyber Security standards and best practices offering strategic and tactical guidance for projects, Create and maintain the enterprise's security documents (policies, standards, secure configuration baselines, guidelines and standard operating procedures), Conduct research into IT security issues and products as required and make recommendations that drive acquisition, Maintain current knowledge of information security trends, threats and responses. Participate in all aspects of Information Security Operations.

Minimum/General Experience:

Must have with 5 years of experience with Cyber Security or Information Security.

Minimum Education: Bachelor's degree in information systems or equivalent.

Principal Architect I

Functional Responsibility:

Design information technology solutions for customers. Solutions are designed with both the strategic information technology goals of the client in mind, and with respect to practical and tactical requirements for delivery. Responsible for developing solutions with current technologies that best position clients for success as those technologies evolve.

Minimum/General Experience:

Requires 3 years' experience in the information technology (IT) field developing and implementing IT Solutions. Have demonstrated track record of linking disparate systems together in an integrated and cohesive way and are able to develop technology-based solutions appropriate for particularly complex issues.

Minimum Education:

Bachelor's degree in information systems or equivalent.

Application Developer II

Functional Responsibility:

Analyze functional business applications and design specifications for functional areas such as finance, accounting, personnel, manpower, logistics, and contracts. Develop block diagrams and logic flow charts. Translate detailed design into computer software. Test, debug, and refine the computer software to produce the required product. Prepare required documentation, including both program-level and user-level documentation. Enhance software to reduce operating time or improve efficiency. Provide technical direction to programmers to ensure program deadlines are met. Experience in information system design, including application programming on large-scale DBMS and the development of complex software to satisfy design objectives.

Minimum/General Experience:

Requires 8 years' experience in the information technology (IT) field developing and implementing IT Solutions. Have demonstrated track record of linking disparate systems together in an integrated and cohesive way and are able to develop technology-based solutions appropriate for particularly complex issues.

Minimum Education: Bachelor's degree in information systems or equivalent.

Testing Engineer III

Functional Responsibility:

Evaluate, recommend, and implement automated test tools and strategies. Design, implement, and conduct test and evaluation procedures to ensure system requirements are met. Develop, maintain, and upgrade automated test scripts and architectures for application products. Write, implement, and report status for system test cases for testing. Analyze test cases and provide regular progress reports. Serve as subject matter specialist providing testing know-how for the support of user requirements of complex to highly complex software/hardware applications. Direct and/or participate in all phases of risk management assessments and software/hardware development with emphasis on analysis of user requirements, test design and test tools selection.

Minimum/General Experience:

Minimum 7 years of hands on automated and manual functional, integration, user acceptance testing experience and information technology implementation experience.

Minimum Education:

Bachelor's degree in information systems or equivalent

System Engineer II

Functional Responsibility:

Provide Development Operations (DevOps) or Operations and Maintenance (O&M) fixes for reported problems, support developers and develop small support applications to streamline day to day operations. Support triage and troubleshooting of application servers, including configuration of, or updates to configuration of the application servers. Experience with UNIX, Windows, RHEL operating systems. Provide recommendations for issues escalated in a production environment to ensure customers are running smoothly. Develop proactive system or smoke tests for a production environment to allow for regular interval system checks. Recommend and develop strategies to manage performance within acceptable thresholds. Document procedures for teams to standardize Development Operations activities across a large programs. Participate in system deployments, upgrades, and patches.

Minimum/General Experience:

Minimum 5 years of hands on experience in, Operations and Maintenance support the development team in the day-to-day operations.

Minimum Education:

Bachelor's degree in information systems or equivalent.

Systems Analyst IIFunctional Responsibility:

Shall develop software, perform engineering, and strategic systems planning, business information planning, and business analysis. Perform process reengineering, including change management, business analysis management and techniques, cost benefit analysis, activity and data modeling, information systems development methods and practices, and training.

Minimum/General Experience:

Minimum 3 years experience as a computer systems analyst. Knowledgeable in systems lifecycle management, structured system development methodologies, information engineering, structured analysis, and/or information systems development or a relevant technical discipline.

Minimum Education:

Bachelor's degree in information systems or equivalent.

Systems Analyst IFunctional Responsibility:

Shall develop software, perform engineering, and strategic systems planning, business information planning, and business analysis. Perform process reengineering, including change management, business analysis management and techniques, cost benefit analysis, activity and data modeling, information systems development methods and practices, and training.

Minimum/General Experience:

Zero years of experience as a computer systems analyst. Knowledgeable in systems lifecycle management, structured system development methodologies, information engineering, structured analysis, and/or information systems development or a relevant technical discipline.

Minimum Education:

Associate degree required.

Testing Engineer IIFunctional Responsibility:

Evaluate, recommend, and implement automated test tools and strategies. Design, implement, and conduct test and evaluation procedures to ensure system requirements are met. Develop, maintain, and upgrade automated test scripts and architectures for application products. Write, implement, and report status for system test cases for testing. Analyze test cases and provide regular progress reports. Serve as subject matter specialist providing testing know-how for the support of user requirements of complex to highly complex software/hardware applications. Direct and/or participate in all phases of risk management assessments and software/hardware development with emphasis on analysis of user requirements, test design and test tools selection.

Minimum/General Experience:

Minimum 5 years of hands on automated and manual functional, integration, user acceptance testing experience and information technology implementation experience.

Minimum Education:

Bachelor's degree in information systems or equivalent.

Systems Engineer I

Functional Responsibility:

Responsible for designing, engineering, and providing production operational support for mission critical applications. Participate both as a member of cross functional teams developing complex technical solutions as well as leading specific efforts with respect to the middleware environment. Collaborate with various other technical teams and work within an environment committed to industry best practices including software lifecycle management, change control, documentation, security and regulatory compliance. Socialize ideas and solutions in a cooperative manner and the ability to quickly gain the trust and confidence of not only other technical specialists, but team and client managers as well.

Minimum/General Experience:

Requires minimum 5 years' in hands on architecture, engineering, design and implementation experience across various applications, systems and range of diverse technology stacks.

Minimum Education:

Bachelor's degree in information systems or equivalent.

Applications Developer I

Functional Responsibility:

Participate in the design of software tools and subsystems to support reuse and domain analysis. Assist Applications Engineer and Applications Programmer to interpret software requirements and design specifications to code, and integrate and test software components.

Minimum/General Experience:

Requires minimum 5 years' in hands on architecture, engineering, design and implementation experience across various applications, systems and range of diverse technology stacks.

Minimum Education:

Bachelor's degree in information systems or equivalent.

Testing Engineer I

Functional Responsibility:

Evaluate, recommend, and implement automated test tools and strategies. Design, implement, and conduct test and evaluation procedures to ensure system requirements are met. Develop, maintain, and upgrade automated test scripts and architectures for application products. Write, implement, and report status for system test cases for testing. Analyze test cases and provide regular progress reports. Serve as subject matter specialist providing testing know-how for the support of user requirements of complex to highly complex software/hardware applications. Direct and/or participate in all phases of risk management assessments and software/hardware development with emphasis on analysis of user requirements, test design and test tools selection.

Minimum/General Experience:

Minimum 3 years of hands on automated and manual functional, integration, user acceptance testing experience and information technology implementation experience.

Minimum Education:

Associates degree in information systems or equivalent.

Junior Application Developer IFunctional Responsibility:

Participate in the design of software tools and subsystems to support reuse and domain analysis. Assist Applications Engineer and Applications Programmer to interpret software requirements and design specifications to code, and integrate and test software components.

Minimum/General Experience:

Requires minimum 3 years experience in hands on architecture, engineering, design and implementation experience across various applications, systems and range of diverse technology stacks.

Minimum Education:

Bachelor's degree in information systems or equivalent.

Developer (Junior)Functional Responsibility:

Participate in the design of software tools and subsystems to support reuse and domain analysis. Assist Applications Engineer and Applications Programmer to interpret software requirements and design specifications to code, and integrate and test software components.

Minimum/General Experience:

Requires minimum 0 years in hands on architecture, engineering, design and implementation experience across various applications, systems and range of diverse technology stacks.

Minimum Education:

Associate degree in information systems or equivalent.

Service Desk Engineer IFunctional Responsibility:

Receives telephone calls and/or e-mails from users having specific needs. Discusses symptoms with users to determine the source of a specific problem or error and recommends a solution. Supports the resolution of user software and hardware problems. Discusses issues with higher level Help Desk Specialist and/or programmers to explain problems. General knowledge of software and working knowledge of hardware and hardware configurations is required.

Minimum/General Experience:

Requires minimum 2 years with providing service desk expertise

Minimum Education:

High School Diploma and training certification from an accredited training institution

Administrative Specialist IFunctional Responsibility:

Performs a variety of administrative and secretarial duties for a top executive, program director or manager, such as typing reports and memos, maintaining computer based and paper files, answers office inquiries, and performs administrative tasks. Performs special projects of a moderate to highly skilled nature. Must be proficient in the use of a personal computer and have excellent typing skills. Requires very little supervision.

Minimum/General Experience:

Requires minimum 2 years with providing service desk expertise

Minimum Education:

High School Diploma and training certification from an accredited training institution.

GSA AWARDED 54151S PRICELIST

SIN	LABOR CATEGORY	July 30, 2019 – July 29, 2020 w/ IFF	July 30, 2020 – July 29, 2021 w/ IFF	July 30, 2021 – July 29, 2022 w/ IFF	July 30, 2022 – July 29, 2023 w/ IFF	July 30, 2023 – July 29, 2024 w/ IFF	July 30, 2024 – July 29, 2025 w/ IFF
54151S	Program Director	\$310.00	\$317.75	\$325.70	\$333.84	\$342.19	\$350.74
54151S	Principal Technology Subject Matter Expert II	\$274.24	\$281.09	\$288.12	\$295.32	\$302.71	\$310.27
54151S	Principal Technology Subject Matter Expert I	\$247.13	\$253.31	\$259.64	\$266.13	\$272.78	\$279.60
54151S	Principal Business Subject Matter Expert II	\$270.46	\$277.22	\$284.16	\$291.26	\$298.54	\$306.00
54151S	Principal Business Subject Matter Expert I	\$236.55	\$242.46	\$248.53	\$254.74	\$261.11	\$267.64
54151S	Agile Technical Coach III	\$227.16	\$232.84	\$238.66	\$244.62	\$250.74	\$257.01
54151S	Agile Technical Coach II	\$189.42	\$194.16	\$199.01	\$203.99	\$209.09	\$214.31
54151S	Senior Program Manager	\$229.69	\$235.43	\$241.32	\$247.35	\$253.53	\$259.87
54151S	Senior Business Subject Matter Expert II	\$223.56	\$229.15	\$234.88	\$240.75	\$246.77	\$252.94
54151S	Senior Business Subject Matter Expert I	\$212.89	\$218.21	\$223.67	\$229.26	\$234.99	\$240.87
54151S	Program Manager	\$207.43	\$212.62	\$217.93	\$223.38	\$228.96	\$234.69
54151S	Business Subject Matter Expert II	\$190.46	\$195.22	\$200.10	\$205.10	\$210.23	\$215.49
54151S	Senior Technology Subject Matter Expert I	\$185.64	\$190.28	\$195.04	\$199.91	\$204.91	\$210.03
54151S	Business Subject Matter Expert I	\$180.19	\$184.69	\$189.31	\$194.04	\$198.90	\$203.87
54151S	Technology Subject Matter Expert II	\$177.66	\$182.10	\$186.65	\$191.32	\$196.10	\$201.01
54151S	Technology Subject Matter Expert I	\$163.49	\$167.58	\$171.77	\$176.06	\$180.46	\$184.97
54151S	Systems Architect II	\$152.59	\$156.40	\$160.31	\$164.32	\$168.43	\$172.64
54151S	Data Engineer III	\$147.14	\$150.82	\$154.59	\$158.45	\$162.42	\$166.48
54151S	Senior Application Developer II	\$137.29	\$140.72	\$144.24	\$147.85	\$151.54	\$155.33
54151S	Systems Engineer III	\$130.79	\$134.06	\$137.41	\$140.85	\$144.37	\$147.98
54151S	Business Analyst III	\$130.79	\$134.06	\$137.41	\$140.85	\$144.37	\$147.98
54151S	Security Specialist III	\$125.34	\$128.47	\$131.69	\$134.98	\$138.35	\$141.81
54151S	Senior Application Developer I	\$122.07	\$125.12	\$128.25	\$131.46	\$134.74	\$138.11
54151S	Database Administrator II	\$119.89	\$122.89	\$125.96	\$129.11	\$132.34	\$135.64
54151S	Security Analyst II	\$119.89	\$122.89	\$125.96	\$129.11	\$132.34	\$135.64
54151S	Security Specialist II	\$119.89	\$122.89	\$125.96	\$129.11	\$132.34	\$135.64
54151S	Principal Architect I	\$117.71	\$120.65	\$123.67	\$126.76	\$129.93	\$133.18
54151S	Application Developer II	\$116.03	\$118.93	\$121.90	\$124.95	\$128.08	\$131.28
54151S	Testing Engineer III	\$115.53	\$118.42	\$121.38	\$124.41	\$127.52	\$130.71
54151S	Systems Engineer II	\$106.82	\$109.49	\$112.23	\$115.03	\$117.91	\$120.86

SIN	LABOR CATEGORY	July 30, 2019 – July 29, 2020 w/ IFF	July 30, 2020 – July 29, 2021 w/ IFF	July 30, 2021 – July 29, 2022 w/ IFF	July 30, 2022 – July 29, 2023 w/ IFF	July 30, 2023 – July 29, 2024 w/ IFF	July 30, 2024 – July 29, 2025 w/ IFF
54151S	Systems Analyst II	\$103.54	\$106.13	\$108.78	\$111.50	\$114.29	\$117.15
54151S	Systems Analyst I	\$86.72	\$88.88	\$91.11	\$93.38	\$95.72	\$98.11
54151S	Testing Engineer II	\$95.91	\$98.31	\$100.77	\$103.28	\$105.87	\$108.51
54151S	Systems Engineer I	\$95.91	\$98.31	\$100.77	\$103.28	\$105.87	\$108.51
54151S	Application Developer I	\$94.00	\$96.35	\$98.76	\$101.23	\$103.76	\$106.35
54151S	Testing Engineer I	\$87.19	\$89.37	\$91.60	\$93.89	\$96.24	\$98.65
54151S	Junior Application Developer I	\$74.61	\$76.48	\$78.39	\$80.35	\$82.36	\$84.41
54151S	Developer (Junior)	\$57.92	\$59.37	\$60.85	\$62.37	\$63.93	\$65.53
54151S	Service Desk Engineer I	\$47.96	\$49.16	\$50.39	\$51.65	\$52.94	\$54.26
54151S	Administrative Specialist I	\$47.13	\$48.31	\$49.52	\$50.75	\$52.02	\$53.32

**TERMS AND CONDITIONS APPLICABLE TO HEALTH INFORMATION
TECHNOLOGY (IT) SERVICES (SPECIAL ITEM NUMBER 54151HEAL)**

Vendor suitability for offering services through the new Health IT SIN must be in accordance with the following laws and standards when applicable to the specific task orders, including but not limited to:

- Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH)
- The Health Insurance Portability and Accountability Act of 1996 (HIPAA)
- National Institute of Standards and Technology (NIST) Federal Information Processing Standards (FIPS) and Special Publications
- Federal Information Security Management Act (FISMA) of 2002

1. SCOPE

- a. The labor categories, prices, terms and conditions stated under Special Item Number 54151HEAL Health Information Technology Services apply exclusively to Health IT Services within the scope of this Information Technology Schedule.
- b. This SIN is limited to Health IT Services only. Software and hardware products are out of scope. Hardware and software can be acquired through different Special Item Numbers.
- c. This SIN provides ordering activities with access to Health IT services.
- d. Health IT Services provided under this SIN shall comply with all Healthcare certifications and industry standards as applicable at the task order level.
- e. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. ORDER

- a. Agencies may use written orders, Electronic Data Interchange (EDI) orders, Blanket Purchase Agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

3. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity. All Contracts will be fully funded.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of Health IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts. All travel will be agreed upon with the client prior to the Contractor's travel.

4. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS –COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

5. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

6. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite Health IT Services.

7. INDEPENDENT CONTRACTOR

All Health IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

8. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

9. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for Health IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

10. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

11. INCIDENTAL SUPPORT COSTS

Incidental support costs are not considered part of the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

12. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

13. DESCRIPTION OF HEALTH IT SERVICES AND PRICING

- a. The Contractor shall provide a description of each type of Health IT Service offered under Special Item Numbers 54151HEAL Health IT Services and it should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all Health IT Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

PROFESSIONAL LABOR CATEGORY DESCRIPTIONS APPLICABLE TO SINS 54151HEAL

Health IT Business Analyst

Functional Responsibility: Health IT professional with experience conducting quantitative and qualitative analyses of business and clinical benefits achieved or missed through major IT acquisitions investments across an organization. Formulates and defines systems scope and objectives based on both users' needs and a good understanding of applicable Health IT business systems and industry requirements. Experience supporting the evaluation of Health IT solutions, and ability to determine opportunities for business process improvements and drafting modifications to technical requirements. Ability to measure different types of usage and related best practices of Health IT technologies; makes recommendations to improve and/or standardize workflows; and Identifying best practices.

Minimum Years' Experience: 5 years

Minimum Education: Bachelor's in business or IT Related Field

Health IT Data Analyst

Functional Responsibility: Expertise with health-data standards including, but not limited to, HL7 and other data exchanges. Translates business needs into long-term information architecture solutions for Health IT purpose. Defines, designs, and builds dimensional databases using existing Health IT data standards. Responsible for developing data warehousing blueprints, evaluating hardware and software platforms, and integrating systems. Evaluates reusability of current health data for additional analyses. Conducts data cleaning to rid the system of old, unused, or duplicate data. Reviews object and data models and the metadata repository to structure health data for better management and quicker access. Experience with the latest health-data exchanges so that health-information / clinical research could be shared across health institutions, while protecting patient data; Experience with information sharing technologies that can be used to advance collaboration on research.

Minimum Years' Experience: 6 years

Minimum Education: Bachelor's in business or IT Related Field

Health IT Developer

Functional Responsibility: Develop and implement new healthcare solutions· Maintain and improve the performance of existing software solutions· Participate and/or lead agile development teams· Communicate and collaborate with management, colleagues and customers. Experience working in scrum or agile environment

Minimum Years' Experience: 4 years

Minimum Education: Bachelor's in IT and Engineering Related Field

Sr. Health IT Developer

Functional Responsibility: Develop and implement new healthcare solutions· Maintain and improve the performance of existing software solutions· Participate and/or lead agile development teams· Communicate and collaborate with management, colleagues and customers. Experience working in scrum or agile environment

Minimum Years' Experience: 8 years

Minimum Education: Bachelor's in IT and Engineering Related Field

Health IT Tester

Functional Responsibility: Perform quality assurance functions using automated testing tools and techniques for healthcare systems and applications. Perform with white-box and black-box testing. Generate testing plans, testing scripts and issue tracking. Perform automated testing in areas of: functional, performance, and regression. Possess strong written and oral communication skills, along with the ability to interact professionally with a diverse range of team members. Experience working in scrum or agile environment

Minimum Years' Experience: 2 years

Minimum Education: Associate or Bachelor's in IT and Engineering Related Field

Senior Health IT Tester

Functional Responsibility: Perform quality assurance functions using automated testing tools and techniques for healthcare systems and applications. Perform with white-box and black-box testing. Generate testing plans, testing scripts and issue tracking. Perform automated testing in areas of: functional, performance, and regression. Possess strong written and oral communication skills, along with the ability to interact professionally with a diverse range of team members. Experience working in scrum or agile environment

Minimum Years' Experience: 4 years

Minimum Education: Bachelor's in IT and Engineering Related Field

Health IT Architect

Functional Responsibility: Works independently designing and developing architecture for new Health IT software products or major enhancements to existing Health IT and clinical systems. Lead a large development team in the design of highly complex software systems that is automating clinical or health-delivery business processes, or processing of clinical / health data. Acts as highest-level technical expert, addressing problems of systems integration, compatibility, and multiple platforms and supervises other healthcare architects and team members.

Minimum Years' Experience: 8 years

Minimum Education: Bachelor's Degree in Engineering, Computer Science field

Health IT Project Manager

Functional Responsibility: Manages team of health IT developers, testers, business analyst and architect supporting design, development and O&M of Health IT systems. Organizes, directs and coordinates planning and execution of all program/technical support activities. Shall have demonstrated Health IT information technology expertise and communication skills to be able to interface with all levels of management. Assigns duties and reviews work of subordinates. Establishes and alters (as necessary) management structure within the project to effectively direct technical support activities. Meets and confers with client management officials regarding the status of project activities. Resolves problems, issues or conflicts as required. Ensures that program schedule, performance, and deliverables are met.

Minimum Years' Experience: 4 years

Minimum Education: Bachelor's Degree in Business Administration or related field

Health IT Privacy & Compliance Analyst

Functional Responsibility: Responsible for all ongoing activities related to the availability, integrity and confidentiality of patient, provider, employee, and business information in compliance with the healthcare organization's privacy and security policies and procedures, federal and state regulations and laws. Possesses functional and technical knowledge of highly specialized Health IT applications and operational environments. Possesses experience in analyzing and solving complex problems that need extensive knowledge of Health subject matter for effective implementation. Possesses relevant experience in analyzing and solving moderately complex to complex privacy issues with Health IT systems. Identifies privacy and PII problems, analyzes and develops solution with the assistance of senior SME's. Performs initial and periodic information privacy risk assessments and coordinates and manages the preparation of analysis, evaluations, and recommendations for proper implementation of programs and systems. Maintains current knowledge of applicable federal and state privacy laws and accreditation standards, and monitors advancements in information privacy technologies to ensure organizational adaptation and compliance.

Minimum Years' Experience: 6 years

Minimum Education: Bachelor's Degree in Engineering and Science field

Health IT Enterprise Architect

Functional Responsibility: Provides high-level architectural expertise to managers and technical staff. Develops architectural products and deliverables for the health information technology enterprise and operational business lines in accordance with the strategy and goals of the organization. Develops strategy of system and the design infrastructure necessary to support that strategy. Advises on selection of technological purchases with regards to processing, data storage, data access, and applications development. Sets standards for the client/server relational database structure for the organization (SQL, ORACLE, SYBASE, etc.). Sets data standards for the organization. Advises of feasibility of potential future projects to management. Tracks current plans that will require health IT resources. Monitors and reviews the success of systems and ensures efficiency and effectiveness. Recommends future computer system technologies that will help in the improvement of business in the organization. Integrates IT solution systems for the business with the existing client systems.

Minimum Years' Experience: 6 years

Minimum Education: Bachelor's Degree in Engineering and Science field

Sr. Health IT Program Manager

Functional Responsibility: Manages team of health IT developers, testers, business analyst and architect supporting design, development and O&M of Health IT systems. Organizes, directs and coordinates planning and execution of all program/technical support activities. Shall have demonstrated Health IT information technology expertise and communication skills to be able to interface with all levels of management. Assigns duties and reviews work of subordinates. Establishes and alters (as necessary) management structure within the project to effectively direct technical support activities. Meets and confers with client management officials regarding the status of project activities. Resolves problems, issues or conflicts as required. Ensures that program schedule, performance, and deliverables are met.

Minimum Years' Experience: 8 years

Minimum Education: Bachelor's Degree in Engineering and Management field

Healthcare EDI Developer

Functional Responsibility: A Healthcare EDI Developer must have experience in analyzing customer needs and developing overall concept and design objectives for Healthcare EDI, including insurance and claims systems. The developer must be able to create software in programming languages for Healthcare EDI software applications. Must have experience in debugging and correcting errors in computer programs.

Minimum Years' Experience: 4 years

Minimum Education: Bachelor's Degree in Engineering and Science field

Healthcare EDI Architect, Sr

Functional Responsibility: Extensive experience in design and development of Healthcare EDI IT, including insurance and claims architecture. Experience must include a wide range of work in creating diagrams and documentation with all components that comprise Healthcare EDI IT systems including network topology.

Minimum Years' Experience: 6 years

Minimum Education: Master's Degree in Engineering and Science field

Health IT Subject Matter Expert (SME)

Functional Responsibility: Health IT SME plans and performs research, design assessment, development, integration and other assignments in specific Information Technology and technical areas. Supervises broad team of systems engineers or analysts. Expert in single or multiple technical disciplines. Provides expert guidance and insight into specific technologies and their application and independently performs a variety of system design and integration tasks where a specific subject matter expertise is necessary. Responsible for highly complex Information Technology. Uses high-level functional systems analysis, design, integration, documentation, and implementation methodologies on complex problems that require in-depth knowledge of the subject matter for effective implementation. May perform other duties related, as assigned

Minimum Years' Experience: 12 years

Minimum Education: Master's Degree - Computer Science, Engineering, Math, or equivalent.

Health IT Service Desk Specialist

Functional Responsibility: Provide in depth troubleshooting across a wide range of healthcare devices and technologies supporting the healthcare mission. Respond to healthcare domain end user requests for IT assistance via the phone and web. Diagnose and resolve technical hardware and software issues. Research questions using available resources. Identify and escalate incidents and problems requiring urgent attention. Escalate incidents and problems to the appropriate group. Suggest training needs and opportunities

Minimum Years' Experience: 2 years

Minimum Education: Associate

Degree May Be Substituted as Follows:
Associate Degree = 2 Years' Experience
Bachelor's degree = 4 Years' Experience
Master's Degree = 6 Years' Experience
PHD = 8 Years' Experience

Education May Be Substituted as Follows:
2 Years' Experience = Associate Degree
4 Years' Experience = Bachelor's degree
6 Years' Experience = Master's Degree
8 years' experience = PHD

GSA AWARDED 54151HEAL PRICELIST

SIN	LABOR CATEGORY	March 1, 2020 – July 29, 2020 w/ IFF	July 30, 2020 – July 29, 2021 w/ IFF	July 30, 2021 – July 29, 2022 w/ IFF	July 30, 2022 – July 29, 2023 w/ IFF	July 30, 2023 – July 29, 2024 w/ IFF	July 30, 2024 – July 29, 2025 w/ IFF
54151HEAL	Health IT Architect	\$195.20	\$200.08	\$205.08	\$210.21	\$215.47	\$220.85
54151HEAL	Health IT Business Analyst	\$111.65	\$114.45	\$117.31	\$120.24	\$123.24	\$126.33
54151HEAL	Health IT Data Analyst	\$150.76	\$154.53	\$158.39	\$162.35	\$166.41	\$170.57
54151HEAL	Health IT Developer	\$127.76	\$130.95	\$134.22	\$137.58	\$141.02	\$144.54
54151HEAL	Health IT Enterprise Architect	\$174.19	\$178.55	\$183.01	\$187.58	\$192.27	\$197.08
54151HEAL	Health IT Privacy & Compliance Analyst	\$142.03	\$145.58	\$149.22	\$152.95	\$156.77	\$160.69
54151HEAL	Health IT Project Manager	\$164.40	\$168.51	\$172.73	\$177.05	\$181.47	\$186.01
54151HEAL	Health IT Service Desk Specialist	\$66.08	\$67.73	\$69.42	\$71.16	\$72.94	\$74.76
54151HEAL	Health IT Subject Matter Expert (SME)	\$263.01	\$269.59	\$276.33	\$283.24	\$290.32	\$297.57
54151HEAL	Health IT Tester	\$79.70	\$81.69	\$83.74	\$85.83	\$87.98	\$90.18
54151HEAL	Healthcare EDI Architect, Sr	\$175.18	\$179.56	\$184.05	\$188.65	\$193.37	\$198.20
54151HEAL	Healthcare EDI Developer	\$126.47	\$129.63	\$132.87	\$136.20	\$139.60	\$143.09
54151HEAL	Senior Health IT Tester	\$99.32	\$101.80	\$104.34	\$106.95	\$109.63	\$112.37
54151HEAL	Sr. Health IT Developer	\$178.87	\$183.34	\$187.92	\$192.62	\$197.44	\$202.37
54151HEAL	Sr. Health IT Program Manager	\$198.04	\$202.99	\$208.06	\$213.26	\$218.59	\$224.06