



Oceanit Laboratories, Inc.

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Contract Number: **GS-35F-456CA**
Period Covered by Contract: **August 07, 2015 through August 06, 2020**

General Services Administration
Federal Acquisition Service

GSA Proposed Pricelist dated July 30, 2015.

IT Professional Services and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsaadvantage.gov>).
CUSTOMER INFORMATION:

1. Awarded Special Item Number(s):

SIN	Description
132-51, 132-51STLOC, 132-51RC	Information Technology Services

1b. Identification of the lowest priced labor category description, job title # and hourly rate awarded under the contract is:

Job Title #	Labor Category Description	GSA Hourly Rate
OLI15	Technician	\$70.30

1c. Labor Category Descriptions of all corresponding commercial job titles, experience, functional responsibility and education are outlined on Pages 12-19 within this pricelist.

2. Maximum Order: \$500,000 – For SINs 132-51, 132-51STLOC and 132-51RC

3. Minimum Order: \$100

4. Geographic Scope of Coverage: The Geographic Scope of Coverage is Domestic Delivery. This is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S.

territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

5. **Quantity Discount:** 1% discount for contracts over \$300,000.00.
6. **Prompt Payment Terms:** None Offered
7. **Government Purchase Cards:** Government Purchase Cards will be accepted however no additional discounts will apply under the contract.
8. **Government Educational Institutional Discounts:** The Government Educational Institutions are offered the same types of discounts and concessions under this contract as all other Government customers.
9. **Foreign Items:** No foreign items are awarded under this contract.
10. **Normal Delivery Terms –** As negotiated between Oceanit and the Ordering Activity
- 11b. **Expedited Delivery Terms:** As Negotiated between Oceanit and the Ordering Activity
- 11c. **Overnight/2-Day Delivery Terms:** As negotiated between Oceanit and the Ordering Activity
- 11d. **Urgent Requirements:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.
11. **FOB Point:** Destination
12. **Ordering Address:**
Oceanit Laboratories, Inc.
Attn: GSA Orders
828 Fort Street Mall, Suite 600
Honolulu, Hawaii 96813
13. **Payment Address:**
Oceanit Laboratories, Inc.
Attn: Accounts Receivable
828 Fort Street Mall, Suite 600
Honolulu, Hawaii 96813
14. **Warranty/Guarantee Provisions:** All services performed under this contract will be guaranteed to be completed in a satisfactory workmanlike manner as delineated with this Authorized FSS IT Schedule Pricelist.

- 15. Export Packing Charges:** Export Packing is not offered under this contract.
- 16. List of Participating Dealers:** Oceanit does not authorize any participating dealers under this Contract.
- 17. Environmental Attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants):**
Not Applicable
- 18. Section 508 Compliance:** Contact Oceanit for Section 508 compliance information. The EIT standards can be found at: <http://www.section508.gov>
- 19. Liability For Injury or Damage:** The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.
- 20. Data Universal Numbering System (DUNS) Number:** 14-454-0283.
- 20a.** Taxpayer Identification Number (TIN): 99-0238128
- 20b.** Business Size: Small Business Concern
- 20c.** CAGE Code: *OLGN6*
- 20d.** Oceanit is currently registered within the System for Award Management (SAM) database.
- 21. Trade Agreements Act of 1979, as Amended:** All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.
- 22. Ordering Procedures for Federal Supply Schedule Contracts:** Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.
- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.
- 23. Federal Information Technology Telecommunications Standards Requirements:** Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.
- 24. Federal Information Processing Standards Publications (FIPS PUBS):** Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS

PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

25. Federal Telecommunication Standards (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

26. Contractor Tasks/Special Requirements (C-FSS-370) (NOV 2003):

- (a) **Security Clearances:** The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) **Travel:** The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) **Certifications, Licenses and Accreditations:** As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) **Insurance:** As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) **Personnel:** The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) **Organizational Conflicts of Interest:** Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.

- (g) **Documentation/Standards:** The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) **Data/Deliverable Requirements:** Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) **Government-Furnished Property:** As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) **Availability of Funds:** Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) **Overtime:** For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

27. Contract Administration for Ordering Activities: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

28. GSA Advantage!: GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsaadvantage.gov>

29. Purchase of Open Market Items: Note: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));

- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

30. Contractor Commitments, Warranties and Representations:

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

31. Overseas Activities: The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

None

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

32. Blanket Purchase Agreements (BPAs): The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

33. Contractor Team Arrangements: Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

34. Installation, Deinstallation, Reinstallation: The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

35. Prime Contractor Ordering from Federal Supply Schedules: Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order:

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

36. Insurance- Work On A Government Installation (JAN 1997)(FAR 52.228-5):

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the

contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

37. Software Interoperability: Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

38. Advance Payments: A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBERS 132-51, 132-51STLOC and 132-51RC)**

****NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.***

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Numbers 132-51, 132-51STLOC, and 132-51RC Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established

Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I OCT 2008) (DEVIATION I - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data - General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

(1) The offeror;

- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

**IT PROFESSIONAL SERVICES RATES
SINs 132-51, 132-51STLOC and 132-51RC**

Job Title #	Labor Category Description	GSA Rate
OLI1	Program Manager	\$175.75
OLI2	Project Manager	\$147.60
OLI3	Senior Software Architect	\$161.50
OLI4	Senior Software Engineer/Programmer	\$139.16
OLI5	Senior Systems Engineer	\$149.15
OLI6	Systems Engineer	\$137.75
OLI7	Senior Business Process Analyst	\$152.00
OLI8	Senior Analyst	\$152.00
OLI9	Change Management Specialist	\$152.00
OLI10	Training Specialist	\$152.00
OLI11	ERP Specialist	\$152.00
OLI12	Administrative Support	\$80.75

OLI13	Graphic Artist	\$81.36
OLI14	Technical Writer	\$95.71
OLI15	Technician	\$70.30

Labor Category Descriptions

OLI1

Job Title: Program Manager

Education: B.A. or B.S. degree.

Basic Experience: Must have 15 years of experience, including at least 10 years of IT and/or telecommunications system management experience.

Specialized Experience: At least 8 years of direct supervision of IT software development, integration, maintenance projects, and/or telecommunications systems. Must be capable of leading projects that involve the successful management of teams composed of data processing and other information management professionals who have been involved in analysis, design, integration, testing, documenting, converting, extending, and implementing automated information and/or telecommunications systems.

Duties: Provide quality program results and well as strategic business success through management, technical, and strategic leadership. The Program Manager works to coordinate and monitor technical and financial performance of projects and business development efforts. Individual is a highly experienced manager with a background or training in managing technology projects.

OLI2

Job Title: Project Manager

Education: B.A. or B.S. degree.

Basic Experience: Must have 10 years of IT or telecommunications experience, including at least 5 years of IT software management experience.

Specialized Experience: At least 5 years of experience in direct supervision of IT software development, integration maintenance projects, and/or telecommunications management.

Duties: Performs day-to-day management of assigned delivery order projects that involve teams of data processing and other information system and management professionals who have previously been involved in analyzing, designing, integrating, testing, documenting, converting, extending, and implementing automated information and telecommunications systems. Demonstrates proven skills in those technical areas addressed by the delivery order to be managed. Organizes, directs, and coordinates the planning and production of all activities associated with assigned delivery order projects. Demonstrates writing and oral communication skills.

OLI3

Job Title: Senior Software Architect

Education: B.A. or B.S. degree.

Basic Experience: Bachelor's degree in Computer Science, Computer Engineering, Electrical Engineering or related field with at least 10 years of experience in the field.

Specialized Experience: At least 5 years of experience as a software team lead or architect.

Duties: Develop overall system design and architecture for software projects and serves as expertise in all aspects of design and application development. Document development design requirements. Work with product manager and project managers to develop software architecture solutions that will fit in with an evolutionary strategic business plan, while meeting project requirements. Demonstrated expertise in a variety of the field's concepts, practices, procedures and all phases of the software development process. Demonstrated experience with object oriented programming, multiple operating systems, IDEs, multiple software and scripting languages, and relational databases.

OLI4

Job Title: Senior Software Engineer

Education: B.A. or B.S. degree.

Basic Experience: Must have at least 8-10 years of software development experience in field or related area.

Specialized Experience: Demonstrated experience with object oriented programming, multiple operating systems, IDEs, multiple software and scripting languages, and relational databases. Knowledge of networking and distributed computing principles. Ability to apply computer science theory and algorithms to solve computationally intensive problems. Able to function as a member of an agile team. Strong interpersonal, teambuilding, collaboration and communications skills.

Duties: Design, develop and implement software projects. Independently resolve programming bugs, issues, or design complexities. Ensure component reuse between products and design core libraries. Converse with customers to understand requirements and translate them into features. Interact with other software teams and scientists to creatively solve technical problems by designing, implementing and testing supporting software. Help implement best practices and guidelines for all stages of the software development life cycle. May provide consultation on complex projects and is considered to be the top level contributor/specialist. A wide degree of creativity and latitude is expected.

OLI5

Job Title: Sr. Systems Engineer

Education: B.A. or B.S. degree.

Basic Experience: BS in Mechanical Engineering or related field (Physics, Optics, Electrical or related engineering field) with relevant work experience.

Specialized Experience: The ideal candidate will have working knowledge of optics, electronics and mechanical designs for telescopes or tactical systems. Competent, broad technical knowledge of sensor systems, their design, manufacture, and test. Excellent written and presenting skills, with the ability to clearly and competently convey technical system designs and trades to customers.

Duties: Provide technical expertise in supporting existing and new projects in the integration of hardware and software to meet clients' requirements. Develop unique and advanced visualization, collaborative, and analytical solutions for business, government, and scientific analysis that will be deployed on multiple platforms. Devises, designs, and integrates procedures for testing of systems. Perform system analysis to determine required performance levels of individual components and end-to-end system performance. Provide management experience and oversight for technical development of project.

OLI6

Job Title: Systems Engineer

Education: B.A. or B.S. degree.

Basic Experience: Must have 4-6 years of experience in field or related area.

Specialized Experience: Responsible for the planning and engineering of systems infrastructure. Includes the implementation and design of hardware and software. Monitors the performance of systems and a working knowledge of optics, electronics and mechanical designs for telescopes or tactical systems. Competent, broad technical knowledge of sensor systems, their design, manufacture, and test.

Duties: Provide technical expertise in supporting existing and new projects in the integration of hardware and software to meet clients' requirements. Develop unique and advanced visualization, collaborative, and analytical solutions for business, government, and scientific analysis that will be deployed on multiple platforms. Devises, designs, and integrates procedures for testing of systems. Perform system analysis to determine required performance levels of individual components and end-to-end system performance.

OLI7

Job Title: Senior Business Process Analyst

Education: B.A. or B.S. degree

Basic Experience: May require an advanced degree and at least 7 years of direct experience in the field.

Specialized Experience: Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Able to implement and understand customer empathy through methods such as Design Thinking to get end user feedback.

Duties: Researches and analyzes basic and complex issues surrounding the processes and systems of an organization. Ability to understand strategic goals and purposes and incorporate into a realistic plan that is implementable. Work with both decision-makers and users to develop a plan that will realize the goals for an organization. Makes recommendations surrounding improving processes, efficiency and practices. Simulates and tests process improvements. Implementation and customer satisfaction. Communicates changes and may provide training to impacted business units.

OLI8

Job Title: Senior Analyst

Education: B.A. or B.S. degree.

Basic Experience: Must have 10 years of software analysis experience, including at least 5 years of IT software management experience.

Specialized Experience: At least 5 years of experience in direct supervision of IT software development, integration maintenance projects, and/or telecommunications management.

Duties: Performs day-to-day management of assigned delivery order projects that involve teams of data processing and other information system and management professionals who have previously been involved in analyzing, designing, integrating, testing, documenting, converting, extending, and implementing automated information and telecommunications systems. Demonstrates proven skills in those technical areas addressed by the delivery order to be managed. Organizes, directs, and coordinates the planning and production of all activities associated with assigned delivery order projects. Demonstrates writing and oral communication skills.

OLI9

Job Title: Change Management Specialist

Education: B.A. or B.S. degree.

Basic Experience: Must have at least 3 years of experience in Change Management or equivalent.

Specialized Experience: Knowledge in planning, analyzing, designing, developing, implementing and managing change management activities in support of recommendations for business transformation arising from organizational development, enterprise architecture and other activities.

Duties: Developing and implementing processes and protocols for organizational transformation and change. Conducting business and IT/ITM executive coaching for an organization. Providing expertise in the application of change management techniques in a government and/or private environment. Developing and implementing processes and methodologies for linking change management activities to strategic planning and execution. Aligning Information Technology business objectives to business requirements. Coordinating and facilitating communication strategies with transformation activities. Instituting leadership development and empowerment techniques. Creating a culture that embraces change to deliver business value. Providing facilitation and team building training and support. Promoting development of trust and cooperation for the transformation across all stakeholders through consistent messaging.

OLI10

Job Title: Training Specialist

Education: B.A. or B.S. or at least 2 years training experience.

Basic Experience: At least 2 years training experience.

Specialized Experience: Developing and/or providing training as required by an organization to enhance the skills of their employees and to provide them with new skills as technology advances.

Duties: To train and support the transformation of business processes and information technology. Range of training topics that may include; IT Management, project management, enterprise architecture, portfolio management and business process reengineering. Application development, web development, mobile development, systems support, desktop and productivity, ADA/Section 508 Compliance in IT systems and web sites, privacy and security.

OLI11

Job Title: ERP Specialist

Education: B.A. or B.S.

Basic Experience: At least 3 years Enterprise Resource Planning advisory experience.

Specialized Experience: Delivering quality information and services to all stakeholders thus replacing multiple implementations, duplications of effort and embedded practices within an organization. The acquisition, configuration and deployment of an ERP system takes tremendous amount of planning to ensure that all aspects of an organization and IT enterprise is prepared for the significant changes that would occur.

Duties: To prepare for ERP in terms of policy, process, people and technology. Addressing issues regarding budgeting, financing, technology, culture, training, business process reengineering, data migration, and operations .

OLI12

Job Title: **Administration Support**

Education: B.A. or B.S. degree.

Basic Experience: Must have 2-4 years' experience in the field

Specialized Experience: Familiar with standard concepts, practices, and procedures within administration with knowledge and experience with basic word processing, spreadsheet, and presentation software.

Duties: Performs a variety of administrative functions. Schedules appointments, gives information to callers, and takes dictation. Composes memos, transcribes notes, and researches and creates presentations. Generates reports, handles multiple projects, and prepares and monitors invoices and expense reports. Assist with procurement and travel. Demonstrates writing and oral communication skills.

OLI13

Job Title: **Graphic Artist**

Education: B.A. or B.S. degree.

Basic Experience: Must have at least 2-3 years of experience in the field or in a related area.

Specialized Experience: Experience in graphics and design with experience in graphics software such as Adobe Photoshop, Illustrator, as well as the MS Office suite. Experienced with basic video editing and 3D design.

Duties: Graphic design knowledge for software graphics, graphic art, and visual materials for promotions, packaging, presentations, and events. Ability to work with a variety of media including computer graphic images, animations, and video. Familiar with standard concepts, practices, and procedures within the field. Plan, analyze, and create visual solutions for marketing and communications challenges, finding the most effective way to get messages across in print and electronic media using color, type, illustration, photography, animation, and various print and layout techniques.

OLI14

Job Title: **Technical Writer**

Education: B.A. or B.S. degree

Basic Experience: 3-5 years technical writing or journalism experience

Specialized Experience: Bachelor's Degree in business administration, journalism or communication. Must be able to present complex ideas in a clear, relevant, and compelling style. Strong writing skills, excellent analytical skills, ability to work under strict Superior (at the journalistic level) interpersonal and communication (verbal and written) skills and the ability to work effectively with a wide range of constituencies in a diverse community.

Duties: Researches and collaborates with subject matter experts on the most effective way to present proposed solution. Writes clear, persuasive and articulate complex concepts; translates technical and other solution into easily understandable test; rewrites and/or edits documents. Demonstrates written and oral communication skills.

OLI15

Job Title: **Technician**

Education: B.A. or B.S. degree.

Basic Experience: Must have 2-4 years of progressive working experience in the field or related field.

Specialized Experience: Experience providing technical support and fixes to a variety of end users. Familiar with standard concepts, practices, and procedures within networking field. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision.

Duties: Sets up, configures, and supports computer networks. Develops and maintains all systems, applications, security, and network configurations. Troubleshoots network performance issues and assists with the creation and maintenance of disaster recovery plans. Recommends upgrades, patches, and new applications and equipment. Provides technical support and guidance to users.