



Authorized Schedule Pricelist
FSC Group 70, Part 1, Sections B&C
GS-35F-4602H



International **D**evelopment & **R**esources, **I**nc.

14641 Lee Highway, Suite D8
Centreville, VA 20121-5819

Innovative
Dynamic
Resourceful

GSA Schedule Contract
GS-35F-4602H

Revisions: SF30-0033 [08/30/11] & SF30-0034 [09/13/11]

Telephone: (703) 249-4900 Facsimile: (703) 249-4901
<http://www.idrnet.com>

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE		PAGE OF PAGES 1 1	
2. AMENDMENT/MODIFICATION NO. PO-0033	3. EFFECTIVE DATE 08-30-2011	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (IF APPLICABLE) 070
6. Issued By Code	7. ADMINISTERED BY (if other than Item 6) Code		
IT ACQUISITION CENTER 2200 CRYSTAL DR., CP 4 ARLINGTON, VA 22202		GSA/FAS/QV0CC 10 CAUSEWAY ST BOSTON MA 02222	

8. Name and Address of Contractor (No., street, county, State and ZIP Code) INTERNATIONAL DEVELOPMENT & RESOURCES, INC. 14641 LEE HWY UNIT D8 CENTREVILLE, VA 201215819	(x)	9A. AMENDMENT OF SOLICITATION NO.
		9B. DATED (SEE ITEM 11)
	X	10A. MODIFICATION OF CONTRACT/ORDER NO. GS-35F-4602H
		10B. DATED (SEE ITEM 13) OCT 01, 1997
CODE	FACILITY CODE	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers is extended is not extended.

Offer's must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
 (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or
 (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

<input type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input checked="" type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: 552.243-72MASMOD07/2000
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return 2 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The above number contract is modified as follows:

IAW VENDOR LTR DATED 08/25/2011 THE FOLLOWING SINS WILL BE DELETED 132-8/12/32/33/34/50/52/53 - REQUESTED DELETIONS ARE OBSOLETE OR DISCONTINUED - AS SUCH THIS WILL BE A PERMANENT DELETION.

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) <i>MARY T. HAY, PRESIDENT, CEO</i>		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) RONNIE SIMPKINS	
15B. CONTRACTOR/OFFEROR <i>[Signature]</i> (Signature of person authorized to sign)	15C. DATE SIGNED 8-31-11	16B. UNITED STATES OF AMERICA BY <i>[Signature]</i> (Signature of Contracting Officer)	16C. DATE SIGNED 08/30/2011

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

2. AMENDMENT/MODIFICATION NO. PA-0034		3. EFFECTIVE DATE 09-13-2011	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (IF APPLICABLE) 070
6. ISSUED BY Code		7. ADMINISTERED BY (if other than item 6) Code		
IT ACQUISITION CENTER 2200 CRYSTAL DR., CP 4 ARLINGTON, VA 22202		GSA/FAS/QV0CC 10 CAUSEWAY ST BOSTON MA 02222		

8. Name and Address of Contractor (No., street, county, State and ZIP Code) INTERNATIONAL DEVELOPMENT & RESOURCES, INC. 14641 LEE HWY UNIT D8 CENTREVILLE, VA 201215819		(X)	9A. AMENDMENT OF SOLICITATION NO.
			9B. DATED (SEE ITEM 11)
		X	10A. MODIFICATION OF CONTRACT/ORDER NO. GS-35P-4602H
			10B. DATED (SEE ITEM 13) OCT 01, 1997
CODE	FACILITY CODE		

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers is extended is not extended.

Offer's must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
 (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or
 (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

<input type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input checked="" type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: 52.212-4 KTR T/C's -COMMERCIAL ITEMS (09/2005)
<input checked="" type="checkbox"/>	D. OTHER (Specify type of modification and authority) 552.243-72MASMOD (07/2000)

E. IMPORTANT: Contractor is not, is required to sign this document and return 2 copies to the issuing office.

14. DESCRIPTION OF ~~AMENDMENT~~ **MODIFICATION** (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
 The above number contract is modified as follows:

The original contract award date was miscalculated via system error. The current awarded contract extension is a five year period from the date(s) 09/13/2011 thru 09/12/2016. In light of this determination the administrative correction of services/products listed under SIN(s) 132-50/51/52/53, is in the best interest of the government.

All other terms and conditions remain the same.

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) Mary T. Hay, President, CEO		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) RONNIE SIMPKINS	
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	15C. DATE SIGNED 9/2/11	16B. UNITED STATES OF AMERICA BY <u>Ronnie Simpkins</u> (Signature of Contracting Officer)	16C. DATE SIGNED 09/02/2011

NSN 7540-01-152-8070
PREVIOUS EDITION UNUSABLE

30-105

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA,
FAR (48 CFR) 53.243

**Authorized Information Technology Schedule Pricelist
FSC Group 70, Part 1, Section B&C**

General Purpose Commercial Information Technology (IT) Professional Services and Hardware.

This pricelist covers the offer of a wide variety of IT Hardware/Maintenance professional services, including systems analysis, design, integration, and installation; software development; programming; network services; internet services; project management services; data/records management; resources and facilities management; database planning, design, and management; documentation services; business process analysis/reengineering; and other computer-related services. It includes professional services for electronic commerce, security, homeland defense, training, and administrative services as it relates to information technology, products and services.

These products and services are provided under the following Special Item Number and Category Codes:

Special Item No.132-50, Training Services for IT
Special Item No.132-51, IT Professional Services
Special Item No.132-51, FPDS, Other IT Services
Special Item No.132-52, Electronic Commerce (EC) Services
Special Item No.132-53, Wireless Services

International Development & Resources, Inc
14641 Lee Highway, Suite D8
Centreville, Virginia 20121-5819
Ph: (703) 249-4900 Fax: (703) 249-4901

GSA Schedule Contract Number: GS-35F-4602H

Period Covered by Contract: 3/1/2011 - 9/12/2016

General Services Administration
Federal Supply Service

Ordering information for products and services in this Authorized IT Schedule Pricelist is also available on the GSA Advantage! System. Agencies can browse GSA Advantage! By accessing the GSA's Home Page via Internet at <http://www.gsa.gov>.

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INFORMATION FOR ORDERING OFFICES

1. Geographic Scope of Contract:

The geographic scope contains: The 48 contiguous states and the District of Columbia.

2. Contractor's Ordering Address and Payment Information:

Orders and payments should be addressed to:

International Development & Resources, Inc.
14641 Lee Highway, Suite D8
Centreville, Virginia 20121-5819

Telephone (703) 249-4900
Facsimile (703) 249-4901

Contact Name: James R. Rivera
Alternate: Mary T. Hay

Government Commercial Credit Cards are acceptable for payment. In addition, bank account information for wire transfer payments will be shown on the invoice.

Below are the telephone number(s) that can be used by ordering agencies to obtain technical and/or ordering assistance:

Telephone (703) 249-4900
Facsimile (703) 249-4901

Contact Name: James R. Rivera
Alternate: Mary T. Hay

3. Reserved

4. Statistical Data for Government Ordering Office Completion of Standard Form 279:

Block 9 G Order/Modification Under Federal Schedule

Block 16 Contractor Establishment Code (DUNS): 62-536-8923

Block 30 Type of Contractor – Woman-Owned Business, Small Disadvantaged

Block 31 Woman – Owned Small Business – Yes

Block 34 Walsh Healey Act Manufacturer or Regular Dealer? No

Block 36 Contractor’s Taxpayer Identification Number
(TIN) – 54 -1556660

4a. CAGE Code: 001Z0

5. FOB: **Destination**

6. Commercial Delivery Schedule (Multiple Award Schedules)

Commencement of services and due date for deliverables are to be negotiated by ordering agency and IDR as set forth on each Delivery Order.

7. Discounts and Offsite Rates:

Pricelist reflects net discounts; however, a cost of 12 percent shall be added to the pricelist for offsite rates.

8. Production Points and Statement Concerning Foreign Produced items:

(See price lists for country of origin)

9. Statement Concerning Availability of Export Packing:

Export packing is not available. The Geographic coverage of this contract is limited to the 48 contiguous United States and District of Columbia. All orders must specify delivery only within the geographic area.

10. Small Requirements:

The minimum dollar value of orders to be issued is \$100.

11a. Maximum Order: (All dollar amounts are exclusive of any discount for prompt payment):

Special Item No.132-50, Training Services for IT
Special Item No.132-51, IT Professional Services
Special Item No.132-51, FPDS, Other IT Services
Special Item No.132-52, Electronic Commerce (EC) Services
Special Item No.132-53, Wireless Services

11b. Orders That Exceed the Maximum Order

- (a) In accordance with FIRMR 201-39.803-3 there may be circumstances where an ordering activity finds it advantageous to request a price reduction such as where a quantity of an individual order clearly indicates the potential for obtaining a reduced price.

To assist the customer agencies to determine when they should seek a price decrease, a level called a maximum order has been established under the contract. When an agency order exceeds this amount it is recommended the ordering activity contact the contractor for a reduced price.

- (b) Contractor may:
 - (1) offer a new lower price for this requirement (the Price reduction clause is not applicable to orders placed over the Maximum Order in FAR 52.216-19).
 - (2) offer the lowest price available under the contract; or
 - (3) decline the order; orders must be returned in accordance with FAR 52.216-19.
- (c) A delivery order for quantities that exceed the maximum order may be placed with the contractor selected in accordance with FIRMR 201-39.803-3. The order will be placed under the current contract.
- (d) Sales for orders that exceed the Maximum Order shall be reported in accordance with GSAR 552.238-72.

12. FEDERAL IT/TELECOMMUNICATION STANDARDS REQUIREMENTS:

Federal departments and agencies acquiring products from this schedule must comply with the provisions of Federal Information Resources Management Regulation (FIRMR) 201-20.303, as appropriate. Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering offices, shall be responded to promptly by the Contractor.

- 12a. FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPSPUBS):** Products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the National Institute of Standards and Technology, Department of Commerce, pursuant to section 111 of the Federal Property and Administrative Services Act of 1949,

amended, 79 Stat. 1127 (40 U.S.C. 759). Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, VA 22161.

12b. FEDERAL TELECOMMUNICATION STANDARDS (FED STD)

Telecommunication products under this schedule that do not conform to Federal Telecommunication Standards (FEDSTD) should not be acquired unless a waiver has been granted in accordance with the applicable "FEDSTD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to the National Security Act. Ordering information and information concerning the availability of FED-STDs should be obtained from the GSA Specification Sales Office, Room 6654 7th and D Streets, SW, Washington, DC 20407, telephone number (202) 708-9205. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling U.S. Department of Commerce, National Institute of Standards and Technology (NIST), Gaithersburg, MD 20899, telephone number (301) 975-2833.

13. SECURITY REQUIREMENTS

In the event security requirements are necessary, the ordering activities may incorporate in their delivery order (s) a security clause in accordance with current laws, regulations and individual agency policy; however, the burden of administering the security requirements shall be with the ordering agency. If any costs are incurred as a result of the inclusion of security requirement, such costs will be negotiated with the Schedule Contractor on an open market basis outside the scope of the contract.

14. CONTRACT ADMINISTRATION FOR ORDERING OFFICES

Any ordering office, with respect to any one or more delivery orders placed by it under this contract, may exercise the same Rights of Termination as might the GSA Contracting Officer under provisions of FAR 52.249-1, 52.249-2 and 52.249-8.

Technical and/or ordering assistance can be obtained by calling: 1-703-591-5523

15. GSA ADVANTAGE!

The GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule price lists with ordering information, terms and conditions, and up-to-date pricing that will aid schedule users in acquisitions. The GSA Advantage! will allow the user to:

- a. Search by Vendor's Name or Contract Number to view or download the vendor's complete GSA - approved price list with terms, conditions, and up-to-date pricing.
- b. Perform database searches across all contracts including but not limited to:
 - (1) Manufacturer;
 - (2) Manufacturer's Part Number; and
 - (3) Product Code (Type/Category)

Agencies can brows GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: Netscape Navigator). The Internet URL is <http://www.gsa.gov>.

16. Use of Group 70 Schedule Contracts. In accordance with FIRMR 201-39.803-3:

- a. PRIOR TO SELECTING A GSA NONMANDATORY FIP Schedule contract and placing an order, the agency shall justify any restrictive requirement (e.g., an "all or none" requirement or a requirement for "only new" equipment).
- b. Ordering activities can place orders of \$2,500 or less with any GSA non-mandatory FIP schedule contractor. GSA has already determined the price of items under these contracts to be fair and reasonable.
- c. To reasonably ensure that a selection represents the best value and meets the agency's needs at the lowest overall cost alternative, before placing a MAS order of more than \$2,500, an ordering activity should-
 - (1) Consider reasonably available information about products offered under Multiple Award Schedule contracts; this standard is met if the ordering activity does the following:
 - (I) Considers products and prices contained in any GSA MAS automated information system (e.g., Information technology Services On-line Schedules System); or
 - (II) If automated information is not available, reviews at least three (3) pricelists.
 - (2) In selecting the best value item at the lowest overall cost (the price of the item plus administrative costs), the ordering activity may consider such factors as-

- (I) Special features of one item not provided by comparable items which are required in effective program performance;
- (II) Trade-in Considerations;
- (III) Probable life of the item selected as compared with that of a comparable item.

**GENERAL TERMS AND CONDITIONS
APPLICABLE TO INFORMATION TECHNOLOGY SERVICES
SPECIAL ITEM NUMBERS (SINs)
(132-50), (132-51), (132-51(FPDS)), (132-52), and (132-53)**

The following terms and conditions are applicable to all Special Item Numbers for Services:

1. GEOGRAPHIC SCOPE OF CONTRACT

The geographic scope of this contract is the 48 contiguous states and the District of Columbia.

2. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

- a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:
 - (1) Time of delivery/installation quotations for individual orders;
 - (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/service/software package submitted in response to requirements which result in orders under this schedule contract.
 - (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the contractor.
- b. The above is not intended to enlarge the scope of this schedule contract for individual orders. Prices, options, terms and conditions of any orders are limited strictly to those specified in the schedule contract and pricelist and agreed to by GSA.

3. OVERSEAS ACTIVITIES

The service area of this contract includes only the 48 contiguous United States, and the District of Columbia. Therefore all products ordered under this contract must be delivered within the service area, and all services ordered must be performed within the service area.

**SPECIFIC TERMS AND CONDITIONS|
APPLICABLE TO INFORMATION TECHNOLOGY SERVICES
SPECIAL ITEM NUMBERS (SINs)
(132-50), (132-51), (132-51(FPDS)), (132-52), and (132-53)**

1. ORDER

Agencies may use written orders, EDI orders, credit card orders, blanket purchase orders, individual purchase orders, or task orders for ordering services under this contract. Blanket purchase orders shall not extend beyond the end of the contract period.

2. INVOICES AND PAYMENT

Invoices for IT services shall be submitted by the contractor as soon as possible after completion of the work. Payment under blanket purchase orders will be made quarterly or monthly, except where cash payment procedures are used. Invoices shall be submitted separately to each Government office ordering services under the contract. **PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.**

3. DESCRIPTION OF AND PRICES OF IT SERVICES OFFERED

The following pages contain a description of IT Services Offered under SPECIAL ITEM NUMBERS (SIN) 132-50, 132-51, 132-51(FPDS), 132-52, and 132-53 Commercial Job Title Descriptions, and a GSA Price List, which provides prices for each commercial job title.

SERVICE AREAS

IDR has extensive company-wide experience in the complete life-cycle development of computer systems including system analysis and system design, programming, system integration, conversion and implementation support, information and resources management, network project management, database planning and design, data/record management, and resources and facilities management. IDR has provided these services to both the Federal Government and private industry, including international clients. The following discussion highlights IDR's capabilities in each of these information Technology Service areas with specific examples of past and current work experience.

In the area of system analysis and design, IDR has specific experience in analyzing, designing, and developing IT application programs, database applications and automated voice, video and data telecommunication systems. For example, IDR has conducted systems baseline analysis and economic cost/benefit studies on integrating multi-service personnel and finance systems for the Office of the Assistant Secretary of Defense for Reserve Affairs and for the Enterprise Integration Directorate of the Defense Information System Agency (DISA). IDR has designed and developed relational database management systems (RDBMS) for the U.S. Special Operations Command, the Defense Manpower Data Center, the Department of Energy (DOE), and DISA. These database systems utilized standardized data elements and functionally enabled each of these organizations to electronically exchange data and information rapidly throughout and outside of the organization. IDR has also designed and developed a nationwide electronic Distance Learning Network for the National Guard Bureau (NGB).

In the area of database planning and development, IDR has designed relational database for data collection, analysis, and exchange, using PARADOX for Windows for the Army National Guard, the Naval Reserve Command, the Marine Corps Reserves, and the Coast Guard Reserve Headquarters to electronically exchange service member retirement data. IDR designed and implemented a distributed database system for the DOE Environmental Management division to collect and analyze contamination data from 17 field sites using Visual BASIC, SYBASE and Crystal Reports. IDR also designed a program management system for DISA to manage numerous defense contractors' project reports and deliverables using Microsoft Access and Lotus Notes.

In the area of computer applications programming, IDR has utilized numerous application and programming languages to provide the functional task control elements in each computer program. For example, IDR used C++ and Paradox Application Language to develop the runtime applications for the National Guard and Reserve Components in exchanging personnel retirement data information. IDR employed Visual BASIC to program the multiple IT functions in gathering, analyzing, and reporting the EM40 field data to the DOE Headquarters. IDR also has extensive experience in developing computer applications to operate on various UNIX, Informix, DOS, and Windows operating systems.

In the area of system conversion and implementation, IDR has developed download and interface programs to migrate relational and flat-file database from mainframe and mid-tier computers into relational and distributed databases for use on PC-based client/server systems. In particular, IDR was very successful in migrating the Reserve Component personnel data from outdated mainframe applications to effective PC applications to use in exchanging this data with the other six Reserve Components. For each system program developed, IDR provided complete program documentation, user manuals, and user training to ensure the successful implementation of each new system.

In the area of computer network design, IDR has engineered and developed both local area networks (LANs) and wide area networks (WANs). IDR has designed its own internal LAN using the Windows for Workgroups operating system to share files, data, and peripheral equipment. IDR has also designed the nationwide National Guard Distance Learning Network as a Digital Access Cross-Connect System using seven regional hubs connected with T1 spokes to each of the 54 state Guard Headquarters. The NGB WAN uses a T3 backbone and ring topology to ensure 100 percent reliability.

In the area of installation and management, IDR has experience in computer equipment procurement, installation and management. For example, IDR recently purchased numerous pieces of computer and telecommunication equipment to help equip 108 computer – aided classrooms in 37 states for the National Guard Distance Learning Network. IDR has installed numerous PCs and LANs and has provided maintenance for those computers and pieces of telecommunications equipment. IDR is also currently providing program management support to DISA and its chief information officer.

In the area of data/records management, IDR is currently providing data standardization, data modeling, and configuration management support to DISA. IDR is also providing program and records management support for the DISA Command and Control Program Directorate using Access and Lotus Notes to manage all of the National Guard Distance Learning Program progress records, milestones and deliverable data.

In the area of resources and facilities management, IDR has provided resources planning, budget review and facilities support services to the DISA Enterprise Integration Office. IDR has also conducted economic analysis and activity based costing studies for numerous DOD and DOE clients.

In the area of Conference Management, IDR is a subcontractor on a large multi-year project for the Office of Research Services (ORS) of the National Institutes of Health to provide conference facility management services for the NIH Campus in Bethesda, MD. These services encompass conference facilities in 45 conference rooms in six buildings on campus and three buildings off campus. These facilities include the Natcher Conference Center (1,800-person facility) and Masur Auditorium (500-person facility) that are frequently used by outside organizations in addition to NIH entities. IDR provides audiovisual and media presentation equipment and system support that includes: Internal closed circuit television, large screen projection TV, interactive network based teleconferencing system, computer

controlled slide and motion picture projection systems, and satellite TV systems. IDR supports the maintenance and operation of the complex and often sensitive audio-visual and presentation systems installed in the NIH conference facilities. Many of the events involved in this project entail presentation of research findings, and require the use of extremely high resolution graphics and visuals to convey the sense of what is being presented. Consequently, it is critical that all A/V systems be operating at peak performance, and second that if problems arise during any event, they be resolved swiftly and surely.

In the area of U.S. Special Operations Command – Special Operations Forces Planning and Rehearsal System (SOFARS). IDR is a subcontractor on this project for the 160th SOAR (A) in Ft. Campbell, KY. This project involves providing Mission Planning and Rehearsal information technology support services to this Special Operations Aviation Regiment. It involves changing a UNIX-based LAN/WAN to a Microsoft NT network and the provision of network and database administration, configuration management, software and equipment maintenance and CD duplication for mission support. The prime contractor (IDR) maintains inventory control for all parts and publications related to these systems, as well as provides user training.

The project may require deployment with the unit to support equipment and systems during exercises and operations. The project requires the provision of training support and detailed knowledge of REGNET and a detailed understanding of the mission capabilities of the MH-6, AH-6, MH-6L, MH-60K, MH-7D, and MH-47E tactical aircraft.

In the area of the 160th Special Operations Aviation Regiment (Airborne) – Personnel Administration Assistance. IDR support includes, but is not limited to, advising commanders on assignment, utilization, training, promotion, and evaluation of military personnel. The Personnel Administration Manager performs personnel and administrative functions normally performed at Division level and above. These functions include managing officer/warrant officer assignments; monitoring enlisted assignments; serving as liaison with higher headquarters and Department of the Army Personnel; coordinating officer/warrant officer aviation skills and professional development; processing personnel actions, such as retirement applications, overseas tours, requests/extensions, transfers, and resignations; preparing and maintaining statistical reports; performing official Passport Agent duties; monitoring special pay programs; managing awards, evaluations, and promotions programs.

Services also include assisting the 160th SOAR (A) to develop and coordinate aircraft (H-47, H-60 and H-6), personnel, materiel and support equipment load-out plans, checklists, inspection plans, and weight and balance calculations. These load-out plans are for C-5, C-130 and C-17 aircraft in support of Special Operations Forces directed deployments. This includes assisting with the coordination of load-out plans with the U.S. Air Force, Air Mobility Command, Scott Air Force Base. Assist Loadmaster to 160th SOAR (A) personnel to determine that the plans comply with current laws, rules and regulations as promulgated by the Department of Defense, Department of Transportation, and 160th SOAR (A).

In the area of Homeland Defense IDR supports the 160th SOAR to conduct vulnerability assessments of garrison, training and deployment locations; preparing and presenting pre-OCONUS travel/periodic Anti-Terrorist briefs; seeking out, submitting, and tracking requests for funds under various Anti-Terrorist and Force Protection (AT/FP) funding venues; preparing Anti-Terrorist plans and ensuring appropriate AT/FP items are included in OPLAN/OPORDs.

IDR supports the Chief, Counterintelligence Cell, Regiment S-2, 160th SOAR (A), who is the officer of primary responsibility, and supported agent for any contract efforts relating to Anti-Terrorism. IDR provides support for managing the organization's entire Anti-Terrorism/Force Protection Program.

In summary, IDR has all the technical capabilities to provide integrated IT services covering all aspects of the complete computer system development life cycle. IDR also has the IT system experience to effectively provide quality support to all Federal Agencies. IDR also has the technical capability to provide administrative management services, conference management services and homeland defense support to all Federal Government Agencies.

In summary, IDR has all the technical capabilities to provide integrated IT services covering all aspects of the complete computer system development life cycle. IDR also has the IT system experience to effectively provide quality support to all Federal Agencies.

SELECT POSITION QUALIFICATIONS

JOB TITLE DESCRIPTIONS/QUALIFICATIONS

Contractor personnel assigned to tasks under this contract meet or exceed the experience, education, or other background requirements set forth in the appropriate paragraph of this section.

AVIONICS SYSTEMS INTEGRATION SPECIALIST

Requires AA/AS Degree or four years Avionics (Communications & Navigation) equipment, related experience. Must have gained from education and/or experience the technical knowledge to support the various specialized functions associated with providing technical support predominantly in the area of Avionics (Communications & Navigation) equipment, systems integration architecture and Science & Technology. Assume roles and responsibilities of Project Officer on an as needed basis. Participate in working groups within the Special Operations Forces community and the various services. Provide management, information based upon equipment capability analysis, operational characteristic definition, system integration, and logistics/interoperability analysis of Avionics equipment evolving throughout the Acquisition Life Cycle Model that impact growth and modernization. Provide technical support for the development of Avionics required capability definition in support of the Joint Capabilities Integration and Development System.

AVIONICS SYSTEMS INTEGRATION SPECIALIST - SENIOR

Requires BA/BS Degree or six years Avionics (Communications & Navigation) equipment, related experience. Must have gained from education and/or experience the technical knowledge to support the various specialized functions associated with providing technical support predominantly in the area of Avionics (Communications & Navigation) equipment, systems integration architecture and Science & Technology. Assume roles and responsibilities of Project Officer on an as needed basis. Participate in working groups within the Special Operations Forces community and the various services. Provide management, information based upon equipment capability analysis, operational characteristic definition, system integration, and logistics/interoperability analysis of Avionics equipment evolving throughout the Acquisition Life Cycle Model that impact growth and modernization. Provide technical support for the development of Avionics required capability definition in support of the Joint Capabilities Integration and Development System. Ensure support considerations are an integral part of the system's design requirements, that the system can be cost-effectively supported throughout its Life Cycle, and that the infrastructure elements necessary for the initial fielding and operational support of the system are identified, developed and acquired.

AVIONICS SYSTEMS INTEGRATION SPECIALIST - PRINCIPAL

Requires BA/BS Degree and six years Avionics (Communications & Navigation) equipment related experience. Must have gained from education and/or experience the technical knowledge to support the various specialized functions associated with providing technical support predominantly in the area of Avionics (Communications & Navigation) equipment. Assume roles and responsibilities of Project Officer on an as needed basis. Participate in working groups within the Special Operations Forces community and the various services. Provide management, information based upon equipment capability analysis, operational characteristic definition, system integration, and logistics/interoperability analysis of Avionics equipment evolving throughout the Acquisition Life Cycle Model that impact growth and modernization of the Regiment. Provide technical support for the development of Avionics required capability definition in support of the Joint Capabilities Integration and Development System. Ensure support considerations are an integral part of the system's design requirements, that the system can be cost-effectively supported throughout its Life Cycle, and that the infrastructure elements necessary for the initial fielding and operational support of the system are identified, developed and acquired.

AUDIO/VIDEO (A/V) TECHNICIAN

Requires a BA degree in related field or two years experience. The A/V Technician requires two year of experience in A/V operations and conference support. This includes experience with supervisory responsibility. The A/V Technician must have true understating and demonstrated skills in training subordinate staff in every aspect of A/V and conference support. Requires ability to communicate to effectively with non-technical personal. Requires the ability to read blue-prints of various types of equipment and facilities.

AUDIO/VISUAL TECHNICIAN MID-LEVEL

The Audio-Visual (A/V) Technician Mid-Level will have up three (3) years of experience in A/V installation, operation, and maintenance. This may include some experience with supervisory responsibilities. The A/V Technician Mid-Level will have an excellent understanding of computerized audio and video system installation, operation, and maintenance, including good knowledge of presentation technology and production. The A/V Technician Mid-Level will have demonstrated ability and skill in training subordinate staff in many aspects of A/V systems and equipment operation and maintenance; ability to communicate effectively regarding A/V technical issues with non-technical personnel; and the ability to read blue prints and specifications for all types of A/V equipment and facilities. A BA/BS degree in a related technical field may substitute for one (1) year of experience.

AUDIO/VISUAL TECHNICIAN SENIOR

The Audio-Visual (A/V) Technician IV will have up four (5) years of experience in A/V installation, operation, and maintenance. This may include some experience with supervisory responsibilities. The A/V Technician Senior will have a thorough

understanding of computerized audio and video system installation, operation, and maintenance, including excellent knowledge of presentation technology and production. The A/V Technician Senior will have demonstrated ability and skill in training subordinate staff in all aspects of A/V systems and equipment operation and maintenance; ability to communicate effectively regarding A/V technical issues with non-technical personnel; and the ability to read blue prints and specifications for all types of A/V equipment and facilities. A BA/BS degree in a related technical field may substitute for up to two years of experience.

AUDIO/VISUAL ENGINEER CHIEF

Bachelor's degree in related technical field and 4 years of relevant experience. Manages the AV & Multimedia Technical Support Team, Television Operations Center, and the Editing and Video Services function. Review engineering schematics (Structural, Electrical, HVAC, Video, Audio and Control Systems) and make written recommendations. Identify infrastructure, connectivity and functionality for future and existing facilities. Review proposals and prepare written recommendations. Assist the Government staff in the monitoring of 3rd party service providers' installation of new equipment and systems. Continuously test, calibrate and maintain equipment and systems for maximum performance. Identify repair requirements in writing to PO. Execute minor equipment repairs and system upgrades with the approval of the PO. Provide services but not limited to sound reinforcement, setup and configuration of computer presentations, lighting for video productions, etc. and provide a maintenance plan. Maintain an accurate inventory of AV equipment and identify condition of AV equipment with an annual review with the Government PO. Provide customer service and technical assistance to event planners, presenters, Government multimedia staff, etc. Ensure all equipment required in support of an event is tested prior to said event and is functioning optimally. Verify requirements and record all additions and changes to the requirements in the WO before and after the event. Provide services but not limited to sound reinforcement, setup and configuration of computers and computer presentations, VTC, conference calls, audio recording. Coordinate connectivity between TOC, CIT and government video production staff. Provide presenters instructions on how to use presentation systems. Reports monthly on audio/visual equipment status. Reports yearly on audio/visual inventory. Reports periodically on projected fiscal purchases. Advises on procurement of new and replacement audio/visual equipment. Reviews and recommends facility upgrades and renovations. Schedules and coordinates equipment repair with outside vendors. Maintains records of repairs and associated costs for all audio/visual equipment. Manages the fiscal project budget for audio/visual. Assists the in the scheduling, operation, maintenance and inventory of audio and video equipment installed in state-of-the-art conference facilities. Maintains a real-time computer help desk for conferees accessing the Local Area Network (LAN) and presentation software. Ensures all audio/visual equipment and meeting rooms are in proper operating condition before the start of each event and provides pre-planning meeting support

AUDIO/VISUAL ENGINEER ASSISTANT CHIEF

Bachelor's degree in a relevant technical field and 2 years of relevant experience. Supervises the AV & Multimedia Technical Support Team. Review engineering schematics

(Structural, Electrical, HVAC, Video, Audio and Control Systems) and make written recommendations. Identify infrastructure, connectivity and functionality for future and existing facilities. Review proposals and prepare written recommendations. Assist the Government staff in the monitoring of 3rd party service providers' installation of new equipment and systems. Continuously test, calibrate and maintain equipment and systems for maximum performance. Identify repair requirements in writing to PO. Execute minor equipment repairs and system upgrades with the approval of the PO. Provide services but not limited to sound reinforcement, setup and configuration of computer presentations, lighting for video productions, etc. and provide a maintenance plan. Maintain an accurate inventory of AV equipment and identify condition of AV equipment with an annual review with the Government PO. Provide customer service and technical assistance to event planners, presenters, Government multimedia staff, etc. Ensure all equipment required in support of an event is tested prior to said event and is functioning optimally. Verify requirements and record all additions and changes to the requirements in the WO before and after the event. Provide services but not limited to sound reinforcement, setup and configuration of computers and computer presentations, VTC, conference calls, audio recording. Coordinate connectivity between TOC, CIT and government video production staff. Provide presenters instructions on how to use presentation system. Reports monthly on audio/visual equipment status. Reports yearly on audio/visual inventory. Reports periodically on projected fiscal purchases. Advises on procurement of new and replacement audio/visual equipment. Reviews and recommends facility upgrades and renovations. Schedules and coordinates equipment repair with outside vendors. Maintains records of repairs and associated costs for all audio/visual equipment. Manages the fiscal project budget for audio/visual. Assists the in the scheduling, operation, maintenance and inventory of audio and video equipment installed in state-of-the-art conference facilities. Maintains a real-time computer help desk for conferees accessing the Local Area Network (LAN) and presentation software. Ensures all audio/visual equipment and meeting rooms are in proper operating condition before the start of each event and provides pre-planning meeting support

BROADCAST ENGINEER

Bachelor's degree in a relevant field and 10 years of relevant experience. Operate and maintain service based upon client requests. Ensure distribution paths meet or exceed broadcast standard tolerances are clean and properly setup prior to the start time of transmission. Design and implement video/broadcast systems. Provide production and engineering support at NIH facilities and non-NIH locations. Coordinate production of master record (formats used are VHS, DVD, DC and electronic files of broadcasts). Identify repair and upgrade requirements in writing to PO. Provide staff in the TOC from 7 AM to 7 PM Monday thru Friday with evening and weekend support as required (adjusting schedules without overtime compensation. Provide electronic distribution of voice, video and data products; both analog and digital. Record all transmitted events and keep them for one week. Maintain the NIH information channels. Coordinate with other NIH services providers' information and resources in support of broadcast events. Maintain the NIH Cable Television insertion channels. Verify and document TOC services and fees in the WO. Receives and transmits broadcast programs and medical programming using digital fiber optic transmissions, analog copper CCTV, satellite downlink, ISDN phone lines,

microwave signals, web cast and cable TV. Coordinates video broadcasts by managing video feeds, teleconference feeds, web cast feeds, microwave feeds, CCTV feeds and satellite feeds. Tests incoming and outgoing feeds to confirm the quality of audio and video signals for each transmission site prior to the start of each program. Makes recommendations identifying the necessary equipment updates and coordinate installation and/or repair. Maintains daily detailed records of all broadcast feeds and quality of signals. Performs periodic maintenance and calibrations of equipment to ensure quality signals for broadcasting. Schedules and coordinates the use of resources. Responds to inquiries concerning status of video signals. Communicates with producers, videographers, engineers, maintenance staff, IT support staff, satellite uplink technicians, and other personnel

BROADCAST ENGINEER SENIOR

Bachelor's degree in a relevant technical field and 4 years of relevant experience. Operate and maintain service based upon client requests. Ensure distribution paths meet or exceed broadcast standard tolerances are clean and properly setup prior to the start time of transmission. Design and implement video/broadcast systems. Provide production and engineering support at NIH facilities and non-NIH locations. Coordinate production of master record (formats used are VHS, DVD, DC and electronic files of broadcasts). Identify repair and upgrade requirements in writing to PO. Provide staff in the TOC from 7 AM to 7 PM Monday thru Friday with evening and weekend support as required (adjusting schedules without overtime compensation. Provide electronic distribution of voice, video and data products; both analog and digital. Record all transmitted events and keep them for one week. Maintain the NIH information channels. Coordinate with other NIH services providers' information and resources in support of broadcast events. Maintain the NIH Cable Television insertion channels. Verify and document TOC services and fees in the WO. Receives and transmits broadcast programs and medical programming using digital fiber optic transmissions, analog copper CCTV, satellite downlink, ISDN phone lines, microwave signals, web cast and cable TV. Coordinates video broadcasts by managing video feeds, teleconference feeds, web cast feeds, microwave feeds, CCTV feeds and satellite feeds. Tests incoming and outgoing feeds to confirm the quality of audio and video signals for each transmission site prior to the start of each program. Makes recommendations identifying the necessary equipment updates and coordinate installation and/or repair. Maintains daily detailed records of all broadcast feeds and quality of signals. Performs periodic maintenance and calibrations of equipment to ensure quality signals for broadcasting. Schedules and coordinates the use of resources. Responds to inquiries concerning status of video signals. Communicates with producers, videographers, engineers, maintenance staff, IT support staff, satellite uplink technicians, and other personnel.

EDITOR SENIOR

Bachelor's degree in a relevant technical field, 10 year of general experience, and 4 years of relevant experience. Consult with producers and clients to determine the editing requirements. Execute editing requirements. Create and update promotional clips for all services covered under this contract. Maintain GFE (2 editing suites). Serve as producer,

editor, graphic designer, director, photographer, audio engineer, instructor and maintenance engineer for NIH lectures that are posted on the agency website. Performed producing, editing, postproduction, graphic design, color correction, WEB, DVD and CD-ROM delivery for "Various NIH Training and educational programs". Serve as photographer for various NIH events and conferences. Design, setup and operate NIH's non-linear editing system, AVID, Media 100. Provide Digital Media Content for the WEB and DVD including Closed Captioning for Section 508 Compliance. Demonstrate advanced technical skills using Windows and Macintosh Operating Systems, Adobe Photoshop, After Effects, Cleaner XL, Boris Red, Microsoft Word, Excel, PowerPoint and Outlook. Function as Instructor for AVID Editing Suites and DVD production facilities. Function as Maintenance Engineer for Editing Rooms including two AVID Editing Suites.

AUTOMATION RECORDS SPECIALIST

Must have a minimum of two years experience directly involved in creating, managing, filing and distributing automated records, as required to ensure that all system users are provided the information essential to their input/output. Demonstrated knowledge of system safeguards to provide necessary access by authorized individuals to their respective records while precluding any unauthorized access is mandatory. An Associate Degree in Information System Technology, or similar may be substituted for one year of required experience.

COMPUTER CLERK

A minimum of one-year experience in clerk/assistant type work or one year of related education above the high school level. Performs data processing support, including work such as: (1) receiving, maintaining, and issuing data storage media for computer operations; (2) collecting and sequentially staging input media with associated program instructions for processing; (3) processing, collecting, maintaining, and distributing program and systems documentation; and (4) collecting raw information, preparing flow charts, and coding in program languages; or (5) word processing in support of technical writers and engineers in the preparation of program documentation.

COMPUTER/TECH FITNESS SPECIALIST

Possess an Associates Degree in physical education or similar field, or equivalent background gained by three or more years in training and instructing technical courses in either a formal military setting or in a vocational school, with the proven capability to use and follow prescribed curricula and subject matter related to the computer field. One year of experience may be substituted for one year of education. Ability to use audio-visual aids in enhancing the course of instruction, and successfully producing trained student-graduates. Technical Certification with relevant experience may be substituted for degree.

COMPUTER OPERATIONS SPECIALIST I

Two years of relevant technical experience in procedures and methodologies of mainframe and/or client-server computer operations. Assists team member in general system operations, processing a range of scheduled routines, and solving nonstandard problems using mainframe or client-server computer networks. Requires a Bachelor's Degree in

Computer Science or related discipline and two years of technical experience in procedures and methodologies of mainframe and/or client-server computer operations; or an Associate's Degree/Technical Certification and four years of relevant experience.

COMPUTER OPERATIONS SPECIALIST II

Five years of relevant technical experience in procedures and methodologies of mainframe and/or client-server computer operations. Performs general system operations, processes a range of scheduled routines, and solves nonstandard problems using mainframe or personal computer networks. Assists in developing routines and user's guides. Requires a Bachelor's Degree in Computer Science or related discipline and five years of relevant technical experience in procedures and methodologies of mainframe and/or client-server computer operations; or an Associate's Degree or Technical Certification and seven years of relevant experience.

COMPUTER OPERATIONS SPECIALIST III

Minimum ten years of relevant technical experience in procedures and methodologies of mainframe and/or client-server computer operations. Directs general system operations and solves nonstandard problems using mainframe or personal computer networks. Develops and schedules routines and user's guides. Requires a Master's Degree in Computer Science or related discipline and ten years of relevant technical experience in procedures and methodologies of mainframe and/or client-server computer operations; or a Bachelor's Degree and twelve years of relevant experience.

COMPUTER PROGRAMMER - JR

Two years of a technical college plus one year experience or three years experience in operating systems software, database management systems, teleprocessing software, and distributed networks are required. Experienced in operating and maintaining programs written in formal computer languages, as applicable to the individual tasking.

COMPUTER PROGRAMMER – MID-LEVEL

Bachelor's Degree with three-year experience, or Technical Certification and at least three years of directly related experience, in designing and developing software tools and subsystems, and the implementation of the software ensuring that stated objectives are met. Capable of developing interfaces that provides connectivity and transition of data between platforms or systems. Generally works under supervision of more senior programmer/analysts with fairly specific guidance as to what is required.

COMPUTER PROGRAMMER – SENIOR

Must possess as a minimum a Bachelor's Degree in a field of computer science, or similar, and two years of specialized experience directly related to programming computers and computer equipment. Must be capable of developing the software that is compatible with the operating system and capable of achieving the desired or specified objective. Capable of translating the needs of the analysts to computer operations that satisfies the need, and analyzing failures or discrepancies necessary to de-bug the programs during and after

implementation. Three additional years of programming experience may be substituted for the Bachelor's Degree.

COMPUTER PROGRAMMER/ANALYST – JUNIOR

Minimum of Bachelor's Degree in a computer science or related discipline and two or more years of database language programming, or have five years of directly related experience. Knowledge of applications programming and analysis techniques, combined with knowledge of the pertinent system software and characteristics, in order to gather data relevant to projects assigned, predict impact on currently installed applications, and generate recommendations regarding enhancement. Technical Certification with relevant experience may be substituted for degree.

COMPUTER PROGRAMMER/ANALYST - ASSOCIATE

Two years of relevant experience in systems analysis, design, programming, and computer platforms. Assists team member in the design, development, implementation, and maintenance of large, complex management information and business systems. Assists in preparing feasibility studies of potential systems and configurations. Assists in preparing complex specifications. Participates in post-implementation analyses. Applies scientific/engineering and mathematical disciplines to support research, investigations, data processing operations and activities, and participating in preparation of project reports and briefings. Requires a Bachelor's Degree in Computer Science, Information Systems, or other related discipline and two years of relevant experience in systems analysis, design, programming, and computer platforms; or an Associate's Degree/ Technical Certification and four years of relevant experience.

COMPUTER PROGRAMMER/ANALYST – MID-LEVEL

Five years of relevant experience in systems analysis, design, programming, and computer platforms. Acts as a team member in the design, development, implementation, and maintenance of large, complex management information and business systems. Coordinates with other analysts assigned to project. Prepares feasibility studies of potential systems and configurations. Prepares complex specifications. Participates in post-implementation analyses. Requires a Bachelor's Degree in Computer Science, Information Systems, or other related discipline and five years of relevant experience in systems analysis, design, programming, and computer platforms; or an Associate's Degree or Technical Certification and seven years of relevant experience.

COMPUTER PROGRAMMER/ANALYST – SENIOR

Ten years of relevant experience in systems analysis, design, and programming, and computer platforms. Acts as project team leader in the design, development, implementation, and maintenance of large, complex management information and business systems. Coordinates and instructs analysts assigned to project. Prepares feasibility studies of potential systems and configurations. Prepares complex specifications. Prepares time and cost estimates for completing projects. Leads post-implementation analyses. Requires a Master's Degree in Computer Science, Information Systems, or other related discipline and

ten years of relevant experience in systems analysis, design, programming, and computer platforms; or a Bachelor's Degree and twelve years of relevant experience.

COMPUTER/PUBLICATION TECHNICAL WRITER

Bachelor of Arts Degree with a background in Language Arts is required, or three years of technical writing experience. Must possess the ability to write technical manuals and documentation on complex hardware and software, and to write in a clear and concise manner, and such that documentation presented is easily readable and understandable by technical personnel. Technical Certification with relevant experience may be substituted for degree.

COMPUTER SECURITY SYSTEMS SPECIALIST

Must have three years of experience in computer systems environments, with at least two years directly involving computer security. Knowledge of numerous computer and database security applications and methods, and the proven capability to develop and implement virus detection, removal and prevention procedures, with the capability to analyze and evaluate any breaches of applicable security systems. A graduate degree in electrical engineering, information science, computer science, or information systems may be substituted for two years of specialized experience.

COMPUTER TECHNICIAN I

As a minimum, must have completed a curriculum in a military or vocational school that prepares an individual for independent troubleshooting, and repairing computers and related equipment in the event there is a malfunction. An Associate Degree in Computer Repair, or a similar discipline, is considered equivalent to the specified education. Must have two or more years experience and proven capability to perform preventive and corrective maintenance to PCs, micro- or mini-computers, or mainframe, and associated peripheral units.

COMPUTER TECHNICIAN II

As a minimum, must have completed a curriculum in a military or vocational school that prepares an individual for independent troubleshooting and repairing computers and related equipment in the event there is a malfunction, plus two or more years of experience and proven capability to independently perform preventive and corrective maintenance to PCs, micro- and mini-computers, or mainframes, and associated peripheral units. Capable of directing and guiding lower graded technicians in the performance of their prescribed duties. An Associate Degree in Computer Repair, or a similar discipline, is considered equivalent to the specified education.

CONFIGURATION/DATA MANAGEMENT SPECIALIST- JUNIOR

Bachelor's Degree in Engineering or Management Sciences plus two years of directly related experience that involved drawing standards and procedures, change control plus a working knowledge of the transition process from engineering design to full scale hardware production. At least one-year experience must have involved configuration management, preferably relative to the acquisition process. Knowledge of Acquisition Management

System and Data Requirements Control List, Data Item Descriptions, and Contract Data Requirements List (DD-1423) application and use. Five years of directly related experience may be substituted for a Bachelor's Degree.

CONFIGURATION/DATA MANAGEMENT SPECIALIST – MID-LEVEL

Bachelor's Degree in Engineering or Management Sciences plus three years of directly related experience, or six years of related experience that involved drawing standards, procedures, and change control, plus a working knowledge of the transition process from engineering design to full scale hardware production. At least two years experience must have involved configuration management and, preferably relative to the acquisition process. Knowledge of Acquisition Management Systems and Data Requirements Control List, Data Item Descriptions, and DD-1423 (Contract Data Requirements List) preparation and interpretation. Six years of directly related experience may be substituted for a Bachelor's Degree.

CONFIGURATION/DATA MANAGEMENT SPECIALIST – SENIOR

Bachelor's Degree in Engineering or Management Sciences plus three years experience with a strong background in drawing procedures, management, and change control, or six years of directly related experience, plus a working knowledge of the transition process from engineering design to full scale hardware production, with two years of experience involving configuration management, preferably, relative to the acquisition process. Knowledge of Acquisition Management Systems and Data Requirements Control List, Data Item Descriptions, and DD-1423 (Contract Data Requirements List) preparation and interpretation. Ten years of directly related experience may be substituted for the Bachelor's degree.

CONFERENCE SPECIALIST

An entry level position. The Conference Specialist I will have either ;(1) one or more years of experience providing clerical or administrative support to conference facility management activities; or (2) an Associates Degree/Technical Certification in business or hotel management.

CONFERENCE SPECIALIST MID-LEVEL

The Conference Specialist II will have at least two (2) years of experience in conference planning and conference facilities management. The Conference Specialist II will have a basic understanding of space utilization and space/room arrangements to suit the requirements of specific events; understand the concepts of scheduling of support staff for each event; have basic computer skills related to conference management (event scheduling systems, word processing, e-mail, database, and spreadsheet applications); and have limited understanding of the conference services-related hospitality, administrative, and A/V equipment operation skills. A BA/BS degree in business or hotel management may substitute for one year of experience.

CONFERENCE SPECIALIST SENIOR

The Conference Specialist III will have at least three (3) years of experience in conference planning and conference facilities management. The Conference Specialist III will have a working understanding of space utilization and space/room arrangements to suit the requirements of specific events; understand the appropriate scheduling of support staff for each event; have good computer skills related to conference management (event scheduling systems, word processing, e-mail, database, and spreadsheet applications); have some understanding of the conference services-related hospitality administrative, and A/V equipment operation skills; and knowledge of the coordination of catered functions. A BA/BS degree in business or hotel management may substitute for one year of experience.

CONFERENCE SPECIALIST LEAD

The Conference Specialist IV will have at least four (4) years of experience in conference planning and conference facilities management. This may include limited experience supervising subordinate conference specialists and other assigned staff. The Conference Specialist IV will have a good understanding of space utilization and space/room arrangements to suit the requirements of specific events; understand the appropriate scheduling of support staff for each event; have excellent computer skills related to conference management (event scheduling systems, word processing, e-mail, database, and spreadsheet applications); have some understanding of the conference services-related hospitality administrative, and A/V equipment operation skills; and knowledge of the coordination of catered functions. A BA/BS degree in business or hotel management may substitute for one year of experience.

CONFERENCE SPECIALIST - SUPERVISOR

The Senior Conference Specialist will have at least five (5) years of experience in conference planning and conference facilities management. This will include up to eighteen months of experience supervising subordinate conference specialists and other assigned staff. The Senior Conference Specialist will have an excellent understanding of space utilization and space/room arrangements to suit the requirements of specific events; be skilled in the appropriate scheduling of support staff for each event; have excellent computer skills related to conference management (event scheduling systems, word processing, e-mail, database, and spreadsheet applications); be experienced in training subordinate staff in conference planning and conference facility management skills; have a good understanding of the conference services-related hospitality, administrative, and A/V equipment operation skills; and knowledge of the coordination of catered functions. A BA/BS degree in business or hotel management may substitute for up to two years of experience.

CONFERENCE CUSTODIAN SUPERVISOR

Performs and supervises daily setup and cleanup of conference facilities. Two years of relevant experience. Supervises and manage housekeeping personnel to ensure proper quality performance. Manages the completion of carpet shampooing, floor stripping, waxing, buffing and other special cleaning tasks. Manages supply inventory. Ensures the quality of furniture by managing repair to damaged wood and metal furniture, and replacing missing and broken furniture parts such as drawer handles. Maintains relationship with

client to ensure expectations are being met. Operate and maintain the NIH conference facilities cleanable space and Quality Control Inspection Form. Create, update and maintain room layout options in VISIO. Update phone (analog, ISDN, PRI, etc.) and LAN line inventory. Maintain and recommend replacements of furnishings, table cloth/skirts, water pitchers, signage, etc. (all Government Furnished Property). Provide all necessary cleaning supplies and equipment as well as restroom supplies including hand soap, hand towels, seat covers and toilet tissue. Provide set-up and breakdown for all conference facilities covered under the contract. Coordinate balcony turn upon client request.

CONFERENCE CUSTODIAN LEAD

Performs and supervises daily setup and cleanup of conference facilities. One year of relevant experience. Ensures the quality of furniture by managing repair to damaged wood and metal furniture, and replacing missing and broken furniture parts such as drawer handles. Maintains relationship with client to ensure expectations are being met. Ensures availability of meeting space in the facilities. Sends confirmation of booking to the client outlining the cost of the function setup and any other pertinent information. Coordinates the use of audio/visual capabilities, catering, security personnel and outside vendors to ensure a smoothly run event. Schedule most appropriate venue and resources for NIH event requests. Notify the PO in writing of any requests that cannot be accommodated. Refer request for OFF-Site Conference Facilities to the PO. Ensure compliance with NIH access and Security Guidelines. Provide client estimate of fees for services and resources. Coordinate event related vendor services. Provide status reports for reservations and subsequent changes of resources and fees. Provide timely assistance to client needs and concerns. Provide tours of NIH conference facilities upon request by clients. Maintain resource, client and contact information on ScheduALL. Conduct business in a professional manner and interact with clientele. Ensure staff availability for meet and greet. Verify quantities and fees used in all related work orders of even. Coordinate the approval process for events requiring approval using the NIH Remedy System. Coordinate with NIH Police, Fire Marshal, and other NIH support services and organizations on event logistics as applicable. Ensure all scheduled resources for events are in place in time, at scheduled location. Coordinate with video production staff. Create, update and maintain room layout options in VISIO. Update phone (analog, ISDN, PRI, etc.) and LAN line inventory. Maintain and recommend replacements of furnishings, table cloth/skirts, water pitchers, signage, etc. (all Government Furnished Property). Provide all necessary cleaning supplies and equipment as well as restroom supplies including hand soap, hand towels, seat covers and toilet tissue. Provide set-up and breakdown for all conference facilities covered under the contract. Coordinate balcony turn upon client request. Report facilities problems and issues to NIH Facilities Managers. Operate business centers in Buildings 45 & 31. Maintain furnishings, table linens, pitchers, etc. in clean and good working order. Research and prepare requests for replacing/repairing furnishings, linens and any other Government provided materials. Provide vehicle(s) to move tables, chairs, AV equipment and staff to and from facilities as needed to meet the specific event requirements.

CONFERENCE CUSTODIAN

Performs carpet shampooing, floor stripping, waxing, buffing and other special cleaning. Maintains relationship with client to ensure expectations are being met. One year of relevant experience. Operate and maintain the NIH conference facilities cleanable space and Quality Control Inspection Form. Maintain and recommend replacements of furnishings, table cloth/skirts, water pitchers, signage, etc. (all Government Furnished Property). Provide all necessary cleaning supplies and equipment as well as restroom supplies including hand soap, hand towels, seat covers and toilet tissue. Provide set-up and breakdown for all conference facilities covered under the contract. Report facilities problems and issues to NIH Facilities Managers. Maintain furnishings, table linens, pitchers, etc. in clean and good working order. Load vehicle(s) to move tables, chairs, AV equipment and staff to and from facilities as needed to meet the specific event requirements. Performs setup and cleanup of conference facility furniture and arrangements. Performs trash removal and cleanup. Maintains furniture cleanliness. Performs dry and wet mopping on floors and vacuum carpeted areas. Cleans walls, light fixtures, vents, windows and window treatments. Cleans, mops, sanitizes and restocks restrooms with supplies

CONFERENCE LABORER

Manages the completion of carpet shampooing, floor stripping, waxing, buffing and other special cleaning tasks. One year of relevant experience. Manages supply inventory. Ensures the quality of furniture by managing repair to damaged wood and metal furniture, and replacing missing and broken furniture parts such as drawer handles. Manages transport vehicle for housekeeping personnel and supplies. Maintains relationship with client to ensure expectations are being met. Operate and maintain the NIH conference facilities cleanable space and Quality Control Inspection Form. Create, update and maintain room layout options in VISIO. Update phone (analog, ISDN, PRI, etc.) and LAN line inventory. Maintain and recommend replacements of furnishings, table cloth/skirts, water pitchers, signage, etc. (all Government Furnished Property). Provide all necessary cleaning supplies and equipment as well as restroom supplies including hand soap, hand towels, seat covers and toilet tissue. Provide set-up and breakdown for all conference facilities covered under the contract. Coordinate balcony turn upon client request. Report facilities problems and issues to NIH Facilities Managers. Maintain furnishings, table linens, pitchers, etc. in clean and good working order. Research and prepare requests for replacing/repairing furnishings, linens and any other Government provided materials. Provide vehicle(s) to move tables, chairs, AV equipment and staff to and from facilities as needed to meet the specific event requirements.

CONCIERGE

Serves as the primary point of contact for deliveries from FedEx, UPS, Airborne Express and other vendors. Prepares and manages information that is provided to guests on request. Provide information resources to client and outside vendor requests. Schedules meetings at internal and external conference facilities. Greets guests as they enter the facilities and direct them to the appropriate conference room or point of contact. Assists and advises conference attendees on local attractions. Make available pertinent flyers, brochures and pamphlets. Provide directions to event locations. Maintain presence for length of business.

Provide event attendees with information as requested. Assist attendees with coordinating taxi service, shuttle service and parking

DATABASE ANALYST – JUNIOR

Must have a Bachelor's Degree in an engineering or sciences field and two years experience related to data management, or have two years of directly related experience that has provided a comprehensive understanding of engineering data as it relates to conceptualizing, designing, and developing products, application of drawing standards, and the development of Data Item Descriptions, Standard Data Item Dictionary, and the use of data management procedures related to computer management information systems. . Five years of directly related experience may be substituted for a Bachelor's Degree.

DATABASE ANALYST – MID-LEVEL

Must possess a Bachelor of Science Degree in Computer Science or equivalent, and at least three years experience using databases. Able to plan, design, develop, modify, and test databases. Able to translate systems/subsystems designs and detailed designs into database structures. Able to provide advice on differing database designs and accesses, methods in problem resolution, design, and development situations. Able to work with other senior technical and user staff to complete projects. Five years of directly related experience may be substituted for a Bachelor's Degree.

DATABASE ANALYST - SENIOR

Must possess a Bachelor's Degree in Computer Science or equivalent, or have at least eight years of experience using databases. Able to plan, design, develop, modify, and test databases. Able to translate systems/subsystems designs and detailed designs into database structures. Able to provide advice on differing database designs and accesses methods in problem resolutions, design, and development situations. Able to work with other senior technical and user staff to complete projects. Able to provide assistance and guidance to less experienced technical staff.

DRAFTER CAD/CAM

Minimum of one year experience in the field of CAD/CAM or specialized training in AutoCAD software. Knowledgeable of aspects of computer-aided drafting including use of current computer language. Create architectural backgrounds for use by professional engineers. Use of standard drafting procedures as well as inking and letter setting, and the demonstrated ability to produce drawings from sketches or general design drawings

ELECTRONICS TECHNICIAN I

Must have one year experience and completed military or vocational training designed for electronic technicians, or completed an Associate Degree in Electronics, and must have subsequent to training or education, gained the experience necessary to independently develop, implement, and maintain a program of preventive and corrective measures necessary to ensure the smooth and continuous operation of electronic equipment or systems, including computers and their associated equipment. Must have demonstrated the capability to determine maintenance requirements for the specified equipment, based upon

operational commitments, functional quality, reliability and maintainability, and then to develop and implement a continuing maintenance program, with documentation necessary for automatic recall of cyclic measures. Must also be capable of using testing and diagnostic equipment and tools essential for the preventive and corrective maintenance.

ELECTRONICS TECHNICIAN II

Must have three experience and completed military or vocational training designed for electronic technicians, or completed an Associate Degree in Electronics, and must have subsequent to training or education, gained the experience necessary to independently develop, implement, and maintain a program of preventive and corrective measures necessary to ensure the smooth and continuous operation of electronic equipment or systems, including computers and their associated equipment. Must have demonstrated the capability to determine maintenance requirements for the specified equipment, based upon operational commitments, functional quality, reliability and maintainability, and then to develop and implement a continuing maintenance program, with documentation necessary for automatic recall of cyclic measures. Must also be capable of using testing and diagnostic equipment and tools essential for the preventive and corrective maintenance.

EXPERIMENTAL TEST PILOT

DOD rated/qualified in the MH-47E, A/MH-6M, MH-60K. Successful completion of Naval or Air Force Test Pilot School. Employment/ service as a test pilot within the past five years. Current FAA Commercial Pilot Certificate, Instrument Rated (Helicopter) per AR 95-20. Minimum 2500 hours of pilot/copilot experience in rotary wing aircraft. Minimum 100 hours Night Vision Goggle (NVG) flight experience. Supports the testing and integration of new aircraft and aircraft systems into inventory. Assists in the development of training plans for new aircraft and aircraft systems.

FIBER OPTIC TECHNICIAN

Must be trained and certified for fiber optic cable installation. Must have completed a curriculum of study in a military or vocational school in electronics technology, or that prepares the individual for pulling, handling, bending, and connecting fiber optic cable in the installation and implementation of computer or telecommunications systems or networks. Must have demonstrated knowledge and physical capability to perform the duties of cabling teams for the systems specified. Knowledge of principles of operation of fiber optic transmission of signals and data, it's testing, and connectors are required.

FIPS SYSTEMS ENGINEER

Must possess a Bachelor's Degree or equivalent experience in engineering and/or computer science and at least three years working experience in this specialty. Qualified in technical design, planning, development and testing for various types of fully integrated computer-based systems. Experienced in the conceptual, definition, development, test and operational phases of the system cycle. Knowledgeable of DOD system development processes and pertinent MIL-STDs that govern acquisition, installation, and use of Federal Information Processing (FIP) resources. Requires knowledge of mainframe, mini, and microcomputer hardware, user interface technology.

FIPS SYSTEMS ENGINEER - SENIOR

Fully qualified in technical design, planning, development and testing for various types of fully integrated computer-based systems. Experienced in the conceptual, definition, development, test and operational phases of the system cycle. Knowledgeable of DOD system development processes and pertinent Military Standards. Requires knowledge of mainframe, mini, and microcomputer hardware, user interface technology, utility software, and mass storage technology. Individual must be qualified and experienced in performance evaluation and capacity management of computer systems, and the installation, implementation, user interface technology, operations, maintenance operating systems, and database management systems as applicable to the individual tasking. Must possess a Bachelor's Degree, or six years experience in engineering and/or computer science.

FORCE PROTECTION TECHNOLOGY ANALYST

Conduct vulnerability and risk assessments of information systems and networks at the enterprise and systems levels. Assess terrorist threats, appropriate protective actions, and funding the development and implementation of secure information systems to streamline the dissemination of critical homeland security information. Assess existing and new technology policies and security architectures. Provide direct support to clients for computer security incident response capability on both non-classified and sensitive systems. Provide support to all aspects of incident reporting and handling. Develop and recommend appropriate incident handling procedures and tools to identify, contain, and recover from reported technology or computer-related incidents. Initiate research into potential methods to isolate and protect critical infrastructures and information highways that carries vital information and communications. Develop warning and alert methodologies for cyberspace threats. Provide comprehensive strategy to defend cyberspace as a result of coordination and collaboration among government and owners and operatives of critical infrastructure – including various operatives of the information technology industry, telecommunications, electric power, and the financial services industries. Serve as a competent effective member of delivery and assignment team. Focus on building technology skills and competencies in the areas of assignment performance, and in embracing and practicing functional expertise to client deliverables. Four plus years of experience in IT/information security areas conducting vulnerability/risk assessments, developing information systems security policies and plans, and developing secure IT architectures to support e-Business and e-Government applications. Knowledge of technologies such as firewalls, intrusion detection systems, access controls, digital certificates, network management security tools, authentication, and certification and accreditation.

GRAPHICS ARTIST

Must possess a high school diploma or G.E.D. and a minimum of three years of experience in computer graphics. Requires artistic and technical work in design, illustration, and preparation of materials for publication, duplication, broadcast, or other visual presentations.

HTML EDITOR

Two years of relevant experience in the design and development of Internet projects on a range of computer operating systems using hypertext mark-up language and a knowledge of client and server types used on the Internet. Performs HTML editing, development of creative concepts for online projects; online discussion group moderation; development of collateral marketing and promotional material; and assists with Internet classes. Requires a Bachelor's Degree in Computer Science or related discipline and two years of relevant experience; or Associate's Degree/Technical Certification and four years of relevant experience.

INFORMATION ENGINEER-JUNIOR

Requires a BS degree in a related field of computer science, information systems, engineering, or other technical management disciplines, or three years experience in program management or project management position. Management experience involving a complex IT network or a graduate degree is desirable.

INFORMATION ENGINEER-SENIOR

Requires a BS degree in a related field of computer science, information systems, engineering, or other technical management disciplines, or eight years experience in program management or project management position. Management experience involving a complex IT network or a graduate degree is acceptable for substitute for management experience.

INFORMATION SYSTEM-JUNIOR

Requires a BS degree in a related field of computer science, information systems, engineering, or other technical management disciplines, or three years experience in program management or project management position. Management experience involving a complex IT network or a graduate degree is desirable.

INFORMATION SYSTEM-SENIOR

Requires a BS degree in a related field of computer science, information systems, engineering, or other technical management disciplines, or eight years experience in program management or project management position. Management experience involving a complex IT network or a graduate degree is acceptable for substitute for management experience.

INFORMATION TECHNOLOGY INDUSTRIAL SECURITY ADMINISTRATOR

Requires four years experience. Prepares for IT operational business area the Visit Authorization Letter preparation, SF86 processing, fingerprinting, badging, briefings, document control inventory, security database management and use of Electronic Personnel Security Questionnaire (EPSQ). Perform physical security functions for access control, container combination changes, provide COMSEC and AIS support, and perform other administrative duties as assigned. Position subject to a government security investigation and must meet eligibility requirements for access to classified information. Knowledge of the National Industrial Security Program Operating Manual (NISPOM), Communication Security (COMSEC).

INFORMATION TECHNOLOGY FACILITATOR

Requires two years experience in monitoring and guiding large complex management projects. Facilitates the difficulty dealing with the staff and client relationships. Responsible for the management of tasks related to various facilitating projects. Undergraduate degree in management program desirable, or two years of relevant experience.

INFORMATION TECHNOLOGY NETWORK SECURITY ENGINEER

Performs network and system monitoring and intrusion detection. Analyzes ISS - related technical problems and provides technical support in solving these problems. Provides recommendations for immediate correction and prevention. Particular attention placed on firewall, Virtual Private Network (VPN), anti-virus, vulnerability assessment, intrusion detection, and user account management. Support the 7X24 operational security of client systems and networks for Topology Mapping and Landscape Discovery Monitoring. Specific elements to be supported include: (1) Network Security Monitoring, (2) Event Detection Monitoring (3) PKI Operational Monitoring, (4) Firewall Monitoring, (5) Intrusion Detection, (6) Virus Detection, (7) Monitoring For Updates Conformance, and (8) Effectiveness Of ISS Measures. Experience should include monitoring, intrusion detection, security incident handling, and emergency response to IT and Cyber threats. Subject to a government security investigation and must meet eligibility requirements for access to classified information. BS required in electrical, electronic or computer engineering; computer science; or a related field. Working experience may be substituted for academic requirements, of which at least two years must be specialized experience in IT and/or security/homeland defense.

INFORMATION TECHNOLOGY QUALITY ASSURANCE MANAGER

Must possess a Bachelor's Degree in Business, Economics, Computer Science, Information Systems, Engineering, or related scientific or technical discipline, or have eight years of specialized experience directly related to developing and performing quality assurance requirements. Must be able to independently analyze quality requirements and processes for user needs to determine economic and fiscal consequences and requirements. Performs quality evaluation to identify tasks to be done and their interrelationships. Requires the demonstrated ability to ensure through testing, sampling, analysis, or review that products and services conform to specified standards.

INFORMATION TECHNOLOGY QUALITY CONTROL MANAGER

Represents corporate management in the review of final deliverable products, in the ongoing review of the quality and effectiveness of the contract services being provided, ensures compliance with regulations and contractual requirements, and monitors schedules and utilization of resources to support the effective management of Company projects. Must have a minimum of eight years of responsible business management experience. Requires a B.S. degree in Business Administration, Computer Science, or Business Management.

INFORMATION TECHNOLOGY INDUSTRIAL SECURITY ADMINISTRATOR

Prepares for IT operational business area the Visit Authorization Letter preparation, SF86 processing, fingerprinting, badging, briefings, document control inventory, security database management and use of Electronic Personnel Security Questionnaire (EPSQ). Perform physical security functions for access control, container combination changes, provide COMSEC and AIS support, and perform other administrative duties as assigned. Position subject to a government security investigation and must meet eligibility requirements for access to classified information. Knowledge of the National Industrial Security Program Operating Manual (NISPOM), Communication Security (COMSEC).

INFORMATION TECHNOLOGY SECURITY ASSISTANT

Supports the Information Technology (IT) Security Specialist in administrating and coordinating a variety of information security projects for homeland defense such as systems access control and monitoring. Performs a wide variety of information security duties in support of homeland defense. Work accomplished in a secure location or secure environment and will process security documents and information technology requests to send, receive, and process confidential and classified materials. Provides support to the program on the struggle against terrorism at the Federal, State, and local government level, as well as the private sector. Performs systems communication – content, process, and infrastructure –bridging the existing gaps between the Federal, State, and local governments, as well as the private sector. Minimum Education and/or Certifications or equivalencies are required. Clearance is required subject to a security investigation and may need to meet eligibility requirements for access to classified information.

INFORMATION TECHNOLOGY SECURITY SPECIALIST

Primarily responsible for planning, organizing and leading information security tasks and projects, and ensuring the quality of homeland defense. Provides direct support to clients for certification and accreditation of information systems. Applies well-developed management and technical skills in the execution of information security work to design and help implement an interagency information architecture that will support United States efforts to find, track, and respond to terrorist threats within the United States and around the world. Conducts IT systems security analysis and implementation, system engineering, design assurance, configuration management, integration, and testing of ISS enabling products and techniques. Provides work direction and guidance to other personnel and ensures compliance with IT and security regulatory and statutory requirements. Conducts IT Vulnerability Assessments, IT Physical security inspections (people, facilities, and assets), Cyber Security Reviews (information, networks), Product/Market Strategy Threats, Business Continuation Strategies Assessments, Command and control IT recovery Assessments, Information Assurance Reviews, and Business Model Changes monitoring. Supports the Defense against terrorism Program, Defense Counter-terrorism Program, Force Protection Program, and Operational Security and Situation Awareness. Provides support for Consequence Management, First responder training, Bio-terrorism Preparedness, Deployment models, and Integration of Distributed Resources. Minimum 4-year technical

degree from a accredited university, but can substitute one academic year for one and one-half years of experience in information systems security, project management, systems engineering, technical system operation, design, development, and test of information systems.

INSTRUCTOR SYSTEMS DEVELOPER

Requires three years of systems development instruction on technical systems. The instruction may be in application development or software development, or network systems development. Minimum education required is a BS in systems or related field, or substitute with three years experience in a related field.

INSTRUCTOR SYSTEMS PROGRAMMER/ANALYST

Requires five years of systems development instruction on technical systems. The instruction may be in application development or software development, or network systems development. Minimum education required is a BS in systems or related field, or substitute with five years experience in a related field.

INSTRUCTOR SYSTEMS DEVELOPER-SENIOR

Requires eight years of systems development instruction on technical systems. The instruction may be in application development or software development, or network systems development. Minimum education required is a BS in systems or related field, or substitute with eight years experience in a related field.

INSTRUCTOR SYSTEMS DEVELOPER-LEADER

Requires ten years of systems development instruction on technical systems. The instruction may be in application development or software development, or network systems development. Minimum education required is a BS in systems or related field, or substitute with ten years experience in a related field.

LOGISTICS SPECIALIST

Requires one year experienced in the basic functional logistics processes of requirements, maintenance, distribution, acquisition, finance, inventory management, maintenance data collection, material management and supply, and in material engineering analysis at the military depot level and the operating command level. Overall application of knowledge to major systems engineering at both depot and field level is required.

LOGISTICS SUPPORT TECHNICAL ANALYST

Requires AA/AS Degree or four years aviation equipment and aircraft logistics support, related experience. Must have gained from education and/or experience the technical knowledge to support the various specialized functions associated with providing technical support as required, in support of the JCIDS process and system evolution throughout the Acquisition Life Cycle Model. Provide logistical support as required, for Command, Control, Communications, Computers, and Intelligence (C4I), Avionics (Communications

and Navigation), Aircraft Survivability Equipment (ASE), Sensors, Simulation, Mission Planning, and Helicopter Armament Systems work elements to include the RDT&E aircraft peculiar work elements. Assess logistic alternatives, analyzing and resolving logistics deficiencies, and assist in the management of logistics throughout the system's development. Participate in working groups within the Special Operations Forces community and the various services. Influence system design for supportability, and identify a cost-effective approach for support to help ensure support structure elements are developed; systems are acquired, delivered and user requirements are satisfied. Evaluate reported problems with respect to total system effect, note possible trends, and determine probable resolution. Provide management, system status/logistics support briefings as appropriate.

LOGISTICS SUPPORT TECHNICAL ANALYST - SENIOR

Requires BA/BS Degree or six years aviation equipment and aircraft logistics support, related experience. Must have gained from education and/or experience the technical knowledge to support the various specialized functions associated with providing technical support as required, in support of the JCIDS process and system evolution throughout the Acquisition Life Cycle Model. Provide logistical support as required, for Command, Control, Communications, Computers, and Intelligence (C4I), Avionics (Communications and Navigation), Aircraft Survivability Equipment (ASE), Sensors, Simulation, Mission Planning, and Helicopter Armament Systems work elements to include the RDT&E aircraft peculiar work elements. Identify, consider, and trade-off support considerations with other system cost, schedule and performance elements to arrive at an optimum balance of system requirements that meet the user's operational and readiness requirements. Assess logistic alternatives, analyzing and resolving logistics deficiencies, and assist in the management of logistics throughout the system's development. Participate in working groups within the Special Operations Forces community and the various services. Influence system design for supportability, and identify a cost-effective approach for support to help ensure support structure elements are developed; systems are acquired, delivered and user requirements are satisfied. Evaluate reported problems with respect to total system effect, note possible trends, and determine probable resolution. Provide management, system status/logistics support briefings as appropriate.

LOGISTICS SUPPORT TECHNICAL ANALYST - PRINCIPAL

Requires BA/BS Degree and six years aviation equipment and aircraft logistics support, related experience. Must have gained from education and/or experience the technical knowledge to support the various specialized functions associated with providing technical support as required, in support of the JCIDS process and system evolution throughout the Acquisition Life Cycle Model. Provide logistical support as required, for Command, Control, Communications, Computers, and Intelligence (C4I), Avionics (Communications and Navigation), Aircraft Survivability Equipment (ASE), Sensors, Simulation, Mission Planning, and Helicopter Armament Systems work elements to include the RDT&E aircraft peculiar work elements. Identify, consider, and trade-off support considerations with other system cost, schedule and performance elements to arrive at an optimum balance of system requirements that meet the user's operational and readiness requirements. Assess logistic

alternatives, analyzing and resolving logistics deficiencies, and assist in the management of logistics throughout the system's development. Participate in working groups within the Special Operations Forces community and the various services. Influence system design for supportability, and identify a cost-effective approach for support to help ensure support structure elements are developed; systems are acquired, delivered and user requirements are satisfied. Evaluate reported problems with respect to total system effect, note possible trends, and determine probable resolution. Provide management, system status/logistics support briefings as appropriate.

MANAGEMENT ANALYST

Bachelor's Degree in a field of computer science, engineering, or other related scientific field plus three years of specialized experience related to program/project management activities in an IT environment. A graduate degree can substitute for one year of specialized experience. Five years of directly related experience may be substituted for a Bachelor's Degree

MANAGEMENT ANALYST – SENIOR/TECHNICAL DIRECTOR

Bachelor's Degree in a field related to computer science, Information Systems, Engineering, or other technical management discipline, or eight years of experience in a program management, project management or as a technical director. Management experience involving directing complex IT projects. Directs the development of production schedules. Ensures quality control standards are met. Directs the taskings and assigned efforts amongst designated personnel. Oversees the support requests necessary for work related development.

MECHANICAL ENGINEER – SENIOR

Must possess a BS degree in mechanical engineering, and two years of directly related experience. Have demonstrated ability to design/develop mechanical items or equipment that meet stated requirements, produce manufacturing or installation/implementation specifications, and the ability to oversee the production of the product or system by lower level technical personnel. Six years of directly related experience may be substituted for a Bachelor's Degree.

NETWORK ENGINEER

Must possess a Bachelor's Degree in Electronics or equivalent experience with electronic and network installation. Shall be certified by the Original Equipment Manufacturer (OEM) or equivalent on the installation, diagnosis and operation of all network electronic equipment proposed. Shall possess knowledge of IEEE 802.3 standards. Shall have demonstrable knowledge of industry wiring practices. Two years of directly related experience may be substituted for a Bachelor's Degree.

NETWORK ENGINEER – MID-LEVEL

Must possess a Bachelor's Degree, or equivalent of specialized experience, in electronics, data communications and/or telecommunications and at least three years of experience designing and/or installing LANs. Thorough understanding of network standards and

conventions. Knowledge of fiber optic cable installation, UTP cable installation and National Electrical Code regulations. Familiar with industry documentation standards, CAD/CAM capabilities and required Government support materials.

NETWORK ENGINEER - SENIOR

Must possess a Bachelor's Degree or equivalent experience in electronics, data communications and/or telecommunications and at least five years experience designing and/or installing LANs. Certification as a Netware Engineer (CNE) or equivalent certification for other LAN operating systems. Thorough understanding of governing standards and conventions. Knowledge of fiber optic cable installation, UTP cable installation and National Electrical Code regulations. Familiar with industry documentation standards, CAD/CAM capabilities and required Government support materials. Thorough understanding of the industry methodologies and conventions in the areas of network implementation scheduling, acceptance test plans, equipment marking and labeling, network documentation, and material inventory control.

NETWORK INTEGRATION ENGINEER – SENIOR

Requires knowledge of a broad range of IT hardware, software, software, and networking components, and the demonstrated expertise necessary to select and integrate compatible equipment and software into an information processing operation or center. Must also be able to analyze discrepancies or incompatibilities in equipment or software system integration, and take, or recommend, corrective action. Requires a Bachelor's Degree in computer science or engineering or eight years experience directly involved with information systems/networks.

NETWORK SECURITY ENGINEER

Performs network and system monitoring and intrusion detection. Analyzes ISS - related technical problems and provides technical support in solving these problems. Provides recommendations for immediate correction and prevention. Particular attention placed on firewall, Virtual Private Network (VPN), anti-virus, vulnerability assessment, intrusion detection, and user account management. Support the 7X24 operational security of client systems and networks for Topology Mapping and Landscape Discovery Monitoring. Specific elements to be supported include: (1) Network Security Monitoring, (2) Event Detection Monitoring (3) PKI Operational Monitoring, (4) Firewall Monitoring, (5) Intrusion Detection, (6) Virus Detection, (7) Monitoring For Updates Conformance, and (8) Effectiveness Of ISS Measures. Experience should include monitoring, intrusion detection, security incident handling, and emergency response to IT and Cyber threats. Subject to a government security investigation and must meet eligibility requirements for access to classified information. BS required in electrical, electronic or computer engineering; computer science; or a related field. Working experience may be substituted for academic requirements, of which at least two years must be specialized experience in IT and/or security/homeland defense.

NETWORK TECHNICIAN

One to three years experience in installation and diagnostic procedure. Experience in pulling and installing UTP copper or fiber optic cable through conduits, risers, or plenums.

PRINCIPAL ENGINEER

Minimum of a Master's Degree in an engineering field and a BS in engineering, science or related field, or a minimum of six years of directly related work experience. Must be able to demonstrate knowledge by referencing inventions, novel concepts, groundbreaking technology, publications, presentations and/or successful program leadership.

PROGRAM ANALYST-JUNIOR

Minimum of Bachelor's degree in a computer science or related discipline and two or more years of database language programming, or have five years of directly related experience. Knowledge of applications programming and analysis techniques, combined with knowledge of the pertinent system characteristics, in order to gather data relevant to projects assigned. Ability to predict the impact on currently installed applications, and generate recommendations regarding enhancement. Technical Certification with relevant experience may be substituted for degree.

PROGRAM ANALYST-SENIOR

Minimum of Bachelor's degree in a computer science or related discipline and two or more years of database language programming, or have ten years of directly related experience. Knowledge of applications programming and analysis techniques, combined with knowledge of the pertinent system characteristics, in order to gather data relevant to projects assigned. Ability to predict the impact on currently installed applications, and generate recommendations regarding enhancement. Capable of translating the needs of the analysts that satisfies the need, and analyzing failures or discrepancies necessary to the programs during and after implementation. Technical Certification with relevant experience may be substituted for degree.

PRINCIPLE SYSTEMS ANALYST

Must have a Bachelor's degree in a field related to computer science, Information Systems, Engineering, or other technical management discipline, or eight years of experience in a program management or project management position. Management experience involving a complex IT network plus a graduate degree is acceptable.

PROGRAM/PROJECT MANAGER

A Minimum of ten years experience in the performance of large or complicated projects that encompass the overall management of Government or commercial technical and management support programs dealing with the disciplines involved in the task, and including financial management, staffing, contract compliance, and client relations. Provides supervisory, technical, and administrative direction for personnel performing on tasks for this program. Responsible for resource management and performance of all tasks on this contract to include analyses, report findings, and deliverables. Develops a project management plan for each contract that identifies project staff, staffing hours, task outlines, milestones, contract deliverables, and due dates. Must have an advanced degree in an

accredited graduate program in a recognized business or technical discipline relevant to the contract and ten years of relevant experience; or a Bachelor's Degree and twelve years of relevant experience.

PROJECT MANAGER

Requires five years experience in performance of large or complex management projects. Manage programs with difficulty dealing with the staff and client relationships. Responsible for the performance of the tasks related to various projects. Must have an under-graduate degree in management program or five years of relevant experience.

PROJECT ADMINISTRATION-ASSISTANT

Requires two years experience in performance of management projects. Manage programs with difficulty dealing with the staff and client relationships. Responsible for the performance of the tasks related to various projects. Under-graduate degree in management program desirable, or two years of relevant experience.

PROJECT MANAGER-ASSISTANT

Requires two years experience in performance of large or complex management projects. Manage programs with difficulty dealing with the staff and client relationships. Responsible for the performance of the tasks related to various projects. Under-graduate degree in management program desirable, or two years of relevant experience.

PROJECT SCHEDULER/PROGRAM INTEGRATOR

The Project Scheduler/Program Integrator will have three (3) or more years of experience preparing detailed plans or schedules in GANNT, CPM, PERT, or other such networking formats. This person will have advanced training in Microsoft Project and other automated planning applications.

PUBLICATIONS TECHNICIAN

Requires two years knowledge and practical experience with the production of technical publications. Must possess the ability of presentation and production. Requires the ability to communicate problems and issues to the client relative to their publications. Effectively communicating requires the ability to communicate technical problems to non-technical personnel. Two years of general office experience is desirable.

RESEARCH ASSISTANT – TECHNICAL LIBRARIAN

Must possess a Bachelor's Degree, or equivalent experience that is specialized in the area of researching reference material and documents focused upon a specified subject matter area, to retrieve the associated material, organize it for presentation to higher level individuals or groups. Requires knowledge of general library science and library organization, and familiarization with Government Technical Libraries for researching reference standards, technical manuals, maintenance data lists, and regulations. Must have the proven capability to organize notes and prepare clearly written drafts that present the selected topic matter,

including spelling, punctuation, capitalization, and composition. Requires three years of experience.

SCIENTIST - SENIOR

Must possess as a minimum a BS degree in engineering, mathematics, physics, computer science, or a similar discipline, and have eight years of experience in engineering, or have a MS degree in one of the appropriate fields of study and four years of related work experience. Must have demonstrated ability to research, analyze, and present factors bearing upon the design or development of a highly complex computer system or network, and the ability to detect and analyze problems encountered in the operation of such a system or network, and develop viable solutions for improved operation. Must also be able to troubleshoot inoperative equipment or systems hardware and software, and the technical documentation, to locate, isolate, and correct discrepancies causing the malfunction. Experience must involve design, development, production or installation of systems, and the evaluation of a systems ability to meet or exceed stated objectives. A Ph.D. plus two years of specialized experience may be considered qualifying.

SCIENTIST - PRINCIPAL

A minimum of a Master's Degree in a science field and a BS in an engineering, science, or related field, or have a minimum of six years of experience working with one or more of appropriate disciplines related to the tasking. Must also be able to demonstrate knowledge by referencing inventions, novel concepts, groundbreaking technology, publications, presentations, and/or successful program leadership.

SCIENTIST - CHIEF

Must possess, as a minimum, a Master's Degree in a scientific field and a BS in engineering, science or related field, or have a minimum of eight years experience working with one or more of appropriate disciplines related to the individual tasking, and be able to demonstrate knowledge by referencing inventions, novel concepts, groundbreaking technology, publications, presentations to professional groups, and successful program leadership. Must also possess proven capability to direct and manage a specified program and its staff, achieving success from both technological and budgetary standpoints.

SYSTEMS ANALYST - JUNIOR

Two years of relevant experience in programming techniques, operating systems, and platform capabilities. Capable of applying scientific/engineering and mathematical disciplines to support research, investigations, data processing operations and activities, and participation in preparation of project reports and briefings. Assists team members on tasks applying the latest tools and information to the task. Assists in ensuring the results are consistent with task scope and objectives. Assists in developing programs to meet user or market requirements. Assists in writing program documentation and user operations guidelines. Requires a Bachelor of Science Degree from an accredited four-year college in an engineering, scientific, or technical discipline and a minimum of two years of

progressively responsible experience; or an Associate's Degree/Technical Certification and two years of relevant experience.

SYSTEMS ANALYST

Bachelor's Degree in a computer science or engineering discipline and two years experience, of which one year must have been gained in analysis and design of computer systems, troubleshooting systems and software to isolate and correct problems in the programming or software of the system. Capable of distinguishing between equipment problems and software problems. Proven capability of defining computer systems to meet stated user requirements. Three years of directly related experience may be substituted for the Bachelor's Degree.

SYSTEMS ANALYST – MID-LEVEL

Five years of relevant experience in programming techniques, operating systems, and platform capabilities. Serves as team member on tasks applying the latest tools and information to the task. Assists in ensuring the results are consistent with task scope and objectives. Develops programs to meet user or market requirements. Writes program documentation and user operations guidelines. Assists in reviewing technical quality of deliverables and external communications. Requires a Bachelor's Degree from an accredited four-year college in an engineering, scientific, or technical discipline and a minimum of five years of progressively responsible experience; or an Associate's Degree /Technical Certification and four years of relevant experience.

SYSTEMS ANALYST - SENIOR

Must possess a Bachelor's Degree in a field related to computer technology, or have seven years of progressively responsible experience directly involved with Information Technology systems or networks, and have demonstrated knowledge and ability to be the team leader in the design, development and implementation of technical programs or operations. Must have proven capability to monitor operations, detect the need for change, determine the changes needed, and implement them with minimum disruption of the operation, and to analyze proposed new ideas or concepts, evaluating them for feasibility and potential before implementing them. Directs and guides other lower grade personnel in performance of their duties.

SYSTEMS ANALYST - PRINCIPAL

Ten years of relevant experience in programming techniques, operating systems, and platform capabilities; also outlining steps required for program development. Serves as principal technical leader on tasks to ensure best technical approach is selected, latest tools and information are applied to the solution, and results are consistent with task scope and objectives. Develops programs to meet user or market requirements. Writes program documentation and user operations guidelines. Assists in reviewing technical quality of deliverables and external communications. Requires an advanced degree from an accredited graduate program in an engineering, scientific, or technical discipline and a minimum of ten years of progressively responsible experience or a Bachelor's Degree and twelve years of relevant experience.

SYSTEMS ANALYST - PROJECT MANAGER

Must possess at least a Bachelor's Degree in Computer Science or an engineering discipline, or have six years experience in analysis and design of computer systems, troubleshooting systems and software to isolate and correct problems in the programming or software of the system. Capable of distinguishing between hardware and software problems, and making recommendations as to corrective measures. Proven capability of defining computer systems to meet user requirements. Demonstrated capability of directing/guiding a total project, and its staff to a successful completion from both a technological and budgetary standpoint.

SYSTEMS ENGINEER - JUNIOR

Must have a Bachelor's Degree in a scientific or engineering field and a minimum of two years experience in automated information systems design, development, implementation, and verification, with the ability and knowledge necessary to discover, identify, isolate, and correct hardware and software problems in the computer system or network. Proven capability to perform configuration audits to prove that hardware and software conforms to design specifications. A graduate degree may be substituted for one year of experience. Technical Certification with relevant experience may be substituted for degree.

SYSTEMS ENGINEER - ASSOCIATE

Two years of relevant experience in systems analysis, design, programming, and methods and business information planning. Assists team member in identifying and implementing information management technology. Assists in identifying hardware and software requirements consistent with specific project criteria, analyzing alternatives and cost justifications, coordinating efforts with other contractors; and implementing planning, prototyping, training, and ongoing support. Applies scientific/engineering and mathematical disciplines to support research, investigations, data processing operations and activities, and participating in preparation of project reports and briefings. Requires a Bachelor's Degree in Computer Science, Information Systems, Engineering, Business or other related discipline and two years of relevant experience in systems analysis, design, programming, and methods and business information planning; or an Associate's Degree/Technical Certification and four years of relevant experience.

SYSTEMS ENGINEER

Five years of relevant experience in systems analysis, design, programming, and methods and business information planning. Functions as an investigator in identifying and implementing information management technology. Identifies hardware and software requirements consistent with specific project criteria; analyzes alternatives and cost justifications; coordinates efforts with other contractors; and implements planning, prototyping, training, and ongoing support. Requires a Bachelor's Degree in Computer Science, Information Systems, Engineering, Business or other related discipline and five years of relevant experience; or an Associate's Degree/Technical Certification and seven years of relevant experience.

SYSTEMS ENGINEER – MID-LEVEL

Ten years of relevant experience in systems analysis, design, and programming, and computer platforms. Acts as project team leader in the design, development, implementation, and maintenance of large, complex management information and business systems. Coordinates and instructs analysts assigned to project. Prepares feasibility studies of potential systems and configurations. Prepares complex specifications. Prepares time and cost estimates for completing projects. Leads post-implementation analyses. Requires a Master's Degree in Computer Science, Information Systems, or other related discipline and ten years of relevant experience in systems analysis, design, programming, and computer platforms; or a Bachelor's Degree and twelve years of relevant experience.

SYSTEMS ENGINEER – SENIOR

Ten years of relevant experience in systems analysis, design, and programming, and methods and business information planning. Functions as a principal investigator in identifying and implementing information management technology. Identifies hard and software requirements consistent with specific project criteria: analyzes alternatives and cost justifications: coordinates efforts with other contractors: and implements planning, prototyping, training, and ongoing support. Requires an advanced degree in an accredited graduate program in Computer Science, Information Systems Engineering, Business, or other related discipline and ten years of relevant experience in systems analysis, design, programming, and computer platforms; or a Bachelor's Degree and twelve years of relevant experience.

SYSTEMS ENGINEER - PRINCIPAL

Fifteen years of relevant experience in systems analysis, design programming, and methods and business information planning. Functions as the technical leader in identifying and implementing information management technology. Identifies hardware and software requirements consistent with specific project criteria; analyzes alternatives and cost justifications; coordinates efforts with other contractors; and implements planning, training, and ongoing support. Requires MS degree in Computer Science, Information Systems, Engineering, Business, or other related discipline and ten years of experience; or an advanced degree from an accredited graduate program and fifteen years of relevant experience.

TDSC CELL PROJECT LEAD

Ten years experience managing training and training development. Minimum Two years experience in computer based training. Two years experience training management. Masters Degree in Education, Instructional Systems Development, Business, or related field. Working knowledge of TRADOC 350-20. Analyzes training requirements. Develops and tracks production schedules. Performs secondary duties as an Instructional Systems Developer. Ensures quality control standards are met. Directs the daily activity of the TDSC personnel. Coordinates efforts with designated personnel. Submits support requests necessary for lesson development. Coordinates taskings and assigned efforts with the

supported unit. Manages the integration of TDSC products into existing training. Evaluates new equipment training requirements.

TECH-ACCOUNTANT ASSISTANT I

Requires five years experience in performing accounting related tasks and contract data entry. Must have the experience in automated financial and related database systems. Desirable experience required in tracking large volumes of commitment in appropriation accounting. AA degree in accounting or related field may substitute for one year of related experience.

TECH-ACCOUNTING ASSISTANT II

Performs the closing of the accounting period and analysis of operations. Produces the accounting period financial statements. Assists in the accounting period financial review and presentation. Reviews accounts receivable and accounts payable performance. Assists in all aspects of the accounting operation and administration. Performs the timekeeping function and project control. Interacts with senior management, peers and co-workers concerning areas of responsibility. Must have a minimum of 24 hours of accounting education. Requires at least 5 years of experience in a related accounting and/or financial management field.

TECH-ACCOUNTING MANAGER

Responsible for accounting period closing and analysis of operations. Performs accounting period financial review and presentation. Oversees accounts receivable and accounts payable performance. Review, supervise and develop staff of financial professionals which include operations and administration. Oversees accounting analysts and technicians, timekeeping functions and project control. Interacts with senior management, peers and co-workers in a collaborative and consultative manner concerning areas of responsibility. Strong leadership, supervisory, and oral and written communication skills are required to deal with diverse internal and external customer base. Requires at least 10 years of experience in a progressively more responsible role within the Finance/Accounting functional field. Bachelors Degree in Accounting or Business Management/Administration with a minimum of 24 hours of accounting.

TECH-ADMINISTRATIVE SPECIALIST I

Must possess minimum of high school diploma or G.E.D. and a minimum of one year of experience in a secretarial or clerical support position. Must be able to type 40 words per minute, and a comprehensive knowledge of punctuation, spelling, capitalization, abbreviations, compounding and spacing. Word Processing experience is essential.

TECH-ADMINISTRATIVE SPECIALIST II

Must possess a minimum of a high school diploma, or G.E.D., and two years of experience in typing assorted documents, including formal and informal correspondence, form letters, pre-printed forms, and various other records. Must be able to type correctly 40 words per minute, minimum, and demonstrate working knowledge of correspondence procedures, spelling, punctuation, capitalization, and composition such that smooth and final documents

are produced from notes, verbal discussions, or the need to convey a message. Associate Degree in Business Administration or related Office Science may substitute for the one year of experience.

TECH-ADMINISTRATIVE SPECIALIST III

Must possess three years of general office/clerical experience as a member of the office staff, learning respective assignments, interaction and overlap of functions to ensure that in crises situations all required functions are performed. One year of specialized experience involving directing or supervising administrative functions in an environment of several individuals to accomplish mission objectives are required. A Bachelor's Degree may be substituted for the experience.

TECH-ADMINISTRATIVE SPECIALIST IV

Must have minimum of four years of general office/administrative experience involving various office functions, and one year of specialized experience in which the incumbent is the only administrative person supporting technical or business functions in a complex environment. Must be proficient in word processing and general administrative matters, and preferably knowledgeable of other automated administrative processes, such as spreadsheets, graphics, and desktop publishing. A Bachelor's Degree in Business Administration, or similar, may be substituted for the three years of general office experience.

TECH-ADMINISTRATIVE SPECIALIST V

Must possess five years of specialized experience in supervising clerical or office staff in an office environment, plus two years of general clerical or office experience. Must be familiar with office procedures and processes, and be able to apply that experience to an automated environment in which the specialist may be the sole support. A Bachelor's degree may be substituted for two years of general experience, or a graduate degree may be substituted for the general and one year of specialized experience. Must have the demonstrated capability to organize, staff, and manage an office scenario.

TECH-ADMINISTRATIVE SPECIALIST -SENIOR

Must possess seven years of specialized experience in supervising clerical or office staff in an office environment, plus two years of general clerical or office experience. Must be familiar with office procedures and processes, and be able to apply that experience to an automated environment in which the specialist may be the sole support. A Bachelor's degree may be substituted for two years of general experience, or a graduate degree may be substituted for the general and one year of specialized experience. Must have the demonstrated capability to organize, staff, and manage an office scenario.

TECH-BUDGET ASSISTANT I

The Budget Assistant will have minimal of one year business experience performing budget and contract data entry and retrieval in sophisticated automated financial and related database systems. Schooling in accounting or related field may substitute for experience.

TECH-BUDGET ASSISTANT II

The Budget Assistant will have three years of experience performing budget and contract data entry and retrieval in sophisticated automated financial and related database systems. Knowledge of Government budget, contracting, and appropriation practice highly desirable. Technical School Diploma or AA/AS in accounting or related field may substitute for one (1) of experience.

TECH-BUDGET ASSISTANT III

The Budget Assistant will have five years of experience performing budget and contract data entry and retrieval in sophisticated automated financial and related database systems. Should be experienced in tracking large volume of commitments in multiple Federal Appropriation Accounts. Technical School Diploma or AA/AS in accounting or related field may substitute for one (1) of experience.

TECH-BUDGET ASSISTANT IV

The Budget Assistant will have seven years of experience performing budget and contract data entry and retrieval in sophisticated automated financial and related database systems. Knowledge of Government budget, contracting, and appropriation practice highly desirable. Should be experienced in tracking large volume of commitments in multiple Federal Appropriation Accounts. Technical School Diploma or AA/AS in accounting or related field may substitute for one (1) of experience.

TECH-FINANCIAL ANALYST

The Financial Analyst will have five years of experience in the fields of financial management financial analysis, and accounting, as well as seven (7) or more years experience with sophisticated automated cost accounting systems. Knowledge of Government accounting and auditing procedures and practices, including those of GAO, OMB, Department of the Treasury, DCAA, DFAS, and others, highly desirable. Experience tracking and managing large volumes of unliquidated obligations, negative unliquidated obligations, and outstanding commitments in multiple Federal Appropriation Accounts essential. A BA/BS degree in finance, economics, business, information systems, or a related field may substitute for two (2) years of experience.

TECH-FINANCIAL ANALYST-SENIOR

Requires a minimum of eight years of experience in the field of financial management financial analysis, and accounting, as well as some experience with sophisticated automated cost accounting systems. Requires a through understanding of Government accounting and auditing procedures and practices, including those of GAO, OMB, Department or the Treasury, DCAA, DFAS, and others. Experience in tracking and managing large volumes of unliquidated obligations, negative unliquidated obligations, and outstanding commitments in multiple Federal Appropriation Accounts is essential. An undergraduate degree in finance, economics, business, information systems, or related field may be substituted for three (3) years of experience.

TECH-FINANCIAL MANAGER - JUNIOR

Requires an AA degree in business or financial field and three years experience. Performs review and analysis of program budget execution. Identifies resources required to support program objectives. Coordinates resource management functions of manpower, funding, equipment and facilities. Provides assistance to functional Program Managers in their budget estimates and budget requests and supporting justification. Identifies and corrects imbalances among program functional managers. Reviews financial policy to conform to organizational policy. Prepares financial guidance and policy to subordinate organizations on budget formulation and resource submissions. Monitors program performance, measurable workloads, potential savings and other potential financial impacts. Performs corporate or independent studies involving manpower and funding issues. Assists in preparing and providing additional information and justification in programmed resource requirements involving multi-year programs, budgetary forecasts, financial estimates and financial requirements. Minimum experience in resource and financial management with working knowledge of programming and budgeting policies, processes, and procedures, and regulatory and statutory requirements. Financial management education may be substituted for experience.

TECH-FINANCIAL MANAGER – MID-LEVEL

Requires a BA degree in business or financial field and five years experience. Performs review and analysis of program budget execution. Identifies resources required to support program objectives. Coordinates resource management functions of manpower, funding, equipment and facilities. Provides assistance to functional Program Managers in their budget estimates and budget requests and supporting justification. Identifies and corrects imbalances among program functional managers. Reviews financial policy to conform to organizational policy. Prepares financial guidance and policy to subordinate organizations on budget formulation and resource submissions. Monitors program performance, measurable workloads, potential savings and other potential financial impacts. Performs corporate or independent studies involving manpower and funding issues. Assists in preparing and providing additional information and justification in programmed resource requirements involving multi-year programs, budgetary forecasts, financial estimates and financial requirements. Requires a minimum of five years of experience in resource and financial management. Good knowledge of programming and budgeting policies, processes, and procedures, and regulatory and statutory requirements. Desirable financial education and certifications or comparable experience in a related field of financial management.

TECH-FINANCIAL MANAGER - SENIOR

Requires a BA degree in business or financial field and seven years experience. Performs review and analysis of program budget execution. Identifies resources required to support program objectives. Coordinates resource management functions of manpower, funding, equipment and facilities. Provides assistance to functional Program Managers in their budget estimates and budget requests and supporting justification. Identifies and corrects imbalances among program functional managers. Reviews financial policy to conform to organizational policy. Prepares financial guidance and policy to subordinate organizations on budget formulation and resource submissions. Monitors program performance,

measurable workloads, potential savings and other potential financial impacts. Performs corporate or independent studies involving manpower and funding issues. Assists in preparing and providing additional information and justification in programmed resource requirements involving multi-year programs, budgetary forecasts, financial estimates and financial requirements. Requires a minimum of ten years of experience in resource and financial management. Comprehensive knowledge of programming and budgeting policies, processes, and procedures, and regulatory and statutory requirements. Financial education and/or certifications is highly desirable, or equivalent BA degree in a related field,

TECH-CIVILIAN FLIGHT CREW INSTRUCTOR

Required minimum two years experience as an FMQ mission SIP or IP in Special Operations Aviation. Provides mission readiness training to crew chiefs and maintainers. Requires experience as a Special Operations Mission Flight Instructor, and Standardization Instructor. Provides independent training to the above. Successfully complete an Instructor Pilot Flight Evaluation. Qualified in the 9D5 Crew Dunker and HEEDS.

TECH-FIXED WING PILOT

Qualified in the fixed wing aircraft. Successful Completion of Approved Instructor Pilot Multi-Engine Fixed Wing Aircraft Course. Current FAA Commercial Pilot Certificate, Instrument Rated appropriate to types of A/C flown per AR 95-20. Minimum 2500 hours of flight time total. Minimum 500 hours flight time in types of A/C to be flown. Minimum of 100 hours of actual weather flying time. Responsible for transportation to authorized passengers and their personal baggage to/from specified locations using government-furnished or commercial aircraft.

TECH-MH-47D INSTRUCTOR

Required minimum six years as a FMQ pilot and SIP. Successful completion of DOD Instructor Pilot Course. Successfully served as a Standardization Instructor Pilot (SIP) or Instructor Pilot (IP) within the past five years. Current FAA Commercial Pilot Certificate, Instrument Rated (Helicopter) per AR 95-20. Minimum 2500 hours of pilot/copilot experience in rotary wing aircraft. Minimum 500 hours experience in MH-47D flight. Minimum 500 hours Night Vision Goggle (NVG) flight experience. Minimum two years experience as an FMQ mission SIP or IP in Special Operations Aviation. Successfully complete an Instructor Pilot Flight Evaluation... Qualified in the 9D5 Crew Dunker and HEEDS. Requires Basic Mission Qualification and proficiency certification of all MH-47D mission pilots assigned. Prepares aircrews to operate new/modified special operations unique equipment. Instructs classes when required responding to additional taskings that will not interfere with mission orientation requirements or as directed by the Government Flight Representative. Also, responsible for administering the MH-47D flight training program at Hunter Army Airfield, GA

TECH-MH-47E INSTRUCTOR

Required minimum six years as a FMQ pilot and SIP. Successful completion of DOD Instructor Pilot Course. Successfully served as a Standardization Instructor Pilot (SIP) or Instructor Pilot (IP) within the past five years. Current FAA Commercial Pilot Certificate,

Instrument Rated (Helicopter) per AR 95-20. Minimum 2500 hours of pilot/copilot experience in rotary wing aircraft. Minimum 500 hours experience in MH-47E flight. Minimum 500 hours Night Vision Goggle (NVG) flight experience. Minimum two years experience as an FMQ mission SIP or IP in Special Operations Aviation. Successfully complete an Instructor Pilot Flight Evaluation. Qualified in the 9D5 Crew Dunker and HEEDS. Requires Basic Mission Qualification and proficiency certification of all MH-47E mission pilots assigned. Prepares aircrews to operate new/modified special operations unique equipment. Instructs classes when required responding to additional taskings that will not interfere with mission orientation requirements or as directed by the Government Flight Representative.

TECH-MH-60K INSTRUCTOR

Required minimum six years as a FMQ pilot and SIP. Successful completion of DOD Instructor Pilot Course. Successfully served as a Standardization Instructor Pilot (SIP) or Instructor Pilot (IP) within the past five years. Current FAA Commercial Pilot Certificate, Instrument Rated (Helicopter) per AR 95-20. Minimum 2500 hours of pilot/copilot experience in rotary wing aircraft. Minimum 500 hours experience in MH-47E flight. Minimum 500 hours Night Vision Goggle (NVG) flight experience. Minimum two years experience as an FMQ mission SIP or IP in Special Operations Aviation. Successfully complete an Instructor Pilot Flight Evaluation. Qualified in the 9D5 Crew Dunker and HEEDS. Requires Basic Mission Qualification and proficiency certification of all MH-60K mission pilots assigned. Prepares aircrews to operate new/modified special operations unique equipment. Instructs classes when required responding to additional taskings that will not interfere with mission orientation requirements or as directed by the Government Flight Representative.

TECH-MH-6C INSTRUCTOR

Required minimum six years as a FMQ pilot and SIP. Successful completion of DOD Instructor Pilot Course. Successfully served as a Standardization Instructor Pilot (SIP) or Instructor Pilot (IP) within the past five years. Current FAA Commercial Pilot Certificate, Instrument Rated (Helicopter) per AR 95-20. Minimum 2500 hours of pilot/copilot experience in rotary wing aircraft. Minimum 500 hours experience in MH-47E flight. Minimum 500 hours Night Vision Goggle (NVG) flight experience. Minimum two years experience as an FMQ mission SIP or IP in Special Operations Aviation. Successfully complete an Instructor Pilot Flight Evaluation. Qualified in the 9D5 Crew Dunker and HEEDS. Requires Basic Mission Qualification and proficiency certification of all MH-6C pilots assigned. Prepares aircrews to operate new/modified special operations unique equipment. Instructs classes when required, to include aircraft systems ground instructor for the MH-6C. Responds to additional taskings that will not interfere with mission orientation requirements or as directed by the Government Flight Representative. Serves as the MH-6C Civilian Mission Flight Instructor Section Leader, solely responsible for administering the MH-6C flight training program

TECH-A/MH-6J INSTRUCTOR

Required minimum six years as a FMQ pilot and SIP. Successful completion of DOD Instructor Pilot Course. Successfully served as a Standardization Instructor Pilot (SIP) or Instructor Pilot (IP) within the past five years. Current FAA Commercial Pilot Certificate, Instrument Rated (Helicopter) per AR 95-20. Minimum 2500 hours of pilot/copilot experience in rotary wing aircraft. Minimum 500 hours experience in MH-47E flight. Minimum 500 hours Night Vision Goggle (NVG) flight experience. Minimum two years experience as an FMQ mission SIP or IP in Special Operations Aviation. Successfully complete an Instructor Pilot Flight Evaluation. Qualified in the 9D5 Crew Dunker and HEEDS. Requires Basic Mission Training and proficiency certification of all AH-6J mission pilots assigned. Instructs and certifies all aviators assigned to the Basic Navigation Skills POI. Prepares aircrews to operate new/modified special operations unique equipment. Instructs classes when required responding to additional taskings that will not interfere with mission orientation requirements or as directed by the Government Flight Representative.

TECH-A/MH-6/212 INSTRUCTOR

Required minimum six years as a FMQ pilot and SIP. Successful completion of DOD Instructor Pilot Course. Successfully served as a Standardization Instructor Pilot (SIP) or Instructor Pilot (IP) within the past five years. Current FAA Commercial Pilot Certificate, Instrument Rated (Helicopter) per AR 95-20. Minimum 2500 hours of pilot/copilot experience in rotary wing aircraft. Minimum 500 hours experience in MH-47E flight. Minimum 500 hours Night Vision Goggle (NVG) flight experience. Minimum two years experience as an FMQ mission SIP or IP in Special Operations Aviation. Successfully complete an Instructor Pilot Flight Evaluation. Qualified in the 9D5 Crew Dunker and HEEDS. Requires Basic Mission Training and proficiency certification of all AH-6J mission pilots assigned. Requires also Basic Mission Qualification and proficiency certification of all MH-60L mission pilots assigned. Instructs and certifies all aviators assigned to the Basic Navigation Skills POI. Prepares aircrews to operate new/modified special operations unique equipment. Instructs classes when required responding to additional taskings that will not interfere with mission orientation requirements or as directed by the Government Flight Representative.

TECH-CMSI MH-60K INSTRUCTOR

Required minimum six years as a FMQ pilot and SIP. Successful completion of DOD Instructor Pilot Course. Successfully served as a Standardization Instructor Pilot (SIP) or Instructor Pilot (IP) within the past five years. Current FAA Commercial Pilot Certificate, Instrument Rated (Helicopter) per AR 95-20. Minimum 2500 hours of pilot/copilot experience in rotary wing aircraft. Minimum 500 hours experience in MH-47E flight. Minimum 500 hours Night Vision Goggle (NVG) flight experience. Minimum two years experience as an FMQ mission SIP or IP in Special Operations Aviation. Successfully complete an Instructor Pilot Flight Evaluation. Qualified in the 9D5 Crew Dunker and HEEDS. Operates the Simulator Instructor Operator's Station and instructs in the MH-60K Special Operations Aviation Combat Mission Simulator, aviator qualification course, systems training, special mission training, continuation training, and all training tasks as required. Develops lesson plans, programs of instruction, and mission training scenarios.

Prepares aircrews to operate new/modified special operations unique equipment and systems provided by material developers. Verifies installation and teaching Simulator Software updates. Pre-briefs and de-briefs students as to their performance in the simulator. Conducts aircraft specific academics. Limited flight status if so designated by the GFR. Responds to additional taskings that will not interfere with mission orientation requirements or as directed by the GFR.

TECH-MH-60L INSTRUCTOR

Required minimum six years as a FMQ pilot and SIP. Successful completion of DOD Instructor Pilot Course. Successfully served as a Standardization Instructor Pilot (SIP) or Instructor Pilot (IP) within the past five years. Current FAA Commercial Pilot Certificate, Instrument Rated (Helicopter) per AR 95-20. Minimum 2500 hours of pilot/copilot experience in rotary wing aircraft. Minimum 500 hours experience in MH-47E flight. Minimum 500 hours Night Vision Goggle (NVG) flight experience. Minimum two years experience as an FMQ mission SIP or IP in Special Operations Aviation. Successfully complete an Instructor Pilot Flight Evaluation. Qualified in the 9D5 Crew Dunker and HEEDS. Requires Basic Mission Qualification and proficiency certification of all MH-60L mission pilots assigned. Prepares aircrews to operate new/modified special operations unique equipments. Instructs classes when required. Responds to additional taskings that will not interfere with mission orientation requirements or as directed by the Government Flight Representative.

TECH-MISSION SIMULATOR INSTRUCTOR

Responsible for ensuring air-crew competencies utilizing simulation devices including the Combat Mission Simulators for the MH-60, MH-47, and A/MH series of aircraft. This includes the conduct of simulator flight training, conduct of aircraft specific academic training, operation of the Simulator Instructor/Operator's Station, verifying installation and teaching of Simulator Software updates, preparing scenarios for use in simulators, and pre-briefing and de-briefing students as to their performance in the simulator, depending on qualifications. Simulator Instructors may be required to perform in limited flight status.

TECH A/MH-6 PI (LIMITED FLIGHT) INSTRUCTOR

Requires three years in rated platform instruction. Requires a thorough understanding of computerized systems installation, operation and maintenance including the presentation of technology and production capabilities. Limited flight is required. Requires an undergraduate degree in a technical related field, or substitution of three years of experience. Required minimum six years as a FMQ pilot and SIP. Successful completion of DOD Instructor Pilot Course. Successfully served as a Standardization Instructor Pilot (SIP) or Instructor Pilot (IP) within the past five years. Current FAA Commercial Pilot Certificate, Instrument Rated (Helicopter) per AR 95-20. Minimum 2500 hours of pilot/copilot experience in rotary wing aircraft. Minimum 500 hours experience in MH-47E flight. Minimum 500 hours Night Vision Goggle (NVG) flight experience. Minimum two years experience as an FMQ mission SIP or IP in Special Operations Aviation. Successfully complete an Instructor Pilot Flight Evaluation. Qualified in the 9D5 Crew Dunker and HEEDS. Requires Basic Mission Training and proficiency certification of all AH-6J

mission pilots assigned. Instructs and certifies all aviators assigned to the Basic Navigation Skills POI. Prepares aircrews to operate new/modified special operations unique equipment. Instructs classes when required responding to additional taskings that will not interfere with mission orientation requirements or as directed by the Government Flight Representative.

TECH AH/MH-6 (LIMITED FLIGHT) INSTRUCTOR

Required minimum six years as a FMQ pilot and SIP. Successful completion of DOD Instructor Pilot Course. Successfully served as a Standardization Instructor Pilot (SIP) or Instructor Pilot (IP) within the past five years. Current FAA Commercial Pilot Certificate, Instrument Rated (Helicopter) per AR 95-20. Minimum 2500 hours of pilot/copilot experience in rotary wing aircraft. Minimum 500 hours experience in MH-47E flight. Minimum 500 hours Night Vision Goggle (NVG) flight experience. Minimum two years experience as an FMQ mission SIP or IP in Special Operations Aviation. Successfully complete an Instructor Pilot Flight Evaluation. Qualified in the 9D5 Crew Dunker and HEEDS. Requires Basic Mission Training and proficiency certification of all AH-6J mission pilots assigned. Instructs and certifies all aviators assigned to the Basic Navigation Skills POI. Prepares aircrews to operate new/modified special operations unique equipment. Instructs classes when required responding to additional taskings that will not interfere with mission orientation requirements or as directed by the Government Flight Representative. Limited flight is required.

TECH-A/MH-6/212 INSTRUCTOR

Required minimum six years as a FMQ pilot and SIP. Successful completion of DOD Instructor Pilot Course. Successfully served as a Standardization Instructor Pilot (SIP) or Instructor Pilot (IP) within the past five years. Current FAA Commercial Pilot Certificate, Instrument Rated (Helicopter) per AR 95-20. Minimum 2500 hours of pilot/copilot experience in rotary wing aircraft. Minimum 500 hours experience in MH-47E flight. Minimum 500 hours Night Vision Goggle (NVG) flight experience. Minimum two years experience as an FMQ mission SIP or IP in Special Operations Aviation. Successfully complete an Instructor Pilot Flight Evaluation. Qualified in the 9D5 Crew Dunker and HEEDS. Requires Basic Mission Training and proficiency certification of all AH-6J mission pilots assigned. Requires also Basic Mission Qualification and proficiency certification of all MH-60L mission pilots assigned. Instructs and certifies all aviators assigned to the Basic Navigation Skills POI. Prepares aircrews to operate new/modified special operations unique equipment. Instructs classes when required responding to additional taskings that will not interfere with mission orientation requirements or as directed by the Government Flight Representative.

TECH-LOADMASTER

Requires three years experience. Requires a thorough understanding of computerized systems installation, operation and maintenance including the presentation of technology and production capabilities. Requires an Associate degree in a technical related field, or substitution of three years of experience.

TECH-RATED PLATFORM INSTRUCTOR

Requires three years in rated platform instructions. Requires a thorough understanding of computerized systems installation, operation and maintenance including the presentation of technology and production capabilities. Requires an undergraduate degree in a technical related field, or substitution of three years of experience.

TECH-NON-RATED PLATFORM INSTRUCTOR

Requires three years in non-rated platform instructions. Requires a thorough understanding of computerized systems installation, operation and maintenance including the presentation of technology and production capabilities. Requires an undergraduate degree in a technical related field, or substitution of three years of experience.

TECH PERSONNEL ADMINISTRATION MANAGER

The Personnel Administration Manager will have at least five (5) years of experience in Federal, military, or civilian human resources administration. This individual will have a thorough knowledge of all aspects of career development and professional development; processing of personnel actions; preparing statistical reports; as required, performing Passport Agent duties; monitoring special pay programs; and managing award, performance evaluation, and promotion programs. A BA/BS in business or related field may substitute or two (2) years of experience.

TECHNICAL EDITOR

Must possess a Bachelor's Degree in a business, management, or engineering field plus three years of specialized experience related to preparing for publication technical articles, point papers, concept documents in a technical field, or editing and correcting technical manuals or documentation regarding scientific or technical matters. Must possess the ability to prepare clear and concise written articles, or to determine corrective measures necessary for existing documentation. Technical Certification with relevant experience may be substituted for degree.

TECHNICAL STRUCTURE MODERNIZATION ANALYST-MID-LEVEL

Requires BA degree in related field or two years experience. Provides management, development/modernization, and structure analyses and technical support services for short term work on Objective Force and long term work will be on Force Structure and Modernization analysis, programming and execution actions in support of Objective Force growth initiatives. Research, analyze, evaluate and make recommendations to the Regiment Staff on policies, procedures and guidelines on the information technology, acquisition, documentation and fielding of equipment in consonance with command guidance. Exercises discretion and judgment in determining whether to broaden or narrow the scope of fielding issues. Reviews and analyzes and staffs material fielding plans to ensure new equipment training is provided. Effectiveness of work performed impacts on the combat readiness and integration of the command with other SOF units, improved cost savings for the sustainment of new equipment and the efficiency with which equipment is acquired and retrograded.

TECHNICAL STRUCTURE MODERNIZATION ANALYST-SENIOR-LEVEL

Requires BA degree in related field or six years experience. Provides management, development/modernization, and structure analyses and technical support services for short term work on Objective Force and long term work will be on Force Structure and Modernization analysis, programming and execution actions in support of Objective Force growth initiatives. Research, analyze, evaluate and make recommendations to the Regiment Staff on policies, procedures and guidelines on the information technology, acquisition, documentation and fielding of equipment in consonance with command guidance. Exercises discretion and judgment in determining whether to broaden or narrow the scope of fielding issues. Reviews and analyzes and staffs material fielding plans to ensure new equipment training is provided. Effectiveness of work performed impacts on the combat readiness and integration of the command with other SOF units, improved cost savings for the sustainment of new equipment and the efficiency with which equipment is acquired and retrograded.

TECHNICAL WRITER

Bachelor of Arts Degree with a background in Language Arts is required, or three years of technical writing experience. Must possess the ability to write technical manuals and documentation on complex hardware and software, and to write in a clear and concise manner, and such that documentation presented is easily readable and understandable by technical personnel. Technical Certification with relevant experience may be substituted for degree.

TECHNICAL SUPPORT SPECIALIST

Requires one year experience and must have gained from education and experience the technical knowledge to support the various specialized functions associated with information systems design, development, installation and operation, with the demonstrated knowledge and ability to order and pre-position equipment and installation materials, ensure proper configuration and nomenclature of the specified equipment, and the conformance of materials to the applicable specifications or standards. Must have the knowledge and ability to review technical specifications, engineering drawings, job material lists, and equipment manuals to provide the needed equipment or material at the proper time to facilitate a timely operation or task completion.

TECHNOLOGY & CAPABILITIES TECHNICAL ANALYST

Requires AA/AS Degree or four years aviation related experience. Must have gained from education and/or experience the technical knowledge to support the various specialized functions associated with the development and refinement of all documentation related to the Joint Capabilities Integration and Development System. Assume roles and responsibilities of Project Officer on an as needed basis. Participate in working groups within the Special Operations Forces community and the various services. Provide management, information based upon research, analysis, participation and evaluation of programmatic matters pertaining to systems evolving throughout the Acquisition Life Cycle Model that impact growth and modernization. Provide technical support as required, in the areas of Command, Control, Communications, Computers, and Intelligence (C4I), Avionics

(Communications and Navigation), Aircraft Survivability Equipment (ASE), Sensors, Simulation, Mission Planning, Helicopter Armament Systems, Systems Integration architecture, and Science & Technology. Participate in or conduct assessments of unit level, current and projected capabilities.

TECHNOLOGY & CAPABILITIES TECHNICAL ANALYST - SENIOR

Requires BA/BS Degree or six years aviation related experience. Must have gained from education and/or experience the technical knowledge to support the various specialized functions associated with the development and refinement of all documentation related to the Joint Capabilities Integration and Development System. Assume roles and responsibilities of Project Officer on an as needed basis. Participate in working groups within the Special Operations Forces community and the various services. Provide management, information based upon research, analysis, participation and evaluation of programmatic matters pertaining to systems evolving throughout the Acquisition Life Cycle Model that impact growth and modernization. Provide technical support as required, in the areas of Command, Control, Communications, Computers, and Intelligence (C4I), Avionics (Communications and Navigation), Aircraft Survivability Equipment (ASE), Sensors, Simulation, Mission Planning, Helicopter Armament Systems, Systems Integration architecture, and Science & Technology. Participate in or conduct assessments of unit level, current and projected capabilities. As required, conduct and document a System Safety and Risk Analysis, which will support training and mission operations involving the use of new equipment items and aircraft modifications.

TECHNOLOGY & CAPABILITIES TECHNICAL ANALYST - PRINCIPAL

Requires BA/BS Degree and six years aviation related experience. Must have gained from education and/or experience the technical knowledge to support the various specialized functions associated with the development and refinement of all documentation related to the Joint Capabilities Integration and Development System. Assume roles and responsibilities of Project Officer on an as needed basis. Participate in working groups within the Special Operations Forces community and the various services. Provide management, information based upon research, analysis, participation and evaluation of programmatic matters pertaining to systems evolving throughout the Acquisition Life Cycle Model that impact growth and modernization. Provide technical support as required, in the areas of Command, Control, Communications, Computers, and Intelligence (C4I), Avionics (Communications and Navigation), Aircraft Survivability Equipment (ASE), Sensors, Simulation, Mission Planning, Helicopter Armament Systems, Systems Integration architecture, and Science & Technology. Participate in or conduct assessments of unit level, current and projected capabilities. As required, conduct and document a System Safety and Risk Analysis, which will support training and mission operations involving the use of new equipment items and aircraft modifications.

TECHNOLOGY SECURITY ADMINISTRATOR

Performs IT personnel, physical, document control, COMSEC and Information security. Individual must possess a strong background in multiple security disciplines and understand the implementation of security concepts, practices and procedures in daily IT operations.

Must also have a thorough knowledge of the National Industrial Security Program (NISPOM) and Director of Intelligence Directives (DCIDs) and the ability to apply the requirements to IT operational requirements. In particular classified document control, closed area procedures, security education and training, NISPOM Chapter 8 Information Systems (IS) procedures, Standard Practices and Procedures (SPP) preparation and Communications Security (COMSEC). Familiarity with Defense Security Services (DSS) clearance processing procedures. Minimum 5 years of progressive experience in information technology operational security experience is required. Subject to a government security investigation and must meet eligibility requirements for access to classified information.

TRAINER/INSTRUCTOR

Possess a Bachelor's Degree in education or similar field, or equivalent background gained by three or more years in training and instructing technical courses in either a formal military setting or in a vocational school, with the proven capability to use and follow prescribed curricula and subject matter related to the computer field. Ability to use audio-visual aids in enhancing the course of instruction, and successfully producing trained student-graduates. Technical Certification with relevant experience may be substituted for degree.

TRAINING SPECIALIST

Minimum of a Bachelor's Degree in the training and/or human sciences field, plus two years experience, or have five years directly related experience, in course of instruction development. Must be able to prepare course and training objectives, outlines, instructions and student guides, and be able to perform training operations involving audio-visual aids. Possess the ability to provide training for instructors and students in new topical areas. Technical Certification with relevant experience may be substituted for degree.

TELECOM INTEGRATION SPECIALIST

Must possess a Bachelor's Degree in computer science or engineering or eight years experience directly involved with information systems/networks. Must have knowledge of a broad range of IT hardware, software, and networking components, and the demonstrated expertise necessary to select and integrate compatible equipment into development of an information processing operation or center. Must also be able to analyze discrepancies or incompatibilities in equipment or system integration, and take, or recommend, corrective action.

TELECOMMUNICATIONS ENGINEER

Must possess a Bachelor's Degree or equivalent experience in Electrical Engineering or in a related formal computer sciences discipline, or have at least three years of related working experience. Experienced in the planning, designing, development, testing and analysis of all types of communications systems. Qualified in the conceptual, development, installation, implementation, operation, and maintenance of communications software/protocols as applicable to the individual tasking. Also communications transmission technology using

communication-computer standards recognized by IEEE, ISO, CCITT, NIST, and MIL-STDs as applicable to the individual tasking.

TELECOMMUNICATIONS ENGINEER – MID-LEVEL

Must possess a Bachelor's Degree in Electrical Engineering or in a related formal computer sciences or communications discipline, or have at least five years of related working experience. Experienced in the planning, designing, development, testing and analysis of all types of communications systems. Qualified in conceptual, development and acquisition processes and the pertinent Military Standards. Requires knowledge and experience in installation, implementation, operation and maintenance of communications software/protocols Also, communication transmission technology using broadband, and baseband fiber optic, twisted pair, satellite, T1-T3 lines, PBXs and ISDN, and communication-computer standards recognized by IEEE, ISO, CCITT, NIST, and MIL-STDs as applicable to the individual tasking.

TELECOMMUNICATIONS ENGINEER – SENIOR

Must possess a BS degree in electrical engineering from an accredited college or university, and ten years work experience in on or more of the following: circuit design/analysis, system configuration development and design, overseeing the installation or implementation of a designed layout, or the design/development of a network of computer equipment that meets stated requirements.

TELECONFERENCING ENGINEER

Bachelor's Degree in Information Systems Engineering or in a related formal telecommunications discipline, or have five years directly related experience, with the knowledge and abilities of a video teleconferencing (VTC) information systems engineer. Must also have demonstrated proficiency in modern techniques with telecommunications analysis and design of video teleconferencing information systems. Requires knowledge, expertise, and experience with planning, designing, and implementing video teleconferencing session, and a knowledge of telecommunications transmission technology. Technical Certification with relevant experience may be substituted for degree.

TROUBLE SHOOTER

Bachelor's Degree in Engineering or Management Sciences plus three years experience with a strong background in drawing procedures, management, and change control, or six years of directly related experience, plus a working knowledge of the transition process from engineering design to full scale hardware production, with two years of experience involving configuration management, preferably, relative to the acquisition process. Ten years of directly related experience may be substituted for the Bachelor's degree.

VIDEO/AUDIO COMPUTER/TECHNICAL ENGINEER

Bachelor's degree or equivalent certification in technical graphic design or video/film production. Completion of at least 2 years college related to graphic design or video/film production and a minimum of 5 years of progressively responsible work experience in the

field of audio/video engineering may be substituted. Proficiency using software programs including Photoshop, Premiere, After Effects, Authorware, Dreamweaver, Flash and Sound Forge. Also requires knowledge of computer based training, multimedia strategies for interactive training programs, audio engineering, video production, lighting techniques, DV and film camera operation, video production techniques, non-linear post production editing, production deployment procedures.

VIDEO/TELECOMMUNICATION (V/T) SPECIALIST - JUNIOR

Requires one year of V/T experience in installation, operation, and maintenance of A/T systems. Requires an excellent understanding of computerized telecommunications in used with video systems. Experience required with planning, designing, development, testing and analysis of all types of telecommunications problems. Requires a BS in a technical field, or three years substitute experience.

VIDEO/TELECOMMUNICATION SPECIALIST - SENIOR

Requires five years of V/T experience in installation, operation, and maintenance of A/T systems. Requires an excellent understanding of computerized telecommunications in used with video systems. Experience required with planning, designing, development, testing and analysis of all types of telecommunications problems. Requires a BS in a technical field, or eight years substitute experience.

VIDEO OPERATIONS CENTER SPECIALIST

Requires two year of V/T experience in installation, operation, and maintenance of A/T systems. Requires an excellent understanding of computerized telecommunications in used with video systems. Experience required with planning, designing, development, testing and analysis of all types of telecommunications problems. Requires a BS in a technical field, or two years substitute experience.

VIDEO OPERATIONS CENTER SPECIALIST - SENIOR

Requires seven years of V/T experience in installation, operation, and maintenance of A/T systems. Requires an excellent understanding of computerized telecommunications in used with video systems. Experience required with planning, designing, development, testing and analysis of all types of telecommunications problems. Requires a BS in a technical field, or seven years substitute experience.

WEBMASTER

Experienced in Web page design and development using such products such as FrontPage, or Home site. Also requires functional and technical knowledge and three years experience in programming in HTML and/or XML. Must have ability to create and manipulate graphics to be used in web pages using graphics packages such as Photoshop, Paint Shop Pro. Responsible for completing client work in accordance with established plans and quality standards. Ability to directly manipulate source code in a text editor. Must have technical education and certifications, or equivalent BS degree in a related field, or five years of experience in a related field.

**GENERAL SERVICES ADMINISTRATION (GSA) APPROVED
PRICE LIST FOR IDR SIN 132-50
SERVICE ITEM NUMBER 132-50 TRAINING SERVICES FOR IT**

International Development & Resources (IDR), Incorporated						
<p>GENERAL SERVICES ADMINISTRATION PRICE LIST SERVICE ITEM NUMBER 132-50 TRAINING SERVICES FOR IT GSA SCHEDULE CONTRACT NUMBER GS-35-F-4602H Revision: SF30-0029 [03/1/11] (Includes IFF of .75%)</p>						
Labor Category	2011 Site Rate	2012 Site Rate	2013 Site Rate	2014 Site Rate	2015 Site Rate	2016 Site Rate
A/MH-6 PI (Limited Flight Instructor)	91.55	94.99	98.55	102.24	106.08	110.05
A/V Tech Combo	49.84	51.71	53.65	55.66	57.75	59.91
AH/MH-6 (Limited Flight Instructor)	87.74	91.03	94.45	97.99	101.66	105.47
MH-47E (Limited Flight Instructor)	87.74	91.03	94.45	97.99	101.66	105.47
MH-47K (Limited Flight Instructor)	87.74	91.03	94.45	97.99	101.66	105.47
Audio/Visual Technician	38.81	40.26	41.77	43.34	44.97	46.65
Audio/Visual Technician Mid-Level	52.18	54.14	56.17	58.27	60.46	62.73
Audio/Visual Technician Sr.	59.87	62.12	64.45	66.87	69.37	71.98
Audio/Visual Engineer, Asst. Chief	72.58	75.30	78.13	81.06	84.10	87.25
Audio/Visual Engineer, Chief	85.42	88.62	91.95	95.39	98.97	102.68
Conf-Instruct Specialist	35.33	36.66	38.03	39.46	40.94	42.47
Conf-Instruct Specialist Mid-Level	38.81	40.26	41.77	43.34	44.97	46.65
Conf-Instruct Specialist Sr.	44.08	45.74	47.45	49.23	51.08	52.99
Conf-Instruct Specialist Lead	49.51	51.37	53.29	55.29	57.37	59.52
Conf-Instruct Specialist Supervisor	54.33	56.37	58.49	60.68	62.95	65.32
Experimental Test Instruct	87.74	91.03	94.45	97.99	101.66	105.47
Graphics Artist	48.33	50.15	52.03	53.98	56.00	58.10
Instructional Systems Developer	55.65	57.74	59.90	62.15	64.48	66.90
Instructional Systems Developer - Senior	61.21	63.50	65.88	68.35	70.92	73.57
Instructional Systems Programmer/Analyst	55.65	57.74	59.90	62.15	64.48	66.90
Instructor Systems Developer - Leader	72.58	75.30	78.13	81.06	84.10	87.25
IT Facilitator	43.61	45.25	46.94	48.70	50.53	52.43
Project Administrative Assistant	44.95	46.64	48.39	50.20	52.09	54.04
Project Manager	89.03	92.37	95.83	99.43	103.15	107.02
Project Manager-Assistant	66.78	69.29	71.89	74.58	77.38	80.28
Publications Technician	40.07	41.57	43.13	44.75	46.43	48.17
Research Assistant -Technical	47.92	49.71	51.58	53.51	55.52	57.60
TD & TS Cell Project Lead	80.15	83.15	86.27	89.51	92.86	96.35

International Development & Resources (IDR), Incorporated

**GENERAL SERVICES ADMINISTRATION
PRICE LIST
SERVICE ITEM NUMBER 132-50 TRAINING SERVICES FOR IT
GSA SCHEDULE CONTRACT NUMBER GS-35-F-4602H
Revision: SF30-0029 [03/1/11]
(Includes IFF of .75%)**

Labor Category	2011 Site Rate	2012 Site Rate	2013 Site Rate	2014 Site Rate	2015 Site Rate	2016 Site Rate
Tech-Civilian Flight Crew Instructor	83.91	87.06	90.33	93.71	97.23	100.87
Tech-Fixed Wing Instructor	72.34	75.05	77.87	80.79	83.82	86.96
Tech-MH - 47D Instructor	96.95	100.58	104.36	108.27	112.33	116.54
Tech-MH - 47E Instructor	95.81	99.40	103.13	106.99	111.01	115.17
Tech-MH - 47E Simulation-Instructor	90.28	93.67	97.18	100.82	104.60	108.53
Tech-MH - 60K Instructor	98.01	101.68	105.50	109.45	113.56	117.81
Tech-MH - 60K Simulation-Instructor	84.49	87.66	90.95	94.36	97.90	101.57
Tech-MH - 60L Instructor	90.47	93.86	97.38	101.03	104.82	108.75
Tech-MH - 6C Instructor	102.37	106.21	110.19	114.32	118.61	123.06
Tech-MH/AH-6J Instructor	107.42	111.45	115.63	119.96	124.46	129.13
Tech-MH/AH-6J/212 Instructor	100.88	104.66	108.59	112.66	116.88	121.27
Technical Editor	52.99	54.97	57.04	59.17	61.39	63.70
Technical Writer	52.99	54.97	57.04	59.17	61.39	63.70
Tech-Non-Rated Platform System Instructor	89.12	92.47	95.93	99.53	103.26	107.14
Tech-Rated Platform System Instructor	99.33	103.05	106.92	110.93	115.09	119.40
Trainer/Instructor	49.98	51.85	53.80	55.81	57.91	60.08
Training Specialist	83.45	86.58	89.83	93.20	96.69	100.32

**GENERAL SERVICES ADMINISTRATION (GSA) APPROVED
PRICE LIST FOR IDR SIN 132-51
SERVICE ITEM NUMBER 132-51 IT PROFESSIONAL SERVICES**

International Development & Resources (IDR), Incorporated						
GENERAL SERVICES ADMINISTRATION PRICE LIST SERVICE ITEM NUMBER 132-51 IT PROFESSIONAL SERVICES GSA SCHEDULE CONTRACT NUMBER GS-35-F-4602H Revision: SF30-0029 [03/1/11] (Includes IFF of .75%)						
Labor Category	2011 Site Rate	2012 Site Rate	2013 Site Rate	2014 Site Rate	2015 Site Rate	2016 Site Rate
Automated Records Specialist	43.59	45.23	46.92	48.68	50.51	52.40
Avionics Systems & Integration Specialist	68.41	70.98	73.64	76.40	79.27	82.24
Avionics Systems & Integration Specialist - Senior	99.36	103.09	106.96	110.97	115.13	119.44
Avionics Systems & Integration Specialist - Principal	120.49	125.01	129.70	134.56	139.61	144.84
Computer Clerk	39.12	40.59	42.11	43.69	45.33	47.03
Computer Operations Specialist I	60.63	62.90	65.26	67.71	70.24	72.88
Computer Operations Specialist II	70.77	73.42	76.17	79.03	81.99	85.07
Computer Operations Specialist III	74.58	77.38	80.28	83.29	86.42	89.66
Computer Programmer - Jr.	45.46	47.17	48.94	50.77	52.68	54.65
Computer Programmer - Mid-Level	53.36	55.36	57.43	59.59	61.82	64.14
Computer Programmer - Sr.	62.48	64.82	67.25	69.77	72.39	75.11
Computer Programmer/Analyst - Associate	54.42	56.46	58.58	60.78	63.06	65.42
Computer Programmer/Analyst - Jr.	44.17	45.82	47.54	49.33	51.17	53.09
Computer Programmer/Analyst - M/L	82.02	85.09	88.28	91.59	95.03	98.59
Computer Programmer/Analyst - Sr.	122.83	127.43	132.21	137.17	142.31	147.65
Computer Security Systems Specialist	81.65	84.71	87.88	91.18	94.60	98.15
Computer Technical Writer (Flight Concepts)	62.60	64.94	67.38	69.91	72.53	75.25
Computer Technician I	51.30	53.22	55.22	57.29	59.44	61.66
Computer Technician II	55.21	57.28	59.43	61.66	63.97	66.37
Computer/Tech Fitness Specialist	50.49	52.38	54.34	56.38	58.50	60.69
Configuration/Data Mgmt. Specialist - Jr.	59.05	61.27	63.56	65.95	68.42	70.99
Configuration/Data Mgmt. Specialist - M/L	80.53	83.55	86.69	89.94	93.31	96.81
Configuration/Data Mgmt. Specialist - Sr.	100.91	104.69	108.61	112.69	116.91	121.30
Data Base Analyst - Jr.	69.82	72.43	75.15	77.97	80.89	83.93
Data Base Analyst - Mid-Level	85.74	88.96	92.29	95.75	99.35	103.07
Data Base Analyst - Sr.	103.66	107.55	111.58	115.76	120.11	124.61
Drafter CAD/CAM	44.38	46.04	47.77	49.56	51.42	53.34
Fiber Optics Technician	51.60	53.53	55.54	57.62	59.78	62.03

International Development & Resources (IDR), Incorporated

**GENERAL SERVICES ADMINISTRATION
PRICE LIST
SERVICE ITEM NUMBER 132-51 IT PROFESSIONAL SERVICES
GSA SCHEDULE CONTRACT NUMBER GS-35-F-4602H
Revision: SF30-0029 [03/1/11]
(Includes IFF of .75%)**

Labor Category	2011 Site Rate	2012 Site Rate	2013 Site Rate	2014 Site Rate	2015 Site Rate	2016 Site Rate
FIPS Systems Engineer	74.77	77.57	80.48	83.50	86.63	89.88
FIPS Systems Engineer - Sr.	90.97	94.39	97.93	101.60	105.41	109.36
Force Protection Technology Principal	132.69	137.66	142.83	148.18	153.74	159.50
Force Protection Technology - Senior	109.02	113.11	117.35	121.75	126.31	131.05
Force Protection Technology – Mid-Level	92.93	96.42	100.04	103.79	107.68	111.72
Force Protection Technology - Junior	81.44	84.50	87.66	90.95	94.36	97.90
HTML Editor	44.75	46.42	48.17	49.97	51.85	53.79
Editor, Sr.	61.21	63.50	65.88	68.35	70.92	73.57
Information Systems Engineer - Junior	59.05	61.27	63.56	65.95	68.42	70.99
Information Systems Engineer - Senior	100.91	104.69	108.61	112.69	116.91	121.30
Information Engineer - Junior	74.77	77.57	80.48	83.50	86.63	89.88
Information Engineer - Senior	90.97	94.39	97.93	101.60	105.41	109.36
Information Technology Security Assistant	52.08	54.04	56.06	58.17	60.35	62.61
Information Technology Security Specialist	141.79	147.10	152.62	158.34	164.28	170.44
IT Industrial Security Administrator	74.89	77.69	80.61	83.63	86.77	90.02
IT Network Security Engineer	122.16	126.74	131.49	136.42	141.54	146.84
IT-Quality Assurance Manager	133.54	138.55	143.75	149.14	154.73	160.53
IT-Quality Control Manager	96.69	100.32	104.08	107.98	112.03	116.23
Logistics - Manager Senior (Comp-2-SA-Sr)	85.42	88.62	91.95	95.39	98.97	102.68
Logistics - Manager Mid-Level (Comp-2-SA-ML)	68.50	71.07	73.73	76.50	79.36	82.34
Logistics Specialist	94.56	98.11	101.79	105.60	109.56	113.67
Logistics Support Technical Analyst	68.41	70.98	73.64	76.40	79.27	82.24
Logistics Support Technical Analyst - Senior	79.82	82.81	85.92	89.14	92.48	95.95
Logistics Support Technical Analyst - Principal	99.36	103.09	106.96	110.97	115.13	119.44
Management Analyst	87.18	90.45	93.84	97.36	101.01	104.80
Management Analyst - Sr.	96.90	100.53	104.30	108.22	112.27	116.48
Mechanical Engineer - Sr.	98.71	102.41	106.25	110.23	114.37	118.65
Network Engineer	59.24	61.46	63.76	66.15	68.64	71.21
Network Engineer - Mid-Level	72.46	75.17	77.99	80.92	83.95	87.10
Network Engineer - Sr.	86.53	89.77	93.14	96.63	100.26	104.02
Network Integration Engineer	56.07	58.17	60.35	62.61	64.96	67.40
Network Integration Engineer - Sr.	119.72	124.21	128.87	133.71	138.72	143.92
Network Technician	50.14	52.02	53.97	55.99	58.09	60.27

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Labor Category	2011 Site Rate	2012 Site Rate	2013 Site Rate	2014 Site Rate	2015 Site Rate	2016 Site Rate
Principal Engineer	120.49	125.01	129.69	134.56	139.60	144.84
Program/Project Manager	128.71	133.53	138.54	143.74	149.13	154.72
Project Scheduler/Program Coordinator	40.51	42.03	43.61	45.24	46.94	48.70
Scientist - Chief	155.58	161.42	167.47	173.75	180.27	187.03
Scientist - Principal	120.49	125.01	129.69	134.56	139.60	144.84
Scientist - Senior	104.54	108.46	112.53	116.75	121.12	125.67
Systems Analyst	63.94	66.33	68.82	71.40	74.08	76.86
Systems Analyst - Jr.	49.40	51.25	53.17	55.17	57.24	59.38
Systems Analyst - Mid-Level	68.50	71.07	73.73	76.50	79.36	82.34
Systems Analyst - Senior	85.42	88.62	91.95	95.39	98.97	102.68
Systems Analyst - Principal	99.47	103.20	107.07	111.09	115.25	119.57
Systems Analyst - Project Manager	111.90	116.10	120.45	124.97	129.65	134.52
Systems Engineer	68.33	70.90	73.56	76.31	79.18	82.15
Systems Engineer - Associate.	59.68	61.92	64.24	66.65	69.15	71.74
Systems Engineer - Jr.	55.19	57.26	59.40	61.63	63.94	66.34
Systems Engineer - Senior	104.17	108.08	112.13	116.33	120.70	125.22
Systems Engineer - Mid-Level	82.02	85.09	88.28	91.59	95.03	98.59
Systems Engineer - Principal	109.24	113.33	117.59	121.99	126.57	131.32
Broadcast Engineer	59.68	61.92	64.24	66.65	69.15	71.74
Broadcast Engineer, Sr	94.56	98.11	101.79	105.60	109.56	113.67
Tech-Subject Matter Expert – SME Principal	168.68	175.00	181.57	188.38	195.44	202.77
Tech-Subject Matter Expert – SME Senior	150.01	155.64	161.47	167.53	173.81	180.33
Tech-Subject Matter Expert – SME Mid-Level	128.70	133.52	138.53	143.72	149.11	154.71
Tech-Subject Matter Expert – SME Junior	104.17	108.08	112.13	116.34	120.70	125.23
Tech-Program Analyst - Principal	195.33	202.65	210.25	218.14	226.32	234.81
Tech-Program Analyst - Level VII	164.71	170.89	177.30	183.95	190.84	198.00
Tech-Program Analyst - Level VI	140.04	145.30	150.74	156.40	162.26	168.35
Tech-Program Analyst - Level V	118.50	122.95	127.56	132.34	137.30	142.45
Tech-Program Analyst - Level IV	99.65	103.39	107.27	111.29	115.46	119.79
Tech-Program Analyst - Level III	83.16	86.28	89.52	92.87	96.35	99.97
Tech-Program Analyst - Level II	68.72	71.30	73.97	76.75	79.63	82.61
Tech-Program Analyst - Level I	56.17	58.28	60.47	62.73	65.09	67.53
Tech-Accounting Assistant I	49.84	51.71	53.65	55.66	57.75	59.91

International Development & Resources (IDR), Incorporated

**GENERAL SERVICES ADMINISTRATION
PRICE LIST
SERVICE ITEM NUMBER 132-51 IT PROFESSIONAL SERVICES
GSA SCHEDULE CONTRACT NUMBER GS-35-F-4602H
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Labor Category	2011 Site Rate	2012 Site Rate	2013 Site Rate	2014 Site Rate	2015 Site Rate	2016 Site Rate
Tech-Accounting Assistant II	59.82	62.06	64.39	66.80	69.31	71.90
Tech-Accounting Manager	77.73	80.65	83.67	86.81	90.07	93.44
Tech-Administrative Specialist - Sr.	51.78	53.73	55.74	57.83	60.00	62.25
Tech-Administrative Specialist I	35.33	36.66	38.03	39.46	40.94	42.47
Tech-Administrative Specialist II	38.34	39.78	41.27	42.82	44.43	46.09
Tech-Administrative Specialist III	44.08	45.74	47.45	49.23	51.08	52.99
Tech-Administrative Specialist IV	46.65	48.40	50.22	52.10	54.05	56.08
Tech-Administrative Specialist V	54.33	56.37	58.49	60.68	62.95	65.32
Tech-Budget Assistant I	25.89	26.86	27.87	28.91	30.00	31.12
Tech-Budget Assistant II	29.50	30.61	31.76	32.95	34.18	35.47
Tech-Budget Assistant III	33.10	34.35	35.63	36.97	38.36	39.79
Tech-Budget Assistant IV	37.89	39.32	40.79	42.32	43.91	45.55
Tech-Financial Analyst	60.26	62.52	64.86	67.29	69.82	72.43
Tech-Financial Analyst - Senior	72.34	75.05	77.87	80.79	83.82	86.96
Tech-Financial Manager - Junior	44.21	45.87	47.59	49.38	51.23	53.15
Tech-Financial Manager - Mid-Level	57.48	59.63	61.87	64.19	66.60	69.09
Tech-Financial Manager - Senior	74.72	77.53	80.43	83.45	86.58	89.83
Tech-Grant Specialist - Level III	65.23	67.67	70.21	72.84	75.57	78.41
Tech-Grant Specialist - Level II	53.11	55.10	57.17	59.31	61.53	63.84
Tech-Grant Specialist - Level I	39.81	41.31	42.86	44.46	46.13	47.86
Tech-Loadmaster - Log Spt - Loadmaster Principal	94.86	98.41	102.10	105.93	109.90	114.03
Tech-Loadmaster - Log Spt - Loadmaster Senior	76.21	79.06	82.03	85.11	88.30	91.61
Technology & Capabilities Technical Analyst	68.41	70.98	73.64	76.40	79.27	82.24
Technology & Capabilities Technical Analyst - Senior	79.82	82.81	85.92	89.14	92.48	95.95
Technology & Capabilities Technical Analyst -Principal	92.46	95.93	99.53	103.26	107.13	111.15
Technology Security Administrator	98.24	101.93	105.75	109.71	113.83	118.10
Tech-Personnel Administration Manager	61.21	63.50	65.88	68.35	70.92	73.57
Telecom Integration Specialist	121.65	126.21	130.94	135.85	140.95	146.23
Trouble Shooter	98.34	102.02	105.85	109.82	113.94	118.21
Web Master	90.70	94.10	97.63	101.29	105.09	109.03

**GENERAL SERVICES ADMINISTRATION (GSA) APPROVED
PRICE LIST FOR IDR 132-51, FPDS CODE D399
SERVICE ITEM NUMBER 132-51 IT PROFESSIONAL SERVICES
FPDS CODE D399 OTHER INFORMATION TECHNOLOGY SERVICES**

International Development & Resources (IDR), Incorporated						
GENERAL SERVICES ADMINISTRATION PRICE LIST SERVICE ITEM NUMBER 132-51 IT PROFESSIONAL SERVICES FPDS CODE D399 OTHER INFORMATION TECHNOLOGY SERVICES GSA SCHEDULE CONTRACT NUMBER GS-35-F-4602H Revision: SF30-0029 [03/1/11] (Includes IFF of .75%)						
Labor Category	2011 Site Rate	2012 Site Rate	2013 Site Rate	2014 Site Rate	2015 Site Rate	2016 Site Rate
Technical Structure Mod Analyst-Mid-Level	70.29	72.92	75.66	78.50	81.44	84.49
Technical Structure Mod Analyst-Sr.-Level	92.45	95.92	99.51	103.25	107.12	111.14

**GENERAL SERVICES ADMINISTRATION (GSA) APPROVED
PRICE LIST FOR IDR SIN 132-52
IT SERVICE ITEM 132-52 ELECTRONIC COMMERCE (EC) SERVICES**

International Development & Resources (IDR), Incorporated						
GENERAL SERVICES ADMINISTRATION PRICE LIST IT SERVICE ITEM 132-52 ELECTRONIC COMMERCE (EC) SERVICES GSA SCHEDULE CONTRACT NUMBER GS-35-F-4602H Revision: SF30-0029 [03/1/11] (Includes IFF of .75%)						
Labor Category	2011 Site Rate	2012 Site Rate	2013 Site Rate	2014 Site Rate	2015 Site Rate	2016 Site Rate
Electronics Technician I	35.54	36.87	38.25	39.68	41.17	42.72
Electronics Technician II	45.97	47.69	49.48	51.33	53.26	55.26

**GENERAL SERVICES ADMINISTRATION (GSA) APPROVED
PRICE LIST FOR IDR SIN 132-53
IT SERVICE ITEM 132-53 WIRELESS SERVICES**

International Development & Resources (IDR), Incorporated						
GENERAL SERVICES ADMINISTRATION PRICE LIST IT SERVICE ITEM 132-53 WIRELESS SERVICES GSA SCHEDULE CONTRACT NUMBER GS-35-F-4602H Revision: SF30-0029 [03/1/11] (Includes IFF of .75%)						
Labor Category	2011 Site Rate	2012 Site Rate	2013 Site Rate	2014 Site Rate	2015 Site Rate	2016 Site Rate
Telecommunications Engineer	69.75	73.06	75.80	78.64	81.59	84.65
Telecommunications Engineer M/L	90.27	94.56	98.11	101.79	105.60	109.56
Telecommunications Engineer Sr.	96.97	101.57	105.38	109.33	113.43	117.69
Teleconferencing Engineer	79.54	83.32	86.44	89.69	93.05	96.54
Video Operations Center Specialist	56.29	58.97	61.18	63.47	65.85	68.32
Video Operations Center Specialist - Sr.	103.44	108.35	112.41	116.63	121.00	125.54
Video Telecom Specialist - Jr.	44.38	46.49	48.23	50.04	51.91	53.86
Video Telecom Specialist - Sr.	61.74	64.67	67.09	69.61	72.22	74.93
Video/Audio Computer Technical Engineer	57.50	60.23	62.49	64.83	67.26	69.79

SERVICE AND DISTRIBUTION POINTS

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