



**GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The Internet address for GSA Advantage! is: <http://www.gsaadvantage.gov>

**WORLDWIDE FEDERAL SUPPLY SCHEDULE CONTRACT
SCHEDULE TITLE: GENERAL PURPOSE COMMERCIAL INFORMATION
TECHNOLOGY EQUIPMENT, SOFTWARE, AND SERVICES
FSC GROUP: 70**

**CONTRACT NUMBER:
GS-35F-468BA**

**PERIOD COVERED BY CONTRACT:
August 7, 2014 – August 6, 2019**

The CJS Solutions Group, LLC dba The HCI Group
6440 Southpoint Parkway, Suite 300
Jacksonville, Florida 32216
Telephone: (904) 337-6300
Fax: (904) 212-0320

Contractor's Administration Source: juan.diaz@thehcigroup.com

Business Size: **Small**
DUNS: **963723494**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>.

GSA AWARDED TERMS AND CONDITIONS THE CJS SOLUTIONS GROUP, LLC DBA THE HCI GROUP

1a. **TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs):**

SIN 132-51: Information Technology Professional Services

1b. **IDENTIFICATION OF THE LOWEST PRICED MODEL NUMBER AND LOWEST UNIT PRICE FOR THAT MODEL FOR EACH SPECIAL ITEM NUMBER AWARDED IN THE CONTRACT:**

Please see the pricelist below for details.

1c. **IF THE CONTRACTOR IS PROPOSING HOURLY RATES, A DESCRIPTION OF ALL CORRESPONDING COMMERCIAL JOB TITLES, EXPERIENCE, FUNCTIONAL RESPONSIBILITY AND EDUCATION FOR THOSE TYPES OF EMPLOYEES OR SUBCONTRACTORS WHO WILL PERFORM SERVICES SHALL BE PROVIDED. IF HOURLY RATES ARE NOT APPLICABLE, INDICATE NOT APPLICABLE FOR THIS ITEM:**

Please see the labor category descriptions below for details.

2. **MAXIMUM ORDER*:** \$500,000

*If the "best value" selection places your order over this Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contractor for a better price. The contractor may (1) offer a new price for this requirement; (2) offer the lowest price available under this contract; or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the Schedule contract in accordance with FAR 8.404

3. **MIMINUM ORDER:** \$100.00

4. **GEOGRAPHIC COVERAGE:** Domestic Delivery Only

5. **POINT(S) OF PRODUCTION:** 6440 Southpoint Parkway, Suite 300, Jacksonville, Florida 32216

6. **DISCOUNT FROM LIST PRICES:** Net GSA pricing is listed in the attached pricing table

7. **QUANTITY DISCOUNT(S):** An additional 1% discount for 5 - 9 labor categories ordered on a single task order; an additional 2% discount for 10 or more labor categories ordered on a single task order.

8. **PROMPT PAYMENT TERMS:** 1%, 15 Days, Net 30 Days

9a. Government purchase cards **are accepted** at or below the micro-purchase threshold

9b. Government purchase cards **are not accepted** above the micro-purchase threshold

10. **FOREIGN ITEMS:** None

11a. **TIME OF DELIVERY:** To be negotiated at the task order level

11b. **EXPEDITED DELIVERY:** To be negotiated at the task order level

11c. **OVERNIGHT AND 2-DAY DELIVERY:** To be negotiated at the task order level

- 11d. **URGENT REQUIREMENTS:** Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery
12. **FOB POINT:** Destination; 48 contiguous states and Washington, DC, as well as Alaska, Hawaii, and Puerto Rico
- 13a. **ORDERING ADDRESS:**
- The CJS Solutions Group, LLC dba The HCI Group
6440 Southpoint Parkway, Suite 300
Jacksonville, FL 32216
Telephone: (904) 337-6300
Fax: (904) 212-0320
- 13b. **ORDERING PROCEDURES:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in FAR 8.405-3
14. **PAYMENT ADDRESS:**
- The CJS Solutions Group, LLC dba The HCI Group
6440 Southpoint Parkway, Suite 300
Jacksonville, FL 32216
Telephone: (904) 337-6300
Fax: (904) 212-0320
15. **WARRANTY PROVISION:** N/A
16. **EXPORT PACKING CHARGES:** N/A
17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:**
Accepted at and below the micro-purchase threshold
18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (if applicable):** N/A
19. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A
20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/A
- 20a. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** N/A
21. **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/A
22. **LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A
23. **PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/A
- 24a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** N/A
- 24b. **Section 508 Compliance for EIT:** As Applicable
25. **DUNS NUMBER:** 963723494
26. **NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:** Active

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT/IAM Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
 - (1) Cancel the stop-work order; or

- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
 - (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.

9. INDEPENDENT CONTRACTOR

All IT/IAM Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

- b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
- (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING

- a. The Contractor shall provide a description of each type of IT/IAM Service offered under Special Item Numbers 132-51 IT/IAM Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all IT/IAM Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

1. Credentialed Trainer

Minimum Education: Bachelor's Degree, with at least one (1) certification.

General Experience: A minimum of ten (10) years of experience of professional experience.

Functional Responsibility: Provides assistance with preparing and facilitating training on technical-based subject matter related to computer hardware and software, business processes, data review and reporting, etc. Prepares related documents and acquires necessary resources for training courses. Has an understanding on new and evolving research, methods, and techniques for training technical personnel. Develops targeted and customized training and learning solutions to meet specific client needs, as required. Delivers integrated training on technical-based subject matter. Evaluates technical training needs and objectives. Collaborates with a wide variety of functional team members in the development of the client training curriculum. Maintains records of training activities, employee progress, and program effectiveness.

2. Principle Trainer / Instructional Designer

Minimum Education: Bachelor's Degree, with at least one (1) certification.

General Experience: A minimum of ten (10) years of professional experience.

Functional Responsibility: Serves as lead instructor in delivering training where the subject matter or process is complex in nature. Develops training materials, such as course outlines, background material and training aids. Provides overall direction on training and learning solutions. Supervises Credentialed Trainer I and Credentialed Trainer II who assist with training. Responsible for the development and quality of course material. Reviews and provides inputs for training documentation. Responsible for ensuring client objectives are met.

3. Security / Systems Analyst

Minimum Education: A Bachelor's Degree, with at least two (2) certifications.

General Experience: A minimum of fifteen (15) years of experience of professional experience.

Functional Responsibility: Responsible for designing security solutions for clients. Offers technical inputs for system security, development, implementation and life cycle support including recommendations for resolution of technical problems. Develops requirement documentation and conducts performance and implementation assessment of system requirements through on-line testing and analysis of the system design. Possesses the ability to work at the highest level of all phases of IT applications systems analysis and programming activities. Formulates and defines technical system scope and objectives to maintain security. Translates operational and security requirements into specific hardware and software designs or process solutions. Performs all necessary functions including end user interface, requirements analysis and definition, functional description development, test plan development and implementation, and the development of final documentation. Analytically and systematically evaluates problems of workflows, organization, and planning, and develops appropriate corrective action. Experienced in gathering requirements, compiling and reviewing information and data, examining and evaluating existing systems and procedures, identifying alternate courses of action, developing tools and/or improvements using existing software packages and coordinating the development and implementation of new functionality and new applications. Provides expertise to clients on understanding their business needs, requirements and processes. Provides guidance and recommendations on optimizing system processes and tools. Works with the technical team to design and/or enhance system security processes and applications to meet project goals.

4. Revenue Code Analyst I

Minimum Education: Bachelor's Degree.

General Experience: A minimum of five (5) years of professional experience.

Functional Responsibility: Performs cost evaluations, such as cost and price analyses and preparing cost evaluation templates for automated cost evaluation techniques. Ensures that cross-functional, security and other integration issues are addressed. Assist with designing, coding, testing, debugging, documenting and maintaining systems. Defines interrelationships between financial management requirements and automated solutions.

5. Revenue Code Analyst II

Minimum Education: Bachelor's Degree, certified in Project Management.

General Experience: A minimum of fifteen (15) years of professional experience.

Functional Responsibility: Leads and oversees all efforts to perform cost evaluations, including conducting cost and price analyses and preparing cost evaluation templates for automated cost evaluation techniques. Perform cost benefit and risks analyses. Performs financial systems analysis, design and implementation. Develops financial modeling and analysis. Defines interrelationships between financial management requirements and automated solutions.

6. Clinical Specialist I

Minimum Education: Bachelor's Degree.

General Experience: A minimum of five (5) years of professional experience.

Functional Responsibility: Responsible for overlooking clinical studies, reports and relevant data. Provides data analysis of medical/clinical terminology in various medical/clinical subject areas. Ensures accuracy and completeness of clinical information in databases. Adheres to clinical practices and regulations. Provides assistance with tracking and reviewing medical/clinical reports.

7. Clinical Specialist II

Minimum Education: Bachelor's Degree.

General Experience: A minimum of twenty (20) years of professional experience.

Functional Responsibility: Provides extensive knowledge and expertise on clinical studies, processes and procedures. Reviews clinical issues and provides recommendations on system improvements, optimization and maintenance. Monitors the accuracy and completeness of clinical information in databases. Ensures team adheres to clinical practices and regulations.

8. Junior Analyst I

Minimum Education: Bachelor's Degree, with at least one (1) certification.

General Experience: A minimum of five (5) years of professional experience.

Functional Responsibility: Assists in the development of test planning, analysis and implementation. Reviews and prepares system documents and specifications. Prepares reports, studies and documentation. Assist with analyzing and altering systems to increase operating efficiency or adapt to new requirements. Implements computer systems in a phased approach of requirements analysis, conceptual design, critical design, installation integration and testing. Presents system designs for user approval at formal reviews. Coordinates with technical team to ensure problem solution and user satisfaction.

9. Junior Analyst II

Minimum Education: Master's Degree, with at least two (2) certifications.

General Experience: A minimum of ten (10) years of professional experience.

Functional Responsibility: Devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations. Responsible for reviewing system design, conducting research and evaluations, and also ensuring technical optimization and reliability. Advises on overall design and testing strategies. Assists with developing complex technical documentation and technical presentations. Performs high-level system analysis and development. Responsible for planning, documentation, analysis, development, integration, testing and acceptance. Possesses expertise on system life cycle management, structured system development methodologies and design techniques.

10. Senior Analyst I

Minimum Education: Bachelor's Degree, with at least four (4) certifications.

General Experience: A minimum of eleven (11) years of professional experience.

Functional Responsibility: Leads and oversees all efforts to analyze user needs to determine functional and cross-functional requirements. Performs functional allocation to identify required tasks and their interrelationships. Identifies resources required for each task. Provides technical guidance on the development and enhancement of IT Solutions. Provides technical inputs for system development, implementation and life cycle support. Provides recommendations for resolution of technical problems. Develops requirement documentation and conducts performance and implementation assessment of system requirements through testing and analysis of the system design. Responsible for planning, implementing and testing solutions. Performs project and or program management functions, including planning, implementation and coordination functions. Responsible for progress and status reporting. Serves as a senior expert for large or complex tasks and provides recommendations and alternative courses of action as required. Provides technical and administrative direction for tasks and enforces compliance with industry accepted standards.

11. Senior Analyst II

Minimum Education: Mater's Degree, with at least five (5) certifications.

General Experience: A minimum of twenty (20) years of professional experience.

Functional Responsibility: Serves as expert for information management systems, requirements and functions. Provides extensive analysis and technical support. Leads technical team and applies principles to analyze, plan, implement, test and evaluate systems. Prepares technical analysis reports and other related technical documentation. Possesses expertise on system integration, configuration and quality assurance testing. Responsible for execution of all phases of broader, more complex projects. Serves as a senior expert for large or complex tasks and provides recommendations and alternative courses of action as required. Provides technical and administrative direction for tasks and enforces compliance with industry accepted standards.

12. Programmer / Developer

Minimum Education: A Bachelor's Degree, with at least five (5) certifications.

General Experience: A minimum of ten (10) years of experience of professional experience.

Functional Responsibility: Responsible for developing and enhancing existing software to ensure efficiency and integrity between systems and applications. Develops, programs, tests and documents application program modules. Provides expertise on system life cycle, structured system development methodologies, and design techniques. Capable of developing computer programs in accordance with program and system design specifications. Translates detailed design into computer program-coded instructions. Develops necessary program documentation including operational procedures. Enhances software to reduce operating time or improve efficiency. Responsible for supporting user acceptance testing after the system goes live.

13. Program Manager

Minimum Education: A Bachelor's Degree, certified in Program Management, with at least five (5) certifications.

General Experience: A minimum of ten (10) years of experience of professional experience.

Functional Responsibility: Acts as Team leader and project lifecycle manager and consistently demonstrates ability to make sound recommendations relevant to computing, quality control, analysis and testing systems. Responsible for formulating and enforcing work standards. Assigns contractor schedules, reviews work discrepancies, supervises contractor personnel. Simultaneously plans and manages the transition of several highly technical projects. Capable of managing substantial contract support operations involving personnel at diverse locations. Ensures conformance to task specifications and contract provisions. Must be capable of negotiating and making binding decisions for the company. Demonstrates experience leading and supervising large, cross-functional teams. Ensures projects are completed on time and within budget. Acts as advisor to project team regarding goals, tasks, and operations. Provides subject matter expertise. Scopes and designs new programs/projects and develops assessment processes.

14. Project Manager I

Minimum Education: Master's Degree.

General Experience: A minimum of ten (10) years of experience of professional experience.

Functional Responsibility: Provides broad management skills and specialized technical expertise to lead smaller projects. Assists Project Manager II to complete projects on time and within budget. Offers extensive subject matter expertise in industry, process or technology areas including but not limited to: application development, systems integration, operations management, training, organizational change management and information security. Responsible for coordinating the management of all work performed and ensuring quality assurance. Advises on best practices and coordinates project requirements and schedules. Demonstrates excellent communication skills.

15. Project Manager II

Minimum Education: Master's Degree.

General Experience: A minimum of fifteen (15) years of experience of professional experience.

Functional Responsibility: Serves as the primary interface and point of contact with customer representatives on technical and project issues. Provides broad management skills and specialized technical expertise to lead larger projects. Responsible for all phases of performance, including contract management, contract cost control, IT project management and coordination of resource needs. Accountable for the technical accuracy, timeliness and quality of deliverables on projects. Provides technical leadership and guidance to resolve complex technical problems across multiple projects. Offers extensive subject matter expertise in industry, application development, systems integration, operations management, training, organizational change management and information security. Responsible for coordinating the management of all work performed and ensuring quality assurance. Advises on best practices and coordinates project requirements and schedules. Demonstrates excellent communication skills.

16. Physician Strategist I

Minimum Education: Bachelor's Degree.

General Experience: A minimum of five (5) years of experience of professional experience.

Functional Responsibility: Performs analytical and technical tasks in support of client sponsored projects. Provides analytical and technical support to projects involving training, operational documentation,

systems design and analysis. Directs completion of tasks within estimated timeframes and budget constraints. Has experience supporting strategic planning and executing project initiatives. Possess specialized knowledge on principles, methods and processes of the system development life cycle. Researches, identifies, and implements steps required for task execution and completion. Maintains current knowledge of relevant technologies and subject areas. Participates in special projects as required.

17. Physician Strategist II

Minimum Education: Bachelor's Degree.

General Experience: A minimum of fifteen (15) years of experience of professional experience.

Functional Responsibility: Responsible for providing analytical and technical support to projects involving training, operational documentation, as well as systems design and analysis. Identifies, develops and coordinates Information Technology strategies. Capable of identifying system issues and understanding system requirements. Defines and coordinates Go-live rollout implementation strategy. Researches, identifies, and implements steps required for task execution and completion.

18. Physician Strategist III

Minimum Education: Doctor of Medicine.

General Experience: A minimum of eighteen (18) years of experience of professional experience.

Functional Responsibility: Responsible for providing leadership, planning and execution to project deliverables. Manages technical team to delivery Information Technology solutions to clients. Provides guidance on complex analysis, algorithms and requirements to improve current processes, applications and systems. Proactively identifies problems and initiates appropriate corrective action in order to ensure strategic goals and objectives are met.

19. Physician Adoption / CMIO Support

Minimum Education: Doctor of Medicine.

General Experience: A minimum of twenty (20) years of experience of professional experience.

Functional Responsibility: Responsible for offering extensive subject matter expertise. Has extensive industry and professional experience in the healthcare field. Experienced in leading and supervising large, cross-functional teams. The CMIO is a senior-level professional and seasoned individual contributor and task leader who applies a comprehensive, in-depth working knowledge on specified disciplines to the most complex range of assignments. Responsible for organizing and managing health information data by ensuring its quality, accuracy, accessibility and security.

20. Integration Analyst I

Minimum Education: Bachelor's Degree.

General Experience: A minimum of five (5) years of experience in software configurations.

Functional Responsibility: Responsible for designing, coding and testing functional components of information systems according to project specifications. Has strong analytical and technical skills to assist in implementing IT solutions. Responsible for resolving end user problems and increasing end user efficiency. Responsible for status reporting and work plan maintenance. Demonstrates the ability to integrate and implement approved task and project recommendations. Provides expert advice, assistance, guidance and counseling in support of project requirements. Offers technical assistance to technical team.

21. Integration Analyst II

Minimum Education: Bachelor's Degree.

General Experience: A minimum of ten (10) years of experience in software configurations and architecture, with at least three (3) years experience in management.

Functional Responsibility: Responsible for designing, coding and testing functional components of information systems according to project specifications. Has strong analytical and technical skills to assist in implementing IT solutions. Provides expert advice, assistance, guidance and counseling in support of project requirements. Possesses extensive knowledge on problem definition, analysis, requirements development and project task recommendations. Responsible for integrating and implementing approved task and project recommendations. Analyzes and documents current process flows and requirements. Identifies and documents functional requirements for information systems. Offers technical assistance to technical team. Implements computer systems in a phased approach of requirements analysis, conceptual design, site survey, system design, critical design, installation integration and testing. Performs requirements analysis in configuration management and project performance for a wide range of users.

22. Systems Architect

Minimum Education: Bachelor's Degree.

General Experience: A minimum of ten (10) years of experience of professional experience.

Functional Responsibility: Responsible for defining and communicating architecture strategies, principals, standards, policies and procedures. Designs architecture to support project requirements and interfaces. Ensures systems are compatible and in compliance with the standards for open systems architectures. Analytically and systematically evaluates problems of workflows and programs to develop appropriate corrective action. Provides daily supervision and direction to technical team. Defines system and application architecture and provides vision, problem anticipation and problem solving ability to technical team. Recommends alternative solutions, methodologies and strategies as well as recommends changes to improve operational performance. Assures all technical decisions result in coherent system designs that use the most effective methods, tools and techniques. Provides consultation on complex projects and is considered to be a key contributor.

23. Advisory Consultant

Minimum Education: Master's Degree.

General Experience: A minimum of fifteen (15) years of experience of professional experience.

Functional Responsibility: Responsible for advising clients on Information Technology issue and solutions. Possesses knowledge on specialized technologies, methodologies, development tools and systems, as well as programming techniques. Provides leadership and technical direction to clients. Demonstrates excellent oral and written communications skills. Provides technical and specialized solutions to complex information systems problems. Responsible for performing analyses and studies. Capable of preparing reports and directing presentations.

| SIN | Awarded GSA Services | Minimum Level of Education | Minimum Years of Experience | Unit of Issue | GSA Awarded Hourly Rate w/ IFF Year 1 | GSA Awarded Hourly Rate w/ IFF Year 2 | GSA Awarded Hourly Rate w/ IFF Year 3 | GSA Awarded Hourly Rate w/ IFF Year 4 | GSA Awarded Hourly Rate w/ IFF Year 5 |
|--------|--|----------------------------|-----------------------------|---------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| 132-51 | Credentialed Trainer | Bachelor's Degree | 10 | Hour | \$118.49 | \$120.62 | \$122.79 | \$125.00 | \$127.25 |
| 132-51 | Principle Trainer / Instructional Designer | Bachelor's Degree | 10 | Hour | \$133.30 | \$135.70 | \$138.14 | \$140.63 | \$143.16 |
| 132-51 | Security / Systems Analyst | Bachelor's Degree | 10 | Hour | \$143.17 | \$145.75 | \$148.37 | \$151.05 | \$153.76 |
| 132-51 | Revenue Code Analyst I | Bachelor's Degree | 5 | Hour | \$113.55 | \$115.60 | \$117.68 | \$119.79 | \$121.95 |
| 132-51 | Revenue Code Analyst II | Bachelor's Degree | 15 | Hour | \$153.05 | \$155.80 | \$158.61 | \$161.46 | \$164.37 |
| 132-51 | Clinical Specialist I | Bachelor's Degree | 5 | Hour | \$88.87 | \$90.47 | \$92.09 | \$93.75 | \$95.44 |
| 132-51 | Clinical Specialist II | Bachelor's Degree | 20 | Hour | \$133.30 | \$135.70 | \$138.14 | \$140.63 | \$143.16 |
| 132-51 | Junior Analyst I | Bachelor's Degree | 5 | Hour | \$118.49 | \$120.62 | \$122.79 | \$125.00 | \$127.25 |
| 132-51 | Junior Analyst II | Master's Degree | 10 | Hour | \$148.11 | \$150.78 | \$153.49 | \$156.25 | \$159.07 |
| 132-51 | Senior Analyst I | Bachelor's Degree | 11 | Hour | \$167.86 | \$170.88 | \$173.96 | \$177.09 | \$180.28 |
| 132-51 | Senior Analyst II | Master's Degree | 20 | Hour | \$192.54 | \$196.01 | \$199.54 | \$203.13 | \$206.79 |
| 132-51 | Program Manager | Bachelor's Degree | 10 | Hour | \$138.24 | \$140.73 | \$143.26 | \$145.84 | \$148.46 |
| 132-51 | Programmer / Developer | Bachelor's Degree | 10 | Hour | \$118.49 | \$120.62 | \$122.79 | \$125.00 | \$127.25 |
| 132-51 | Project Manager I | Master's Degree | 10 | Hour | \$143.17 | \$145.75 | \$148.37 | \$151.05 | \$153.76 |
| 132-51 | Project Manager II | Master's Degree | 15 | Hour | \$182.67 | \$185.96 | \$189.31 | \$192.71 | \$196.18 |
| 132-51 | Physician Strategist I | Bachelor's Degree | 5 | Hour | \$88.87 | \$90.47 | \$92.09 | \$93.75 | \$95.44 |
| 132-51 | Physician Strategist II | Bachelor's Degree | 15 | Hour | \$103.68 | \$105.54 | \$107.44 | \$109.38 | \$111.35 |
| 132-51 | Physician Strategist III | Doctor of Medicine | 30 | Hour | \$138.24 | \$140.73 | \$143.26 | \$145.84 | \$148.46 |
| 132-51 | Physician Adoption /CMIO Support | Doctor of Medicine | 20 | Hour | \$212.29 | \$216.11 | \$220.00 | \$223.96 | \$227.99 |
| 132-51 | Integration Analyst I | Bachelor's Degree | 5 | Hour | \$123.43 | \$125.65 | \$127.91 | \$130.21 | \$132.56 |
| 132-51 | Integration Analyst II | Bachelor's Degree | 10 | Hour | \$148.11 | \$150.78 | \$153.49 | \$156.25 | \$159.07 |
| 132-51 | Systems Architect | Bachelor's Degree | 10 | Hour | \$138.24 | \$140.73 | \$143.26 | \$145.84 | \$148.46 |
| 132-51 | Advisory Consultant | Master's Degree | 15 | Hour | \$148.11 | \$150.78 | \$153.49 | \$156.25 | \$159.07 |