

AUTHORIZED FEDERAL SUPPLY SERVICE
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES

Special Item No. 132-51 Information Technology Professional Services

Special Item No. 132-62 HSPD-12 Product and Service Components (FPDS D399)

SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FPDS Code D302	IT Systems Development Services
FPDS Code D306	IT Systems Analysis Services
FPDS Code D307	Automated Information Systems Design and Integration Services
FPDS Code D308	Programming Services
FPDS Code D311	IT Data Conversion Services
FPDS Code D316	IT Network Management Services
FPDS Code D399	Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

SPECIAL ITEM NO. 132-62 HSPD-12 PRODUCT AND SERVICE COMPONENTS

(FPDS D399) Personal Identity Verification (PIV) Credentials and Services. This facilitates trusted physical and electronic access to government facilities and networks using smart card technology. PIV Credentials and Services is a key enabler of identity assurance for access control, and protects Federal facilities and information systems from unauthorized access, interception, and tampering.

Accenture LLP

11951 Freedom Square

Reston, VA 20190

703-947-2176

703-947-6785 Fax

Contract Number: #GS-35F-4692G

Contract Period: October 1, 2007 to March 14, 2009

Price List current through Modification PO-0008, dated 3/15/2008
and FX 51, dated January 2008

General Services Administration
Federal Supply Service

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service's Home Page via the Internet at <http://www.fss.gsa.gov/>

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Can We Help You?

We understand why citizens demand value for their money, because our clients have always demanded the same from us.

Government agencies—both civilian and defense—are feeling the forces of major change. Perhaps more than any time in our history, a combination of forces—budget reductions, citizen demands, and the impact of technology—are fueling the drive toward fundamental change in the Federal Government.

Government executives understand that temporary, short-term functional fixes cannot substitute for the types of fundamental change required to deliver lower costs, better services, and agency success. That's why federal leaders are seeking new ways to deliver significant, citizen-focused change by rethinking how they do business and reinventing the delivery of vital public services.

For government leaders, simply understanding the need for change is no longer enough—they must understand how to make change happen.

Accenture

Our mission is to help our clients create their future.

Our extensive public- and private-sector experience and holistic approach to organizational change—combining strategy, people, process and technology—has made us one of the world's leading providers of information technology and management consulting services.

During the last decade, our revenue has more than quadrupled, and our number of personnel has nearly tripled. Our worldwide consulting organization employs more than 65,000 personnel serving clients through 149 offices in 48 countries. In 1998, our revenues were over \$8.3 billion. Our growth has stemmed from consistently delivering the highest quality service to our clients. Our long-term client relationships result from our ability to accurately assess user and department needs, as well as to deliver services and products that meet or exceed their requirements.

We have been a leader in information technology since our firm pioneered the business application of computers nearly 40 years ago, when we installed the first computer system in a commercial environment. This experience initiated a long history of successful implementation and integration of creative, practical responses to ever-changing business needs.

Our Business Integration Services

Accenture provides a range of professional and systems integration services through a combination of its five competencies:

Strategic Services

We help companies develop and apply strategies that lead them into the future.

Process

We apply process design principles, best practices, and information technology to design and implement processes that achieve value-added outcomes.

Technology

We link systems and manage information delivery throughout an organization. We also integrate software, operating systems, platforms, and technology infrastructures.

Change Management

We help clients use strategic, comprehensive organizational approaches to maximize competitiveness.

Business Process Management

We help clients focus their resources on their critical priorities by offering a full range of outsourcing options.

Business Integration Methodology Our Comprehensive Approach To Meeting Your Systems Needs

Rethink, Reinvent, Redesign

Each year, we base thousands of successful projects on our firmwide standard methodology: the Accenture Business Integration Methodology (BIM). A result of more than 40 years' experience with systems, technology, and change programs, the BIM address all aspects of systems integration, including the development of complex technical architectures, the selection and development of packaged or custom systems, the evolutionary development and deployment of systems, and the management of complex integration programs. The more advanced components of our methodology focus on employing object-oriented and software reusability development techniques.

The Business Integration Methodology consists of four phases: Planning, Delivering, Managing, and Operating. All four phases incorporate Quality Management methodologies, which help us build in quality from the very beginning of each engagement. Because we store and distribute this methodology via our Knowledge

Xchange, our 65,000 worldwide personnel continually contribute to the refinement process with new tasks, deliverable samples, estimating factors, and best practices as they successfully complete more than 5,000 projects each year. Like your organization, the Business Integration Methodology evolves every day, helping us to ensure that you always get our best, most innovative thinking.

**Quality*Value*Success:
Our Commitment To Quality**

Our objectives are to provide quality service, deliver value, and contribute to the success of our clients. The fulfillment of this quality spectrum, **Quality*Value*Success**, is the prerequisite to maximum client satisfaction—the key determinant of meeting our commitment to quality.

Ultimately, our clients judge the quality of our services. For this reason, total client satisfaction guides all of our actions. In fact, we recognize only one definition of quality: “Continuously understanding, accepting, meeting, and exceeding the needs and expectations of our clients.”

To consistently achieve total client satisfaction, we use our client Quality Management approach. The Quality Management approach is an integrated collection, or framework, of the elements that are required to ensure that Accenture **Quality*Value*Success** objectives are consistently met. The elements comprising our Quality Management approach are management responsibilities, structures, processes, resources and customer interfaces. In turn, these elements provide Accenture with the operational basis for embedding quality management principles and practices throughout each client engagement.

Solution Centers

The next wave in our strategy to reinvent systems building, Solution Centers develop, deploy, support, and operate business solutions for our clients, drastically reducing the stress on client sites and personnel. Working with our onsite teams, these centers complement our traditional client-site-based approach to solution delivery. By increasing the proportion of systems development work done in our Solution Centers, we can increase the reliability of our client commitments, quality of our results, and the productivity of our teams. To support our Solution Centers, Accenture has formed alliances with top technology providers and world-class application software providers. Many key Accenture alliances focus on client-server applications. Our important alliances in this field include Hewlett-Packard, Microsoft, Oracle, Sun, and Sybase. In addition, Accenture is the leading installer of PeopleSoft and SAP software in North America.

Solution Centers represent a unique opportunity to focus people, processes, and knowledge capital around a set of technologies, tools, and architectures. Coupling these

centers with a continuous improvement process driven by the Capability Maturity Model achieves significant quality, productivity, and reliability.

Technology Programs

Accenture maintains several internal technology programs that specialize in performing leading-edge research and development work. These technology programs help ensure that our project teams and clients develop cutting-edge solutions to mission-critical problems. Each of these programs has numerous analytical techniques and tools that may be applicable depending on your needs. Some of these programs include:

- **New Age Systems Program.** This program establishes the viability of alternative architectures. They focus on developing workstation-based systems using state-of-the-art hardware, operating systems, middleware, and CASE tools.
- **Enterprise Architecture Program.** This program offers expertise in defining and developing enterprise architecture—a set of blueprints that define the technology future of a business—to support an organization’s short- and long-term vision. Using our Architecture Planning Methodology, Accenture Enterprise Architects help projects develop an architecture composed of tightly linked business, data, application and technical architectures and a process for its evolution.
- **Network Solutions Program.** This program helps organizations make the connection between networking technology and strategic business objectives. Our Network Solutions Program utilizes our proven network solution methodology and framework to help our project teams design and implement all aspects of a network solution, including physical network connectivity, communications systems software, network applications and network operations, and infrastructure management systems.

Innovative Federal Government Solutions

eCommerce

Citizens and businesses are demanding the ability to interact with Government Agencies over the Internet. At the same time, the opportunities for dramatic improvements in service delivery and significant cost savings exist for those agencies which respond to this challenge. Accenture is the world’s largest eCommerce consulting firm (per IDC Quarterly), and has a suite of eCommerce offerings for Government agencies. These include eStrategy Development, eInfrastructure, eSupply Chain, eCustomer Relationship Management, eEnterprise Business Solutions, eProcurement, and ePayments.

Business Process Management

Today’s executives are recognizing the need to acquire new skills, deeper resources, and broader capabilities—and they must often do so rapidly, and often on a global scale.

Through Business Process Management, the Accenture approach to strategic outsourcing, we enter into long-term relationships with our clients to transform, manage, and continuously improve their critical business process such as finance and administration, logistics, and information technology.

Value-based Arrangements

Government agencies often recognize the need for revolutionary change, but find budgetary constraints prohibit it. To meet their needs, the agencies are entering relationships with Accenture and developing innovative financial arrangements. These arrangements are based on the delivery of a key outcome or identifiable value, which helps governments achieve objectives without conventional budget demands. These “value-based” arrangements let the government and Accenture share, to varying degrees, the project risks and rewards.

Human Capital Solutions

At Accenture, we believe that human performance is at the heart of business performance, and that successful change involves aligning an organization’s people, processes, and technologies with its strategic intent. Accenture human capital solutions allow clients to:

- Identify where and how human capital can most positively affect business performance
- Transform Human Resources from a cost center to an active force
- Quantify, measure, and support the human capital required to run the business most effectively and to innovate for the future
- Maximize the benefit of human skills, training, and recruitment within the organization
- Achieve sustained competitive advantage through human performance improvement

Knowledge Management

Knowledge Management is a systematic process for acquiring, creating, synthesizing, sharing, and using information to achieve organizational goals. Your organization’s knowledge is its competitive edge. Accenture can turn your organization’s knowledge into assets that help you compete better in today’s turbulent global environment. A successful Knowledge Management engagement is the integration of an organization’s strategy, culture, processes supported by technology.

Information for Ordering Offices:

Special Note to Agencies:

Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation, SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.fss.gsa.gov), which contains information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. Geographic Scope of Contract:

Information Technology Services will be provided in all 50 states in the Union and the District of Columbia.

2. Contractor's Ordering Address and Payment Information:

For Mailed Orders:
Stanley S. Mate, Director of Contracts
Accenture, LLP
11951 Freedom Drive
Reston, VA 20190

For Facsimile Orders:

Stanley S. Mate, Director of Contracts
Phone: (703) 947-2176
Facsimile: (703) 947-6785

Government purchase cards will not be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

Technical and Ordering Assistance:
Stanley S. Mate, Director of Contracts
Accenture, LLP
Phone: (703) 947-2176

3. Liability for Injury or Damage

The Contractor shall not be liable for any injury to Government personnel or damage to Government property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. Statistical Data for Government Ordering Office Completion of Standard Form 279:

Block 9: G. Order/Modification Under Federal Schedule

Block 16: Contractor Establishment Code (DUNS):
CEC: 85-848 5758
DUNS: 85-848 5758

Block 30: Type of Contractor - C - Large Business

Block 31: Woman-Owned Small Business - NO

Block 36: Contractor's Taxpayer Identification Number
(TIN) - 72-0542904

4a. CAGE Code: 0NHA3

4b. Contractor has registered with the Central Contractor Registration Database.

5. FOB Destination: Not Applicable

6. Delivery Schedule (Multiple Award Schedules)

(A) Time of Delivery. The contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below.

Items or Groups of Items
(SIN or Nomenclature)
132-51
132-62

Delivery Time
(Days ARO)
30 Days

(B) Expedited Delivery Times. For those items that can be delivered quicker than the delivery times in paragraph (a), above, the offeror is requested to insert below, a time (hours/days ARO) that delivery can be made when expedited delivery is requested.

Items or Groups of Items
(SIN or Nomenclature)
132-51
132-62

Delivery Time
(Hours/Days ARO)
Negotiated by Task Order

(C) Urgent Requirements: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the contractor for the purpose of obtaining accelerated delivery. The contractor shall reply to the inquiry within 3 workdays after receipt. (Telephone replies shall be confirmed by the contractor in writing.) If the contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. Discounts: Prices shown are NET Prices; Basic Discounts have been deducted.

(A) Prompt Payment: None

(B) Quantity: None

(C) Dollar Volume: None

(D) Government Educational Institutions: None

(E) Discount for use of Government Commercial Credit Card: None

(F) Other: None

8. Trade Agreement Act of 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. Statement Concerning Availability of Export Packing: Not Applicable

10. Small Requirements: The minimum dollar value of orders to be issued is \$50,000.00

11. **The Maximum Order** value for the following Special Item Numbers (SINs) is: Special Item Number 132-51 - Information Technology (IT) Professional Services- \$500,000 per order

Special Item Number 132-62 - HSPD-12 Product and Service Components – \$1,000,000 per order

12. Use of Federal Supply Service Information Technology Schedule Contracts. In accordance with FAR 8.404:

[**Note:** Special ordering procedures have been established for Special Item Numbers (SINs) 132-51 IT Professional Service.]

Orders placed pursuant to a Multiple Award Schedule (MAS), using the procedures in FAR 8.404, are considered to be issued pursuant to full and open competition. Therefore, when placing orders under Federal Supply Schedules, ordering offices need not seek further competition, synopsise the requirement, make a separate determination of fair and reasonable pricing, or consider small business set-asides in accordance with subpart 19.5. GSA has already determined the prices of items under schedule contracts to be fair and reasonable. By placing an order against a schedule using the procedures outlined below, the ordering office has concluded that the order represents the best value and results in the lowest overall cost alternative (considering price, special features, administrative costs, etc.) to meet the Government's needs.

(A) Orders placed at or below the micro-purchase threshold. Ordering offices can place orders at or below the micro-purchase threshold with any Federal Supply Schedule Contractor.

(B) Orders exceeding the micro-purchase threshold but not exceeding the maximum order threshold. Orders should be placed with the Schedule Contractor that can provide the supply or service that represents the best value. Before placing an order, ordering offices should consider reasonably available information about the supply or service offered under MAS contracts by using the "GSA Advantage!" on-line shopping service

or by reviewing the catalogs/pricelists of at least three Schedule Contractors and selecting the delivery and other options available under the schedule that meets the agency's needs. In selecting the supply or service representing the best value, the ordering office may consider—

- (1) Special features of the supply or service that are required in effective program performance and that are not provided by a comparable supply or service
- (2) Trade-in considerations
- (3) Probable life of the item selected as compared with that of comparable item
- (4) Warranty considerations
- (5) Maintenance availability
- (6) Past performance
- (7) Environmental and energy efficiency consideration

Also note, Government purchase cards are not accepted when placing orders with Accenture.

(C) Orders exceeding the maximum order threshold. Each schedule contract has an established maximum order threshold. This threshold represents the point where it is advantageous for the ordering office to seek a price reduction. In addition to following the procedures in paragraph (B) and before placing an order that exceeds the maximum order threshold, ordering offices shall—

- (1) Review additional Schedule Contractors' catalogs/pricelists or use the "GSA Advantage!" on-line shopping service.
- (2) Based upon the initial evaluation, generally seek price reductions from the Schedule Contractor(s) appearing to provide the best value (considering the price and other factors).
- (3) After price reductions have been sought, place the order with the Schedule Contractor that provides the best value and results in the lowest overall cost alternative. If further price reductions are not offered, an order may still be placed, if the ordering office determines that it is appropriate.

Note: For orders exceeding the maximum order threshold, the Contractor may:

- (1) Offer a new lower price for this requirement (the Price Reductions clause is not applicable to orders placed over the maximum order in FAR 52.216-19 Order Limitations);

(2) Offer the lowest price available under the contract; or

(3) Decline the order (orders must be returned in accordance with FAR 52.216-19).

(D) Blanket purchase agreements (BPA's). The establishment of Federal Supply Schedule BPA's is permitted when following the ordering procedures in FAR 8.404. All schedule contracts contain BPA provisions. Ordering offices may use BPA's to establish accounts with Contractors to fill recurring requirements. BPA's should address the frequency of ordering and invoicing, discounts, and delivery location and times.

(E) Price reductions. In addition to the circumstances outlined in paragraph (C), above, there may be instances when ordering offices will find it advantageous to request a price reduction. For example, requesting a price reduction could be advantageous when the ordering office finds a schedule supply or service elsewhere at a lower price or when a BPA is being established to fill recurring requirements. The potential volume of orders under these agreements, regardless of the size of the individual order, may offer the ordering office the opportunity to secure greater discounts. Schedule Contractors are not required to pass on to all schedule users a price reduction extended only to an individual agency for a specific order.

(F) Small business. For orders exceeding the micro-purchase threshold, ordering offices should give preference to the items of small business concerns when two or more items at the same delivered price will satisfy the requirement.

(G) Documentation. Orders should be documented, at a minimum, by identifying the Contractor from whom the item was purchased, the item purchased, and the amount paid. If an agency requirement in excess of the micro-purchase threshold is defined so as to require a particular brand name, product, or feature of a product peculiar to one manufacturer, thereby precluding consideration of a product manufactured by another company, the ordering office shall include an explanation in the file as to why the particular brand name, product, or feature is essential to satisfy the agency's needs.

13. Federal ADP/Telecommunications Standards Requirements:

Federal departments and agencies acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate [reference: National Institutes of Standards and Technology (NIST) Federal Standards Index]. Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering offices, shall be responded to promptly by the Contractor.

13.1 Federal Information Processing Standards Publications (FIPS PUBS):

ADP products under this Schedule that do not conform to FIPS should not be acquired unless a waiver has been granted in accordance with the applicable “FIPS Publication.” Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, NIST, pursuant to National Security Act. Information concerning their availability and applicability should be obtained from NTIS, 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 Federal Telecommunication Standards (FED-STDS):

Telecommunication products under this Schedule that do not conform to FED-STDS should not be acquired unless a waiver has been granted in accordance with the applicable “FED-STD.” Federal Telecommunication Standards are issued by the U.S. Department of Commerce, NIST, pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA Specification Sales Office, Room 6654, 7th & D Streets, SW, Washington, DC 20407, telephone number (202) 708-9205. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301) 975-2833.

14. Security Requirements:

In the event security requirements are necessary, the ordering activities may incorporate, in their delivery orders, a security clause in accordance with current laws, regulations, and individual agency policy; however, the burden of administering the security requirements shall be with the ordering agency. If any costs are incurred as a result of the inclusion of security requirements, such costs will not exceed 10 percent or \$100,000, of the total dollar value of the order, whichever is less.

15. Contract Administration For Ordering Offices:

Any ordering office, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the Government’s convenience and (m) Termination for Cause (See C.1.)

16. GSA Advantage!™

GSA Advantage!™ is an on-line, interactive electronic information and ordering system that provides on-line access to vendors’ schedule prices with ordering information. GSA

Advantage!™ will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer
- (2) Manufacturer's Part Number
- (3) Product categories

Agencies can browse GSA Advantage!™ by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

17. Purchase of Open Market Items

NOTE: Open Market Items are also known as incidental items, non-contract items, non-Schedule items, and items not on a Federal Supply Schedule contract.

For administrative convenience, an ordering office contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of items not on the Federal Schedule have been followed (e.g. publicizing (Part 5), competition requirements (part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering office contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included on the order.

18. Contractor Commitments, Warranties and Representations

(A) For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/service software package submitted in response to requirements that result in orders under this schedule contract

(3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the contractor

(B) The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. Overseas Activities

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the price list outside the 48 contiguous states and the District of Columbia.

Upon request of the contractor, the Government may provide the contractor with logistics support, as available, in accordance with all applicable Government regulations. Such Government support will be provided on a reimbursable basis, and will only be provided to the contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract (Purchase, Maintenance, and Repair Service).

20. Blanket Purchase Agreements (BPA's)

Federal Acquisition Regulation (FAR) 13.201(a) defines Blanket Purchase Agreements (BPA's) as "...simplified method of filling anticipated repetitive needs for supplies or services by establishing 'charge accounts' with qualified sources of supply." The use of Blanket Purchase Agreements under the Federal Supply Schedule Program is authorized in accordance with FAR 13.202(c)(3), which reads, in part, as follows:

"BPA's may be established with Federal Supply Schedule Contractors, if not inconsistent with the terms of the applicable schedule contract."

Federal Supply Schedule contracts contain BPA provision to enable schedule users to maximize their administrative and purchasing savings. This feature permits schedule users to set up "accounts" with Schedule Contractors to fill recurring requirements. These accounts establish a period for the BPA and generally address issues such as the frequency of ordering and invoicing, authorized callers, discounts, delivery locations and times. Agencies may qualify for the best quantity/volume discounts available under the contract, based on the potential volume of business that may be generated through such agreement, regardless of the size of the individual orders.

In addition, agencies may be able to secure a discount higher than that available in the contract based on the aggregate volume of business possible under a BPA. Finally, Contractors may be open to a progressive type discounting where the discount would increase once the sales accumulated under the BPA reach certain prescribed levels. Use of a BPA may be particularly useful with the new Maximum Order feature. See the

Suggested Format, contained in this Schedule, for customers to consider when using this purchasing tool.

21. Contractor Team Arrangements

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Contractor's Reports of Sales and 552.238-76, Industrial Funding Fee, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. Installation, Deinstallation, and Reinstallation

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies. The requisitioning activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

23. Section 508 Compliance

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

The EIT standard can be found at: www.Section508.gov/.

The following can be found at www.gsaadvantage.gov/ :

Where a deliverable resulting from the services provided by Accenture under this Contract consists of electronic and information technology that is required to conform to the accessibility standards in 36 CFR 1194 ("Accessibility Standards"), such compliance will be accomplished by the following process:

Accessibility requirements for the deliverable will be included in the requirements document developed in consultation with and approved by the Ordering Agency. The requirements document will state any specific interpretations or amplifications necessary to further define the general requirements of the Accessibility Standards. The incorporation of the Accessibility Standards requirements into a deliverable originally

developed by Accenture will be effected in accordance with a detailed design developed in consultation with the Ordering Agency and approved by the Ordering Agency prior to implementation. Accenture will develop or use a set of tests to determine whether such deliverable conforms to the detailed design. The Ordering Agency will review and approve these tests prior to the commencement of the testing. Upon successful completion of the agreed upon tests, the deliverable will be deemed to be fully compliant with the Accessibility Standards. Accenture is entitled to rely on manufacturers' representations regarding compliance of their products with the Accessibility Standards.

Terms and Conditions Applicable to Information Technology Professional Services

1. Scope

- (A) The prices, terms and conditions stated under Special Item Numbers 132-51 and 132-62 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- (B) The Contractor shall provide services at the Contractor's facility and/or at the Government location, as agreed to by the Contractor and the ordering office.

2. Performance Incentives

- (A) When using a performance based statement of work, performance incentives may be agreed upon between the Contractor and the ordering office on individual fixed price orders or Blanket Purchase Agreements, for fixed price tasks, under this contract in accordance with this clause.
- (B) The ordering office must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- (C) To the maximum extent practicable, ordering offices shall consider establishing incentives where performance is critical to the agency's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.
- (D) The above procedures do not apply to Time and Material or labor hour orders.

3. Ordering Procedures (REQUIRING A STATEMENT OF WORK)

FAR 8.402 contemplates that GSA may occasionally find it necessary to establish special ordering procedures for individual Federal Supply Schedules or for some Special Item Numbers (SINs) within a Schedule. GSA has established special ordering procedures for services that require a Statement of Work. These special ordering procedures take precedence over the procedures in FAR 8.404 (b)(2) through (b)(3).

GSA has determined that the prices for services contained in the contractor's price list applicable to this Schedule are fair and reasonable. However, the ordering office using this contract is responsible for considering the level of effort and mix of labor proposed to perform a specific task being ordered and for making a determination that the total firm-fixed price or ceiling price is fair and reasonable.

(a) When ordering services, ordering offices shall—

(1) Prepare a Request (Request for Quote or other communication tool):

(i) A statement of work (a performance-based statement of work is preferred) that outlines, at a minimum, the work to be performed, location of work, period of performance, deliverable schedule, applicable standards, acceptance criteria, and any special requirements (i.e., security clearances, travel, special knowledge, etc.) should be prepared.

(ii) The request should include the statement of work and request the contractors to submit either a firm-fixed price or a ceiling price to provide the services outlined in the statement of work. A firm-fixed price order shall be requested, unless the ordering office makes a determination that it is not possible at the time of placing the order to estimate accurately the extent or duration of the work or to anticipate cost with any reasonable degree of confidence. When such a determination is made, a labor hour or time-and-materials proposal may be requested. The firm-fixed price shall be based on the rates in the schedule contract and shall consider the mix of labor categories and level of effort required to perform the services described in the statement of work. The firm-fixed price of the order should also include any travel costs or other incidental costs related to performance of the services ordered, unless the order provides for reimbursement of travel costs at the rates provided in the Federal Travel or Joint Travel Regulations. A ceiling price must be established for labor-hour and time-and-materials orders.

(iii) The request may ask the contractors, if necessary or appropriate, to submit a project plan for performing the task, and information on the contractor's experience and/or past performance performing similar tasks.

(iv) The request shall notify the contractors what basis will be used for selecting the contractor to receive the order. The notice shall include the basis for determining whether the contractors are technically qualified and provide an explanation regarding the intended use of any experience and/or past performance information in determining technical qualification of responses. If consideration will be limited to schedule contractors who are small business concerns as permitted by paragraph (2)(i) below, the request shall notify the contractors that will be the case.

(2) Transmit the Request to Contractors:

(i) Based upon an initial evaluation of catalogs and price lists, the ordering office should identify the contractors that appear to offer the best

value (considering the scope of services offered, pricing and other factors such as contractors' locations, as appropriate). When buying IT professional services under SIN 132—51 ONLY, the ordering office, at its discretion, may limit consideration to those schedule contractors that are small business concerns. This limitation is not applicable when buying supplies and/or services under other SINs as well as SIN 132-51. The limitation may only be used when at least three (3) small businesses that appear to offer services that will meet the agency's needs are available, if the order is estimated to exceed the micro-purchase threshold.

- (ii) The request should be provided to three (3) contractors if the proposed order is estimated to exceed the micro-purchase threshold, but not exceed the maximum order threshold. For proposed orders exceeding the maximum order threshold, the request should be provided to additional contractors that offer services that will meet the agency's needs. Ordering offices should strive to minimize the contractors' costs associated with responding to requests for quotes for specific orders. Requests should be tailored to the minimum level necessary for adequate evaluation and selection for order placement. Oral presentations should be considered, when possible.

(3) Evaluate Responses and Select the Contractor to Receive the Order:

After responses have been evaluated against the factors identified in the request, the order should be placed with the schedule contractor that represents the best value. (See FAR 8.404)

(b) The establishment of Federal Supply Schedule Blanket Purchase Agreements (BPA's) for recurring services is permitted when the procedures outlined herein are followed. All BPA's for services must define the services that may be ordered under the BPA, along with delivery or performance time frames, billing procedures, etc. The potential volume of orders under BPA's, regardless of the size of individual orders, may offer the ordering office the opportunity to secure volume discounts. When establishing BPA's, ordering offices shall—

- (1) Inform contractors in the request (based on the agency's requirement) if a single BPA or multiple BPA's will be established, and indicate the basis that will be used for selecting the contractors to be awarded the BPA's.

- (i) **SINGLE BPA:** Generally, a single BPA should be established when the ordering office can define the tasks to be ordered under the BPA and establish a firm-fixed price or ceiling price for individual tasks or services to be ordered. When this occurs, authorized users may place the order directly under the established BPA when the need for service arises. The schedule contractor that represents the best value should be awarded the BPA. (See FAR 8.404)

- (ii) **MULTIPLE BPA's:** When the ordering office determines multiple BPA's are needed to meet its requirements, the ordering office should determine which contractors can meet any technical qualifications before

establishing the BPA's. When multiple BPA's are established, the authorized users must follow the procedures in (a)(2)(ii) above and then place the order with the Schedule contractor that represents the best value.

(2) Review BPA's Periodically: Such reviews shall be conducted at least annually. The purpose of the review is to determine whether the BPA still represents the best value. (See FAR 8.404)

(c) The ordering office should give preference to small business concerns when two or more contractors can provide the services at the same firm-fixed price or ceiling price.

(d) When the ordering office's requirement involves both products as well as executive, administrative and/or professional, services, the ordering office should total the prices for the products and the firm-fixed price for the services and select the contractor that represents the best value. (See FAR 8.404)

The ordering office, at a minimum, should document orders by identifying the contractor from which the services were purchased, the services purchased, and the amount paid. If other than a firm-fixed price order is placed, such documentation should include the basis for the determination to use a labor-hour or time-and-materials order. For agency requirements in excess of the micro-purchase threshold, the order file should document the evaluation of Schedule contractors' quotes that formed the basis for the selection of the contractor that received the order and the rationale for any trade-offs made in making the selection.

Ordering procedures for other services available on schedule at fixed prices for specifically defined services or tasks should use the procedures in FAR 8.404. These procedures are listed in the pricelist, under "Information for Ordering Offices," paragraph #12.

4. Order

(A) Agencies may use written orders, EDI orders, BPA's, individual purchase orders, or task orders for ordering services under this contract. BPA's shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks that extend beyond the fiscal year for which funds are available shall include FAR 52.232-19, Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

(B) All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

5. Performance of Services

(A) The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering office.

(B) The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering office.

(C) The Agency should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

(D) Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

6. Inspection of Services

The Inspection of Services-Fixed Price (AUG 1996) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection-Time-and-Materials and Labor-Hour (JAN 1986) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. Responsibilities of the Contractor

The Contractor shall comply with all laws, ordinances, and regulations (Federal, state, city, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 Rights in Data – General, may apply.

8. Responsibilities of the Government

Subject to security regulations, the ordering office shall permit Contractor access to all facilities necessary to perform the requisite IT/EC Services.

9. Independent Contractor

All IT Services performed by the Contractor under the terms of this contract shall be as an independent contractor, and not as an agent or employee of the Government.

10. Organizational Conflicts of Interest

(A) Definitions.

"Contractor" means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

"Contractor and its affiliates" and "Contractor or its affiliates" refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which

the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An "Organizational conflict of interest" exists when the nature of the work to be performed under a proposed Government contract, without some restriction on activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor or its affiliates' objectivity in performing contract work.

(B) To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the Government, ordering offices may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. Invoices

Upon completion of the work ordered, the Contractor shall submit invoices for IT services. Progress payments may be authorized by the ordering office on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. Payments

For firm-fixed price orders, the Government shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts (Alternate I (APR 1984)) at FAR 52.232-7 applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts (FEB 1997) (Alternate II (JAN 1986)) at FAR 52.232-7 applies to labor-hour orders placed under this contract.

13. Resumes

Resumes shall be provided to the GSA Contracting Officer or the user agency upon request.

14. Incidental Support Costs

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering agency in accordance with the guidelines set forth in the FAR.

15. Approval of Subcontract

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

USA Commitment to Promote Small Business Participation Procurement Programs

Preamble

Accenture provides commercial products and services to the Federal Government. We are committed to promoting participation of small, small disadvantaged, and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protege programs, joint ventures, teaming arrangements, and subcontracting.

Commitment

As a firm, we are committed to the following goals:

- To actively seek and partner with small businesses.
- To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.
- To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.
- To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.
- To ensure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.
- To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.
- To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged, and women-owned small businesses to promote and increase their participation in Federal Government contracts. To accelerate potential opportunities please contact Stanley S. Mate, Director of Contracts, (703) 947-2176, stanley.s.mate@accenture.com, fax: (703) 947-6785.

Suggested Format for Blanket Purchase Agreement (BPA) :

BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (Agency) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPA's eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the Government that works better and costs less.

Signatures

Agency

Date
Date

Contractor

Basic Guidelines for Contractor Team Arrangements:

BASIC GUIDELINES FOR USING
"CONTRACTOR TEAM ARRANGEMENTS"

Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a customer agency requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPA's are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.
- Customers make a best value selection.

Information Technology Professional Services (SIN 132-51)

In the rapidly changing public-sector landscape, government executives face the constant challenge of achieving greater results with fewer resources. The increasing complexity of conducting business dictates simplified, improved service delivery. Information technology can facilitate achieving these difficult goals—if utilized correctly. Accenture understands the hurdles your organization faces and can help achieve more and use less through Information Technology (IT).

Together, Accenture Information Technology Services provide a comprehensive approach for developing and attaining your business and technology vision. Our services help define your vision and develop a migration plan for transitioning the organization to the desired state. Our services help your organization implement the plan to improve business processes, deploy a comprehensive technology infrastructure, and design and develop innovative information technology solutions.

Each of our service areas are described in detail in the remainder of this section.

To enable you to take advantage of the professional services that best meet your organization’s needs, Accenture provides comprehensive services in each of the following areas:

- 1. IT Program and Project Management Services**
- 2. Strategic Planning Services**
- 3. IT Business Process Change Services**
- 4. IT Systems Analysis and Design Services**
- 5. IT Systems Development and Deployment Services**
- 6. IT Technical Infrastructure Services**
- 7. IT Operations and Maintenance Services**
- 8. IT Continuous Improvement Services**

1. IT Program and Project Management Services

The leadership art of providing overall management and control for a program or project to the satisfaction of the customer through the use of appropriate disciplines, techniques, practices, and tools to achieve program objectives related to scope, quality, risk, schedule, and cost.

IT Program and Project Management Services involve all tasks related to planning, developing, implementing, and monitoring IT initiatives to ensure delivery. With more than 30 years' experience managing large complex information systems projects and major change programs for both commercial and government organizations, Accenture is uniquely qualified to provide government agencies IT Program and Project Management Services.

IT Program Management Services

IT Program Management is the infrastructure that holds together the interrelated projects of an IT change program. Effective Program Management is critical in today's environment of limited resources and rapidly evolving technology. Successful program execution requires the coordination of the strategic vision, tactical planning, and the operational implementation of the entire program.

Accenture provides overall management and control for change programs consisting of multiple projects. We can help your organization manage all components of an IT program, including the requirements definition, quality management, risk assessment and mitigation, schedule, procurement, resources definition and allocation, finances, and contracts.

Our specific Program Management services include:

- Development of the overall program plan
- Mobilization of the program resources
- Management of the program execution, including adherence to the quality management plan

IT Project Management Services

IT Project Management is more than simply delivering "on time and on budget." Successful project management carefully balances scope, quality, resources, risk, and schedule. Our comprehensive approach to project management focuses on jointly defining project expectations, completing deliverables as efficiently and effectively as possible, and achieving the expected project results. By using our rigorous approach to project management, we have built a strong reputation for managing projects that deliver quality products on schedule that meet or exceed expectations.

Our specific IT Project Management Services include:

- Developing project management and quality management plans
- Documenting standards and procedures
- Monitoring progress against the project plan
- Addressing schedule variances
- Documenting and reporting progress
- Identifying risks and managing changes
- Implementing process improvements

2. Strategic Planning Services

Setting the strategic direction for enabling business change through the use of Information Technology.

IT strategic planning enables an organization to define the use of IT to implement business strategy, achieve competitive advantage, and improve process efficiency. These services help establish the direction for management, delivery, and use of IT within the organization. Developing a comprehensive and realistic organizational IT strategy that enables the business strategy is a complex task. Working with representatives from your business and technology communities, Accenture helps determine your agency's IT needs. We then draw on our extensive experience developing IT strategies to provide a world class solution that defines the direction for using technology to achieve your business vision.

The Accenture approach to developing an IT strategy involves the following four steps:

Assess Current IT Environment

This step involves assessing the current state of the organization's IT capabilities and the degree to which the IT environment supports the business strategy. Accenture performs this assessment to determine the quality and adequacy of the current IT solutions including business systems, computer operations, technical architecture, and capacity. The assessment will also help determine the level of user satisfaction with the current IT environment and the organization's ability to assimilate IT change.

Develop IT Vision

Developing an IT vision involves identifying the organization's IT objectives and determining the characteristics of the target IT environment, including the information, business systems, technology, and processes. Accenture utilizes its knowledge of best practices and technology trends to identify opportunities for enhanced performance and process improvement through the use of technology. This step results in the definition of an IT vision that sets the organization's imperatives and opportunities for improvement.

Formulate IT Strategy

Accenture works with your organization to formulate an IT strategy that sets the direction for using information and technology to achieve the organization's business vision and business strategy. During this step, we develop and analyze strategic options to address the imperatives and opportunities identified in the assessment and vision. The analysis includes an evaluation of the feasibility of each identified option, given the existing information processing environment and the impact that each would have on the organization. A conceptual view of the data, application, technology, and organization architectures for the information systems supporting each of the IT strategies will also be developed. The results of this analysis are used to determine the most effective IT strategy for the organization.

Develop IT Migration Plan

The IT Migration Plan is a high-level plan for implementing the organization's IT strategy. During this step, Accenture identifies the business process, data and application, organization, and technology action items required to implement the IT strategy. Using these action items, we develop an overall IT Migration Plan that describes how your organization will move toward its target environment.

3. IT Business Process Change Services

Creating a blueprint for change by identifying opportunities and defining conceptual designs to transform the performance of an organization; analyzing, developing, and deploying business process change to enable an organization to achieve its strategic goals.

Our IT Business Process Change Services help an organization define its business strategy, analyze and improve processes, and design the business systems and organization structure that enable the deployment of the required changes. When implemented in conjunction with an IT change program, business process change can yield tremendous improvements in the organization's level of service and cost structure.

Business process change is realized through the delivery of improved organizational, skill, application, and technical capabilities. Failure to integrate all four capabilities on a reengineering project dramatically reduces its chance of success. As the premier provider of business process change services worldwide, Accenture is the right choice to provide these services to your organization. To implement an effective business change program, an organization must employ a structured approach to keep the effort focused and effectively moving forward. The Accenture business process change methodology will provide this approach. Our methodology provides a structured, yet flexible, guide to the business change process that will result in a tailored solution to fit precisely with your requirements.

Our IT Business Process Change Services involve a series of the following related components that result in a holistic and achievable business process change solution.

Business Architecture Development

Accenture begins its Business Architecture Development Services with business diagnosis to identify why change is important to your organization and to determine where the greatest value can be delivered. We then define an operating strategy, develop an integrated conceptual design for the operations of the organization, and develop a master plan of attack for implementing the desired change and sustaining the desired performance levels. Our Business Architecture Development Services help your organization ensure that it has clearly defined areas for improvement and that they fit with the organization's overall blueprint. Business Architecture Development's focus on the value change can bring to an organization make it the preferred starting point for all IT systems development projects.

Business Process Analysis

Business Process Analysis provides the services required to analyze current processes and to design detailed process improvements. Accenture begins this service by defining the next level business needs, which are a more specific view of the organization, process, and technology requirements. This process involves analyzing the as-is processes, including the current internal and external constraints and metrics, and developing the initial to-be design that highlights specific improvement opportunities. This analysis allows us to design the new processes and metrics. In addition, the organization and business system requirements for change are identified.

Organization and Job Development

Accenture Organization and Job Development Services utilize our industry-leading Change Management competency group to design unique organizational structures to enable your business strategy. We design a structure that allows your organization to systematically respond to business events, consistently provide value to customers, and effectively and efficiently manage mission-critical processes. Based on this structure, we define jobs and skill requirements, assess the organization's current ability to satisfy these skill requirements, and develop a training curriculum and plan for the organization.

Business System Development

The development of business systems that support the streamlined processes is critical to a business process change program. Our Business System Development Services are described under IT Systems Analysis and Design Services and IT Systems Development and Deployment Services.

Business Capability Deployment

Business Capability Deployment involves the implementation of the business process change program. Once the new business processes, technology, and organization changes have been developed, Accenture employs our Business Capability Deployment Services to help your organization achieve and sustain change. We begin this service by testing the integration of all components of change to ensure they satisfy the business case for the program. After verification, a pilot of the business solution is executed to prove the feasibility of the implementation, the completeness of the solution, and the realization of the anticipated benefits. After the pilot is successfully implemented, Accenture helps the organization with full rollout and management of the change program to ensure that the process improvements are sustained.

4. IT Systems Analysis and Design Services

Analysis and design of new business systems that enable an organization to achieve its strategic goals.

IT Systems Analysis and Design Services consists of formulating the business requirements, formalizing the systems requirements, and designing business systems to support the organization's business needs. Accenture has built its world-class reputation by successfully defining and designing innovative business systems that help organizations optimize business operations. Accenture uses our Business Integration Methodology to guide your organization through the critical, complex aspects of systems analysis and design.

Accenture IT Systems Analysis and Design Services are as follows:

Business Case Development

Business Case Development is critical to determining the justification for a business system and ensuring executive support for the development effort. Accenture Business Case Development Services helps your organization identify and communicate the value to be provided to the organization by the development of a business system. Accenture performs a detailed analysis to determine the value proposition offered by a system, including the identification of the business, process, and organizational improvements that will be provided. We then translate the value of these improvements into time and cost savings and help to communicate the business case to executive management.

Requirements Definition and Analysis

Requirements Definition and Analysis involves developing a detailed understanding of the user population, usability requirements, and functional requirements of an

organization in order to develop a user requirements specification that will drive the systems development process. Using Joint Application Development (JAD) sessions and interviews, we define and document the organization and workflow that will be supported by the system. After defining the user requirements, we develop prototypes and data, event, and process models to ensure the system is feasible and that it will support the business needs.

COTS Software Selection

In selecting the commercial off-the-shelf (COTS) software that best supports your organization's business needs, many factors must be considered, including user requirements, technical requirements and constraints, initial cost, and operating costs. Our extensive experience selecting and implementing packaged software solutions allows us to select the right product for your organization. We help your organization select the best product by surveying candidate packages that meet requirements, establishing relevant selection criteria, evaluating the candidate software packages, and recommending the best solution. During the evaluation, we will capitalize on our extensive experience integrating COTS software for government agencies, including packages developed by industry leaders such as PeopleSoft, Lawson, and Rel-Tek.

System Design

Accenture Systems Design Services help your organization develop detailed designs for your business systems. Accenture utilizes the design phase of our systems development methodology to design the automated processes, application architecture, application modules, databases, interfaces, and operations procedures for the system. The use of our methodology ensures that all aspects of your business system are carefully designed to meet the users' needs, to ensure feasibility of the system, and to minimize development costs.

5. IT Systems Development and Deployment Services

Translation of system designs into business systems that allow organizations to achieve advantage through the use of technology.

IT Systems Development and Deployment Services involve the development, testing, and implementation of information systems. At Accenture, we use our Business Integration Methodology to guide the development process in a predictable, repeatable manner. Using this methodology, we reduce complexity and risk of developing a system and ensure a timely and organized delivery of the system.

Accenture IT Systems Development and Deployment Services are as follows:

Custom Systems Development

Custom Systems Development involves building, testing, and deployment of custom business systems. Accenture performs custom systems development using a variety of programming languages, tools including CASE Tools, and techniques such as Rapid Application Development (RAD). Accenture is also the leader in developing client-server business applications. We have developed our Client-Server Center of Excellence (CSCOE) in Minneapolis to help our clients implement proven client-server solutions.

We will employ the Delivery phase of our Business Integration Methodology when providing Custom Systems Development Services to your organization. Our services include detailed design and programming of application modules and interfaces, testing at all levels, and conversion of the system. During custom systems development, we develop a migration architecture that defines the required interfaces to the organization's current and future systems to ensure that the new system operates seamlessly with the organization's business systems architecture. Use of our Business Integration Methodology ensures delivery of applications that meet your functional and quality requirements on schedule and within budget.

COTS Software Integration

The use of COTS software is becoming increasingly important as organizations look to reduce costs and schedules associated with implementing business systems. The implementation of the right COTS software solution can provide an organization with cost-effective solutions in a short timeframe. In order to achieve the benefits of COTS software, the integration effort must be managed and executed correctly. Accenture COTS Software Integration Services help your organization perform a successful integration. Our full systems development lifecycle services include a detailed analysis to determine the required software modifications and the new programs that must be developed. Throughout the development effort, we maintain strict control of the baseline software and employ rigorous configuration management procedures to minimize and control modifications to the baseline software.

Electronic Commerce/Electronic Data Interchange (EDI) Development

Electronic Commerce and EDI can provide your organization faster operations, improved service, and lower operations costs. Accenture Electronic Commerce/EDI Development Services help your organization identify opportunities for leveraging these technologies and provide the system design and development services required to build the business systems. Drawing on our experience helping other organizations utilize these technologies and the technology expertise developed at our Center for Strategic Technology Research (CSTaR), Accenture will help your organization envision, build, and implement strategic Electronic Commerce/EDI solutions.

Data Warehouse Development

Data warehousing can give your organization a strategic tool for planning and managing your business operations. Accenture's Data Warehouse Development Services help plan and implement data warehouse solutions that allow your organization to take advantage of its information assets. We utilize our Information Delivery Facility (IDF) methodology to define the business requirements and deliver a complete architecture for the delivery of high-value information to your organization's users.

Internet/Intranet Development

Our Internet/Intranet Development Services help organizations identify and implement solutions that take advantage of Internet technology. Accenture identifies business processes that use of the Internet can improve and determines the risks and costs associated with implementing them. Based on user requirements and our experience implementing Internet applications, we employ our Software Design and Development Services to develop your Internet business systems.

System Assurance

System Assurance involves all levels of testing performed to ensure the business system meets the functional and quality requirements. Accenture Systems Assurance Services provide your organization with a rigorous systems assurance approach. Incorporated into our methodology as the basis for testing is the industry standard V-model of testing. The V-model helps identify the relationships between defined business requirements and the design and construction of the system components from business case definition through module construction. The V-model testing approach provides a structured testing framework, emphasizing quality from the initial requirements stage through the final testing stage. We use the testing component of our methodology to develop and execute a test strategy for your organization. We plan, execute, and verify systems quality at the component (unit testing), assembly (integration testing) and product (systems testing) levels, as well as performing benefits realization testing to ensure the business case for the system will be met and operational readiness testing to ensure that the system can be correctly deployed.

Configuration Management

Our Configuration Management Services provide your organization with control and accounting of all components of the IT environment. These services involve the management and control of system objects such as program code, database specifications, job controls, and user manuals that reside in an electronic repository and will eventually make up the operational system. Configuration management also covers critical published documents, including the Business Case, Release Plans, Requirements Specifications, and Design Reports.

Training Development and Delivery

Training Development and Delivery Services focus on ensuring that users understand how to perform their jobs using the new system in order to take full advantage of the organization's systems development investment. At Accenture, we know that the ideal training approach is unique to each organization and is based on a number of factors, including the organization's training objectives, the users' ability and geographic distribution, and the level of training resources. In most cases, Accenture Training Development and Delivery Services utilize personnel from our Change Management competency group to develop and deliver professional training using proven training strategies and delivery mechanisms including instructor-led training, self-study training, and computer-based training (CBT).

Implementation Planning

Implementation planning helps ensure that an organization experiences a smooth and orderly transition to the newly developed system. Accenture Implementation Planning Services involve the development of a training curriculum, a systems migration approach, the design of the conversion programs and testing approach, and the planning of the production system configuration. The resulting implementation plan assigns

responsibilities to specific individuals, assesses required levels of effort, and identifies the performance timeframe for each work step. Our methodical approach to implementation planning addresses all implementation requirements, which in turn, will allow for a smooth transition to the new system.

Systems Deployment

Systems deployment involves the preparation for and execution of conversion activities required to install a business system. Systems deployment must be planned and executed accurately to ensure a smooth transition to the new system. Accenture Systems Deployment Services help your organization install your new system by performing tasks such as preparation of the production site, conversion of production data, and training of production systems support personnel to ensure that the appropriate knowledge of the system is transferred to the organization. Our services also include the performance of readiness tests, site conversion, system rollout, and production monitoring.

6. IT Technical Infrastructure Services

The analysis, development, and deployment of new computing, communications, and knowledge infrastructure to enable an organization to achieve its strategic IT goals.

The goal of IT Technical Infrastructure Services is to develop an organization's IT capability to support both its current business needs and new business opportunities. As the leader in applying leading-edge technology solutions to business applications, Accenture capitalizes on its breadth of experience to design and deploy a technical infrastructure that supports your organization's business needs. Our approach to delivering a technical infrastructure focuses on establishing an integrated, flexible technical infrastructure that supports the complex, integrated business system solutions required in today's business environment.

Accenture IT Technical Infrastructure Services are as follows:

Business Systems Architecture Services

The Business Systems Architecture defines the way human performance, processes, and technology are integrated to transform the organization. Accenture Business Systems Architecture Services analyze an organization's business system architecture and technical infrastructure blueprint to ensure that the architecture supports all business processes and that the primary infrastructure components have been identified.

Capacity Planning Services

Capacity planning identifies technical constraints under which an organization operates. It is instrumental in determining the type, size, and capacity of hardware and network components required to support the organization.

To provide this service, Accenture analyzes the capacity provided by an organization's current infrastructure, estimates future requirements, and develops a cost effective plan for addressing the capacity requirements.

Development and Execution Architecture Services

The development and execution architecture is critical to providing an organization with a standard environment that enables efficient development and stable execution of production systems. A stable architecture translates into tangible business benefits, such as reduced training costs and increased development productivity. Accenture Development and Execution Architecture Services analyze an organization's business systems plans, current development and execution architecture, and the latest technologies to design, build, and deploy the appropriate development and execution architecture.

Network Architecture Services

Network Architecture is the practice of deploying all components of an organization's network, such as:

- Physical network
- Communications middleware
- Network applications
- Network management

Using our proven network solution methodology, Accenture Network Architecture Services simplify complex issues, optimize resources, improve functionality, and maximize economies of scale. Our network solutions methodology allows us to successfully analyze requirements, evaluate options, make selections, develop designs, and install and test the physical network, network system software, middleware, network applications and network management services for your organization.

Hardware and System Software Services

Identifying requirements for hardware and system software platforms is pivotal to providing a flexible, cost-effective technical infrastructure solution that best meets your organization's needs. To successfully deliver this service, Accenture analyzes an organization's system and capacity requirements, evaluates alternatives based on functionality, compatibility, and cost, and makes the optimal hardware and system software selections. Once the products are selected, we install and test the hardware and system software components to ensure proper configuration.

Operations Architecture Services

The Operations Architecture is the combination of tools, support services, procedures, and controls required to operate the production business systems, to maintain the technical infrastructure, and to allow them to evolve over time.

Accenture Operations Architecture Services gather and analyze the functional and quality requirements for an organization's operations architecture, including the management of distributed environments. We then design, build, and help deploy the operations architecture including the installation of tools, development of procedures, and training of operations personnel.

7. IT Operations and Management Services

Leveraging the IT Operations and Maintenance expertise of others so that an organization can remain focused on achieving success in the present and in the future.

IT Operations and Maintenance involves:

- Designing the IT organization's structure and processes
- Managing an organization's IT operations including networks, and data center operations
- Maintaining application programs or processes

The goal of these services is to implement the most effective method for supporting the IT organization's operations and maintenance needs. Accenture delivers these services through our Business Practice Management group, which specializes in developing innovative solutions for IT operations and application management services.

Accenture IT Operation and Maintenance Services are as follows:

IT Organization Design and Training

Effectively meeting business system and technology needs challenges all organizations. Accenture IT Organization Design and Training Services help implement an IT organization structure and service delivery method that results in effective systems delivery and operations and improved IT customer satisfaction. We analyze the organization's IT delivery requirements and current processes to determine the ideal organization structure, procedures, and skill requirements for your IT personnel. We then help implement the target organization and develop the policies, procedures and training strategy that ensure the IT organization possesses the required skills.

IT Operations

IT Operations involves providing the services required to operate and maintain an organization's IT production and development environments. Accenture provides a variety of IT Operations services such as:

- Data center operations management
- WAN, LAN, and voice network management
- Desktop/distributed systems management
- Help desk management

At Accenture, we believe that our IT Operations capabilities contribute to an organization's overall business performance. Our capabilities help an organization change rapidly in response to competitive pressures and obtain better access to new technologies and capabilities. Acting as an organization's information technology agent, we use our years of information technology experience to manage an organization's technology operations from concept creation and development through maintenance and retirement.

Application Management

Application Management refers to managing and continuously improving sets of applications or application management processes. Accenture provides Application Management Services using our systems development methodology and functional and technical expertise. Accenture provides organizations with significant savings through our proven ability to manage the maintenance of multiple applications, such as those classified as mission critical, or managing changes to multiple systems with varying priorities while managing the pertinent relationships. We also draw on our global knowledge base to formulate a functional and technical understanding of your applications, thereby providing solutions that not only fit your technical boundaries but that also provide sound functional solutions to meet your users' business needs.

8. IT Continuous Improvement Services

Providing organizations with the means to measure, evaluate, and improve their systems development capabilities.

IT Continuous Improvement Services are integral to the successful formulation of an organization's systems development processes. By establishing performance goals, developing methods to measure performance against these goals and continually monitoring the organization's performance, an IT organization can effectively provide expert service to its customers. Accenture specializes in developing continuous improvement approaches for all organizations, especially IT organizations. We apply continuous improvement techniques to our own methodologies and systems development practices and have helped numerous organizations improve their IT processes. Accenture can work with your organization to review current processes and implement

improvements by developing a customized and innovative continuous improvement approach that utilizes the latest practices and metrics for delivering IT services.

Accenture IT Continuous Improvement Services are as follows:

Innovative IT Solution Delivery

IT organizations must make continuous improvements to their systems development processes if they want to provide timely, expert IT services that meet their organization's expectations and enable it to achieve its business objectives. Accenture Innovative IT Solution Delivery Services will assess your organization's current system development methodology to determine its effectiveness and use and identify areas for improvement. We work with you to tailor your methodology to incorporate the latest innovations and industry best practices. By incorporating the latest improvement techniques, Accenture helps your IT organization improve its delivery of systems development services.

IT Continuous Improvement

The implementation of a continuous improvement program is critical to ensuring that your IT organization is providing quality products and services in a timely manner. Establishing metrics is an integral part of helping organizations develop a continuous improvement approach. Metrics provide the tools necessary to monitor an organization's current performance and identify improvements in the systems building process. Accenture IT Continuous Improvement Services provide your IT organization with a method for establishing system development metrics and implementing a continuous improvement program.

We assist in the implementation of our two-level metric approach to measuring the scope, quality, effort, risk, and time associated with your organization's development process and deliverables. The first level, Testing Metrics, are process-level metrics that allow us to help organizations manage their day-to-day testing related activities. The second level, Vital Few Metrics, are high-level (top-down) metrics that allow us to evaluate an organization's systems development at the end of each release. Both sets of metrics are effective tools for measuring and improving an organization's systems building capabilities.

By implementing the metrics program and establishing a mechanism for continuous improvement, we will help develop a customized continuous improvement approach that, in turn, will enable your organization to deliver quality, value-added services.

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Labor Category Descriptions

SIN 132-51:

Business Integration

A key component of our ability to help our clients change to become more successful is hiring, training, and maintaining highly skilled professional personnel. We are pleased to offer you the service of our professionals using the following Business Integration labor categories. Accenture Business Integration professionals deliver world-class business solutions through business process redesign, information systems implementation, and organizational design and human resource development. The general experience and functional responsibility represent the minimum qualifications for each category. In regards to Business Integration general experience, an Advanced Degree equals up to two years of experience. Resumes will be provided upon request.

Business Integration Partner

General Experience. Business Integration Partners possess at least 12 years of experience in information systems implementation, change management efforts or business process redesign.

Functional Responsibility. A Business Integration Partner has overall accountability for business solution programs. Business Integration Partners are responsible for product delivery and financial management of client engagements. A Business Integration Partner performs independent quality assurance reviews of program performance and deliverables to ensure that contractual obligations are being met. Business Integration Partners also are recognized experts in the areas of business process redesign, technical architecture, organizational change or specific industries. They lend thought leadership to engagement teams in developing creative solutions to client business problems.

Minimum Education: Bachelor's Degree

Business Integration Associate Partner 4

General Experience. Business Integration Associate Partner (4)s possess at least 13 years of experience in information systems implementation, change management efforts or business process redesign.

Functional Responsibility. Business Integration Associate Partner (4)s have management authority for client engagements. In this capacity, they apply their extensive experience in planning and managing large scale, complex projects to control overall project scope, budgets and schedules for multi-project engagements. Business Integration Associate Partner (4)s perform such duties as:

- Set overall policy direction for client engagements
- Communicate with Business Integration Partner and client executive management to ensure critical issues are addressed
- Provide expert guidance to projects in industry and functional areas

- Act as senior client liaison
- Oversee contract and financial management of one or more client engagements.

Minimum Education: Bachelor's Degree

Business Integration Associate Partner 3

General Experience. Business Integration Associate Partner (3)s possess at least 12 years of experience in information systems implementation, change management efforts or business process redesign.

Functional Responsibility. Business Integration Associate Partner (3)s have management authority for client engagements. In this capacity, they apply their extensive experience in planning and managing large scale, complex projects to control overall project scope, budgets and schedules for multi-project engagements. Business Integration Associate Partner (3)s perform such duties as:

- Set overall policy direction for client engagements
- Communicate with Business Integration Partner and client executive management to ensure critical issues are addressed
- Provide expert guidance to projects in industry and functional areas
- Act as senior client liaison
- Oversee contract and financial management of one or more client engagements.

Minimum Education: Bachelor's Degree

Business Integration Associate Partner 2

General Experience. Business Integration Associate Partner (2)s possess at least 11 years of experience in information systems implementation, change management efforts or business process redesign.

Functional Responsibility. Business Integration Associate Partner (2)s have management authority for client engagements. In this capacity, they apply their extensive experience in planning and managing large scale, complex projects to control overall project scope, budgets and schedules for multi-project engagements. Business Integration Associate Partner (2)s perform such duties as:

- Set overall policy direction for client engagements
- Communicate with Business Integration Partner and client executive management to ensure critical issues are addressed
- Provide expert guidance to projects in industry and functional areas
- Act as senior client liaison
- Oversee contract and financial management of one or more client engagements.

Minimum Education: Bachelor's Degree

Business Integration Associate Partner 1

General Experience. Business Integration Associate Partner (1)s possess at least 10 years of experience in information systems implementation, change management efforts or business process redesign.

Functional Responsibility. Business Integration Associate Partner (1)s have management authority for client engagements. In this capacity, they apply their extensive experience in planning and managing large scale, complex projects to control overall project scope, budgets and schedules for multi-project engagements. Business Integration Associate Partner (1)s perform such duties as:

- Set overall policy direction for client engagements
- Communicate with Business Integration Partner and client executive management to ensure critical issues are addressed
- Provide expert guidance to projects in industry and functional areas
- Act as senior client liaison
- Oversee contract and financial management of one or more client engagements.

Minimum Education: Bachelor's Degree

Business Integration Senior Manager 3

General Experience. Business Integration Senior Manager (3)s at least 10 years of experience in information systems implementation, change management efforts or business process redesign.

Functional Responsibility. Business Integration Senior Manager (3)s apply their broad management skills and specialized functional and technical expertise to lead complex, large projects in delivering client solutions or to manage the operations of multiple Accenture projects. Business Integration Senior Managers provide subject matter expertise in industry, process or technology areas. A Business Integration Senior Manager (3) is qualified to perform such tasks as:

- Plan and manage the work of information systems project teams
- Design and implement new organization structures
- Conceptual design and development of training curricula
- Work with client executives to facilitate organizational change programs and realize business goals
- Lead clients through streamlining, reengineering and transforming business processes
- Ensure consistency of quality across multiple projects
- Manage client contracts.

Minimum Education: Bachelor's Degree or 3 years related experience.

Business Integration Senior Manager 2

General Experience. Business Integration Senior Manager (2)s at least 9 years of experience in information systems implementation, change management efforts or business process redesign.

Functional Responsibility. Business Integration Senior Manager (2)s apply their broad management skills and specialized functional and technical expertise to lead complex, large projects in delivering client solutions or to manage the operations of multiple Accenture projects. Business Integration Senior Managers provide subject matter expertise in industry, process or technology areas. A Business Integration Senior Manager (2) is qualified to perform such tasks as:

- Plan and manage the work of information systems project teams
- Design and implement new organization structures
- Conceptual design and development of training curricula
- Work with client executives to facilitate organizational change programs and realize business goals
- Lead clients through streamlining, reengineering and transforming business processes
- Ensure consistency of quality across multiple projects
- Manage client contracts.

Minimum Education: Bachelor's Degree or 3 years related experience.

Business Integration Senior Manager 1

General Experience. Business Integration Senior Manager (1)s at least 8 years of experience in information systems implementation, change management efforts or business process redesign.

Functional Responsibility. Business Integration Senior Manager (1)s apply their broad management skills and specialized functional and technical expertise to lead complex, large projects in delivering client solutions or to manage the operations of multiple Accenture projects. Business Integration Senior Managers provide subject matter expertise in industry, process or technology areas. A Business Integration Senior Manager (1) is qualified to perform such tasks as:

- Plan and manage the work of information systems project teams
- Design and implement new organization structures
- Conceptual design and development of training curricula
- Work with client executives to facilitate organizational change programs and realize business goals
- Lead clients through streamlining, reengineering and transforming business processes
- Ensure consistency of quality across multiple projects
- Manage client contracts.

Minimum Education: Bachelor's Degree or 3 years related experience.

Business Integration Manager 4

General Experience. Business Integration Manager (4)s possess at least 8 years of experience in information systems implementation, change management efforts or business process redesign.

Functional Responsibility. Business Integration Manager (4)s apply their broad management skills and specialized functional and technical expertise to guide project teams in delivering client solutions or to manage the day-to-day operations of Accenture projects. Business Integration Managers provide subject matter expertise in industry, process or technology areas. A Business Integration Manager (4) is qualified to perform such tasks as:

- Plan and manage the work of information systems project teams
- Design and implement new organization structures
- Conceptual design and development of training curricula
- Assist an organization translate its vision and strategy into core human resource and business processes
- Lead clients through streamlining, reengineering and transforming business processes
- Develop and execute project budgets.

Minimum Education: Bachelor's Degree or 3 years related experience.

Business Integration Manager 3

General Experience. Business Integration Manager (3)s possess at least 7 years of experience in information systems implementation, change management efforts or business process redesign.

Functional Responsibility. Business Integration Manager (3)s apply their broad management skills and specialized functional and technical expertise to guide project teams in delivering client solutions or to manage the day-to-day operations of Accenture projects. Business Integration Managers provide subject matter expertise in industry, process or technology areas. A Business Integration Manager (3) is qualified to perform such tasks as:

- Plan and manage the work of information systems project teams
- Design and implement new organization structures
- Conceptual design and development of training curricula
- Assist an organization translate its vision and strategy into core human resource and business processes
- Lead clients through streamlining, reengineering and transforming business processes
- Develop and execute project budgets.

Minimum Education: Bachelor's Degree or 3 years related experience.

Business Integration Manager 2

General Experience. Business Integration Manager (2)s possess at least 6 years of experience in information systems implementation, change management efforts or business process redesign.

Functional Responsibility. Business Integration Manager (2)s apply their broad management skills and specialized functional and technical expertise to guide project teams in delivering client solutions or to manage the day-to-day operations of Accenture projects. Business Integration Managers provide subject matter expertise in industry, process or technology areas. A Business Integration Manager (2) is qualified to perform such tasks as:

- Plan and manage the work of information systems project teams
- Design and implement new organization structures
- Conceptual design and development of training curricula
- Assist an organization translate its vision and strategy into core human resource and business processes
- Lead clients through streamlining, reengineering and transforming business processes
- Develop and execute project budgets.

Minimum Education: Bachelor's Degree or 3 years related experience.

Business Integration Manager 1

General Experience. Business Integration Manager (1)s possess at least 5 years of experience in information systems implementation, change management efforts or business process redesign.

Functional Responsibility. Business Integration Manager (1)s apply their broad management skills and specialized functional and technical expertise to guide project teams in delivering client solutions or to manage the day-to-day operations of Accenture projects. Business Integration Managers provide subject matter expertise in industry, process or technology areas. A Business Integration Manager (1) is qualified to perform such tasks as:

- Plan and manage the work of information systems project teams
- Design and implement new organization structures
- Conceptual design and development of training curricula
- Assist an organization translate its vision and strategy into core human resource and business processes
- Lead clients through streamlining, reengineering and transforming business processes
- Develop and execute project budgets.

Minimum Education: Bachelor's Degree or 3 years related experience.

Business Integration Consultant 4

General Experience. Business Integration Consultant (4)s possess at least 5 years of experience in information systems implementation, change management efforts or business process redesign.

Functional Responsibility. Business Integration Consultant (4)s apply their advanced skills and experience in systems development, detailed knowledge of business processes, technical background and supervisory skills to implement business solutions. On Accenture projects, Business Integration Consultants provide direction to project teams and interact with clients at the supervisory level. A Business Integration Consultant (4) is qualified to perform tasks such as:

- Develop functional and technical information system designs.
- Supervise business integration analysts in the development of software designs, computer programming, system testing or training curricula
- Lead business process redesign teams in the development of new business process architectures.
- Design training programs for information systems users
- Participate in quality reviews to ensure work complies with specified standards
- Develop team workplans
- Perform workflow analyses
- Design and manage databases
- Define information systems requirements
- Assist in project budget preparation.

Minimum Education: Bachelor's Degree or 3 years related experience.

Business Integration Consultant 3

General Experience. Business Integration Consultant (3)s possess at least 4 years of experience in information systems implementation, change management efforts or business process redesign.

Functional Responsibility. Business Integration Consultant (3)s apply their advanced skills and experience in systems development, detailed knowledge of business processes, technical background and supervisory skills to implement business solutions. On Accenture projects, Business Integration Consultants provide direction to project teams and interact with clients at the supervisory level. A Business Integration Consultant (3) is qualified to perform tasks such as:

- Develop functional and technical information system designs.
- Supervise business integration analysts in the development of software designs, computer programming, system testing or training curricula
- Lead business process redesign teams in the development of new business process architectures.
- Design training programs for information systems users

- Participate in quality reviews to ensure work complies with specified standards
- Develop team workplans
- Perform workflow analyses
- Design and manage databases
- Define information systems requirements
- Assist in project budget preparation.

Minimum Education: Bachelor's Degree or 3 years related experience.

Business Integration Consultant 2

General Experience. Business Integration Consultant (2)s possess at least 3 years of experience in information systems implementation, change management efforts or business process redesign.

Functional Responsibility. Business Integration Consultant (2)s apply their advanced skills and experience in systems development, detailed knowledge of business processes, technical background and supervisory skills to implement business solutions. On Accenture projects, Business Integration Consultants provide direction to project teams and interact with clients at the supervisory level. A Business Integration Consultant (2) is qualified to perform tasks such as:

- Develop functional and technical information system designs.
- Supervise business integration analysts in the development of software designs, computer programming, system testing or training curricula
- Lead business process redesign teams in the development of new business process architectures.
- Design training programs for information systems users
- Participate in quality reviews to ensure work complies with specified standards
- Develop team workplans
- Perform workflow analyses
- Design and manage databases
- Define information systems requirements
- Assist in project budget preparation.

Minimum Education: Bachelor's Degree or 3 years related experience.

Business Integration Consultant 1

General Experience. Business Integration Consultant (1)s possess at least 2 years of experience in information systems implementation, change management efforts or business process redesign.

Functional Responsibility. Business Integration Consultant (1)s apply their advanced skills and experience in systems development, detailed knowledge of business processes, technical background and supervisory skills to implement

business solutions. On Accenture projects, Business Integration Consultants provide direction to project teams and interact with clients at the supervisory level. A Business Integration Consultant (1) is qualified to perform tasks such as:

- Develop functional and technical information system designs.
- Supervise business integration analysts in the development of software designs, computer programming, system testing or training curricula
- Lead business process redesign teams in the development of new business process architectures.
- Design training programs for information systems users
- Participate in quality reviews to ensure work complies with specified standards
- Develop team workplans
- Perform workflow analyses
- Design and manage databases
- Define information systems requirements
- Assist in project budget preparation.

Minimum Education: Bachelor's Degree or 3 years related experience.

Business Integration Analyst 4

General Experience. Business Integration Analysts (4)s possess at least 2 years of experience in information systems implementation, change management efforts or business process redesign.

Functional Responsibility. Business Integration Analyst (4)s apply their strong analytical and technical skills to assist in implementing business solutions. Business Integration Analysts are directed to exercise core skills on projects, or they may direct small teams. A Business Integration Analyst (4) is qualified to perform tasks such as:

- Document an organization's current business process flows
- Design, code and test functional components of information systems according to project specifications
- Identify and document functional requirements for information systems
- Develop project documentation and user training materials according to program specifications
- Conduct user training sessions
- Prepare communications plans
- Produce database extracts
- Provide technical support to software development teams
- Perform program management support tasks, such as status reporting and workplan maintenance.

Minimum Education: Bachelor's Degree or 3 years related experience.

Business Integration Analyst 3

General Experience. Business Integration Analysts (3)s possess 1 to 2 years of experience in information systems implementation, change management efforts or business process redesign.

Functional Responsibility. Business Integration Analyst (3)s apply their strong analytical and technical skills to assist in implementing business solutions. Business Integration Analysts are directed to exercise core skills on projects, or they may direct small teams. A Business Integration Analyst (3) is qualified to perform tasks such as:

- Document an organization's current business process flows
- Design, code and test functional components of information systems according to project specifications
- Identify and document functional requirements for information systems
- Develop project documentation and user training materials according to program specifications
- Conduct user training sessions
- Prepare communications plans
- Produce database extracts
- Provide technical support to software development teams
- Perform program management support tasks, such as status reporting and workplan maintenance.

Minimum Education: Bachelor's Degree or 3 years related experience.

Business Integration Analyst 2

General Experience. Business Integration Analysts (2)s possess at least 1 year of experience in information systems implementation, change management efforts or business process redesign.

Functional Responsibility. Business Integration Analyst (2)s apply their strong analytical and technical skills to assist in implementing business solutions. Business Integration Analysts are directed to exercise core skills on projects, or they may direct small teams. A Business Integration Analyst (2) is qualified to perform tasks such as:

- Document an organization's current business process flows
- Design, code and test functional components of information systems according to project specifications
- Identify and document functional requirements for information systems
- Develop project documentation and user training materials according to program specifications
- Conduct user training sessions
- Prepare communications plans

- Produce database extracts
- Provide technical support to software development teams
- Perform program management support tasks, such as status reporting and workplan maintenance.

Minimum Education: Bachelor's Degree or 3 years related experience.

Business Integration Analyst 1

General Experience. Business Integration Analysts (1)s have been trained in systems development and/or training methodologies.

Functional Responsibility. Business Integration Analyst (1)s apply their strong analytical and technical skills to assist in implementing business solutions. Business Integration Analysts are directed to exercise core skills on projects, or they may direct small teams. A Business Integration Analyst (1) is qualified to perform tasks such as:

- Document an organization's current business process flows
- Design, code and test functional components of information systems according to project specifications
- Identify and document functional requirements for information systems
- Develop project documentation and user training materials according to program specifications
- Conduct user training sessions
- Prepare communications plans
- Produce database extracts
- Provide technical support to software development teams
- Perform program management support tasks, such as status reporting and workplan maintenance.

Minimum Education: Bachelor's Degree or 3 years related experience.

Client Financial Management

Client Financial Management Associate Partner

General Experience. Client Financial Management Associate Partners possess at least 10 years of experience in the administrative and financial management of client engagements.

Functional Responsibility. Client Financial Management Associate Partners oversee the administrative and financial management of client engagements. A Client Financial Management Associate Partner is qualified to perform such tasks as:

- Provide expert counsel to Client Financial Management teams in the areas of work management activities, financial management, human resources management, contract management and facilities management for one or more client engagements

- Conduct Client Financial Management reviews and recommend specific improvement strategies
- Recognize internal and external trends, and adjust Client Financial Management strategies accordingly
- Oversee the management of one or more Client Financial Management teams.

Minimum Education: Bachelor's Degree.

Client Financial Management Senior Manager

General Experience. Client Financial Management Senior Managers possess at least 7 years of experience in the administrative and financial management of client engagements.

Functional Responsibility. Client Financial Management Senior Managers support project personnel in the administrative and financial management of client engagements. A Client Financial Management Senior Manager is qualified to perform such tasks as:

- Develop standards for and manage work management activities, financial management, human resources management, contract management and facilities management for one or more client engagements
- Provide quality management review for engagements
- Develop best practices for Client Financial Management
- Manage one or more Client Financial Management teams.

Minimum Education: Bachelor's Degree or 3 years related experience.

Client Financial Management Manager

General Experience. Client Financial Management Managers possess at least 5 years of experience in the administrative and financial management of client engagements.

Functional Responsibility. Client Financial Management professionals support project personnel in the administrative and financial management of client engagements. A Client Financial Management Manager is qualified to perform such tasks as:

- Ensure contractual compliance for an engagement
- Establish and monitor key performance indicators and engagement metrics
- Establish facilities management process and responsibilities
- Develop an engagement's quality plan
- Manage the Client Financial Management team.

Minimum Education: Bachelor's Degree or 3 years related experience.

Client Financial Management Specialist 2

General Experience. Client Financial Management Specialist (2)s possess at least 4 years of experience in the administrative and financial management of client engagements.

Functional Responsibility. Client Financial Management Specialist (2)s support project personnel in the administrative and financial management of client engagements. A Client Financial Management Specialist (2) is qualified to perform such tasks as:

- Set up and coordinate an engagement's work management processes, tools and reporting structure
- Set up and coordinate an engagement's financial accounting process
- Establish and manage human resources management processes for an engagement
- Support the development of an engagement's quality plan, procedures and metrics
- Supervise Client Financial Management analysts and assistants.

Minimum Education: Bachelor's Degree or 3 years related experience.

Client Financial Management Specialist 1

General Experience. Client Financial Management Specialist (1)s possess at least 3 years of experience in the administrative and financial management of client engagements.

Functional Responsibility. Client Financial Management Specialist (1)s support project personnel in the administrative and financial management of client engagements. A Client Financial Management Specialist (1) is qualified to perform such tasks as:

- Set up and coordinate an engagement's work management processes, tools and reporting structure
- Set up and coordinate an engagement's financial accounting process
- Establish and manage human resources management processes for an engagement
- Support the development of an engagement's quality plan, procedures and metrics
- Supervise Client Financial Management analysts and assistants.

Minimum Education: Bachelor's Degree or 3 years related experience.

Client Financial Management Analyst 2

General Experience. Client Financial Management Analyst (2)s possess at least 2 years of experience in the administrative and financial management of client engagements.

Functional Responsibility. Client Financial Management Analyst (2)s support project personnel in the administrative and financial management of client engagements. A Client Financial Management Analyst (2) is qualified to perform such tasks as:

- Prepare engagement reporting, trend analysis, costing and forecasting
- Prepare Accenture billings based upon contractual requirements
- Perform and monitor an engagement's internal financial accounting processes
- Perform and monitor an engagement's human resources and facilities management activities
- Track and monitor quality management checkpoints and metrics.

Minimum Education: Bachelor's Degree or 3 years related experience.

Client Financial Management Analyst 1

General Experience. Client Financial Management Analyst (1)s possess up to 1 year of experience in the administrative and financial management of client engagements.

Functional Responsibility. Client Financial Management Analyst (1)s support project personnel in the administrative and financial management of client engagements. A Client Financial Management Analyst (1) is qualified to perform such tasks as:

- Prepare engagement reporting, trend analysis, costing and forecasting
- Prepare Accenture billings based upon contractual requirements
- Perform and monitor an engagement's internal financial accounting processes
- Perform and monitor an engagement's human resources and facilities management activities
- Track and monitor quality management checkpoints and metrics.

Minimum Education: Bachelor's Degree or 3 years related experience.

Client Financial Management Assistant

General Experience. Client Financial Management Assistants possess up to 1 year of experience in the administrative and financial management of client engagements.

Functional Responsibility. Client Financial Management Assistants support project personnel in the administrative and financial management of client engagements. A Client Financial Management Assistant is qualified to perform such tasks as:

- Assist in maintaining and reconciling an engagement's work management records
- Assist in financial tracking and reporting

- Assist in an engagement's human resources management activities, such as performance evaluation tracking and team member scheduling
- Assist in facilities management for an engagement.

Minimum Education: High School Diploma.

Executive Assistance: Executive Assistant 3

General Experience. Executive Assistant (3)s possess 6 or more years of administrative experience.

Functional Responsibility. Executive Assistants provide administrative support to project managers, associate partners and partners on client engagements. Executive Assistant (3)s perform tasks such as tasks:

- Manage an executive's correspondence

Coordinate all aspects of on-site and off-site group meetings

Create or design presentation formats using advanced graphics

Analyze data and prepare complex reports.

Minimum Education: High School Diploma.

Executive Assistant 2

General Experience. Executive Assistant (2)s possess 1 to 5 years of administrative experience.

Functional Responsibility. Executive Assistants provide administrative support to project managers, associate partners and partners on client engagements. Executive Assistant (2)s perform tasks such as:

- Liaise with executive's clients
- Transcribe dictation from tape, voicemail, etc.
- Manage and coordinate calendars for one or more executives
- Arrange all aspects of on-site and off-site group meetings
- Prepare advanced graphics and other complex documents, such as tables and presentations.

Minimum Education: High School Diploma.

Executive Assistant 1

General Experience. Executive Assistant (1)s possess up to 1 year of administrative experience.

Functional Responsibility. Executive Assistants provide administrative support to project managers, associate partners and partners on client engagements. Executive Assistant (1)s perform tasks such as:

- Draft Executive correspondence
- Transcribe dictation from tape, voicemail, etc.
- Arrange domestic and international travel plans
- Maintain files and records relating to projects and engagements
- Produce and assemble documents such as spreadsheets and presentations using standard personal computer software.

Minimum Education: High School Diploma.

Labor Category Rates (SIN 132-51)

GOVERNMENT SITE RATES	
GSA Labor Categories	Effective 10/1/07 thru 3/14/09
SIN 132-51	
Business Integration Analyst 1	\$80.37
Business Integration Analyst 2	\$86.40
Business Integration Analyst 3	\$91.52
Business Integration Analyst 4	\$104.37
Business Integration Consultant 1	\$98.83
Business Integration Consultant 2	\$110.25
Business Integration Consultant 3	\$118.80
Business Integration Consultant 4	\$135.93
Business Integration Manager 1	\$151.73
Business Integration Manager 2	\$173.31
Business Integration Manager 3	\$187.18
Business Integration Manager 4	\$201.05
Business Integration Senior Manager 1	\$221.83
Business Integration Senior Manager 2	\$242.66
Business Integration Senior Manager 3	\$284.25
Business Integration Associate Partner 1	\$325.53
Business Integration Associate Partner 2	\$358.95
Business Integration Associate Partner 3	\$403.49
Business Integration Associate Partner 4	\$446.98
Business Integration Partner	\$500.43
Client Financial Management Assistant	\$57.00
Client Financial Management Analyst 1	\$80.71
Client Financial Management Analyst 2	\$91.19
Client Financial Management Specialist 1	\$99.43
Client Financial Management Specialist 2	\$108.27
Client Financial Management Manager	\$152.94
Client Financial Management Senior Manager	\$225.66
Client Financial Management Associate Partner	\$317.00
Executive Assistant 1	\$57.00
Executive Assistant 2	\$64.86
Executive Assistant 3	\$74.26

CONTRACTOR SITE RATES	
GSA Labor Categories	Effective 10/1/07 thru 3/14/09
SIN 132-51	
Business Integration Analyst 1	\$87.92
Business Integration Analyst 2	\$93.89
Business Integration Analyst 3	\$99.07
Business Integration Analyst 4	\$111.91
Business Integration Consultant 1	\$106.32
Business Integration Consultant 2	\$117.79
Business Integration Consultant 3	\$126.35
Business Integration Consultant 4	\$143.48
Business Integration Manager 1	\$159.28
Business Integration Manager 2	\$180.86
Business Integration Manager 3	\$194.73
Business Integration Manager 4	\$208.60
Business Integration Senior Manager 1	\$229.38
Business Integration Senior Manager 2	\$250.21
Business Integration Senior Manager 3	\$291.80
Business Integration Associate Partner 1	\$333.07
Business Integration Associate Partner 2	\$366.49
Business Integration Associate Partner 3	\$411.03
Business Integration Associate Partner 4	\$454.52
Business Integration Partner	\$507.92
Client Financial Management Assistant	\$64.55
Client Financial Management Analyst 1	\$88.25
Client Financial Management Analyst 2	\$98.73
Client Financial Management Specialist 1	\$106.98
Client Financial Management Specialist 2	\$115.82
Client Financial Management Manager	\$160.49
Client Financial Management Senior Manager	\$233.20
Client Financial Management Associate Partner	\$324.55
Executive Assistant 1	\$64.55
Executive Assistant 2	\$72.41
Executive Assistant 3	\$81.81

ADDITIONAL TERMS AND CONDITIONS APPLICABLE TO AUTHENTICATION PRODUCTS AND SERVICES, SPECIAL ITEM NUMBER 132-62

AUTHENTICATION PRODUCTS AND SERVICES (MAY 2006) (C-FCI-007)

A. General Background.

Authentication Products and Services provide for authentication of individuals for purposes of physical and logical access control, electronic signature, performance of E-business transactions and delivery of Government services. Authentication Products and Services consist of hardware, software components and supporting services that provide for identity assurance.

Homeland Security Presidential Directive 12 (HSPD-12), "Policy for a Common Identification Standard for Federal Employees and Contractors" establishes the requirement for a mandatory Government-wide standard for secure and reliable forms of identification issued by the Federal Government to its employees and contractor employees assigned to Government contracts in order to enhance security, increase Government efficiency, reduce identity fraud, and protect personal privacy. Further, the Directive requires the Department of Commerce to promulgate a Federal standard for secure and reliable forms of identification within six months of the date of the Directive. As a result, the National Institute of Standards and Technology (NIST) released Federal Information Processing Standard (FIPS) 201: Personal Identity Verification of Federal Employees and Contractors on February 25, 2005. FIPS 201 requires that the digital certificates incorporated into the Personal Identity Verification (PIV) identity credentials comply with the X.509 Certificate Policy for the U.S. Federal PKI Common Policy Framework. In addition, FIPS 201 requires that Federal identity badges referred to as PIV credentials, issued to Federal employees and contractors comply with the Standard and associated NIST Special Publications 800-73, 800-76, 800-78, and 800-79.

B. Special Item Numbers.

The General Services Administration has established the E-Authentication Initiative (see URL: <http://cio.gov/eauthentication>) to provide common infrastructure for the authentication of the public and internal federal users for logical access to Federal E-Government applications and electronic services. To support the government-wide implementation of HSPD-12 and the Federal E-Authentication Initiative, GSA is establishing the following Special Item Numbers (SINs):

- SIN 132-60: Access Certificates for Electronic Services (ACES) Program. This program provides identity management and authentication services and ACES digital certificates for use primarily by external end users to access Federal Government electronic services and transactions in accordance with the X.509 Certificate Policy for the Federal ACES Program.

- SIN 132-61: PKI Shared Service Providers (PKI SSP) Program. This program provides PKI services and digital certificates for use by Federal employees and contractors to the Federal Government in accordance with the X.509 Certificate Policy for the U.S. Federal PKI Common Policy Framework.
- SIN 132-62: HSPD-12 Product and Service Components. SIN 132-62 is established for products and services for agencies to implement the requirements of HSPD-12, FIPS-201 and associated NIST special publications. The HSPD-12 implementation components specified under this SIN are:
 - PIV enrollment and registration services,
 - PIV systems infrastructure,
 - PIV card management and production services,
 - PIV card finalization services,
 - Physical access control products and services,
 - Logical access control products and services,
 - PIV system integration services, and
 - Approved FIPS 201-Compliant products and services.

C. Qualification Information.

All of the products and services for the SINs listed above must be qualified as being compliant with Government-wide requirements before they will be included on a GSA Information Technology (IT) Schedule contract. The Qualification Requirements and associated evaluation procedures against the Qualification Requirements for each SIN and the specific Qualification Requirements for HSPD-12 implementation components are presented at the following URL: <http://www.idmanagement.gov>.

In addition, the National Institute of Standards and Technology (NIST) has established the NIST Personal Identity Verification Program (NPIVP) to evaluate integrated circuit chip cards and products against conformance requirements contained in FIPS 201. GSA has established the FIPS 201 Evaluation Program to evaluate other products needed for agency implementation of HSPD-12 requirements where normative requirements are specified in FIPS 201 and to perform card and reader interface testing for interoperability. Products that are approved as FIPS-201 compliant through these evaluation and testing programs may be offered directly through SIN 132-62 under the category “Approved FIPS 201-Compliant Products and services.

D. Qualification Requirements.

Offerors proposing products and services under Special Item Numbers (SINs) 132-60, 132-61 and 132-62 are required to provide the following:

1. Proposed items must be determined to be compliant with Federal requirements for that Special Item Number. Qualification Requirements and procedures for the evaluation of products and services are posted at the URL: <http://www.idmanagement.gov>. GSA will follow these procedures in qualifying offeror’s products and services against the Qualification Requirements for applicable to SIN. Offerors are encouraged to submit a proposal under the Multiple Award Schedule (MAS) Information Technology (IT) solicitation at the

same time they submits products and services to be qualified. Award for SINs 132-60, 132-61 and 132-62 will be dependent upon receipt of official documentation from the Acquisition Program Management Office (APMO) listed below verifying satisfactory qualification against the Qualification Requirements of the proposed SIN(s).

2. After award, Contractor agrees that certified products and services will not be offered under any other SIN on any GSA Multiple Award Schedule.

3. a. If the Contractor changes the products or services previously qualified, GSA may require the contractor to resubmit the products or services for re-qualification.

b. If the Federal Government changes the qualification requirements or standards, Contractor must resubmit the products and services for re-qualification.

E. Demonstrating Conformance.

The Federal Government has established Qualification Requirements for demonstrating conformance with the Standards. The following websites provide additional information regarding the evaluation and qualification processes:

1. for Access Certificates for Electronic Services (ACES) and PKI Shared Service Provider (SSP) Qualification Requirements and evaluation procedures: <http://www.idmanagement.gov>;

2. for HSPD-12 Product and Service Components Qualification Requirements and evaluation procedures: <http://www.idmanagement.gov>;

3. for FIPS 201 compliant products and services qualification and approval procedures: <http://www.csrc.nist.gov/piv-project/> and <http://www.smart.gov> .

F. Acquisition Program Management Office (APMO).

GSA has established the APMO to provide centralized technical oversight and management regarding the qualification process to industry partners and Federal agencies. Contact the following APMO for information on the E-Authentication Qualification process.

1. The Acquisition Program Management Office point-of-contact for Access Certificates for Electronic Services (ACES – SIN 132-60) and PKI Shared Service Providers (PKI SSP – SIN 132-61) is:

Stephen P. Duncan
Program Manager
E-Authentication Program Management Office
2011 Crystal Drive, Suite 911
Arlington, VA 22202
stephen.duncan@gsa.gov
703.872.8537

2. The Acquisition Program Management Office point-of-contact for HSPD-12 Product and Service Components is:

Mike Brooks
Director, Center for Smartcard Solutions
Office of Center for Smartcard Solutions
1800 F Street, N.W., Room 5010
Washington, D.C. 20405
202.501.2765 (telephone)
202.208.3133 (fax)

1. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering authentication products and services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.
- c. When placing an order, ordering activities may deal directly with the contractor or ordering activities may send the requirement to the Program Management Office to received assisted services for a fee.

2. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of the Services under SINs 132-60, 132-61 and 132-62 must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

Labor Category Descriptions OF HSPD-12 LABOR CATEGORIES SIN 132-62

Business Security Integration

A key component of our ability to help our clients change to become more successful is hiring, training, and maintaining highly skilled professional personnel. We are pleased to offer you the service of our professionals using the following Business Security Integration labor categories. Accenture Business Security Integration professionals deliver world-class business solutions through business process redesign, information systems and security systems implementation, and organizational design and human resource development. The general experience and functional responsibility represent the minimum qualifications for each category. In regards to Business Security Integration general experience, an Advanced Degree equals up to two years of experience. Resumes will be provided upon request.

Business Security Integration Partner

General Experience. Business Security Integration Partners possess at least 12 years of experience in information systems implementation, security system or applications, change management efforts, security system design or business process redesign and may possess a security clearance.

Functional Responsibility. A Business Security Integration Partner has overall accountability for business solution programs. Business Security Integration Partners are responsible for product delivery and financial management of client engagements. A Business Security Integration Partner performs independent quality assurance reviews of program performance and deliverables to ensure that contractual obligations are being met. Business Security Integration Partners also are recognized experts in the areas of business process redesign, technical architecture, organizational change, security system and applications, or specific industries. They lend thought leadership to engagement teams in developing creative solutions to client security and business problems.

Minimum Education: Bachelor s Degree

Business Security Integration Senior Manager 3

General Experience. Business Security Integration Senior Manager (3)'s at least 10 years of experience in information systems implementation, change management efforts, security system design or business process redesign and may possess a security clearance.

Functional Responsibility. Business Security Integration Senior Manager (3)'s apply their broad management skills and specialized functional and technical expertise to lead complex, large projects in delivering client solutions or to manage the operations of multiple Accenture projects. Business Security Integration Senior Managers provide subject matter expertise in industry, process or technology areas. A Business Security Integration Senior Manager (3) is qualified to perform such tasks as:

- Plan and manage the work of information systems project teams;
- Design and implement new organization structures;
- Design and implement information and security standards;
- Conceptual design and development of training curricula;
- Work with client executives to facilitate organizational change programs and realize business goals;
- Lead clients through streamlining, reengineering and transforming business processes;
- Ensure consistency of quality across multiple projects; and
- Manage client contract requirements

Minimum Education: Bachelor s Degree or 3 years related experience.

Business Security Integration Senior Manager 2

General Experience. Business Security Integration Senior Manager (2)'s at least 9 years of experience in information systems implementation, change management efforts, security system design or business process redesign and may possess a security clearance.

Functional Responsibility. Business Security Integration Senior Manager (2)'s apply their broad management skills and specialized functional and technical expertise to lead complex, large projects in delivering client solutions or to manage the operations of multiple Accenture projects. Business Security Integration Senior Managers provide subject matter expertise in industry, process or technology areas. A Business Security Integration Senior Manager (2) is qualified to perform such tasks as:

- Plan and manage the work of information systems project teams;
- Design and implement new organization structures;
- Design and implement information and security standards;
- Conceptual design and development of training curricula;

- Work with client executives to facilitate organizational change programs and realize business goals;
- Lead clients through streamlining, reengineering and transforming business processes;
- Ensure consistency of quality across multiple projects; and
- Manage client contract requirements

Minimum Education: Bachelor s Degree or 3 years related experience.

Business Security Integration Senior Manager 1

General Experience. Business Security Integration Senior Manager (1)'s at least 8 years of experience in information systems implementation, change management efforts, security system design or business process redesign and may possess a security clearance.

Functional Responsibility. Business Security Integration Senior Manager (1)'s apply their broad management skills and specialized functional and technical expertise to lead complex, large projects in delivering client solutions or to manage the operations of multiple Accenture projects. Business Security Integration Senior Managers provide subject matter expertise in industry, process or technology areas. A Business Security Integration Senior Manager (1) is qualified to perform such tasks as:

- Plan and manage the work of information systems project teams;
- Design and implement new organization structures;
- Design and implement information and security standards;
- Conceptual design and development of training curricula;
- Work with client executives to facilitate organizational change programs and realize business goals;
- Lead clients through streamlining, reengineering and transforming business processes;
- Ensure consistency of quality across multiple projects; and
- Manage client contract requirements.

Minimum Education: Bachelor s Degree or 3 years related experience.

Business Security Integration Manager 4

General Experience. Business Security Integration Manager (4)'s possess at least 8 years of experience in information and/or security systems implementation, change management efforts or business process redesign and may possess a security clearance.

Functional Responsibility. Business Security Integration Manager (4)'s apply their broad management skills and specialized functional and technical expertise to guide project teams in delivering client solutions or to manage the day-to-day operations of Accenture projects. Business Security Integration Managers provide subject matter expertise in industry, process or technology areas. A Business Security Integration Manager (4) is qualified to perform such tasks as:

- Plan and manage the work of information systems project teams;
- Design and implement new organization structures;
- Design and implement information and security standards;
- Conceptual design and development of training curricula;
- Assist an organization translate its vision and strategy into core human resource and business processes;
- Lead clients through streamlining, reengineering and transforming business processes; and
- Develop and execute project budgets.

Minimum Education: Bachelor s Degree or 3 years related experience.

Business Security Integration Manager 3

General Experience. Business Security Integration Manager (3)'s possess at least 7 years of experience in information and/or security systems implementation, change management efforts or business process redesign and may possess a security clearance.

Functional Responsibility. Business Security Integration Manager (3)'s apply their broad management skills and specialized functional and technical expertise to guide project teams in delivering client solutions or to manage the day-to-day operations of Accenture projects. Business Security Integration Managers provide subject matter expertise in industry, process or technology areas. A Business Security Integration Manager (3) is qualified to perform such tasks as:

- Plan and manage the work of information systems project teams;
- Design and implement new organization structures;
- Design and implement information and security standards;
- Conceptual design and development of training curricula;
- Assist an organization translate its vision and strategy into core human resource and business processes;

- Lead clients through streamlining, reengineering and transforming business processes; and
- Develop and execute project budgets.

Minimum Education: Bachelor s Degree or 3 years related experience.

Business Security Integration Manager 2

General Experience. Business Security Integration Manager (2)'s possess at least 6 years of experience in information and/or security systems implementation, change management efforts or business process redesign and may possess a security clearance.

Functional Responsibility. Business Security Integration Manager (2)'s apply their broad management skills and specialized functional and technical expertise to guide project teams in delivering client solutions or to manage the day-to-day operations of Accenture projects. Business Security Integration Managers provide subject matter expertise in industry, process or technology areas. A Business Security Integration Manager (2) is qualified to perform such tasks as:

- Plan and manage the work of information systems project teams;
- Design and implement new organization structures;
- Design and implement information and security standards;
- Conceptual design and development of training curricula;
- Assist an organization translate its vision and strategy into core human resource and business processes;
- Lead clients through streamlining, reengineering and transforming business processes; and
- Develop and execute project budgets.

Minimum Education: Bachelor s Degree or 3 years related experience.

Business Security Integration Manager 1

General Experience. Business Security Integration Manager (1)'s possess at least 5 years of experience in information systems implementation, change management efforts, security system design or business process redesign and may possess a security clearance.

Functional Responsibility. Business Security Integration Manager (1)'s apply their broad management skills and specialized functional and technical expertise to guide project teams in delivering client solutions or to manage the day-to-day operations of Accenture projects. Business

Security Integration Managers provide subject matter expertise in industry, process or technology areas. A Business Security Integration Manager (1) is qualified to perform such tasks as:

- Plan and manage the work of information systems project teams;
- Design and implement new organization structures;
- Design and implement information and security standards;
- Conceptual design and development of training curricula;
- Assist an organization translate its vision and strategy into core human resource and business processes;
- Lead clients through streamlining, reengineering and transforming business processes; and
- Develop and execute project budgets.

Minimum Education: Bachelor s Degree or 3 years related experience.

Business Security Integration Consultant 4

General Experience. Business Security Integration Consultant (4)'s possess at least 5 years of experience in information systems implementation, change management efforts, security system design or business process redesign and may possess a security clearance.

Functional Responsibility. Business Security Integration Consultant (4)'s apply their advanced skills and experience in systems development, detailed knowledge of business processes, technical background and supervisory skills to implement business and security solutions. On Accenture projects, Business Security Integration Consultants provide direction to project teams and interact with clients at the supervisory level. A Business Security Integration Consultant (4) is qualified to perform tasks such as:

- Develop functional and technical information system designs;
- Supervise Business Security Integration analysts in the development of software designs, computer programming, system testing or training curricula;
- Lead business process redesign teams in the development of new business process architectures;
- Design training programs for information systems users;
- Participate in quality reviews to ensure work complies with specified standards;
- Develop team work-plans;

- Perform workflow analyses;
- Design and manage databases;
- Define information systems requirements; and
- Assist in project budget preparation.

Minimum Education: Bachelor s Degree or 3 years related experience.

Business Security Integration Consultant 3

General Experience. Business Security Integration Consultant (3)'s possess at least 4 years of experience in information systems implementation, change management efforts, security system design or business process redesign and may possess a security clearance.

Functional Responsibility. Business Security Integration Consultant (3)'s apply their advanced skills and experience in systems development, detailed knowledge of business processes, technical background and supervisory skills to implement business and security solutions. On Accenture projects, Business Security Integration Consultants provide direction to project teams and interact with clients at the supervisory level. A Business Security Integration Consultant (3) is qualified to perform tasks such as:

- Develop functional and technical information system designs;
- Supervise Business Security Integration analysts in the development of software designs, computer programming, system testing or training curricula;
- Lead business process redesign teams in the development of new business process architectures;
- Design training programs for information systems users;
- Participate in quality reviews to ensure work complies with specified standards;
- Develop team work-plans;
- Perform workflow analyses;
- Design and manage databases;
- Define information systems requirements; and
- Assist in project budget preparation.

Minimum Education: Bachelor s Degree or 3 years related experience.

Business Security Integration Consultant 2

General Experience. Business Security Integration Consultant (2)'s possess at least 3 years of experience in information systems implementation, change management efforts, security system design or business process redesign and may possess a security clearance.

Functional Responsibility. Business Security Integration Consultant (2)'s apply their advanced skills and experience in systems development, detailed knowledge of business processes, technical background and supervisory skills to implement business and security solutions. On Accenture projects, Business Security Integration Consultants provide direction to project teams and interact with clients at the supervisory level. A Business Security Integration Consultant (2) is qualified to perform tasks such as:

- Develop functional and technical information system designs;
- Supervise Business Security Integration analysts in the development of software designs, computer programming, system testing or training curricula;
- Lead business process redesign teams in the development of new business process architectures;
- Design training programs for information systems users;
- Participate in quality reviews to ensure work complies with specified standards;
- Develop team work-plans;
- Perform workflow analyses;
- Design and manage databases;
- Define information systems requirements; and
- Assist in project budget preparation.

Minimum Education: Bachelor s Degree or 3 years related experience.

Business Security Integration Consultant 1

General Experience. Business Security Integration Consultant (1)'s possess at least 2 years of experience in information systems implementation, change management efforts, security system design or business process redesign and may possess a security clearance.

Functional Responsibility. Business Security Integration Consultant (1)'s apply their advanced skills and experience in systems development, detailed knowledge of business processes, technical background and supervisory skills to implement business and security solutions. On Accenture projects, Business Security Integration Consultants provide direction to project teams and interact with clients at the supervisory level.

A Business Security Integration Consultant (1) is qualified to perform tasks such as:

- Develop functional and technical information system designs;
- Supervise Business Security Integration analysts in the development of software designs, computer programming, system testing or training curricula;
- Lead business process redesign teams in the development of new business process architectures;
- Design training programs for information systems users;
- Participate in quality reviews to ensure work complies with specified standards;
- Develop team work-plans;
- Perform workflow analyses;
- Design and manage databases;
- Define information systems requirements; and
- Assist in project budget preparation.

Minimum Education: Bachelor s Degree or 3 years related experience.

Business Security Integration Analyst 4

General Experience. Business Security Integration Analysts (4)'s possess at least 2 years of experience in information systems implementation, change management efforts, security system design or business process redesign and may possess a security clearance.

Functional Responsibility. Business Security Integration Analyst (4)'s apply their strong analytical and technical skills to assist in implementing business solutions. Business Security Integration Analysts are directed to exercise core skills on projects, or they may direct small teams. They may have such core skills as application development, business process designs, or technology architecture. A Business Security Integration Analyst (4) is qualified to perform tasks such as:

- Document an organization s current business process flows;
- Design, code and test functional components of information systems according to project specifications;
- Identify and document functional requirements for information systems;
- Develop project documentation and user training materials according to program specifications;

- Support design, creation, and development of security systems, policies, and designs;
- Conduct user training sessions;
- Prepare communications plans;
- Produce database extracts;
- Provide technical support to software development teams; and
- Perform program management support tasks, such as status reporting and work-plan maintenance.

Minimum Education: Bachelor s Degree or 3 years related experience.

Business Security Integration Analyst 3

General Experience. Business Security Integration Analysts (3)'s possess 1 to 2 years of experience in information systems implementation, change management efforts, security system design or business process redesign and may possess a security clearance.

Functional Responsibility. Business Security Integration Analyst (3)'s apply their strong analytical and technical skills to assist in implementing business solutions. Business Security Integration Analysts are directed to exercise core skills on projects, or they may direct small teams. They may have such core skills as application development, business process designs, or technology architecture. A Business Security Integration Analyst (3) is qualified to perform tasks such as:

- Document an organization s current business process flows;
- Design, code and test functional components of information systems according to project specifications;
- Identify and document functional requirements for information systems;
- Develop project documentation and user training materials according to program specifications;
- Support design, creation, and development of security systems, policies, and designs;
- Conduct user training sessions;
- Prepare communications plans;
- Produce database extracts;
- Provide technical support to software development teams; and
- Perform program management support tasks, such as status reporting and work-plan maintenance.

Minimum Education: Bachelor s Degree or 3 years related experience.

Business Security Integration Analyst 2

General Experience. Business Security Integration Analysts (2)'s possess at least 1 year of experience in information systems implementation, change management efforts, security system design or business process redesign and may possess a security clearance.

Functional Responsibility. Business Security Integration Analyst (2)'s apply their strong analytical and technical skills to assist in implementing business solutions. Business Security Integration Analysts are directed to exercise core skills on projects, or they may direct small teams. They may have such core skills as application development, business process designs, or technology architecture. A Business Security Integration Analyst (2) is qualified to perform tasks such as:

- Document an organization s current business process flows;
- Design, code and test functional components of information systems according to project specifications;
- Identify and document functional requirements for information systems;
- Develop project documentation and user training materials according to program specifications;
- Support design, creation, and development of security systems, policies, and designs;
- Conduct user training sessions;
- Prepare communications plans;
- Produce database extracts;
- Provide technical support to software development teams; and
- Perform program management support tasks, such as status reporting and work-plan maintenance.

Minimum Education: Bachelor s Degree or 3 years related experience.

Business Security Integration Analyst 1

General Experience. Business Security Integration Analysts (1)'s have been trained in technology or information technology systems design or development, and/or training methodologies and may possess a security clearance.

Functional Responsibility. Business Security Integration Analyst (1)'s apply their strong analytical and technical skills to assist in implementing

business solutions. Business Security Integration Analysts are directed to exercise core skills on projects, or they may direct small teams. They may have such core skills as application development, business process designs, or technology architecture. A Business Security Integration Analyst (1) is qualified to perform tasks such as:

- Document an organization's current business process flows;
- Design, code and test functional components of information systems according to project specifications;
- Identify and document functional requirements for information systems;
- Develop project documentation and user training materials according to program specifications;
- Support design, creation, and development of security systems, policies, and designs;
- Conduct user training sessions;
- Prepare communications plans;
- Produce database extracts;
- Provide technical support to software development teams; and
- Perform program management support tasks, such as status reporting and work-plan maintenance.

Minimum Education: Bachelor's Degree or 3 years related experience.

Labor Category Rates
(SIN 132-62 HSPD-12 Product and Service Components
(FPDS D399)

GOVERNMENT SITE RATES	
GSA Labor Categories	Effective 10/1/07 thru 3/14/09
SIN 132-62	
Business Security Integration Analyst 1	\$80.37
Business Security Integration Analyst 2	\$86.40
Business Security Integration Analyst 3	\$91.52
Business Security Integration Analyst 4	\$104.37
Business Security Integration Consultant 1	\$98.83
Business Security Integration Consultant 2	\$110.25
Business Security Integration Consultant 3	\$118.80
Business Security Integration Consultant 4	\$135.93
Business Security Integration Manager 1	\$151.73
Business Security Integration Manager 2	\$173.31
Business Security Integration Manager 3	\$187.18
Business Security Integration Manager 4	\$201.05
Business Security Integration Senior Manager 1	\$221.83
Business Security Integration Senior Manager 2	\$242.66
Business Security Integration Senior Manager 3	\$284.25
Business Security Integration Partner	\$500.43

CONTRACTOR SITE RATES	
GSA Labor Categories	Effective 10/1/07 thru 3/14/09
SIN 132-62	
Business Security Integration Analyst 1	\$87.92
Business Security Integration Analyst 2	\$93.89
Business Security Integration Analyst 3	\$99.07
Business Security Integration Analyst 4	\$111.91
Business Security Integration Consultant 1	\$106.32
Business Security Integration Consultant 2	\$117.79
Business Security Integration Consultant 3	\$126.35
Business Security Integration Consultant 4	\$143.48
Business Security Integration Manager 1	\$159.28
Business Security Integration Manager 2	\$180.86
Business Security Integration Manager 3	\$194.73
Business Security Integration Manager 4	\$208.60
Business Security Integration Senior Manager 1	\$229.38
Business Security Integration Senior Manager 2	\$250.21
Business Security Integration Senior Manager 3	\$291.80
Business Security Integration Partner	\$507.92