



Authorized Information Technology Schedule Pricelist

**General Purpose Commercial Information
Technology Equipment, Software Services**

SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FPDS Code D301	IT Facility Operation and Maintenance
FPDS Code D302	IT Systems Development Services
FPDS Code D306	IT Systems Analysis Services
FPDS Code D307	Automated Information Systems Design and Integration Services
FPDS Code D308	Programming Services
FPDS Code D310	IT Backup and Security Services
FPDS Code D311	IT Data Conversion Services
FPDS Code D313	Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
FPDS Code D316	IT Network Management Services
FPDS Code D317	Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services (All other information services belong under Schedule 76)
FPDS Code D399	Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

CT Solutions, Inc.
12700 Fair Lakes Circle, Suite 160
Fairfax, VA 22033
703-289-1560
www.ctsols.com

Business Size/Status: Small Business

Contract Number: GS35F473AA

Period Covered by Contract: July 29th, 2013 – July 28th, 2018

General Services Administration Federal Acquisition Service

Pricelist current through Modification #

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System www.ctsol.com

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INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: SMALL BUSINESS PARTICIPATION

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women owned small businesses among those considered when selecting pricelists for a best value determination. For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

For Special Item Number 132-53 Wireless Services ONLY, if awarded, list the limited geographic coverage area:

CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

Contractor's Ordering Address:	CT Solutions, Inc.
	Binny Cherian / GSA Orders
	12700 Fair Lakes Circle, Suite 160
	Fairfax, VA 22033

Contractor's Payment Address:	CT Solutions, Inc.
	Binny Cherian / GSA Orders
	12700 Fair Lakes Circle, Suite 160
	Fairfax, VA 22033

Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card).

In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance: **Binny Cherian (703)-289-1560**

LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION

OF STANDARD FORM 279:

Block 9: G. Order/Modification Under Federal Schedule

Block 16: Data Universal Numbering System (DUNS) Number - **014264142**

Block 30: Type of Contractor - **B. Other Small Business**

Block 31: Woman-Owned Small Business - **No**

Block 36: Contractor's Taxpayer Identification Number (TIN) - **54-1940004**

a. CAGE Code: **1V7B3**

b. Contractor has registered with the Central Contractor Registration Database.

DISCOUNTS:

The regular service price is already reduced to the **GSA** price for a **GSA** customer. No additional discounts will be provided for early payment. All invoices are to be paid on time regardless.

TRADE AGREEMENTS ACT OF 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

MINIMUM ORDER

The minimum dollar value of orders to be issued is \$100.00

MAXIMUM ORDER

(All dollar amounts are exclusive of any discount for prompt payment.)

- a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000: Special Item Number 132-51 - Information Technology Professional Services
- b. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000: Special Item Number 132-52 – Electronic Commerce Services

ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION

STANDARDS REQUIREMENTS:

Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED -STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS 370)

(NOV 2003)

- a. Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

- b. Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.

- c. Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

- d. Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

- e. Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

- f. Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.

- g. Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.

- h. Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.

- i. Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.

- j. Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year.

Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

k. Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and

(m) Termination for Cause (See 52.212-4)

GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.:NetScape). The Internet address is <http://www.gsaadvantage.gov>

PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if** --

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

(1) Time of delivery/installation quotations for individual orders;

(2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/service/software package submitted in response to requirements which result in orders under this schedule contract.

(3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

c. The maintenance/repair service provided is the standard commercial terms and conditions for the type of products and/or services awarded.

OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below: **None**

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the

Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

SECTION 508 COMPLIANCE.

I certify that in accordance with 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d), FAR 39.2, and the

Architectural and Transportation Barriers Compliance Board Electronic and Information Technology (EIT) Accessibility Standards (36 CFR 1194) General Services Administration (GSA), that all IT hardware/software/services are 508 compliant:

Yes

No

PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order

a. A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

b. The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997) (FAR

52.228-5)

a. The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

b. Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective

- (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
- (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

c. The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

SOFTWARE INTEROPERABILITY

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at www.core.gov

ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not

authorized or allowed under this contract. (31 U.S.C. 3324)

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives

(April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel.

Contractors cannot use GSA city pair contracts.

STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop work order.

INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS -COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I - OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – Dec 2007) Rights in Data – General, may apply.

RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time and materials orders, the Payments under Time and Materials and Labor Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time and materials orders placed under this contract. For labor hour orders, the Payment under Time and Materials and Labor Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

DESCRIPTION OF IT/EC SERVICES AND PRICING

GSA LABOR RATES -SIN 132-51 / 132-51STLOC / 132-51RC

Labor Category	GSA Hourly Rate Onsite / Offsite	
Subject Matter Expert	\$138.98	Per Hour
Senior Architect	\$133.20	Per Hour
Program Manager	\$ 107.56	Per Hour
Project Manager	\$ 106.20	Per Hour
Senior Database Admin.	\$ 100.98	Per Hour
Systems Analyst	\$ 98.91	Per Hour
Lead Java Developer	\$ 88.87	Per Hour
Quality Assurance Manager	\$ 87.30	Per Hour
Software Engineer	\$ 76.68	Per Hour
Testing Specialist	\$ 73.60	Per Hour
Mid-Level Java Developer	\$ 70.16	Per Hour
Web Developer	\$ 63.65	Per Hour

GSA LABOR CATEGORY DESCRIPTIONS - SIN 132-51/132-51STLOC/132-51RC

The following labor category descriptions illustrate the general qualifications of personnel that will be provided by GNSI in support of the GSA 70 B/C FSS Contract for ADP Services.

Title	General Experience:	Functional Responsibility:	Education:
Subject Matter Expert	Minimum of 15 years experience	Subject Matter Experts serve as technical experts in areas relevant to a particular project. SMEs produce and/or review substantive and/or complex technical documentation reflecting detailed knowledge of technical areas as identified in the statement of work. Documentation subjects include, but are not limited to, systems design, system architecture, feasibility studies, and system specifications.	A Master's degree in Business, Engineering, Computer Science, Information Systems, Social Science, or other related analytical, scientific, or technical disciplines. Formal education may be substituted for experience. Each formal degree (i.e., Bachelors, Masters, PhD) may be substituted for four (4) years of experience. Specialized experience may be substituted for formal education. For example, four (4) years of experience are required to substitute for a Bachelor's degree.

<p>Senior Architect</p>	<p>Minimum of 12 years experience</p>	<p>Ability to architect solutions to provide timely update of large databases and assuring high-performance across the architecture. Designs, implements and develops Integration solutions for providing state of the art solutions capable of handling high volume transaction rates for real-time processing and delivery. Stays current with the standard enterprise architecture frameworks for Federal Government.</p>	<p>A Master’s degree in Business, Engineering, Computer Science, Information Systems, Social Science, or other related analytical, scientific, or technical disciplines. Formal education may be substituted for experience. Each formal degree (i.e., Bachelors, Masters, PhD) may be substituted for four (4) years of experience. Specialized experience may be substituted for formal education. For example, four (4) years of experience are required to substitute for a Bachelor’s degree.</p>
<p>Program Manager</p>	<p>Minimum of 10 years experience</p>	<p>A Program Manager serves as single contract manager, and will be authorized to interface with the government’s Contracting Officer’s Representative (COR), other government management personnel, and customer agency representatives.</p>	<p>A Master’s degree in Business, Engineering, Computer Science, Information Systems, Social Science, or other related analytical, scientific, or technical disciplines. Formal education may be substituted for experience. Each formal degree (i.e., Bachelors, Masters, PhD) may be substituted for four (4) years of experience. Specialized experience may be substituted for formal education. For example, four (4) years of experience are required to substitute for a Bachelor’s degree.</p>
<p>Project Manager</p>	<p>Minimum of 8 years’ experience</p>	<p>The Project Manager is responsible for medium-to-large sized projects. These projects may range in size up to 25 persons. The project manager typically has project leadership responsibilities</p>	<p>A Bachelor’s degree in Business, Engineering, Computer Science, Information Systems, Social Science, or other related analytical, scientific, or technical disciplines. Formal education may be substituted for experience. Each formal degree (i.e., Bachelors, Masters, PhD) may be substituted for four (4) years of experience. Specialized experience may be substituted for formal education. For example, four (4) years of experience are required to substitute for a Bachelor’s degree.</p>

Senior Database Admin	Minimum of 6 years experience	Design, develop, implement, and administer databases. Provides technical expertise in the use of DBMSs. Evaluates and recommends available DBMS products to support user requirements. Defines database organization and indexing methods for specific user applications.	A Bachelor's degree in Business, Engineering, Computer Science, Information Systems, Social Science, or other related analytical, scientific, or technical disciplines. Formal education may be substituted for experience. Each formal degree (i.e., Bachelors, Masters, PhD) may be substituted for four (4) years of experience. Specialized experience may be substituted for formal education. For example, four (4) years of experience are required to substitute for a Bachelor's degree.
Systems Analyst	Minimum of 4 years experience	Analyses functional business applications and design specifications for functional activities. Develops block diagrams and logic flow charts. Translates detailed design into computer software. Tests, debugs, and refines the computer software to produce the required product. Prepares required documentation.	A Bachelor's degree in Business, Engineering, Computer Science, Information Systems, Social Science, or other related analytical, scientific, or technical disciplines. Formal education may be substituted for experience. Each formal degree (i.e., Bachelors, Masters, PhD) may be substituted for four (4) years of experience. Specialized experience may be substituted for formal education. For example, four (4) years of experience are required to substitute for a Bachelor's degree.
Lead Java Developer	Minimum of 8 years experience	The lead Java developer will be well versed in programming and developing web-based applications. This person leads development effort and should have programming experience in one or more of programming languages like Java, JSP, PHP, J2EE, C#, C++ etc.	A Bachelor's degree in Business, Engineering, Computer Science, Information Systems, Social Science, or other related analytical, scientific, or technical disciplines. Formal education may be substituted for experience. Each formal degree (i.e., Bachelors, Masters, PhD) may be substituted for four (4) years of experience. Specialized experience may be substituted for formal education. For example, four (4) years of experience are required to substitute for a Bachelor's degree.

Quality Assurance Manager	Minimum of 10 years experience	Maintain and expand client relationships through the delivery of high quality project work. Facilitate the implementation of Capability Maturity Model Integrated (CMMI) compliant processes and procedures. Plan, manage, and direct project-level Quality Assurance activities to ensure compliance with organizational and client-specific policies and procedures.	A Bachelor’s degree in Business, Engineering, Computer Science, Information Systems, Social Science, or other related analytical, scientific, or technical disciplines. Formal education may be substituted for experience. Each formal degree (i.e., Bachelors, Masters, PhD) may be substituted for four (4) years of experience. Specialized experience may be
Software Engineer	Minimum of 6 years Experience	Analyses business applications and design specifications for functional activities. Develops block diagrams and logic flow charts. Translates detailed design into computer software. Tests, debugs, and refines the computer software to produce the required product. Prepares required documentation.	A Bachelor’s degree in Business, Engineering, Computer Science, Information Systems, Social Science, or other related analytical, scientific, or technical disciplines. Formal education may be substituted for experience. Each formal degree (i.e., Bachelors, Masters, PhD) may be substituted for four (4) years of experience. Specialized experience may be substituted for formal education. For example, four (4) years of experience are required to substitute for a Bachelor’s degree.
Testing Specialist	Minimum of 6 years experience	Requires specialized subject matter expertise in the testing of systems and related software for computers in a large multi-user environment. Knowledge of test planning, test execution, defect tracking and reporting, including follow-up and issue resolution. Develop, write, execute, and maintain test plans, test scenarios, and manual and/or automated test scripts, along with supporting materials relating to Functional, Performance, Stress, and Regression testing of web based applications.	A Bachelor’s degree in Business, Engineering, Computer Science, Information Systems, Social Science, or other related analytical, scientific, or technical disciplines. Formal education may be substituted for experience. Each formal degree (i.e., Bachelors, Masters, PhD) may be substituted for four (4) years of experience. Specialized experience may be substituted for formal education. For example, four (4) years of experience are required to substitute for a Bachelor’s degree.

<p>Mid-Level Java Developer</p>	<p>Minimum of 4 years Experience</p>	<p>The mid level Java developer will be well versed in programming and has some experience developing web based applications. This person requires supervision from senior developers and works in teams. This person should have programming experience in one or more of programming languages like Java, JSP, PHP, J2EE, C#, C++ etc.</p>	<p>A Bachelor's degree in Business, Engineering, Computer Science, Information Systems, Social Science, or other related analytical, scientific, or technical disciplines. Formal education may be substituted for experience. Each formal degree (i.e., Bachelors, Masters, PhD) may be substituted for four (4) years of experience. Specialized experience may be substituted for formal education. For example, four (4) years of experience are required to substitute for a Bachelor's degree.</p>
<p>Web Developer</p>	<p>Minimum of 5 years experience</p>	<p>Designs, develops, and implements Web applications. Mentors junior level developers in software principles. Performs unit and systems integration testing. Provides estimates for software tasks, regular progress reports, and alerts on any deviations from the plan. Resolves software problem issues. Provides full life cycle software development (design, development, testing, and maintenance) for applications written in scripting and markup languages to use TCP/IP based Internet technologies.</p>	<p>A Bachelor's degree in Business, Engineering, Computer Science, Information Systems, Social Science, or other related analytical, scientific, or technical disciplines. Formal education may be substituted for experience. Each formal degree (i.e., Bachelors, Masters, PhD) may be substituted for four (4) years of experience. Specialized experience may be substituted for formal education. For example, four (4) years of experience are required to substitute for a Bachelor's degree.</p>

USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

CT Services, Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact:

Binny Cherian, President

703-289-1560

BinnyC@ctsols.com

Fax: 703-991-2408

OVERVIEW - CT SERVICES, INC. (CTSI)

CORPORATE BACKGROUND

Founded in 1999, CT Solutions, Inc. (CTSI) is a fast-growing, award-winning information technology firm. CTSI has made a name for itself as a premier provider of Web-Application Development, Systems Integration, Enterprise Search, and Business Intelligence solutions. CTSI has performed work for numerous high-profile organizations, including the U.S. Food and Drug Administration, the National Institute of Health, the Department of Transportation, United States Peace Corp., and various other government and commercial institutions

IT SERVICE AREAS

CTSI's technical service capabilities span the entire spectrum of full lifecycle systems development and integration: from strategic planning; requirements and business analysis; developing, designing, integrating, installing, testing, training; to operating and maintaining IT systems. We offer specific business and technical expertise including business process reengineering; systems engineering; internet and intranet applications development; data engineering; network and engineering; computer security, and electronic data interchange.

Our staff of educated and skilled employees are qualified to support a wide-range of functional areas that include personnel, finance, logistics, health, medical, acquisition, electronic commerce, outsourcing,

installations, management, environment and natural resources, and case load management. CTSI delivers leading edge, high quality, innovative solutions to complex technology challenges. Our corporate qualifications include:

- Effective and efficient program management tailored to the needs of large and small projects.
- Industry leadership in providing IT operations, systems integration, security services; including business process reengineering, infrastructure and networking, and software development.
- CTSI has the technical expertise, Internet-based applications qualifications and project management capabilities to perform a wide variety of technical services for government and industry.
- CTSI is an active partner with other innovative leaders in technology and is engaged in pioneering activities offering exciting promises for new Internet technologies, products and services.

CTSI's goal is to become a technology partner with its clients to provide robust, cost-effective systems that create business value and assist government managers in dealing with the challenges of increasing their organization's efficiency in the face of ever-shrinking budgets and manpower pools. We possess substantial technical expertise in all information technology areas applicable to both commercial and the government environments, and we employ top-notch professionals with a deep understanding and appreciation of how the government agencies operate.

PROVEN INFORMATION TECHNOLOGY SERVICES

- WEB APPLICATION DEVELOPMENT
- DATABASE ADMINISTRATION
- ENTERPRISE SEARCH
- BUSINESS INTELLIGENCE
- WEB APPLICATION DEVELOPMENT

CT Solutions Services, Inc. (CTSI) was founded on crafting custom web-based applications that solve unique business challenges. CTSI's interactive design team members are usability experts in application interfaces. They collaborate seamlessly with our software engineers to create attractive and efficient user experiences. CTSI's integrated approach ensures that the end result is delivered on time and on budget.

CTSI software engineers use a software development life cycle based on the Rational Unified Process (RUP) to efficiently meet project objectives including low total cost of ownership. CTSI collaborates with your organization to define, design, develop and deploy your custom application. Whether you are interested in a single sign-on (SSO) application that integrates disparate systems or upgrading an existing legacy system, CTSI will rapidly deliver a tailored software solution to meet your organization's business needs.

Our Expertise Includes:

- Java Programming (JMS, JDBC, JNDI, Java Servlets, JSP, EJB, JSSE)
- XML and XSLT Development
- Web Services Development (UDDI, WSDL, SOAP)
- Microsoft .Net Development
- Database Administration (Oracle, Microsoft SQL/Server, MySQL)
- Oracle Application Server/Portal
- Oracle Content Management Solutions
- Microsoft SharePoint Server Solutions
- Adobe Cold Fusion Programming
- Google Maps Development

More than ever before, organizations are consolidating business processes and technology components to integrate closely with their customers, suppliers, and partners. Success in today's market is often determined by how smoothly an organization makes the transition into this new business model.

BUSINESS INTELLIGENCE

Our business intelligence services focus on helping clients collect and analyze external and internal data to generate value for their organization. CTSI brings together a deep understanding of the business and technology dimensions of an organization to harness information to improve decision making, financial management, regulatory compliance, and customer service. Our suite of performance management, data warehousing, data mining, and information analytics services measure, analyze, and optimize business performance across the entire enterprise. Business intelligence can help organizations transform data into knowledge and achieve higher levels of performance by:

- Providing insights that can help pinpoint new revenue-generating opportunities and improve operational efficiencies and visibility across the organization.
- Optimizing the return on existing business and IT investments such as data management, data mining, customer intelligence, customer relationship management, and enterprise resource planning technology.
- Achieving greater compliance with government and regulatory guidelines.
- Enabling faster problem solving and decision making at the strategic, operational, and tactical levels by internal and external users.

