U.S. General Services Administration (GSA)
Federal Supply Schedule Service

Authorized Federal Supply Schedule Price List

Schedule Title:
Multiple Award Schedule

GSA Contract Number: GS-35F-477DA
Contract Period: August 30, 2016 – August 29, 2021
Solicitation Number: 47QSMD20R0001
SIN Awarded: 54151S, 54151HEAL, OLM

Business Size: Small, Minority, Women Owned Business
DUNS Number: 017802906
CAGE Code: 4QZG7

Contractor:
PREMIER FEDERAL, INC.
3410 W. Hospital Ave., Suite 201
Atlanta, GA 30341 (USA)

Point of Contact (POC):
PAUL GUPTA
E-mail: pgupta@premfed.com
Phone: 678-643-3034, Fax: 888-212-8669
Website: www.premfed.com
**CONTRACT INFORMATION:**

|   | **Table of Awarded SINs:** | 54151S - Information Technology Professional Services  
54151HEAL Health Information Technology Services  
OLM - Order Level Materials |
|---|---|---|
| 2 | **Maximum Order***: | Maximum order is $500,000 for 54151S  
Maximum order is $500,000 for 54151HEAL |

*If the best selection places your order over the Maximum Order identified in this catalog/price list, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contractor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404*

<table>
<thead>
<tr>
<th></th>
<th><strong>Minimum Order:</strong></th>
<th>$100</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td><strong>Geographic Coverage:</strong></td>
<td>Domestic delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and US Territories. Note that for products, domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.</td>
</tr>
<tr>
<td></td>
<td><strong>Point(s) of Production:</strong></td>
<td>N/A – Services Only</td>
</tr>
<tr>
<td>6</td>
<td><strong>Discount from List Prices:</strong></td>
<td>Prices shown are GSA net prices</td>
</tr>
<tr>
<td>7</td>
<td><strong>Quantity/Volume Discounts:</strong></td>
<td>1% additional for orders greater than $500,000 and ½% for orders greater than $250,000</td>
</tr>
<tr>
<td>8</td>
<td><strong>Prompt Payment Terms:</strong></td>
<td>1% Net 10</td>
</tr>
<tr>
<td>9</td>
<td><strong>Purchase Cards:</strong></td>
<td>Government Purchase Cards accepted at or below the micro-purchase threshold</td>
</tr>
<tr>
<td>10</td>
<td><strong>Foreign Items:</strong></td>
<td>N/A</td>
</tr>
<tr>
<td>11a</td>
<td><strong>Time of Delivery:</strong></td>
<td>30 days ARO or as negotiated at the task order level</td>
</tr>
</tbody>
</table>
11b Expedited Delivery: Negotiated at the task order level

11c Overnight and 2-Day Delivery: Negotiated at the task order level

11d Urgent Requirements: Agencies can contact the Contractor’s representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

12 FOB Point: Destination

Note: All travel required in the performance of this contract and orders placed hereunder must comply with the Federal Travel Regulations (FTR) or Joint Travel Regulations (JTR), as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all contractor travel. Contractors cannot use GSA city pair contracts. The contractor shall not add the Industrial Funding Fee onto travel costs.

13a Ordering Address: Same as Contractor’s address

13b Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in the Federal Acquisition Regulation (FAR) 8.405-3

14 Payment Address: Same as Contractor’s address

15 Warranty Provision: Standard Commercial Warranty. Customers should contact the contractor for a copy of the warranty

16 Export Packing Charges: Not Applicable

17 Terms and Conditions of Government Purchase Card Acceptance: Accepted at or below the micro-purchase level

18 Terms and Conditions of Rental, Maintenance, and Repair (if applicable): N/A
<table>
<thead>
<tr>
<th></th>
<th>Terms and Conditions of Installation (if applicable):</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>20a</td>
<td>Terms and Conditions of Repair parts indicating date of parts price lists and any discounts from list prices (if applicable):</td>
<td>N/A</td>
</tr>
<tr>
<td>20b</td>
<td>Terms and Conditions for any other Services (if applicable):</td>
<td>N/A</td>
</tr>
<tr>
<td>21</td>
<td>List of Service and Distribution Points (if applicable):</td>
<td>N/A</td>
</tr>
<tr>
<td>22</td>
<td>List of Participating Dealers (if applicable):</td>
<td>N/A</td>
</tr>
<tr>
<td>23</td>
<td>Preventative Maintenance (if applicable):</td>
<td>N/A</td>
</tr>
<tr>
<td>24a</td>
<td>Special Attributes such as Environmental:</td>
<td>N/A</td>
</tr>
<tr>
<td>24b</td>
<td>Section 508 Compliance for EIT:</td>
<td>N/A</td>
</tr>
<tr>
<td>25</td>
<td>DUNS Number:</td>
<td>017802906</td>
</tr>
<tr>
<td>26</td>
<td>Notification Regarding Registration in the SAM database:</td>
<td>Contractor is current and valid, <strong>CAGE Code = 4QGZ7</strong></td>
</tr>
</tbody>
</table>
# Federal Supply Schedule

**Price List**

for

***SIN 54151S***

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>GSA Price (Including IFF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT Business Analyst</td>
<td>$ 96.73</td>
</tr>
<tr>
<td>Data Warehousing Specialist</td>
<td>$ 87.05</td>
</tr>
<tr>
<td>Database Administrator</td>
<td>$ 106.40</td>
</tr>
<tr>
<td>IT Project Manager</td>
<td>$ 174.11</td>
</tr>
<tr>
<td>Quality Assurance Specialist</td>
<td>$ 82.22</td>
</tr>
<tr>
<td>Software Developer</td>
<td>$ 114.14</td>
</tr>
<tr>
<td>Solution Architect</td>
<td>$ 174.11</td>
</tr>
<tr>
<td>IT Training Specialist</td>
<td>$ 116.07</td>
</tr>
<tr>
<td>Web Developer</td>
<td>$ 106.40</td>
</tr>
</tbody>
</table>
Federal Supply Schedule

Price List

for

**SIN 54151HEAL**

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>GSA Price (Including IFF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health IT Business Analyst</td>
<td>$ 96.73</td>
</tr>
<tr>
<td>Health Reporting Specialist</td>
<td>$ 106.40</td>
</tr>
<tr>
<td>Health Database Administrator</td>
<td>$ 106.40</td>
</tr>
<tr>
<td>Health IT Project Manager</td>
<td>$ 174.11</td>
</tr>
<tr>
<td>Health Quality Assurance Specialist</td>
<td>$ 82.22</td>
</tr>
<tr>
<td>Health Software Developer</td>
<td>$ 114.14</td>
</tr>
<tr>
<td>Health Solution Architect</td>
<td>$ 174.11</td>
</tr>
<tr>
<td>Health IT Training Specialist</td>
<td>$ 116.07</td>
</tr>
<tr>
<td>Health Level 7 (HL7) Integration Specialist</td>
<td>$ 135.42</td>
</tr>
</tbody>
</table>
**Terms & Conditions (T&Cs)**

for

**SIN 54151S**

Critical Information Specific to the Multiple Award Schedule Solicitation 47QSMD20R0001 (Refresh # 01)

**The phrase, “Information Technology (IT) Professional Services/Identity Access Management (IAM) Professional Services” in the following paragraphs may need to be revised in order to be consistent with the Offeror’s proposal; e.g., if only IT Professional Services are offered, all references to IAM Services should be deleted.**

****NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.****

1. **SCOPE**

a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT/IAM Professional Services within the scope of this Information Technology Schedule.

b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.


a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.

b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. **ORDER**

a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-
19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or
(2) Terminate the work covered by the order as provided in the Default, or the Termination for Conveniences of the Government, clause of this contract.
(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

Critical Information Specific to Schedule # 70-- Information Technology, Software & Services Solicitation FCIS-JB-980001B (Refresh # 40)

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES


7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.
9. INDEPENDENT CONTRACTOR

All IT/IAM Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

Critical Information Specific to Schedule # 70– Information Technology, Software & Services Solicitation FCIS-JB-980001B (Refresh # 40)

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate.

Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.
12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract.

For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
   (1) The offeror;
   (2) Subcontractors; and/or
   (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

Critical Information Specific to Schedule # 70—Information Technology, Software & Services Solicitation FCIS-JB-980001B (Refresh # 40)

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.
16. DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT/IAM Service offered under Special Item Numbers 132-51 IT/IAM Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT/IAM Professional Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented:

**EXAMPLE:** Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices. Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor’s Degree in Computer Science
Terms & Conditions (T&Cs)  
for  
SIN 54151HEAL  

Critical Information Specific to the Multiple Award Schedule Solicitation 47QSMD20R0001  
(Refresh # 01)  

Note: The Transactional Data Reporting (TDR) rule requires vendors to electronically report the price the federal government paid for an item or service purchased through GSA acquisition vehicles. The TDR pilot does not apply to this SIN, except if a TDR-covered SIN(s) is proposed as part of your total offering to GSA (e.g. Offer 132-51 and 132-8). If both TDR and non TDR SINs are offered, then the entire contract is subject to TDR and the Price Reduction Clause (PRC) and Commercial Sales Practice (CSP) requirements are removed for the entire contract." if non TDR SIN(s) are offered only, then the offering will be subject to the PRC and CSP.  

Vendor suitability for offering services through the new Health IT SIN must be in accordance with the following laws and standards when applicable to the specific task orders, including but not limited to:  

- Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH)  
- The Health Insurance Portability and Accountability Act of 1996 (HIPAA)  
- National Institute of Standards and Technology (NIST) Federal Information Processing Standards (FIPS) and Special Publications  
- Federal Information Security Management Act (FISMA) of 2002  

****Note: All non-professional labor categories must be incidental to, and used solely to support health IT services, and cannot be purchased separately.  

****NOTE: All labor categories under the Special Item Number 132-51 Information Technology Professional Services may remain under SIN 132-51 unless the labor categories are specific to the Health IT SIN.  

1. SCOPE  
   
a. The labor categories, prices, terms and conditions stated under Special Item Number 132-56 Health Information Technology Services apply exclusively to Health IT Services within the scope of this Information Technology Schedule.  

b. This SIN is limited to Health IT Services only. Software and hardware products are out of scope. Hardware and software can be acquired through different Special Item Numbers on IT Schedule 70 (e.g. 132-32, 132-33, 132-8).  

c. This SIN provides ordering activities with access to Health IT services.  

d. Health IT Services provided under this SIN shall comply with all Healthcare certifications and industry standards as applicable at the task order level.  

e. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.
2. ORDER

Agencies may use written orders, Electronic Data Interchange (EDI) orders, Blanket Purchase Agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

   a. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

3. PERFORMANCE OF SERVICES

   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity. All Contracts will be fully funded.

   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

   d. Any Contractor travel required in the performance of Health IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts. All travel will be agreed upon with the client prior to the Contractor’s travel.

4. INSPECTION OF SERVICES


5. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.
6. **RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite Health IT Services.

7. **INDEPENDENT CONTRACTOR**

All Health IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

8. **ORGANIZATIONAL CONFLICTS OF INTEREST**

   a. Definitions.

   “Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

   “Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

   An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

   b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

9. **INVOICES**

   The Contractor, upon completion of the work ordered, shall submit invoices for Health IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

10. **RESUMES**

    Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.
11. **INCIDENTAL SUPPORT COSTS**

Incidental support costs are not considered part of the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

12. **APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

13. **DESCRIPTION OF HEALTH IT SERVICES AND PRICING**

a. The Contractor shall provide a description of each type of Health IT Service offered under Special Item Numbers 132-56 Health IT Services and it should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all Health IT Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented:

**EXAMPLE:** Commercial Job Title: Health IT Subject Matter Expert

Minimum Experience: Ten (10) years.

Functional Responsibilities: Significant information technology consulting and clinical information system strategy and implementation experience. Experienced in client engagements representing a wide array of activities, related to professional information technology projects, in a healthcare/clinical environment, including strategic planning related to information technology systems and/or software, governance, process design/redesign, clinical content development, and communications and training strategies for information technology solutions.

Minimum Education: Medical Doctor or Doctor of Osteopathic Medicine.