GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage®®, a menu-driven database system. The INTERNET address GSA Advantage®® is: GSAAdvantage.gov.

Multiple Award Schedule

FSC Group: Information Technology FSC Class: DA01

Contract number: GS-35F-485GA

Contract period: June 7, 2017 - June 6, 2022

ITNOVA, LLC

808 LANDMARK DR STE 229
GLEN BURNIE, MD 21061-4985
(443)906-6072
https://itnovaconsulting.com

Contract administration:
Sandra Carolina Seldes
cseldes@itnovaconsulting.com

Business size:
Small business
Woman-Owned Business: Women-Owned (WOSB); Women-Owned (EDWOSB)
SBA Certified Small Disadvantaged business
SBA Certified 8(a) Firm

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Price list current as of Modification #PO-0005 effective 03/09/2022
*This is the MOST RECENTLY awarded Contractor Initiated Modification and
does NOT include any Mass Modifications

Prices Shown Herein are Net (discount deducted)
CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

<table>
<thead>
<tr>
<th>SINs</th>
<th>Recovery</th>
<th>SIN Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>54151SRC</td>
<td>Information Technology Professional Services</td>
</tr>
<tr>
<td>OLM</td>
<td>OLMSTLOC OLMRC</td>
<td>Order-Level Materials (OLM’s)</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. See Rate table on page 4.

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. See Page 5.

2. Maximum order:

<table>
<thead>
<tr>
<th>SINs</th>
<th>Maximum Order</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>$500,000</td>
</tr>
<tr>
<td>OLM</td>
<td>$250,000</td>
</tr>
</tbody>
</table>

3. Minimum order: $100

4. Geographic coverage (delivery area). Worldwide

5. Point(s) of production (city, county, and State or foreign country). Same as Contractor Address

6. Discount from list prices or statement of net price. Government Net Prices (discounts already deducted.)

7. Quantity discounts. None

8. Prompt payment terms. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions. Net 30 days.

9. Foreign items (list items by country of origin). Not Applicable (typical response)

10a. Time of delivery. (Contractor insert number of days.) To Be Determined at the Task Order level

10b. Expedited Delivery. Items available for expedited delivery are noted in this price list. To Be Determined at the Task Order level
10c. Overnight and 2-day delivery. To Be Determined at the Task Order level

10d. Urgent Requirements. To Be Determined at the Task Order level

11. F.O.B. point(s). Destination

12a. Ordering address(es). Same as Contractor Address

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address(es). Same as Contractor Address

14. Warranty provision. Standard Commercial Warranty Terms & Conditions

15. Export packing charges, if applicable. Not Applicable

16. Terms and conditions of rental, maintenance, and repair (if applicable). Not Applicable

17. Terms and conditions of installation (if applicable). Not Applicable

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). Not Applicable

18b. Terms and conditions for any other services (if applicable). Not Applicable

19. List of service and distribution points (if applicable). Not Applicable

20. List of participating dealers (if applicable). Not Applicable

21. Preventive maintenance (if applicable). Not Applicable

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). Not Applicable

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/. Not Applicable

23. Unique Entity Identifier (UEI) number. Z2U3AWGM1NC7

24. Notification regarding registration in System for Award Management (SAM) database. Contractor registered and active in SAM
Awarded Rates

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Government Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Process Consultant (Senior)</td>
<td>$83.18</td>
</tr>
<tr>
<td>Information Engineer (Senior)</td>
<td>$79.70</td>
</tr>
<tr>
<td>Information Engineer (Junior)</td>
<td>$72.13</td>
</tr>
<tr>
<td>Internet/Intranet Site Developer (Junior)</td>
<td>$29.62</td>
</tr>
<tr>
<td>IT Professional (Senior)</td>
<td>$78.99</td>
</tr>
<tr>
<td>Project Manager</td>
<td>$90.03</td>
</tr>
<tr>
<td>Quality Assurance Consultant (Senior)</td>
<td>$95.17</td>
</tr>
<tr>
<td>Quality Assurance Manager</td>
<td>$71.99</td>
</tr>
<tr>
<td>Testing Specialist</td>
<td>$59.53</td>
</tr>
<tr>
<td>Training Specialist/Instructor</td>
<td>$64.52</td>
</tr>
</tbody>
</table>

**Service Contract Labor Standards:** The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and/or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

**Labor Category Descriptions**

**Business Process Consultant (Senior)**

**Minimum/General Experience:** At least six (6) years of experience in business process re-engineering.

**Functional Responsibility:** Develops business requirements and business processes re-engineering methodologies. Solves application and process related problems by creating detail process and system design specifications; and works with other areas across the business units to support a total solution approach. Communicates business requirements for reports and applications development. Facilitates collaboration within and across business units and across IT functions. Resolves problems and improves business units’ technical environments.

**Minimum Education:** Bachelor’s Degree from an accredited college or university in Business, Human Resources Management or a related field.

**Information Engineer (Senior)**

**Minimum/General Experience:** Must have eight (8) years of experience in managing the implementation of information engineering projects and experience in systems analysis, design and
programming using CASE and IE tools and methods. At least five (5) years of experience in information systems development, functional and data requirement analysis, systems analysis and design, programming, program design, and documentation preparation.

**Functional Responsibility:** Develops analytical and computational techniques and methodology for problem solutions. Performs process and data modeling in support of the planning and analysis efforts using manual and automated tools. Must be able to apply reverse engineering and re-engineering disciplines to develop migration strategic and planning documents. Provides technical guidance in software engineering techniques and automated support tools. Must be capable of applying business process improvement practices to modernization projects. Applies, as appropriate, activity and data modeling transaction flow analysis; internal control and risk analysis; modern business methods; and performance measurement techniques. Assists in establishing standards for information systems procedures. Develops and applies organization wide information models for use in designing and building integrated, shared software and DBMS.

**Minimum Education:** A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

**Information Engineer (Junior)**

**Minimum/General Experience:** Must have five (5) years of experience in engineering, systems analysis, design, and programming.

**Functional Responsibility:** Must be capable of applying a business wide set of disciplines for planning, analysis, design, construction, and maintenance of information systems on a business-wide basis or across a major sector of the business. Must be capable of performing business strategic systems planning, information planning, and analysis. Performs process and data modeling in support of the planning and analysis efforts using both manual and automated tools. Must be able to apply reverse engineering and re-engineering disciplines to develop migration strategic and planning documents. Provides technical guidance in software engineering techniques and automated support tools.

**Minimum Education:** A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

**Internet/Intranet Site Developer (Junior)**

**Minimum/General Experience:** Must have one (1) year of web development experience using current Web development and graphic tools, as well as, Web server and database administration. At least one (1) year of experience designing, developing and deploying Web sites and/or Web applications, including product selection, configuration, installation, maintenance, and site policy development. Experience developing Web pages using HTML, scripting languages, platform specific web development languages and relational databases.
Functional Responsibility: Must be able to translate applications requirements into the design of complex web sites, including integrating web pages and applications. Must be able to apply new and emerging technologies to the development process.

Minimum Education: A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline or three (3) years of equivalent experience in a related field.

IT Professional (Senior)

Minimum/General Experience: At least eight (8) years of relevant industry experience in the discipline required.

Functional Responsibility: Identifies strategic issues for the Information Management Department and advises IT Senior Management of the risks and/or opportunities created by these issues. Issues will be centered on IT measurements and IT project management. IT measurements will encompass the refining or creating of measures related to value creation of IT products and services. Project Management will include presenting recommendations on ways of managing projects more effectively (including, but not limited to: appropriate methodology and quality reviews) Accountabilities include coordinating input from various IT departments to develop recommendations, conducting analyses of issues and ensuring adequate communication of the endorsed positions and recommendations to stakeholders.

RFP for Department of Information Technology CATS75 +

Minimum Education: Bachelor’s Degree from an accredited college or university in Engineering, Computer Science, Information Systems, Business, Mathematics or a related technical or business field.

Project Manager

Minimum/General Experience: At least five (5) years of experience in project management, and experience in managing IT related projects and must demonstrate a leadership role in at least three successful projects that were delivered on time and on budget.

Functional Responsibility: The Project Manager is assigned the management of a specific project and the work performed under assigned Task Orders. Performs day-to-day management of the project, identifies issues and risks and recommends possible issue and risk mitigation strategies associated with the project. Acts as a facilitator between a State agency and IT contractor. Is responsible for ensuring that work performed under TOs is within scope, consistent with requirements, and delivered on time and on budget. Identifies critical paths, tasks, dates, testing, and acceptance criteria. Provides solutions to improve efficiency (e.g., reduce costs while maintaining or improving performance levels). Monitors issues and provides resolutions for up-to-date status reports. Demonstrates excellent writing and oral communications skills.

Minimum Education: Bachelor’s Degree from an accredited college or university in Engineering, Computer Science, Information Systems, Business or other related discipline.
Quality Assurance Consultant (Senior)

Minimum/General Experience: At least eight (8) years information systems quality assurance experience. Five (5) years of experience working with statistical methods and quality standards. Must have good QA/process knowledge and possess superior written and verbal communication skills.

Functional Responsibility: Provides quality management for information systems using the standard methodologies, techniques, and metrics for assuring product quality and key activities in quality management. Establish capable processes, monitoring and control of critical processes and product mechanisms for feedback of performance, implementation of an effective root cause analysis and corrective action system, and continuous process improvement. Provides strategic quality plans in targeted areas of the organization. Provides QA strategies to ensure continuous production of products consistent with established industry standards, government regulations and customer requirements. Develops and implements life cycle and QA methodologies and educates, and implements QA metrics.

Education: Bachelor’s Degree from an accredited college or university in Engineering, Computer Science, Information Systems or other related discipline.

Quality Assurance Manager

Minimum/General Experience: Must have six (6) years of experience in quality assurance and quality control. Three (3) years of experience in verification and validation, software testing and integration, software metrics, and their application to software quality assessment.

Functional Responsibility: Must be capable of maintaining and establishing a process for evaluating software and associated documentation. Must be able to determine the resources required for quality control. Must be able to maintain the level of quality throughout the software life cycle. Develops software quality assurance plans. Conducts formal and informal reviews at predetermined points throughout the development life cycle.

Minimum Education: A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Testing Specialist

Minimum/General Experience: Must have four (4) years of experience in computer software development. At least two (2) years of software testing experience (integration and acceptance).

Functional Responsibility: Must be capable of designing and executing IT software tests and evaluating results to ensure compliance with applicable regulations. Must be able to prepare test scripts and all required test documentation. Must be able to design and prepare all needed test data. Analyzes internal security within systems. Reviews test results and evaluates for conformance to design.
Minimum Education: A Bachelor's Degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline or three (3) years of equivalent experience in a related field.

Training Specialist Instructor

Minimum/General Experience: Must have four (4) years of experience in information systems development, training, or related fields. At least two (2) years of experience in developing and providing IT and end user training on computer hardware and application software.

Functional Responsibility: Conducts the research necessary to develop and revise training courses and prepares appropriate training catalogs. Prepares all instructor materials (course outline, background material, and training aids). Prepares all student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom courses, workshops, and seminars.

Minimum Education: A Bachelor's Degree from an accredited college or university with a major in Education/Training in the areas of Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline. A Master's Degree is preferred.
### Experience/Education Substitution Table

**Education Substitution Table**
Additional education over the minimum required in any labor category may be substituted for required years of experience as follows:

<table>
<thead>
<tr>
<th>Required Education</th>
<th>Actual Education</th>
<th>Credit for Additional Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor’s Degree</td>
<td>Master’s Degree</td>
<td>2 Years</td>
</tr>
<tr>
<td>Bachelor’s Degree</td>
<td>Master’s Degree &amp; Professional Certifications</td>
<td>3 Years</td>
</tr>
<tr>
<td>Bachelor’s Degree</td>
<td>PhD</td>
<td>6 Years</td>
</tr>
</tbody>
</table>

### Experience Substitution Table
Additional years of experience over the minimum required in any labor category may be substituted for the required education as follows:

<table>
<thead>
<tr>
<th>Required Education</th>
<th>Actual Education</th>
<th>Additional Experience Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor’s Degree</td>
<td>HS/GED</td>
<td>4 Years</td>
</tr>
<tr>
<td>Bachelor’s Degree</td>
<td>HS/GED &amp; Professional Certifications</td>
<td>3 Years</td>
</tr>
<tr>
<td>Bachelor’s Degree</td>
<td>Associate’s Degree</td>
<td>2 Years</td>
</tr>
<tr>
<td>Bachelor’s Degree</td>
<td>Associate’s Degree &amp; Professional Certifications</td>
<td>1 Year</td>
</tr>
</tbody>
</table>