



GENERAL SERVICES ADMINISTRATION

Federal Acquisition Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!™, a menu-driven database system. The INTERNET address for GSA Advantage!™ is:
<http://www.GSAAdvantage.gov>.

Schedule for - IT 70

Federal Supply Group: 70 Class: 7010

Contract Number: GS-35F-493BA

**For more information on ordering from Federal Supply Schedules
click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>**

Contract Period: August 29, 2014 to August 28, 2019

Contractor: Technology Engineering Associates, LLC
18409 Tapwood RD
Boyds, MD 20841-4391

Business Size: Small Business

Telephone: (240) 603-6563

FAX Number: (301) 960-5802

Web Site: <http://www.tea-llc.com>

E-mail: lloyd.tang@tea-llc.com

Contract Administration: Lloyd Tang

CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

SIN	SIN Description
132-51	Information Technology Professional Services

1b. N/A

1c. IT Project Manager

The IT Project Manager manages the project tasks and their resources including software developers, database administrators and other in a sequence, which facilitates their completion. The IT project manager sets milestones to gauge one's progress. The IT project manager must break the project into component tasks, figuring out the order in which the tasks must be completed, and assigning the necessary resources to each task. Additionally, the IT project manager provides weekly and monthly reports to upper management and the customers indicating project progress, budget and plans.

Experience: 5 years

Education: Bachelor's degree

Sr. Database Administrator

The Senior Database Administrator is responsible for the design and implementation of internal and external facing databases supporting multiple environments, technologies and platforms. The supporting environments may include development, integration and production environment. Technologies may include cloud computing, ETL, reporting functions and software development. The Senior Database Administrator must be able to perform the following technical tasks

- Design, create and maintain the database physical schema
- Implement and monitor database security as well as creating and granting user access to databases
- Develop stored procedures and triggers for the software development projects
- Monitor the performance and growth and prepares entities, attributes, and relationships for required transaction and data volumes
- Develops and maintains database configuration documentation
- Backup databases periodically
- Install new databases for the target environment
- Upgrade databases to new major and minor versions
- Perform data migration across databases
- Knowledge of Cloud database technologies and tools
- Knowledge of data warehouse technologies and tools

Experience: 5 years

Education: Bachelor's degree

Sr. Software Engineer

The Sr. Software Engineer applies software development skills to help solve complex business requirements on time and within budget. The individual works in a team environment and develops software solutions to hard technical problems. Specifically, the individual is responsible for the following tasks

- Collaborate with the senior team members to analyze user requirements. Provide input into possible technical solutions for complex business problems.

- Design and develop user interface and server side source code using industry standard software development tools and technologies as well as following documented design and coding standards.
- Provide operations and maintenance support of certain applications and legacy systems within the organization which includes resolving application bugs and making application enhancements.
- Unit test application components by developing unit test cases.
- Assist in the integration of subsystem components as part of the larger system solutions.
- Document software design and specifications using UML notations by adhering to all department and team policies for design, development, testing and deployment documentation.
- Knowledge of Cloud computing technologies and tools

Experience: 5 years

Education: Bachelor's degree

Sr. Network Engineer

The Sr. Network Engineer is responsible for analyzing, configuring, maintaining and supporting of network infrastructure for wide and local area network. The Sr. Network Engineer also provides direction, information, and recommendations regarding network configurations and installations.

Responsibilities include the following:

- Configure and setup Cisco Firewalls, VPN Concentrators and Security appliances for access to vital business applications
- Configure complex switching environments
- Configure complex wireless networking that supports open or secured access and the ability to support voice and video applications
- Maintain a thorough understanding of Local Area Networking
- Configuring and installing client and server network software for upgrading and maintaining network and telecommunication systems.
- Troubleshooting malfunctions of network hardware and software applications to resolve operational issues and restore services.
- Document changes and procedures, including network diagrams.

Experience: 5 years

Education: Bachelor's degree or 10 year cumulative experience

System Architect

Roles and Responsibilities:

Provides leadership to fellow team members and the client across business and technical project dimensions solving complex business requirements. This includes scope definition, requirements analysis, functional and technical design, application build, product configuration, unit testing, UAT and production deployment.

- Ensures delivered solutions meet/perform to technical and functional requirements.
- Provides technical expertise and ownership in the diagnosis and resolution of an issue, including the determination and provision of workaround solution or escalation to GCS and/or Product engineering.
- Identifies project technical risks.

- Provides support and technical governance focused on one or more projects at a single client.
- Provides specialized knowledge within industry domain and frameworks.
- Acts as the mentor to all team members on their assigned project tasks.
- Participates in the development of additional consulting opportunities within the customer base.
- Other responsibilities and key result areas will be assigned as required.

Experience: 7 years

Education: Bachelor's degree

Sr. Test Engineer

Senior Test Engineer is responsible for developing test plans and procedures that would test a software product, enterprise web application, enterprise portal or system.

Responsibilities include the following:

- Analyze user requirements to prepare and develop the test plan
- Develop test scenarios and test cases
- Develop test data and test scripts for the test cases
- Prepare the test environment to execute the test cases
- Perform regression testing
- Communicate with test lead and project manager
- Use a bug tracking system to report defects
- Test automation: work with test automation team to develop test cases for test automation tools.
- Product quality assurance: evaluate test coverage and test quality to estimate product quality level before releasing to customer

Experience: 5 years

Education: Bachelor's degree

- 2. Maximum Order:** \$500,000
- 3. Minimum Order:** \$100.00
- 4. Geographic Coverage (delivery Area):** Domestic only
- 5. Point(s) of production (city, county, and state or foreign country):** Same as company address
- 6. Discount from list prices or statement of net price:** 8.00%-14.00%
- 7. Quantity discounts:** None
- 8. Prompt payment terms:** 1% 20 days, net 30
- 9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold:** Yes

- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** will accept over \$3,000
- 10. Foreign items (list items by country of origin):** None
- 11a. Time of Delivery (Contractor insert number of days):** As negotiated with the ordering activity.
- 11b. Expedited Delivery:** As negotiated with the ordering activity.
- 11c. Overnight and 2-day delivery:** Contact Contractor
- 11d. Urgent Requirements:** Contact Contractor
- 12. F.O.B Points(s):** N/A
- 13a. Ordering Address(es):** Same as Contractor
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).**
- 14. Payment address(es):** Same as company address
- 15. Warranty provision.:** N/A – services only
- 16. Export Packing Charges (if applicable):** N/A
- 17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
- 18. Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
- 19. Terms and conditions of installation (if applicable):** N/A
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. Terms and conditions for any other services (if applicable):** N/A
- 21. List of service and distribution points (if applicable):** N/A
- 22. List of participating dealers (if applicable):** N/A
- 23. Preventive maintenance (if applicable):** N/A
- 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** N/A
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where**

full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at: www.Section508.gov/.

25. Data Universal Numbering System (DUNS) number: 794083126

26. Notification regarding registration in System for Award Management (SAM) database: Registered

27. Final Pricing:

Labor Category	Minimum Education / Certification Level	Minimum Years of Experience	Contractor or Customer Site	Domestic or Overseas	Unit of Issue	GSA Price (including IFF)
IT Project Manager	Bachelor's Degree	5	Gov't Site	Domestic Only	HR	\$115.87
Sr. Database Administrator	Bachelor's Degree	5	Gov't Site	Domestic Only	HR	\$114.71
Sr. Software Engineer	Bachelor's Degree	5	Gov't Site	Domestic Only	HR	\$114.71
Sr. Network Engineer	Bachelor's Degree	5	Gov't Site	Domestic Only	HR	\$114.71
System Architect	Bachelor's Degree	7	Gov't Site	Domestic Only	HR	\$114.71
Sr. Test Engineer	Bachelor's Degree	5	Gov't Site	Domestic Only	HR	\$108.92

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51):

1. SCOPE

a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.

b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.

b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or

- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

**In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--
COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price
orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS COMMERCIAL
ITEMS (MAR 2009) (ALTERNATE I OCT 2008) (DEVIATION I – FEB 2007) applies
to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.**

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

(1) The offeror;

- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING

- a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

COMPANY PROFILE

Technology Engineering Associates provides a wide range of custom software development, data management, technical leadership and management, and operations management to clients primarily in the government sector.

Our technical staff consists of veteran professionals with many years of experience across multiple disciplines. Through the extensive technical strength of this highly-skilled staff, we have developed a unique ability to pinpoint the needs of government departments as well as many other types of organizations. We create innovative solutions for challenging problems and provide outstanding client service to ensure those solutions continue to achieve results long after the initial implementation.

Our leadership in technology leads to greater productivity and peace of mind. We help our clients become more efficient, overcome weak points and fill in operational gaps, and focus on core tasks instead of worrying about their technology.