Infotrend

GENERAL SERVICES ADMINISTRATION

Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA** *Advantage*!™, a menu-driven database system. The internet address for **GSA** *Advantage*!™ is: **http://www.GSAAdvantage.gov.**

Multiple Award Schedule (MAS)

Contract Number: GS-35F-495DA
FSC Group: Information Technology, Office Management, and Professional Services
FSC/PSC Codes: DA01, DB10, & R799

For more information on ordering from Federal Supply Schedules
click on the FSS Schedules button at http://www.gsa.gov/schedules-ordering

Contract Period: September 8, 2016 through September 7, 2026
Pricelist current Modification PA-0026, effective April 10, 2024

Contractor: Infotrend Incorporated
                         7761 Diamondback Drive,
                         College Park, MD 20742

Business Size: 8(a), Small, Disadvantaged Business

Telephone: 301-580-4592
Web Site: https://infotrend.com/
E-mail: gsingh@infotrend.com
Contract Administration: Gurpreet Singh

CUSTOMER INFORMATION:

1a. **Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:**

SIN	SIN Description
518210C/RC/STLOC	Cloud Computing and Cloud Related IT Professional Services
54151S/RC/STLOC	Information Technology Professional Services
541611LIT/RC	Litigation Support Solutions
541611/RC	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
OLM/RC/STLOC	Order Level Materials

1b. **Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.**

1c. **If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.**

2. **Maximum Order:** SIN 518210C: $500,000.00
SIN 54151S: $500,000.00
SIN 541611LIT: $1,000,000.00
SIN 541611: $1,000,000.00
SIN OLM: $250,000

3. **Minimum Order:** $100.00

4. **Geographic Coverage (delivery Area):** Domestic only

5. **Point(s) of production (city, county, and state or foreign country):** Same as company address

6. **Discount from list prices or statement of net price:** Government net prices (discounts already deducted). See Attachment.

7. **Quantity discounts:** None

8. **Prompt payment terms:** 1% discount Net 10 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions

9. **Foreign items (list items by country of origin):** None

10a. **Time of Delivery (Contractor insert number of days):** Specified on the Task Order

10b. Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor

10c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor

10d. Urgent Requirements. The Contractor will note in its price list the "Urgent Requirements" clause of its contract and advise agencies that they can also contact the Contractor's representative to effect a faster delivery: Contact Contractor

11. F.O.B. Points(s): Destination

12a. Ordering Address(es): Same as Contractor

12b. Ordering procedures: *For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.*

13. Payment address(es): Same as company address

14. Warranty provision.: Contractor's standard commercial warranty.

15. Export Packing Charges (if applicable): N/A

16. Terms and conditions of rental, maintenance, and repair (if applicable): N/A

17. Terms and conditions of installation (if applicable): N/A

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A

18b. Terms and conditions for any other services (if applicable): N/A

19. List of service and distribution points (if applicable): N/A

20. List of participating dealers (if applicable): N/A

21. Preventive maintenance (if applicable): N/A

22a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at: www.Section508.gov/.

23. Unique Entity Identifier (UEI) Number: KWCXRVLB3VF7

24. Notification regarding registration in System for Award Management (SAM) database: Registered (5U0E2)

25. Final Pricing:

SIN	Awarded Labor Category	Site	GSA Net Price
54151S/RC/STLOC	Business Subject Matter Expert	Both	$147.04
54151S/RC/STLOC	E-Discovery Subject Matter Expert	Both	$246.54
54151S/RC/STLOC	Technical Subject Matter Expert	Both	$193.12
54151S/RC/STLOC	Project Manager	Both	$140.75
54151S/RC/STLOC	Data Modeler	Both	$120.63
54151S/RC/STLOC	Systems Admin	Both	$114.80
54151S/RC/STLOC	Business Analyst	Both	$107.02

		9/8/2024 – 9/7/2025	9/8/2025 – 9/7/2026
SIN	Labor Category	GSA Net Price	GSA Net Price
541611LIT/RC	Application Administrator	$142.78	$149.35
541611LIT/RC	Courier/Messenger	$50.60	$52.93
541611LIT/RC	Forensic Technician	$140.09	$146.54
541611LIT/RC	Lead Application Administrator	$161.30	$168.72
541611LIT/RC	Mid-Level Data Loading Specialist	$76.19	$79.70
541611LIT/RC	Mid-Level Computer Forensics Specialist	$166.19	$173.83
541611LIT/RC	Project Coordinator	$95.49	$99.88
541611LIT/RC	Program Manager	$163.31	$170.83
541611LIT/RC	Project Manager	$134.84	$141.05
541611LIT/RC	Senior Data Loading Specialist	$97.95	$102.46
541611LIT/RC	Senior Computer Forensics Specialist	$185.85	$194.41
541611LIT/RC	Technical Writer/Editor	$74.66	$78.10

		9/8/2024 – 9/7/2025	9/8/2025 – 9/7/2026
SIN	Labor Category	GSA Net Price	GSA Net Price
518210C/RC/STLOC	Cloud Application Engineer I	$143.25	$149.84
518210C/RC/STLOC	Cloud Application Engineer II	$159.39	$166.72
518210C/RC/STLOC	Cloud Application Programmer I	$150.45	$157.37
518210C/RC/STLOC	Cloud Application Programmer II	$168.21	$175.95
518210C/RC/STLOC	Cloud Application Programmer III	$185.97	$194.53
518210C/RC/STLOC	Cloud Business Analyst I	$119.56	$125.06
518210C/RC/STLOC	Cloud Business Analyst II	$137.32	$143.64
518210C/RC/STLOC	Cloud Business Analyst III	$159.41	$166.74
518210C/RC/STLOC	Cloud Computer Security System Specialist I	$143.13	$149.71
518210C/RC/STLOC	Cloud Computer Security System Specialist II	$169.25	$177.04
518210C/RC/STLOC	Cloud Computer Security System Specialist III	$200.60	$209.83

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SIN	Labor Category	9/8/2024 – 9/7/2025 GSA Net Price	9/8/2025 – 9/7/2026 GSA Net Price
518210C/RC/STLOC	Cloud Computer Sys Analyst I	$105.55	$110.41
518210C/RC/STLOC	Cloud Computer Sys Analyst II	$132.48	$138.58
518210C/RC/STLOC	Cloud Computer Sys Analyst III	$159.41	$166.74
518210C/RC/STLOC	Cloud Configuration Mgmt Specialist	$161.56	$169.00
518210C/RC/STLOC	Cloud Database Administrator	$166.95	$174.63
518210C/RC/STLOC	Cloud Database Specialist I	$141.36	$147.86
518210C/RC/STLOC	Cloud Database Mgmt Specialist I	$133.56	$139.71
518210C/RC/STLOC	Cloud Database Mgmt Specialist II	$141.36	$147.86
518210C/RC/STLOC	Cloud Database Mgmt Specialist III	$157.52	$164.77
518210C/RC/STLOC	Cloud Data Warehouse Programmer	$180.95	$189.27
518210C/RC/STLOC	Cloud Disaster Recovery Specialist	$147.03	$153.79
518210C/RC/STLOC	Cloud Systems Engineer I	$136.52	$142.80
518210C/RC/STLOC	Cloud Systems Engineer II	$156.72	$163.92
518210C/RC/STLOC	Cloud System Engineer III	$187.68	$196.31
518210C/RC/STLOC	Cloud Quality Assurance Analyst	$94.79	$99.15
518210C/RC/STLOC	Cloud Subject Matter Expert	$238.08	$249.03
518210C/RC/STLOC	Cloud Program Manager	$158.22	$165.49
518210C/RC/STLOC	Cloud Project Coordinator	$103.18	$107.93
518210C/RC/STLOC	Cloud Data Intake Specialist	$67.64	$70.75
518210C/RC/STLOC	Cloud Operations Technical Lead	$158.22	$165.49

SIN	Labor Category	9/8/2024 – 9/7/2025 GSA Net Price	9/8/2025 – 9/7/2026 GSA Net Price
541611/RC	Administrative Specialist**	$56.50	$59.10
541611/RC	Business Analyst	$132.35	$138.44
541611/RC	Business Subject Matter Expert	$156.97	$164.19
541611/RC	Junior Analyst	$50.55	$52.88
541611/RC	Junior Project Manager	$126.27	$132.07
541611/RC	Senior Program Manager	$302.01	$315.90
541611/RC	Senior Project Manager	$180.81	$189.12

Labor Category: Business Subject Matter Expert

Functional Responsibilities: Provide technical direction for problem definition, analysis, requirements development, and implementation for complex to extremely complex systems in the subject matter area. Advise on organization-wide system improvements, optimization or maintenance efforts in the following specialties: information systems architecture; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; lifecycle management; software development methodologies; and modeling and simulation. Apply principles, methods and knowledge of the functional area of capability to specific task order requirements.

Minimum Years of Experience: 7 years' experience of business strategy formulation supporting enterprise level projects

Minimum Educational/Degree Requirements: Bachelor's degree in computer science, information systems or equivalent.

Applicable Training or Certification Requirements: Relevant Information Technology certifications to be determined on a per job/project/contract basis

Labor Category: E-Discovery Subject Matter Expert

Functional Responsibilities: Defines the problems and analyzes and develops plans and requirements in the subject matter area for moderately complex to complex systems. Coordinates and manages the preparation of analysis, evaluations, and recommendations for proper implementation of programs and systems specifications in the following specialties: information systems architecture, networking; telecommunications, automation, communications protocols, risk management/electronic analysis, software, lifecycle management, software development methodologies, and modeling and simulation.

Minimum Years of Experience:4 years' experience
Minimum Educational/Degree Requirements: Bachelor's degree in computer science, information systems or equivalent.

Training or Certification Requirements: Relevant E-Discovery certifications to be determined on a per job/project/contract basis

Labor Category: Technical Subject Matter Expert

Functional Responsibilities: Provide technical knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation and implementation. Apply principles, methods and knowledge of the functional area of capability to specific task order requirements. Define the problems and analyzes and develops plans and requirements in the subject matter area for moderately complex to complex systems.

Minimum Years of Experience: 7 years of hands on information technology implementation experience.

Minimum Educational/Degree Requirements: Bachelor's degree in computer science, information systems or equivalent.

Applicable Training or Certification Requirements: Relevant Information Technology certifications to be determined on a per job/project/contract basis

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Labor Category: Project Manager

Functional Responsibilities: Manage scope, budget, timeline, risk and resources on a project. Create schedules and assigns duties to subordinates and subcontractors and ensure assignments are completed as directed. Enforce work standards and reviews/resolves work discrepancies to ensure compliance with contract requirements. Interface with internal and Government/Corporate management. Demonstrate ability to manage a large-scale system design, development, testing, implementation, operations, and maintenance effort encompassing a large staff including specialty and line managers, senior technical personnel, clerical staff, and system support staff.

Minimum Years of Experience: 5 years information technology experience, including 1 years of experience in a management or supervisory capacity, plus three years of experience in the functional area of the project to be managed.

Minimum Educational/Degree Requirements: Bachelor's degree in computer science, information systems or equivalent.
Applicable Training or Certification Requirements: Project Management Institute (PMI) certified Project Management Professional (PMP)

Labor Category: Data Modeler

Functional Responsibilities: Develop logical and physical data models. Map logical entities to the enterprise Canonical Data Model. Ensure data objects adhere to defined company standards and best practices. Develop, test, and implement scripts, programs, and related processes to collect, manage, and publish DEV and PROD metadata from data models. Develop DDL implementation/back-out plans. Promote data models into production metadata environments. Provide Level of Efforts (LOEs), activity status, identify dependencies impacting deliverables, identify risks and mitigation plans, and identify issues and impacts.

Minimum Years of Experience: 4 years of data modeling and metadata management experience. Experience with both relational and dimensional data modeling. Experience with data management standards and data model practices

Minimum Educational/Degree Requirements: Bachelor's degree in computer science, information systems or equivalent.

Applicable Training or Certification Requirements: Relevant Information Technology certifications to be determined on a per job/project/contract basis.

Labor Category: Systems Admin

Functional Responsibilities: Provide systems administration, operational support and problem resolution for the enterprise environments. Coordinate and perform the restoration of files and troubleshooting of problems by interacting with information technology staff/vendors. Coordinate the installation and maintenance of security patches, third party vendor software and hardware, maintenance and support, disk space management, backups and file restoration. Maintain availability of assigned services. Analyzes system problems and recommend solutions. Troubleshoot and coordinate with other members to resolve problems and implement resolutions. Provide technical support to resolve any Network and Operating system related issues rises during the production, performance test and end user test. Provide expertise in automated patch delivery systems, hardening, storage area network, and operating systems. Work with Security team to harden the servers. Must work well with general guidance, provide competent technical input to technical writing team for system documentation, be detailed and security oriented.

Minimum Years of Experience: Minimum 5 years of hands on experience in virtualization technologies, systems and network administration in Linux, UNIX and Windows environments. equivalent.

Applicable Training or Certification Requirements: Relevant Information Technology certifications to be determined on a per job/project/contract basis.

Labor Category: Business Analyst

Functional Responsibilities: Work closely under the general direction of Information Technology Project Manager, or other consultants, supporting the information management needs of users and groups across an organization. IT Perform activities including requirements gathering, translation of requirements to systems specifications, data management and manipulation, and technology implementation. Shall bring a combination of business process understanding with practical information technology implementation experience.

Minimum Years of Experience: 6 years' experience in the business processes associated with information technology implementations, as well as the adaptation of those processes to the IT lifecycle.

Minimum Educational/Degree Requirements: Bachelor's degree in computer science, information systems or equivalent.

Applicable Training or Certification Requirements: Relevant Information Technology certifications to be determined on a per job/project/contract basis

Labor Category: Application Administrator

Functional Responsibilities: Maintain the architectural frameworks/patterns, processes, standards and guidelines related to litigation support systems and data architecture. Implement system design, configuration, and templates. Provide technical and software subject matter expertise to the various litigation support teams. Troubleshoot problems. Explain software functionality and configuration to other technical staff and legal staff. Perform changes, routine maintenance and upgrades to complex systems. Test changes and upgrades for functionality and performance. Monitor system resource usage and availability.

Minimum Years of Experience: 3 years of experience

Minimum Educational/Degree Requirements: Bachelor's degree

Labor Category: Courier/Messenger

Functional Responsibilities: May utilize vehicle to deliver messages, documents, digital media, computer related equipment, boxes, packages and mail to various business concerns or government agencies. This work includes maintaining chain of custody for evidence. May transport office personnel and visitors, and perform miscellaneous errands, such as carrying mail to and from the post office and sorting or opening incoming and outgoing mail. May obtain receipts for articles delivered and keep a log of items received and delivered. May deliver items to offices and departments within an establishment.

Minimum Years of Experience: 2 years of experience

Minimum Educational/Degree Requirements: High School

Labor Category: Forensic Technician

Functional Responsibilities: Assist in the forensic preservation and collection of electronically stored information (ESI) to include desktop and laptop computers, mobile devices, and cloud stored data. This candidate should be fluent in a broad range of forensic technologies and computer operating systems. Perform forensic data collections and basic forensic analysis in both an onsite and remote capacity. Coordinate directly with forensic team leads/manager to understand the requirements and scope of assigned projects and tasks. Maintain forensic tool set by staying current with version updates and new options in the market. Work closely with the case lead analyst/management and other team members on completing complex projects in a fast paced, deadline driven environment. Document, track, and oversee all electronic evidence collected and preserved including accurately logging evidence as it comes in and goes out to ensure proper chain-of-custody consistent with industry standard best practices associated with the Federal Rules of Evidence. Consistently adhere to forensic lab standard operating procedures. Perform quality checks on work product prior to delivering to the client. Complete additional duties assigned by manager including general IT functions within the forensics lab.

Minimum Years of Experience: 5 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Lead Application Administrator

Functional Responsibilities: Define and maintain the architectural frameworks/patterns, processes, standards and guidelines related to litigation support systems and data architecture. Develop system design, configuration, and templates and implement them. Provide technical and software subject matter expertise to the various litigation support teams including communicating configuration decisions and mentoring other technical staff around the various tools and options. Identify common data elements shared across litigation support tools. Coordinate changes, routine maintenance and upgrades to complex systems. Evaluate proposed changes for cost and technical impact. Oversee multiple efforts to improve quality, efficiency, data integrity, and availability. Confer with business units and litigation support staff to understand both the business and technical requirements. Create performance metrics and traceability maps to determine the effectiveness of solutions and facilitate governance.

Minimum Years of Experience: 8 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Mid-Level Data Loading Specialist

Functional Responsibilities: Apply knowledge of computer system principles, automated data processing functions, and metadata structures to develop solutions to user requirements. Analyze user requests and translate them into data field normalization and Bates numbering specifications. Load documents and data into litigation support software repositories. Troubleshoot data loading problems and handle exception documents. Decompress and extract documents from compound files. Convert native files into endorsed TIFF images using government approved tools. Follow data loading standards and workflow documentation. Export data and load overlay data into litigation support repositories and check for consistency. Create, perform quality control, and transmit electronic productions for third parties. Load digital audio files and metadata into audio searching tools. Convert financial statements, bank statements, phone records and other documents into spreadsheets and databases. Capture the content of web sites. With appropriate approval and tools, capture the content of social media sites. All capture work requires signed declarations based on SOPs. Provide input and diagrams for supporting technical documents. Analyze data and data structures for loading into data warehouses, databases and other tools.

Minimum Years of Experience: 3 years of experience

Minimum Educational/Degree Requirements: High School

Labor Category: Mid-Level Computer Forensics Specialist

Functional Responsibilities: Analyzes support requests and determine tools and procedures required to preserve, collect and analyze electronically stored information (ESI) in a forensically sound manner. Performs advanced collection, processing, and analysis of collected ESI in accordance with Forensics laboratory and ISO standards; deliver processed data and reports. Perform required reporting and documentation and maintain chain of custody of computer forensics evidence. Capable of independently handling complex, large volume, and novel situations and examinations. Requires minimal supervision. May be called to testify in legal proceedings regarding forensic work performed on assigned cases.

Minimum Years of Experience: 5 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Project Coordinator
Functional Responsibilities: Provide support in a specific functional area of project. Assist the project manager during the development of work plans to fulfill government requirements. Support formulation of milestone schedules or other documented plans. Coordinate communications between project teams, stakeholders and customers. Support the identification, tracking and reporting of project risks, issues and dependencies. Facilitate project status report. Plan and produce correspondence, reports, memos, and other project documentation.

Minimum Years of Experience: 3 years of experience

Minimum Educational/Degree Requirements: High School

Labor Category: Program Manager

Functional Responsibilities: Serve as the program manager typically responsible for organizing, directing, and managing all aspects of contract operational support functions involving multiple complex and inter-related project tasks that often require managing teams of contractor personnel at multiple locations. Provide overall direction of program activities. Manage and maintain contractor interface with the senior levels of the customer's organization. Consult with customer and contractor personnel to formulate and review task plans and deliverables, ensuring conformance with program and project task schedules and costs and contractual obligations. Establish and maintain technical and financial reports to show progress of projects to management and customers, organize and assign responsibilities to subordinates, oversee the successful completion of all assigned tasks, and assume the initiative and provide support to marketing personnel in identifying and acquiring potential business. Domain knowledge such as IT may be required depending on the requirement of the task order.

Minimum Years of Experience: 10 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Project Manager

Functional Responsibilities: Typically oversee all aspects of the project, leading a team on large projects or a significant segment of large and complex projects. Analyze new and complex project-related problems and create innovative solutions that normally involve the schedule, technology, methodology, tools, solution components, and financial management of the project. Provide business and system analysis and long and short-range plans for business solution, systems development and maintenance, and production activities for necessary support resources. Assessed and administered changes so that change control activities are planned and executed in conformance with procedures. Shepherd projects through appropriate compliance gates to meet systems lifecycle requirements. Domain knowledge such as IT may be required depending on the requirement of the task order.

Minimum Years of Experience: 8 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Senior Data Loading Specialist

Functional Responsibilities: Apply knowledge of computer system principles, automated data processing functions, and metadata structures to develop solutions to user requirements. Analyze user requests and translate them into data field normalization and Bates numbering specifications. Load documents and data into litigation support software repositories. Troubleshoot data loading problems and handle exception documents. Decompress and extract documents from compound files. Convert native files into endorsed TIFF images using government approved tools. Develop and maintain data loading standards and workflow documentation. Create electronic productions from litigation support repositories with production reports and exception reports. Perform quality assurance checks on data loading. Act as team lead

Minimum Years of Experience: 5 years of experience

Minimum Educational/Degree Requirements: High School

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Labor Category: Senior Computer Forensics Specialist

Functional Responsibilities: Supervise a team of contract computer forensic analysts with duties that include: case assignment, case management, scene management, and other similar duties of a first line supervisor. Analyzes support requests and determine tools and procedures required to preserve, collect and analyze electronically stored information (ESI) in a forensically sound manner. Performs expert collection, processing, and analysis of collected ESI in accordance with Forensics laboratory and ISO standards; deliver processed data and reports. Perform required reporting and documentation and maintain chain of custody of computer forensics evidence. Capable of independently handling complex, large volume, and previously un-encountered situations and examinations. Guides, assists, and mentors less experienced Computer Forensic Specialists. May be called to testify in legal proceedings regarding forensic work performed on assigned cases. Act as Team Lead for contract forensic staff.

Minimum Years of Experience: 8 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Technical Writer/Editor

Functional Responsibilities: Write and/or edit business and technical documents, including business proposals, reports, user manuals, briefings and presentations, functional descriptions, system specifications, guidelines, special reports, and other project deliverables to meet contract requirements. Develop outlines and drafts for review and approval by Subject Matter Experts (SMEs) and project management ensuring that final documents meet applicable contract requirements and regulations. Research and gather technical and background information for inclusion in project documentation and deliverables. Consult relevant information sources, including library resources, technical and financial documents, and client and project personnel, to obtain background information, and verify pertinent guidelines and regulations governing project deliverables. Commensurate experience, education, and level of supervision and direction.

Minimum Years of Experience: 2 years of experience

Minimum Educational/Degree Requirements: High School

Labor Category: Cloud Application Engineer I

Functional Responsibilities: Analyze functional business applications and design specifications for functional activities. Translate detailed design into cloud application systems. Test, debug, and refine applications to produce the required product. Prepare required documentation, including both program-level and user-level documentation. Enhance applications to improve performance and add functionality. Provide technical direction to engineers to ensure program deadlines are met.

Minimum Years of Experience: 2 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Application Engineer II

Functional Responsibilities: Analyze functional business applications and design specifications for functional activities. Translate detailed design into cloud application systems. Test, debug, and refine applications to produce the required product. Prepare required documentation, including both program-level and user-level documentation. Enhance applications to improve performance and add functionality. Provide technical direction to engineers to ensure program deadlines are met.

Minimum Years of Experience: 4 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Application Programmer I

Functional Responsibilities: Researches, analyzes, evaluates new technical requirements and modifies cloud applications including software coding, testing, debugging, and deployment to support an organization's cloud application and systems. Works as a member of a technical team to develop new cloud applications. Consults with users to identify current operating procedures and to clarify program objectives. Assists in writing technical documentation and manuals for users to describe installation and operating procedures.

Minimum Years of Experience: 2 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Application Programmer II

Functional Responsibilities: Researches, analyzes, evaluates new technical requirements and modifies applications including software coding, testing, debugging, and deployment to support an organization's cloud application and systems. Works as a member of a technical team to develop new cloud applications. Consults with users to identify current operating procedures and to clarify program objectives. Assists in writing technical documentation and manuals for users to describe installation and operating procedures.
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Minimum Years of Experience: 4 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Application Programmer III

Functional Responsibilities: Researches, analyzes, evaluates new technical requirements and modifies applications including software coding, testing, debugging, and deployment to support an organization's cloud application and systems. Works as a member of a technical team to develop new cloud applications. Consults with users to identify current operating procedures and to clarify program objectives. Assists in writing technical documentation and manuals for users to describe installation and operating procedures.

Minimum Years of Experience: 6 years of experience

Minimum Educational/Degree Requirements: Bachelors

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Labor Category: Cloud Business Analyst I

Functional Responsibilities: Performs tasking in the cloud discipline such as operations analysis, Testing & Evaluation, technical documentation, project support, Quality control, templates etc.

Minimum Years of Experience: 2 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Business Analyst II

Functional Responsibilities: Leads team performing tasking in the cloud discipline such as operations analysis, Testing & Evaluation, technical documentation, project support, Quality control, templates etc. Ability to perform independently and support complex tasks in the cloud discipline.

Minimum Years of Experience: 3 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Business Analyst III

Functional Responsibilities: Leads multiple member team performing tasking in the cloud discipline such as operations analysis, Testing & Evaluation, technical documentation, project support, Quality control, templates etc. Ability to perform independently and support complex tasks in the cloud discipline.

Minimum Years of Experience: 5 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Computer Security System Specialist I

Functional Responsibilities: Perform customized application security and vulnerability assessments, audits of cloud systems to include internal and external facing applications, and databases. Detects comprisable patterns, insecure features and malicious activities in the infrastructure. Track vulnerabilities and coordinate with internal network teams to ensure closure of vulnerabilities.

Minimum Years of Experience: 2 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Computer Security System Specialist II

Functional Responsibilities: Leads team to perform customized application security and vulnerability assessments, audits of cloud systems to include internal and external facing applications, and databases. Detects comprisable patterns, insecure features and malicious activities in the infrastructure. Track vulnerabilities and coordinate with internal network teams to ensure closure of vulnerabilities.

Minimum Years of Experience: 4 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Computer Security System Specialist III

Functional Responsibilities: Lead multiple member team and projects to perform customized application security and vulnerability assessments, audits of Cloud Care Systems to include internal and external facing applications, and databases. Detects comprisable patterns, insecure features and malicious activities in the infrastructure. Track vulnerabilities and coordinate with internal network teams to ensure closure of vulnerabilities.

Minimum Years of Experience: 6 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Computer Security System Analyst I

Functional Responsibilities: Analyze and develop computer software possessing a wide range of capabilities, including numerous engineering, business, and cloud records management functions. Develop plans for automated information systems from project inception to conclusion. Analyze user interfaces, maintain hardware and software performance tuning, analyze workload and computer usage, maintain interfaces with outside systems, analyze downtimes, and analyze proposed system modifications, upgrades and new COTS. Analyze the problem and the information to be processed. Define the problem, and develops system requirements and program specifications, from which programmers prepare detailed flow charts, programs, and tests. Coordinate closely with programmers to ensure proper implementation of program and system specifications. Develop, in conjunction with functional users, system alternative solutions.

Minimum Years of Experience: 2 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Computer Security System Analyst II

Functional Responsibilities: Analyze and develop computer software possessing a wide range of capabilities, including numerous engineering, business, and cloud records management functions. Develop plans for automated information systems from project inception to conclusion. Analyze user interfaces, maintain hardware and software performance tuning, analyze workload and computer usage, maintain interfaces with outside systems, analyze downtimes, and analyze proposed system modifications, upgrades and new COTS. Analyze the problem and the information to be processed. Define the problem, and develops system requirements and program specifications, from which programmers prepare detailed flow charts, programs, and tests. Coordinate closely with programmers to ensure proper implementation of program and system specifications. Develop, in conjunction with functional users, system alternative solutions.

Minimum Years of Experience: 3 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Computer Security System Analyst III

Functional Responsibilities: Lead multiple teams and projects to analyze and develop computer software possessing a wide range of capabilities, including numerous engineering, business, and cloud records management functions. Develop plans for automated information systems from project inception to conclusion. Analyze user interfaces, maintain hardware and software performance tuning, analyze workload and computer usage, maintain interfaces with outside systems, analyze downtimes, and analyze proposed system modifications, upgrades and new COTS. Analyze the problem and the information to be processed. Define the problem, and develops system requirements and program specifications, from which programmers prepare detailed flow charts, programs, and tests. Coordinate closely with programmers to ensure proper implementation of program and system specifications. Develop, in conjunction with functional users, system alternative solutions.

Minimum Years of Experience: 6 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Configuration Mgmt Specialist

Functional Responsibilities: Provide cloud configuration management planning, prepare documents and SOP for configuration identification, change control, configuration status accounting, and configuration audits. Manage the change process so that only approved and validated changes are incorporated into product documents and related software. Work closely with Project/Program Manager.

Minimum Years of Experience: 2 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Database Administrator

Functional Responsibilities: Create, implement, and manage database administration programs. Review cloud database performance trends and identifies opportunities for improvement.

Minimum Years of Experience: 4 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Database Specialist I

Functional Responsibilities: Work on data using computer-based applications. Gather, compile, model, validate, and analyze data in the projects. Ability to understand the current trends in the cloud system and to make well-informed decisions and recommendations to the team.

Minimum Years of Experience: 2 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Database Mgmt Specialist I

Functional Responsibilities: Experience in using cloud DBMS technologies, cloud application design utilizing various DBMS and experience with DBMS internals. General experience includes responsibilities in DBMS systems analysis and programming.

Minimum Years of Experience: 2 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Database Mgmt Specialist II

Functional Responsibilities: Experience in using cloud DBMS technologies, cloud application design utilizing various DBMS and experience with DBMS internals. General experience includes responsibilities in DBMS systems analysis and programming. Ability to perform on multiple databases.

Minimum Years of Experience: 4 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Database Mgmt Specialist III

Functional Responsibilities: Lead multiple member team and experience in using cloud DBMS's technologies, cloud application design utilizing various DBMS and experience with DBMS internals. General experience includes responsibilities in DBMS systems analysis and programming. Ability to perform on multiple databases.

Minimum Years of Experience: 6 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Data Warehouse Programmer

Functional Responsibilities: Provide product maintenance and support to the cloud data warehouse teams. Perform cloud data warehouse design and construction. Prepare/implement data verification and testing methods for the cloud data warehouse.

Minimum Years of Experience: 4 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Disaster Recovery Specialist

Functional Responsibilities: Coordinate and establish cloud disaster recovery programs and business resumption planning. Coordinate and monitor simulated testing across all platforms. Design and administer cloud programs to include policies, standards, guidelines, training programs, and a viable quality assurance process for disaster recovery.

Minimum Years of Experience: 4 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Systems Engineer I

Functional Responsibilities: Coordinate and/or perform additions and changes to network hardware and operating systems, and attached devices; including investigation, analysis, recommendation, configuration, installation, and testing of new network hardware and software. Provide direct support in the day-today operations on network hardware and operating systems including the evaluation of cloud IT application system utilization, monitoring response time and primary support for detection and correction of operational problems. Troubleshoot at the physical level of the network, working with network measurement hardware and software, as well as physical checking and testing of hardware devices at the logical level working with communication protocols. Participate in planning design, technical review and implementation for new network infrastructure hardware and network operating systems for voice and data communication networks. Maintain cloud network infrastructure standards including network communication protocols such as TCP/IP. Provide technical consultation, training and support to IT staff as designated by the government. Diagnose and resolve complex communication problems.

Minimum Years of Experience: 2 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Systems Engineer II

Functional Responsibilities: Lead, coordinate and/or perform additions and changes to network hardware and operating systems, and attached devices; including investigation, analysis, recommendation, configuration, installation, and testing of new network hardware and software. Provide direct support in the day-today operations on network hardware and operating systems including the evaluation of cloud IT application system utilization, monitoring response time and primary support for detection and correction of operational problems. Troubleshoot at the physical level of the network, working with network measurement hardware and software, as well as physical checking and testing of hardware devices at the logical level working with communication protocols. Participate in planning design, technical review and implementation for new network infrastructure hardware and network operating systems for voice and data communication networks. Maintain cloud network infrastructure standards including network communication protocols such as TCP/IP. Provide technical consultation, training and support to IT staff as designated by the government. Diagnose and resolve complex communication problems.

Minimum Years of Experience: 4 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Systems Engineer III

Functional Responsibilities: Supervise, coordinate and/or perform additions and changes to network hardware and operating systems, and attached devices; including investigation, analysis, recommendation, configuration, installation, and testing of new network hardware and software. Provide direct support in the day-today operations on network hardware and operating systems including the evaluation of cloud IT application system utilization, monitoring response time and primary support for detection and correction of operational problems. Troubleshoot at the physical level of the network, working with network measurement hardware and software, as well as physical checking and testing of hardware devices at the logical level working with communication protocols. Participate in planning design, technical review and implementation for new network infrastructure hardware and network operating systems for voice and data communication networks. Maintain cloud network infrastructure standards including network communication protocols such as TCP/IP. Provide technical consultation, training and support to IT staff as designated by the government. Diagnose and resolve complex communication problems.

Minimum Years of Experience: 6 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Quality Assurance Analyst

Functional Responsibilities: Provides development of cloud project Software Quality Assurance Plan and the implementation of cloud procedures that conforms to the requirements of the contract. Provides an independent assessment of how the project's software development process is being implemented relative to the defined process and recommends methods to optimize the organization's process. Provide technical and administrative direction for personnel performing software development tasks, including the review of work products. Coordinate with the Project Manager and/or Quality Assurance Manager to ensure quality gaps are closed and issues are resolved.

Minimum Years of Experience: 4 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Subject Matter Expert

Functional Responsibilities: A solid full cloud life cycle software engineering skill combined with solid cloud enterprise architecture and design experience and technical leadership abilities, Experience in cloud systems analysis and solution development of cloud IT solutions to meet government business requirements, Experience translating and mapping business requirements to technical requirements, experience developing technology strategies, experience developing solutions in the following technology areas : Microsoft .NET Framework (2.0+) including VB.NET and Visual Studio (2013 and above), Oracle databases (10g and above) including experience with Oracle SQL*Plus and PL/SQL., Experience with XML, serialization, and multithreading, UNIX and Windows Server (2012 +) platforms; concepts such as Internet Information Services (IIS), Microsoft Messaging Queue (MSMQ), Windows Services, etc. , Government Cloud (FEDRAMP Authorized solutions), Microservices and Containers and DevOps, Ability to perform market research and make specific recommendations including pros and cons, Current knowledge of IT and Industry current trends and best practices in cloud, Experience with various cloud related IT applications, databases and datasets. Experience with cloud information technology planning and implementation, Experience with technology solution integration, Experience with strategic planning and technology roadmaps, Excellent oral and written, communications skills and ability to present and adapt presentations for mixed audiences, (technical/non-technical/varied experience etc.)

Minimum Years of Experience: 7 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Program Manager

Functional Responsibilities: Oversee all aspects of the project, leading a team on large cloud-based related projects or a significant segment of large and complex projects. Analyze new and complex cloud project-related problems and create innovative solutions that normally involve the schedule, technology, methodology, tools, solution components, and financial management of the project. Provide business and system analysis and long and short-range plans for business solution, systems development and maintenance, and production activities for necessary support resources. Assessed and administered changes so that change control activities are planned and executed in conformance with procedures. Shepherd projects through appropriate compliance gates to meet systems lifecycle requirements. Domain knowledge such as IT and cloud may be required depending on the requirement of the task order.

Minimum Years of Experience: 8 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Project Coordinator
Functional Responsibilities: Provide support in a specific functional area of project. Assist the project manager during the development of work plans to fulfill government requirements. Support formulation of milestone schedules or other documented plans. Coordinate communications between project teams, stakeholders and customers. Support the identification, tracking and reporting of project risks, issues and dependencies. Facilitate project status report. Plan and produce correspondence, reports, memos, and other project documentation.

Minimum Years of Experience: 3 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Data Intake Specialist

Functional Responsibilities: Analyze content of requests and cover letters. Determine ranges in collections of cloud data and documents. Detect encrypted files. Decrypt electronic files with passwords provided. Copy documents and data to cloud storage locations. Determine types of processing required to load documents and data into repositories. Interpret special processing instructions from others. Transfer files between the network and cloud environments using a variety of tools. Using automated processes and tools, load data into cloud repositories.

Minimum Years of Experience: 3 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Cloud Operations Technical Lead

Functional Responsibilities: Analyze new and complex project-related cloud problems and create innovative solutions that normally involve the schedule, cloud technology, process improvement, tools, developing software scripts, and workflow for the cloud system. Analyze archived data. Provide business and system analysis and long and short-range plans for business solution, cloud systems operations and maintenance, and production activities for necessary support resources. Coordinate user support and training. Gather feedback for cloud system improvements. Monitor high priority requests and exceptions to normal workflow. Measure cloud productivity and performance.

Minimum Years of Experience: 10 years of experience

Minimum Educational/Degree Requirements: Bachelors

Labor Category: Administrative Specialist**

Functional Responsibilities: Performs a variety of administrative and secretarial duties for a top executive, program director or manager, such as typing reports and memos, maintaining computer based and paper files, answers office inquiries, and performs administrative tasks. Performs special projects of a moderate to highly skilled nature. Must be proficient in the use of a personal computer and have excellent typing skills. Requires very little supervision.
Minimum Years of Experience: Requires minimum 2 years providing service desk expertise Minimum Educational/Degree Requirements: High School Diploma and training certification from an accredited training institution.
Applicable Training or Certification Requirements: Relevant Information Technology certifications to be determined on a per job/project/contract basis.

Labor Category: Business Analyst

Functional Responsibilities: Work closely under the general direction of Information Technology Project Manager, or other consultants, supporting the information management needs of users and groups across an organization. IT Perform activities including requirements gathering, translation of requirements to systems specifications, data management and manipulation, and technology implementation. Shall bring a combination of business process understanding with practical information technology implementation experience.
Minimum Years of Experience: 6 years' experience in the business processes associated with information technology implementations, as well as the adaptation of those processes to the IT lifecycle.
Minimum Educational/Degree Requirements: Bachelor's degree in computer science, information systems or equivalent.
Applicable Training or Certification Requirements: Relevant Information Technology certifications to be determined on a per job/project/contract basis

Labor Category: Business Analyst

Functional Responsibilities: Work closely under the general direction of Information Technology Project Manager, or other consultants, supporting the information management needs of users and groups across an organization. IT Perform activities including requirements gathering, translation of requirements to systems specifications, data management and manipulation, and technology implementation. Shall bring a combination of business process understanding with practical information technology implementation experience.
Minimum Years of Experience: 6 years' experience in the business processes associated with information technology implementations, as well as the adaptation of those processes to the IT lifecycle.
Minimum Educational/Degree Requirements: Bachelor's degree in Computer Science, Information Systems or Business Discipline.
Applicable Training or Certification Requirements: Relevant Information Technology certifications to be determined on a per job/project/contract basis.

Labor Category: Business Subject Matter Expert

Functional Responsibilities: Provide technical direction for problem definition, analysis, requirements development, and implementation for complex to extremely complex systems in the subject matter area. Advise on organization-wide system improvements, optimization or maintenance efforts in the following specialties: information systems architecture; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; lifecycle management; software development methodologies; and modeling and simulation. Apply principles, methods, and knowledge of the functional area of capability to specific task order requirements.
Minimum Years of Experience: 7 years' experience of business strategy formulation supporting enterprise level projects
Minimum Educational/Degree Requirements: Bachelor's degree in Computer Science, Information Systems or Business Discipline.
Applicable Training or Certification Requirements: Relevant Information Technology certifications to be determined on a per job/project/contract basis.

Labor Category: Junior Analyst

Functional Responsibilities: Works under general direction. Analyzes system requirements and implement solutions to solve application problems. Review detailed specifications from which computer programs or scripts will be written. Designs, codes, tests, debugs, and documents programs or data conversion maps. May be involved in related areas such as solution deployment, implementing commercial off-the-shelf (COTS) products and writing scripts for data conversion/mapping.
Minimum Years of Experience: Requires Two years of technical experience in applications software development, one of which is in programming. Competent to work at a detail technical level for all phases of applications systems analysis and programming activities.
Minimum Educational/Degree Requirements: High School Diploma and training certification from an accredited training institution.
Applicable Training or Certification Requirements: Relevant Information Technology certifications to be determined on a per job/project/contract basis.

Labor Category: Junior Project Manager

Functional Responsibilities: Manage scope, budget, timeline, risk and resources on a project. Create schedules and assigns duties to subordinates and subcontractors and ensure assignments are completed as directed. Enforce work standards and reviews/resolves work discrepancies to ensure compliance with contract requirements. Interface with internal and Government/Corporate management. Demonstrate ability to manage a large-scale system design, development, testing, implementation, operations, and maintenance effort encompassing a large staff including specialty and line managers, senior technical personnel, clerical staff, and system support staff.
Minimum Years of Experience: 5 years information technology experience, including 1 year of experience in a management or supervisory capacity, plus three years of experience in the functional area of the project to be managed.
Minimum Educational/Degree Requirements: Bachelor's degree in Computer Science, Information Systems or Business Discipline.

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Labor Category: Senior Program Manager

Functional Responsibilities: Manage program/technical support operations involving multiple tasks/projects and personnel. Senior member of management with ability to make decision on behalf of the firm. Assigns duties and reviews work of subordinates. Shall have demonstrated information technology expertise and communication skills to be able to interface with all levels of management. Communicate with client management officials regarding the status of program/technical activities and progress. Resolve problems, issues and conflicts as required. Ensures that program schedule, performance, and deliverables are met.
Minimum Years of Experience: 10 years of progressive experience in managing, directing, and implementing information technology projects. Experienced in management and control of large funds and resources, and demonstrated capability in managing complex, multi-task commercial and government contracts.
Minimum Educational/Degree Requirements: Bachelor's degree in Computer Science, Information Systems or Business Discipline.
Applicable Training or Certification Requirements: Project Management Institute (PMI) certified Project Management Professional (PMP)

Labor Category: Senior Project Manager

Functional Responsibilities: Manage scope, budget, timeline, risk and resources on a project. Create schedules and assigns duties to subordinates and subcontractors and ensure assignments are completed as directed. Enforce work standards and reviews/resolves work discrepancies to ensure compliance with contract requirements. Interface with internal and Government/Corporate management. Demonstrate ability to manage a large-scale system design, development, testing, implementation, operations, and maintenance effort encompassing a large staff including specialty and line managers, senior technical personnel, clerical staff, and system support staff.
Minimum Years of Experience: 9 years' information technology experience, including 3 years of experience in a management or supervisory capacity, plus three years of experience in the functional area of the project to be managed. Knowledge of the use of project management tools and shall have command of the core principles of effective management, including effective delegation, ownership, responsibility development, and tracking.
Minimum Educational/Degree Requirements: Bachelor's degree in Computer Science, Information Systems or Business Discipline.
Applicable Training or Certification Requirements: Project Management Institute (PMI) certified Project Management Professional (PMP).