

## AUTHORIZED FEDERAL SUPPLY SERVICE INFORMATION TECHNOLOGY SCHEDULE PRICELIST

### GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT, SOFTWARE AND SERVICES

#### Special Item 132-51 Information Technology Professional Services

FPDS Code D301-IT Facility Operation and Maintenance

FPDS Code D302-IT Systems Development Services

FPDS Code D306-IT Systems Analysis Services

FPDS Code D307-Automated Information Systems Design and Integration Services

FPDS Code D308-Programming Services

FPDS Code D310-IT Backup and Security Services

FPDS Code D311-IT Data Conversion Services

FPDS Code D313-Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services

FPDS Code D316-IT Network Management Services

FPDS Code D317-Automated News Services, Data Services, or Other Information Services

FPDS Code D399-Other Information Technology Services, Not Elsewhere Classified

**Note 1:** All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

**Note 2:** Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

**Note 3:** This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

#### DCS Corporation

6909 Metro Park Dr., Suite 500

Alexandria, VA 22310

571-227-6192

FAX 571-227-6001

[www.dcscorp.com](http://www.dcscorp.com)

**CONTRACT NUMBER: GS-35F-4980H**

**CONTRACT PERIOD: 11/25/1997-11/24/2017**

**Modification: PS-0007 Dated: July 17, 2012**



#### GENERAL SERVICES ADMINISTRATION FEDERAL SUPPLY SERVICE

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service's Home Page via the Internet at <http://www.fss.gsa.gov/>

7/17/2012

Enclosure (3)

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**INFORMATION FOR ORDERING ACTIVITIES  
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

**SPECIAL NOTICE TO AGENCIES: SMALL BUSINESS PARTICIPATION**

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service ([www.fss.gsa.gov](http://www.fss.gsa.gov)). The catalogs/pricelists, GSA Advantage!™ and the Federal Supply Service Home Page ([www.fss.gsa.gov](http://www.fss.gsa.gov)) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

**1. GEOGRAPHIC SCOPE OF CONTRACT:**

*Domestic delivery* is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

*Overseas delivery* is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

**The Geographic Scope of Contract will be domestic.** (Overseas Support is Available)

**2. ORDERING ADDRESS AND PAYMENT INFORMATION:**

Ordering Address: DCS Corporation  
6909 Metro Park Dr, Suite 500  
Alexandria, VA 22310  
Attention: Perry Gann  
Email: [pgann@dcscorp.com](mailto:pgann@dcscorp.com)  
Mr. Perry Gann Phone (571) 227-6192  
Fax (571) 227-6001 - Attention: Perry Gann

Payment address: DCS Corporation  
6909 Metro Park Dr, Suite 500  
Alexandria, VA 22310  
Attention: Accounts Receivable

Contractors are required to accept credit cards for payments equal to or less than the micro purchase threshold for oral or written delivery orders. Credit cards will/will not be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

**3. LIABILITY FOR INJURY OR DAMAGE**

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

**4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:**

Block 9: G. Order/Modification Under Federal Schedule  
Block 16: Data Universal Numbering System (DUNS) Number: **08-366-2916**  
Block 30: Type of Contractor - **C. Large Business**  
Block 31: Woman-Owned Small Business - **No**  
Block 36: Contractor's Taxpayer Identification Number (TIN): **54-1044062**

- 4a. CAGE Code: **1P418**
- 4b. Contractor has registered with the Central Contractor Registration Database.

**5. FOB POINT**

**FOB DESTINATION: For Domestic** (Overseas Support is Available)

**6. DELIVERY SCHEDULE**

a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), in the case of F.O.B. Destination prices; or to place shipment in transit in the case of F.O.B. Origin prices, as set forth below.

<b>SPECIAL ITEM NUMBER</b>	<b>DELIVERY TIME (ARO)</b>
132-51	As Negotiated between the Contractor and the Ordering Activity

b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

<b>ITEMS OR GROUPS OF ITEMS (SIN OR NOMENCLATURE)</b>	<b>EXPEDITED DELIVERY TIME (HOURS/DAYS ARO)</b>
132-51	Per each delivery order

**OVERNIGHT AND 2-DAY DELIVERY TIMES.** Standard commercial rates for overnight or two (2) day delivery will be charged.

**7. DISCOUNTS**

Prices shown are NET prices; basic discounts have been deducted.

- a. Prompt Payment: Prompt Payment: 0 % - 30 days from receipt of invoice or date of acceptance, whichever is later.
- b. Quantity - N/A
- c. Dollar Volume - N/A
- d. Government Educational Institutions – Government Educational Institutions are offered the same discounts as all Government customers
- e. Other – N/A

**8. TRADE AGREEMENTS ACT OF 1979, as amended:**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

**9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:**

Export packing is available at extra cost outside the scope of the contract.

**10. SMALL REQUIREMENTS:**

The minimum dollar value of orders to be issued is: \$ 100.00

**11. MAXIMUM ORDER:** (All dollar amounts are exclusive of any discounts from prompt payment.)

- a. The Maximum Order value for the following Special Item Numbers (SINs) is **\$500,000:**  
Special Item number 132-51 - Information Technology (IT) Professional Services.

**12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS**

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

**13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS****REQUIREMENTS:**

Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

**13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS)**

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

**13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS)**

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

**14. CONTRACTOR TASKS/SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001)**

(a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

(b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub. L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.

NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regards to this contract.

(c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

(d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

(e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

(f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.

- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

## 15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See C.1.)

## 16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

## 17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

## 18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
  - (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/service/software package submitted in response to requirements which result in orders under this schedule contract.
  - (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.
- b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.
- c. The maintenance/repair service provided is the standard commercial terms and conditions for the type of products and/or services awarded.

**19. OVERSEAS ACTIVITIES**

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

N/A

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

**20. BLANKET PURCHASE AGREEMENTS (BPAs)**

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

**21. CONTRACTOR TEAM ARRANGEMENTS**

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

**22. INSTALLATION, DEINSTALLATION, REINSTALLATION**

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

**23. SECTION 508 COMPLIANCE.**

I certify that in accordance with 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d), FAR 39.2, and the Architectural and Transportation Barriers Compliance Board Electronic and Information Technology (EIT) Accessibility Standards (36 CFR 1194) General Services Administration (GSA), that all IT hardware/software/services are 508 compliant:

Yes   X    
 No

**24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.**

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:

This order is placed under written authorization from \_\_\_\_\_ dated \_\_\_\_\_. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

**25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997) (FAR 52.228-5)**

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

**26. SOFTWARE INTEROPERABILITY.**

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

**27. ADVANCE PAYMENTS**

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)  
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)****1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

**2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

**3. ORDER**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

**4. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

**5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or

- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

## **6. INSPECTION OF SERVICES**

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS—COMMERCIAL ITEMS (MAR 2009) (DEVIATION I-FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS – COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

## **7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

## **8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

## **9. INDEPENDENT CONTRACTOR**

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## **10. ORGANIZATIONAL CONFLICTS OF INTEREST**

### **a. Definitions.**

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in

situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials order placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. FAR 52.216-31 (FEB 2007) Time-and-Materials/Labor-Hour Proposal Requirements-Commercial Item Acquisition As Prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by –
  - (1) The offeror;
  - (2) Subcontractors; and/or
  - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

## **13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

## **14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

## **15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

## **16. DESCRIPTION OF IT SERVICES AND PRICING**

DCS Corporation, located in Alexandria, Virginia, is focused on mission critical technologies for Airborne, Ground Mobile and Naval Applications, specifically:

- Navigation and Avionics Systems and Integration
- Integrated Information Systems Technology
- Electro-Optics Development and Engineering
- Acquisition, Logistics, Test and Evaluation Management

DCS Corporation is also committed to pioneering research and development, demonstrated by our continued success in the Small Business Innovative Research (SBIR) program. The company's Technology Incubation Center develops technical ideas into viable commercial products.

DCS Corporation maintains seven (7) office facilities strategically located throughout the United States. Each facility is connected to DCS Corporation's wide area network (WAN) system and Video Teleconference Networking Center creating a single virtual office facility. All facilities are cleared for classified work and various facilities include special in-house laboratories, such as:

- Software Development Labs
- Image Processing Labs
- Electronic Prototyping Labs
- Electro-Optic Simulation Labs
- Mechanical Design & Prototyping

DCS Corporation employs a diverse team of approximately 400 subject matter experts and professionals from leading and emerging technology fields serving our customers' diverse needs. DCS Corporation has seven customer-focused locations throughout the country. The company is entering its third decade of service with 22 consecutive years of steady fiscal growth.

For further information, please contact Perry Gann regarding technical information, 571-227-6192. For information regarding the GSA Schedule, please contact Perry Gann; Contractual Liaison at 571-227-6192.

## 16a. Special Item 132-51 Information Technology Professional Services

### Description of IT Professional Services Offered

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#### ENGINEER VII

##### Responsibilities:

[Return to Chart](#)

- Conduct all duties assigned to a Division Manager or Executive
- Serve as technical expert within the scope of work covered in area(s) of responsibility
- Work within company strategic and policy framework set by Board of Directors
- Maintain current and long-term profitable operation and growth of an operating unit consisting of at least 50 professional employees and responsible for at least \$5 million in annual sales
- Oversee multiple significant programs encompassing a variety of projects involving complex Technologies Implement all approved plans and exert a consistent effective management force for the achievement of Corporate objectives
- Manage product and business development activities
- Develop standards and guidelines
- Maintain contacts with key personnel and officials of other organizations
- Meet regularly with clients

##### Skills/Aptitudes:

- Leadership in the area of strategic business development, planning, and negotiation
- Project planning
- Ability to train managers and other employees
- Outstanding verbal and written communication
- Management abilities and business acumen
- Knowledge of company policies/procedures
- Creativity, initiative, and foresight in anticipating and solving unprecedented problems
- Identifying and assigning priorities for significant corporate projects
- Developing, maintaining and controlling organization budget
- Recruiting new employees
- Supervising, developing, and disciplining subordinate employees
- Developing and enforcing quality standards

##### Latitude:

- Work independently under policy framework provided by Board of Directors

##### Education:

- Advanced degree in a relevant technical discipline

##### Experience:

- Minimum of 13 years
-

**ENGINEER VI**

## Responsibilities:

[Return to Chart](#)

- Conduct all duties assigned to a Department Manager
- Ensure profitability of a unit(s)
- Serve as technical expert in area of responsibility
- Participate in strategic planning
- Practice financial planning and control
- Perform tactical business acquisition
- Conduct project planning and management
- Ensure quality control
- Develop business
- Supervise personnel staffing and training
- Provide direction and counseling to direct and indirect reports

## Skills/Aptitudes:

- Negotiation and planning
- Excellent verbal and written communication
- Management abilities and business acumen
- Knowledge of company policies and procedures
- Recruiting new employees

## Latitude:

- Works within corporate guidelines
- Considerable decision-making authority

## Education:

- Bachelor's degree in a relevant technical discipline

## Experience:

- Minimum of 13 years
- 

**ENGINEER V**

## Responsibilities:

[Return to Chart](#)

- Perform a variety of intensive and diversified project tasks applied to specialized technologies
- Serve as specialist in the application of advanced technical theories, concepts, principles and processes
- Ensure growth and profitability of a unit(s)
- Plan and develop engineering projects concerned with unique or controversial problems having an effect on major programs
- Select problems for investigation

## Skills/Aptitudes:

- Interviewing
- Problem resolution including contributing new ideas, designs or techniques
- Excellent verbal and written communication
- Planning

## Latitude:

- Minimal supervision

## Education:

- Bachelor's degree in a relevant technical discipline

## Experience:

- Minimum of 10 years
- 

**ENGINEER IV**

## Responsibilities:

[Return to Chart](#)

- Perform complex project tasks applied to specialized technology problems
- Develop engineering projects concerned with unique or controversial problems
- Research complex problem areas of considerable scope
- Remain current on new technical methods and recommend changes
- Develop system architecture, evaluate products, and serve as expert on technical specialties and equipment

Skills/Aptitudes:

- Problem solving
- Engineering/Math/Physics
- Excellent verbal and written communication

Latitude:

- Minimal supervision

Education:

- Bachelor's degree in relevant technical discipline

Experience:

- Minimum of 8 years

**ENGINEER III**

Responsibilities:

[Return to Chart](#)

- Perform a limited number of complex project tasks applied to specialized technology problems
- Develop engineering projects, selecting problems for investigation
- Perform systems integration
- Perform systems documentation
- Design and develop prototypes

Skills/Aptitudes:

- Problem solving
- Engineering/Math/Physics
- Good verbal and written communication

Latitude:

- Nominal supervision

Education:

- Bachelor's degree in a technical discipline

Experience:

- Minimum of 5 years

**ENGINEER II**

Responsibilities:

[Return to Chart](#)

- Perform a limited number of moderately complex project tasks applied to specialized technology
- Develop engineering projects defining scope of problems for investigation
- Perform systems integration and documentation of programs and systems
- Meet with clients to determine system requirements

Skills/Aptitudes:

- Database programming
- Systems testing and evaluation
- Engineering/Math/Physics
- Good verbal and written communication

Latitude:

- Detailed supervision

Education:

- Bachelor's degree in a technical discipline

Experience:

- Minimum of 2 years

**ENGINEER I**

Responsibilities:

[Return to Chart](#)

- Perform relatively routine tasks applied to specialized technology
- Perform systems integration and programmatic tasks
- Meet with client engineers to determine requirements

Skills/Aptitudes:

- Computer and electronics
- Engineering/Math/Physics
- Adequate verbal and written communication

Latitude:

- Close supervision

Education:

- Bachelor's degree in a technical discipline

Experience:

- 0 years

**STAFF SCIENTIST II**

[Return to Chart](#)

Responsibilities:

- Serve as a recognized expert in a scientific or engineering discipline
- Determine program objectives and requirements
- Organize programs/projects developing standards and guidelines for diverse activities
- Manage highly technical state-of-the-art projects
- Define methodology to research general hypotheses
- Serve as technical project leader on projects involving other scientists and engineers
- Supervise, train and develop lower level employees

Skills/Aptitudes:

- Creativity, initiative, foresight and sound judgment
- Innovative problem solving
- Project planning
- Project Management
- Outstanding verbal and written communication
- Management skills and business acumen
- Knowledge of company policies/procedures

Latitude:

- Minimum supervision, work within corporate guidelines
- Considerable decision-making authority

Education:

- Advanced technical degree (Master of Science)

Experience:

- Minimum of 13 years

**STAFF SCIENTIST I**

[Return to Chart](#)

Responsibilities:

- Serve as a recognized expert in a scientific or engineering discipline
- Determine program objectives and requirements
- Perform basic research efforts to generate new knowledge or understanding in assigned scientific discipline
- Review technical reports for validity and correctness
- Serve as technical project leader on efforts involving other scientists/ engineers
- Execute operational and profit responsibilities as required

Skills/Aptitudes:

- Creativity, initiative, foresight and sound judgment
- Complex problem solving
- Project planning
- Training and project management
- Excellent verbal and written communication
- Knowledge of company policies and procedures

Latitude:

- General guidance

## Education:

- Technical Bachelor's degree

## Experience:

- Minimum of 10 years
- 

**ANALYST VI**

## Responsibilities:

[Return to Chart](#)

- Determine program objectives and requirements
- Organize programs and projects
- Provide technical and management expertise for executing and coordinating large, complex, highly technical state-of-the-art projects
- Approve all project/contract correspondence
- Maintain/control project budget
- Ensure all efforts meet established standards for quality
- Interview and hire new employees
- Supervise, train and develop subordinate level employees

## Skills/Aptitudes:

- Trade-off analysis/performance measures/mathematics/statistics
- Excellent verbal and written communication
- Knowledge of all company policies/procedures

## Latitude:

- Minimal supervision

## Education:

- Bachelor's degree

## Experience:

- Minimum of 8 years

(Changed 1/1/00)

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**ANALYST V**

## Responsibilities:

[Return to Chart](#)

- Serve as technical/administrative leader for major projects/contracts
- Perform complex analysis tasks on contracts
- Develop and analyze computational techniques
- Develop solutions to specific problems, analyze results, complete required reports
- Recommend and plan efforts concerning original or advanced areas of customer problems
- Initiate, study and determine techniques or methods involved to accomplish objectives
- Identify and assign priorities for project accomplishment
- Ensure plans, policies, deliverables meet user requirements
- Interface and coordinate with customers
- Review all project correspondence
- Supervise, train, develop lower level employees

## Skills/Aptitudes:

- Strong conceptual and analytical abilities
- Proven planning abilities
- Sound judgment and management skills (in areas including engineering, business, economics, statistics, mathematics)

## Latitude:

- General guidance

## Education:

- Bachelor's degree

## Experience:

- Minimum of 5 years

(Changed 1/1/00)

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**ANALYST IV**

## Responsibilities:

[Return to Chart](#)

- Participate in program/project efforts
- Serve as on-site representative to provide technical assistance, liaison and consultation
- Conduct studies/analyses of complex problems
- Prepare documentation to meet client requirements; advise on appropriateness of system/project management functions, accuracy and validity of contract cost reports, formulation of budget exhibits, trade-off analysis and strategic fiscal planning
- Determine client requirements for discussion with senior staff or project managers
- Provide guidance/direction to less experienced personnel as required

## Skills/Aptitudes:

- Proven analytical and technical abilities in business, economics, statistics or mathematics
- Knowledge of automated financial management systems
- Sound judgment and initiative

## Latitude:

- Nominal supervision

## Education:

- Bachelor's degree

## Experience:

- Minimum of 3 years

(Changed 1/1/00)

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**ANALYST III**

## Responsibilities:

[Return to Chart](#)

- Participate in project/program efforts
- Maintain automated financial systems
- Maintain budget, develop data bases, and hardware requirements
- Prepare appropriate documentation in area of responsibility

## Skills/Aptitudes:

- Analytical and technical abilities in business, economics, statistics, mathematics or financial management
- Knowledge of automated information systems
- Familiarity with DoD acquisition cycle
- Exercise independent judgment in performance of work

## Latitude:

- Nominal supervision

## Education:

- Bachelor's degree

## Experience:

- Minimum of 2 years

(Changed 1/1/00)

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**ANALYST II**

## Responsibilities:

[Return to Chart](#)

- Participate in project/program efforts
- Maintain current knowledge of DoD acquisition cycle
- Maintain automated financial management system
- Assemble, format, maintain and review technical, financial and programmatic data
- Prepare and evaluate expenditure plans, funding documentation and reconciliations
- Perform database development, spreadsheet formulation, and graphic display of data
- Interact regularly with clients

## Skills/Aptitudes:

- Technical ability in one or more of the following areas: business, economics, statistics, mathematics, computers and financial management

## Latitude:

- Nominal supervision

Education:

- Bachelor's Degree

Experience:

- Minimum of 0 years

(Changed 1/1/00)

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**ANALYTICAL ASSISTANT**

[Return to Chart](#)

Responsibilities:

- Assist with general project/program efforts
- Perform data entry
- Type documents, spreadsheets and graphic displays

Skills/Aptitudes:

- Proficient with word processing, Excel and PowerPoint
- Excellent proofreading ability
- Good verbal and written communication skills

Latitude:

- Close supervision

Education:

- High School Diploma

Experience:

- Minimum of 4 years

(New 1/1/00)

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**TECHNICIAN IV**

[Return to Chart](#)

Responsibilities:

- Perform assignments of substantial complexity
- Develop, test, evaluate, design standardization, maintenance, operation or installation of systems and equipment
- Conduct tests and experiments
- Prepare test procedures
- Record, analyze and evaluate test data
- Plan, schedule, coordinate work-flow and execute all phases of complex projects
- Provide technical direction and assistance to junior employees and expert consultation on difficult projects

Skills/Aptitudes:

- Creativity, initiative and sound judgment
- Technical knowledge in areas such as electronics/electricity, video, engineering, communications or physics
- Ability to read engineering drawings, specifications or other engineering technician work
- Excellent verbal and written communication

Latitude:

- Independent, with conceptual guidance

Education:

- Technical school graduate or a bachelor's degree

Experience:

- Minimum of 5 years applicable experience with technical school training, or two years of applicable experience with a bachelor's degree
- 

**TECHNICIAN III**

[Return to Chart](#)

Responsibilities:

- Perform non-routine assignments of moderate complexity
- Follow test procedures, record measurements using test equipment
- Provide technical directions and assistance to junior employees
- Conduct training and development of subordinates from lesson guides
- Conduct field and/or laboratory testing
- Provide equipment and instrumentation set-up and operation or system installation and maintenance

Skills/Aptitudes:

- Creativity, initiative and sound judgment

- Technical knowledge in one or more of the following: electronics, video, communications, physics
- Good verbal and written communication

Latitude:

- Minimal supervision

Education:

- Some technical school training

Experience:

- Minimum of 3 years

**TECHNICIAN II**

[Return to Chart](#)

Responsibilities:

- Perform routine and non-routine assignments of low to moderate complexity
- Follow test procedures, conduct tests, take measurements
- Record and analyze test data

Skills/Aptitudes:

- Ability to follow written directions, procedures or systematic work methods
- Good verbal and written communication

Latitude:

- Close supervision

Education:

- High school diploma or appropriate formal technical school training

Experience:

- Minimum of 4 year applicable experience with high school diploma; minimum of two years applicable experience with appropriate formal technical school training

**TECHNICIAN I**

[Return to Chart](#)

Responsibilities:

- Perform basic tasks from detailed procedures or instructions
- Operate and adjust simple test equipment
- Assist with tests and experiments
- Perform data entry and maintenance services

Skills/Aptitudes:

- Ability to follow written directions, procedures or systematic work methods
- Good verbal and written communication

Latitude:

- Close supervision

Education:

- High school diploma

Experience:

- 3 years

**TECHNICIAN ASSISTANT**

[Return to Chart](#)

Responsibilities:

- Perform basic tasks from detailed instructions
- Operate and adjust simple computer test equipment
- Perform data entry and minor computer maintenance

Skills/Aptitudes:

- Ability to follow written directions, procedures or work methods
- Good verbal and written communication

Latitude:

- Close supervision

Education:

- High school diploma

Experience:

- 1 year

(New 1/1/00)

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**SENIOR ASSISTANT**

[Return to Chart](#)

Responsibilities:

- Provide general secretarial support to a Department level manager and assist staff
- Assist with all administrative duties of unit
- Handle sensitive information and maintain confidentiality
- Interface with various levels of personnel
- Receive and screen telephone calls
- Utilize various software packages
- Establish and maintain records
- Train/supervise lower level employees

Skills/Aptitudes:

- Initiative and sound judgment
- Computer
- Advanced word processing/spreadsheet/presentation
- Excellent spelling, grammar, correspondence
- Knowledge of company policies/procedures

Latitude:

- General supervision

Education:

- Bachelor's degree

Experience:

- Minimum of 5 years
- 

**ADMINISTRATIVE ASSISTANT III**

[Return to Chart](#)

Responsibilities:

- Provide general secretarial support and assist staff
- Type, proof, edit and reproduce documents both technical and non-technical
- Complete complex tasks as assigned
- Establish and maintain files
- Compose and edit miscellaneous correspondence
- Assemble and compile data and references as required

Skills/Aptitudes:

- Initiative and sound judgment
- Advanced word processing
- Excellent spelling, grammar, correspondence
- Proficiency with office equipment
- Knowledge of company policies/procedures as they relate to immediate area of responsibility

Latitude:

- Nominal supervision

Education:

- High school diploma

Experience:

- Minimum of 5 years
- 

**ADMINISTRATIVE ASSISTANT II**

[Return to Chart](#)

Responsibilities:

- Provide general secretarial support and assist staff
- Type, edit and reproduce a variety of documents
- Establish and maintain files
- Make travel arrangements and answer phones as required

## Skills/Aptitudes:

- Initiative
- Knowledge of various office equipment
- Good spelling, grammar, correspondence
- Basic word processing skills

## Latitude:

- Detailed supervision

## Education:

- High school diploma

## Experience:

- Minimum of 3 years
- 

**ADMINISTRATIVE ASSISTANT I**

## Responsibilities:

- Provide general secretarial support and assist staff
- Type, edit and reproduce a variety of documents
- Maintain files
- Make travel arrangements and answer phones as required

[Return to Chart](#)

## Skills/Aptitudes:

- Some knowledge of office equipment
- Good spelling, grammar
- Beginning word processing

## Latitude:

- Close supervision

## Education:

- High school diploma

## Experience:

- Minimum of 1 year
- 

**ADMINISTRATIVE CLERK**

## Responsibilities:

- Perform clerical/technical functions based on requirements of supervisor
- Maintain files and databases
- Reproduce documents
- Answer phones
- Locate and extract materials from files
- Distribute materials as requested

[Return to Chart](#)

## Skills/Aptitudes:

- Beginning word processing or typing
- Basic computer

## Latitude:

- Close supervision

## Education:

- High school diploma (may be a student pursuing a high school education)

## Experience:

- 0 years
-

16b. Prices Offered for IT Profession Services 132-51

Period of Performance of Third Option: 25 November 2012 - 24 November 2012  
 GSA Schedule GS-35F-4980H

DCS Labor Category	Option	Option	Option	Option	Option	Option
	Year 10 25 Nov 11 24 Nov 12	Year 11 25 Nov 12 24 Nov 13	Year 12 25 Nov 13 24 Nov 14	Year 13 25 Nov 14 24 Nov 15	Year 14 25 Nov 15 24 Nov 16	Year 15 25 Nov 16 24 Nov 17
<a href="#"><u>Engineer VII</u></a>	\$207.16	\$211.10	\$215.11	\$219.20	\$223.36	\$227.60
<a href="#"><u>Engineer VI</u></a>	\$172.24	\$175.51	\$178.84	\$182.24	\$185.70	\$189.23
<a href="#"><u>Engineer V</u></a>	\$141.92	\$144.62	\$147.37	\$150.17	\$153.02	\$155.93
<a href="#"><u>Engineer IV</u></a>	\$123.58	\$125.93	\$128.32	\$130.76	\$133.24	\$135.77
<a href="#"><u>Engineer III</u></a>	\$103.14	\$105.10	\$107.10	\$109.13	\$111.20	\$113.31
<a href="#"><u>Engineer II</u></a>	\$85.88	\$87.51	\$89.17	\$90.86	\$92.59	\$94.35
<a href="#"><u>Engineer I</u></a>	\$66.38	\$67.64	\$68.93	\$70.24	\$71.57	\$72.93
<a href="#"><u>Staff Scientist II</u></a>	\$140.37	\$143.04	\$145.76	\$148.53	\$151.35	\$154.23
<a href="#"><u>Staff Scientist I</u></a>	\$140.48	\$143.15	\$145.87	\$148.64	\$151.46	\$154.34
<a href="#"><u>Analyst VI</u></a>	\$131.08	\$133.57	\$136.11	\$138.70	\$141.34	\$144.03
<a href="#"><u>Analyst V</u></a>	\$102.85	\$104.80	\$106.79	\$108.82	\$110.89	\$113.00
<a href="#"><u>Analyst IV</u></a>	\$98.04	\$99.90	\$101.80	\$103.73	\$105.70	\$107.71
<a href="#"><u>Analyst III</u></a>	\$75.80	\$77.24	\$78.71	\$80.21	\$81.73	\$83.28
<a href="#"><u>Analyst II</u></a>	\$57.70	\$58.80	\$59.92	\$61.06	\$62.22	\$63.40
<a href="#"><u>Analytical Assistant</u></a>	\$40.90	\$41.68	\$42.47	\$43.28	\$44.10	\$44.94
<a href="#"><u>Technician IV</u></a>	\$73.12	\$74.51	\$75.93	\$77.37	\$78.84	\$80.34
<a href="#"><u>Technician III</u></a>	\$56.93	\$58.01	\$59.11	\$60.23	\$61.37	\$62.54
<a href="#"><u>Technician II</u></a>	\$61.98	\$63.16	\$64.36	\$65.58	\$66.83	\$68.10
<a href="#"><u>Technical Assistant</u></a>	\$30.91	\$31.50	\$32.10	\$32.71	\$33.33	\$33.96
<a href="#"><u>Senior Assistant</u></a>	\$55.57	\$56.63	\$57.71	\$58.81	\$59.93	\$61.07
<a href="#"><u>Administrative Asst. III</u></a>	\$54.31	\$55.34	\$56.39	\$57.46	\$58.55	\$59.66
<a href="#"><u>Administrative Asst. II</u></a>	\$40.55	\$41.32	\$42.11	\$42.91	\$43.73	\$44.56
<a href="#"><u>Administrative Asst. I</u></a>	\$36.46	\$37.15	\$37.86	\$38.58	\$39.31	\$40.06
<a href="#"><u>Administrative Clerk</u></a>	\$28.37	\$28.91	\$29.46	\$30.02	\$30.59	\$31.17

**Note 1:** All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

**Note 2:** Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

**Note 3:** This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

**USA COMMITMENT TO PROMOTE  
SMALL BUSINESS PARTICIPATION  
PROCUREMENT PROGRAMS**

**PREAMBLE**

DCS Corporation provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

**COMMITMENT**

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact:

**Thomas Gallagher, Vice President, Contracts**  
**(571) 227-6211, Fax (571) 227-6001**  
[tgallagher@dscorp.com](mailto:tgallagher@dscorp.com)

**BEST VALUE  
BLANKET PURCHASE AGREEMENT  
FEDERAL SUPPLY SCHEDULE**

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) \_\_\_\_\_.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

\_\_\_\_\_  
Ordering Activity

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Date

BPA NUMBER \_\_\_\_\_

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) \_\_\_\_\_, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

Table with 2 columns: MODEL NUMBER/PART NUMBER and \*SPECIAL BPA DISCOUNT/PRICE. Includes three rows of blank lines for data entry.

(2) Delivery:

Table with 2 columns: DESTINATION and DELIVERY SCHEDULES / DATES. Includes three rows of blank lines for data entry.

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

(4) This BPA does not obligate any funds.

(5) This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

Table with 2 columns: OFFICE and POINT OF CONTACT. Includes three rows of blank lines for data entry.

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
(b) Contract Number;
(c) BPA Number;
(d) Model Number or National Stock Number (NSN);
(e) Purchase Order Number;
(f) Date of Purchase;
(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.



## **BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer’s needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.