General Services Administration

Federal Acquisition Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!™, a menu-driven database system. The INTERNET address for GSA Advantage!™ is: http://www.GSAAdvantage.gov.

Federal Supply Schedule 70 – General Purpose Commercial Information Technology Equipment, Software, and Services

Contract Number: GS-35F-521GA

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at http://www.gsa.gov/schedules-ordering

Contract Period: 06/26/2017 – 06/25/2022

Whitney, Bradley & Brown, Inc. (d.b.a. WBB)
11790 Sunrise Valley Drive
Reston, VA 20191-1404
Telephone: (703) 448-6081
Fax: (703) 821-6995 | www.wbbinc.com

Business Size: Large Business

In accordance with 13 C.F.R. 121.404, the Contractor is ineligible to participate in any RFQ that is set aside for small business where the subject contract’s awarded size status for the preponderance NAICS designated in the RFQ is “other than small”.

Pricelist current through Award dated November 5, 2021
# TABLE OF CONTENTS

GENERAL CONTRACT INFORMATION ........................................................................................................1
CONTRACT OVERVIEW ........................................................................................................................1
CONTRACT ADMINISTRATOR, DOMESTIC & OVERSEAS .................................................................1
MARKETING AND TECHNICAL POINT OF CONTACT ........................................................................1
CUSTOMER INFORMATION ..............................................................................................................2
TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151S) ..........................................................................................................................5
TERMS AND CONDITIONS APPLICABLE TO HEALTH INFORMATION TECHNOLOGY (IT) SERVICES (SPECIAL ITEM NUMBER 54151HEAL) ..................................................................................................................9
INSTRUCTIONS FOR PLACING ORDERS FOR SERVICES BASED ON FSS HOURLY RATES .........12
REQUIREMENTS EXCEEDING THE MAXIMUM ORDER ....................................................................13
BLANKET PURCHASE AGREEMENT ..................................................................................................14
LABOR CATEGORY DESCRIPTIONS – SIN 54151S ...........................................................................15
LABOR CATEGORY DESCRIPTIONS – SIN 54151HEAL ....................................................................18
EDUCATION/EXPERIENCE SUBSTITUTIONS ..................................................................................22
LABOR CATEGORIES AND RATES – SIN 54151S ............................................................................23
LABOR CATEGORIES AND RATES – SIN 54151HEAL ....................................................................25
GENERAL CONTRACT INFORMATION

CONTRACT OVERVIEW
GSA awarded Whitney, Bradley & Brown, Inc. a GSA Federal Supply Schedule contract for Professional Services (PSS), Contract Number GS-35F-521GA. This schedule consists of SINS for Health Information Technology Services and Information Technology Professional Services. The current contract period is 06/26/2017 — 06/25/2022. GSA may exercise a total of up to three additional 5-year option periods. The contract allows for the placement of Firm Fixed Price or Time and Materials task orders using the labor categories and ceiling rates defined in the contract.

CONTRACT ADMINISTRATOR, DOMESTIC & OVERSEAS
Anthony Pisasale, Manager, Pricing
Whitney, Bradley & Brown, Inc.
11790 Sunrise Valley Drive
Reston, VA 20191
Telephone: (703) 448-6081 ext. 161
Fax: (703) 821-6955
Email: apisasale@wbbinc.com

MARKETING AND TECHNICAL POINT OF CONTACT
Dana Ho, Contracts Director
Whitney, Bradley & Brown, Inc.
11790 Sunrise Valley Drive
Reston, VA 20191
Telephone: (703) 703-414-50156
Fax: (703) 414-5099
Email: dana.ho@wbbinc.com
1a. **Table of Awarded Special Item Numbers (SINs):**

<table>
<thead>
<tr>
<th>SIN</th>
<th>SIN Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td><strong>Information Technology Professional Services</strong></td>
</tr>
<tr>
<td></td>
<td>Includes resources and facilities management, database planning and design,</td>
</tr>
<tr>
<td></td>
<td>systems analysis and design, network services, programming, conversion and</td>
</tr>
<tr>
<td></td>
<td>implementation support, network services project management, data/records</td>
</tr>
<tr>
<td></td>
<td>management, and other services relevant to 29CFR541.400</td>
</tr>
<tr>
<td>54151HEAL</td>
<td><strong>Health Information Technology Services</strong></td>
</tr>
<tr>
<td></td>
<td>Includes a wide range of Health IT services to include connected health,</td>
</tr>
<tr>
<td></td>
<td>electronic health records, health information exchanges, health analytics,</td>
</tr>
<tr>
<td></td>
<td>personal health information management, innovative Health IT solutions, health</td>
</tr>
<tr>
<td></td>
<td>informatics, emerging Health IT research, and other Health IT services.</td>
</tr>
<tr>
<td>OLM</td>
<td><strong>Order-Level Materials (OLM)</strong></td>
</tr>
<tr>
<td></td>
<td>OLMs are supplies and/or services acquired in direct support of an individual</td>
</tr>
<tr>
<td></td>
<td>task or delivery order placed against a Schedule contract or BPA. OLM pricing</td>
</tr>
<tr>
<td></td>
<td>is not established at the Schedule contract or BPA level, but at the order level.</td>
</tr>
<tr>
<td></td>
<td>Since OLMs are identified and acquired at the order level, the ordering</td>
</tr>
<tr>
<td></td>
<td>contracting officer (OCO) is responsible for making a fair and reasonable price</td>
</tr>
<tr>
<td></td>
<td>determination for all OLMs.</td>
</tr>
<tr>
<td></td>
<td>OLMs are procured under a special ordering procedure that simplifies the</td>
</tr>
<tr>
<td></td>
<td>process for acquiring supplies and services necessary to support individual task</td>
</tr>
<tr>
<td></td>
<td>or delivery orders placed against a Schedule contract or BPA. Using this new</td>
</tr>
<tr>
<td></td>
<td>procedure, ancillary supplies and services not known at the time of the</td>
</tr>
<tr>
<td></td>
<td>Schedule award may be included and priced at the order level.</td>
</tr>
</tbody>
</table>

1b. **Lowest Priced Model Number and Lowest Price for each SIN:**

   Please refer to our labor rates on Page #19

1c. **Hourly Rates:**

   Please refer to Page #22

2. **Maximum Order:**

   $500,000.00

3. **Minimum Order:**

   $100.00

4. **Geographic Coverage:**

   Domestic Only (50 States, DC and Territories):

5. **Point of Production:**

   Same as company address
6. **Discount from List Price:**
   Government net prices (discounts already deducted)

7. **Quantity Discounts:**
   None Offered

8. **Prompt Payment Terms:**
   Net 30 days

9a. **Government Purchase Cards are accepted up to the micro-purchase threshold:**
   Yes

9b. **Government Purchase Cards are accepted above the micro-purchase threshold**
   Yes

10. **Foreign Items:**
    None

11a. **Time of Delivery:**
    Specified on the Task Order

11b. **Expedited Delivery:**
    To be negotiated with ordering agency

11c. **Overnight and 2-day Delivery:**
    To be negotiated with ordering agency

11d. **Urgent Requirement:**
    To be negotiated with ordering agency

12. **F.O.B. Point(s):**
    Destination

13a. **Ordering Address(es):**
    Same as company address

13b. **Ordering Procedures:**
    For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).

14. **Payment Address:**
    Same as company address

15. **Warranty Provision:**
    Contractor’s standard commercial warranty

16. **Export Packing Charges:**
    N/A

17. **Terms and conditions of Government purchase card acceptance (above micro-purchase level):**
    Contact Contractor

18. **Terms and conditions of rental, maintenance, and repair:**
N/A

19. Terms and conditions of installation:
   N/A

20. Terms and conditions of repair parts indicating date of parts, price lists and any discounts:
   N/A

20a. Terms and conditions for any other service:
   N/A

21. List of service and distribution points:
   N/A

22. List of participating dealers:
   N/A

23. Preventative maintenance:
   N/A

24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:
   N/A

24b. Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/
   Contact Contract Administrator

25. Data Universal Numbering System (DUNS) number:
   13-187-3457

26. Notification regarding registration in System for Award Management (SAM) database:
   Registered
TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151S)

*****NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.

1. SCOPE
   a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)
   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
   d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)
   (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within
a period of 90 days after a stop-work order is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either:
(1) Cancel the stop-work order; or
(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if:
(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

7. RESPONSIBILITIES OF THE CONTRACTOR
The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY
Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR
All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST
a. Definitions.
“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.
“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.
An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.
b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES
The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS
For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time and materials orders, the Payments under Time and Materials and Labor Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE 1 – OCT 2008) (DEVIATION I – FEB 2007) applies to time and materials orders placed under this contract. For labor hour orders, the Payment under Time and Materials and Labor Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:
(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
   (1) The offeror;
   (2) Subcontractors; and/or
   (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES
Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS
Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS
The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING
a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 54151S IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.
TERMS AND CONDITIONS APPLICABLE TO HEALTH INFORMATION TECHNOLOGY (IT) SERVICES (SPECIAL ITEM NUMBER 54151HEAL)

****NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.

Vendor suitability for offering services through the new Health IT SIN must be in accordance with the following laws and standards when applicable to the specific task orders, including but not limited to:

- Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH)
- The Health Insurance Portability and Accountability Act of 1996 (HIPAA)
- National Institute of Standards and Technology (NIST) Federal Information Processing Standards (FIPS) and Special Publications
- Federal Information Security Management Act (FISMA) of 2002

1. SCOPE
   a. The labor categories, prices, terms and conditions stated under Special Item Number 54151HEAL Health Information Technology Services apply exclusively to Health IT Services within the scope of this Information Technology Schedule.
   b. This SIN is limited to Health IT Services only. Software and hardware products are out of scope. Hardware and software can be acquired through different Special Item Numbers on IT Schedule 70 (e.g. 132-32, 132-33, 132-8).
   c. This SIN provides ordering activities with access to Health IT service.
   d. Health IT Services provided under this SIN shall comply with all Healthcare certifications and industry standards as applicable at the task order level.
   e. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. ORDER
   a. Agencies may use written orders, Electronic Data Interchange (EDI) orders, Blanket Purchase Agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contracting period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

3. PERFORMANCE OF SERVICES
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity. All Contracts will be fully funded.
   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
   d. Any Contractor travel required in the performance of Health IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts. All travel will be agreed upon with the client prior to the Contractor’s travel.

4. INSPECTION OF SERVICES
   In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS
5. **RESPONSIBILITIES OF THE CONTRACTOR**
The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

6. **RESPONSIBILITIES OF THE ORDERING ACTIVITY**
Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite Health IT Services.

7. **INDEPENDENT CONTRACTOR**
All Health IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

8. **ORGANIZATIONAL CONFLICTS OF INTEREST**
   a. Definitions.
      “Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.
      “Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.
      An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.
   b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

9. **INVOICES**
The Contractor, upon completion of the work ordered, shall submit invoices for Health IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

10. **RESUMES**
Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

11. **INCIDENTAL SUPPORT COSTS**
Incidental support costs are not considered part of the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

12. **APPROVAL OF SUBCONTRACTS**
The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.
13. DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING
   a. The Contractor shall provide a description of each type of Health IT Service offered under Special Item Numbers 54151HEAL Health IT Services and it should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
   b. Pricing for all Health IT Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.
INSTRUCTIONS FOR PLACING ORDERS FOR SERVICES BASED ON FSS HOURLY RATES

GSA provides a streamlined, efficient process for ordering the services you need. GSA has already determined that Whitney, Bradley & Brown, Inc. meets the technical requirements and that our prices offered are fair and reasonable. Agencies may use written orders; facsimile orders, credit card orders, blanket purchase agreement orders or individual purchase orders under this contract.

If it is determined that your agency needs an outside source to provide Professional Services, follow these simple steps:

Step 1 – Develop a Statement of Work (SOW)

In the SOW, include the following information:

- Work to be performed,
- Location of work,
- Period of performance,
- Deliverable schedule, and
- Special standards and any special requirements, where applicable.

Step 2 – Select Contractor and Place Order

If the order is at or below the micro-purchase threshold, select the contractor best suited for your needs and place the order.

If the order is exceeding the micro-purchase threshold, but less than the maximum order threshold (MOT), prepare an RFQ.

If the order is in excess of the MOT, prepare an RFQ. Consider expansion of competition and seek price reductions.

Step 3 – Prepare a Request for Quote (RFQ)

Include the SOW and evaluation criteria.

Request fixed price, ceiling price, or, if not possible, labor hour or time and materials order.

If preferred, request a performance plan from contractors and information on past experience; and include information on the basis for selection.

May be posted on GSA’s electronic RFQ system, e-Buy.

Step 4 – Provide RFQ to at least Three Firms

Step 5 – Evaluate Offers, Select Best Value Firm, and Place Order
REQUIREMENTS EXCEEDING THE MAXIMUM ORDER

In accordance with FAR 8.404, before placing an order that exceeds the maximum order threshold, ordering offices shall:

- Review additional schedule contractors’ catalogs/price lists or use the “GSA Advantage!” on-line shopping service;

- Based upon the initial evaluation, generally seek price reductions from the schedule contractor(s) appearing to provide the best value (considering price and other factors); and

- After price reductions have been sought, place the order with the schedule contractor that provides the best value and results in the lowest overall cost alternative (see FAR 8.404(a)). If further price reductions are not offered, an order may still be placed, if the ordering office determines that it is appropriate.

Vendors may:

- Offer a new lower price for this requirement (the Price Reduction clause is not applicable to orders placed over the maximum order in FAR 52.216-19 Order Limitations.)

- Offer the lowest price available under the contract; or

- Decline the order (orders must be returned in accordance with FAR 52.216-19).

A task order that exceeds the maximum order may be placed with the Contractor selected in accordance with FAR 8.404. The order will be placed under the contract.

Sales for orders that exceed the Maximum Order shall be reported in accordance with GSAR 552.238-74.
BLANKET PURCHASE AGREEMENT

Ordering activities may establish BPAs under any schedule contract to fill repetitive needs for supplies or services. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPAs and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). In determining how many BPAs to establish, consider:

- The scope and complexity of the requirement(s),
- The need to periodically compare multiple technical approaches or prices,
- The administrative costs of BPAs, and
- The technical qualifications of the schedule contractor(s).

Establishment of a single BPA, or multiple BPAs, shall be made using the same procedures outlined in 8.405-1 or 8.405-2. BPAs shall address the frequency of ordering, invoicing, discounts, requirements (e.g. estimated quantities, work to be performed), delivery locations, and time.

When establishing multiple BPAs, the ordering activity shall specify the procedures for placing orders under the BPAs.

Establishment of a multi-agency BPA against a Federal Supply Schedule contract is permitted if the multi-agency BPA identifies the participating agencies and their estimated requirements at the time the BPA is established.

Ordering from BPAs:

Single BPA – If the ordering activity establishes one BPA, authorized users may place the order directly under the established BPA when the need for the supply or service arises.

Multiple BPAs – If the ordering activity establishes multiple BPAs, before placing an order exceeding the micro-purchase threshold, the ordering activity shall:

- Forward the requirement, or statement of work and the evaluation criteria, to an appropriate number of BPA holders, as established in the BPA ordering procedures; and
- Evaluate the responses received, make a best value determination (see 8.404(d)), and place the order with the BPA holder that represents the best value.

BPAs for hourly rate services – If the BPA is for hourly rate services, the ordering activity shall develop a statement of work for requirements covered by the BPA. All orders under the BPA shall specify a price for the performance of the tasks identified in the statement of work.

Duration of BPAs – BPAs generally should not exceed five years in length, but may do so to meet program requirements. Contractors may be awarded BPAs that extend beyond the current term of their GSA Schedule contract, so long as there are option periods in their GSA Schedule contract that, if exercised, will cover the BPA’s period of performance.

Review of BPAs:

The ordering activity that established the BPA shall review it at least once a year to determine whether:

- The schedule contract, upon which the BPA was established, is still in effect;
- The BPA still represents the best value (see 8.404(d)); and
- Estimated quantities/amounts have been exceeded and additional price reductions can be obtained.

The ordering activity shall document the results of its review.
### LABOR CATEGORY DESCRIPTIONS – SIN 54151S

<table>
<thead>
<tr>
<th>Title</th>
<th>Program Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIN(s)</td>
<td>54151S</td>
</tr>
<tr>
<td>Min Educ.</td>
<td>Bachelors</td>
</tr>
<tr>
<td>Min Exp.</td>
<td>14 years</td>
</tr>
<tr>
<td>Responsibilities</td>
<td>Primary accountability to ensure program receives the appropriate support and resources required to deliver quality results. Provides strategic direction, vision, leadership, and management to the team. Contributes to organizational direction through regular involvement with client leadership and team members. Maintains productive and effective client relationship with the most senior levels of the client organization. Provides guidance and direction on strategic matters for smaller, less complex management projects.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Title</th>
<th>Project Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIN(s)</td>
<td>54151S</td>
</tr>
<tr>
<td>Min Educ.</td>
<td>Bachelors</td>
</tr>
<tr>
<td>Min Exp.</td>
<td>12 years</td>
</tr>
<tr>
<td>Responsibilities</td>
<td>Provides financial management, administration, and schedule control over the activities of one or more specific subtasks within projects. Supports project management, configuration management, quality of work, scheduling, and cost control. Extensive knowledge of methods and procedures to minimize costs and maximize efficiency in achieving the requirements of the project. Performs evaluations of procedures, processes, models, and systems related to technical and contractual management and reports problems and recommends/implements solutions. Provides technical and administrative direction for project personnel, including the review of work products for correctness, adherence to concepts and user standards, and progress in accordance with schedules. Ensures problem resolution and user satisfaction. Prepares milestone status reports for upper management regarding the status of ongoing projects</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Title</th>
<th>Project Leader</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIN(s)</td>
<td>54151S</td>
</tr>
<tr>
<td>Min Educ.</td>
<td>Bachelors</td>
</tr>
<tr>
<td>Min Exp.</td>
<td>10 years</td>
</tr>
<tr>
<td>Responsibilities</td>
<td>Works with budgeting, managing, and allocating resources during the development and execution of project tasks. Has at least five years of experience as a project manager supporting many sub-tasks. Assists with management and administrative tasks for long- and short-term projects of smaller size and complexity, including coordination and monitoring of on-site project activities. Assists in project start-up, recruitment, and closedown. Provides training to field staff on procedures and systems for shorter-term projects. Provides management and logistical support in field on short-term assignments.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Title</th>
<th>Subject Matter Expert III</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIN(s)</td>
<td>54151S</td>
</tr>
<tr>
<td>Min Educ.</td>
<td>Masters</td>
</tr>
<tr>
<td>Min Exp.</td>
<td>16 years</td>
</tr>
<tr>
<td>Responsibilities</td>
<td>Provides expert independent services and leadership in specialized technical areas necessary for effective implementation of projects. Provides functional consulting, analysis, and methodological support to large, complex projects. Develops and executes multifaceted technical tasks, applies analytical problem solving methodologies, technical direction, interfaces with client and/or prime contractor representatives, and effectively allocates resources. Has specialized experience in planning, evaluating, directing, and</td>
</tr>
<tr>
<td>Title</td>
<td>Subject Matter Expert II</td>
</tr>
<tr>
<td>-------</td>
<td>--------------------------</td>
</tr>
<tr>
<td>SIN(s)</td>
<td>54151S</td>
</tr>
<tr>
<td>Min Educ.</td>
<td>Masters</td>
</tr>
<tr>
<td>Min Exp.</td>
<td>14 years</td>
</tr>
<tr>
<td>Responsibilities</td>
<td>Provides expert independent services and leadership in specialized technical areas necessary for effective implementation of projects. Provides functional consulting, analysis, and methodological support to mid-level projects. Develops and executes multifaceted technical tasks, applies analytical problem solving methodologies, technical direction, interfaces with client and/or prime contractor representatives, and effectively allocates resources. Has specialized experience in planning, evaluating, directing, and coordinating research and development projects. Provides technical direction to junior members of the project team.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Title</th>
<th>Subject Matter Expert I</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIN(s)</td>
<td>54151S</td>
</tr>
<tr>
<td>Min Educ.</td>
<td>Masters</td>
</tr>
<tr>
<td>Min Exp.</td>
<td>12 years</td>
</tr>
<tr>
<td>Responsibilities</td>
<td>Provides expert independent services and leadership in specialized technical areas necessary for effective implementation of projects. Provides functional consulting, analysis, and methodological support to smaller, less complex projects. Develops and executes technical tasks, applies analytical problem solving methodologies, technical direction, interfaces with client and/or prime contractor representatives, and effectively allocates resources. Has specialized experience in planning, evaluating, directing, and coordinating research and development projects. Provides technical direction to junior members of the project team.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Title</th>
<th>Consultant III</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIN(s)</td>
<td>54151S</td>
</tr>
<tr>
<td>Min Educ.</td>
<td>Bachelors</td>
</tr>
<tr>
<td>Min Exp.</td>
<td>14 years</td>
</tr>
<tr>
<td>Responsibilities</td>
<td>Provides consulting services in a technical area of competence. Plans, implements, and executes project technical tasks working with subject matter experts and other staff. Effectively allocates resources, applies problem solving methodologies, and interfaces with client personnel. Assists in data collection, leadership, and analysis of technical projects, provides research, writing, and logistical support, prepares technical reports, and presents findings to team.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Title</th>
<th>Consultant II</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIN(s)</td>
<td>54151S</td>
</tr>
<tr>
<td>Min Educ.</td>
<td>Bachelors</td>
</tr>
<tr>
<td>Min Exp.</td>
<td>12 years</td>
</tr>
<tr>
<td>Responsibilities</td>
<td>Provides consulting services in a technical area of competence. Plans, implements, and executes project technical tasks while working with subject matter experts and other staff. Effectively allocates resources, applies analytical problem solving methodologies, and interfaces with client personnel. Assists in data collection, leadership, and analysis of technical projects, provides research, writing, and logistical support, prepares technical reports, and presents findings.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Title</th>
<th>Consultant I</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIN(s)</td>
<td>54151S</td>
</tr>
</tbody>
</table>

coordinating research and development projects. Provides technical direction to members of the project team.
<table>
<thead>
<tr>
<th>Title</th>
<th>Analyst III</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIN(s)</td>
<td>54151S</td>
</tr>
<tr>
<td>Min Educ.</td>
<td>Bachelors</td>
</tr>
<tr>
<td>Min Exp.</td>
<td>12 years</td>
</tr>
<tr>
<td>Responsibilities</td>
<td>Provides consulting services in a technical area of competence. Plans, implements, and performs technical tasks working under the supervision of subject matter experts or other senior staff. Effectively applies problem solving methodologies and interfaces with client personnel. Assists in data collection and analysis of technical projects, provides research, writing, and logistical support, prepares technical reports, and presents findings.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Title</th>
<th>Analyst II</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIN(s)</td>
<td>54151S</td>
</tr>
<tr>
<td>Min Educ.</td>
<td>Bachelors</td>
</tr>
<tr>
<td>Min Exp.</td>
<td>8 years</td>
</tr>
<tr>
<td>Responsibilities</td>
<td>Develops, executes and leads less complex technical tasks to apply analytical problem solving methodologies. Has at least eight years of experience as a systems analyst including senior leadership positions related to analytical programs and tasks. Effectively allocates resources and provides technical direction to junior support staff, and interfaces with project team.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Title</th>
<th>Analyst I</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIN(s)</td>
<td>54151S</td>
</tr>
<tr>
<td>Min Educ.</td>
<td>Bachelors</td>
</tr>
<tr>
<td>Min Exp.</td>
<td>4 years</td>
</tr>
<tr>
<td>Responsibilities</td>
<td>Executes complex technical tasks, and applies analytical problem solving methodologies as part of a project team. Develops procedures and protocols for conducting analyses. Demonstrates a thorough knowledge of analysis principles, theories and techniques to solve specific problems and formulate solutions. Evaluates complex data and prepares reports of results. Experienced in the development and implementation of criteria for the collection, compilation and recording of data that allows verification and replication of outcomes.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Title</th>
<th>Junior Analyst</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIN(s)</td>
<td>54151S</td>
</tr>
<tr>
<td>Min Educ.</td>
<td>Bachelors</td>
</tr>
<tr>
<td>Min Exp.</td>
<td>0 years</td>
</tr>
<tr>
<td>Responsibilities</td>
<td>Works with a team in support of programmatic, program management, or business fields to support the analysis of complex systems, support systems, program management, business process reengineering, or other related programs. Assists in the development of procedures and protocols for conducting analyses. Demonstrates a basic knowledge of analysis principles, theories and techniques to solve general problems and formulate solutions. Evaluates less complex data and assists in preparing reports of results.</td>
</tr>
</tbody>
</table>
# LABOR CATEGORY DESCRIPTIONS – 54151HEAL

<table>
<thead>
<tr>
<th>Title</th>
<th>HIT Program Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIN(s)</td>
<td>54151HEAL</td>
</tr>
<tr>
<td>Min Educ.</td>
<td>Bachelors</td>
</tr>
<tr>
<td>Min Exp.</td>
<td>14 years</td>
</tr>
<tr>
<td>Responsibilities</td>
<td>Primary accountability to ensure programs receive the appropriate support and resources required to deliver quality results. Provides strategic direction, vision, leadership, and management to the team. Contributes to organizational direction through regular involvement with client leadership and team members. Maintains productive and effective client relationship with the most senior levels of the client organization. Provides guidance and direction on strategic matters for smaller, less complex management projects.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Title</th>
<th>HIT Project Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIN(s)</td>
<td>54151HEAL</td>
</tr>
<tr>
<td>Min Educ.</td>
<td>Bachelors</td>
</tr>
<tr>
<td>Min Exp.</td>
<td>12 years</td>
</tr>
<tr>
<td>Responsibilities</td>
<td>Provides financial management, administration, and schedule control over the activities of one or more specific subtasks within projects. Supports project management, configuration management, quality of work, scheduling, and cost control. Extensive knowledge of methods and procedures to minimize costs and maximize efficiency in achieving the requirements of the project. Performs evaluations of procedures, processes, models, and systems related to technical and contractual management and reports problems and recommends / implements solutions. Provides technical and administrative direction for project personnel, including the review of work products for correctness, adherence to concepts and user standards, and progress in accordance with schedules. Ensures problem resolution and user satisfaction. Prepares milestone status reports for upper management regarding the status of ongoing projects.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Title</th>
<th>HIT Project Leader</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIN(s)</td>
<td>54151HEAL</td>
</tr>
<tr>
<td>Min Educ.</td>
<td>Bachelors</td>
</tr>
<tr>
<td>Min Exp.</td>
<td>10 years</td>
</tr>
<tr>
<td>Responsibilities</td>
<td>Works with budgeting, managing, and allocating resources during the development and execution of project tasks. Has at least five years of experience as a project manager supporting many sub-tasks. Assists with management and administrative tasks for long- and short-term projects of smaller size and complexity, including coordination and monitoring of on-site project activities. Assists in project start-up, recruitment, and closedown. Provides training to field staff on procedures and systems for shorter-term projects. Provides management and logistical support in field on short-term assignments.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Title</th>
<th>HIT Subject Matter Expert III</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIN(s)</td>
<td>54151HEAL</td>
</tr>
<tr>
<td>Min Educ.</td>
<td>Masters</td>
</tr>
<tr>
<td>Min Exp.</td>
<td>16 years</td>
</tr>
<tr>
<td>Responsibilities</td>
<td>Provides expert independent services and leadership in specialized technical areas necessary for effective implementation of projects. Provides functional consulting, analysis, and methodological support to large, complex projects. Develops and executes multifaceted technical tasks, applies analytical problem solving methodologies, technical direction, interfaces with client and/or prime contractor representatives, and effectively allocates resources. Has specialized experience in planning, evaluating, directing, and</td>
</tr>
</tbody>
</table>
coordinating research and development projects. Provides technical direction to members of the project team.

<table>
<thead>
<tr>
<th>Title</th>
<th>HIT Subject Matter Expert II</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIN(s)</td>
<td>54151HEAL</td>
</tr>
<tr>
<td>Min Educ.</td>
<td>Masters</td>
</tr>
<tr>
<td>Min Exp.</td>
<td>14 years</td>
</tr>
<tr>
<td>Responsibilities</td>
<td>Primary accountability to ensure programs receive the appropriate support and resources required to deliver quality results. Provides strategic direction, vision, leadership, and management to the team. Contributes to organizational direction through regular involvement with client leadership and team members. Maintains productive and effective client relationship with the most senior levels of the client organization. Provides guidance and direction on strategic matters for smaller, less complex management projects. Primarily responsible for day-to-day coordination of Health project activities and integration. Coordinate project workflow, including filing deadlines for administrative grant reporting and project deliverables. Coordinate integration of Health project functional areas including development, operations and communications teams. Conduct research into specific issue areas related to health policy and legislation. Manage planning, coordination, and execution of local public and private external stakeholder meetings and events, at times with the events team.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Title</th>
<th>HIT Subject Matter Expert I</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIN(s)</td>
<td>54151HEAL</td>
</tr>
<tr>
<td>Min Educ.</td>
<td>Masters</td>
</tr>
<tr>
<td>Min Exp.</td>
<td>12 years</td>
</tr>
<tr>
<td>Responsibilities</td>
<td>Primarily responsible for day-to-day coordination of Health project activities and integration. Coordinate project workflow, including filing deadlines for administrative grant reporting and project deliverables. Coordinate integration of Health project functional areas including development, operations and communications teams. Conduct research into specific issue areas related to health policy and legislation. Manage planning, coordination, and execution of local public and private external stakeholder meetings and events, at times with the events team. Provides financial management, administration, and schedule control over the activities of one or more specific subtasks within projects. Supports project management, configuration management, quality of work, scheduling, and cost control. Extensive knowledge of methods and procedures to minimize costs and maximize efficiency in achieving the requirements of the project. Performs evaluations of procedures, processes, models, and systems related to technical and contractual management and reports problems and recommends/implements solutions. Provides technical and administrative direction for project personnel, including the review of work products for correctness, adherence to concepts and user standards, and progress in accordance with schedules. Ensures problem resolution and user satisfaction. Prepares milestone status reports for upper management regarding the status of ongoing projects</td>
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<table>
<thead>
<tr>
<th>Title</th>
<th>HIT Consultant III</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIN(s)</td>
<td>54151HEAL</td>
</tr>
<tr>
<td>Min Educ.</td>
<td>Bachelors</td>
</tr>
<tr>
<td>Min Exp.</td>
<td>14 years</td>
</tr>
<tr>
<td>Responsibilities</td>
<td>This position will offer work situations that are a combination of complex technical, clinical and health related projects requiring deep knowledge across multiple domains. The ideal candidate will have recent and direct experience with healthcare operations including the many complex systems that impact the hospital and ambulatory environments including quality, workflow, accreditation, informatics, capacity planning and others. Candidates will participate in highly functional and creative teams while</td>
</tr>
</tbody>
</table>
building knowledge and working relationships across the Corporation. Maintain current industry knowledge and trends in area of expertise will be required.

<table>
<thead>
<tr>
<th>Title</th>
<th>HIT Consultant II</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIN(s)</td>
<td>54151HEAL</td>
</tr>
<tr>
<td>Min Educ.</td>
<td>Bachelors</td>
</tr>
<tr>
<td>Min Exp.</td>
<td>12 years</td>
</tr>
<tr>
<td>Responsibilities</td>
<td>The SME serves as the key healthcare SME. The SME exercises critical thinking, performs deep analysis, provides comprehensive and detailed problem statements and hypothesis, and articulate the messaging of salient information at an executive level which includes bottom line up front (BLUF) information in plain language from a business value perspective. The SME communicates complex subject matter findings regarding the business value of health care, workflow knowledge, and business rules to inform decision making on national programs such as the provision of health care services. The SME will also be expected to propose and lead healthcare improvement projects.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Title</th>
<th>HIT Consultant I</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIN(s)</td>
<td>54151HEAL</td>
</tr>
<tr>
<td>Min Educ.</td>
<td>Bachelors</td>
</tr>
<tr>
<td>Min Exp.</td>
<td>10 years</td>
</tr>
<tr>
<td>Responsibilities</td>
<td>The SME serves as the key healthcare SME. The SME exercises critical thinking, performs deep analysis, provides comprehensive and detailed problem statements and hypothesis, and articulate the messaging of salient information at an executive level which includes bottom line up front (BLUF) information in plain language from a business value perspective. The SME communicates complex subject matter findings regarding the business value of health care, workflow knowledge, and business rules to inform decision making on national programs such as the provision of health care services. The SME will also be expected to propose and lead healthcare improvement projects.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Title</th>
<th>HIT Analyst III</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIN(s)</td>
<td>54151HEAL</td>
</tr>
<tr>
<td>Min Educ.</td>
<td>Bachelors</td>
</tr>
<tr>
<td>Min Exp.</td>
<td>12 years</td>
</tr>
<tr>
<td>Responsibilities</td>
<td>The SME serves as the key healthcare SME. The SME exercises critical thinking, performs deep analysis, provides comprehensive and detailed problem statements and hypothesis, and articulate the messaging of salient information at an executive level which includes bottom line up front (BLUF) information in plain language from a business value perspective. The SME communicates complex subject matter findings regarding the business value of health care, workflow knowledge, and business rules to inform decision making on national programs such as the provision of health care services. The SME will also be expected to propose and lead healthcare improvement projects.</td>
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<tbody>
<tr>
<td>SIN(s)</td>
<td>54151HEAL</td>
</tr>
<tr>
<td>Min Educ.</td>
<td>Bachelors</td>
</tr>
<tr>
<td>Min Exp.</td>
<td>8 years</td>
</tr>
<tr>
<td>Responsibilities</td>
<td>Executes complex health IT tasks and applies analytical problem solving methodologies as part of a project team. Develops, scopes, and implements IT procedures and processes for supporting, developing, or implementing healthcare IT systems. Demonstrates a basic knowledge of IT principles, healthcare data, healthcare systems, and techniques to solve</td>
</tr>
</tbody>
</table>
general problems and formulate solutions. Experienced in IT systems development and implementation in a health environment.

<table>
<thead>
<tr>
<th>Title</th>
<th>HIT Analyst I</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIN(s)</td>
<td>54151HEAL</td>
</tr>
<tr>
<td>Min Educ.</td>
<td>Bachelors</td>
</tr>
<tr>
<td>Min Exp.</td>
<td>4 years</td>
</tr>
<tr>
<td>Responsibilities</td>
<td>Executes basic technical tasks such as IT systems analysis, support, development, and applies analytical problem solving methodologies as part of a project team. Assists in the development of IT procedures, policies, and conducts analysis of healthcare IT systems and issues. Demonstrates a basic knowledge of IT principles, healthcare data, healthcare systems, and techniques to solve general problems and formulate solutions.</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Title</th>
<th>HIT Junior Analyst</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIN(s)</td>
<td>54151HEAL</td>
</tr>
<tr>
<td>Min Educ.</td>
<td>Bachelors</td>
</tr>
<tr>
<td>Min Exp.</td>
<td>0 years</td>
</tr>
<tr>
<td>Responsibilities</td>
<td>Works with a team in support of healthcare IT programmatic, program management, or business fields to support the analysis of complex systems, support systems, program management, business process reengineering, or other related programs. Assists in the development of procedures and protocols for conducting analyses. Demonstrates a basic knowledge of IT principles, healthcare data, clinical or healthcare business systems, and techniques to solve general problems and formulate solutions.</td>
</tr>
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</table>
EDUCATION/EXPERIENCE SUBSTITUTIONS

<table>
<thead>
<tr>
<th>SIN 54151S – Information Technology Professional Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associates Degree + 2 years additional experience</td>
</tr>
<tr>
<td>Bachelors Degree + 2 years additional experience</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SIN 54151HEAL – Health Information Technology Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associates Degree + 2 years additional experience</td>
</tr>
<tr>
<td>Bachelors Degree + 2 years additional experience</td>
</tr>
</tbody>
</table>
## LABOR CATEGORIES AND RATES – SIN 54151S – INCLUSIVE OF IFF

<table>
<thead>
<tr>
<th>SINs</th>
<th>Labor Category</th>
<th>Contractor / Customer Site</th>
<th>Minimum Education</th>
<th>Minimum Experience</th>
<th>Base Period</th>
</tr>
</thead>
<tbody>
<tr>
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<td></td>
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<td>Year 1</td>
</tr>
<tr>
<td>54151S</td>
<td>Program Manager</td>
<td>Contractor</td>
<td>Bachelors</td>
<td>14</td>
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<td>Contractor</td>
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<td>$123.61</td>
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<tr>
<td>54151S</td>
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<td>Masters</td>
<td>16</td>
<td>$254.09</td>
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<tr>
<td>54151S</td>
<td>Subject Matter Expert II</td>
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### LABOR CATEGORIES AND RATES – SIN 54151HEAL – INCLUSIVE OF IFF

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