

**GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE**

**AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through *GSA Advantage!*, a menu-driven database system. The INTERNET address *GSA Advantage!* is: [GSAAdvantage.gov](http://GSAAdvantage.gov).



**SCHEDULE NUMBER** 70

**SCHEDULE NAME** GENERAL PURPOSE COMMERCIAL INFORMATION  
TECHNOLOGY EQUIPMENT, SOFTWARE, AND SERVICES

FEDERAL SUPPLY GROUP 70

SIN(S): 132-51

CONTRACT NUMBER: GS-35F-540AA

CONTRACT PERIOD: SEPTEMBER 12, 2013 – SEPTEMBER 11, 2018

CONTRACTOR: INFO-SYSTEMS, INC.  
545 METRO PLACE SOUTH  
SUITE 100  
DUBLIN, OH 43017

Point of Contact: Steve Rugg  
e-mail: [steve@i-systems.com](mailto:steve@i-systems.com)  
Tel: 614-766-3655  
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Web: [www.i-systems.com](http://www.i-systems.com)

Business Size: Small

About the Company:

Info-Systems Inc., a Dublin, Ohio based company, was founded in the fall of 2010. We provide End-to-End Recruitment Solutions across a broad range of markets including financial services, telecommunications, retail and manufacturing. Our consultants provide the knowledge, expertise, and technologies that assist our clients in developing their respective technology and running their infrastructure both efficiently and productively. These talented professionals provide 'end-to-end' solutions from consulting to delivery using a 'partner-in-business' approach. Our goal is to provide innovative and customized solutions which focus on continuous process of improvement combined with cost containment. We are a Minority Owned Business Enterprise (MBE).

## CUSTOMER INFORMATION

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<b>1a</b>	<b>Awarded SIN:</b>	132-51 – Information Technology Professional Services
<b>1b</b>	<b>Lowest Priced Item</b>	QA Tester I - \$53.20/Hour
<b>1c</b>	<b>Labor Rates and Labor Category Descriptions</b>	See Below
<b>2</b>	<b>Maximum Order:</b>	\$500,000
<b>3</b>	<b>Minimum Order:</b>	\$100
<b>4</b>	<b>Scope of Delivery:</b>	CONUS, AK, HI and PR
<b>5</b>	<b>Point of Production:</b>	Dublin, Ohio (Franklin County)
<b>6</b>	<b>Discounts:</b>	See attached price list. Prices shown are net of discount.
<b>7</b>	<b>Volume Discounts:</b>	None
<b>8</b>	<b>Prompt Payment:</b>	Net 30 Days
<b>9a</b>	<b>Government Purchase Cards</b>	Government Purchase Cards must be accepted at or below the micro-purchase threshold.
<b>9b</b>		Contract <b>will not</b> accept the Government Commercial Credit Card above the micro-purchase threshold, with no additional discount extended to the government for its use.
<b>10</b>	<b>Foreign Items:</b>	None
<b>11</b>	<b>Delivery Time:</b>	
	a. Normal:	As Agreed Upon with Ordering Activity
	b. Expedited	Contact Contractor for Availability
	c. Overnight & 2-day delivery	Contact Contractor for Availability
	d. Urgent Requirements	Contact Contractor for Availability
<b>12</b>	<b>FOB:</b>	Destination for Domestic Delivery including Alaska, Hawaii and Puerto Rico
<b>13</b>	<b>Ordering Address:</b>	Same as Contractor address
	Ordering procedures:	For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage ( <a href="http://fss.gsa.gov/schedules">fss.gsa.gov/schedules</a> )
<b>14</b>	<b>Payment Address:</b>	Same as Contractor address
<b>15</b>	<b>Warranty:</b>	Standard Commercial Warranty
<b>16</b>	<b>Export packing charges, if applicable:</b>	N/A
<b>17</b>	<b>Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):</b>	N/A

- 18 **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
- 19 **Terms and conditions of installation (if applicable):** N/A
- 20 **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a **Terms and conditions for any other services (if applicable):** N/A
- 21 **List of service and distribution points (if applicable):** N/A
- 22 **List of participating dealers (if applicable):** N/A
- 23 **Preventive maintenance (if applicable):** N/A
- 24a **Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants):** N/A
- 24b **Section 508 Compliance for EIT:** N/A
- 25 **DUNS Number:** 967296166
- 26 **CCR Registration:** Yes (Cage: 6WFT5)

SIN	Labor Category	GSA Hourly Rate
132-51	Data Base Administrator	106.40
132-51	Project Manager	106.40
132-51	Senior Project Manager	151.86
132-51	System Administrator	106.40
132-51	Business Analyst I	72.54
132-51	Business Analyst II	78.35
132-51	Business Analyst III	116.07
132-51	IT Consultant I	75.45
132-51	IT Consultant II	96.73
132-51	IT Consultant III	124.78
132-51	Senior IT Consultant	151.86
132-51	SME I	173.14
132-51	Programmer Analyst I	66.74
132-51	Programmer Analyst II	76.41
132-51	Programmer Analyst III	91.89
132-51	Lead Programmer Analyst	106.40
132-51	QA Tester I	53.20
132-51	QA Tester II	66.74
132-51	QA Tester III	86.09

## Info-Systems, Inc. Labor Category Descriptions

### **Job Title: Data Base Administrator**

**Minimum Experience:** 5+ Years

**Functional Responsibility:** Controls activities related to day-to-day maintenance such as creating backups, editing indexes and performing installations and upgrades. Directs database planning and the design of the basic structure of the database. Recommends systems changes to programming management. Maintains data integrity and security by establishing standards, controlling access and documenting all changes to database structures. Creates and maintains existing business logic stored in the database (e.g. Functions, Views and Stored Procedures) developed in SQL. Designs and implements new business objects as needed.

**Minimum Education:** Bachelor of Science in Computer Science or related Information Science.

### **Project Manager**

**Minimum Experience:** 5+ Years

**Functional Responsibility:** Responsible for all aspects of the Information Technology project including planning, management, budgeting, scope, and timely completion of project. Serves as an expert in project management by leading all aspects of a general information technology project or multiple, small-scale IT projects, including project planning, execution, timing, functionality, quality, communication and cost. Applies project management and systems Full Life Cycle Development process to small and large information technology projects from the original concept through final implementation.

**Minimum Education:** Bachelor of Science in Computer Science or related Information Science.

### **Senior Project Manager**

**Minimum Experience:** 10+ years

**Functional Responsibility:** Has extensive experience in direct supervision of IT software development, integration maintenance projects, and/or telecommunications management. Performs day-to-day management of assigned delivery order projects that involve teams of data processing. Oversees other information system and management professionals who have previously been involved in analyzing, designing, integrating, testing, documenting, converting, extending, and implementing automated information and telecommunications systems. Demonstrates proven skills in those technical areas addressed by the delivery order to be managed. Organizes, directs, and coordinates the planning and production of all activities associated with assigned delivery of order projects. Demonstrates excellent writing and oral communication skills.

**Minimum Education:** Bachelor of Science in Computer Science or related Information Science

### **System Administrator**

**Minimum Experience:** 5+ Years

**Functional Responsibility:** Operates as a member of a team that provides Systems / Network Administration support for large-scale, high-availability computer systems and Internet Operations. Administrator works with state-of-the-art equipment and operating systems in support of industry leading business applications. The System Administrator provides day-to-day administrative and engineering support for data and voice networks, including, but not limited to, the data network components, data security, management systems, TDM and VoIP systems and other network resources. Also responsible for the daily operation of the data center, LAN/WAN and VPN communications, including patch remediation, server monitoring, data traffic sniffing and control, case management and tracking, and root cause analysis for major problem areas.

**Minimum Education:** Bachelor of Science in Computer Science or related Information Science.

### **Business Analyst I**

**Minimum Experience:** 1 Year

**Functional Responsibility:** Demonstrates full knowledge of MS Office Suite, including MS Project, as well as a general business knowledge. Formulates business strategy solutions. Researches and analyzes business requirements. Recommends technologies and assists in problem solving following thorough review and evaluation of company operations and processes. Participates in cross-functional teams and provides end-user support (documentation and training materials), as well as cost-benefit analysis of work management system, process changes and upgrades.

**Minimum Education:** Bachelor of Science in Computer Science or related Information Science.

### **Business Analyst II**

**Minimum Experience:** 3 Years

**Functional Responsibility:** Manages the business requirements for the reporting and analytical needs of our BI business customers. Performs ongoing requirements gathering and analysis, solution design and specification documentation. Troubleshoots application issues and investigates enhancement requests. Verifies requirements are testable and generates testing objectives. Ensures functional specifications are sound, efficient and support company goals. Prepares business proposals for software development projects and presents to senior management. Communicates application/business knowledge to other members of IT. Communication skills and the ability to manage change are critical components of this liaison role between the business customer and the development team.

**Minimum Education:** Bachelor of Science in Computer Science or related Information Science.

### **Business Analyst III**

**Minimum Experience:** 6 Years

**Functional Responsibility:** Manages business requirements and mentors junior BA staff. Conducts JAD sessions, performs Business Process Design and review of specification documentation, and identifies operational business requirements. Leads or participates on a team of business SMEs to evaluate the design against the requirements. Ensures functional specifications are sound, efficient and support company goals. Prepares business proposals for software development projects and presents to senior management. Demonstrates

excellent communication skills and the ability to manage change. Acts as liaison between business customers and the development team.

**Minimum Education:** Bachelor of Science in Computer Science or related Information Science.

### Information Technology Consultant I

**Minimum Experience:** 5 Years

**Functional Responsibility:** Assists in the design and implementation of custom, technology enabled business solutions. Functions as integrator, bringing together process and technology solutions to solve business issues. Responsibilities include defining business and systems strategy, developing system requirements, designing and prototyping, testing, training, defining support procedures and implementation. Performs accurate analysis and effective diagnosis of client issues and manages day-to-day client relationships at peer client levels. Interacts with multiple industries and service lines within an organization while demonstrating awareness of the full breadth of services offered by engagement follow-on opportunities.

**Education:** Bachelor of Science in Computer Science or related Information Science.

### Information Technology Consultant II

**Minimum Experience:** 6 Years

**Functional Responsibility:** Develops, plans, organizes, and leads major segments of and/or entire consulting projects. Determines technical objectives, defines data requirements and methodology, and recommends staffing levels and schedules. Reviews and coordinates the progress of other team members, taking corrective action as appropriate. Responsible for all major segments of multiple project output and deliverables. Provides highly technical and specialized guidance in response to complex IT processing problems. Develops methodology and applies best practices to product high quality deliverables.

**Minimum Education:** Bachelor of Science in Computer Science or related Information Science.

### Information Technology Consultant III

**Minimum Experience:** 8 Years

**Functional Responsibility:** Serves as a consulting team member with an IT background. Collects data in accordance with plans developed by others. Verifies and analyzes data to identify trends and relationships as well as current and potential technical and management problems. Drafts reports of findings along with related documentation. Delivers high quality solutions in response to complex business and technical requirements. Leads client teams and represents project management at client meetings and briefings. Reviews work for accuracy and quality of approach. Prepares documentation, reports and other deliverables for client approval.

**Minimum Education:** Bachelor of Science in Computer Science or related Information Science.

### Senior Information Technology Consultant

**Minimum Experience:** 10 Years

**Functional Responsibility:** Serves as a senior member of consulting teams and acts as a task manager or as a project leader on projects of limited scope and complexity. As a consulting team member, collects, analyzes, and interprets data in one or more information technology specialties. Develops, or participates in the development of assignment methodology. Performs infrastructure assessments and performs technical tasks including analysis, design, programming, product installation, testing and system integration. Provides analytical input and creativity in development and implementation of IT solutions.

**Minimum Education:** Bachelor of Science in Computer Science or related Information Science.

### Information Technology Subject Matter Expert I

**Minimum Experience:** 8 Years

**Functional Responsibility:** Has new and related older technical experience in the IT field directly related to the required area of expertise. Develops requirements from a project's inception to its conclusion in the subject matter area for simple to moderately complex systems. Assists other senior consultants with analysis and evaluation and with the preparation of recommendations for system improvements, optimization, development, and/or maintenance efforts in the following specialties: information systems architecture, networking, telecommunications, automation, communications protocols, risk management/electronic analysis, software, lifecycle management, software development methodologies, and modeling and simulation.

**Minimum Education:** Bachelor of Science in Computer Science or related Information Science.

### Programmer Analyst I

**Minimum Experience:** 1 Year

**Functional Responsibility:** Acts in a high-level technical role as a designer, and developer of medium-to-large scale applications. Demonstrates a thorough understanding of available technology, tools, and existing designs for the team of developers. Works on moderate to complex problems where analysis of situations or data involves comparing output to accepted best practices. Is a self starter and has the ability to grasp technical and business concepts quickly. Displays problem solving ability and knowledge of Full Life Cycle Development concept.

**Minimum Education:** Associate of Science in CS or related Information Science.

### Programmer Analyst II

**Minimum Experience:** 3 Years

**Functional Responsibility:** Performs hands-on coding experience in a team environment. Must have worked on teams of more than three people. Designs, programs, debugs, and performs Unit Test for application codes, database objects, and stored procedures. Able to analyze complex problems and recommend/negotiate solutions. Displays continuous commitment to learning and improvement as well as strong self management and time

management skills. Demonstrates strong interpersonal skills including: team work, ability to accept constructive criticism and willingness to help others.

**Minimum Education:** Bachelor of Science in Computer Science or related Information Science.

### **Programmer Analyst III**

**Minimum Experience:** 5+ Years

**Functional Responsibility:** Responsible for technical development on a number of complex applications, units, and enhancements. Works alone or as part of a team and is responsible for deliverables in a timely manner. Works to resolve production and customer issues. Works on complex issues whereby analysis of situations or data requires evaluation of intangible variance factors. May function as an expert technical resource for junior programming staff in the development, testing, and implementation process. Has experience in Full Life Cycle Development in some technical discipline.

**Minimum Education:** Bachelor of Science in Computer Science or related Information Science.

### **Lead Programmer Analyst**

**Minimum Experience:** 6 Years

**Functional Responsibility:** Leads a group of developers and is responsible for technical overview and analysis of a number of CEO Business applications, developments, and enhancements. Guides developers in resolving all production and customer issues and works with Project Manager(s) to identify all tasks and issues. Works on complex issues whereby analysis of situations or data requires evaluation of intangible variance factors. Acts as an expert technical resource to programming staff in the program development, testing, and implementation process. May also function as project/team lead. Has knowledge of Full Life Cycle Development in some technical discipline.

**Minimum Education:** Bachelor of Science in Computer Science or related Information Science.

### **QA Tester I**

**Minimum Experience:** 3 Years

**Functional Responsibility:** Has responsibility for user acceptance testing, business process team planning, and oversight for one or more projects within a Customer Systems Business Services group (CSBS). Performs user acceptance testing and validates that both online functionality and supporting business processes operate as specified and in a way that provides outstanding experience for the end user client. Identifies potential business process impacts resulting from a technology initiative and ensures the appropriate tools are in place to avoid negative impacts following an implementation.

**Minimum Education:** Bachelor of Science in Computer Science or related Information Science.

### **QA Tester II**

**Minimum Experience:** 3 Years

**Functional Responsibility:** Has at least 2 years of experience in software testing and integration and a demonstrated knowledge of system and project lifecycles. Must be capable of evaluating software and associated documentation. Participates in formal and informal reviews to determine information technology quality and assists in the development of software quality assurance plans. Examines and evaluates the SQA process and recommends enhancements and modifications. Develops information technology quality standards.

**Minimum Education:** Bachelor of Science in Computer Science or related Information Science.

### QA Tester III

**Minimum Experience:** 6 Years

**Functional Responsibility:** Experienced in verification and validation, software testing and integration, and software metrics, and their application to software quality assessment. Must be capable of maintaining and establishing a process for evaluating software and associated documentation. Must be able to determine the resources required for IT quality control. Must be able to maintain a level of quality throughout the software lifecycle. Develops software quality assurance plans. Conducts formal and informal reviews at predetermined points throughout the development lifecycle.

**Minimum Education:** Bachelor of Science in Computer Science or related Info

