



**AUTHORIZED INFORMATION TECHNOLOGY SCHEDULE
PRICELIST GENERAL PURPOSE COMMERCIAL INFORMATION
TECHNOLOGY (IT) EQUIPMENT, SOFTWARE AND SERVICES**

Special Item No. 132-33, 132-33RC - Perpetual Software Licenses
Special Item No. 132-34, 132-34RC - Maintenance of Software as a Service
Special Item No. 132-50, 132-50RC - Training Courses
Special Item No. 132-51, 132-51RC - Information Technology Professional Services

SIN 132-33 - Perpetual Software Licenses
 FSC Class 7030 – Information Technology Software

Note 1: Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item’s interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>

SIN 132-34 – Maintenance of Software as a Service
 Software maintenance as a service creates, designs, implements, and/or integrates customized changes to software that solve one or more problems and is not included with the price of the software. Software maintenance as a service includes person-to-person communication regardless of the medium used to communicate: telephone support, on-line technical support, customized support, and/or technical expertise which are changed commercially. Software maintenance as a service is billed arrears in accordance with 31 U.S.C. 3324.

SIN 132-50 – Training Courses (FPDS Code U012)

SIN 132-51 Information Technology Professional Services

FPDS Class D302	IT Systems Development Services
FPDS Class D306	IT Systems Analysis Services
FPDS Class D307	Automated Information Systems Design/Integration Services
FPDS Class D308	Programming Services
FPDS Class D310	IT Backup and Security Services
FPDS Class D311	IT Data Conversion Services
FPDS Class D316	IT Network Management Services
FPDS Class D399	Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.



TEKSOUTH
 CORPORATION



Teksouth Corporation
1420 Northbrook Drive, Suite 220
Gardendale, AL 35071
Phone: (205) 631-1500 (800) 842-1470
Fax: (205) 631-1514

Internet Address: www.teksouth.com
Contract Number: GS-35F-5563H
Period Covered by Contract: March 3, 1998 to March 2, 2018
Business Size: Small Business
General Services Administration Federal Supply Service
Pricelist current through Refresh #35
Modification# CM-A454, dated 06/12/2015

“Prices Shown Herein are Net (discount deducted)”
Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available
on the GSA Advantage! System (<http://www.gsaadvantage.gov>).

TABLE OF CONTENTS

ITEM	PAGE
Teksouth Corporation Information Technology (IT) Professional Services	4
Information for Ordering Activities	5
Terms and Conditions Applicable to Perpetual Software Licenses (Special Item Number 132-33, 132-33RC) and Maintenance of Software As a Service (Special Item Number 132-34, 132-34RC) for General Purpose Commercial Information Technology Software	7
Terms and Conditions Applicable to Training Courses (FPDS Code U012) (Special Item Number 132-50, 132-50RC)	10
Terms and Conditions Applicable to Information Technology (IT) Professional Services (Special Item Number 132-51, 132-51RC)	22
Teksouth Corporation Labor Category Rates	25
Teksouth Corporation Labor Category Descriptions	27
Education And Experience Requirements Equivalency Substitution Table	44
Small Business Participation	45
Basic Guidelines for Using Contractor Team Arrangements	45
Blanket Purchase Agreement	46
Sales and Service Points	48
Teksouth Desktop Analytics (TDA) Services Pricing and Descriptions	49

- Pricelist Revision #1 - Incorporates GSA Contract Modifications #7 and #8.
- Pricelist Modification #3 (PO0003) – Incorporates Yearly Labor Hour Cost Increases, and adds new labor categories (October 1999).
- Pricelist Modification #4 (PO0006) – Incorporates EPA labor hour cost increases for existing labor categories (31 May 2001).
- Pricelist Modification #5 (PO0007) – Incorporates EPA labor hour cost increases for 2002 and 2003 on all labor categories (18 January 2002)
- Pricelist Modification Dated 3 March 2003 incorporates an update to Terms and Conditions for Refresh #9 & #10, and the exercise of the First 5 Year Option Period.
- Pricelist Modification PS0011 Dated 4 April 2003– Incorporates EPA labor hour cost increases for 2004 to 2008 on all labor categories.
- Revision Dated 02 December 2003 incorporates an update to Terms and Conditions through Refresh #12 and FX-03.
- Pricelist dated 13 October 2005 incorporates an update to Terms and Conditions through Refresh #17 and approved Modification #PO-0001 to add SINs 132-33 & 132-34, Software and Hosting Services.
- Pricelist dated 23 February 2006 incorporates the addition of SIN 132-50 – Training Courses and Teksouth Training Courses as approved in Modification # PO-0003.
- Pricelist dated 23 February 2007 incorporates the addition of Rocket Ready products.
- Pricelist dated 20 July 2007 incorporates Modification #'s PO-0004 & PO-0005 for the addition of new vendors Rocket Ready and Rover Technology Fusions and updates pricelist thru Refresh # 21.
- Pricelist dated 24 September 2007 incorporates Modification # PO-0005A for the Price Reduction of Rover Technology Fusions prices.
- Pricelist dated 28 February 2008 incorporates MOD # PO-0006 to exercise of the Second 5 Year Option Period.
- Pricelist dated 2 June 2008 incorporates MOD # PO-0007 for an EPA modification and updates Labor Category Descriptions adding Education and Experience Requirements Equivalency Substitution Table.
- Pricelist dated 19 September 2008 incorporates MOD # PO-0008 to Add Training Courses.
- Pricelist dated 24 October 2008 incorporates MOD #PO-0010 for Deletion of Rover Products.
- Pricelist dated 16 March 2011 incorporates Updated Term & Conditions thru IT Refresh #26
- Pricelist dated 24 January 2013 incorporates MOD #PS-0011 to exercise of the Third 5 Year Option Period.
- Pricelist dated 2 March 2013 incorporates MOD # PA-0013 EPA Increase.
- Pricelist dated 16 April 2015 incorporates Mod #PS-0023 to Add Desktop Analytics Services & Training Courses.
- Pricelist dated 19 October 2015 incorporates Mod #CM-A454 and the addition of Previously Awarded Descriptions for TSSPT Courses.

TEKSOUTH CORPORATION

INFORMATION TECHNOLOGY PROFESSIONAL SERVICES

Teksouth Corporation is a privately owned firm headquartered in Gardendale, Alabama. Stephen Wilsher founded Teksouth Corporation in December 1982 to assist large mainframe computer users with network printing problems. As the business progressed and networks became more sophisticated, Teksouth positioned itself to aid these large mainframe users in the implementation of wide area networks, and in the application and development of both large and small databases on those networks.

Teksouth has 19 years of experience working in the high tech arena. During that time, Teksouth has developed technology applications and solutions for many organizations within the Department of Defense and the International Monetary Fund.

In 1987, the company received its first military contract to provide technical services to the US Air Force. Today Teksouth receives a majority of its revenue from GSA contracts serving as either the prime contractor or as a sub-contractor for the Department of Defense.

Teksouth projects have always contributed to the success of its client organizations. The PAPERVIEW Project for the Pacific Air Forces was a runner up for the Vice-Presidential "Golden Hammer Award" for government reinvention. The Air Force 11th Wing FAST Travel System was awarded the "Golden Hammer." The Air Force Time and Attendance Reporting System (AFTAS) won the Air Force District of Washington's top award for automation.

The Teksouth staff of IT professionals supplies a wide range of services to its clients including: program design, analysis, development, software quality assurance, and documentation. Teksouth is committed to providing clients with the highest quality software using the latest technology to meet their changing needs. Teksouth has the vision, skill, and motivation to integrate customer requirements with rapidly changing technology to benefit the long and short-term goals of our customers. Teksouth maintains this level of quality and technical knowledge through teamwork and training. The combination of experienced staff and established management team gives Teksouth Corporation the ability to remain on the cutting edge of technology.

Teksouth Corporation was founded on three basic principles: provide first class customer service, remain on the leading edge of technology that provides state of the art solutions, and hire the very best people. These simple principles are the foundation upon which our success depends. Teksouth Corporation's distinguished history and unparalleled product make us well positioned to provide the best information technology services possible.

Teksouth Corporation is committed to providing its clients with information technology services through its staff of professionals having the highest levels of computer, functional and management skills. Teksouth employees are focused on the objectives of the client and are dedicated to providing service with integrity. Teksouth strives to maintain a staff of individuals who have the vision to mesh client goals with rapidly developing technologies and variety of systems solutions. Teksouth is dedicated to improving the operating performance of client information systems and utilizing state-of-the-art technologies to aid in the short-term realization of client goals.

INFORMATION FOR ORDERING ACTIVITIES

FSS SIN(s): 132-33, 132-33RC, 132-34, 132-34RC, 132-50, 132-50RC, 132-51, & 132-51RC

Contract Number: GS-35F-5563H

Contract Period: March 3, 1998 to March 2, 2018

Contractor's Name: Teksouth Corporation

Contractor's Address: 1420 Northbrook Drive

Gardendale, AL 35071

Phone: (205) 631-1500

Fax: (205) 631-1514

Business Size: Small Business

Data Universal Numbering System (DUNS): 102091550

1a. Special Item Number(s) for this contract:

SIN	DESCRIPTION
132-33, 132-33RC	Perpetual Software Licenses
132-34, 132-34RC	Maintenance of Software as a Service
132-50, 132-50RC	Training Courses
132-51, 132-51RC	Information Technology Professional Services

1b. Training and Services rates can be found on pages 10-47 of this pricelist

2. Maximum Order:

a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:

Special Item Number 132-33, 132-33RC - Perpetual Software Licenses

Special Item Number 132-34, 132-34RC – Maintenance of Software as a service

Special Item Number 132-51, 132-50RC - Information Technology (IT) Professional Services

b. The Maximum Order value for the following Special Item Numbers (SINs) is \$25,000:

Special Item Number 132-50, 132-51RC - Training Courses

3. Minimum Order: \$100.00

4. Geographic Scope of Contract: Geographic Scope of Contract will be domestic delivery only.

5. Point of Production: 1420 Northbrook Drive

Gardendale, AL 35071

6. Basic Discounts: None

7. Quantity Discounts: None offered

8. Prompt Payment Terms: 1/2 of 1% Net 20 days from receipt of invoice or date of acceptance, whichever is later.

9a. Government Purchase Cards: Are accepted up to the micropurchase threshold.

9b. Government Purchase Cards: Are accepted above the micropurchase threshold, will accept over \$3,000.

10. Foreign Items: None

11a. Time of Delivery: 30 Days

11b. Expedited Delivery: Contact Teksouth

11c. Overnight and 2-Day Delivery: Contact Teksouth

11d. Urgent Requirements: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

- 12. F.O.B. Point(s):** Destination
- 13a. Ordering Address:** Teksouth Corporation
1420 Northbrook Drive
Gardendale, AL 35071
Attn: Rhodes Davis
Phone: (205) 631-1500
Fax: (205) 631-1514
- 13b. Ordering Procedures:** Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405.3 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.
- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.
- 14. Payment Address:** Teksouth Corporation
P.O. Box 1470
Gardendale, AL 35071
Attn: Rhodes Davis
- 15. Warranty Provision:** In accordance with Standard Commercial Warranty
- 16. Export Packaging Charges:** Not Applicable
- 17. Terms and Conditions of Government Purchase Card Acceptance:** None
- 18. Terms and Conditions of rental, maintenance and repair:** Not Applicable
- 19. Terms and Conditions of installation:** Not Applicable
- 20. Terms and Conditions of repair parts indicating date of parts price lists and any discounts from list prices:** Not Applicable
- 20a. Terms and Conditions for any other Services:** Not Applicable
- 21. List of service and distribution points:** Not Applicable
- 22. List of participating dealers:** Not Applicable
- 23. Preventative maintenance:** Not Applicable
- 24a. Special attributes such as environmental attributes:** Not Applicable
- 24b. SECTION 508 COMPLIANCE:**
If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:
www.teksouth.com
- 25. Data Universal Numbering System (DUNS) Number:** 102091550
- 26. Teksouth is registered with the Central Contractor Registration (CCR) Database at www.SAM.gov:**

**TERMS AND CONDITIONS APPLICABLE TO PERPETUAL SOFTWARE LICENSES
(SIN 132-33, 132-33RC) AND MAINTENANCE AS A SERVICE (SIN 132-34,
132-34RC) OF GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
SOFTWARE**

1. INSPECTION/ACCEPTANCE

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The ordering activity reserves the right to inspect or test any software that has been tendered for acceptance. The ordering activity may require repair or replacement of nonconforming software at no increase in contract price. The ordering activity must exercise its post acceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the software, unless the change is due to the defect in the software.

2. ENTERPRISE USER LICENSE AGREEMENTS REQUIREMENTS (EULA)

The Contractor shall provide all Enterprise User License Agreements in an editable Microsoft Office (Word) format.

3. GUARANTEE/WARRANTY

a. Unless specified otherwise in this contract, the Contractor's standard commercial guarantee/warranty as stated in the contract's commercial pricelist will apply to this contract.

b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.

c. **Limitation of Liability.** Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.

4. TECHNICAL SERVICES

The Contractor, without additional charge to the ordering activity, shall provide a hot line technical support number (800) 842-1470 for the purpose of providing user assistance and guidance in the implementation of the software. The technical support number is available from 8:00 a.m. to 5:00 p.m. CST, Monday thru Friday.

5. SOFTWARE MAINTENANCE

1. Software Maintenance as a Product (SIN 132-33, 132-33RC)

a. Teksouth software maintenance shall include the following:

Software updates, revisions and fixes; online technical support

Software maintenance as a product includes the publishing of bug/defect fixes via patches and updates/upgrades in function and technology to maintain the operability and usability of the software product. It may also include other no charge support that are included in the purchase price of the product in the commercial marketplace. No charge support includes items such as user blogs, discussion forums, on-line help libraries and FAQs (Frequently Asked Questions), hosted chat rooms, and limited telephone, email and/or web-based general technical support for user's self diagnostics.

Software maintenance as a product does NOT include the creation, design, implementation, integration, etc. of a software package. These examples are considered software maintenance as a service.

Software Maintenance as a product is billed at the time of purchase

2. Software Maintenance as a Service (SIN 132-34)

Software maintenance as a service creates, designs, implements, and/or integrates customized changes to software that solve one or more problems and is not included with the price of the software. Software maintenance as a service

includes person-to-person communications regardless of the medium used to communicate: telephone support, on-line technical support, customized support, and/or technical expertise which are charged commercially. Software maintenance as a service is billed arrears in accordance with 31 U.S.C. 3324. Software maintenance as a service is billed in arrears in accordance with 31 U.S.C. 3324.

b. Invoices for maintenance service shall be submitted by the Contractor on a quarterly or monthly basis, after the completion of such period. Maintenance charges must be paid in arrears (31 U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

6. PERIODS OF MAINTENANCE (132-34, 132-34RC)

a. The Contractor shall honor orders for periods for the duration of the contract period or a lesser period of time.

b. Maintenance may be discontinued by the ordering activity on thirty (30) calendar days written notice to the Contractor.

c. Annual Funding. When annually appropriated funds are cited on an order for Maintenance, the period of the Maintenance shall automatically expire on September 30 of the contract period, or at the end of the contract period, whichever occurs first. Renewal of the maintenance orders citing the new appropriation shall be required, if the Maintenance is to be continued during any remainder of the contract period.

d. Cross-Year Funding Within Contract Period. Where an ordering activity's specific appropriation authority provides for funds in excess of a 12 month (fiscal year) period, the ordering activity may place an order under this schedule contract for a period up to the expiration of the contract period, notwithstanding the intervening fiscal years.

e. Ordering activities should notify the Contractor in writing thirty (30) calendar days prior to the expiration of an order, if the Maintenance is to be terminated at that time. Orders for the continuation of maintenance will be required if the term licenses and/or maintenance is to be continued during the subsequent period.

7. CONVERSION FROM TERM LICENSE TO PERPETUAL LICENSE

a. The ordering activity may convert term licenses to perpetual licenses for any or all software at any time following acceptance of software. At the request of the ordering activity the Contractor shall furnish, within ten (10) calendar days, for each software product that is contemplated for conversion, the total amount of conversion credits which have accrued while the software was on a term license and the date of the last update or enhancement.

b. Conversion credits which are provided shall, within the limits specified, continue to accrue from one contract period to the next, provided the software remains on a term license within the ordering activity.

c. The term license for each software product shall be discontinued on the day immediately preceding the effective date of conversion from a term license to a perpetual license.

d. The price the ordering activity shall pay will be the perpetual license price that prevailed at the time such software was initially ordered under a term license, or the perpetual license price prevailing at the time of conversion from a term license to a perpetual license, whichever is the less, minus an amount equal to N/A % of all term license payments during the period that the software was under a term license within the ordering activity.

8. TERM LICENSE CESSATION

a. After a software product has been on a continuous term license for a period of N/A * months, a fully paid-up, non-exclusive, perpetual license for the software product shall automatically accrue to the ordering activity. The period of continuous term license for automatic accrual of a fully paid-up perpetual license does not have to be achieved during a particular fiscal year; it is a written Contractor commitment which continues to be available for software that is initially ordered under this contract, until a fully paid-up perpetual license accrues to the ordering activity. However, should the term license of the software be discontinued before the specified period of the continuous term license has been satisfied, the perpetual license accrual shall be forfeited.

b. The Contractor agrees to provide updates and maintenance service for the software after a perpetual license has accrued, at the prices and terms of Special Item Number 132-34, 132-34RC) if the licensee elects to order such services. Title to the software shall remain with the Contractor.

9. UTILIZATION LIMITATIONS – (132-33, 132-33RC, 132-34 AND 132-34RC)

a. Software acquisition is limited to commercial computer software defined in FAR Part 2.101.

b. When acquired by the ordering activity, commercial computer software and related documentation so legend shall be subject to the following:

(1) Title to and ownership of the software and documentation shall remain with the Contractor, unless otherwise specified.

(2) Software licenses are by site and by ordering activity. An ordering activity is defined as a cabinet level or independent ordering activity. The software may be used by any subdivision of the ordering activity (service, bureau, division, command, etc.) that has access to the site the software is placed at, even if the subdivision did not participate in the acquisition of the software. Further, the software may be used on a sharing basis where multiple agencies have joint projects that can be satisfied by the use of the software placed at one ordering activity's site. This would allow other agencies access to one ordering activity's database. For ordering activity public domain databases, user agencies and third parties may use the computer program to enter, retrieve, analyze and present data. The user ordering activity will take appropriate action by instruction, agreement, or otherwise, to protect the Contractor's proprietary property with any third parties that are permitted access to the computer programs and documentation in connection with the user ordering activity's permitted use of the computer programs and documentation. For purposes of this section, all such permitted third parties shall be deemed agents of the user ordering activity.

(3) Except as is provided in paragraph 8.b(2) above, the ordering activity shall not provide or otherwise make available the software or documentation, or any portion thereof, in any form, to any third party without the prior written approval of the Contractor. Third parties do not include prime Contractors, subcontractors and agents of the ordering activity who have the ordering activity's permission to use the licensed software and documentation at the facility, and who have agreed to use the licensed software and documentation only in accordance with these restrictions. This provision does not limit the right of the ordering activity to use software, documentation, or information therein, which the ordering activity may already have or obtains without restrictions.

(4) The ordering activity shall have the right to use the computer software and documentation with the computer for which it is acquired at any other facility to which that computer may be transferred, or in cases of disaster recovery, the ordering activity has the right to transfer the software to another site if the ordering activity site for which it is acquired is deemed to be unsafe for ordering activity personnel; to use the computer software and documentation with a backup computer when the primary computer is inoperative; to copy computer programs for safekeeping (archives) or backup purposes; to transfer a copy of the software to another site for purposes of benchmarking new hardware and/or software; and to modify the software and documentation or combine it with other software, provided that the unmodified portions shall remain subject to these restrictions.

(5) "Commercial Computer Software" may be marked with the Contractor's standard commercial restricted rights legend, but the schedule contract and schedule pricelist, including this clause, "Utilization Limitations" are the only governing terms and conditions, and shall take precedence and supersede any different or additional terms and conditions included in the standard commercial legend.

10. SOFTWARE CONVERSIONS – (132-33, 132-33RC)

Full monetary credit will be allowed to the ordering activity when conversion from one version of the software to another is made as the result of a change in operating system, or from one computer system to another. Under a perpetual license (132-33, 132-33RC), the purchase price of the new software shall be reduced by the amount that was paid to purchase the earlier version.

11. DESCRIPTIONS AND EQUIPMENT COMPATIBILITY

The Contractor shall include, in the schedule pricelist, a complete description of each software product and a list of equipment on which the software can be used. Also, included shall be a brief, introductory explanation of the modules and documentation which are offered.

12. RIGHT-TO-COPY PRICING

The Contractor shall insert the discounted pricing for right-to-copy licenses: **None Available**

**TERMS AND CONDITIONS APPLICABLE TO PURCHASE OF TRAINING COURSES
FOR GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT AND SOFTWARE (SPECIAL ITEM NUMBER 132-50, 132-50RC)**

1. SCOPE

- a. Teksouth shall provide training courses normally available to commercial customers, which will permit ordering activity users to make full, efficient use of general purpose commercial IT products. Training is restricted to training courses for those products within the scope of this solicitation.
- b. Teksouth shall provide training at the Teksouth Corporation's facility and/or at the ordering activity's location, as agreed to by the Teksouth and the ordering activity.

2. ORDER

Written orders, EDI orders (GSA Advantage! and FACNET), credit card orders, and orders placed under blanket purchase agreements (BPAs) shall be the basis for the purchase of training courses in accordance with the terms of this contract. Orders shall include the student's name, course title, course date and time, and contracted dollar amount of the course.

3. TIME OF DELIVERY

Teksouth shall conduct training on the date (time, day, month, and year) agreed to by the Teksouth and the ordering activity.

4. CANCELLATION AND RESCHEDULING

- a. The ordering activity will notify Teksouth at least seventy-two (72) hours before the scheduled training date, if a student will be unable to attend. Teksouth will then permit the ordering activity to either cancel the order or reschedule the training at no additional charge. In the event the training class is rescheduled, the ordering activity will modify its original training order to specify the time and date of the rescheduled training class.
- b. In the event the ordering activity fails to cancel or reschedule a training course within the time frame specified in paragraph a, above, the ordering activity will be liable for the contracted dollar amount of the training course. Teksouth agrees to permit the ordering activity to reschedule a student who fails to attend a training class within ninety (90) days from the original course date, at no additional charge.
- c. The ordering activity reserves the right to substitute one student for another up to the first day of class.
- d. In the event Teksouth is unable to conduct training on the date agreed to by Teksouth and the ordering activity, Teksouth must notify the ordering activity at least seventy-two (72) hours before the scheduled training date.

5. FOLLOW-UP SUPPORT

Teksouth agrees to provide each student with unlimited telephone support for a period of one (1) year from the completion of the training course. During this period, the student may contact the Teksouth instructors for refresher assistance and answers to related course curriculum questions.

6. PRICE FOR TRAINING

The price that the ordering activity will be charged will be the ordering activity training price in effect at the time of order placement, or the ordering activity price in effect at the time the training course is conducted, whichever is less.

7. INVOICES AND PAYMENT

Invoices for training shall be submitted by the Teksouth after ordering activity completion of the training course. Charges for training must be paid in arrears (31 U.S.C. 3324). **PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.**

8. FORMAT AND CONTENT OF TRAINING

- a. Teksouth shall provide written materials (i.e., manuals, handbooks, texts, etc.) normally provided with course offerings. Such documentation will become the property of the student upon completion of the training class.
- b. ****If applicable**** For hands-on training courses, there must be a one-to-one assignment of IT equipment to students.
- c. Teksouth shall provide each student with a Certificate of Training at the completion of each training course.
- d. Teksouth Training Courses:

Course Title:	Teksouth Software Tools Product Training
Course Number:	TSSTPT-001
Description:	Complete training on use of desktop tools, to include Microsoft ACCESS, EXCEL, and PowerPoint from the data contained in your legacy systems. We will teach you how to streamline the way you are doing business today to an automated process. You will learn to do data mining on Status of Funds and other data sets. You will learn to set up many Resource Advisor tools, for automatic operation throughout your Command. Our goal is to teach you how to do it, instead of us building it for you, and return you to having the time to do true analysis.
Length:	5 days
Prerequisites:	Familiarity with Microsoft products is recommended.
Class Size:	Maximum:5
Training Locations:	Government Site.
Class Schedules:	Call (205) 631-1500 for current schedules.
Price:	\$8,967.25
Special Notes:	All associated logistics, security or appropriate classified data handling issues, if any, are considered outside the scope of this contract and will be the responsibility of the government and will be negotiated with each delivery order as applicable. (Cost does not include reimbursable travel expenses). If training is conducted at a Government/Customer facility, the Government/Customer is responsible for the provision of appropriately configured hardware and software to run the required workstations.

Course Title:	Teksouth Software Tools Product Training – Additional Students
Course Number:	TSSTPT-002
Description:	Complete training on use of desktop tools, to include Microsoft ACCESS, EXCEL, and PowerPoint from the data contained in your legacy systems. We will teach you how to streamline the way you are doing business today to an automated process. You will learn to do data mining on Status of Funds and other data sets. You will learn to set up many Resource Advisor tools, for automatic operation throughout your Command. Our goal is to teach you how to do it, instead of us building it for you, and return you to having the time to do true analysis.
Length:	5 days
Prerequisites:	Familiarity with Microsoft products is recommended.
Class Size:	Additional cost per student, for a class over 5 students)
Training Locations:	Government Site.
Class Schedules:	Call (205) 631-1500 for current schedules.
Price:	\$1,345.09 (Per Additional Student)
Special Notes:	All associated logistics, security or appropriate classified data handling issues, if any, are considered outside the scope of this contract and will be the responsibility of the government and will be negotiated with each delivery order as applicable. (Cost does not include reimbursable travel expenses). If training is conducted at a Government/Customer facility, the Government/Customer is responsible for the provision of appropriately configured hardware and software to run the required workstations.

Course Title:	Teksouth Software Tools Product Training
Course Number:	TSSTPT-003
Description:	Complete training on use of desktop tools, to include Microsoft ACCESS, EXCEL, and PowerPoint from the data contained in your legacy systems. We will teach you how to streamline the way you are doing business today to an automated process. You will learn to do data mining on Status of Funds and other data sets. You will learn to set up many Resource Advisor tools, for automatic operation throughout your Command. Our goal is to teach you how to do it, instead of us building it for you, and return you to having the time to do true analysis.
Length:	5 days
Prerequisites:	Familiarity with Microsoft products is recommended.
Class Size:	Maximum:5
Training Locations:	Contractor Site (Teksouth Corp.)
Class Schedules:	Call (205) 631-1500 for current schedules.
Price:	\$10,760.71
Special Notes:	All associated logistics, security or appropriate classified data handling issues, if any, are considered outside the scope of this contract and will be the responsibility of the government and will be negotiated with each delivery order as applicable. (Cost does not include reimbursable travel expenses). If training is conducted at a Government/Customer facility, the Government/Customer is responsible for the provision of appropriately configured hardware and software to run the required workstations.

Course Title:	Teksouth Software Tools Product Training – Additional Students
Course Number:	TSSTPT-004
Description:	Complete training on use of desktop tools, to include Microsoft ACCESS, EXCEL, and PowerPoint from the data contained in your legacy systems. We will teach you how to streamline the way you are doing business today to an automated process. You will learn to do data mining on Status of Funds and other data sets. You will learn to set up many Resource Advisor tools, for automatic operation throughout your Command. Our goal is to teach you how to do it, instead of us building it for you, and return you to having the time to do true analysis."
Length:	5 days
Prerequisites:	Familiarity with Microsoft products is recommended.
Class Size:	Additional cost per student, for a class over 5 students)
Training Locations:	Contractor Site (Teksouth Corp.)
Class Schedules:	Call (205) 631-1500 for current schedules.
Price:	\$1,614.11 (Per Additional Student)
Special Notes:	All associated logistics, security or appropriate classified data handling issues, if any, are considered outside the scope of this contract and will be the responsibility of the government and will be negotiated with each delivery order as applicable. (Cost does not include reimbursable travel expenses). If training is conducted at a Government/Customer facility, the Government/Customer is responsible for the provision of appropriately configured hardware and software to run the required workstations.

Course Title:	FraudReady Social Engineering Vulnerability Training (On-Site) - For Management
Description:	
Length:	
Prerequisites:	
Class Size:	
Training Locations:	Teksouth Corporation Government Site
Class Schedules:	Call (205) 631-1500 for current schedules.
Price:	\$2,905.98
Special Notes:	All associated logistics, security or appropriate classified data handling issues, if any, are considered outside the scope of this contract and will be the responsibility of the government and will be negotiated with each delivery order as applicable. (Cost does not include reimbursable travel expenses). If training is conducted at a Government/Customer facility, the Government/Customer is responsible for the provision of appropriately configured hardware and software to run the required workstations.

Course Title:	FraudReady Social Engineering Vulnerability Training (On-Site) – For Management and Staff
Description:	
Length:	
Prerequisites:	
Class Size:	
Training Locations:	Teksouth Corporation Government Site
Class Schedules:	Call (205) 631-1500 for current schedules.
Price:	\$3,876.26
Special Notes:	All associated logistics, security or appropriate classified data handling issues, if any, are considered outside the scope of this contract and will be the responsibility of the government and will be negotiated with each delivery order as applicable. (Cost does not include reimbursable travel expenses). If training is conducted at a Government/Customer facility, the Government/Customer is responsible for the provision of appropriately configured hardware and software to run the required workstations.

Course Title:	FraudReady Social Engineering Vulnerability Training for Management and Staff (Web-Based)
Description:	
Length:	100 Sessions
Prerequisites:	
Class Size:	
Training Locations:	Teksouth Corporation Government Site
Class Schedules:	Call (205) 631-1500 for current schedules.
Price:	\$6,791.94
Special Notes:	All associated logistics, security or appropriate classified data handling issues, if any, are considered outside the scope of this contract and will be the responsibility of the government and will be negotiated with each delivery order as applicable. (Cost does not include reimbursable travel expenses). If training is conducted at a Government/Customer facility, the Government/Customer is responsible for the provision of appropriately configured hardware and software to run the required workstations.

Course Title:	FraudReady Social Engineering Vulnerability Training for Management and Staff (Web-Based)
Description:	
Length:	250 Sessions
Prerequisites:	
Class Size:	
Training Locations:	Teksouth Corporation Government Site
Class Schedules:	Call (205) 631-1500 for current schedules.
Price:	\$9,702.77
Special Notes:	All associated logistics, security or appropriate classified data handling issues, if any, are considered outside the scope of this contract and will be the responsibility of the government and will be negotiated with each delivery order as applicable. (Cost does not include reimbursable travel expenses). If training is conducted at a Government/Customer facility, the Government/Customer is responsible for the provision of appropriately configured hardware and software to run the required workstations.

Course Title:	FraudReady Social Engineering Vulnerability Training for Management and Staff (Web-Based)
Description:	
Length:	500 Sessions
Prerequisites:	
Class Size:	
Training Locations:	Teksouth Corporation Government Site
Class Schedules:	Call (205) 631-1500 for current schedules.
Price:	\$14,554.16
Special Notes:	All associated logistics, security or appropriate classified data handling issues, if any, are considered outside the scope of this contract and will be the responsibility of the government and will be negotiated with each delivery order as applicable. (Cost does not include reimbursable travel expenses). If training is conducted at a Government/Customer facility, the Government/Customer is responsible for the provision of appropriately configured hardware and software to run the required workstations.

Course Title:	FraudReady Social Engineering Vulnerability Training for Management and Staff (Web-Based)
Description:	
Length:	1000 Sessions
Prerequisites:	
Class Size:	
Training Locations:	Teksouth Corporation Government Site
Class Schedules:	Call (205) 631-1500 for current schedules.
Price:	\$19,405.54
Special Notes:	All associated logistics, security or appropriate classified data handling issues, if any, are considered outside the scope of this contract and will be the responsibility of the government and will be negotiated with each delivery order as applicable. (Cost does not include reimbursable travel expenses). If training is conducted at a Government/Customer facility, the Government/Customer is responsible for the provision of appropriately configured hardware and software to run the required workstations.

Course Title:	FraudReady Social Engineering Vulnerability Training for Management and Staff (Web-Based)
Description:	
Length:	3000 Sessions
Prerequisites:	
Class Size:	
Training Locations:	Teksouth Corporation Government Site
Class Schedules:	Call (205) 631-1500 for current schedules.
Price:	\$29,108.31
Special Notes:	All associated logistics, security or appropriate classified data handling issues, if any, are considered outside the scope of this contract and will be the responsibility of the government and will be negotiated with each delivery order as applicable. (Cost does not include reimbursable travel expenses). If training is conducted at a Government/Customer facility, the Government/Customer is responsible for the provision of appropriately configured hardware and software to run the required workstations.

Course Title:	FraudReady Social Engineering Vulnerability Training for Management and Staff (Web-Based) – Additional Users
Description:	
Length:	
Prerequisites:	
Class Size:	
Training Locations:	Teksouth Corporation Government Site
Class Schedules:	Call (205) 631-1500 for current schedules.
Price:	\$9.70
Special Notes:	All associated logistics, security or appropriate classified data handling issues, if any, are considered outside the scope of this contract and will be the responsibility of the government and will be negotiated with each delivery order as applicable. (Cost does not include reimbursable travel expenses). If training is conducted at a Government/Customer facility, the Government/Customer is responsible for the provision of appropriately configured hardware and software to run the required workstations.

Course Title:	Software Toolset Development Training
Course Number:	TSSTDT-001
Goal:	Attendee will be taught how to create and manage software tools.
Description:	<p>Teksouth's objective is to help customers properly manage their civilian pay budget by developing toolsets in Microsoft Office. This information is used to guide the customer in developing toolsets within Microsoft Office to automate processes for more efficient Civilian Pay program management. Toolset development training includes:</p> <ul style="list-style-type: none"> • Using "BudgetBuilder" software (if used by the customer) or toolsets to convert the NE4M30, NE4M40, and NE4R60 management reports into Microsoft Excel spreadsheets and pivot tables to facilitate research and forecasting. • Choosing the right government accounting reports to use for data collection and validation • Calculating costs for analysis and developing projections <p>Specific applications of the toolsets:</p> <ul style="list-style-type: none"> • Calculating average workyear cost for future funding • Calculating accruals and when they will be posted into the accounting system • Generate automated reports, updating records tracking reports, error reconciliation, using data from civilian pay management reports* to research mismatches, erroneous payments, etc., that will require journal vouchers and Defense Finance and Accounting Service (DFAS) involvement • Interface/ other Defense Civilian Pay System (DCPS) and Defense Civilian Personnel Data System (DCPDS) to reconcile cost accounting data elements and project future requirements (i.e., such as Within Grade Increases) • Other customer-specific civilian pay management issues <p>* Such as NE4M30 (Civilian Manpower and Funding Report/1092 Report), NE4M40 (Personnel Cost Report), NE4M50 (RCCC Consolidation List), and NE4R60 (Detailed Directory Listing/R60 Report/Employee Detail Listing)</p>
Length:	3 Days (8 hour days)
Prerequisites:	Access to OLRV to download data from civilian pay management reports. Access to CRIS to view execution data. Access to CRIS CIV PAY PAD to view personnel data. Familiarity with Microsoft Excel recommended.
Class Size:	Maximum: 3
Training Locations:	Government (Customer) Site
Class Schedules:	Call (205) 631-1500 for current schedules
Price:	\$3,820.48
Special Notes:	<p>All associated logistics, security or appropriate classified data handling issues, if any, are considered outside the scope of this contract and will be the responsibility of the government and will be negotiated with each delivery order as applicable.</p> <p>The Government/Customer is responsible for the provision of appropriately configured hardware and software to run the required workstations.</p> <p>Price does not include travel. Travel be billed for actual costs and will be within the JFTR.</p>

Course Title:	Software Toolset Development Training
Course Number:	TSSTDT-002
Goal:	Attendee will be taught how to create and manage software tools.
Description:	<p>Teksouth's objective is to help customers properly manage their civilian pay budget by developing toolsets in Microsoft Office. This information is used to guide the customer in developing toolsets within Microsoft Office to automate processes for more efficient Civilian Pay program management.</p> <p>Toolset development training includes:</p> <ul style="list-style-type: none"> • Using "BudgetBuilder" software (if used by the customer) or toolsets to convert the NE4M30, NE4M40, and NE4R60 management reports into Microsoft Excel spreadsheets and pivot tables to facilitate research and forecasting. • Choosing the right government accounting reports to use for data collection and validation • Calculating costs for analysis and developing projections <p>Specific applications of the toolsets:</p> <ul style="list-style-type: none"> • Calculating average workyear cost for future funding • Calculating accruals and when they will be posted into the accounting system • Generate automated reports, updating records tracking reports, error reconciliation, using data from civilian pay management reports* to research mismatches, erroneous payments, etc., that will require journal vouchers and Defense Finance and Accounting Service (DFAS) involvement • Interface/ other Defense Civilian Pay System (DCPS) and Defense Civilian Personnel Data System (DCPDS) to reconcile cost accounting data elements and project future requirements (i.e., such as Within Grade Increases) • Other customer-specific civilian pay management issues <p>* Such as NE4M30 (Civilian Manpower and Funding Report/1092 Report), NE4M40 (Personnel Cost Report), NE4M50 (RCCC Consolidation List), and NE4R60 (Detailed Directory Listing/R60 Report/Employee Detail Listing)</p>
Length:	5 Days (8 hour days)
Prerequisites:	Access to OLRV to download data from civilian pay management reports. Access to CRIS to view execution data. Access to CRIS CIV PAY PAD to view personnel data. Familiarity with Microsoft Excel recommended.
Class Size:	Maximum: 3
Training Locations:	Government (Customer) Site
Class Schedules:	Call (205) 631-1500 for current schedules
Price:	\$5,730.72
Special Notes:	<ul style="list-style-type: none"> • All associated logistics, security or appropriate classified data handling issues, if any, are considered outside the scope of this contract and will be the responsibility of the government and will be negotiated with each delivery order as applicable. • The Government/Customer is responsible for the provision of appropriately configured hardware and software to run the required workstations. • Price does not include travel. Travel be billed for actual costs and will be within the JFTR.

Course Title:	MS Office Applications 101:
Course Number:	MS-101
Goal:	Upon completion of the course, you will understand linking data sets to and from MS Access, tables, append/delete/select queries, basic pivot tables, and basic Dashboarding techniques in PowerPoint.
Description:	<p>The Microsoft Applications course guides students through multiple scenarios for creating solutions that leverage the full Microsoft Office Suite.</p> <p>Course Outline:</p> <ol style="list-style-type: none"> 1) Access <ol style="list-style-type: none"> a) Learn how to link data sources from MS Access, MS Excel, text files, csv files, etc. b) Learn how to write simple Select, Append, Delete, and Union queries c) Learn how to apply Public Function VBA 2) Excel Formulas <ol style="list-style-type: none"> a) SUMIFS b) COUNTIFS c) Sticky Fields (Absolute vs. Relative References) 3) Excel Charts <ol style="list-style-type: none"> a) Link MS Access Tables to Excel b) Use Formulas to automatically Generate Charts c) Generate Charts Automatically 4) MS Excel Pivot Tables <ol style="list-style-type: none"> a) Creating Pivot Tables b) Linking Tables from Access to Excel Pivot Table c) Using Pivot Table <ol style="list-style-type: none"> i) Pivot Table calculated fields ii) Basic Analysis 5) Introduction to Power Point <ol style="list-style-type: none"> a) Link Excel Charts and Graphs to PowerPoint b) Create Action Buttons for Customized Dashboard Creations c) Link PowerPoint Buttons to other files
Length:	5 Days Includes: 2 Instructors
Prerequisites:	Basic familiarity with MS Office applications – Access, Excel, Word
Class Size:	Number of Students: 10-20
Training Locations:	Classes are at Customer Site.
Class Schedules:	Call (205) 631-1500 for current schedules.
Price:	\$11,835.19
Special Notes:	Actual Travel Cost(s) Per the JFTR/JTR

Course Title:	MS Office Applications 201:
Course Number:	MS-201
Goal:	Upon completion of the course, you will understand linking data sets to and from MS Access, creating tables, join functions, VBA, append/delete/select queries, join tables/queries, intermediate pivot table functions, and intermediate Dashboarding techniques.
Description:	<p>Building on skills gained in Microsoft Applications 101, this course guides students through multiple scenarios for creating more complex solutions that leverage the full Microsoft Office Suite.</p> <p>Course Outline:</p> <ol style="list-style-type: none"> 1) Access <ol style="list-style-type: none"> a. Review how to link data sources from MS Access, MS Excel, text files, csv files, etc. b. Review how to write simple Select, Append, Delete, and Union queries c. Learn how to stack multiple data sources d. Learn how to join two queries e. Learn how to apply Public Function VBA 2) Excel Formulas <ol style="list-style-type: none"> a. Review SUMIFS b. Review COUNTIFS c. Setting up automated graphs and charts with SUMIFS, Sticky Fields (Absolute vs. Relative References), and Macros d. Automated Updates (Daily, Monthly and Yearly) 3) Excel Charts <ol style="list-style-type: none"> a. Review linking MS Access Tables to Excel b. Review using formulas to automatically generate charts c. Use Macros to automatically update charts and excel data d. Chart multiple data sources together e. Advanced conditional formatting 4) MS Excel Pivot Tables <ol style="list-style-type: none"> a. Review creating Pivot Tables b. Review linking tables from MS Access to MS Excel Pivot Table c. Review Pivot Table Functionality d. Review Pivot Table calculated fields e. Calculated Items f. Using Slicers g. Pivot Table Intermediate Analysis h. Write Macros for automated updates 5) Intermediate Power Point <ol style="list-style-type: none"> a. Review linking Excel Charts and Graphs to PowerPoint b. Review creating Action Buttons for Customized Dashboard Creations c. Review linking PowerPoint Buttons to other files d. Basic Dashboard set up and design
Length:	5 Days Includes: 2 Instructors
Prerequisites:	MS Office Applications 101 or Experience creating basic Access databases, linking data between Access and Excel, and displaying data from Excel using PowerPoint.
Class Size:	Number of Students: 10-20
Training Locations:	Classes are at Customer Site.
Class Schedules:	Call (205) 631-1500 for current schedules.
Price:	\$11,835.19
Special Notes:	Actual Travel Cost(s) Per the JFTR/JTR

Course Title:	Dashboard University 301 for Advanced Users:
Course Number:	DASH-301
Goal:	The students will learn how to create fully functioning/automated dashboards and analytical tools. They will learn advanced forms of VBA and functions in MS Office (Excel, Access, Power, Point, Word, and Outlook) that will automate the data retrieval and reporting for the data sources their financial, logistics, medical, training, personnel, and manpower data sets.
Description:	In Dashboard University 301 the students will need an advanced background of Microsoft Office applications or been through MS Office Applications 101 and 201. Course Outline: <ol style="list-style-type: none"> 1) MS Access Advanced Design <ol style="list-style-type: none"> a) IIF Formulas b) String Formulas c) Left, Right, Mid Formulas d) Date Diff Formula e) Primary Key f) Indexing Tables for more efficient data integration g) Join Multiple Tables h) Create Table from Query i) Update Tables using Append and Delete Queries <ul style="list-style-type: none"> Delete records based on year/day/month j) Change format of records (Date, Text, Currency, Memo, etc.) k) Stack Data l) Automatically update Linked Excel files using VBA 2) Mail Merge Usage <ol style="list-style-type: none"> a) Link Access to Microsoft Word b) Verify and/or adjust filters on mail merge document c) Send out Mass E-mails Using MS Word 3) Excel formulas (Day 4 Advanced AM) <ol style="list-style-type: none"> a) Link MS Access to Excel b) Sumifs c) Countifs d) Graphing with sumifs and sticky fields (absolute vs relative references) e) Dashboard Setup Form 4) MS Excel Pivot Tables <ol style="list-style-type: none"> a) Review creating Pivot Tables b) Review linking tables from MS Access to MS Excel Pivot Table c) Review Pivot Table Functionality <ol style="list-style-type: none"> i. Review Pivot Table calculated fields ii. Calculated Items, Using Slicers, Pivot Table Intermediate Analysis d) Write Macros for automated updates 5) Advanced Power Point <ol style="list-style-type: none"> a) Review linking Excel Charts and Graphs to PowerPoint b) Review creating Action Buttons for Customized Dashboard Creations c) Review linking PowerPoint Buttons to other files d) Advanced Dashboard set up and design <ol style="list-style-type: none"> i. Print Macro ii. PDF Print Macro
Length:	5 Days Includes: 2 Instructors
Prerequisites:	In Dashboard University 301 the students will need an advanced background of Microsoft Office applications or been through MS Office Applications 101 and 201.
Class Size:	Number of Students: 10-20
Training Locations:	Classes are at Customer Site.
Class Schedules:	Call (205) 631-1500 for current schedules.
Price:	\$11,835.19
Special Notes:	Actual Travel Cost(s) Per the JFTR/JTR

Course Title:	Dashboard University 401 for Leaders Class:
Course Number:	DASH-401
Goal:	The course is designed to help both leaders and analysts design the most optimal decision support tool available.
Description:	<p>Dashboard University 401 is a half day training course to train leaders and managers on the analytical tools and dashboard reports.</p> <p>Course Outline:</p> <ol style="list-style-type: none"> 1) Power of Microsoft Windows 7 <ol style="list-style-type: none"> a) Making Windows more useful – tools and capabilities embedded in the software to automate complex or routine tasks b) Tools <ol style="list-style-type: none"> i. Set up Display and Jump Lists ii. Search iii. Add key applications above the line iv. Jump Lists v. Libraries vi. Snipping Tool vii. Problems Steps Recorder (PSR) viii. Adjust Taskbar Buttons ix. Quick Save As x. Adding folders to Favorites xi. Scroll All Open Windows 2) Understanding How MS Office Applications Work in Desktop Tools <ol style="list-style-type: none"> a) Access Data Engine b) Excel Ad Hoc Query Ability c) PowerPoint Dashboard d) MS Word and Outlook – Automating notifications 3) Excel PowerPivots <ol style="list-style-type: none"> a) Providing the ability to answer leadership questions b) Ad hoc queries c) “What if?” analysis d) Charting and graphic displays 4) Building and Using PowerPoint Dashboards <ol style="list-style-type: none"> a) Linking charts and data from Excel b) Updating data in the dashboard c) Adding/deleting slides
Length:	1/2 Day Includes: 1 Instructor
Prerequisites:	
Class Size:	Number of Students: 5-8
Training Locations:	Classes are at Customer Site.
Class Schedules:	Call (205) 631-1500 for current schedules.
Price:	\$4,023.97
Special Notes:	Actual Travel Cost(s) Per the JFTR/JTR

e. For those courses conducted at the ordering activity’s location, instructor travel charges (if applicable), including mileage and daily living expenses (e.g., per diem charges) are governed by Pub. L. 99-234 and FAR Part 31.205-46, and are reimbursable by the ordering activity on orders placed under the Multiple Award Schedule, as applicable, in effect on the date(s) the travel is performed. Contractors cannot use GSA city pair contracts. The Industrial Funding Fee does NOT apply to travel and per diem charges.

9. “NO CHARGE” TRAINING

No training is provided free of charge by Teksouth Corporation.

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51, 132-51RC)**

These ordering procedures are provided to assist ordering agencies purchase services at hourly rates.

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51, 132-51RC Information Technology Professional Services to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I OCT 2008) (DEVIATION I - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data - General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

9. INDEPENDENT CONTRACTOR

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

See Labor Category Descriptions that Follow

TEKSOUTH CORPORATION LABOR CATEGORY RATES

Teksouth Corporation's Special Item Number 132-51 Information Technology (IT) Professional Services.

SIN	Order Number	Labor Category Title	Effective 3/22/2015	Effective 3/22/2016	Effective 3/22/2017
132-51	T001	Program Manager	\$195.35	\$199.26	\$203.25
132-51	T002	Quality Assurance (Level 2)	\$97.72	\$99.67	\$101.66
132-51	T003	Quality Assurance (Level 1)	\$86.16	\$87.88	\$89.64
132-51	T004	Programming App Manager	\$112.57	\$114.82	\$117.12
132-51	T005	Senior Applications Programmer	\$99.94	\$101.93	\$103.97
132-51	T006	Applications Programmer	\$79.20	\$ 80.79	\$82.40
132-51	T007	Senior Analyst	\$120.14	\$122.54	\$124.99
132-51	T008	Computer Systems Analyst	\$103.11	\$105.17	\$107.28
132-51	T009	Computer Systems Analyst Intern	\$69.91	\$71.31	\$72.74
132-51	T010	Communications Advisor	\$149.60	\$152.59	\$155.64
132-51	T011	Network Expert	\$146.52	\$149.45	\$152.44
132-51	T012	Senior Technician	\$74.92	\$76.42	\$77.94
132-51	T013	Technician	\$57.31	\$58.46	\$59.62
132-51	T014	Senior Help Desk Specialist	\$77.45	\$79.00	\$80.58
132-51	T015	Help Desk Specialist	\$52.77	\$53.83	\$54.91
132-51	T016	Help Desk Manager	\$96.95	\$98.89	\$100.87
132-51	T017	Communications Security Specialist	\$89.62	\$91.41	\$93.24
132-51	T018	Trainer	\$96.20	\$98.12	\$100.09
132-51	T019	Documentation Specialist	\$80.95	\$82.57	\$84.22
132-51	T020	Systems Monitor	\$50.76	\$51.77	\$52.81
132-51	T021	Office Automation Clerk (Level 1)	\$36.50	\$37.23	\$37.97
132-51	T022	Office Automation Clerk (Level 2)	\$41.89	\$42.73	\$43.58
132-51	T023	Functional Specialist (Level 1)	\$90.51	\$92.32	\$94.16
132-51	T024	Functional Specialist (Level 2)	\$97.14	\$99.08	\$101.06
132-51	T025	Functional Specialist (Level 3)	\$105.85	\$107.96	\$110.12
132-51	T026	Functional Specialist (Level 4)	\$123.56	\$126.03	\$128.56
132-51	T027	Task Order Manager	\$117.00	\$119.34	\$121.72
132-51	T028	Systems Advisor	\$116.45	\$118.78	\$121.15
132-51	T029	Database Specialist	\$149.60	\$152.59	\$155.64
132-51	T030	Technical Writer	\$63.38	\$64.64	\$65.94
132-51	T031	Network Analyst	\$96.20	\$98.12	\$100.09
132-51	T032	Network Systems Engineer	\$120.76	\$123.18	\$125.64
132-51	T033	Computer Systems Analyst II	\$102.66	\$104.71	\$106.80
132-51	T034	Business Process Consultant	\$152.63	\$155.69	\$158.80
132-51	T035	Business Systems Analyst I	\$139.01	\$141.79	\$144.63
132-51	T036	Business Systems Analyst III	\$164.61	\$167.90	\$171.26
132-51	T037	Software Tester	\$78.33	\$79.89	\$81.49
132-51	T038	Senior Communications Analyst	\$93.76	\$ 95.63	\$ 97.55
132-51	T039	Database Analyst/Programmer I	\$87.74	\$89.49	\$91.28
132-51	T040	Database Analyst/Programmer II	\$112.76	\$115.01	\$117.31
132-51	T041	Database Analyst/Programmer III	\$140.51	\$143.32	\$146.19
132-51	T042	Database Analyst/Programmer IV	\$144.74	\$147.63	\$150.58
132-51	T043	Database Administrator I	\$120.89	\$123.31	\$125.77
132-51	T044	Technical Expert I	\$34.09	\$34.77	\$35.47
132-51	T045	Technical Expert II	\$49.62	\$50.61	\$51.62
132-51	T046	Technical Expert III	\$76.92	\$78.46	\$80.03
132-51	T047	Technical Expert IV	\$87.32	\$89.06	\$90.84

SIN	Order Number	Labor Category Title	Effective 3/22/2015	Effective 3/22/2016	Effective 3/22/2017
132-51	T048	Technical Expert V	\$102.77	\$104.82	\$106.92
132-51	T049	Project Leader	\$123.91	\$126.39	\$128.91
132-51	T050	Subject Matter Expert/Consultant	\$113.96	\$116.24	\$118.57
132-51	T051	Information Systems Engineer	\$144.74	\$147.63	\$150.58
132-51	T052	Specialized Consultant II	\$165.28	\$168.59	\$171.96
132-51	T053	Specialized Consultant III	\$199.50	\$199.50	\$199.50

Note: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Please Contact Rhodes Davis at (205) 631-1500 for additional information.

See Full Product Descriptions That Follow

TEKSOUTH CORPORATION LABOR CATEGORY DESCRIPTIONS

Order #	Labor Category Title	Minimum Experience	Minimum Education	Functional Responsibilities
T001	Program Manager	<p>General Experience: Increasing responsibilities in systems design, development and deployment.</p> <p>Specialized Experience: Complete project development from inception to deployment Proven ability to provide guidance and direction in tasks similar to those represented in the RFP. Expertise in the management and control of funds and resources. Ability to manage multi-task contracts of the type and complexity represented in the RFP</p>	<p>BS/BA Degree in computer science, information systems, engineering, business, or other related scientific or technical discipline and a minimum of 12 years experience is required of which 9 years must be specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum of 10 years of general experience of which at least 7 years must be specialized. Ph.D. in the above disciplines and a minimum of 8 years of general experience of which at least 6 years must be specialized.</p>	Regulate overall contract performance. He cannot work in any other capacity under this contract.
T002	Quality Assurance (Level 2)	<p>General Experience: Increasing involvement and responsibility in quality assurance, quality control, and team leadership.</p> <p>Specialized Experience: Proven ability to perform configuration management, verification and validation, software testing and integration, software metrics and their application to software quality assessment.</p>	<p>BS/BA Degree in computer science, information systems, engineering, business, or other related scientific or technical discipline and a minimum of 8 years of general experience of which at least 5 years are specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum of 6 years of general experience of which at least 4 years must be specialized. Ph.D. in the above disciplines and a minimum of 5 years of general experience of which at least 3 years must be specialized.</p>	Establish and maintain a process for evaluating software and its documentation. Determine the requirements needed for quality control. Maintain the level of quality control through the life cycle of the software using, but not limited to, formal and informal interviews at pre-determined points in the development life cycle and daily supervision and direction of the support staff.
T003	Quality Assurance (Level 1)	<p>General Experience: Increasing involvement and responsibility in quality assurance, quality control.</p> <p>Specialized Experience: Proven ability to perform configuration management, verification and validation, software testing and integration, software metrics and their application to software quality assessment.</p>	<p>BS/BA Degree in computer science, information systems, engineering, business, or other related scientific or technical discipline and a minimum of 3 years of general experience of which at least 2 years are specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum of 2 years of general experience of which at least 1 year must be specialized. No degree is required with 9 years of general experience of which 6 years must be specialized.</p>	Maintain the established process for evaluating software and its documentation. Review and recommend the requirements needed for quality control. Maintain the level of quality control through the life cycle of the software using, but not limited to, formal and informal interviews at pre-determined points in the development life cycle.
T004	Programming Applications Manager	<p>General Experience: Increasing responsibilities in software engineering and knowledge of applicable industry and government standards. Proven ability in managing or performing software engineering activities.</p> <p>Specialized Experience: Demonstrated experience working with Ada, SQL, and third/forth generation languages in the design, implementation, and use of database management systems.</p>	<p>BS/BA Degree in computer science, information systems, engineering, business, or other related scientific or technical discipline and a minimum of 10 years of general experience of which at least 8 years are specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum of 8 years of general experience of which at least 6 years must be specialized. No degree is required with 13 years of general experience of which at least 11 years are specialized.</p>	Manage the development and deployment of applications software. Design specifications for functional activities based on analysis of functional business applications and customer objectives. Write, test and debug computer software to conform to the detailed design and improve the efficiency of software use. Prepare documentation for both end-users and programmers. Provide technical direction to programmers so that program deadlines and objectives are met.

Order #	Labor Category Title	Minimum Experience	Minimum Education	Functional Responsibilities
T005	Senior Applications Programmer	<p>Generalized Experience: Increasing knowledge of programming applications in client-server environments.</p> <p>Specialized Experience: Experience as an applications programmer on large-scale data base management systems, knowledge of various types of computer equipment, and the ability to develop complex software that satisfies design objectives. Experience with programming tools and developer kits. Demonstrated ability to work independently or under only general direction to meet objectives.</p>	<p>BS/BA Degree in computer science, information systems, engineering, business, or other related scientific or technical discipline and a minimum of 7 years of general programming experience of which at least 5 years are specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum of 5 years of general programming experience of which at least 3 years must be specialized.</p> <p>No degree is required with 10 years of general programming experience of which at least 8 years are specialized.</p>	<p>Design specifications for functional activities based on analysis of functional business applications and customer objectives. Write, test and debug computer software to conform to the detailed design and improve the efficiency of software use. Prepare documentation for both end-users and programmers. Provide technical direction to programmers so that program deadlines and objectives are met.</p>
T006	Applications Programmer	<p>Specialized Experience: Experience as an applications programmer on large-scale data base management systems, knowledge of various types of computer equipment, and the ability to develop complex software that satisfies design objectives. Demonstrated ability to work independently or under only general direction to meet objectives.</p>	<p>BS/BA Degree in computer science, information systems, engineering, business, or other related scientific or technical discipline and a minimum of 5 years of general experience of which at least 3 years are specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum of 4 years of general experience of which at least 2 years must be specialized.</p> <p>No degree is required with 8 years of general experience of which at least 6 years are specialized.</p>	<p>Participation in the design of software tools and subsystems to support reuse and domain analysis. Assist Applications Engineer and Applications Programmer to interpret software requirements and write programs to meet those requirements. Integrate and test software components to meet design specifications.</p>
T007	Senior Analyst	<p>General Experience: Increasing responsibilities in technical assignments and systems analysis. Must have the proven ability to work independently or under general direction on complex application problems.</p> <p>Specialized Experience: Analysis and design of business applications on complex systems using programming languages such as Ada, COBOL, 4GB, and DBMS for large scale computers and data base management systems. Knowledge of current storage and retrieval methods. Ability to formulate specifications for programmers to use in writing, testing and debugging computer programs.</p>	<p>BS/BA Degree in computer science, information systems, engineering, business, or other related scientific or technical discipline and a minimum of 10 years of general experience of which at least 8 years are specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum of 8 years of general experience of which at least 6 years must be specialized. Ph.D. in the above disciplines and minimum of six years of general experience of which at least 5 years must be specialized. No degree is required with 13 years of general experience of which 11 years must be specialized.</p>	<p>Provide technical and administrative supervision for personnel developing software including comparison between the software written and the design objectives and evaluation of the software code for errors. Coordinate with the Project and/or Program manager to solve problems. Make major system installation recommendations if needed. Prepare status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representatives and ensure that work is meeting project timeline objectives. Provide daily supervision and direction to support staff.</p>

Order #	Labor Category Title	Minimum Experience	Minimum Education	Functional Responsibilities
T008	Computer Systems Analyst	<p>General Experience: Increasing responsibilities in information systems design and management and the ability to work independently or under general direction on moderately complex requirements.</p> <p>Specialized Experience: Analysis and design of software on complex systems for large-scale computers using languages such as Ada, COBOL, 4GL or DMBS. At least 2 years of experience in database management concepts and 1 year of experience designing technical applications on computer systems. Ability to formulate specifications for programmers to use in writing, testing and debugging computer programs.</p>	<p>BS/BA Degree in computer science, information systems, engineering, business, or other related scientific or technical discipline and a minimum of 6 years of general experience of which at least 4 years are specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum of 4 years of general experience of which at least 3 years must be specialized. No degree is required with 10 years of general experience of which 8 years must be specialized.</p>	<p>Analyze, plan, develop and implement software to accommodate a wide range of business functions. Analyze user interfaces, system performance, interfaces with external systems, and proposed system upgrades, modifications and new COTs. Analyze business and computer problems, define the problem and develop the program specifications and requirements to resolve the problem and coordinate with programmers to ensure proper implementation of program and system specifications.</p>
T009	Computer Systems Analyst Intern	<p>No minimum general or specialized experience requirement. Good position for recent college graduates who need experience.</p>	<p>BS/BA Degree in computer science, information systems, engineering, business, or other related scientific or technical discipline.</p>	<p>Analyze information requirements and assist Senior Computer Systems Analysts and Junior Computer Systems Analysts in implementing recommended actions. Under the supervision of a Senior Computer Systems Analyst or Junior Computer Systems Analyst, analyze business and computer problems, define the problem and develop the program specifications and requirements to resolve the problem and coordinate with programmers to ensure proper implementation of program and system specifications. Help develop plants for automated information systems from design to implementation.</p>
T010	Communications Advisor	<p>General Experience: Increased responsibilities in network design, implementation and maintenance. Proven ability to support large-scale networks.</p> <p>Specialized Experience: Experience with network communications hardware such as hubs, routers, switches, gateways, multiplexers, modems, terminals, and bridges. Experience with popular protocols such as Ethernet, Token Ring, FDDI, ATM, Frame Relay, TCP/IP, X.25, and X.400. Experience with popular networking software such as Novell Netware, Microsoft NT, Banyan UNIX and Banyan VINES. Proven ability to administer and maintain networks. Experience such as a CNE or MCSE is desirable.</p>	<p>BS/BA Degree in computer science, information systems, engineering, business, or other related scientific or technical discipline and a minimum of 6 years of general experience of which at least 4 years are specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum of 4 years of general experience of which at least 2 years must be specialized. No degree is required with 9 years of general experience of which 7 years must be specialized.</p>	<p>Provide general LAN/MAN/WAN administration and maintenance supervision. Troubleshoot network related problems. Analyze network performance and configuration and make changes for improvement. Schedule downtime, software and hardware conversions, and fallback plans for failed conversions. Provide technical expertise for integration of large scale networks and internetworking. Coordinate with users, remote sites and staff. Oversee network control center.</p>

Order #	Labor Category Title	Minimum Experience	Minimum Education	Functional Responsibilities
T011	Network Expert	<p>General Experience: Increased responsibilities in network design, implementation, testing, and maintenance of communications hardware and software. Proven ability to support large-scale networks.</p> <p>Specialized Experience: Experience with network communications hardware such as hubs, routers, switches, gateways, multiplexers, modems, terminals, and bridges. Experience with popular protocols such as Ethernet, Token Ring, FDDI, ATM, Frame Relay, TCP/IP, X.25, and X.400. Experience with network testing equipment such as protocol analyzers and cable testers. Experience with popular networking software such as Novell Netware, Microsoft NT, Banyan UNIX and Banyan VINES. Ability to connect LAN/MAN/WAN networks to existing equipment. Proven ability to administer and maintain networks.</p>	<p>BS/BA Degree in computer science, information systems, engineering, business, or other related scientific or technical discipline and a minimum of 8 years of general experience of which at least 5 years are specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum of 5 years of general experience of which at least 3 years must be specialized. No degree is required with 11 years of general experience of which 8 years must be specialized.</p> <p>For All: A certification such as CNE or MCSE, or equivalent training is required.</p>	<p>Perform LAN/MAN/WAN design and develop engineering drawings for site plans and network installation. Develop, test and install communications networks according to industry standards such as electrical codes, ISO, protocol specifications, IEEE, and IETF. Analyze network performance and configuration and make changes for improvement. Schedule downtime, software and hardware conversions, and fallback plans for failed conversions. Provide technical expertise for integration of large scale networks and internetworking. Provide accounting needs of the communications network, such as charge backs, cost performance and analysis, and budgeting.</p>
T012	Senior Technician	<p>General Experience: Increasing responsibility in network hardware and PC troubleshooting, maintenance and repair. Ability to work unsupervised or with general direction.</p> <p>Specialized Experience: Experience with hardware and software configuration. Ability to use hardware and software tools to resolve configuration problems. Ability to read and interpret network designs for installation. Ability to install communications systems and computer hardware, software, networks, and cabling.</p>	<p>AS/AA Degree in computer science, information systems, engineering, business, or other related scientific or technical discipline and a minimum of 5 years of general experience of which at least 3 years are specialized.</p> <p>BS/BA Degree in the above disciplines and a minimum of 3 years of general experience of which at least 1 year must be specialized. No degree is required with 7 years of general experience of which 5 years must be specialized.</p>	<p>Coordinate hardware and software installation, including on-site surveys, scheduling, site preparation, implementation, and reporting on installation results. Document network configuration and changes. Coordinate work and results with other technicians, management and support personnel. Analyze computer system capabilities, make hardware specifications and requirements for acquisition, and report on hardware capabilities.</p>
T013	Technician	<p>General Experience: Ability to install and maintain computer systems and hardware. Increasing responsibility in hardware analysis and network installation.</p> <p>Specialized Experience: Experience with hardware and software configuration. Ability to use hardware and software tools to resolve configuration problems. Ability to read and interpret network designs for installation. Ability to install communications systems and computer hardware, software, networks, and cabling. Ability to design and build standard and special cables. Ability to work independently or under general direction.</p>	<p>AS/AA Degree in computer science, information systems, engineering, business, or other related scientific or technical discipline and a minimum of 3 years of general experience of which at least 2 years are specialized.</p> <p>BS/BA Degree in the above disciplines and a minimum of 2 years of general experience of which at least 1 year must be specialized. No degree is required with 4 years of general experience of which 2 years must be specialized.</p>	<p>Coordinate hardware and software installation, including on-site surveys, scheduling, site preparation, implementation, and reporting on installation results. Document network configuration and changes. Analyze computer system capabilities, make hardware specifications and requirements for acquisition, and report on hardware capabilities. Train personnel in proper use of hardware. Build cables needed to interconnect communications devices. Configure and maintain communications hardware and computer systems.</p>

Order #	Labor Category Title	Minimum Experience	Minimum Education	Functional Responsibilities
T014	Senior Help Desk Specialist	<p>General Experience: Increasing responsibilities in systems development and system troubleshooting. Ability to communicate clearly orally and in writing with a positive customer service attitude.</p> <p>Specialized Experience: Ability to troubleshoot standard PC operating systems and applications. Knowledge of networking concepts and applications. Knowledge of Internet and email principles. Work on a help desk.</p>	<p>AS/AA Degree in computer science, information systems, engineering, business, or other related scientific or technical discipline and a minimum of 4 years of general experience of which at least 2 years are specialized.</p> <p>BS/BA Degree in the above disciplines and a minimum of 3 years of general experience of which at least 1 year must be specialized.</p> <p>No degree is required with 6 years of general experience of which 4 years must be specialized.</p>	Provide support to users in-person or by phone, email or fax on standard computer applications and applications designed for the customer. Will be the initial contact for troubleshooting hardware and software problems and assist the customer in correcting the problem or coordinating technical personnel to solve the customer problem. Assist with upgrades.
T015	Help Desk Specialist	<p>General Experience: Increasing responsibilities in systems development and system troubleshooting. Ability to communicate clearly orally and in writing with a positive customer service attitude.</p> <p>Specialized Experience: Ability to troubleshoot standard PC operating systems and applications. Knowledge of networking concepts and applications. Knowledge of Internet and email principles.</p>	<p>AS/AA Degree in computer science, information systems, engineering, business, or other related scientific or technical discipline and a minimum of 2 years of general experience of which at least 1 year is specialized.</p> <p>BS/BA Degree in the above disciplines and a minimum of 1 year of general experience. No degree is required with 4 years of general experience of which 2 years must be specialized.</p>	Provide support to users in-person or by phone, email or fax on standard computer applications and applications designed for the customer. Will be the initial contact for troubleshooting hardware and software problems and assist the customer in correcting the problem or coordinating technical personnel to solve the customer problem. Assist with upgrades.
T016	Help Desk Manager	<p>General Experience: Increasing responsibilities in systems development and system troubleshooting. Proven ability to communicate clearly orally and in writing with a positive customer service attitude.</p> <p>Specialized Experience: Ability to troubleshoot standard PC operating systems and applications. Knowledge of networking concepts and applications. Knowledge of Internet and email principles. Help desk management experience in a large-scale environment.</p>	<p>BS/BA Degree in computer science, information systems, engineering, business, or other related scientific or technical discipline and a minimum of 6 years of general experience of which at least 4 years are specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum of 4 years of general experience of which at least 2 years must be specialized.</p> <p>No degree is required with 9 years of general experience of which 7 years must be specialized.</p>	Provide daily supervision and direction to support staff. Provide support to users in-person or by phone, email or fax on standard computer applications and applications designed for the customer. Will be the initial contact for troubleshooting hardware and software problems and assist the customer in correcting the problem or coordinating technical personnel to solve the customer problem. Assist with upgrades.
T017	Communications Security Specialist	<p>General Experience: Knowledge of networking and internetworking principles.</p> <p>Specialized Experience: Experience in defining security requirements, procedures, and solutions for large-scale networks. Increasing knowledge of security products, encryption methods, common system vulnerabilities, hardware and software firewalls, and computer virus technology.</p>	<p>BS/BA Degree in computer science, information systems, engineering, business, math, physics, or other related scientific or technical discipline and a minimum of 8 years of general experience of which at least 6 years are specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum of 6 years of general experience of which at least 4 years must be specialized.</p> <p>PH.D in the above disciplines and a minimum of 4 years of general experience of which at least 2 years must be specialized.</p> <p>No degree is required with 11 years of general experience of which 9 years must be specialized.</p>	Analyze and define the levels of security needed of the organization. Design, develop and implement solutions to address security needs. Evaluate existing security products and solutions currently in use. Perform risk analysis and risk assessments. Provide supervision and direction to support staff.

Order #	Labor Category Title	Minimum Experience	Minimum Education	Functional Responsibilities
T018	Trainer	<p>General Experience: Increasing ability in training, public speaking, or classroom teaching. Proven ability to communicate in writing and orally.</p> <p>Specialized Experience: Experience in developing technical training programs. Ability to use presentation and word processing software. Ability to work independently or under general direction. Knowledge of desktop publishing and visual aid principles.</p>	<p>BS/BA Degree in any field and a minimum of 3 years of general experience of which at least 1 year is specialized.</p> <p>MS/MA Degree in any field and a minimum of 2 years of specialized experience.</p> <p>No degree is required with 5 years of general experience of which 3 years must be specialized.</p>	<p>Research, design and prepare training courses and materials. Prepare teaching materials, learning aids, course outlines, and tests for instructors and students. Evaluate available courses and current materials for and revise as needed. Organize and conduct workshops, seminars, classroom courses, computer based-training, video-based training or other methods needed to train instructors.</p>
T019	Documentation Specialist	<p>General Experience: Increasing ability to communicate meaning clearly through writing and with few grammatical errors. Ability to work independently or under general direction.</p> <p>Specialized Experience: Ability to edit documents, including technical documents, for errors in grammar and meaning. Ability to use popular word processing software.</p>	<p>BS/BA Degree in English, Literature or other related field and a minimum of 3 years of general experience of which at least 1 year is specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum of 2 years of general experience of which at least 1 year is specialized.</p> <p>No degree is required with 5 years of general experience of which 3 years must be specialized.</p>	<p>Research and organize information needed for developing software, hardware and procedure documentation. Develop user, service, installation and training manuals. Prepare reports and proposals. Revise existing documentation including, but not limited to, manuals, reports, customer deliverables and documents.</p>
T020	Systems Monitor	<p>General Experience: Knowledge of networking operations concepts and implementation. Increasing ability to troubleshoot network problems.</p> <p>Specialized Experience: Ability to identify system operation abnormalities, degradations, and abends. Ability to restore failed systems, repair data sets and software programs affected during abends, and verify problem resolution. Knowledge of network analysis tools such as protocol analyzers and network management software. Knowledge of data backup and restoration methods.</p>	<p>BS/BA Degree in computer science, information systems, engineering, business, or other related scientific or technical discipline and a minimum of 6 years of general experience of which at least 4 years are specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum of 5 years of general experience of which at least 3 years are specialized.</p> <p>No degree is required with 10 years of general experience of which 8 years must be specialized.</p>	<p>Analyze network throughput, operation and stability and make changes to correct abnormalities or improve throughput. Restore data and applications affected by system abnormal ends (abends). Perform data backup and restoration on a regular basis and verify the accuracy of the backed up data.</p>
T021	Office Automation Clerk (Level 1)	<p>General Experience: Proven ability to competently perform office automation or level one secretary (branch chief secretary)</p> <p>Specialized Experience: Ability to use word processing and spreadsheet software and other types of standard office software. Ability to produce a wide range of documents, from simple to complex formats, in support of office automation functions. Representative examples include creating, editing, and reformatting reports requiring functions such as those required to generate tables of content, statistical data with multiple columns, technical directives, correspondence, and lists of exhibits; using database or spreadsheet software to enter, revise, sort, or calculate, and retrieve data for standard reports; and using graphics software to provide graphic symbols, charts, and graphs.</p>	<p>A minimum of 4 years of general experience of which 2 years must be specialized in the assigned areas and responsibilities.</p>	<p>Provide office automation support and perform procedural and substantive clerical work for the organization. May transmit, receive, and acknowledge various information such as electronic mail, messages, and time and attendance information. Ensure proper clearance if required, and prints hard copies or routes to other terminals as necessary. Responsible for correct grammar, spelling, capitalization, punctuation, and terminology used in the office. May perform one or more of the typical following duties: Receive visitors and telephone calls; refer to proper person or furnish information requested. Obtain, compile, and summarize statistical data. Compose routine correspondence; prepare simple charts, graphs, tables, or other similar material.</p>

Order #	Labor Category Title	Minimum Experience	Minimum Education	Functional Responsibilities
T022	Office Automation Clerk (Level 2)	<p>General Experience: Proven ability to competently perform office automation or level one secretary (branch chief secretary)</p> <p>Specialized Experience: Ability to use word processing and spreadsheet software and other types of standard office software. Ability to produce a wide range of documents, from simple to complex formats, in support of office automation functions. Representative examples include creating, editing, and reformatting reports requiring functions such as those required to generate tables of content, statistical data with multiple columns, technical directives, correspondence, and lists of exhibits; using database or spreadsheet software to enter, revise, sort, or calculate, and retrieve data for standard reports; and using graphics software to provide graphic symbols, charts, and graphs.</p>	A minimum of 5 years of general experience of which 3 years must be specialized in the assigned areas and responsibilities.	Provide office automation support and perform procedural and substantive clerical work for the organization. May transmit, receive, and acknowledge various information such as electronic mail, messages, and time and attendance information. Ensure proper clearance if required, and prints hard copies or routes to other terminals as necessary. Responsible for correct grammar, spelling, capitalization, punctuation, and terminology used in the office. May perform one or more of the typical following duties: Receive visitors and telephone calls; refer to proper person or furnish information requested. Obtain, compile, and summarize statistical data. Compose routine correspondence; prepare simple charts, graphs, tables, or other similar material. Prepares and/or reviews travel requests, vouchers, etc., and maintains associated records. Coordinates travel arrangements through administrative office of the organization.
T023	Functional Specialist (Level 1)	<p>General Experience: A proven ability to work independently or under general direction.</p> <p>Specialized Experience: Ability to develop functional requirements for large-scale systems</p>	A minimum of 5 years of general experience of which 3 years must be specialized in the assigned areas and responsibilities.	Analyze user needs to determine functional and cross-functional requirements. Identify required tasks, their interrelationships and resources required for each task.
T024	Functional Specialist (Level 2)	<p>General Experience: A proven ability to work independently or under general direction.</p> <p>Specialized Experience: Ability to develop functional requirements for large-scale systems</p>	A minimum of 8 years of general experience of which 5 years must be specialized in the assigned areas and responsibilities.	Analyze user needs to determine functional and cross-functional requirements. Identify required tasks, their interrelationships and resources required for each task. Provide supervision and direction for support staff.
T025	Functional Specialist (Level 3)	<p>General Experience: A proven ability to work independently or under general direction.</p> <p>Specialized Experience: Ability to develop functional requirements for large-scale systems</p>	<p>BS/BA Degree in computer science, information systems, engineering, business, or other related scientific or technical discipline and a minimum of 4 years of general experience of which at least 2 years are specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum of 3 years of general experience of which at least 1 year is specialized. No degree is required with 9 years of general experience of which 7 years must be specialized.</p>	Analyze user needs to determine functional and cross-functional requirements. Identify required tasks, their interrelationships and resources required for each task. Provide supervision and direction for support staff.

Order #	Labor Category Title	Minimum Experience	Minimum Education	Functional Responsibilities
T026	Functional Specialist (Level 4)	<p>General Experience: A proven ability to work independently or under general direction.</p> <p>Specialized Experience: Ability to develop functional requirements for large-scale systems</p>	<p>BS/BA Degree in computer science, information systems, engineering, business, or other related scientific or technical discipline and a minimum of 6 years of general experience of which at least 3 years are specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum of 4 years of general experience of which at least 2 years are specialized.</p> <p>No degree is required with 12 years of general experience of which 10 years must be specialized.</p>	Analyze user needs to determine functional and cross-functional requirements. Identify required tasks, their interrelationships and resources required for each task. Provide supervision and direction for support staff.
T027	Task Order Manager	<p>General Experience: Increasing responsibilities in information systems design, planning and management.</p> <p>Specialized Experience: Project development, implementation and deployment experience. Ability to guide and direct in tasks similar to those in the RFP. Expertise in the management, control, and reporting of funds and resources. Ability to manage complex multi-task contracts.</p>	<p>BS/BA Degree in computer science, information systems, engineering, business, or other related scientific or technical discipline and a minimum of 11 years of general experience of which at least 8 years are specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum of 9 years of general experience of which at least 6 years are specialized.</p> <p>Ph.D. in the above disciplines and a minimum of 6 years of general experience of which at least 4 years are specialized. No degree is required with 15 years of general experience of which 12 years must be specialized.</p>	Manage a large task order or a group of task orders under a project. Assist the Program Manager in working with the Government Contracting Officer, the contract-level Contracting Officer's Representative, the task order-level government management personnel, and customer agency representatives. Follow the direction of the Program Manager for overall management of a specific task order or group of task orders. Insure that technical solutions and schedules are implemented in a timely manner. Provide integration planning and interfaces to other functional systems across the enterprise.
T028	Systems Advisor	<p>General Experience: Increasing knowledge of mid-range and mainframe network environments.</p> <p>Specialized Experience: Experience as a systems programmer on mid-range and mainframe system, and the ability to develop complex software that satisfies design objectives. Demonstrated ability to work independently or under only general direction to meet objectives.</p>	<p>BS/BA Degree in computer science, information systems, engineering, business, or other related scientific or technical discipline and a minimum of 11 years of general experience of which at least 8 years are specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum of 9 years of general experience of which at least 6 years are specialized. Ph.D. in the above disciplines and a minimum of 6 years of general experience of which at least 4 years are specialized. No degree is required with 15 years of general experience of which 12 years must be specialized.</p>	Design specifications for functional activities based on analysis of functional business applications and customer objectives. Write, test and debug computer software to conform to the detailed design and improve the efficiency of software use. Prepare documentation for both end-users and programmers. Coordinate with Application Programmers for interconnecting with client-server networks.
T029	Database Specialist	<p>General Experience: Increasing responsibility in the design, programming, and maintenance of database systems. Ability to work independent or under general supervision.</p> <p>Specialized Experience: Proven ability to use current DBMS technology and tools. Application design using various DBMS and data manipulation tools. Knowledge of current network operating systems software especially as it relates to the DBMS.</p>	<p>BS/BA Degree in computer science, information systems, engineering, business, or other related scientific or technical discipline and a minimum of 6 years of general experience of which at least 4 years are specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum of 4 years of general experience of which at least 3 years are specialized. No degree is required with 9 years of general experience of which 6 years must be specialized.</p>	Provide high level expertise and guidance in database management. Plan, develop and implement data base projects. Evaluate and recommend DBMS products. Define file organization, hierarchy, indexing methods, and security procedures. Ensure data redundancy and/or proper backup of DBMS. Provide supervision and direction to support staff. Provide reports and budgets.

Order #	Labor Category Title	Minimum Experience	Minimum Education	Functional Responsibilities
T030	Technical Writer	<p>General Experience: Proficiency in writing technical documents. Familiar with standard software terms, or relevant terminology, and standard government documentation requirements and formats.</p> <p>Specialized Experience: Experience with hardware and software configuration documentation.</p>	<p>AS/AA Degree in computer science, information systems, engineering, business, or other related scientific or technical discipline and a minimum of 2 years of general experience of which at least 1 year are specialized.</p> <p>BS/BA Degree in the above disciplines and a minimum of 1 year of general or specialized experience. No degree is required with 4 years of general experience of which 2 years must be specialized.</p>	<p>Prepare, edit, disseminate, and provide for the orderly safeguard of, technical documents. Interpret technical documentation standards and conduct research in the proper use of terminology. Translates technical information into clear, readable documents to be used by technical and non-technical personnel.</p>
T031	Network Analyst	<p>General Experience: Increasing responsibility in the analysis of configuration and design of network systems. Ability to work independent or under general supervision.</p> <p>Specialized Experience: Installation, configuration, troubleshooting and optimizing, Windows based networks, including integration with Netware, Unix (Sun) and VMS based systems. Familiarity with network protocols including TCP/IP and Ethernet is required.</p>	<p>BS/BA Degree in computer science, information systems, engineering, business, or other related scientific or technical discipline and a minimum of 3 years of general experience of which at least 2 years are specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum of 1 year of general experience. No degree is required with 9 years of general experience of which 6 years must be specialized.</p>	<p>Applies scientific and engineering analysis principles and practices to the design, development, evaluation and maintenance of complex communications and network systems. Applies computer science networking principles and practices to analyze and troubleshoot problems with complex computer network systems. Analyzes and maintains project office network system. Train Project office personnel to use networking and information systems.</p>
T032	Network Systems Engineer	<p>General Experience: Direct technical experience in the research, analysis, design, development, test, evaluation and maintenance of complex computer network systems. Troubleshooting and problem solving experience with network system.</p> <p>Specialized Experience: Experience with network communications hardware such as hubs, routers, switches, gateways, multiplexers, modems, terminals, and bridges. Experience with popular protocols such as Ethernet, Token Ring, FDDI, ATM, Frame Relay, TCP/IP, X.25, and X.400. Experience with network testing equipment such as protocol analyzers and cable testers. Experience with popular networking software such as Novell Netware, Microsoft NT, Banyan UNIX and Banyan VINES. Ability to connect LAN/MAN/WAN networks to existing equipment. Proven ability to administer and maintain networks.</p>	<p>BS/BA Degree in engineering (preferred); or computer science, information systems, or other related scientific or technical discipline and a minimum of 5 years of general experience of which at least 3 years are specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum of 3 years of general experience of which at least 1 year are specialized. No degree is required with 9 years of general experience of which 6 years must be specialized.</p> <p>For All: A certification such as CNE or MCSE, or equivalent training is required.</p>	<p>Applies scientific and engineering analysis principles and practices to the design, development, evaluation and maintenance of complex computer systems. Designs and develops complex Local and Wide Area Networks (LAN/WAN), and internet working systems.</p>

Order #	Labor Category Title	Minimum Experience	Minimum Education	Functional Responsibilities
T033	Computer Systems Analyst II	<p>General Experience: Must show increasing skills and responsibility in the planning, development and installation of automated systems. Must show an ability to work with customers and peers under pressure.</p> <p>Specialized Experience: Formulates/defines system scope and objectives for assigned projects. Devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operating time and form of desired results. Prepares detailed specifications from which programs will be written. Responsible for program design, coding, testing, debugging and documentation. Has full technical knowledge of all phases of applications systems analysis and programming. May be responsible for multiple phases of project. May have duties instructing, directing, and checking the work of other applications systems analysis and programming personnel. May have quality assurance review responsibilities.</p>	<p>BS/BA Degree in computer science, Information Systems Engineering, Business or other related scientific or technical discipline and a minimum 8 years of general experience of which at least 5 years must be specialized.</p> <p>MS/MA degree in the above disciplines with a minimum of 5 years general experience of which 4 years must be specialized. No degree is required with 10 years of general experience of which 8 years is specialized.</p>	<p>Must be able to perform functions and may lead lesser skilled employees in efforts to analyze, plan, develop and implement a wide range of software running on various hardware platforms to satisfy IT requirements of supported organizations. As a lead the incumbent must be able to analyze customer problems and organize a team to develop software sufficient to resolve the identified problem(s).</p>
T034	Business Process Consultant	<p>General Experience: Must show increasing skills and responsibility in the planning, development and installation of automated systems. Must show an ability to work with customers in the identification and resolution of business problems and/or modifications.</p> <p>Specialized Experience: Responsible for most complex systems process analysis, design, and simulation. Has in-depth understanding of organization and industry's high-level business systems and their requirements. Focus is on process analysis and re-engineering, with an understanding of technical problems and solutions as they relate to the current and future business environment. Creates process change by integrating new processes with existing ones, and communicating these changes to impacted Business Systems teams. Recommends and facilitates quality improvement efforts. May lead re-engineering team and act as project manager in some cases.</p>	<p>BS/BA Degree in computer science, Information Systems Engineering, Business or other related scientific or technical discipline and a minimum 9 years of general experience of which at least 6 years must be specialized.</p> <p>MS/MA degree in the above disciplines with a minimum of 6 years general experience of which 5 years must be specialized. No degree is required with 13 years of general experience of which 10 years is specialized.</p>	<p>Must be knowledgeable in the installation, operation and use of automated business processes necessary to provide customer management the capability for making managerial decisions utilizing current up to date information and understand the ramifications of such recommended changes.</p>

Order #	Labor Category Title	Minimum Experience	Minimum Education	Functional Responsibilities
T035	Business Systems Analyst I	<p>Specialized Experience: Under general supervision, formulates and defines systems scope and objectives through research and fact-finding combined with an understanding of applicable business systems and industry requirements. With this knowledge, develops or modifies moderately complex information systems. Includes analysis of business and user needs, documenting requirements, and revising existing system logic difficulties as necessary. Guides and advises less experienced Business Systems, Analysts. Competent to work in some phases of systems analysis and considers the business implications of the application of technology to the current business environment.</p>	<p>BS/BA Degree in computer science, Information Systems Engineering, Business or other related scientific or technical discipline and a minimum 7 years of general experience of which at least 5 years must be specialized. MS/MA degree in the above disciplines with a minimum of 4 years general experience of which 3 years must be specialized. No degree is required with 12 years of general experience of which 8 years is specialized. General Experience: Must show increasing skills and responsibility in the planning, development and installation of automated systems.</p>	<p>Must have working knowledge of automated systems necessary for the installation, operation and use of automated business processes necessary to provide customer management with capabilities for providing information for making managerial decisions utilizing current up to date information and understand the ramifications of such recommended changes.</p>
T036	Business Systems Analyst III	<p>General Experience: Must show increasing skills and responsibility in the planning, development and installation of automated systems.</p> <p>Specialized Experience: Under general direction, formulates and defines systems scope and objectives based on both user needs and a good understanding of applicable business systems and industry requirements. Devises or modifies procedures to solve complex problems considering computer equipment and limitations, operating time, and form of desired results. Includes analysis of business and user needs, documentation of requirements, and translation into proper system requirement specifications. Guides and advises less experienced Business Systems Analysts. Competent to work at the highest technical level of most phases of systems analysis while considering the business implications of the application of technology to the current and future business environment.</p>	<p>BS/BA Degree in computer science, Information Systems Engineering, Business or other related scientific or technical discipline and a minimum 8 years of general experience of which at least 5 years must be specialized.</p> <p>MS/MA degree in the above disciplines with a minimum of 5 years general experience of which 4 years must be specialized. No degree is required with 13 years of general experience of which 9 years is specialized.</p>	<p>Must have working knowledge of automated systems necessary for the installation, operation and use of automated business processes necessary to provide customer management with capabilities for providing information for making managerial decisions utilizing current up to date information and understand the ramifications of such recommended changes.</p>
T037	Software Tester	<p>General Experience: Use of general computer applications in a business environment.</p>	<p>BS/BA Degree in computer science, information systems, engineering, business, or other related scientific or technical discipline and no minimum general or specialized experience requirement. Good position for recent college graduates who need experience. No degree is required with 3 years of general experience.</p>	<p>Provide usability testing and problem detection for computer software. Analyze software interface and online documentation to determine if it meets the functional needs of the customer. Report any recommended changes and software bugs that are detected to the software development team.</p>

Order #	Labor Category Title	Minimum Experience	Minimum Education	Functional Responsibilities
T038	Senior Communications Analyst	<p>General Experience: Must show increasing skills and responsibility in the planning, development and installation of communication systems.</p> <p>Specialized Experience: Under general direction, assists in the planning, design, and implementation of communications networks. Responsible primarily for the assessment and optimization of network design through review and assessment of user needs, conducts feasibility studies for large projects, develops requests for proposal, evaluates vendor products and makes recommendations on selection.</p>	<p>BS/BA Degree in computer science, Information Systems Engineering, Business or other related scientific or technical discipline and a minimum 5 years of general experience of which at least 3 years must be specialized.</p> <p>MS/MA degree in the above disciplines with a minimum of 3 years general experience of which 1 year must be specialized. No degree is required with 8 years of general experience of which 6 years is specialized.</p>	Must be cognizant of total communication requirements to assure the smooth transition between different I T platforms. Provide monitoring of systems performance so systems can be tuned to allow maximum performance.
T039	Database Analyst/ Programmer I	<p>General Experience: Increasing skills and responsibilities working with database and development software.</p> <p>Specialized Experience: Ability to follow specifications from more experienced database analyst/programmers. Knowledge of basic database design principles and tools.</p>	<p>BS/BA Degree in computer science, information systems, engineering, business, architecture, or other related scientific or technical discipline and a minimum of 2 years of general experience of which at least 1 year must be specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum of 1 years of general experience. No degree is required with 6 years of general experience of which 4 years is specialized.</p>	Work with experienced database analyst/programmers in the design, development, troubleshooting, and deployment of database systems. Work with functional people in the determination of database specifications. Maintain the database and its system. Develop the interfaces to connect the database to users and other resources.
T040	Database Analyst/ Programmer II	<p>General Experience: Increasing skills and responsibilities working with database and development software. Ability to instruct and direct less experienced database analyst/programmers.</p> <p>Specialized Experience: Ability to follow specifications from more experienced database analyst/programmers. Knowledge of advanced database design principles and tools.</p>	<p>BS/BA Degree in computer science, information systems, engineering, business, architecture, or other related scientific or technical discipline and a minimum of 6 years of general experience of which at least 4 years must be specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum of 4 years of general experience of which 2 years is specialized. No degree is required with 8 years of general experience of which 6 years is specialized.</p>	Work with experienced database analyst/programmers in the design, development, troubleshooting, and deployment of database systems. Implement security and data validation to insure data integrity. Work with functional people in the determination of database specifications. Maintain the database and its system. Develop the interfaces to connect the database to users and other resources. May guide less experienced database analyst/programmers.
T041	Database Analyst/ Programmer III	<p>General Experience: Advanced skills working with database and development software. Proven ability to instruct and direct less experienced database analyst/programmers.</p> <p>Specialized Experience: Ability to develop specifications for less experienced database analyst/programmers to follow. Ability to manage a project from conception to deployment. Proven ability with advanced database design principles and high level development tools.</p>	<p>BS/BA Degree in computer science, information systems, engineering, business, architecture, or other related scientific or technical discipline and a minimum of 8 years of general experience of which at least 6 years must be specialized. MS/MA Degree in the above disciplines and a minimum of 6 years of general experience of which 4 years is specialized. No degree is required with 10 years of general experience of which 8 years is specialized.</p>	Advanced design, development, troubleshooting, and deployment of database systems. Work with functional people and management in the determination of database specifications. Implement security and data validation to insure data integrity. Oversee the maintenance of the database and its system. Develop the interfaces to connect the database to users and other resources. Formulate the procedures for operating the database and database systems. Guide less experienced database analyst/programmers.

Order #	Labor Category Title	Minimum Experience	Minimum Education	Functional Responsibilities
T042	Database Analyst/Programmer IV	<p>General Experience: Expert skills working with database and development software. Proven ability to instruct and direct less experienced database analyst/programmers.</p> <p>Specialized Experience: Ability to develop specifications for less experienced database analyst/programmers to follow. Ability to manage a project from conception to deployment. Expertise with advanced database design principles and high-level development tools.</p>	<p>BS/BA Degree in computer science, information systems, engineering, business, architecture, or other related scientific or technical discipline and a minimum of 10 years of general experience of which at least 7 years must be specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum of 8 years of general experience of which 6 years is specialized. No degree is required with 12 years of general experience of which 9 years is specialized.</p>	<p>Expert design, development, troubleshooting, and deployment of database systems. Work with functional people and management in the determination of database specifications. Implement security and data validation to insure data integrity. Oversee the maintenance of the database and its system. Develop the interfaces to connect the database to users and other resources. Formulate the procedures for operating the database and database systems. Guide less experienced database analyst/programmers. Provide consulting help on complex database planning and problems.</p>
T043	Database Administrator I	<p>General Experience: Ability to load computer software, install hardware and optimize computer systems. Knowledgeable of proper data backup and restore procedures. Ability to work independent or under general supervision.</p> <p>Specialized Experience: Ability to configure and optimize standard database software.</p>	<p>BS/BA Degree in computer science, information systems, engineering, business, architecture, or other related scientific or technical discipline and a minimum of 1 year of general experience.</p> <p>MS/MA Degree in the above disciplines. No degree is required with 4 years of general experience of which 2 years is specialized.</p>	<p>Administer database system, software, and data. Perform backups, recoveries, and system checks. Troubleshoot user problems and report database problems to technical personnel. Update database hardware, software, and data as necessary.</p>
T044	Technical Expert I	<p>General Experience: Use of general computer hardware and software in a business environment.</p>	<p>BS/BA Degree in computer science, information systems, engineering, business, or other related scientific or technical discipline and no minimum general or specialized experience requirement. Good position for recent college graduates who need experience.</p> <p>No degree is required with 3 years of general experience.</p>	<p>Assist users with basic software, hardware, and network problems. Provide basic user guidance on hardware and software use. Instruct users on proper network usage. Assist more experienced technical personnel with installation or repair of hardware and software. May assist with cable installation and other infrastructure design implementation. Write paper and online documentation of software and hardware to support users and other technical personnel.</p>
T045	Technical Expert II	<p>General Experience: Increased ability to install and configure computer hardware and software in a business environment.</p> <p>Specialized Experience: Ability to use troubleshooting tools and standard problem resolution procedures. Knowledge of network cable wiring specifications and standards. Ability to install network cable and wiring components and test connections. Moderate knowledge of standard office software and Internet applications.</p>	<p>BS/BA Degree in engineering (preferred); or computer science, information systems, or other related scientific or technical discipline and a minimum of 3 years of general experience of which at least 2 years are specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum of 2 years of general experience of which at least 1 year is specialized.</p> <p>No degree is required with 4 years of general experience of which 2 years must be specialized.</p>	<p>Assist users with intermediate software, hardware, and network problems. Provide user guidance on hardware and software use. Instruct users on proper network usage and security procedures. Assist more experienced technical personnel with installation or repair of hardware and software. Design and deploy cable installations and other infrastructure design implementations. May guide less experienced technical personnel.</p>

Order #	Labor Category Title	Minimum Experience	Minimum Education	Functional Responsibilities
T046	Technical Expert III	<p>General Experience: Increased ability to install and configure computer hardware and software in a business environment. Knowledge of network cable wiring specifications and standards. Ability to install network cable and wiring components and test connections. Ability to direct technical personnel.</p> <p>Specialized Experience: Proven ability to use troubleshooting tools and standard problem resolution procedures. Expert knowledge of standard office software, Internet applications and operating systems. Ability to solve problems in internetworked environments.</p>	<p>BS/BA Degree in engineering (preferred); or computer science, information systems, or other related scientific or technical discipline and a minimum of 5 years of general experience of which at least 3 years are specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum of 3 years of general experience of which at least 1 year is specialized. No degree is required with 7 years of general experience of which 5 years must be specialized.</p>	<p>Assist users with advanced software, hardware, and network problems. Provide user guidance on hardware and software use. Instruct users on proper network usage and security procedures. Assist more experienced technical personnel hardware and software implementation planning. Design and deploy cable installations and other infrastructure design implementations. Direct and instruct less experienced technical personnel.</p>
T047	Technical Expert IV	<p>General Experience: Increased ability to install and configure computer hardware and software in a business environment. Expert knowledge of network cable wiring specifications and standards. Ability to install network cable and wiring components and test connections. Ability to direct technical personnel.</p> <p>Specialized Experience: Proven ability to use troubleshooting tools and standard problem resolution procedures. Expert knowledge of standard office software, Internet applications and operating systems in an enterprise environment. Knowledge of desktop and network security procedures. Ability to guide and schedule less experienced technical personnel. Ability to solve problems in internetworked environments.</p>	<p>BS/BA Degree in engineering (preferred); or computer science, information systems, or other related scientific or technical discipline and a minimum of 6 years of general experience of which at least 4 years are specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum of 4 years of general experience of which at least 2 years is specialized. No degree is required with 8 years of general experience of which 4 years must be specialized.</p>	<p>Provide expert assistant to users with advanced software, hardware, and network problems. Provide high-level user guidance on hardware and software use. Instruct users and management on proper network usage and security procedures. Assist more experienced technical personnel hardware and software implementation planning. Design and deploy cable installations and other infrastructure design implementations. Direct and instruct less experienced technical personnel.</p>
T048	Technical Expert V	<p>General Experience: Expertise in installing and configuring computer hardware and software in a business environment. Expert knowledge of network cable wiring specifications and standards. Ability to install network cable and wiring components and test connections. Proven ability to direct technical personnel.</p> <p>Specialized Experience: Expertise with troubleshooting tools and standard problem resolution procedures. Expert knowledge of standard office software, Internet applications and operating systems in an enterprise environment. Ability to solve problems in internetworked environments.</p>	<p>BS/BA Degree in engineering (preferred); or computer science, information systems, or other related scientific or technical discipline and a minimum of 9 years of general experience of which at least 6 years are specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum of 7 years of general experience of which at least 5 years is specialized. No degree is required with 11 years of general experience of which 8 years must be specialized.</p>	<p>Provide very high-level support to users with advanced software, hardware, and network problems. Provide user guidance on hardware and software use. Instruct users on proper network usage and security procedures. Assist more experienced technical personnel hardware and software implementation planning. Design and deploy cable installations and other infrastructure design implementations. Direct and instruct less experienced technical personnel.</p>

Order #	Labor Category Title	Minimum Experience	Minimum Education	Functional Responsibilities
T049	Project Leader	<p>General Experience: Must have shown a progression in responsibility for total systems development and implementation to satisfy general or specific requirements.</p> <p>Specialized Experience: Complete system responsibility from inception to implementation. Ability to work independently or as a team leader with functional personnel to understand their requirements and develop an automated solution. Must have shown knowledge of multiple tier computer platforms, ability to network and provide functional support through programs, spreadsheets, printed reports, client servers and other electronics and/or magnetic</p>	<p>BS/BA degree in computer science, information systems, engineering, business, or other related scientific or technical discipline and a minimum of 10 years general experience of which 8 must be specialized.</p> <p>MS/MA Degree in the above disciplines and a minimum 9 years general experience of which 7 must be specialized. Ph.D. in the above disciplines and a minimum eight years general experience of which 6 must be specialized.</p>	<p>Provides overall project leadership while contributing hands-on support to the engineering, design, development, installation and maintenance of or changes to total systems. The individual must show sufficient functional to understand requirements, identify problems and provide solutions through new systems or changes to existing systems without causing an adverse effect on the mission accomplishment.</p>
T050	Subject Matter Expert/ Consultant	<p>General Experience: Must have shown progressively more difficult experience in the development of IT systems and architecture applications, and a variety of software and network applications. Must have shown a wide range of operating systems/platform experience including UNIX and Windows NT database design. Directs and performs difficult and highly complex activities related to the analysis, design and modification of existing systems. Participates in the collection of complex functional data and associated requirements. Must be experienced in the communication of recommended solutions to large numbers of senior IT professionals. All experience must have been gained in the last ten years.</p> <p>Specialized Experience: Must have in-depth knowledge of the specified functional area associated with the assigned requirement and experience in providing problem evaluation and IT solutions for identified customer requirements. Must show experience in a wide range of hardware and software platforms required in the computing and communications of user requirements. Experience must show proficiency in local and remote IT infrastructures. Must have shown ability to combine knowledge of subject matter with IT skills to provide solutions to existing or new requirements. Make non-IT solution recommendations where required.</p>	<p>BS/BA degree in Computer Science, Management Information Systems, Engineering, Business or other related scientific or technical disciplines and a minimum of 10 years experience with 8 years of specialized experience.</p> <p>MS/MA Degree in the above disciplines and a minimum of 8 years experience with 6 years of specialized experience.</p> <p>No degree is required with 12 years experience with 10 years being specialized experience.</p>	<p>Must apply a wide range of functional subject knowledge with IT principles and practices to a broad range of areas related to supported organizations requirements. Fully understand all customer functional requirements and develop technical solutions for each specific requirement. Conduct systems analyses and recommend appropriate analysis models and analytic tools. Be capable of understanding and integrating state-of-the-art-technology hardware and software components associated with a wide range of IT architectures. Develop technical documentation to include, but not limited to, functional descriptions, requirement specifications, and systems specifications. Conduct vendor surveys and trade-off analysis as required. Determine an allocation of hardware and software resources that best satisfy customer requirements while maximizing technical capabilities. Incorporate human factors considerations into proposed system designs. Ensure that all applicable standards and technical protocols are reflected in new designs or modifications to existing systems. Develop test plans and formulate concepts for complete life cycle support. Produce technical reports, studies, briefing materials and other technical documentation as required. Recommend non-IT solutions when feasible.</p>

Order #	Labor Category Title	Minimum Experience	Minimum Education	Functional Responsibilities
T051	Information Systems Engineer	<p>General Experience: Must have shown experience in designing and developing progressively more difficult IT systems. Must be able to assess highly complex IT problems and develop solutions using state-of-the-art models and tools. The individual must work independently performing complex task including but not limited to specifications development, implementation, testing, cost benefit and installation of developed systems. This individual consults extensively with supported personnel at all levels in the performance of responsibilities.</p> <p>Specialized Experience: Must have extensive experience in the design, development installation and maintenance of large and small IT systems utilizing multiple platforms and multiple operating systems. These requirements must cover local and remote areas and the associated computer and communications protocols. Must have shown ability to combine an understanding of subject matter with IT skills to provide solutions to existing or new requirements. Make non-IT solution recommendations where required.</p>	<p>BS/BA degree in Computer Science, Management Information Systems, Engineering, Business or other related scientific or technical disciplines and a minimum of 8 years experience with 7 years of specialized experience. MS/MA Degree in the above disciplines and a minimum of 7 years experience with 5 years of specialized experience. No degree is required with 12 years experience with 10 years being specialized experience.</p>	<p>Application of system engineering principles and practices to a broad range of areas related to information technologies. Must understand customer requirements and develop technical solutions for each specific requirement. Conduct systems analyses on developed systems as required. Be capable of integrating state-of-the-art-technology hardware and software components associated with both computing and communications architectures. Develop functional and technical documentation to support developed systems. Conduct vendor surveys and trade-off analysis as required. Determine an allocation of hardware and software resources that best satisfy customer requirements while maximizing technical capabilities. Incorporate all non-IT considerations into proposed system designs. Ensure that all applicable standards and technical protocols are reflected in new designs or modifications to existing systems. Develop test plans and formulate concepts for complete life cycle support. Produce technical reports, studies, briefing materials and other technical documentation as required.</p>
T052	Specialized Consultant II	<p>General Experience: Increasing responsibility in the design, development, installation, and maintenance of IT systems or applications. Ability to work independently or under general supervision.</p> <p>Specialized Experience: Expert knowledge of a unique aspect of information technology in networking, application development, communications, or functional fields. Proven ability to design and troubleshoot systems and/or applications in the area of expertise. Ability to work with all levels of IT technicians and Management to identify and resolve complex problems under adverse conditions. Must be able to work independently or as a team member in the identification and resolution of IT problems.</p>	<p>BS/BA degree in Computer Science, Management Information Systems, Engineering, Business or other related scientific or technical disciplines and a minimum of 8 years experience with 6 years of specialized experience. MS/MA Degree in the above disciplines and a minimum of 6 years experience with 4 years of specialized experience. No degree is required with 10 years experience with 8 years of specialized experience. Education experience can be waived for unique specialized education and experience necessary to meet functional responsibilities.</p>	<p>Provide unique, highly specialized expertise, guidance and support on a short-term basis. May provide high-level support for isolation of IT systems failures in time sensitive or mission threatening situations. May provide high-level knowledge, functional expertise and hardware/software experience to plan, develop, and implement applications or IT projects.</p>

Order #	Labor Category Title	Minimum Experience	Minimum Education	Functional Responsibilities
T053	Specialized Consultant III	<p>General Experience: Increasing responsibility in the design, development, installation, and maintenance of IT systems or applications. Ability to work independently or under general supervision.</p> <p>Specialized Experience: Expert knowledge of a unique aspect of information technology in networking, application development, communications, or functional fields. Expert knowledge of Microsoft Office applications and experience building office productivity tools using the capabilities of those applications. Experience building database applications using MS Access or SQL. Proven ability to design and troubleshoot systems and/or applications in the area of expertise. Ability to work with all levels of IT technicians, functional experts, and Management to identify and resolve complex problems under adverse conditions. Must be able to work independently or as a team member in the identification and resolution of IT problems</p>	<p>BS/BA degree in Computer Science, Management Information Systems, Engineering, Business or other related scientific or technical disciplines and a minimum of 10 years experience with 6 years of specialized experience.</p> <p>MS/MA Degree in the above disciplines and a minimum of 8 years experience with 4 years of specialized experience. No degree is required with 12 years experience with 8 years of specialized experience. Education experience can be waived for unique specialized education and experience necessary to meet functional responsibilities.</p>	<p>Provide unique, highly specialized expertise, guidance and support. May provide high-level support for isolation and resolution of business systems failures in time sensitive or mission threatening situations. Provide technical and functional support in the business areas applicable to the specific project – financial, logistical, personnel, or manpower. Provide high-level knowledge, functional expertise and hardware/software experience to plan, develop, and implement business tools to increase productivity.</p>

**EDUCATION AND EXPERIENCE REQUIREMENTS
EQUIVALENCY SUBSTITUTION TABLE**

Teksouth Corporation will provide only people who meet or exceed the minimum qualifications within the labor category descriptions stated herein. Teksouth Corporation labor categories provide for substituting experience for minimum education requirements and substituting educational degrees for years of experience. These substitutions are allowed for all Teksouth Corporation labor categories unless specified in the description.

ALLOWABLE SUBSTITUTIONS

The table below presents the allowable substitutions based on the education and experience of the labor categories in the Pricelist. Experience should be professional and job related, however it does not have to be specific to the project to be accomplished.

DEGREE	DEGREE AND EXPERIENCE & EDUCATION SUBSTITUTIONS	RELATED CERTIFICATION SUBSTITUTIONS
	In general, where it is not stated, the following experience table may be substituted for not having the required degree, unless otherwise specified in the job description.	
Associate's	2 years relevant experience	Trade/Vocational School or Technical Training or Military Training in relevant field
Bachelor's	Associate's + 4 years relevant experience 6 years relevant experience	Professional or Industry Standard Technical Certification in a relevant field. (e.g MCSE, CCNP, CNA, CNE)
Master's	Bachelor's + 4 years relevant experience Associate's + 8 years relevant experience 10 years relevant experience	Professional License [e.g. Professional Engineer, Registered Communications Distribution Designer (RCDD), Certified Professional Logistician (CPL)]
Doctorate	Master's + 4 years relevant experience Bachelor's + 8 years relevant experience 14 years relevant experience	

USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

Teksouth Corporation provides commercial products and services to the Ordering Activity. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in Ordering activity contracts. To accelerate potential opportunities please contact Rhodes Davis, Teksouth Corporation at (205) 631-1500, Email: rhodes.davis@teksouth.com , Fax (205) 631-1514.

BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to an ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or –
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.

**BEST VALUE BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE**

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act
(Ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the
administrative costs of acquiring commercial items from the General Services Administration (GSA)
Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for
sources; the development of technical documents, solicitations and the evaluation of offers. Teaming
Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal
Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for
repetitive, individual purchases from the schedule contract. The end result is to create a purchasing
mechanism for the **Government that works better and costs less.**

Signatures

_____	_____	_____	_____
ORDERING ACTIVITY	DATE	CONTRACTOR	DATE

BPA NUMBER _____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering activity):

The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER *SPECIAL BPA DISCOUNT/PRICE

Delivery:

DESTINATION DELIVERY SCHEDULE/DATES

(3) The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

The following office(s) is hereby authorized to place orders under this BPA:

OFFICE POINT OF CONTACT

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

(a) Name of Contractor;

(b) Contract Number;

© BPA Number;

(d) Model Number or National Stock Number (NSN);

(e) Task/Delivery Order Number;

(f) Date of Purchase;

(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the task/delivery order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

SALES AND SERVICE POINTS



INSIGHT FOR BUSINESS DECISIONS

Teksouth Corporation

Corporate Headquarters:

**1420 Northbrook Drive, Suite 220
Gardendale, AL 35071
Jefferson County**

**Voice: (205) 631-1500
Toll Free: (800) 842-1470
Fax: (205) 631-1514**

TEKSOUTH DESKTOP ANALYTICS (TDA) SERVICES PRICING AND DESCRIPTIONS

Mfr. Part #	SIN # (all SINS are RC)	Qty.	Unit of Issue	Product Name	Product Description	Warranty Info	Prod. Point	Quantity / Volume Discount	GSA Price /IFF
TDA-001	132 51	1	EA	Desktop Analytics (TDA) Customization and Implementation Services (Level 1)	Teksouth works with the customer to determine reporting, analysis, and dashboard objectives, audience, data sources, and capabilities. A Level 1 implementation is appropriate for smaller data integration requirements needed by a staff agency, such as a National Guard State Recruiting organization. Limited data feeds are required (2-5), data is less complex and size of the resulting integration is between 100K and 250K rows of data. As in all Desktop Analytics developments, we create the Desktop Analytics (TDA) (Access data engine, Excel pivot tables, and dashboard) using Microsoft Office, test capabilities and data accuracy. Work is done off site and implemented at customer site. Teksouth trains users on using the tool and refreshing data on site once the tools are completed.	N/A	US	N/A	\$122,418.14
TDA-002	132 51	1	EA	Desktop Analytics (TDA) Customization and Implementation Services (Level 2)	Teksouth works with the customer to determine reporting, analysis, and dashboard objectives, audience, data sources, and capabilities. A Level 2 implementation is appropriate for a mid-size implementation needed by G, N or A-Staff or equivalent organization. Five to seven data feeds are required, data is more complex than Level 1 and size of the resulting integration is between 250K and 500K rows of data. As in all Desktop Analytics developments, we create the Desktop Analytics (TDA) (Access data engine, Excel pivot tables, and dashboard) using Microsoft Office, test capabilities and data accuracy. Work is done off site and implemented at customer site. Teksouth trains users on using the tool and refreshing data on site once the tools are completed.	N/A	US	N/A	\$131,486.15

Mfr. Part #	SIN # (all SINS are RC)	Qty.	Unit of Issue	Product Name	Product Description	Warranty Info	Prod. Point	Quantity / Volume Discount	GSA Price /IFF
TDA-003	132 51	1	EA	Desktop Analytics (TDA) Customization and Implementation Services (Level 3)	Teksouth works with the customer to determine reporting, analysis, and dashboard objectives, audience, data sources, and capabilities. A Level 3 implementation is appropriate for a large organization implementation needed by a National Guard USPFO, Army Division, or equivalent organization. More than seven data feeds are required, data is complex coming from multiple ERP and Legacy sources, and size of the resulting integration is over 500K rows of data. As in all Desktop Analytics developments, we create the Desktop Analytics (TDA) (Access data engine, Excel pivot tables, and dashboard) using Microsoft Office, test capabilities and data accuracy. Work is done off site and implemented at customer site. Teksouth trains users on using the tool and refreshing data on site once the tools are completed.	N/A	US	N/A	\$136,020.15
TDA-004	132 51	1	EA	Annual Desktop Analytics (TDA) Customer Service Support –	Teksouth will provide helpdesk style support during regular business hours on the customer management and operation of the dashboard. This optional support will provide the customer hourly support, for 200 hours as the base offering for this annual option. This support will resolve issues with operation of the dashboard, resolve any errors in design or development discovered by the customer, and provide remote support with the daily data pull and load process. It does not include any customization or enhancement support (for example, creating a new dashboard report or adding a new data system feed). The customer may add more in 50 hour increments.	N/A	US	N/A	\$20,856.42
TDA-005	132 51	1	EA	Desktop Analytics (TDA) System Upgrades and Customization (Annual) -	Teksouth will provide up to 1,000 hours of enhancements, new data sources, and capabilities developed by Teksouth after the customer installation if desired by the customer.	N/A	US	N/A	\$138,740.55

Mfr. Part #	SIN # (all SINS are RC)	Qty.	Unit of Issue	Product Name	Product Description	Warranty Info	Prod. Point	Quantity / Volume Discount	GSA Price /IFF
TDA-006	132 51	1	EA	On-Site Desktop Analytics (TDA) Analyst Support (Annual) -	Teksouth will provide full time development, maintenance and customization of the Desktop Analytics (TDA), financial analysis support, and enhancing the dashboard capabilities. This option provides a full time Desktop Analytics SME, on-site at the customer location. The SME will perform the daily sources data pulls and load; maintain the data engine, PowerPivot tables, and dash boards; provide desktop and desk-side support to the financial analysts and leadership; and provide customizations and enhancements (for example, creating a new dashboard report or adding a new data system feed) as prioritized by the COR. The SME will also provide ad hoc desk-side training for customer analysts and leadership. Also included is 500 hours reach-back support and associated travel, 100 hours of the 500 are reserved for time and travel to conduct an annual week long Dashboard University for analysts and leadership.	N/A	US	N/A	\$290,176.32

TEKSOUTH CORPORATION SERVICES AND PRODUCTS PRICING AND DESCRIPTIONS



Additional Teksouth Corporation products can be found on the GSA Advantage! website at <http://www.gsadvantage.gov> by inserting our contract number: GS-35F-5563H.

