



**GENERAL SERVICES ADMINISTRATION**  
Federal Acquisition Service  
**Authorized Federal Supply Schedule FSS Price List**

Dutch Ridge Consulting Group LLC  
295 Third Street, Suite 310  
Beaver, PA  
(P) 724-923-6057  
[www.drcg.cus](http://www.drcg.cus)  
Contract Administrator: Douglas Ingros, [gsa\\_schedules@drcg.us](mailto:gsa_schedules@drcg.us)

Contract Number: GS-35F-583GA  
Contract Period: August 1, 2022, through July 31, 2027  
Business Size: Small business, Service-Disabled Veteran Owned Small business

**Schedule Title: Multiple Award Schedule**  
**Federal Supply Group: Information Technology**

Pricelist current as of Modification PS-0025, effective 07/13/2023.

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**<sup>™</sup>, a menu-driven database system. The INTERNET address for **GSA Advantage!**<sup>™</sup> is: <http://www.GSAAdvantage.gov>.

For more information on ordering go to the following website: <https://www.gsa.gov/schedules>.

**CUSTOMER INFORMATION:**

**1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:**

| SIN    | SIN Description                              |
|--------|--|
| 511210 | Software Licenses                            |
| 54151  | Software Maintenance Services                |
| 54151S | Information Technology Professional Services |
| OLM    | Order Level Materials                        |

**1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract.** See pricing beginning on page 4.

**1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility, and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.** See Labor Category Descriptions Pages 15-39.

**2. Maximum Order:** SIN 511210 - \$500,000  
SIN 54151 - \$500,000  
SIN 54151S - \$500,000  
SIN OLM - \$250,000

**3. Minimum Order:** \$100.00

**4. Geographic Coverage:** Domestic

**5. Point(s) of production:** Same as company address

**6. Discount from list prices or statement of net price:** Government net prices (discounts already deducted).

**7. Quantity discounts:** 3.00% on orders over \$1,000,000 for SIN 54151S

**8. Prompt payment terms:** Net 30 Days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions

**9. Foreign items:** None

**10a. Time of Delivery:** Specified on the Task Order

**10b. Expedited Delivery:** Contact Contractor

**10c. Overnight and 2-day delivery:** Contact Contractor

**10d. Urgent Requirements:** Contact Contractor

**11. F.O.B Points:** Destination

**12a. Ordering Address:** Dutch Ridge Consulting Group  
295 Third Street Suite 310  
Beaver, PA 15009

**12b. Ordering procedures:** See Federal Acquisition Regulation (FAR) 8.405-3.

**13. Payment address (is):** Dutch Ridge Consulting Group  
295 Third Street Suite 310  
Beaver, PA 15009

**14. Warranty provision:** Contractor's standard commercial warranty.

**15. Export Packing Charges:** N/A

**16. Terms and conditions of rental, maintenance, and repair:** N/A

**17. Terms and conditions of installation:** N/A

**18a. Terms and conditions of repair parts:** N/A

**18b. Terms and conditions for any other services:** N/A

**19. List of service and distribution points:** N/A

**20. List of participating dealers:** N/A

**21. Preventive maintenance:** N/A

**22a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** N/A

**22b. If applicable, indicate that Section 508 compliance information is available for the information and communications technology (ICT) products and services and show where full details can be found (e.g. contractor's website or other location.) ICT accessibility standards can be found at:**  
<https://www.Section508.gov/> & [www.drcg.us](http://www.drcg.us)

**23. Unique Entity Identifier (UEI) Number:** UAEMCQ9NKPZ5

**24. Notification regarding registration in System for Award Management (SAM) database:**  
Registered.

**GSA Product Pricing  
SIN 511210**

| MFR NAME | MFR PART NO | DEALER PART NUMBER | UNIVERSAL PRODUCT CODE TYPE A (UPC-A) | PRODUCT NAME | PRODUCT DESCRIPTION   | UNIT OF ISSUE | GSA Price (w/IFF) |
|----------|-------------|--------------------|---------------------------------------|--------------|---|---------------|-------------------|
| Tygart   | MX BASE     | MXSERVER           | N/A                                   | MX BASE      | MX SERVER v2.7 Base Configuration (includes five MXSERVER virtual machines) | EA            | \$193,350.13      |
| Tygart   | MX SCALE    | MXSERVER           | N/A                                   | MX SCALE     | MX SERVER Scaling Unit  | EA            | \$93,844.69       |
| Tygart   | MX SFRT     | MXSERVER           | N/A                                   | MX SFRT      | Standard Face Recognition Templates (per 20,000)                            | EA            | \$19,143.58       |
| Tygart   | MXPFRT      | MXSERVER           | N/A                                   | MXPFRT       | Premium Face Recognition Templates (per 20,000)                             | EA            | \$30,629.72       |

**GSA Product Pricing  
SIN 54151**

| MFR NAME | MFR PART NO    | DEALER PART NUMBER | UNIVERSAL PRODUCT CODE TYPE A (UPC-A) | PRODUCT NAME   | PRODUCT DESCRIPTION  | UNIT OF ISSUE | GSA Price (w/IFF)                                |
|----------|----------------|--------------------|---------------------------------------|----------------|--|---------------|--|
| Tygart   | MX MAINT BASE  | MXSERVER           | N/A                                   | MX MAINT BASE  | Annual Maintenance for MX BASE (18% of initial licensing costs)  | 1 year        | 18.136% of initial licensing costs (=18%/0.9925) |
| Tygart   | MX MAINT SCALE | MXSERVER           | N/A                                   | MX MAINT SCALE | Annual Maintenance for MX SCALE (18% of initial licensing costs) | 1 year        | 18.136% of initial licensing costs (=18%/0.9925) |

**GSA Hourly Rates (w/IFF)  
SIN 54151S**

| SIN    | Labor Category                      | Year 6<br>08/01/2022 -<br>07/31/2023 | Year 7<br>08/01/2023 -<br>07/31/2024 | Year 8<br>08/01/2024 -<br>07/31/2025 | Year 9<br>08/01/2025 -<br>07/31/2026 | Year 10<br>08/01/2026 -<br>07/31/2027 |
|--------|-------------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|---------------------------------------|
| 54151S | Business Consultant I               | \$82.51                              | \$83.83                              | \$85.17                              | \$86.53                              | \$87.91                               |
| 54151S | Business Consultant II              | \$96.43                              | \$97.97                              | \$99.54                              | \$101.13                             | \$102.75                              |
| 54151S | Business Consultant III             | \$144.89                             | \$147.21                             | \$149.57                             | \$151.96                             | \$154.39                              |
| 54151S | Business Consultant IV              | \$184.12                             | \$187.07                             | \$190.06                             | \$193.10                             | \$196.19                              |
| 54151S | Business Process Engineer I         | \$101.71                             | \$103.34                             | \$104.99                             | \$106.67                             | \$108.38                              |
| 54151S | Business Process Engineer II        | \$115.83                             | \$117.68                             | \$119.56                             | \$121.47                             | \$123.41                              |
| 54151S | Business Process Engineer III       | \$138.60                             | \$140.82                             | \$143.07                             | \$145.36                             | \$147.69                              |
| 54151S | Business Process Engineer IV        | \$159.57                             | \$162.12                             | \$164.71                             | \$167.35                             | \$170.03                              |
| 54151S | Computer Scientist I                | \$94.89                              | \$96.41                              | \$97.95                              | \$99.53                              | \$101.12                              |
| 54151S | Computer User Support Specialist IV | \$54.52                              | \$55.40                              | \$56.28                              | \$57.18                              | \$58.10                               |
| 54151S | Content Developer III               | \$72.30                              | \$73.46                              | \$74.64                              | \$75.84                              | \$77.05                               |
| 54151S | Data Integration Specialist I       | \$60.29                              | \$61.26                              | \$62.24                              | \$63.23                              | \$64.24                               |
| 54151S | Database Administrator I            | \$78.57                              | \$79.83                              | \$81.11                              | \$82.41                              | \$83.73                               |
| 54151S | Database Administrator II           | \$91.71                              | \$93.18                              | \$94.67                              | \$96.18                              | \$97.72                               |
| 54151S | Database Administrator III          | \$105.23                             | \$106.91                             | \$108.62                             | \$110.36                             | \$112.13                              |
| 54151S | Database Administrator IV           | \$116.71                             | \$118.58                             | \$120.48                             | \$122.41                             | \$124.37                              |
| 54151S | Database Architect II               | \$107.98                             | \$109.70                             | \$111.46                             | \$113.24                             | \$115.05                              |

| SIN    | Labor Category                     | Year 6<br>08/01/2022 -<br>07/31/2023 | Year 7<br>08/01/2023 -<br>07/31/2024 | Year 8<br>08/01/2024 -<br>07/31/2025 | Year 9<br>08/01/2025 -<br>07/31/2026 | Year 10<br>08/01/2026 -<br>07/31/2027 |
|--------|------------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|---------------------------------------|
| 54151S | Database Engineer III              | \$94.17                              | \$95.68                              | \$97.21                              | \$98.76                              | \$100.34                              |
| 54151S | Database Specialist IIII           | \$94.17                              | \$95.68                              | \$97.21                              | \$98.76                              | \$100.34                              |
| 54151S | Digital Performance Analyst III    | \$88.73                              | \$90.15                              | \$91.59                              | \$93.05                              | \$94.54                               |
| 54151S | Emerging Technology Specialist I   | \$87.71                              | \$89.11                              | \$90.54                              | \$91.99                              | \$93.46                               |
| 54151S | Emerging Technology Specialist II  | \$109.61                             | \$111.36                             | \$113.14                             | \$114.95                             | \$116.79                              |
| 54151S | Emerging Technology Specialist III | \$131.54                             | \$133.64                             | \$135.78                             | \$137.95                             | \$140.16                              |
| 54151S | Emerging Technology Specialist IV  | \$153.43                             | \$155.88                             | \$158.37                             | \$160.90                             | \$163.47                              |
| 54151S | Help Desk Manager I                | \$53.65                              | \$54.51                              | \$55.38                              | \$56.27                              | \$57.17                               |
| 54151S | Help Desk Manager II               | \$69.18                              | \$70.29                              | \$71.41                              | \$72.55                              | \$73.71                               |
| 54151S | Help Desk Manager III              | \$76.94                              | \$78.17                              | \$79.42                              | \$80.69                              | \$81.98                               |
| 54151S | Help Desk Manager IV               | \$83.46                              | \$84.80                              | \$86.16                              | \$87.54                              | \$88.94                               |
| 54151S | Help Desk Specialist I             | \$26.28                              | \$26.70                              | \$27.13                              | \$27.56                              | \$28.00                               |
| 54151S | Help Desk Specialist II            | \$36.81                              | \$37.40                              | \$38.00                              | \$38.61                              | \$39.23                               |
| 54151S | Help Desk Specialist III           | \$47.35                              | \$48.11                              | \$48.88                              | \$49.66                              | \$50.45                               |
| 54151S | Help Desk Specialist IV            | \$57.86                              | \$58.79                              | \$59.73                              | \$60.69                              | \$61.66                               |
| 54151S | Information Consultant I           | \$68.57                              | \$69.67                              | \$70.78                              | \$71.91                              | \$73.06                               |
| 54151S | Information Consultant II          | \$73.13                              | \$74.30                              | \$75.49                              | \$76.70                              | \$77.93                               |
| 54151S | Information Consultant III         | \$97.50                              | \$99.06                              | \$100.64                             | \$102.25                             | \$103.89                              |
| 54151S | Information Consultant IV          | \$108.82                             | \$110.56                             | \$112.33                             | \$114.13                             | \$115.96                              |

| SIN    | Labor Category                                 | Year 6<br>08/01/2022 -<br>07/31/2023 | Year 7<br>08/01/2023 -<br>07/31/2024 | Year 8<br>08/01/2024 -<br>07/31/2025 | Year 9<br>08/01/2025 -<br>07/31/2026 | Year 10<br>08/01/2026 -<br>07/31/2027 |
|--------|--|--------------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|---------------------------------------|
| 54151S | Management Analyst I                           | \$64.52                              | \$65.55                              | \$66.60                              | \$67.67                              | \$68.75                               |
| 54151S | Management Analyst II                          | \$75.75                              | \$76.96                              | \$78.19                              | \$79.44                              | \$80.71                               |
| 54151S | Management Analyst III                         | \$85.29                              | \$86.65                              | \$88.04                              | \$89.45                              | \$90.88                               |
| 54151S | Management Analyst IV                          | \$98.26                              | \$99.83                              | \$101.43                             | \$103.05                             | \$104.70                              |
| 54151S | Network Administrator I                        | \$50.40                              | \$51.21                              | \$52.03                              | \$52.86                              | \$53.71                               |
| 54151S | Network Administrator II                       | \$57.06                              | \$57.97                              | \$58.90                              | \$59.84                              | \$60.80                               |
| 54151S | Network Administrator III                      | \$71.27                              | \$72.41                              | \$73.57                              | \$74.75                              | \$75.95                               |
| 54151S | Network Administrator IV                       | \$82.58                              | \$83.90                              | \$85.24                              | \$86.60                              | \$87.99                               |
| 54151S | Network and Computer Systems Administrator I   | \$67.45                              | \$68.52                              | \$69.62                              | \$70.74                              | \$71.87                               |
| 54151S | Network and Computer Systems Administrator II  | \$78.69                              | \$79.95                              | \$81.23                              | \$82.53                              | \$83.85                               |
| 54151S | Network and Computer Systems Administrator III | \$101.34                             | \$102.96                             | \$104.61                             | \$106.29                             | \$107.99                              |
| 54151S | Network and Computer Systems Administrator IV  | \$113.00                             | \$114.80                             | \$116.63                             | \$118.50                             | \$120.39                              |
| 54151S | Network Architect II                           | \$94.89                              | \$96.41                              | \$97.95                              | \$99.53                              | \$101.12                              |
| 54151S | Network Architect IV                           | \$161.42                             | \$164.00                             | \$166.62                             | \$169.29                             | \$172.00                              |
| 54151S | Network Engineer I                             | \$54.38                              | \$55.25                              | \$56.13                              | \$57.03                              | \$57.94                               |
| 54151S | Network Engineer II                            | \$87.60                              | \$89.00                              | \$90.42                              | \$91.87                              | \$93.34                               |
| 54151S | Network Engineer III                           | \$95.55                              | \$97.08                              | \$98.63                              | \$100.21                             | \$101.81                              |
| 54151S | Network Engineer IV                            | \$116.14                             | \$118.00                             | \$119.89                             | \$121.81                             | \$123.76                              |



| SIN    | Labor Category                          | Year 6<br>08/01/2022 -<br>07/31/2023 | Year 7<br>08/01/2023 -<br>07/31/2024 | Year 8<br>08/01/2024 -<br>07/31/2025 | Year 9<br>08/01/2025 -<br>07/31/2026 | Year 10<br>08/01/2026 -<br>07/31/2027 |
|--------|---|--------------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|---------------------------------------|
| 54151S | Program Manager I                       | \$105.23                             | \$106.91                             | \$108.62                             | \$110.36                             | \$112.13                              |
| 54151S | Program Manager II                      | \$113.99                             | \$115.81                             | \$117.66                             | \$119.54                             | \$121.45                              |
| 54151S | Program Manager III                     | \$127.13                             | \$129.16                             | \$131.23                             | \$133.33                             | \$135.46                              |
| 54151S | Program Manager IV                      | \$149.04                             | \$151.42                             | \$153.84                             | \$156.30                             | \$158.80                              |
| 54151S | Quality Assurance and Test Engineer III | \$85.08                              | \$86.44                              | \$87.82                              | \$89.22                              | \$90.65                               |
| 54151S | Software Developer, Applications III    | \$74.37                              | \$75.56                              | \$76.77                              | \$77.99                              | \$79.24                               |
| 54151S | Software Developer, Applications IV     | \$95.00                              | \$96.52                              | \$98.07                              | \$99.64                              | \$101.23                              |
| 54151S | Software Developer, Systems Software I  | \$73.44                              | \$74.62                              | \$75.81                              | \$77.02                              | \$78.25                               |
| 54151S | Software Engineer I                     | \$49.97                              | \$50.77                              | \$51.58                              | \$52.41                              | \$53.25                               |
| 54151S | Software Engineer II                    | \$65.76                              | \$66.81                              | \$67.88                              | \$68.97                              | \$70.07                               |
| 54151S | Software Engineer III                   | \$78.93                              | \$80.19                              | \$81.47                              | \$82.77                              | \$84.09                               |
| 54151S | Software Engineer IV                    | \$100.83                             | \$102.44                             | \$104.08                             | \$105.75                             | \$107.44                              |
| 54151S | Solutions Architect I                   | \$96.33                              | \$97.87                              | \$99.44                              | \$101.03                             | \$102.65                              |
| 54151S | Solutions Architect II                  | \$109.17                             | \$110.92                             | \$112.69                             | \$114.49                             | \$116.32                              |
| 54151S | Solutions Architect III                 | \$150.79                             | \$153.20                             | \$155.65                             | \$158.14                             | \$160.67                              |
| 54151S | Solutions Architect IV                  | \$176.95                             | \$179.78                             | \$182.66                             | \$185.58                             | \$188.55                              |
| 54151S | Subject Matter Expert I                 | \$96.33                              | \$97.87                              | \$99.44                              | \$101.03                             | \$102.65                              |
| 54151S | Subject Matter Expert II                | \$109.17                             | \$110.92                             | \$112.69                             | \$114.49                             | \$116.32                              |
| 54151S | Subject Matter Expert III               | \$150.79                             | \$153.20                             | \$155.65                             | \$158.14                             | \$160.67                              |

| SIN    | Labor Category                | Year 6<br>08/01/2022 -<br>07/31/2023 | Year 7<br>08/01/2023 -<br>07/31/2024 | Year 8<br>08/01/2024 -<br>07/31/2025 | Year 9<br>08/01/2025 -<br>07/31/2026 | Year 10<br>08/01/2026 -<br>07/31/2027 |
|--------|-------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|---------------------------------------|
| 54151S | Subject Matter Expert IV      | \$176.95                             | \$179.78                             | \$182.66                             | \$185.58                             | \$188.55                              |
| 54151S | Systems Administrator I       | \$70.25                              | \$71.37                              | \$72.51                              | \$73.67                              | \$74.85                               |
| 54151S | Systems Administrator II      | \$79.17                              | \$80.44                              | \$81.73                              | \$83.04                              | \$84.37                               |
| 54151S | Systems Administrator III     | \$89.70                              | \$91.14                              | \$92.60                              | \$94.08                              | \$95.59                               |
| 54151S | Systems Administrator IV      | \$103.45                             | \$105.11                             | \$106.79                             | \$108.50                             | \$110.24                              |
| 54151S | Systems Analyst III           | \$80.37                              | \$81.66                              | \$82.97                              | \$84.30                              | \$85.65                               |
| 54151S | Systems Analyst IV            | \$92.58                              | \$94.07                              | \$95.57                              | \$97.10                              | \$98.65                               |
| 54151S | Systems Engineer I            | \$56.90                              | \$57.81                              | \$58.73                              | \$59.67                              | \$60.62                               |
| 54151S | Systems Engineer II           | \$83.62                              | \$84.96                              | \$86.32                              | \$87.70                              | \$89.10                               |
| 54151S | Systems Engineer III          | \$96.43                              | \$97.97                              | \$99.54                              | \$101.13                             | \$102.75                              |
| 54151S | Systems Engineer IV           | \$107.84                             | \$109.57                             | \$111.32                             | \$113.10                             | \$114.91                              |
| 54151S | Systems Engineer/Architect IV | \$117.80                             | \$119.69                             | \$121.60                             | \$123.55                             | \$125.52                              |
| 54151S | Task Manager I                | \$60.92                              | \$61.89                              | \$62.88                              | \$63.89                              | \$64.91                               |
| 54151S | Task Manager II               | \$67.03                              | \$68.10                              | \$69.19                              | \$70.30                              | \$71.42                               |
| 54151S | Task Manager III              | \$80.93                              | \$82.22                              | \$83.54                              | \$84.88                              | \$86.24                               |
| 54151S | Task Manager IV               | \$89.12                              | \$90.55                              | \$92.00                              | \$93.47                              | \$94.97                               |
| 54151S | Technical Program Analyst III | \$80.35                              | \$81.64                              | \$82.95                              | \$84.28                              | \$85.63                               |
| 54151S | Technical Writer I            | \$54.38                              | \$55.25                              | \$56.13                              | \$57.03                              | \$57.94                               |
| 54151S | Technical Writer II           | \$68.39                              | \$69.48                              | \$70.59                              | \$71.72                              | \$72.87                               |

| SIN    | Labor Category          | Year 6<br>08/01/2022 -<br>07/31/2023 | Year 7<br>08/01/2023 -<br>07/31/2024 | Year 8<br>08/01/2024 -<br>07/31/2025 | Year 9<br>08/01/2025 -<br>07/31/2026 | Year 10<br>08/01/2026 -<br>07/31/2027 |
|--------|-------------------------|--------------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|---------------------------------------|
| 54151S | Technical Writer III    | \$82.68                              | \$84.00                              | \$85.34                              | \$86.71                              | \$88.10                               |
| 54151S | Technical Writer IV     | \$88.83                              | \$90.25                              | \$91.69                              | \$93.16                              | \$94.65                               |
| 54151S | Training Specialist I   | \$58.31                              | \$59.24                              | \$60.19                              | \$61.15                              | \$62.13                               |
| 54151S | Training Specialist II  | \$78.93                              | \$80.19                              | \$81.47                              | \$82.77                              | \$84.09                               |
| 54151S | Training Specialist III | \$85.64                              | \$87.01                              | \$88.40                              | \$89.81                              | \$91.25                               |
| 54151S | Training Specialist IV  | \$96.40                              | \$97.94                              | \$99.51                              | \$101.10                             | \$102.72                              |

**Service Contract Labor Standards:** The Service Contract Labor Standards (SCLS) are applicable to this contract as it applies to the entire Consolidated MAS Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and / or when the contractor adds SCLS labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

## Labor Category Descriptions SIN 54151S

**Education Substitutions Applicable to All Categories:**

- In lieu of Bachelor’s can substitute 5 years experience
- In lieu of Master’s can substitute 7 years experience

| Labor Category  | Min Years of Experience | Educational/Degree Requirements   |
|---|-------------------------|---|
| Business Consultant I   | 2                       | Bachelor’s degree in Computer Science, Information Systems, Engineering, or Business. |
| Business Consultant II  | 5                       | Bachelor’s degree in Computer Science, Information Systems, Engineering, or Business. |
| Business Consultant III   | 7                       | Master’s degree in Computer Science, Information Systems, Engineering, or Business.   |
| Business Consultant IV  | 10                      | Master’s degree in Computer Science, Information Systems, Engineering, or Business.   |
| <p><b>Functional Responsibilities:</b> Staff professional, expert in a specific domain with general knowledge of other domains. Provides strategic guidance and influences program direction. Recommends large scale information system or enterprise- level solutions and policies and assists with business integration across organizational levels. Provides program-level guidance within area of expertise and recommends domain-specific solutions and policies. Evaluates various business models including cost-benefit analysis and return on investment (ROI). Significant equivalent experience, training and/or certifications may be substituted in lieu of degree.</p> |                         |   |

| Labor Category   | Min Years of Experience | Educational/Degree Requirements   |
|--|-------------------------|---|
| Business Process Engineer I  | 2                       | Bachelor’s degree in Computer Science, Information Systems, Engineering, or Business. |
| Business Process Engineer II   | 5                       | Bachelor’s degree in Computer Science, Information Systems, Engineering, or Business. |
| Business Process Engineer III  | 7                       | Master’s degree in Computer Science, Information Systems, Engineering, or Business.   |
| Business Process Engineer IV   | 10                      | Master’s degree in Computer Science, Information Systems, Engineering, or Business.   |
| <p><b>Functional Responsibilities:</b> Staff specialist in business process engineering with extensive knowledge of the domain area. Expert in business process architecture and modeling techniques. Exercises independent judgment within a specific area of responsibility. Performs tasks requiring in-depth knowledge of business domain targeting process efficiency and improvement Confers with client executive management to define the client’s strategic business information technology goals and advises in the reengineering of business processes to meet those goals. Applies process</p> |                         |   |

improvement and reengineering methodologies and principles to process modernization projects. Is responsible for effective transition of existing project teams, and the facilitation of project teams in the accomplishment of project activities and objectives. Provides group facilitation, interviewing, training, and additional forms of knowledge transfer. Acts as key coordinator between multiple project teams to ensure enterprise-wide integration of reengineering efforts. May provide daily supervision and direction to business process reengineering team, or high-level consulting input. Experience in adapting functional business requirements and processes to technical solutions based upon comprehensive enterprise application solution sets. Significant equivalent experience, training and/or certifications may be substituted in lieu of degree.

| Labor Category   | Min Years of Experience | Educational/Degree Requirements   |
|--|-------------------------|---|
| Computer Scientist I   | 2                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| <p><b>Functional Responsibilities:</b> Conduct research into fundamental computer and information science as theorists, designers, or inventors. Develop solutions to problems in the field of computer hardware and software. Research conceptual ideas, conduct experiments and apply knowledge to develop existing technology and create more effective applications.</p> |                         |   |

| Labor Category  | Min Years of Experience | Educational/Degree Requirements   |
|---|-------------------------|---|
| Computer User Support Specialist IV   | 10                      | Master's degree in Computer Science, Information Systems, Engineering, or Business. |
| <p><b>Functional Responsibilities:</b> Provide technical assistance to computer users. Answer questions or resolve computer problems for clients in person, or via telephone or electronically. May provide assistance concerning the use of computer hardware and software, including printing, installation, word processing, electronic mail, and operating systems.</p> |                         |   |

| Labor Category   | Min Years of Experience | Educational/Degree Requirements   |
|--|-------------------------|---|
| Content Developer III  | 7                       | Master's degree in Computer Science, Information Systems, Engineering, or Business. |
| <p><b>Functional Responsibilities:</b> Create digital and physical content including blog posts, articles, videos, podcasts, social media posts, whitepapers, ebooks, infographics, audio, video, web pages, and other assets.</p> |                         |   |

| Labor Category   | Min Years of Experience | Educational/Degree Requirements   |
|--|-------------------------|---|
| Data Integration Specialist I  | 2                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| <b>Functional Responsibilities:</b> Design, implement, and maintain data integration solutions. Analyze, collect, sort, and create electronic data and information systems for analysis and reporting. |                         |   |

| Labor Category   | Min Years of Experience | Educational/Degree Requirements   |
|--|-------------------------|---|
| Database Administrator I   | 2                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Database Administrator II  | 5                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Database Administrator III   | 7                       | Master's degree in Computer Science, Information Systems, Engineering, or Business.   |
| Database Administrator IV  | 10                      | Master's degree in Computer Science, Information Systems, Engineering, or Business.   |
| <b>Functional Responsibilities:</b> Under general direction, provides highly technical expertise and guidance in the design, implementation, operation and maintenance of database management systems (DBMS). Designs, implements, and maintains complex databases with respect to JCL, access methods, access time, device allocation, validation checks, organization, protection and security, documentation, and statistical methods. Evaluates and recommends available DBMS products after matching requirements with system capabilities. Defines required database administration policies, procedures, standards, and guidelines. Prepares and delivers presentations on DBMS concepts. Significant equivalent experience, training and/or certifications may be substituted in lieu of degree. |                         |   |

| Labor Category   | Min Years of Experience | Educational/Degree Requirements   |
|--|-------------------------|---|
| Database Architect II  | 5                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| <b>Functional Responsibilities:</b> Design strategies for enterprise database systems and set standards for operations, programming, and security. Design and construct large relational databases. Integrate new systems with existing warehouse structure and refine system performance and functionality. |                         |   |

| Labor Category  | Min Years of Experience | Educational/Degree Requirements   |
|---|-------------------------|---|
| Database Engineer III   | 7                       | Master's degree in Computer Science, Information Systems, Engineering, or Business. |
| <p><b>Functional Responsibilities:</b> Design, maintain, and manage the flow of information into databases. Ensure database functionality, performance, reliability, security, and accuracy. Deliver database solutions based on technical and functional requirements.</p> |                         |   |

| Labor Category  | Min Years of Experience | Educational/Degree Requirements   |
|---|-------------------------|---|
| Database Specialist III   | 7                       | Master's degree in Computer Science, Information Systems, Engineering, or Business. |
| <p><b>Functional Responsibilities:</b> Responsible for the storage, retrieval, and security of digital data. Design database elements, retrieve data for reports, maintain secure data backup systems, run tests on database systems, and debug database issues. Collaborate to ensure that the databases meet data storage and data usage needs.</p> |                         |   |

| Labor Category   | Min Years of Experience | Educational/Degree Requirements   |
|--|-------------------------|---|
| Digital Performance Analyst III  | 7                       | Master's degree in Computer Science, Information Systems, Engineering, or Business. |
| <p><b>Functional Responsibilities:</b> Evaluate the performance of systems and outcomes and assist in improving organizational efficiency. Develop performance measurement frameworks – KPIs, goals, user needs, and benefits which serve as a yardstick for analyzing the performance. Compare intended outcomes with actual outcomes and adapt the approach and framework appropriately.</p> |                         |   |

| Labor Category                     | Min Years of Experience | Educational/Degree Requirements   |
|------------------------------------|-------------------------|---|
| Emerging Technology Specialist I   | 2                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Emerging Technology Specialist II  | 5                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Emerging Technology Specialist III | 7                       | Master's degree in Computer Science, Information Systems, Engineering, or Business.   |
| Emerging Technology Specialist IV  | 10                      | Master's degree in Computer Science, Information Systems, Engineering, or Business.   |

**Functional Responsibilities:** Expert in available state-of-the-art emerging technologies and their use in solutioning to solve complex user requirements. Analyzes, designs, and applies the knowledge needed to investigate and solution emerging technologies. Provide technical expertise and guidance in emerging technologies, plan, conduct, and technically direct implementations. Analyzes the trade-off of implementing vs. not implementing the technology. Can provide cost benefit projections of using the emerging technology. May provide team leadership or consulting support on complex tasks. certifications may be substituted in lieu of degree.

| Labor Category        | Min Years of Experience | Educational/Degree Requirements   |
|-----------------------|-------------------------|---|
| Help Desk Manager I   | 2                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Help Desk Manager II  | 5                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Help Desk Manager III | 7                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Help Desk Manager IV  | 10                      | Master's degree in Computer Science, Information Systems, Engineering, or Business.   |

**Functional Responsibilities:** Provides daily supervision and direction to staff who are responsible for phone and in- person support to users in the areas of e-mail, directories, standard Windows desktop applications, and applications developed or deployed under this contract. These personnel serve as the first point of contact for troubleshooting hardware/software PC and printer problems. Significant equivalent experience, training and/or certifications may be substituted in lieu of degree.

| Labor Category           | Min Years of Experience | Educational/Degree Requirements  |
|--------------------------|-------------------------|--|
| Help Desk Specialist I   | <1                      | Associates School Degree in Computer Science, Information Systems, Engineering, or Business. |
| Help Desk Specialist II  | 5                       | Associates School Degree in Computer Science, Information Systems, Engineering, or Business. |
| Help Desk Specialist III | 7                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business.        |
| Help Desk Specialist IV  | 10                      | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business.        |

**Functional Responsibilities:** Provides phone and in-person support to users in the areas of e-mail, directories, standard Windows desktop applications and applications developed or deployed under this contractor or predecessors. Serves as the first point of contact for troubleshooting hardware/software PC and printer problems. Significant equivalent experience, training and/or certifications may be substituted in lieu of degree.



| Labor Category   | Min Years of Experience | Educational/Degree Requirements   |
|--|-------------------------|---|
| Information Services Consultant I  | 2                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Information Services Consultant II   | 5                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Information Services Consultant III  | 7                       | Master's degree in Computer Science, Information Systems, Engineering, or Business.   |
| Information Services Consultant IV   | 10                      | Master's degree in Computer Science, Information Systems, Engineering, or Business.   |
| <p><b>Functional Responsibilities:</b> Top-level technical expert supporting unlimited end user groups. Works with user groups to solve business problems with available technology including hardware, software, databases, and peripherals. Requires high level of diverse technical experience related to studying and analyzing system needs, systems development, systems process analysis, design, and re-engineering. Has skills and experience related to business management, systems engineering, operations research, and management engineering. Typically requires specialization in particular software or business application utilized in an end user environment. Keeps abreast of technological developments and and/or certifications may be substituted in lieu of degree.</p> |                         |   |

| Labor Category   | Min Years of Experience | Educational/Degree Requirements   |
|--|-------------------------|---|
| Management Analyst I   | <1                      | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Management Analyst II  | 5                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Management Analyst III   | 7                       | Master's degree in Computer Science, Information Systems, Engineering, or Business.   |
| Management Analyst IV  | 10                      | Master's degree in Computer Science, Information Systems, Engineering, or Business.   |
| <p><b>Functional Responsibilities:</b> Analyzes various aspects of organizational functioning, including management, processes, structure, culture, and performance. Conducts organizational or process analysis, utilizing qualitative and quantitative analysis tools and techniques. Identifies sources of problems, makes recommendations for solutions, including designing and implementing appropriate organizational interventions. Applies organizational and management theory and principles to understand and improve organizational effectiveness and efficiency in achieving business goals. Works with all levels of the organization, from leadership and senior management to the workforce; interactions may include coaching, interviewing, workshop facilitation, training, and surveys. Focus is on understanding why and how effectively an organization, program, process or group of people, function in the present manner; how function or performance could be improved; and what should be</p> |                         |   |

done to bring about the improvement in effectiveness and/or efficiency. Significant equivalent experience, training and/or certifications may be substituted in lieu of degree.

| Labor Category  | Min Years of Experience | Educational/Degree Requirements   |
|---|-------------------------|---|
| Network Administrator I   | 2                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Network Administrator II  | 5                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Network Administrator III   | 7                       | Master's degree in Computer Science, Information Systems, Engineering, or Business.   |
| Network Administrator IV  | 10                      | Master's degree in Computer Science, Information Systems, Engineering, or Business.   |
| <p><b>Functional Responsibilities:</b> Acquires, installs, and maintains local area networks. Studies vendor products to determine those which best meet user needs and presents information to management for acquisition approval. Purchases and installs new products. Manages local area network performance and troubleshoots problems. Ensures that security procedures are implemented and enforced. Establishes and implements local area network policies, procedures and standards. Maintains distributed processing databases on the local area network. Trains users on local area network operation and use. Significant equivalent experience, training and/or certifications may be substituted in lieu of degree.</p> |                         |   |

| Labor Category   | Min Years of Experience | Educational/Degree Requirements   |
|--|-------------------------|---|
| Network and Computer Systems Administrator I   | 2                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Network and Computer Systems Administrator II  | 5                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Network and Computer Systems Administrator III   | 7                       | Master's degree in Computer Science, Information Systems, Engineering, or Business.   |
| Network and Computer Systems Administrator IV  | 10                      | Master's degree in Computer Science, Information Systems, Engineering, or Business.   |
| <p><b>Functional Responsibilities:</b> Install, configure, and support an organization's local area network (LAN), wide area network (WAN), and Internet systems or a segment of a network system. Monitor network to ensure network availability to all system users and may perform necessary maintenance to support network availability. May monitor and test Web site performance to ensure Web sites operate correctly and without interruption. May assist in network modeling, analysis, planning, and coordination between network and data communications hardware and software. May supervise</p> |                         |   |

computer user support specialists and computer network support specialists. May administer network security measures.

| Labor Category  | Min Years of Experience | Educational/Degree Requirements   |
|---|-------------------------|---|
| Network Architect II  | 5                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Network Architect IV  | 10                      | Master's degree in Computer Science, Information Systems, Engineering, or Business.   |
| <p><b>Functional Responsibilities:</b> Design and implement computer and information networks, such as local area networks (LAN), wide area networks (WAN), intranets, extranets, and other data communications networks. Perform network modeling, analysis, and planning. May also design network and computer security measures. May research and recommend network and data communications hardware and software.</p> |                         |   |

| Labor Category   | Min Years of Experience | Educational/Degree Requirements   |
|--|-------------------------|---|
| Network Engineer I   | 2                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Network Engineer II  | 5                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Network Engineer III   | 7                       | Master's degree in Computer Science, Information Systems, Engineering, or Business.   |
| Network Engineer IV  | 10                      | Master's degree in Computer Science, Information Systems, Engineering, or Business.   |
| <p><b>Functional Responsibilities:</b> Designs, configures, tests, implements and maintains telecommunications capabilities, including wide area and local area networks. Performs operations and support activities. Assists applications programmers working in the telecommunications environment. Evaluates network changes for operational impact. Evaluates network performance and resolves network and processor problems. Familiar with hardware and software diagnostic tools. Significant equivalent experience, training and/or certifications may be substituted in lieu of degree.</p> |                         |   |

| Labor Category    | Min Years of Experience | Educational/Degree Requirements   |
|-------------------|-------------------------|---|
| Program Manager I | 2                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |

|                     |    |   |
|---------------------|----|---|
| Program Manager II  | 5  | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Program Manager III | 7  | Master's degree in Computer Science, Information Systems, Engineering, or Business.   |
| Program Manager IV  | 10 | Master's degree in Computer Science, Information Systems, Engineering, or Business.   |

**Functional Responsibilities:** Responsible for all contract activities. Sets policies and procedures, technical standards and methods, and priorities. Coordinates the management of all work performed on tasks under the contract. Coordinates the efforts of subcontractors, team members, and vendors. Acts as the central point of contact with the Contracting Officer (CO), the Contracting Officer's Representative (COR), and other client officials. Exercises full authority to act for the company in the performance of the required work and services under all task orders. Works independently, or under the general direction of senior level company management, on all phases of performance including contract management, project/task order management, coordination of resource needs, coordination with corporate resources and management. Reports to senior company management on contract and task performance and issues. Has direct accountability for the technical correctness, timeliness and quality of deliverables, and the implementation and measurement of corporate and client quality standards and methodologies. Has a broad and deep knowledge of the IT industry, business administration, and human resource management and has excellent oral and written communications skills. Significant equivalent experience, training and/or certifications may be substituted in lieu of degree.

| Labor Category                          | Min Years of Experience | Educational/Degree Requirements   |
|---|-------------------------|---|
| Quality Assurance and Test Engineer III | 7                       | Master's degree in Computer Science, Information Systems, Engineering, or Business. |

**Functional Responsibilities:** Develop and execute software test plans to identify and document software problems and their causes. Collaborate with software developers to fix program issues and ensure proper operation of the software. May lead a Quality Assurance (QA) Team or supervise one or more testers.

| Labor Category                       | Min Years of Experience | Educational/Degree Requirements   |
|--------------------------------------|-------------------------|---|
| Software Developer, Applications III | 7                       | Master's degree in Computer Science, Information Systems, Engineering, or Business. |
| Software Developer, Applications IV  | 10                      | Master's degree in Computer Science, Information Systems, Engineering, or Business. |

**Functional Responsibilities:** Develop, create, and modify general computer applications software or specialized utility programs. Analyze user needs and develop software solutions. Design software or customize software for client use with the aim of optimizing operational efficiency. May analyze and

design databases within an application area, working individually or coordinating database development as part of a team. May supervise computer programmers.

| Labor Category   | Min Years of Experience | Educational/Degree Requirements   |
|--|-------------------------|---|
| Software Developer, Systems Software I   | 2                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| <p><b>Functional Responsibilities:</b> Research, design, develop, and test operating systems-level software, compilers, and network distribution software for medical, industrial, military, communications, aerospace, business, scientific, and general computing applications. Set operational specifications and formulate and analyze software requirements. May design embedded systems software. Apply principles and techniques of computer science, engineering, and mathematical analysis.</p> |                         |   |

| Labor Category  | Min Years of Experience | Educational/Degree Requirements   |
|---|-------------------------|---|
| Software Engineer I   | 2                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Software Engineer II  | 5                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Software Engineer III   | 7                       | Master's degree in Computer Science, Information Systems, Engineering, or Business.   |
| Software Engineer IV  | 10                      | Master's degree in Computer Science, Information Systems, Engineering, or Business.   |
| <p><b>Functional Responsibilities:</b> Designs, develops, and provides customization of various applications to meet a series of pre-defined requirements. Requirements will be met through the use of various programming languages and possibly machine and assembly languages. Significant equivalent experience, training and/or certifications may be substituted in lieu of degree.</p> |                         |   |

| Labor Category         | Min Years of Experience | Educational/Degree Requirements   |
|------------------------|-------------------------|---|
| Solutions Architect I  | 2                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Solutions Architect II | 5                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |

|                         |    |   |
|-------------------------|----|---|
| Solutions Architect III | 7  | Master's degree in Computer Science, Information Systems, Engineering, or Business. |
| Solutions Architect IV  | 10 | Master's degree in Computer Science, Information Systems, Engineering, or Business. |

**Functional Responsibilities:** Responsible for participating in the full systems life cycle with solution design, development, implementation, and product support using scrum and other agile methodologies. Designs and develops IT solutions that most efficiently and effectively meet defined business needs and requirements, while ensuring alignment to an organization's Enterprise Architecture and IT strategic goals. Supports creation of new agile processes and recommends changes and improvements to current processes and supporting tools. Significant equivalent experience, training and/or certifications may be substituted in lieu of degree.

| Labor Category            | Min Years of Experience | Educational/Degree Requirements   |
|---------------------------|-------------------------|---|
| Subject Matter Expert I   | 2                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Subject Matter Expert II  | 5                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Subject Matter Expert III | 7                       | Master's degree in Computer Science, Information Systems, Engineering, or Business.   |
| Subject Matter Expert IV  | 10                      | Master's degree in Computer Science, Information Systems, Engineering, or Business.   |

**Functional Responsibilities:** Highest level technical or business area expert in one or more disciplines called upon to address a particular task or environment need. As a technical expert, provides advice and assistance in state-of-the-art software/hardware solutions involving hardware of various capacities, multiple operating environments, database management systems specialized software, data communications facilities and protocols including Value Added Networks, fourth generation technologies, and complex software tools or packages. As a business expert, works with senior client officials to identify enterprise improvement goals, assess organizational and process effectiveness, and implement change strategies. Designs technical and business solutions, mentors and trains client staff, and oversees implementation. Has a high level of diverse technical and industry experience related to studying and analyzing system needs, systems development, and systems process analysis, design, and re-engineering. Has skills and experience related to business management, systems engineering, operations research, and management engineering. Typically has specialization in a particular technology or business application. Keeps abreast of technological developments and industry trends. Significant equivalent experience, training and/or certifications may be substituted in lieu of degree.

| Labor Category  | Min Years of Experience | Educational/Degree Requirements   |
|---|-------------------------|---|
| Systems Administrator I   | <1                      | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Systems Administrator II  | 5                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Systems Administrator III   | 7                       | Master's degree in Computer Science, Information Systems, Engineering, or Business.   |
| Systems Administrator IV  | 10                      | Master's degree in Computer Science, Information Systems, Engineering, or Business.   |
| <p><b>Functional Responsibilities:</b> Responsible for server operations inclusive of hardware, operating system (OS), and utilities on the servers. Has expertise in one or more operating systems and is responsible for configuration, patch management, version and sub-version upgrades, and all aspects of the availability of servers, with the exception of COTS / GOTS applications. Also acts as Tier 2 response in operations environment where resolution cannot be handled by on-site. Significant equivalent experience, training and/or certifications may be substituted in lieu of degree.</p> |                         |   |

| Labor Category  | Min Years of Experience | Educational/Degree Requirements   |
|---|-------------------------|---|
| Systems Analyst III   | 7                       | Master's degree in Computer Science, Information Systems, Engineering, or Business. |
| Systems Analyst IV  | 10                      | Master's degree in Computer Science, Information Systems, Engineering, or Business. |
| <p><b>Functional Responsibilities:</b> Analyze science, engineering, business, and other data processing problems to implement and improve computer systems. Analyze user requirements, procedures, and problems to automate or improve existing systems and review computer system capabilities, workflow, and scheduling limitations. May analyze or recommend commercially available software.</p> |                         |   |

| Labor Category       | Min Years of Experience | Educational/Degree Requirements   |
|----------------------|-------------------------|---|
| Systems Engineer I   | 2                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Systems Engineer II  | 5                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Systems Engineer III | 7                       | Master's degree in Computer Science, Information Systems, Engineering, or Business.   |

|   |    |   |
|---|----|---|
| Systems Engineer IV   | 10 | Master's degree in Computer Science, Information Systems, Engineering, or Business. |
| <p><b>Functional Responsibilities:</b> Highly specialized in one or more phases of software systems development, systems integration, or network engineering. Acts independently under general direction. Provides technical assistance and advice on complex activities. Formulates / defines specifications, develops / modifies / maintains complex systems and subsystems, using vendor engineering releases and utilities for overall operational systems. Applies analytical techniques when gathering information from users, defining work problems, designing technology solutions, and developing procedures to resolve the problems. Develops complete specifications to enable computer programmers to prepare required programs. Analyzes methods of approach. Reviews task proposal requirements, gathers information, analyzes data, prepares project synopses, compares alternatives, prepares specifications, resolves processing problems, coordinates work with programmers and engineers, and orients users to new systems. Works with considerable freedom to make decisions on the techniques and approaches to be used. Prepares recommendations for system improvement for management and user consideration. Significant equivalent experience, training and/or certifications may be substituted in lieu of degree.</p> |    |   |

| Labor Category   | Min Years of Experience | Educational/Degree Requirements   |
|--|-------------------------|---|
| Systems Engineer/Architect IV  | 10                      | Master's degree in Computer Science, Information Systems, Engineering, or Business. |
| <p><b>Functional Responsibilities:</b> Design and develop solutions to complex applications problems, system administration issues, or network concerns. Perform systems management and integration functions.</p> |                         |   |

| Labor Category   | Min Years of Experience | Educational/Degree Requirements   |
|--|-------------------------|---|
| Task Manager I   | 2                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Task Manager II  | 5                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Task Manager III   | 7                       | Master's degree in Computer Science, Information Systems, Engineering, or Business.   |
| Task Manager IV  | 10                      | Master's degree in Computer Science, Information Systems, Engineering, or Business.   |
| <p><b>Functional Responsibilities:</b> Serves as the task manager for a large, complex task order (or a group of task orders affecting the same common/standard/migration system) and shall assist the Program Manager in working with the Government CO, the contract-level COR, the Government Task Manager, government management personnel and customer agency representatives. Responsible for assembling the task team, assigning individual responsibilities, identifying appropriate resources needed, and developing the schedule to ensure the timely completion of the tasks, milestones, and</p> |                         |   |



final acceptance. Must be familiar with the systems scope and project objectives, as well as the role and function of each team member, in order to effectively coordinate the activities of the team. Monitors each assigned task, implements, and assures adherence to task level quality and methodology standards, and keeps the Program Manager abreast of all problems and accomplishments. Anticipates problems and works to mitigate the anticipated problems. As a task leader, provides technical direction for the complete task effort. Reviews and evaluates work of subordinate staff and prepares performance reports. May serve as a technical authority in a particular task area. As a staff specialist or consultant, resolves unique and unyielding systems problems using new technology. Can complete tasks within estimated time frames and budget constraints. Interacts with client management personnel. Prepares activity and progress reports regarding all assigned tasks. Reports in writing and orally to company and client representatives. Significant equivalent experience, training and/or certifications may be substituted in lieu of degree.

| Labor Category   | Min Years of Experience | Educational/Degree Requirements   |
|--|-------------------------|---|
| Technical Program Analyst III  | 7                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| <p><b>Functional Responsibilities:</b> Reviews computer systems and organizational policies and procedures to ensure they operate properly and efficiently. Identify requirements, make recommendations for efficiency and optimization, identify problems, and recommend solutions.</p> |                         |   |

| Labor Category  | Min Years of Experience | Educational/Degree Requirements   |
|---|-------------------------|---|
| Technical Writer I  | <1                      | Associates degree in Computer Science, Information Systems, Engineering, or Business. |
| Technical Writer II   | 5                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Technical Writer III  | 7                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Technical Writer IV   | 10                      | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| <p><b>Functional Responsibilities:</b> Researches, writes, edits, and proofreads technical data for use in documents or sections of documents such as manuals, procedures, specifications, special reports, and any other customer deliverables and documents. Ensures technical documentation is accurate, complete, meets editorial and government specifications and adheres to standards for quality, graphics, coverage, format, and style. Assists in establishing style guidelines and standards for texts and illustrations. Excellent written communication skills are required. Significant equivalent experience, training and/or certifications may be substituted in lieu of degree.</p> |                         |   |

| Labor Category   | Min Years of Experience | Educational/Degree Requirements   |
|--|-------------------------|---|
| Training Specialist I  | 2                       | Associates degree in Computer Science, Information Systems, Engineering, or Business. |
| Training Specialist II   | 5                       | Associates degree in Computer Science, Information Systems, Engineering, or Business. |
| Training Specialist III  | 7                       | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| Training Specialist IV   | 10                      | Bachelor's degree in Computer Science, Information Systems, Engineering, or Business. |
| <p><b>Functional Responsibilities:</b> Organizes and conducts moderately complex training and educational programs for information systems (technical) or user (non-technical) personnel. May develop instructional curriculum and materials; gathers and assimilates information on subject matter, organizes and condenses material, and prepares course outline, handouts, and visual aid materials. Coordinates with subject matter experts to ensure that prepared courses meet stated objectives. Maintains records of training activities and program effectiveness. May be required to instruct or to prepare/arrange for the preparation of automated training materials (such as video recorded training sessions, computer- aided tutorials, etc.). Significant equivalent experience, training and/or certifications may be substituted in lieu of degree.</p> |                         |   |