



**AUTHORIZED
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES**

SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FPDS Code D301	IT Facility Operation and Maintenance
FPDS Code D302	IT Systems Development Services
FPDS Code D306	IT Systems Analysis Services
FPDS Code D307	Automated Information Systems Design and Integration Services
FPDS Code D308	Programming Services
FPDS Code D310	IT Backup and Security Services
FPDS Code D311	IT Data Conversion Services
FPDS Code D313	Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
FPDS Code D316	IT Network Management Services
FPDS Code D317	Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services (All other information services belong under Schedule 76)
FPDS Code D399	Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

Panacea Consulting, Inc.
PO Box 558
Great Falls, VA 22066
(703) 598-3412
<http://www.panatech.com>

Contract Number: GS-35F-5942H

Period Covered by Contract: August 28, 2010 to August 27, 2015



**General Services Administration
Federal Acquisition Service**

Pricelist current through Modification #2, dated August 28, 2010.

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsaadvantage.gov>).

Table of Contents

SECTION	PAGE
PRICELIST COVER SHEET	1
TABLE OF CONTENTS.....	3
INFORMATION FOR ORDERING OFFICES.....	4
TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL Services (Special Item 132-51).....	13
DESCRIPTION OF IT SERVICES AND PRICING.....	18
PRICE LIST.....	41
COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION.....	42
BEST VALUE BLANKET PURCHASE AGREEMENT (FSS).....	43
BLANKET PURCHASE AGREEMENT.....	44
BEST GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”.....	46

Information for Ordering Activities

SPECIAL NOTICE TO AGENCIES: SMALL BUSINESS PARTICIPATION

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists or at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.gsa.gov/fss) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro-purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirements.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

Ordering Address:

Panacea Consulting Inc.
PO Box 558
Great Falls, VA 22066

Payment Address:

Panacea Consulting, Inc.
PO Box 558
Great Falls, VA 22066



Contractors must accept the credit card for payments equal to or less than the micro-purchase for oral or written delivery orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering agencies to obtain technical and/or ordering assistance: **(703) 598-3412**

When Authorized Dealers are allowed by the Contractor to bill ordering activities and accept payment, the order and/or payment must be in the name of the Contractor, in care of the Authorized Dealer.

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

- Block 9: G: Order/Modification Under Federal Schedule Contract
- Block 16: Data Universal Numbering System (DUNS) Number: 88-440-5796
- Block 30: Type of Contractor: B – Other Small Business
- Block 31: Woman-Owned Small Business: No
- Block 36: Contractor’s Taxpayer Identification Number (TIN): 54-1662084
- Block 40: Veteran Owned Small Business (VOSB): N/A

4a. CAGE CODE: 1DLX9

4b. Contractor has registered with the Central Contractor Registration Database.

5. FOB: DESTINATION

6. DELIVERY SCHEDULE

a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

Items or Groups of Items (Sin or Nomenclature)	Delivery Time (Days ARO)
132-51	As Mutually Agreed To Between Agency and Vendor



b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS. Prices are NET prices; Basic discounts have been deducted.

- a. Prompt Payment: Net 30 days from receipt of invoice.
- b. Quantity: None
- c. Dollar Volume: None
- d. Government Educational Institutions: None
- e. Discount for use of Government Commercial Credit Card: None
- f. Others: None

8. TRADE AGREEMENTS ACT OF 1979, AS AMENDED:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKAGING: None.

10. SMALL REQUIREMENTS: The minimum dollar value of orders to be issued is \$100.00

11. MAXIMUM ORDER: (All dollar amounts are exclusive of any discount for prompt payment.)

- a. The maximum dollar value per order for all IT Professional Services will be \$500,000:

SIN 132-51 – Information Technology (IT) Professional Services:

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS:

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:

Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquires to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering offices, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PIBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), Pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when they are adopted for Federal use. Individual orders should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):

Telecommunication products under this Schedule that do not confirm to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD". Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology, (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington D.C. 20407, telephone number (202) 619-8925. Please include a self-addressed stamped envelope when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301) 975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003):

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L.



- 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) **Certifications, Licenses and Accreditations:** As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
 - (d) **Insurance:** As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
 - (e) **Personnel:** The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
 - (f) **Organizational Conflicts of Interest:** Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
 - (g) **Documentation/Standards:** The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
 - (h) **Data/Deliverable Requirements:** Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
 - (i) **Government-Furnished Property:** As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
 - (j) **Availability of Funds:** Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
 - (k) **Overtime:** For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule



will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:

Any ordering office, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the Government's convenience, and (m) Termination for Cause (See 52.212.-4)

16. GSA Advantage!

The GSA Advantage! Is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! Will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer
- (2) Manufacturer's Part Number; and
- (3) Product Category(ies).

Agencies can browse GSA Advantage! By accessing the Internet World Wide Web utilizing a browser (ex. NetScape). The Internet address is <http://www.gsadvantage.gov>.

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, only if-

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.



18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

- a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract.
 - (1) Time of delivery/installation quotations for individual orders;
 - (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
 - (3) Any representation and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the contractor.
- b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

None

Upon request of the Contractor, the Government may provide the Contractor with logistics support, as available, in accordance with all applicable Government regulations. Such Government support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 522-238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must



report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

www.panatech.com

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

**25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION
(JAN 1997)(FAR 52.228-5):**

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—
 - (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
 - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY:

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

Terms and Conditions Applicable to Information Technology (IT) Professional Services (Special Item Number 132-51)

*****NOTE:** *All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.*

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional apply exclusively to IT/IAM Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the Government location, as agreed to by the Contractor and the ordering office.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
 - (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
 - (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.



- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS-- COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.

9. INDEPENDENT CONTRACTOR

All IT/IAM Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

- b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements— Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 - (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.



13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor's Degree in Computer Science

Description of IT Services and Pricing

The following descriptions specify the minimum experience and knowledge each Panacea contractor brings to the customer. Panacea ensures that each of these personnel will be readily available to the Government and will be able to provide a most significant contribution to the mission.

LABOR CATEGORIES

Project Manager

Functional Responsibility:

- ❑ Manages multiple IT system projects, from development to deployment, in IDIQ and delivery order environments.
- ❑ Develops and supervises hardware and software development and deployment
- ❑ Provides the point of contact for all task related issues, and provides technical and resource leadership for the assigned task.
- ❑ Responsible for line management of assigned contracts.
- ❑ Assures that technical, contractual, and administrative requirements are planned and executed, including schedules, management plans, presentations, task coordination, interface definitions and product delivery.
- ❑ Staffs all delivery order projects as scheduled.
- ❑ Assures that personnel perform the work efficiently and in a timely and quality oriented manner.
- ❑ The Project Manager is authorized to negotiate and approve delivery order statements of work.

General Experience:

- ❑ Minimum 7 years experience with increasing responsibilities in information resource management as well as advanced knowledge of current technologies and experience in leading system design, development, and maintenance tasks.
- ❑ Demonstrated ability to provide guidance and direction in information systems tasks, including presentations to management and customer technical staff.
- ❑ Proven expertise in the management and control of funds and resources, and demonstrated capability in managing major tasks in information technology contracts.

Education:

- ❑ BA/BS (MS preferred) in a technical or related field, or equivalent experience.

Part Number:

GSA-15-01

LABOR CATEGORIES

Sr. Management Engineer V

Functional Responsibility:

- ❑ Maintains a broad knowledge base in areas of technology and the application of technology, including business processing re-engineering, software development, database management systems, operations, and other related areas.
- ❑ Works in the principal leadership role in management engineering disciplines, across multiple delivery orders.
- ❑ Provides direction and expertise to assure development and execution of strategic technical and organizational plans for complex automated systems.
- ❑ Plans, develops, implements and/or provides guidance on mission supportive IT tasks and/or projects.
- ❑ Possesses strong organizational, interpersonal and communications skills.

General Experience:

- ❑ Minimum 10 years experience in management and organizational re-engineering, software development, database management systems, and/or overall computer operations, at the enterprise level.
- ❑ The SME V is a recognized industry expert who provides an advanced level of technical and management consulting support. The SME V possesses expertise in the core capabilities and requirements of the particular area of need.

Education:

MBA OR MS OR EQUIVALENT EXPERIENCE.

Part Number:

GSA-15-02

LABOR CATEGORIES

Sr. Management Engineer IV

Functional Responsibility:

- ❑ Maintains a broad knowledge base in areas of technology and the application of technology including business processing re-engineering, software development, database management systems, operations, and/or other related areas.
- ❑ Provides particular expertise in several specific business functional areas, in support of multiple delivery order projects.
- ❑ Works independently, or in a leadership role, toward successful completion of assigned tasks.
- ❑ Provides expertise and experience in the development of strategic ADP and management engineering technical and organizational plans.
- ❑ Plans, develops and implements mission supportive tasks and/or projects, and possesses strong organizational, interpersonal and communications skills.

General Experience:

- ❑ Minimum 6 years experience in management and organizational re-engineering, software development, database management systems and/or overall computer operations at the enterprise level.
- ❑ Worked as an expert in particular technologies and management science disciplines, providing advanced levels of technical and management consulting support in particular enterprise technologies.
- ❑ Demonstrated expertise in core IT and management science capabilities.

Education:

MBA OR MS IN A RELATED TECHNICAL FIELD OR EQUIVALENT EXPERIENCE.

Part Number:

GSA-15-03

LABOR CATEGORIES

Sr. Management Engineer III

Functional Responsibility:

- ❑ Applies management engineering knowledge base in areas of technology including business processing re-engineering within diverse organizations, software development, database management systems, operations, and/or other related areas.
- ❑ Works independently or in a leadership role within mid-sized delivery orders.
- ❑ Provides expertise and experience in the development of strategic ADP technical and/or organizational plans and requirements.
- ❑ Develops business processes and/or strategic ADP/IT plans in the development of mission supportive tasks and/or projects among enterprise functions.

General Experience:

- ❑ Minimum 5 years experience providing an advanced level of technical and management consulting support.
- ❑ Possesses expertise in corporate core business and technology areas including networking, management consulting, advanced technology integration and/or systems administration/operations.
- ❑ Has applied management science techniques to accommodate IT solutions in various environments.

Education:

BA/BS IN A RELATED FIELD, MBA PREFERRED OR EQUIVALENT EXPERIENCE.

Part Number:

GSA-15-04

LABOR CATEGORIES

Sr. Management Engineer II

Functional Responsibility:

- ❑ Provides expertise in a specific IT and/or business application functional area.
- ❑ Works independently or in a leadership role within small-sized groups.
- ❑ Develops ADP technical and/or business processing re-engineering plans.
- ❑ Implements strategic ADP plans in the development of mission supportive tasks and/or projects.

General Experience:

- ❑ Minimum 3 years of experience providing intermediate levels of technical and management consulting support in corporate core business and technical areas including networking, management consulting, software development, database management systems, integration of IT systems, administration/operations, and/or other selected technology areas.
- ❑ The Senior Management Engineer II has particular expertise in specific technical and/or business process functional areas.

Education:

BA/BS IN A RELATED FIELD, MBA PREFERRED OR EQUIVALENT EXPERIENCE
REQUIRED.

Part Number:

GSA-15-05

LABOR CATEGORIES

Sr. Management Engineer I

Functional Responsibility:

- ❑ Works in a delivery order project team environment.
- ❑ Supports strategic business process re-engineering and/or ADP technical and organizational plans and applied management engineering tools as needed.
- ❑ Applies experience and understanding in the development of mission supportive tasks and/or projects.

General Experience:

- ❑ Minimum 1 year of experience providing technical and management consulting support within core business processing, IT networking, advanced technology integration and/or systems administration/operations environments.

Education:

BS RELEVANT AREA, MANAGEMENT AND IT COURSES, OR EQUIVALENT EXPERIENCE.

Part Number:

GSA-15-06

LABOR CATEGORIES

Systems Engineer III

Functional Responsibility:

- ❑ Provides substantial expertise in overall system engineering analysis, system design specifications, planning and evaluation.
- ❑ Works as a key component of an integrated delivery order team on multiple or large-sized delivery orders toward successful completion of assigned tasks.
- ❑ Provides top expertise and experience in the planning, development, evaluation and execution of strategic ADP/IT technical and organizational plans.
- ❑ Applies quantitative and qualitative approaches in the planning and execution of IT solutions.
- ❑ Applies engineering and scientific approaches to derive solutions for diverse enterprise-wide organization strategic plans and requirements.
- ❑ Possesses good interpersonal and communications skills.

General Experience:

- ❑ Minimum 6 years experience providing an advanced level of technical and management consulting in the planning and design of IT solutions.
- ❑ Has performed in leadership roles.
- ❑ Possesses significant expertise in systems specification, design, implementation, integration, and/or testing.
- ❑ Maintains a strong, broad knowledge base in the areas of information technology and especially the application of technology within diverse organizations.

Education:

BA/BS IN A RELATED FIELD, MASTERS PREFERRED OR EQUIVALENT EXPERIENCE.

Part Number:

GSA-15-07

LABOR CATEGORIES

Systems Engineer II

Functional Responsibility:

- ❑ Provides support in overall system engineering analysis, system design specifications, planning and evaluation.
- ❑ Works as a key component of an integrated delivery order team on multiple or large-sized delivery orders toward successful completion of assigned tasks.
- ❑ Provides top expertise and experience in the planning, development, evaluation and execution of strategic ADP/IT technical and organizational plans.
- ❑ Applies quantitative and qualitative approaches in the planning and execution of IT solutions.
- ❑ Applies engineering and scientific approaches to derive solutions for diverse enterprise-wide organization strategic plans and requirements.
- ❑ Possesses good interpersonal and communications skills.

General Experience:

- ❑ Minimum 4 years experience providing an advanced level of technical and management consulting in the planning and design of IT solutions.
- ❑ Has performed in leadership roles.
- ❑ Possesses significant expertise in systems specification, design, implementation, integration, and/or testing.
- ❑ Maintains a strong, broad knowledge base in the areas of information technology and especially the application of technology within diverse organizations.

Education:

BA/BS IN A RELATED FIELD, MASTERS PREFERRED OR EQUIVALENT EXPERIENCE.

Part Number:

GSA-15-08

LABOR CATEGORIES

Systems Engineer I

Functional Responsibility:

- ❑ Assists in the overall systems engineering analysis, planning and evaluation functional areas.
- ❑ Works in a technical role on an assigned delivery order toward successful completion of assigned tasks.
- ❑ Contributes to the overall planning, development, evaluation and execution of strategic ADP technical and organizational plans.
- ❑ Applies quantitative and qualitative approaches in the planning and execution of IT solutions.
- ❑ Applies engineering approaches to assist in solutions for diverse enterprise-wide organization strategic plans and requirements.
- ❑ Possesses good interpersonal and communications skills.

General Experience:

- ❑ Minimum 2 years experience providing mid-level technical and management consulting support.
- ❑ Possesses solid understanding of systems design, including hardware and software integration, systems specifications and/or input/output processing.

Education:

BS/BS IN ENGINEERING, SCIENCE, OR EQUIVALENT.

Part Number:

GSA-15-09

LABOR CATEGORIES

Sr. Analyst

Functional Responsibility:

- Leadership in project planning and development, including financial analysis and/or cost benefit analysis.
- Develops/Implements structured methodologies that support the work process.
- Possesses advanced proficiency with the office automation tools necessary to the position (e.g., word-processing, spreadsheet and database products).
- Coordinates interdepartmental development of program plans.
- Interfaces with vendors and customers to provide strategic planning development, and to coordinate cost benefit analysis and competitive evaluations with regard to ADP strategic policy and industrial standards as appropriate.

General Experience:

- Minimum 3 years experience providing an advanced level of administrative and analysis support in the areas of financial planning, systems automation, and/or office automation.
- Strong ability to analyze and translate business requirements into technology based solutions.
- Able to lead projects from initiation phase through completion.

Education:

BA/BS OR EQUIVALENT EXPERIENCE.

Part Number:

GSA-15-10

LABOR CATEGORIES

Analyst

Functional Responsibility:

- ❑ Provides financial analysis expertise to monitor the progress towards the completion of project requirements.
- ❑ Possesses solid proficiency with the office automation tools necessary to the position (e.g., word-processing, spreadsheet and database products).
- ❑ Works within a well-defined structure of methodologies that support the work process
- ❑ Able to apply an understanding and ability to develop project management processes and methodologies within complex environments and business systems providing improved mission functional processes.
- ❑ Assists in developing analysis and evaluations with regard to policy and standards.

General Experience:

- ❑ Minimum 2 years experience providing mid-level administrative and analysis support in the areas of project planning and development, systems automation, financial analysis and/or cost benefit analysis.
- ❑ Solid ability to analyze and translate business requirements into technology based solutions.
- ❑ Able to work as part of a team on projects from initiation phase through completion.

Education:

BA/BS OR EQUIVALENT EXPERIENCE.

Part Number:

GSA-15-11

LABOR CATEGORIES

Jr. Analyst

Functional Responsibility:

- Provides analysis to monitor progress towards completion of project requirements and/or goals.
- Possesses solid proficiency with the office automation tools necessary to the position (e.g., word-processing, spreadsheet and database products).
- Assists in the analysis and evaluations with regard to policy and standards.

General Experience:

- Has assisted in the support of project planning and development.
- Has experience with many of the related methodologies and disciplines required to specify, design, build, integrate, and/or test automation solutions, office solutions, and/or enterprise wide information systems from business processes and requirements.
- Has worked as part of a team.

Education:

BS/BA OR EQUIVALENT EXPERIENCE.

Part Number:

GSA-15-12

LABOR CATEGORIES

Desktop Technician III

Functional Responsibility:

- ❑ Lead team(s) in the upgrades, trouble-shooting, and maintenance of workstations.
- ❑ Possess strong customer interaction and oral and written communication skills.
- ❑ Demonstrate technical proficiency in PC configuration and troubleshooting, PC operating systems, and some software packages.

General Experience:

- ❑ Possess desktop enhancement experience with increasing responsibilities in technical management.
- ❑ Desktop Enhancement Team Leadership; Supervision of installation technicians.
- ❑ Command of the Desktop Hardware/Software environment.
- ❑ Experience with planning, scheduling and logistics.
- ❑ Familiar with engineering documentation, network configurations and topologies.

Education:

BA, OR AAS OR EQUIVALENT EXPERIENCE.

Part Number:

GSA-15-13

LABOR CATEGORIES

Desktop Technician II

Functional Responsibility:

- ❑ Lead small team(s) in the upgrades, trouble-shooting, and maintenance of workstations.
- ❑ Possess strong customer interaction and oral and written communication skills.
- ❑ Demonstrate technical proficiency in PC configuration and troubleshooting, PC operating systems, and some software packages.

General Experience:

- ❑ Participation in a Desktop Enhancement effort.
- ❑ Command of the Desktop Hardware/Software environment.
- ❑ Experience with planning, scheduling and logistics.
- ❑ Familiar with engineering documentation, network configurations and topologies.

Education:

BA, AAS OR EQUIVALENT EXPERIENCE.

Part Number:

GSA-15-14

LABOR CATEGORIES

Desktop Technician I

Functional Responsibility:

- ❑ Possess strong customer interaction and oral and written communication skills.
- ❑ Demonstrate technical proficiency in PC configuration and troubleshooting.

General Experience:

- ❑ Command of the Desktop Hardware/Software environment.
- ❑ Familiar with engineering documentation, network configurations and topologies.

Education:

BA, AAS, OR EQUIVALENT EXPERIENCE.

Part Number:

GSA-15-15

LABOR CATEGORIES

Sr. Network Technician

Functional Responsibility:

- ❑ Provides leadership and guidance in the installation, repair, replacement, and maintenance of hardware and support software for microcomputer hardware, networking hardware, peripherals and cable plant.
- ❑ Develops, recommends, tests, and supervises LAN/WAN design changes to incorporate upgrades and new technologies.
- ❑ Monitors LAN/WAN performance and makes upgrade recommendations.
- ❑ Performs diagnostic testing and recommends configuration changes.
- ❑ Installs, configures and maintains network software, protocol software, bridges/hubs/routers, and internetworking devices.
- ❑ Utilize Diagrams and documents depicting LAN infrastructure and wiring plant.
- ❑ Maintains IP addresses, node addresses, and trouble logs.

General Experience:

- ❑ Specified experience with increasing responsibilities in technical management.
- ❑ Supervision of installation technicians, analysis, design and installation of local and wide area networks, and analysis and installation of communications systems.
- ❑ Familiar with engineering documentation, network configuration and topologies, X.25, TCP/IP, frame relay, bridges and/or routers.
- ❑ Knowledge of Networked environments such as Novell, Windows NT, IBM/MVS, UNIX and/or other systems.
- ❑ Familiar with Communications in both analog and digital environments.
- ❑ Experience with Technical planning and analysis, and/or problem analysis.
- ❑ Familiar with Designing and implementing network systems.
- ❑ Understands Communications Network topologies, configurations and/or systems.
- ❑ Demonstrates project and resource management and problem analysis skills and techniques.

Education:

AAS DEGREE AND FIVE YEARS EXPERIENCE OR BS DEGREE IN A RELEVANT AREA AND 1 YEAR EXPERIENCE, OR EQUIVALENT EXPERIENCE.

Part Number:

GSA-15-16

LABOR CATEGORIES

Network Technician

Functional Responsibility:

- ❑ Provides guidance in the installation, repair, replacement, and maintenance of hardware and support software for microcomputer hardware, networking hardware, peripherals and cable plant.
- ❑ Develops, recommends, tests, and supervises LAN/WAN design changes to incorporate upgrades and new technology.
- ❑ Monitors LAN/WAN performance and makes upgrade recommendations.
- ❑ Performs diagnostic testing and recommends configuration changes.
- ❑ Installs, configures and maintains network software, protocol software, bridges, hubs, routers, and internetworking devices.
- ❑ Diagrams and documents LAN infrastructure and wiring plant.
- ❑ Maintains IP addresses, node addresses and trouble log.

General Experience:

- ❑ Minimum 2 years experience with increasing responsibilities in technical management. Experience in the following areas is critical: supervision of installation technicians, analysis, design and installation of local and wide area networks, and analysis and installation of communications systems.
- ❑ Familiar with engineering documentation, network configurations and topologies, X.25, TCP/IP, frame relay, bridges, and/or routers.
- ❑ Desired knowledge and skills include, but are not limited to, the following areas:
 - Networked environments such as Novell, Windows NT, IBM MVS and/or other systems.
 - Communications in both analog and digital environments.
 - Performing technical planning and analysis, and problem analysis.
 - Designing and implementing network systems.
 - Network topologies, configurations and systems.
 - Various domestic and international data and network standards.
 - Project and resource management and problem analysis skills and techniques.

Education:

AAS AND FORMAL TRAINING OR EQUIVALENT EXPERIENCE.

Part Number:

GSA-15-17

LABOR CATEGORIES

Jr. Network Technician

Functional Responsibility:

- ❑ Assist in the installation, repair, replacement, and maintenance of hardware and support software for microcomputer hardware, networking hardware, peripherals and cable plant.
- ❑ Assists with the development, recommendations, and tests for LAN/WAN design changes to incorporate upgrades and new technology.
- ❑ Monitors LAN/WAN performance and makes upgrade recommendations.
- ❑ Perform diagnostic testing and recommends configuration changes.
- ❑ Installs, configures and maintains network software, protocol software, bridges/hubs/routers and internetworking devices.
- ❑ Diagrams and documents LAN infrastructure and wiring plant.
- ❑ Maintains IP addresses, node addresses, and trouble logs.

General Experience:

- ❑ Minimum 1 year experience assisting with the analysis, design, and installation of local and wide area nets and assisting with the analysis and installation of communications systems.
- ❑ Familiar with engineering documentation, network configurations and topologies, X.25, TCP/IP, frame relay, bridges, and/or routers.
- ❑ Knowledge and skills may include, but are not limited to, the following areas:
 - Networked environments such as Novell, Windows NT and/or other systems.
 - Familiar with basic data communications.
 - Technical planning and analysis and problem analysis.
 - Network and data processing technology.
 - Network topologies, configurations, and systems.

Education:

AAS, FORMAL TECHNICAL TRAINING OR TECHNICAL TRAINING IN PROGRESS, OR EQUIVALENT EXPERIENCE.

Part Number:

GSA-15-18

LABOR CATEGORIES

Sr. Support Specialist

Functional Responsibility:

- ❑ Provides leadership and guidance in efforts entailing the installation, repair, replacement, and maintenance of hardware and support software for microcomputer hardware.

General Experience:

- ❑ Minimum 5 years experience providing technical and administrative support in an ADP environment.
- ❑ Experience with correcting and analyzing complex PC hardware and software problems.
- ❑ Ability to analyze and correct workstation, office automation software and basic networking problems.

Education:

BS, BA, OR ASSOCIATES DEGREE OR EQUIVALENT EXPERIENCE.

Part Number:

GSA-15-19

LABOR CATEGORIES

Support Specialist

Functional Responsibility:

- ❑ Utilizes diagnostic tools (e.g., Norton Utilities) to identify potential hardware or low level software (e.g., device drivers) conflicts that may be causing operational problems.
- ❑ Isolates problems related to hardware or software.
- ❑ Performs systematic approach to either correct problem or replace defective component(s).

General Experience:

- ❑ Minimum 3 years experience related to trouble-shooting PC hardware and software problems.

Education:

AAS, FORMAL CERTIFICATE PROGRAM, TECHNICAL TRAINING OR TECHNICAL TRAINING IN PROGRESS, OR EQUIVALENT EXPERIENCE.

Part Number:

GSA-15-20

LABOR CATEGORIES

Jr. Support Specialist

Functional Responsibility:

- ❑ Utilizes diagnostic tools (e.g., Norton Utilities) to identify potential hardware or low level software (e.g., device drivers) conflicts that may be causing operational problems.
- ❑ Isolates problems related to hardware or software.
- ❑ Perform systematic approach to either correct problem or replace defective component(s).
- ❑ Report problem conditions to supervisor.

General Experience:

- ❑ Certificate program or equivalent.

Education:

AAS, CERTIFICATE PROGRAM, FORMAL TECHNICAL TRAINING OR TECHNICAL TRAINING IN PROGRESS, OR EQUIVALENT EXPERIENCE.

Part Number:

GSA-15-21

LABOR CATEGORIES

Sr. Technical Assistant

Functional Responsibility:

- ❑ Provides software, hardware or analytical support to users in a communications, data or records environment.
- ❑ Develops and documents procedures and assists in training.

General Experience:

- ❑ At least one year of experience in technical support.

Education:

AAS, FORMAL TECHNICAL TRAINING OR TECHNICAL TRAINING IN PROGRESS, OR EQUIVALENT EXPERIENCE.

Part Number:

GSA-15-22



Panacea GSA Price List

Proposed Contract Rates											
Part Number	Labor Category Title	On-Site Hourly Rate	Off-Site Hourly Rate								
Period		8/29/10 - 8/28/11	8/29/10 - 8/28/11	8/29/11 - 8/28/12	8/29/11 - 8/28/12	8/29/12 - 8/28/13	8/29/12 - 8/28/13	8/29/13 - 8/28/14	8/29/13 - 8/28/14	8/29/14 - 8/28/15	8/29/14 - 8/28/15
GSA-15-01	Project Manager	140.15	157.95	142.95	161.10	145.81	164.33	148.73	167.62	151.70	170.97
GSA-15-02	SME V	178.89	201.61	182.47	205.64	186.12	209.76	189.84	213.95	193.64	218.23
GSA-15-03	SME IV	147.92	166.71	150.88	170.04	153.90	173.45	156.98	176.92	160.12	180.46
GSA-15-04	SME III	141.96	159.99	144.80	163.19	147.70	166.46	150.65	169.78	153.66	173.17
GSA-15-05	SME II	133.57	150.53	136.24	153.54	138.96	156.61	141.74	159.74	144.57	162.93
GSA-15-06	SME I	121.18	136.57	123.60	139.30	126.07	142.08	128.59	144.92	131.16	147.82
GSA-15-07	Systems Engineer III	124.65	140.48	127.14	143.29	129.68	146.15	132.27	149.07	134.92	152.05
GSA-15-08	Systems Engineer II	100.93	113.75	102.95	116.02	105.01	118.35	107.11	120.71	109.25	123.12
GSA-15-09	Systems Engineer I	91.41	103.02	93.24	105.08	95.10	107.18	97.00	109.32	98.94	111.51
GSA-15-10	Sr. Analyst	100.05	112.76	102.05	115.01	104.09	117.31	106.17	119.65	108.29	122.04
GSA-15-11	Analyst	85.52	96.38	87.23	98.31	88.97	100.27	90.75	102.28	92.57	104.33
GSA-15-12	Jr. Analyst	62.66	70.62	63.91	72.03	65.19	73.47	66.49	74.93	67.82	76.43
GSA-15-13	Desktop Technician III	67.53	76.11	68.88	77.63	70.26	79.18	71.67	80.77	73.10	82.38
GSA-15-14	Desktop Technician II	55.40	62.44	56.51	63.69	57.64	64.96	58.79	66.26	59.97	67.59
GSA-15-15	Desktop Technician I	44.32	49.95	45.21	50.95	46.11	51.97	47.03	53.00	47.97	54.06
GSA-15-16	Sr. Network Tech	73.53	82.87	75.00	84.53	76.50	86.22	78.03	87.94	79.59	89.70
GSA-15-17	Network Tech	56.54	63.72	57.67	64.99	58.82	66.29	60.00	67.62	61.20	68.97
GSA-15-18	Jr. Network Tech	52.12	58.74	53.16	59.91	54.22	61.11	55.30	62.32	56.41	63.57
GSA-15-19	Sr. Support Specialist	51.49	58.03	52.52	59.19	53.57	60.37	54.64	61.58	55.73	62.81
GSA-15-20	Support Specialist	41.65	46.94	42.48	47.87	43.33	48.83	44.20	49.81	45.08	50.81
GSA-15-21	Jr. Support Specialist	36.50	41.14	37.23	41.96	37.97	42.79	38.73	43.65	39.50	44.52
GSA-15-22	Sr. Technical Assistant	32.86	37.03	33.52	37.78	34.19	38.53	34.87	39.30	35.57	40.09

USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

Panacea Consulting, Inc. provides commercial products and services to the ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in Federal Government contracts. To accelerate potential opportunities please contact: Gary G. Pan, President/CEO, Panacea Consulting, Inc., (703) 598-3412 (O), gpan@panatech.com, (703) 621-4416 (F).



**BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE
(Insert Customer Name)**

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the **ordering activity that works better and costs less.**

Signatures

Ordering Activity

DATE

CONTRACTOR

DATE



BPA NUMBER _____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency):

- (1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____

- (2) Delivery:

DESTINATION	DELIVERY SCHEDULE/DATES
_____	_____
_____	_____

- (3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

- (4) This BPA does not obligate any funds.

- (5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

- (6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____

- (7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

- (8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:



- (a) Name of Contractor;
 - (b) Contract Number;
 - (c) BPA Number;
 - (d) Model Number or National Stock Number (NSN);
 - (e) Purchase Order Number;
 - (f) Date of Purchase;
 - (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
 - (h) Date of Shipment.
- (9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.
- (10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a customer agency requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES 1 1
2. AMENDMENT/MODIFICATION NO. PS-0020	3. EFFECTIVE DATE 08-29-2010	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (IF APPLICABLE) 070	
6. Issued By IT ACQUISITION CENTER 2200 CRYSTAL DR., CP 4 ARLINGTON, VA 22202	Code	7. ADMINISTERED BY (If other than Item 6) GSA/FAS CONT MGMT DIV (2FQC-1) 10 CAUSEWAY ST BOSTON MA 02222 617-565-7600		Code
8. Name and Address of Contractor (No., street, county, State and ZIP Code) PANACEA CONSULTING, INC 11072 THRUSH RIDGE ROAD RESTON, VA 20191			(x)	9A. AMENDMENT OF SOLICITATION NO.
CODE				9B. DATED (SEE ITEM 11)
FACILITY CODE			X	10A. MODIFICATION OF CONTRACT/ORDER NO. GS-35F-5942H
				10B. DATED (SEE ITEM 13) SEP 01, 1998

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers is extended is not extended.

Offer's must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

- (a) By completing Items 8 and 15, and returning _____ copies of the amendment;
 - (b) By acknowledging receipt of this amendment on each copy of the offer submitted;
 - (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers.
- FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.** If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

<input type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO : (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF :
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF :
<input checked="" type="checkbox"/>	D. OTHER (Specify type of modification and authority) FAR 52.212-4 One Month Temporary Extension

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF **AMENDMENT/MODIFICATION** (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The above number contract is modified as follows:

The government shall initiate a one (1) month temporary extension, which shall allow Panacea Consulting, Inc .to remain active, will the EEO CLEARANCE is being processed. All other pricing/discount relationships and terms and conditions remain the same. New contract end date shall be: October1, 2010.

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) GARY PAN CEO/PRESIDENT		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) CHERYL C. THORNTON, CONTRACTING OFFICER	
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	15C. DATE SIGNED Aug 31, 2001	16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer)	16C. DATE SIGNED

SF-30 Modification PS-0020 of Contract GS-35F-5942H

The following Special Item Numbers are affected by this modification:

The Subject contract is hereby modified as follows:

- a) Item Addition(s)
 - New Products
 - New Manufacturer(s)
- b) Item Deletions: Equipment no longer in production but available for purchase until full inventory is exhausted.
- c) Price Reductions(s)
 - Permanent through end of contract period
 - Temporary from
- d) Economic Price Adjustment
- e) Other Changes(s): **TEMPORARY EXTENSION MODIFICATION PS-0020. THE NEW CONTRACT END DATE: OCTOBER 1, 2010.**

The above modification(s) are/is in accordance with the attached letter(s) from PANACEA CONSULTING, INC Dated Aug 31, 2010.

PANACEA CONSULTING, INC shall include the above changes as a supplemental pricelist and distribute it to the Government agencies which received the basic pricelist. Three (3) copies of the pricelist should be furnished to the Contracting Officer within fifteen (15) days from receipt of this document. Two (2) copies should be forwarded to the following address:

General Services Administration
National Customer Service Center (6FR)
1500 E. Bannister Road, Bldg. #4
Kansas City, MO 64131 - 3009

PANACEA CONSULTING, INC shall upload all applicable changes to the GSA advantage! as soon as possible, but not later than 5 calendar days from the receipt of this document.

PANACEA CONSULTING, INC shall submit within 10 calendar days from the receipt of this document, a notification to the Contracting Officer of the date which all applicable changes were uploaded to the GSA Advantage!.

Additional comments and/or provisions:

All other terms and conditions remain the same.