AUTHORIZED
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES

Special Item No. 132-51 Information Technology Professional Services

Note: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

SPECIAL ITEM NUMBER 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FPDS Code D301	IT Facility Operation and Maintenance
FPDS Code D302	IT Systems Development Services
FPDS Code D306	IT Systems Analysis Services
FPDS Code D307	Automated Information Systems Design and Integration Services
FPDS Code D308	Programming Services
FPDS Code D310	IT Backup and Security Services
FPDS Code D311	IT Data Conversion Services
FPDS Code D313	Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
FPDS Code D316	IT Network Management Services
FPDS Code D317	Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services (All other information services belong under Schedule 76)
FPDS Code D399	Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

Contractor: Infomatics Corp
23465 Rock Haven Way, Suite 100
Dulles, VA, 20166
P: (855) 324-4636
www.infomaticscorp.com

Contract Number: GS35F662GA

Period Covered by Contract: September 7, 2017 through September 6, 2022

General Services Administration
Federal Acquisition Service

Pricelist current dated January 1, 2017.

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System (http://www.gsaadvantage.gov).

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Infomatics Corp
Contract No. GS35F662GA
SIN 132-51

Labor Category	Price ($/h)
Subject Matter Expert	$185.69
Program Manager	$168.10
Project Manager	$153.44
Business Analyst I	$53.75
Business Analyst II	$67.44
Business Analyst III	$87.96
Business Intelligence Developer I	$54.73
Business Intelligence Developer II	$73.30
Business Intelligence Developer III	$89.91
Cyber Security Analyst I	$60.59
Database Administrator I	$58.64
Database Administrator II	$73.30
Database Administrator III	$87.96
Database Developer I	$68.41
Database Developer II	$83.07
Database Developer III	$96.76
DevOps Engineer I	$86.01
DevOps Engineer II	$94.80
DevOps Engineer III	$136.83
ERP Developer I	$86.98
ERP Developer II	$94.80
ERP Developer III	$110.44
IBM BPM Administrator I	$58.64
IBM BPM Administrator II	$73.30
IBM BPM Administrator III	$89.91
IBM BPM Developer I	$62.55
IBM BPM Developer II	$78.19
IBM BPM Developer III	$128.03
Pega BPM Developer I	$75.25
Pega BPM Developer II	$97.73
Pega BPM Developer III	$131.94
Quality Assurance Analyst I	$55.71

Labor Category	Price ($/h)
Quality Assurance Analyst II	$65.48
Quality Assurance Analyst III	$75.25
Software Developer I	$62.55
Software Developer II	$92.85
Software Developer III	$127.05
Software Engineer I	$68.41
Software Engineer II	$78.19
Software Engineer III	$94.80
System Administrator I	$54.73
System Administrator II	$62.55
System Administrator III	$75.25
System Analyst I	$65.48
System Analyst II	$78.19
System Analyst III	$92.85
System Architect I	$72.32
System Architect II	$91.87
System Architect III	$120.21
System Engineer I	$73.30
System Engineer II	$87.96
System Engineer III	$110.44
Technical Support I	$55.71
Technical Support II	$63.53
Technical Support III	$78.19

Note

1. **Labor rates include the 0.75% Industrial Funding Fee (IFF) that will be paid to GSA FSS**

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1.   GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

     [x]   The Geographic Scope of Contract will be domestic and overseas delivery.
     [ ]   The Geographic Scope of Contract will be overseas delivery only.
     [ ]   The Geographic Scope of Contract will be domestic delivery only.
_____

2.   CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

Ordering and Payment Address:

Infomatics Corp
23465 Rock Haven Way, Suite 100
Dulles, VA, 20166

Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency will agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

When Authorized Dealers are allowed by the Contractor to bill ordering activities and accept payment, the order and/or payment must be in the name of the Contractor, in care of the Authorized Dealer.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

(855) 324-4636

For Wire transfer payments Bank information will be shown on the invoices as follows:

     Capital One Bank
     Account #: 1360262525
     ABA#: 255071981

3.   LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. **STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:**

    Block 9: G. Order/Modification Under Federal Schedule

    Block 16: Data Universal Numbering System (DUNS) Number: 002009661

    Block 30: Type of Contractor – <u>A. Small Disadvantaged Business</u>

        A. Small Disadvantaged Business

        B. Other Small Business

        C. Large Business

        G. Other Nonprofit Organization

        L. Foreign Contractor

    Block 31: Woman-Owned Small Business - <u>Yes</u>

    Block 37: Contractor's Taxpayer Identification Number (TIN): 20-4931794

    Block 40: Veteran Owned Small Business (VOSB): <u>No</u>

        A. Service Disabled Veteran Owned Small Business

        B. Other Veteran Owned Small Business

4a.   CAGE Code: 69BE1

4b.   Contractor <u>has</u>/has not registered with the System for Award Management (SAM).

5. **FOB DESTINATION**

6. **DELIVERY SCHEDULE**

a.   TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
<u>132-51: IT Professional Services</u>	<u>As negotiated between Infomatics Corp and ordering activity</u>

b.   URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. **DISCOUNTS:** Prices shown are NET Prices; Basic Discounts have been deducted.

    a.   Prompt Payment – 2%/15 net 30

    b.   Quantity – None.

    c.   Dollar Volume – None

    d.   Government Educational Institutions – Receive the same discount as all other Govt. agencies;

    e.   Other - None

8. **TRADE AGREEMENTS ACT OF 1979, as amended:**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. **STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:**

10. **Small Requirements:** The minimum dollar value of orders to be issued is <u>$100.00</u>.

11. **MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)**

a.   The Maximum Order value for the following Special Item Numbers (SINs) is $500,000.00:

Special Item Number 132-51 - Information Technology Professional Services

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

a.   FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.

b.   FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:
ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1   FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS): Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2   FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)

(a)   Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

(b)   Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.

(c)   Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

(d)   Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

(e)   Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

(f)   Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.

(g)   Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.

(h)   Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.

(i)   Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.

(j)   Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

(k)   Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. **CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:** Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

16. **GSA ADVANTAGE!**

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

(1)   Manufacturer;
(2)   Manufacturer's Part Number; and
(3)   Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is http://www.gsaadvantage.gov

17. **PURCHASE OF OPEN MARKET ITEMS**

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if**-

(1)   All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));

(2)   The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;

(3)   The items are clearly labeled on the order as items not on the Federal Supply Schedule; and

(4)   All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a.   For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

(1)   Time of delivery/installation quotations for individual orders;

(2)   Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.

(3)   Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b.   The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Determined on a case by case basis

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of $2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds $2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, reinstallation, and reinstallation services under SIN 132-8 or 132-9.

23. SECTION 508 COMPLIANCE.

I certify that in accordance with 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d), FAR 39.2, and the Architectural and Transportation Barriers Compliance Board Electronic and Information Technology (EIT) Accessibility Standards (36 CFR 1194) General Services Administration (GSA), that all IT hardware/software/services are 508 compliant:

Yes: Yes

No: _____

The offeror is required to submit with its offer a designated area on its website that outlines the Voluntary Product Accessibility Template (VPAT) or equivalent qualification, which ultimately becomes the Government Product Accessibility Template (GPAT). Section 508 compliance information on the supplies and services in this contract are available at the following website address (URL): http://www.infomaticscorp.com

The EIT standard can be found at: www.Section508.gov/

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

    (a)   A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

    (b)   The following statement:

        This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997) (FAR 52.228-5)

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

    (1) For such period as the laws of the State in which this contract is to be performed prescribe; or

    (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at **http://www.core.gov**.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)

1. SCOPE

a.   The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.

b.   The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

a.   Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.

b.   The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c.   Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

a.   Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b.   All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

a.   The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b.   The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c.   The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d.   Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a)   The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2)   Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b)   If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1)   The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2)   The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c)   If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d)   If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6.   INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS - COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I -- OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7.   RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8.   RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9.   INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a.   Definitions.

"Contractor" means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

"Contractor and its affiliates" and "Contractor or its affiliates" refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An "Organizational conflict of interest" exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

b.   To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a)   The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b)   The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

   (1) The offeror;

   (2) Subcontractors; and/or

   (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

a.   The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b.   Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

LABOR CATEGORY DESCRIPTIONS

SIN 132-51

Subject Matter Expert

Minimum/General Experience: Fifteen (15) years

Functional Responsibility: Define overall requirements for an IT project in a particular subject matter area. Provide guidance on system improvements, process optimization, and software development. Participate in all phases of software development life cycle. Review design and technical documentations to ensure the system meets all functional and non-functional requirements. Approve major changes to business processes. Assist development team in enhancing system usability.

Minimum Education: Bachelor's Degree

Program Manager

Minimum/General Experience: Twelve (12) years

Functional Responsibility: Act as the contractor's single contract manager. Performs program management to ensure successful program performance. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor and subcontractor personnel, monitoring program progress and maintaining technical and financial reports. Responsible for overall contract performance.

Minimum Education: Bachelor's Degree

Project Manager

Minimum/General Experience: Ten (10) years

Functional Responsibility: Mange stuffs and projects related to information technology. Ensure the timely and successfully delivery of task orders. Report directly to the program manager. Responsible for the overall management of specific tasks/projects. Alert program manager when issues that affect milestone deadlines are identified. Ensures technical solutions and schedules are implemented in a timely manner. Perform enterprise-wide horizontal integration planning and interfaces to other functional systems.

Minimum Education: Bachelor's Degree

Business Analyst I

Minimum/General Experience: Three (3) years

Functional Responsibility: Act as a liaison among stakeholders. Collect data and requirement from stakeholders. Translate business requirements to technical specifications. Document business processes in use cases. Participate in business case development. Participate in product demonstrations/presentations and customer discussions.

Minimum Education: Bachelor's Degree

Business Analyst II

Minimum/General Experience: Five (5) years

Functional Responsibility: Act as a liaison among stakeholders. Collect data and requirement from stakeholders. Translate business requirements to technical specifications. Document business processes in use cases. Validate technical implementation of business processes through testing and verification of requirements. Review test plans to ensure deliverables meets stakeholders' expectations. Participate in business case development and business impact analysis. Participate in product demonstrations/presentations and customer discussions.

Minimum Education: Bachelor's Degree

Business Analyst III

Minimum/General Experience: Eight (8) years

Functional Responsibility: Act as a team lead for the project. Collect data and requirement from stakeholders. Maintain a record of all project meetings related to business process and requirements development. Record all requirements by using a requirements management system. Translate business requirements to technical specifications. Document business processes in use cases. Validate technical implementation of business processes through testing and verification of requirements. Review test plans to ensure deliverables meets stakeholders' expectations. Lead business case development and business impact analysis. Lead product demonstrations/presentations and customer discussions.

Minimum Education: Bachelor's Degree

Business Intelligence Developer I

Minimum/General Experience: Three (3) years

Functional Responsibility: Develop business intelligence tools and maintain the data warehouse. Design, write, and document scripts as well as stored procedures. Develop ETL processes, database tables, and data models; assist with metadata repository management; prepare and implement data verification and testing methods for the data warehouse. Assist transition of programs from development into production. Participate in the design, development, and analysis of data architecture and warehousing approaches.

Minimum Education: Bachelor's Degree.

Business Intelligence Developer II

Minimum/General Experience: Five (5) years

Functional Responsibility: Develop business intelligence tools and maintain the data warehouse. Design, write, and document scripts as well as stored procedures. Develop ETL processes, database tables, and data models; assist with metadata repository management; prepare and implement data verification and testing methods for the data warehouse. Assist transition of programs from development into production. Participate in the design, development, and analysis of data architecture and warehousing approaches. Program, test, and implement complex functionalities in applications.

Minimum Education: Bachelor's Degree

Business Intelligence Developer III

Minimum/General Experience: Eight (8) years

Functional Responsibility: Develop business intelligence tools and maintain the data warehouse. Design, write, and document scripts as well as stored procedures. Develop ETL processes, database tables, and data models; assist with metadata repository management; prepare and implement data verification and testing methods for the data warehouse. Assist transition of programs from development into production. Take lead in the design, development, and analysis of data architecture and warehousing approaches. Program, test, and implement complex functionalities in applications. Provide guidance to business intelligence developer I and business intelligence developer II. Measure and optimize the performance of the application.

Minimum Education: Bachelor's Degree

Cyber Security Analyst I

Minimum/General Experience: Three (3) years of relevant experience.

Functional Responsibility: Conduct vulnerability assessments, penetration test, and security audit. Research and analyze hacker methodology and system exploits. Generate detailed reports on assessment findings and recommendations. Communicate security policies and procedures to internal and external resources.

Minimum Education: Bachelor's Degree in relevant field.

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Database Administrator I

Minimum/General Experience: Three (3) years

Functional Responsibility: Responsible for Install, maintain, and upgrade databases. Create database objects, including tables, clusters, indexes, reviews, sequences, packages and procedures. Implement data models. Perform backup and recovery procedure of the database. Assist in migrations of programs, database changes, reference data changes and menu changes through the development life cycle. Provide technical support to application development teams. Enroll users and maintain system security.

Minimum Education: Bachelor's Degree

Database Administrator II

Minimum/General Experience: Five (5) years

Functional Responsibility: Responsible for Install, maintain, and upgrade databases. Create database objects, including tables, clusters, indexes, reviews, sequences, packages and procedures. Design and implement data models. Develop and perform backup and recovery procedure of the database. Control migrations of programs, database changes, reference data changes and menu changes through the development life cycle. Provide technical support to application development teams. Enroll users and maintain system security. Enforce and maintain database constraints to ensure integrity of the database.

Minimum Education: Bachelor's Degree

Database Administrator III

Minimum/General Experience: Eight (8) years

Functional Responsibility: Responsible for Install, maintain, and upgrade databases. Create database objects, including tables, clusters, indexes, reviews, sequences, packages and procedures. Design and implement data models. Develop and perform backup and recovery procedure of the database. Control migrations of programs, database changes, reference data changes and menu changes through the development life cycle. Reorganize database to achieve database optimization. Provide technical support to application development teams. Enroll users and maintain system security. Enforces and maintains database constraints to ensure integrity of the database. Assists with impact analysis of any changes made to the database objects.

Minimum Education: Bachelor's Degree

Database Developer I

Minimum/General Experience: Three (3) years

Functional Responsibility: Support efforts to extract, transform, and load data between database and software/system applications. Develop data dashboards to display data in required format. Maintain technical documentation on database operations. Provide data management support to users. Ensure usability of all database programs.

Minimum Education: Bachelor's Degree

Database Developer II

Minimum/General Experience: Five (5) years

Functional Responsibility: Support and develop efforts to extract, transform, and load data between database and software/system applications. Develop data dashboards to display data in required format. Develop data storing procedures and maintain technical documentation. Identify and log inefficiencies in current database. Provide data management support to users. Ensure usability of all database programs.

Minimum Education: Bachelor's Degree

Database Developer III

Minimum/General Experience: Eight (8) years

Functional Responsibility: Support, develop, and optimize efforts to extract, transform, and load data between database and software/system applications. Develop data dashboards to display data in required format. Develop data storing procedures and maintain technical documentation. Identify inefficiencies in current database and come up with solutions. Provide data management support to users. Ensure usability of all database programs.

Minimum Education: Bachelor's Degree

DevOps Engineer I

Minimum/General Experience: Three (3) years

Functional Responsibility: Work with cross functional teams to manage requirements, dependencies, and streamline parallel development. Assist engineering process automation to achieve continuous development and continuous integration. Build automation for system configurations, application upgrades, monitoring and rollout of tools. Able to work on an Agile/Scrum or Kanban team to develop, test, and deploy software components in increments.

Minimum Education: Bachelor's Degree

DevOps Engineer II

Minimum/General Experience: Five (5) years

Functional Responsibility: Work with cross functional teams to manage requirements, dependencies, and streamline parallel development. Assist and identify engineering process automation to achieve continuous development and continuous integration. Build automation for system configurations, application upgrades, monitoring and rollout of tools. Maintain and manage source control. Able to work on an Agile/Scrum or Kanban team to develop, test, and deploy software components in increments. Assist in the troubleshooting of broken builds when necessary.

Minimum Education: Bachelor's Degree

DevOps Engineer III

Minimum/General Experience: Eight (8) years

Functional Responsibility: Work with cross functional teams to manage requirements, dependencies, and streamline parallel development. Coordinate and identify engineering process automation to achieve continuous development and continuous integration. Build automation for system configurations, application upgrades, monitoring and rollout of tools. Maintain and manage source control, code repository. Able to work on an Agile/Scrum or Kanban team to develop, test, and deploy software components in increments. Follow engineering best practices, participate in new tool evaluations, and peer reviews. Assist in the troubleshooting broken builds if necessary. Supervise, guide, direct, and mentor team members.

Minimum Education: Bachelor's Degree

ERP Developer I

Minimum/General Experience: Three (3) years

Functional Responsibility: Participate in all phases of development life cycle. Design, develop, debug, test, and deploy ERP applications like SAP, Oracle, PeopleSoft and others. Generate custom reports and integrate ERP systems with other enterprise applications. Coordinate software system implementation. Troubleshoot software and database problems on a timely basis.

Minimum Education: Bachelor's Degree

ERP Developer II

Minimum/General Experience: Five (5) years

Functional Responsibility: Participate in all phases of development life cycle. Design, develop, debug, test, and deploy ERP applications like SAP, Oracle, PeopleSoft and others. Generate custom reports and integrate ERP systems with other enterprise applications. Coordinate software system implementation. Monitor system performance and functionality to ensure specifications are met. Troubleshoot software and database problems on a timely basis.

Minimum Education: Bachelor's Degree

ERP Developer III

Minimum/General Experience: Eight (8) years

Functional Responsibility: Participate in all phases of development life cycle. Design, develop, debug, test, and deploy ERP applications like SAP, Oracle, PeopleSoft and others. Generate custom reports and integrate ERP systems with other enterprise applications. Review product requirement documents to ensure quality design. Track and manage development timelines. Coordinate software system implementation. Monitor system performance and functionality to ensure specifications are met. Troubleshoot software and database problems on a timely basis.

Minimum Education: Bachelor's Degree

IBM BPM Administrator I

Minimum/General Experience: Three (3) years

Functional Responsibility: Install, configure, support, and troubleshoot IBM BPM products. Analyze system and application malfunctions. Assist in problem resolution. Deliver detailed documentation and knowledge transfers to other administrators and internal leads.

Minimum Education: Bachelor's Degree

IBM BPM Administrator II

Minimum/General Experience: Five (5) years

Functional Responsibility: Install, configure, support, and troubleshoot IBM BPM products. Analyze system and application malfunctions. Assist in problem resolution. Deliver detailed documentation and knowledge transfers to other administrators and internal leads. Maintain the integrity and security of servers and systems.

Minimum Education: Bachelor's Degree

IBM BPM Administrator III

Minimum/General Experience: Eight (8) years

Functional Responsibility: Install, configure, support, and troubleshoot IBM BPM products. Analyze system and application malfunctions. Assist in problem resolution. Deliver detailed documentation and knowledge transfers to other administrators and internal leads. Maintain the integrity and security of servers and systems. Provide support and guidance for IBM BPM Administrator I and IBM BPM Administrator II.

IBM BPM Developer I

Minimum/General Experience: Three (3) years

Functional Responsibility: Design, develop, debug, test, and deploy applications using IBM BPM. Develop solution architecture and work with IT & Business teams to build consensus. Develop application framework and establish foundation and standards for code development. Develop sizing estimates and assist in creation of project plans.

Minimum Education: Bachelor's Degree

IBM BPM Developer II

Minimum/General Experience: Five (5) years

Functional Responsibility: Design, develop, debug, test, and deploy applications using IBM BPM. Develop solution architecture and work with IT & Business teams to build consensus. Develop application framework and establish foundation and standards for code development. Develop sizing estimates and assist in creation of project plans. Identify opportunities to improve BPM development processes. Support and mentor other technical team members.

Minimum Education: Bachelor's Degree

IBM BPM Developer III

Minimum/General Experience: Eight (8) years

Functional Responsibility: Design, develop, debug, test, and deploy applications using IBM BPM. Develop solution architecture and work with IT & Business teams to build consensus. Develop application framework and establish foundation and standards for code development. Develop sizing estimates and assist in creation of project plans. Identify opportunities to improve BPM development processes. Lead proposal and RFP/RFI response development. Lead and manage design and delivery engagements at client locations. Support and mentor other technical team members.

Minimum Education: Bachelor's Degree

Pega BPM Developer I

Minimum/General Experience: Three (3) years

Functional Responsibility: Design, develop, debug, test, and deploy applications using Pega BPM. Implement business requirement and the class structure of data and work objects. Raise conflicts, complications, and issues in the requirements. Provide sizing estimates. Provide technical support for users. Perform appropriate tasks required to initiate a project based on the version of PRPC being used.

Minimum Education: Bachelor's Degree

Pega BPM Developer II

Minimum/General Experience: Five (5) years

Functional Responsibility: Design, develop, debug, test, and deploy applications using Pega BPM. Review and modify business requirements. Define the class structure of data and work objects. Raise conflicts, complications, and issues in the requirements. Provide sizing estimates. Provide technical support for users. Perform appropriate tasks required to initiate a project based on the version of PRPC being used. Configure complex integrations and services.

Minimum Education: Bachelor's Degree

Pega BPM Developer III

Minimum/General Experience: Eight (8) years

Functional Responsibility: Design, develop, debug, test, and deploy applications using Pega BPM. Review and find the best approach to implement business requirements. Define the class structure of data and work objects. Raise conflicts, complications, and issues in the requirements. Provide sizing estimates. Perform appropriate tasks required to initiate a project based on the version of PRPC being used. Configure complex integrations and services. Lead design sessions towards complex requirements. Oversee the configuration of the application security model. Oversee the Rule Set Versioning strategy and execution.

Minimum Education: Bachelor's Degree

Quality Assurance Analyst I

Minimum/General Experience: Three (3) years

Functional Responsibility: Responsible for testing and quality assurance at an application or system level. Review requirement documents and develop test plans, test scripts and test cases. Conduct manual/automation testing to ensure deliverables meet stakeholders' expectations. Generate detailed test reports.

Minimum Education: Bachelor's Degree

Quality Assurance Analyst II

Minimum/General Experience: Five (5) years

Functional Responsibility: Responsible for testing and quality assurance at an application or system level. Review requirement documents, develop and maintain test plans, test scripts and test cases. Conduct comprehensive manual/automation testing to ensure deliverables meet stakeholders' expectations. Generate detailed test reports and keep track of software bugs and deficiencies.

Minimum Education: Bachelor's Degree

Quality Assurance Analyst III

Minimum/General Experience: Eight (8) years

Functional Responsibility: Responsible for testing and quality assurance at an application or system level. Review requirement documents, develop and maintain test plans, test scripts and test cases. Conduct comprehensive manual/automation testing to ensure deliverables meet stakeholders' expectations. Ensure application/system is compatible with all expected user environments. Generate detailed test reports and keep track of software bugs and deficiencies. Work with business analyst to improve user experience.

Minimum Education: Bachelor's Degree

Software Developer I

Minimum/General Experience: Three (3) years

Functional Responsibility: Participate in all phases of software development life cycle. Develop software programs according to technical documents. Maintain and troubleshoot software after deployment. Prepare user manual if needed.

Minimum Education: Bachelor's Degree

Software Developer II

Minimum/General Experience: Five (5) years

Functional Responsibility: Participate in all phases of software development life cycle. Develop software programs according to technical documents. Provide developing guidance to software developer I. Maintain and troubleshoot software after deployment.

Minimum Education: Bachelor's Degree

Software Developer III

Minimum/General Experience: Eight (8) years

Functional Responsibility: Participate in all phases of software development life cycle. Develop software programs according to technical documents. Optimize code and algorithms to achieve better software performance and enhance user experience. Provide developing guidance to software developer I and software developer II. Maintain and troubleshoot software after deployment.

Minimum Education: Bachelor's Degree

Software Engineer I

Minimum/General Experience: Three (3) years

Functional Responsibility: Familiar with pattern design, automated testing and fault-tolerant systems. Support and install software applications and operating systems. Review technical requirements and make suggestions on implementation plan. Create and maintain IT architecture, large scale data stores and cloud-based systems. Provide analytical advice in identifying and implementing new IT features. Collaborate with IT, operations and development staff through the software development life cycle.

Minimum Education: Bachelor's Degree

Software Engineer II

Minimum/General Experience: Five (5) years

Functional Responsibility: Proficient with pattern design, automated testing and fault-tolerant systems. Review technical requirements and make suggestions on implementation plan. Create and maintain IT architecture, large scale data stores and cloud-based systems. Provide analytical advice in identifying and implementing new IT features. Provide technical support for Software Engineer I and other developers. Collaborate with IT, operations and development staff through the software development life cycle.

Minimum Education: Bachelor's Degree

Software Engineer III

Minimum/General Experience: Eight (8) years

Functional Responsibility: Proficient with pattern design, automated testing and fault-tolerant systems. Transfer technical requirements into implementation plan. Create and maintain IT architecture, large scale data stores and cloud-based systems. Oversee complex systems analysis, design and development programs. Provide analytical advice in identifying and implementing new IT features. Manage resources, coordinate development tasks and supervise technical project plans. Collaborate with IT, operations and development staff through the software development life cycle.

Minimum Education: Bachelor's Degree

System Administrator I

Minimum/General Experience: Three (3) years

Functional Responsibility: Install, configure, support, and troubleshoot various operating systems. Analyze system and application malfunctions. Assist in problem resolution. Deliver detailed documentation and knowledge transfers to other administrators and internal leads. Maintain user accounts and access rights to different components.

Minimum Education: Bachelor's Degree

System Administrator II

Minimum/General Experience: Five (5) years

Functional Responsibility: Install, configure, support, and troubleshoot various operating systems. Analyze system and application malfunctions. Assist in problem resolution. Deliver detailed documentation and knowledge transfers to other administrators and internal leads. Maintain the integrity and security of servers and systems. Maintain user accounts and access rights to different components.

Minimum Education: Bachelor's Degree

System Administrator III

Minimum/General Experience: Eight (8) years

Functional Responsibility: Install, configure, support, and troubleshoot various operating systems. Analyze system and application malfunctions. Assist in problem resolution. Deliver detailed documentation and knowledge transfers to other administrators and internal leads. Maintain the integrity and security of servers and systems. Maintain user accounts and access rights to different components. Provide support and guidance for Administrator I and Administrator II.

Minimum Education: Bachelor's Degree

System Analyst I

Minimum/General Experience: Three (3) years

Functional Responsibility: Analyze, design and implement information system. Gather and document requirements from stakeholders. Translate business requirements to functional/system requirements. Design system components for software developers. Provide complete system specifications to ensure steady operation of computer programs. Prepare user manual for those new to the system.

Minimum Education: Bachelor's Degree

System Analyst II

Minimum/General Experience: Five (5) years

Functional Responsibility: Analyze, design and implement information system. Be responsible for modifications on system hardware, software, operating systems, and attached devices. Gather and document requirements from stakeholders. Translate business requirements to functional/system requirements. Design system components for software developers. Provide complete system specifications to ensure steady operation of computer programs. Monitor system utilization, response time and provide primary support for operational problems.

Minimum Education: Bachelor's Degree

System Analyst III

Minimum/General Experience: Eight (8) years

Functional Responsibility: Analyze, design and implement information system. Be responsible for modifications on system hardware, software, operating systems, and attached devices. Gather and document requirements from stakeholders. Translate business requirements to functional/system requirements. Design system components for software developers. Provide complete system specifications to ensure steady operation of computer programs. Monitor system utilization, response time and provide support for operational problems. Develop benchmarks for measuring system and subcomponent performance. Supervise and provide guidance to System Analyst I and II.

Minimum Education: Bachelor's Degree

System Architect I

Minimum/General Experience: Three (3) years

Functional Responsibility: Gather system specification requirements. Participate in system architecture design. Document and implement system architecture to ensure smooth operation of applications. Provide technical support to developers and system administrators.

Minimum Education: Bachelor's Degree

System Architect II

Minimum/General Experience: Five (5) years

Functional Responsibility: Gather system specification requirements. Design, document, and implement system architecture to ensure smooth operation of applications. Evaluate analytically and systematically problems of work flows, organization, and plan. Develop appropriate corrective action. Analyze impact on system modifications.

Minimum Education: Bachelor's Degree

System Architect III

Minimum/General Experience: Eight (8) years

Functional Responsibility: Gather system specification requirements. Design, document, and implement system architecture to ensure smooth operation of applications. Ensure systems are compatible and in compliance with the appropriate industry/agency standard. Evaluate analytically and systematically problems of work flows, organization, and plan. Develop appropriate corrective action. Analyze impact on system modifications.

Minimum Education: Bachelor's Degree

System Engineer I

Minimum/General Experience: Three (3) years

Functional Responsibility: Responsible for simple, multi-site, multi domain activities and integration. Conduct system stress tests to identify software performance constraints. Tune application and configure operating system to enhance system performance. Assist in system engineering analyses to detect hardware/firmware problems and provide solutions. Be responsible for leveraging technical risks. Support software developers during implementation and deployment.

Minimum Education: Bachelor's Degree

System Engineer II

Minimum/General Experience: Five (5) years

Functional Responsibility: Responsible for moderate, multi-site, multi domain activities and integration. Conduct system stress tests to identify software performance constraints. Tune application and configure operating system to enhance system performance. Conduct system engineering analyses to detect hardware/firmware problems and provide solutions. Manage quality assurance reviews. Be responsible for leveraging technical risks. Support software developers during implementation and deployment.

Minimum Education: Bachelor's Degree

System Engineer III

Minimum/General Experience: Eight (8) years

Functional Responsibility: Provide engineering leadership and oversight on design, engineering and development of IT solutions. Be responsible for the most complex, multi-site, multi domain activities and integration. Conduct system stress tests to identify software performance constraints. Tune application and configure operating system to enhance system performance. Conduct system engineering analyses to detect hardware/firmware problems and provide solutions. Manages quality assurance reviews. Generate schedules, personnel requirements and maintain the engineering budget for the project. Be responsible for leveraging technical risks. Support software developers during implementation and deployment.

Minimum Education: Bachelor's Degree

Technical Support I

Minimum/General Experience: Two (2) years

Functional Responsibility: Provide first level contact. Be responsible for providing technical assistance, answering questions, and resolving problems. Document and keep track of any unresolved issues, redirect them to the Technical Support II. Follow up with customers to ensure all issues have been resolved.

Minimum Education: Bachelor's Degree

Technical Support II

Minimum/General Experience: Four (4) years

Functional Responsibility: Responsible for providing technical assistance, answering questions, and resolving problems. Assist users in diagnosing and correcting system problems. Document and keep track of any unresolved issues, redirect them to Technical Support III. Follow up with customers to ensure all issues have been resolved.

Minimum Education: Bachelor's Degree

Technical Support III

Minimum/General Experience: Seven (7) years

Functional Responsibility: Responsible for providing technical assistance, answering questions, and resolving problems. Assist users in diagnosing and correcting system problems. Resolve problems redirected from Technical Support II. Document and keep track of any unresolved issues, redirect them to the right resources. Follow up with customers to ensure all issues have been resolved.

Minimum Education: Bachelor's Degree

USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS

PREAMBLE

Infomatics Corp provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact:

Sr. Director – Business Solutions

(855) 324-4636 Ext 202

ajay@infomaticscorp.com

| **BEST VALUE** |
| **BLANKET PURCHASE AGREEMENT** |
| **FEDERAL SUPPLY SCHEDULE** |

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

_____   _____

       Ordering Activity   Date   Contractor   Date

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s)_____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER   ***SPECIAL BPA DISCOUNT/PRICE**

(2) Delivery:

DESTINATION   **DELIVERY SCHEDULE/DATES**

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE   **POINT OF CONTACT**

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

    (a)   Name of Contractor;

    (b)   Contract Number;

    (c)   BPA Number;

    (d)   Model Number or National Stock Number (NSN);

    (e)   Purchase Order Number;

    (f)   Date of Purchase;

    (g)   Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

    (h)   Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

BASIC GUIDELINES FOR USING
"CONTRACTOR TEAM ARRANGEMENTS"

Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a customer activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or –
- Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.
- Customers make a best value selection.