



ADD-A-TECH, INC.

**DEPARTMENT OF VETERANS AFFAIRS
Federal Supply Schedule (FSS)
Authorized Federal Supply Schedule Price List**

Cumulative Edition – Mod 19

On-line access to contact ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage™, a menu-driven database system, THE INTERNET address for GSA Advantage™ is <http://www.gsaadvantage.gov>

Federal Supply Schedule 621 I for Professional and Allied Healthcare Staffing Services

Product Service Code Q
NAICS 561320
Contract NO. V797P-4578a

For more information on ordering from Federal Supply Schedules click on the FSS Schedule button at <http://www.fss.gsa.gov>

Contract Period: February 3, 2009 to December 2, 2013

Contractor: Add-A-Tech, Inc.
3139 S. Wayne Road
Wayne, MI 48184

Web Address: www.add-a-tech.com

Contact Administrative Sources: Daisy S. McCann, Ph.D., CEO
Joan Gregory, BS, MT(ASCP), Chair of Operations

Phone: 734-722-2722
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jgregory@add-a-tech.com

Business Size: Small
Women Owned
DUNS# 791308661

Add-A-Tech, Inc. is registered in the Central Contractor Registration Database
CCR Reference #4QCAPX

Customer Information:

1. Awarded Special Item Numbers: 621-046
2. Maximum Order Threshold \$ 1 million per order
3. Minimum Acceptable Order/Assignment 13 weeks at 40 hours per week
No placement fees or lead times
4. Geographic Coverage: Michigan, Ohio, Kentucky, Indiana and Georgia
5. Prompt Payment Terms and Discounts: Net 30 days
6. Government Commercial Credit Card: Accepted at or above the micro purchase threshold.
7. Ordering Address: Add-A-Tech, Inc.
3139 S. Wayne Road
Wayne, MI 48184
8. Payment Address: Add-A-Tech, Inc.
3139 S. Wayne Road
Wayne, MI 48184
9. Rates: Prices shown herein are “net” ceiling prices.
10. Minimum Qualifications of Professionals: Refer to pages 5-6
11. Medical Liability Insurance: \$1 million per occurrence/\$3 million aggregate.
12. Ordering Procedures: For services the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in the Federal Acquisition Regulations (FAR) 8.405-3.

NOT TO EXCEED RATES

SIN	Description	Rate
621-046	Medical Laboratory Technician	\$33.65
621-046	Medical Technologist	\$36.11
621-046	Histologic Technicians	\$34.91
621-046	Histotechnologists	\$36.58
621-046	Phlebotomists	\$21.66
621-046	Blood Bank Technologists	\$31.67

Above rates do not include per-diem, transportation and housing costs. Rates do include malpractice insurance and 1% Industrial Funding Fee.

OVERTIME: 1.4 times the hourly rate for all hours worked in excess of 40 hours per week and in accordance with state and local labor laws.

HOLIDAY: 1.4 times the hourly rate for all recognized Federal Holidays actually worked.

ON-CALL: No on call service awarded

CALL BACK: No call back service awarded

SHIFT DIFFERENTIALS: No Shift Differentials

MINIMUM ORDER – 13 weeks, 40 hours per week

CANCELLATION POLICY – We agree with the cancellation policy below:

Termination for Convenience – An ordering activity contracting officer may terminate individual orders for convenience of the government

Termination for Cause – An ordering activity contracting officer may terminate individual orders for cause.

PERMANENT PLACEMENT FEES – No permanent placement fees are authorized

CANCELLATION FEES – No cancellation fees are authorized

BACKGROUND INVESTIGATIONS

Add-A-Tech, Inc., contracts with an independent service (IntelliQuest, Inc, LLC) to search and confirm previous addresses on the employee's application. This search identifies residences not reported by the employee possibly to conceal a criminal record. US (and Canadian if applicable) Social Security numbers are verified, and used to confirm identity and legal work status. Felony and misdemeanor convictions are done by county(ies) or province(s) based on the address verification search. Records are searched for the previous seven years.

At least two references are obtained from previous employers in which a malpractice situation would surface. (The states in which we place our employees do not require licensure of the employee which is the other source where malpractice situations could surface.)

Obviously we carry professional liability insurance for work done under our aegis.

"The established FSS net ceiling does not include any costs for obtaining and/or possessing and additional levels of security clearances in the performance of potential task orders issued against this contract. Such additional costs are negotiated at the level of the task order contracting field office"

Minimum Qualifications of Professionals

Position: 621-046 Histotechnologists
Yrs. of Experience in specialty: Minimum 1 year full time experience in a histo-pathology laboratory within the preceding 3 years
Minimum Education: B.S., Graduate from an accredited histotechnology program
Certification: ASCP certified or equivalent required
ACLS: Preferred
BCLS: Required

Position: 621-046 Medical Technologists
Yrs. of Experience in specialty: 1 year experience
Minimum Education: B.S., Graduate from an accredited medical technology program
Certification: ASCP, AMT or CSLT or equivalent required
ACLS: Preferred
BCLS: Required

Position: 621-046 Blood Banking Technologists
Yrs. Of Experience in specialty: Minimum 1 year full time experience in a blood banking facility within the preceding 3 years
Minimum Education: Graduate from an accredited phlebotomy program
Certification: Preferred
ACLS: Preferred
BCLS: Required

Position: 621-046 Histologic Technician
Yrs. of Experience in specialty: Minimum 2 years full time experience in a histo-pathology laboratory in the preceding 3 years
Minimum Education: Graduate of an accredited Histologic Technican Program
Certification: ASCP Preferred
ACLS: Preferred
BCLS: Required

Position: 621-046 Medical Lab Technician
Yrs. of Experience in specialty: Minimum 1 year experience within the preceding 3 years
Minimum Education: Associate Degree; Graduate of an accredited medical technician program
Certification: ASCP, AMT or equivalent required
ACLS: Preferred
BCLS: Required

Position: 621-046 Phlebotomists
Yrs. of Experience in specialty: Minimum 1 year within the preceding 3 years
Minimum Education: Graduate of an accredited phlebotomy program
Certification: Preferred
ACLS: Preferred
BCLS: Required

